

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, FEBRUARY 22, 2016 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing - None</b>	
3.	<b>Agenda Approval and Additions</b>	1
4.	<b>Minutes</b>	
4.1	Minutes of Regular Council Meeting February 8, 2016.....	2-6
5.	<b>Delegations</b>	
5.1	SJC Development Corp – Stan Cummings.....	7
6.	<b>Bylaws</b>	
6.1	Bylaw 910/15 Municipal Development Plan.....	8-65
7.	<b>New and Unfinished Business</b>	
7.1	Tagish Engineering Ltd. Project Status Updates to February 9, 2016..	66-71
7.2	Rimbey Business Sector Sustainability Advisory Committee Board Member Resignations.....	72
7.3	Rimbey Elementary School – Christmas Concert.....	73-74
7.4	Community Events Grant Application – Canalta Rimbey Renegades Peewee A Hockey Team – Peewee C Provincial Tournament.....	75-77
7.5	Red Deer River Watershed Alliance.....	78
7.6	Community Events Grant Application – Rimbey 4H Club.....	79-81
8.	<b>Reports</b>	
8.1	Department Reports - None	
8.2	Boards/Committee Reports - None	82
8.2.1	Rimbey Municipal Library Special Meeting Minutes of Dec 4, 2015 and Rimbey Municipal Library Board Meeting Minutes of January 4, 2016.....	83-84
8.2.2	FCSS/RCHHS Board Meeting Minutes of December 21.15.....	85-87
8.3	Council Reports	88
8.3.1	Mayor Pankiw's Report.....	89
8.3.2	Councillor Godlonton's Report.....	90
8.3.3	Councillor Jaycox's Report.....	91
8.3.4	Councillor Payson's Report.....	
8.3.5	Councillor Webb's Report.....	
9.	<b>Correspondence - None</b>	
10.	<b>Open Forum</b> (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	<b>In- Camera</b>	
11.1	Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)	
11.2	Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
MONDAY, FEBRUARY 8, 2016 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Godlonton  
Councillor Payson  
Councillor Webb  
Interim Chief Administrative Officer – Donna Tona, CTS  
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA  
Municipal Intern - Michael Fitzsimmons  
Director of Community Services – Cindy Bowie  
Contract Development Officer – Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:

Councillor Jaycox  
Director of Public Works – Rick Schmidt  
Director of Enforcement Services – Stg. Kyle Koller

Public:

Treena Mielke – Rimbey Review  
Earl Giebelhaus - Delegation  
5 members of the public

2. Public Hearing 2.1 Bylaw 910/15 Municipal Development Plan

Mayor Pankiw opened the Public Hearing for the Bylaw 910/15 Municipal Development Plan at 7:00 pm.

Bylaw 910/15 Municipal Development Plan is a bylaw that will guide the orderly and systematic physical growth of the Town of Rimbey. The Municipal Development Plan will work to protect and enhance past physical characteristics and traditions and define strategies for achieving the Town's aspirations and set priorities for the near and long term future.

Notice of the Public Hearing for Bylaw 910/15 Municipal Development Plan was placed in the January 5, 12, 19 and 16, and February 2, 2016 editions of the Rimbey Review; and notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review. Additionally, relevant agencies were notified as per MGA Section 606 on December 22, 2015.

Contract Development Officer Liz Armitage advised Administration has prepared a new MDP to direct future growth within the Town. The MDP was developed through consultation with administration, local developers and builders, and Town Council. Resident input was gathered through the Community Survey conducted in 2015. Additionally, Town residents have been asked to present their feedback at the Public Hearing on February 8, 2016.

The MDP is entirely new. The following is a summary of highlights:

- Utilization of the new mission for the Town. The vision will be inserted upon approval by council, before third reading.
- Utilization of the new Town of Rimbey logo and color scheme.
- Fix pillars of development values
  1. Cultural Sustainability
  2. Social Sustainability
  3. Economic Sustainability
  4. Sustainable Built Environment
  5. Sustainable Natural Environment
  6. Sustainable Governance
- Long term goals and policies for each of the following:
  - Setting the Stage for Growth
  - Residential Development

- 
- Commercial Development
  - Industrial Development
  - Transportation
  - Municipal Utilities, Servicing and Improvements
  - Environment
  - Community Development
  - Economic Development
  - Education
  - Inter-municipal Cooperation
  - A clear outline of the planning hierarchy within the Town.
  - Identification of the triggers for an Area Structure Plan (clause 7.4) or an Area Redevelopment Plan (clause 7.5).
  - Identification of future land uses on lands currently undeveloped (map 3). (Conceptual Only)

Ms. Armitage noted should Council approve the Municipal Development Plan, administration recommends the following additional policies be done after third reading is passed:

- Prepare a new Land Use Bylaw to provide a framework to implement the new MD
- Repeal Town of Rimbey Area Structure Bylaw 839/09.

After agency circulation changes were made to the document based on the feedback received. Feedback was received from Ponoka County, Alberta Energy Regulator and Alberta Transportation.

As of February 3, 2016 no written comments were received from residents. Discussions with one developer indicated that they support policy 7.4 requiring an Area Structure Plan to be required with the subdivision of four or more lots.

An Email received from an area Resident indicated he felt 6 lots were too few for an area structure plan and suggested 8 or 10 lots would be a more acceptable level due to current market demands.

Intern Michael Fitzsimmons read the email received February 4 from Allan E. Ingles and a letter received February 8, 2016 from ATCO Pipelines.

Mayor Pankiw asked if there were any persons wishing to speak regarding Bylaw 910/15 Municipal Development Plan.

Mr. Earl Giebelhaus, Mrs. Penny Giebelhaus and Mr. Stan Cummings registered to speak to Bylaw 910/15 Municipal Development Plan.

Mr. Giebelhaus spoke to Council regarding giving third reading of the Bylaw, public input, resident comments, parcel sizes with regards to area structure plans, wording in the bylaw, the Town competing with private developers, reserves, offsite levies, road surfacing requirements and the previous Bylaw 672/97 Municipal Development Plan.

Mayor Pankiw asked a second time if there are any other persons wishing to be heard.

Mr. Stan Cummings requested to speak to bylaw 910/15 Municipal Development Plan.

Mr. Stan Cummings spoke to Council regarding reserves and road surfacing requirements.

Mayor Pankiw asked a third time if there are any other persons wishing to be heard.

Mrs. Penny Giebelhaus spoke regarding the resources used to build the Municipal Development Plan.

Mayor Pankiw thanked the speakers for their comments.

Mayor Pankiw closed the Public Hearing for Bylaw 910/15 Municipal Development Plan at 7:43 pm.

3. Adoption Agenda of 3.1. February 8, 2016 Agenda
- Motion 106/16
- Moved by Councillor Godlonton to accept the agenda for February 8, 2016 Regular Council Meeting as presented.
- CARRIED
4. Minutes 4.1 Minutes of the Regular Council Meeting January 25, 2016
- Motion 107/16
- Moved by Councillor Webb to accept the Minutes of the Regular Council Meeting of January 25, 2016, as presented.
- CARRIED
5. Delegation 5.1 Mr. Earl Giebelhaus
- Mayor Pankiw welcomed the Mr. Earl Giebelhaus to the Council Meeting.
- Mr. Giebelhaus thanked Council for allowing him to attend as a delegation to ask questions regarding development agreements.
- Mr. Giebelhaus indicated his questions were for CAO Donna Tona and requested permission to direct his questions to her.
- Mr. Giebelhaus asked CAO Donna Tona questions regarding the Tri-Party Cost Sharing Agreement between SJC/ Rimoka Housing Foundation/Town of Rimbey which was signed by Donna Tona, for the Town of Rimbey, Stan Cummings for SJC and Reeve Paul McLauchlin for Rimoka Housing Foundation.
- He spoke to the initialing of the pages, the Municipal Development Plan Bylaw 672/97, Clause E of the agreement, public knowledge, Schedules A and B - no schedule B attached costs paid by the Town of Rimbey, cost sharing of the paving, land for Rimoka and that Rimoka had not spoken to him regarding the project, and shifting the responsibility from the developer to the owner, and he further suggested the Town of Rimbey hire a lawyer to review the Tri-Party Cost Sharing Agreement.
- CAO Donna Tona advised Mr. Giebelhaus there is no Schedule B, never was a Schedule B and it was a clerical error in the Agreement on behalf of the lawyer.
- Mayor Pankiw thanked Mr. Giebelhaus for attending the Council Meeting.
- Motion 108/16
- Moved by Councillor Webb to accept the presentation from Mr. Earl Giebelhaus, as information.
- CARRIED
6. Bylaws 6.1 Bylaw 910/15 Municipal Development Plan
- Motion 109/16
- Moved by Councillor Godlonton to extend the Regular Council Meeting beyond the 90 minutes as allocated for Council Meetings in Bylaw 894/14 Town of Rimbey Procedural Bylaw.
- CARRIED

Motion 110/16

Moved by Councillor Payson to table further discussion of Bylaw 910/15 Municipal Development Plan to the February 22, 2016 Regular Council Meeting to allow administration time to prepare the Municipal Development Plan with the amendments requested.

CARRIED

## 7. New and Unfinished Business

7.1 2016 Operating BudgetMotion 111/16

Moved by Mayor Pankiw to accept the Town of Rimbey 2016 Operating Budget as presented.

CARRIED

7.2 Tagish Engineering Ltd. Project Status Updates to January 26/16Motion 112/16

Moved by Councillor Godlonton to accept the Tagish Engineering Ltd. Project Status Update to January 26, 2016, as information.

CARRIED

Mr. Earl Giebelhaus and 3 members of the public departed the meeting.

7.3 Extension of Development Agreement with Brix Construction Inc.Motion 113/16

Moved by Mayor Pankiw to have Administration prepare a Development Agreement Extension and submit it for review by Council at the March 7, 2016 Regular Council Meeting, or at the February 22, 2016 Regular Council Meeting if it is available by then.

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Rimbey Historical Society Board Meeting Minutes of January, 20, 2016.

8.2.2 Rimbey Business Sector Sustainability Advisory Committee Minutes of November 5, 2015

Motion 114/16

Moved by Councillor Webb to accept the Rimbey Historical Society Board Meeting Minutes of January 20, 2016, and the Rimbey Business Sector Sustainability Advisory Committee Minutes of November 5, 2015, as information.

CARRIED

9. Correspondence 9.1 None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

There were no responses from the gallery.

11. In Camera 11.1 None

12. Adjournment

Motion 115/16

Moved by Councillor Webb to adjourn the meeting.

CARRIED

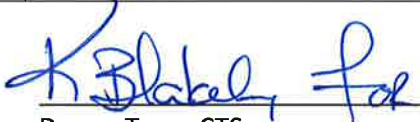

Time of Adjournment: 8:44 p.m.

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MAYOR RICK PANKIW

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ACTING CHIEF ADMINISTRATIVE OFFICER DONNA TONA

<b>Council Agenda Item</b>	5.1	
<b>Council Meeting Date</b>	February 22, 2016	
<b>Subject</b>	SJC Development Corp – Stan Cummings	
<b>For Public Agenda</b>	Public Information	
<b>Background</b>	Mr. Cummings has contacted the Town of Rimbey requesting a delegation with Council.	
<b>Discussion</b>		
<b>Relevant Policy/Legislation</b>		
<b>Options/Consequences</b>		
<b>Desired Outcome(s)</b>		
<b>Financial Implications</b>		
<b>Follow Up</b>		
<b>Attachments</b>		
<b>Recommendation</b>		
<b>Prepared By:</b>	 Donna Tona, CTS Interim Chief Administrative Officer	Feb 16/16 Date
<b>Endorsed By:</b>	 Donna Tona, CTS Interim Chief Administrative Officer	Feb 16/16 Date

<b>Council Agenda Item</b>	6.1
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Municipal Development Plan
<b>For Public Agenda</b>	Public Information
<b>Background</b>	<p>At the December 21, 2015 Regular Council Meeting Council passed Motion 416/15 which gave first reading to Bylaw 910/15 Municipal Development Plan.</p> <p>Public Hearing for Bylaw 910/15 was held on February 8, 2015.</p>
<b>Discussion</b>	<p>Administration has prepared a new MDP to direct future growth within the Town. The MDP was developed through consultation with administration, local developers and builders, and Town Council. Resident input was gathered through the Community Survey conducted in 2015. Additionally, Town residents were asked to present their feedback at the Public Hearing on February 8, 2016.</p> <p>The public hearing was advertised in the Rimby Review editions on January 5, 12, 19 and 16, and February 2, 2016. Copies were made available on the Town of Rimby website and copies were also made available at the front counter for residents to pick up. Additionally, relevant agencies were notified as per MGA Section 606 on December 22, 2015.</p> <p>After agency circulation, changes were made to the document based on the feedback received. Feedback was received from Ponoka County, Alberta Energy Regulator and Alberta Transportation (original comments are attached as appendices). Ponoka County supports the MDP as written. Alberta Energy responded with a standard policy statement regarding setback referrals. Alberta Transportation provided constructive comments which were incorporated.</p> <p>On February 8, 2016 comments were also received from Atco Pipelines. These comments were read into the record at the February 8 Public Hearing. As per council's direction, on February 9, 2016 Elizabeth Armitage spoke with Isabel Solis with Atco Pipelines to clarify their comments. It was determined that Atco Pipelines provides these general comments to all municipalities as an early notification for their records. Future planning circulations, including Area Structure Plans, land use redesignations and subdivisions, will be reviewed by Atco Pipelines and they will provide more detailed comments at that time. Atco Pipelines does not require follow-up to these comments at this time. Atco Pipelines comments have been added to Appendix 3.</p> <p>Prior to the public hearing, discussions with one developer indicated that they support policy 7.4 requiring an Area Structure Plan to be required with the subdivision of four or more lots. Further, written comments were received from one (1) resident on February 5<sup>th</sup> indicating that they felt policy 7.4 should be amended to reflect a higher number of lots such as 8 or 10. These comments were read into the</p>





record at the public hearing and are attached in Appendix 4.

Additional discussion occurred at the public hearing where three (3) residents voiced comments on various policies within the MDP.

Based on the direction received from Council on February 8, 2016 the following modifications have been made to the MDP. Note that strikethroughs indicate a deletion and yellow indicates addition.

Page Number	Policy / Section	Edit
1	Economic sustainability - Point 3	Fostering and maintaining a strong business <del>communities</del> community within the Town.
8	Section 5 - First paragraph	Private households refer to a person or a group of people occupying the same dwelling; this includes large families, multiple families, single parent families, and one-person households.
12	Policy 7.5	...subdivision and/or redevelopment of any parcel which will be subdivided into six or more lots and/or consist of greater than 1.5- hectares of land is permitted to proceed.
13	Policy 7.6	All statutory plans, and non-statutory plans and non-statutory policies adopted by Council shall be consistent with this plan.
13	Policy 7.7	The Town should give consideration to the following matters when reviewing proposed developments and/or amendments to the Land Use Bylaw-:
13	Policy 7.7.1	The goals and policies of this and other applicable statutory and non-statutory plans and/or non-statutory policies adopted by Council;
13	Policy 7.12	Upon the subdivision of land, the Town will require the provision of reserves; in the form of land, money, or a combination thereof; to the maximum amount provided for in the Municipal Government Act. The Town's preference is for land dedication; however, money or a combination of money and land may be considered in unique circumstances.
13	Policy 7.14	Farming means the raising or production of crops, or animals, and includes a single

			residence for the farmer
	15	First sentence	The Town is composed of a multiple housing types including single detached, duplex, fourplex, apartments, manufactured and row housing.
	18	First sentence	The Town is has a wide range of industrial land uses and business. Much of this development has been established to support the agricultural and the oil and gas industry.
	21	Policy 17.9	Proposals for re-designation, subdivision and development shall accommodate design elements that consider safety factors and facilitate accessibility by police, fire and ambulance services.
	22	Second sentence	In accordance with all provincial legislation the conservation of environmentally significant areas should be encouraged, including unique vegetation, riparian areas, topography, and fish habitat and wildlife habitat.
	26	First sentence	The Town is dedicated to providing opportunities for education to all residents and visitors.
		Map 4	Removal of "Zoning TBD" after Future Residential in legend. Addition of "Conceptual" to the Future Land Uses heading in the legend and a note that zoning is to be determined at ASP stage.
	<p>Should Council approve the Municipal Development Plan, administration recommends the following additional policies be after third reading is passed:</p> <ul style="list-style-type: none"> <li>• Prepare a new Land Use Bylaw to provide a framework to implement the new MDP.</li> <li>• Repeal Town of Rimbeey Area Structure Bylaw 839/09.</li> <li>• Repeal Town of Rimbeey Municipal Development Plan Bylaw 672/97</li> </ul>		
<b>Relevant Policy/Legislation</b>	MGA 632		
<b>Options/Consequences</b>	<p>Option 1: Approve Second and Third Reading of Bylaw 910/15 as proposed.  Option 2: Approve Second and Third Reading of Bylaw 910/15 with amendments.  Option 2: Refuse Bylaw 910/15 as proposed and cite the reasons for refusal into the</p>		

	minutes of record. Option 3: Table the decision on Bylaw 910/15 as proposed and request further information if required.
<b>Desired Outcome(s)</b>	To provide the residents of Rimbey with policy to support long term cohesive growth.
<b>Financial Implications</b>	None.
<b>Follow Up</b>	Council to hear second reading and third readings.
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Bylaw 910/15</li> <li>• Town of Rimbey Municipal Development</li> <li>• List of Circulation Agencies, circulation notice and circulation responses.</li> <li>• Resident written submission.</li> </ul>
<b>Recommendation</b>	Administration recommends approving Second and Third Reading of Bylaw 910/15 as proposed.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Liz Armitage              Contract Development Officer           </div> <div style="text-align: center;">             _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">             _____              Date           </div> </div>

**TOWN OF RIMBEY MUNICIPAL DEVELOPMENT PLAN**

Bylaw 910/15

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REPEAL BYLAW 672/97 MUNICIPAL DEVELOPMENT PLAN AS AMENDED AND ENACT BYLAW 910/15 MUNICIPAL DEVELOPMENT PLAN.**

WHEREAS, Section 632 of the Municipal Government Act, Chapter M-26 empowers Council to adopt a Municipal Development Plan, providing direct regulations and guidelines for future land use, development, municipal services and facilities within the municipality;

AND WHEREAS, Section 63(1) and 2(b) of the Municipal Government Act, Chapter M-26 empowers Council to undertake a comprehensive review and update of the Town of Rimbey's Municipal Development Plan Bylaw No. 672/97. Council has deemed it necessary to repeal the said Plan and adopt a new Town of Rimbey Municipal Development Plan;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26;

NOW THEREFORE, Council of the Town of Rimbey duly assembled and pursuant to the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

1. That this Plan shall be known as the Town of Rimbey Municipal Development Plan.
2. That the Town of Rimbey Municipal Development Plan NO.672/97 and all amendments are hereby repealed.
3. That the attached "Appendix and Schedules" is hereby adopted as the Town of Rimbey Municipal Development Plan.
4. The adoption of this Municipal Development Plan is effective upon the date of the passing of the third and final reading of this Bylaw No. 910/15.

READ a first time this 21 day of December, 2015.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ACTING CHIEF ADMINISTRATIVE OFFICER

**TOWN OF RIMBEY MUNICIPAL DEVELOPMENT PLAN**

**Bylaw 910/15**

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ACTING CHIEF ADMINISTRATIVE OFFICER

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ACTING CHIEF ADMINISTRATIVE OFFICER

# Municipal Development Plan

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Town of  
**Rimbey**

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## TABLE OF CONTENTS

<b>PART ONE: PURPOSE AND BACKGROUND</b>	<b>- 1 -</b>
SECTION 1: PURPOSE	- 1 -
SECTION 2: POLICY CONTEXT	- 4 -
<b>PART TWO: PHYSICAL ENVIRONMENT</b>	<b>- 6 -</b>
SECTION 3: COMMUNITY CONTEXT	- 6 -
SECTION 4: POPULATION	- 6 -
SECTION 5: CURRENT DEMOGRAPHICS	- 8 -
<b>PART THREE: SETTING THE STAGE FOR GROWTH</b>	<b>- 12 -</b>
SECTION 6: GOALS	- 12 -
SECTION 7: POLICIES	- 12 -
<b>PART FOUR: RESIDENTIAL DEVELOPMENT</b>	<b>- 15 -</b>
SECTION 8: GOALS	- 15 -
SECTION 9: POLICIES	- 15 -
<b>PART FIVE: COMMERCIAL DEVELOPMENT</b>	<b>- 17 -</b>
SECTION 10: GOALS	- 17 -
SECTION 11: POLICIES	- 17 -
<b>PART SIX: INDUSTRIAL DEVELOPMENT</b>	<b>- 18 -</b>
SECTION 12: GOALS	- 18 -
SECTION 13: POLICIES	- 18 -
<b>PART SEVEN: TRANSPORTATION</b>	<b>- 19 -</b>
SECTION 14: GOALS	- 19 -
SECTION 15: POLICIES	- 19 -
<b>PART EIGHT: MUNICIPAL UTILITIES, SERVICING AND IMPROVEMENTS</b>	<b>- 20 -</b>
SECTION 16: GOALS	- 20 -
SECTION 17: POLICIES	- 20 -
<b>PART NINE: ENVIRONMENT</b>	<b>- 22 -</b>
SECTION 18: GOALS	- 22 -
SECTION 19: POLICIES	- 22 -
<b>PART TEN: COMMUNITY DEVELOPMENT</b>	<b>- 24 -</b>
SECTION 20: GOALS	- 24 -
SECTION 21: POLICIES	- 24 -



<b>PART ELEVEN: ECONOMIC DEVELOPMENT</b>	<b>- 25 -</b>
SECTION 22: GOALS	- 25 -
SECTION 23: POLICIES	- 25 -
<b>PART TWELVE: EDUCATION</b>	<b>- 26 -</b>
SECTION 24: GOALS	- 26 -
SECTION 25: POLICIES	- 26 -
<b>PART THIRTEEN: INTER-MUNICIPAL COOPERATION</b>	<b>- 27 -</b>
SECTION 26: GOALS	- 27 -
SECTION 27: POLICIES	- 27 -
<b>PART FOURTEEN: ADMINISTRATIVE MATTERS</b>	<b>- 28 -</b>
SECTION 28: INTERPRETATION	- 28 -
SECTION 29: IMPLEMENTATION	- 28 -
SECTION 30: AMENDMENT	- 28 -
SECTION 31: REVIEW	- 28 -
<b>PART FIFTEEN: GLOSSARY OF TERMS</b>	<b>- 29 -</b>





## Part One: Purpose and Background

### Section 1: Purpose

Development in the Town of Rimby (Town) should respect and promote the vision and mission.

#### Vision:

*To provide governance that fosters  
a progressive, evolving lifestyle.*

#### Mission:

*Building a community known for its quality lifestyle.*

To achieve the vision and mission development in the Town should be economically, environmentally, socially and culturally balanced. The Town should be community where residents can enjoy a high quality of life and where new residents come to live, work and play. There are six pillars the Town values for development (Figure 1).

**Sustainable Built Environment:** Refers to construction and development of buildings and structures. The Town will promote a high quality built environment by:

- Building neighborhoods that support all forms of transportation.
- Promotion of aesthetically pleasing designs and architectural standards for neighborhoods and public spaces.

**Sustainable Natural Environment:** Refers to a communities natural features, such as parks and greenspaces. The Town will work to preserve its natural environment through:

- Maintaining and enhancing current greenspaces while supporting new ones.
- Supporting natural design features and low impact development standards.

**Economic Sustainability:** Emphasizes a well-developed and diverse local economy in the Town through:

- Creating a diverse environment that attracts new business development.
- Support and promotion of current local businesses.
- Fostering and maintaining a strong business community within the Town.
- Building new partnerships with business communities outside of the Town.

**Cultural Sustainability:** Strives to create a vibrant and exciting community that reinforces the Town's identity and community pride through:

- Support for a variety of art and culture.
- Opportunities for leisure, sport, and recreation.
- Emphasis on heritage and history.
- Promotion of community events and activities.

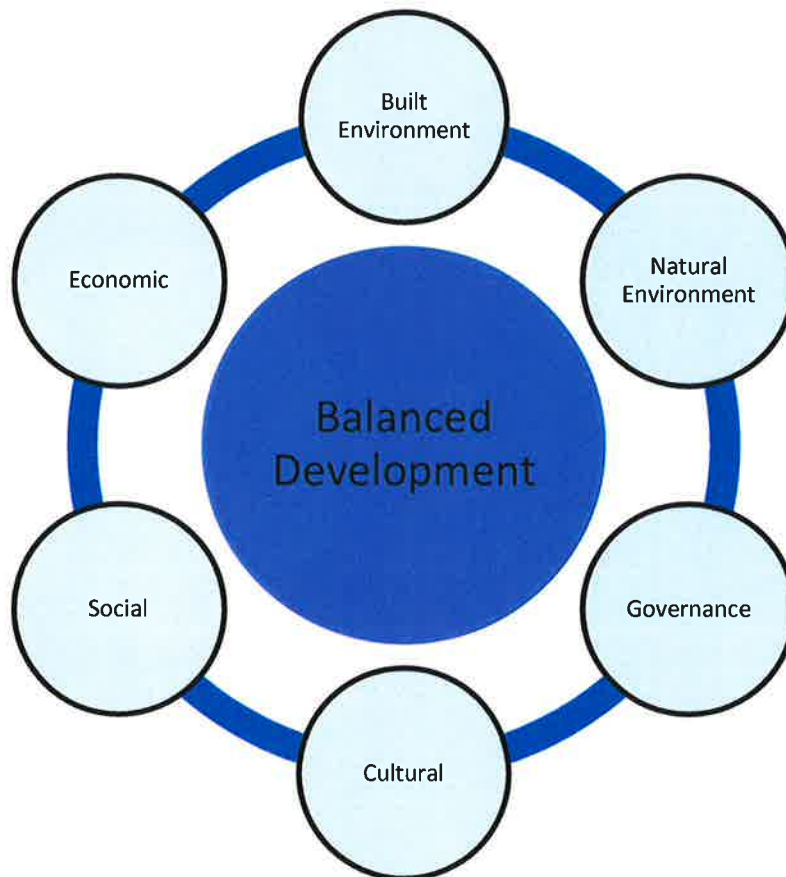
**Social Sustainability:** Supports the health and wellbeing of the community through:

- Creation of safe and accommodating neighborhoods and public spaces.
- Enabling all residents to fully participate in community life.

**Sustainable Governance:** Strives to provide efficient and effective services through:

- Engaging with the public through open houses, public forums, design charrettes, etc.
- Maintaining current relationships and expanding relationships with other municipalities and organizations.
- Routine monitoring and progress reports on developments.

**Figure 1: Six Pillars of Balanced Development**





The goals and policies of the MDP apply to land within the Town boundary, and are intended to:

- 1.1 Protect and enhance past physical characteristics and traditions;
- 1.2 Guide the orderly and systematic physical growth of the community;
- 1.3 Establish the desirable qualitative and quantitative direction for future community development;
- 1.4 Identify major current and potential constraints, issues and opportunities such as the need for jobs, variety in housing types and densities, and infrastructure expansion, amongst others;
- 1.5 Define strategies for achieving the Town's aspirations and set priorities for the near and long term future;
- 1.6 Establish policies and recommendations that will delineate how the Town can move towards achieving its goals; and
- 1.7 Be consistent with Provincial Land Use Policy.

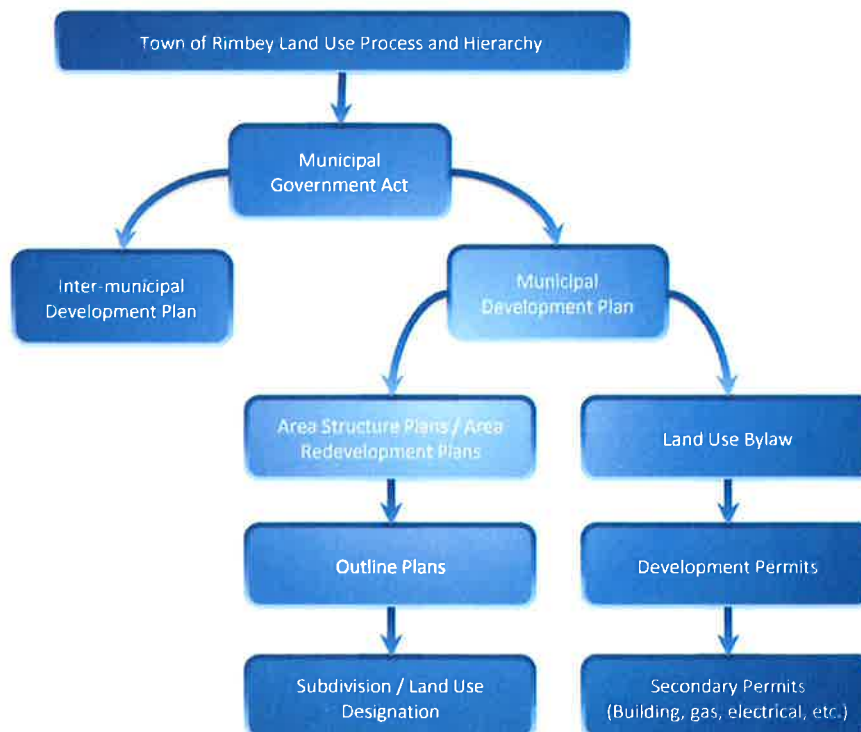
## Section 2: Policy Context

The Municipal Government Act (MGA), Statutes of Alberta, states that municipalities with a population of 3,500 or less may prepare and adopt a Municipal Development Plan (MDP). The Act states that an MDP must address future land use and development in the municipality, the provision of municipal services and facilities, and inter-municipal issues such as future growth areas and the co-ordination of transportation systems and infrastructure.

The MDP is a framework that is intended to guide decision-making, bylaw development and investment for the future, providing a degree of certainty to the Council, administration, developers, and the public, regarding the form and character of the community. The MDP is primarily a policy document that can be utilized as a framework within which both public and private sector decision making can occur. As a policy document it is, for the most part, general in nature and long range in its outlook. The MDP provides the means whereby Council can evaluate immediate situations or proposals in the context of a long range plan for The Town.

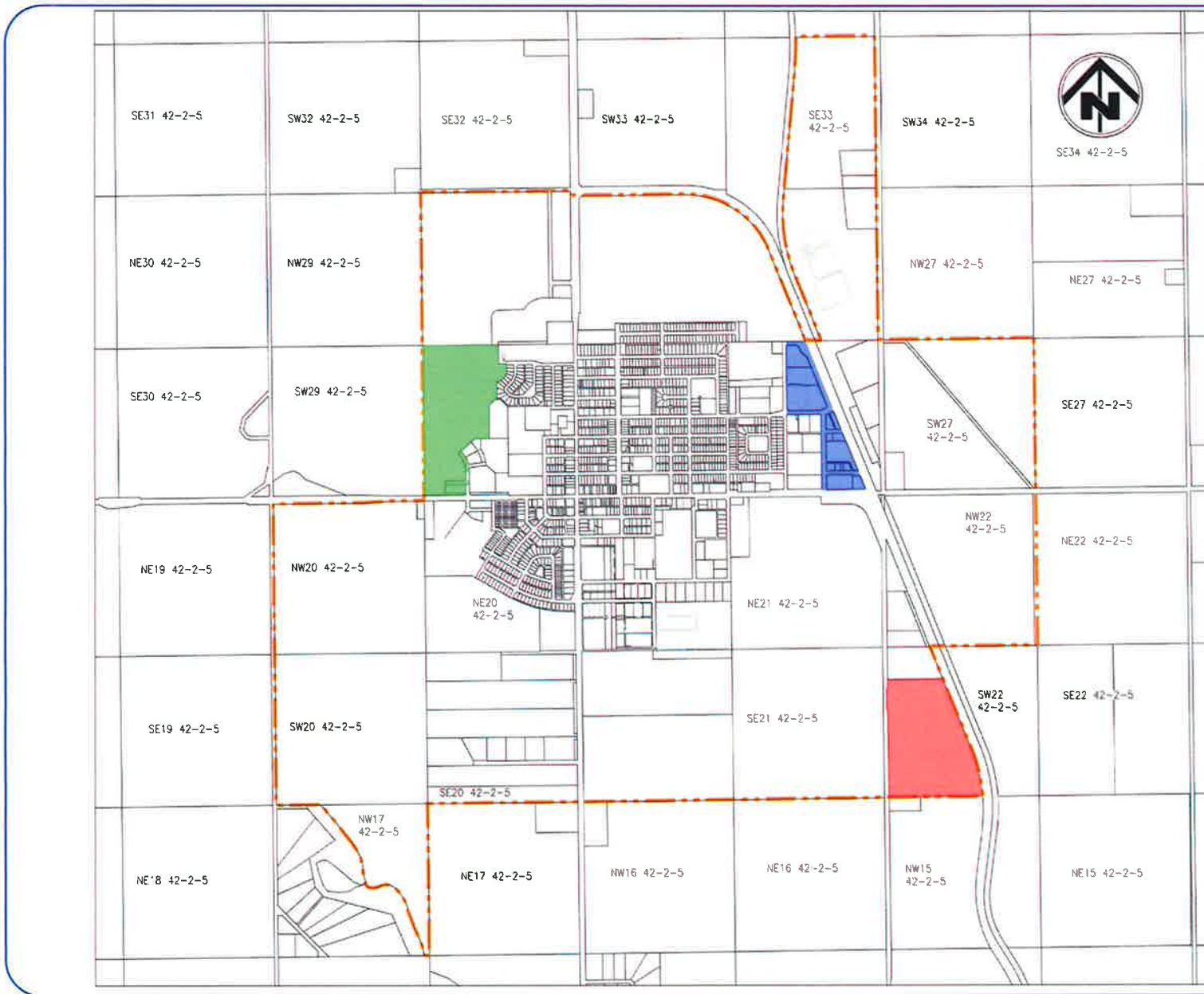
As such, all bylaws adopted and works undertaken in the community must be consistent with the MDP. Map 1 identifies all statutory plans that exist in the Town. Concerning land use decision-making, the Land Use Bylaw serves as the regulatory document and operates within the framework developed in the MDP process (refer to Figure 2).

**Figure 2 – Planning Hierarchy**





The MDP is a reflection of community values and objectives held by residents of the Town which have been determined through input and consultation with residents, local developers and council. The overall purpose of the Town MDP is to guide future growth and development to ensure that it is sustainable, orderly, appropriate, complementary, efficient, and that it enhances the quality of life for the citizens of the Town.



**Legend**

**DESCRIPTION**

- TOWN LIMIT
- EXISTING APPROVED AREA STRUCTURE PLANS**
- 1) BRIX ASP (BYLAW 886-13)
- 2) JOHNSON ESTATES ASP (BYLAW 884/13)
- 3) EAST ASP (BYLAW 654/96)



Project **TOWN OF RIMBEY  
MUNICIPAL DEVELOPMENT  
PLAN**



434 5680-45 Street, Rimbey, Alberta, Canada T1L 1L1

Scale	1:20,000
Date	November 6, 2015
Comp. File	RB127_DGN01_JNOV2015.dwg

<b>EXISTING APPROVED AREA STRUCTURE PLANS</b>	Project No. RB127
	Drawing No. MAP 1



## **Part Two: Physical Environment**

### **Section 3: Community Context**

Rimby is located at the intersection of Highway 53 and Highway 20 in west-central Alberta (Map 2). Both of these highways provide excellent access to the community for residents and visitors alike. Adjacent to Highway 20 through the Town is the Canadian Pacific Railway. The proximity to the railway has enabled the development of industrial activities that rely on rail transportation. The Town's transportation features are depicted in Map 3.

The Town is boarded on all sides by Ponoka County. The agriculture and oilfield sectors are the main employers in the region. The Town has significant industry supporting these sectors which should be promoted with future development.

Further, the region has significant oil and gas pipelines and abandoned wells. All future development within the Town shall incorporate appropriate setbacks as required.

The Blindman River is another important regional consideration. It borders the Town's western boundary providing both an important environmental resource and an important recreational asset. Development should to be carefully planned and done in a sustainable manner.

Existing land use patterns set the stage for development of adjacent lands. The distribution of existing commercial, industrial, recreational and educational facilities influences future development patterns. Map 4 identifies existing and future land uses as envisioned by the MDP.

### **Section 4: Population**

Figure 3 illustrates the population for the Town since 1991. The graph indicates that over the past 20 years, the Town experienced relatively stable growth.





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Client  
**TOWN OF RIMBEY**

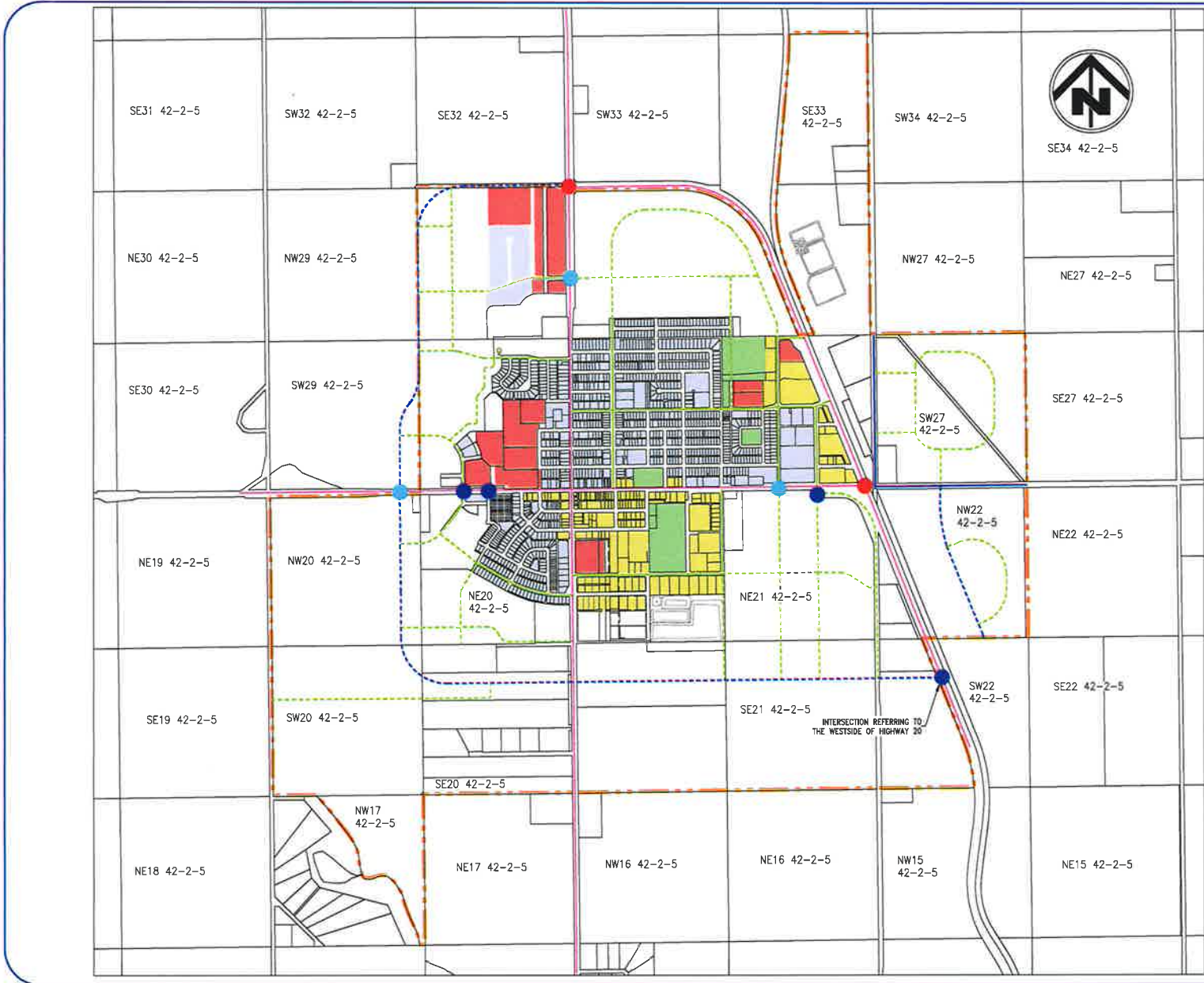
Project  
**MUNICIPAL  
DEVELOPMENT PLAN**

Drawing  
**MUNICIPAL LOCATION  
PLAN**

Scale: NTS	Date: NOV 6, 2015
Drawn: LS	Project No.: RB127
Designed: LS	Dwg File: RB127_Municipal Location_7Dec2015.dwg
Checked: GS	
Approved: GS	

Drawing No.  
**MAP 2**





**Legend**

DESCRIPTION	EXISTING	CONCEPTUALLY PROPOSED
HIGHWAY		
COLLECTOR		
ARTERIAL		
TOWN LIMIT		

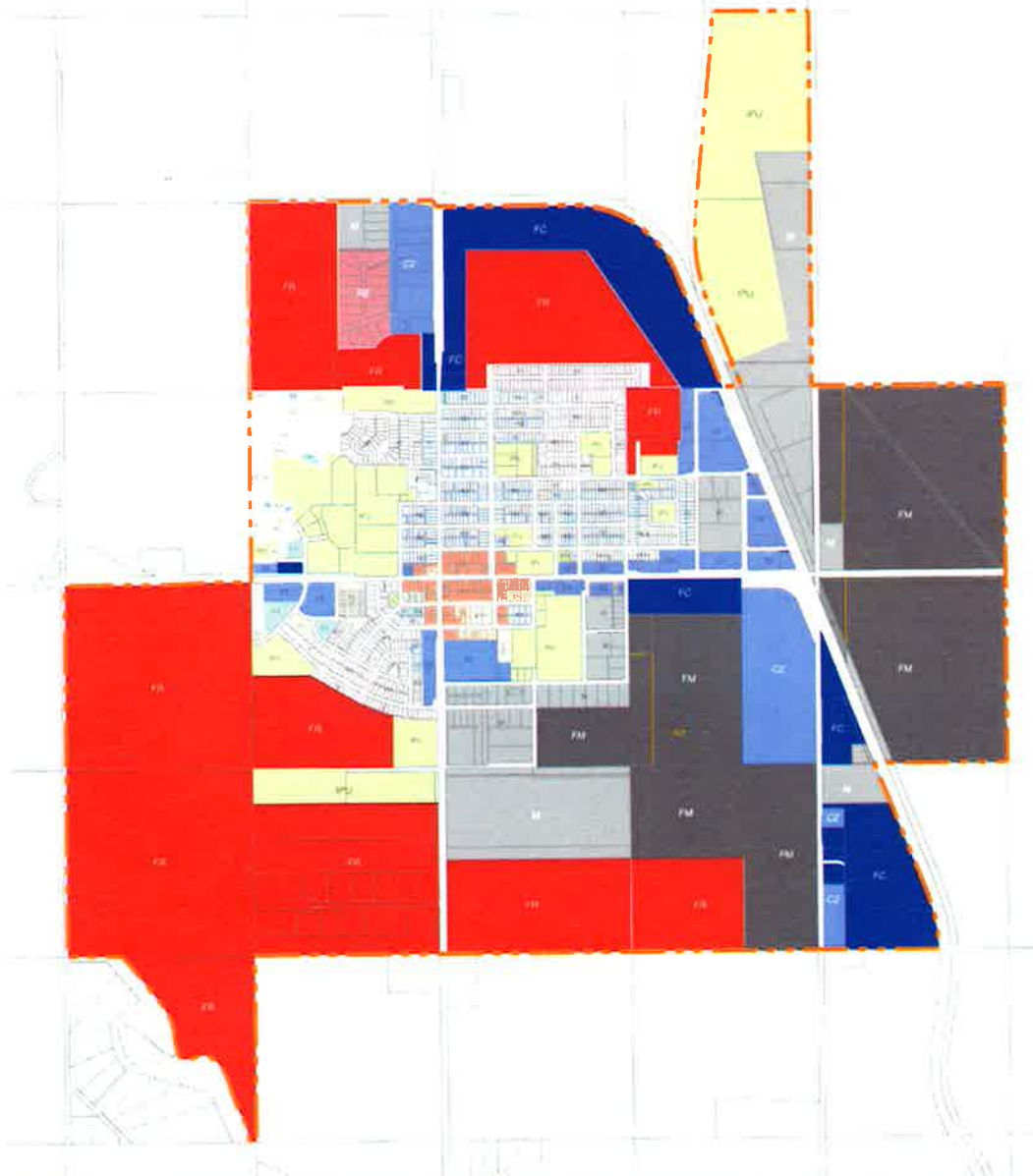
- HIGHWAY INTERSECTION IMPROVEMENTS**
- 1) INTERSECTION APPROVED IN PRINCIPLE BUT WILL REQUIRE ASP AND/OR TIA IF AREA DEVELOPS
  - 2) FUTURE INTERSECTION UPGRADES WILL BE REVIEWED IN CONJUNCTION WITH THE TOWN AND ALBERTA TRANSPORTATION
  - 3) FUTURE INTERSECTION REQUIRE UPGRADES BASED ON CONDITIONS OUTLINED IN THEIR CORRESPONDING TIA OR AGREEMENT WITH THE TOWN



Project **TOWN OF RIMBEY  
MUNICIPAL DEVELOPMENT  
PLAN**

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Scale	1:20,000
Date	November 6, 2015
Dep. File	R0127_02001_2NOV2015.dwg
Title	FUTURE ROAD NETWORK
Project No.	RB127
Drawing No.	MAP 3



**Legend**

**DESCRIPTION**

TOWN LIMIT

**EXISTING LAND USE**

- RIA Low density residential
- R2 General residential
- R3 Medium density residential
- R4 High density residential
- MHS Manufactured housing subdivision
- MHP Manufactured housing park
- RE Residential estate
- CR Country residential
- PUD Planned unit development
- CC Central commercial
- HC Highway commercial
- I Institutional
- MU Institutional and public uses
- DC Direct control

**CONCEPTUAL FUTURE LAND USE**

- FR Future Residential
- FC Future Commercial
- FM Future Industrial

Zoning to be determined at ASP Stage

Although lines are shown exist land use districts on the map, that is simply for ease of mapping. Roads and lanes are not classified to any land use

Existing Land Use Based on Land Use Bylaw 762/04 Schedule C Land Use Districts



Project **TOWN OF RIMBY  
MUNICIPAL DEVELOPMENT  
PLAN**

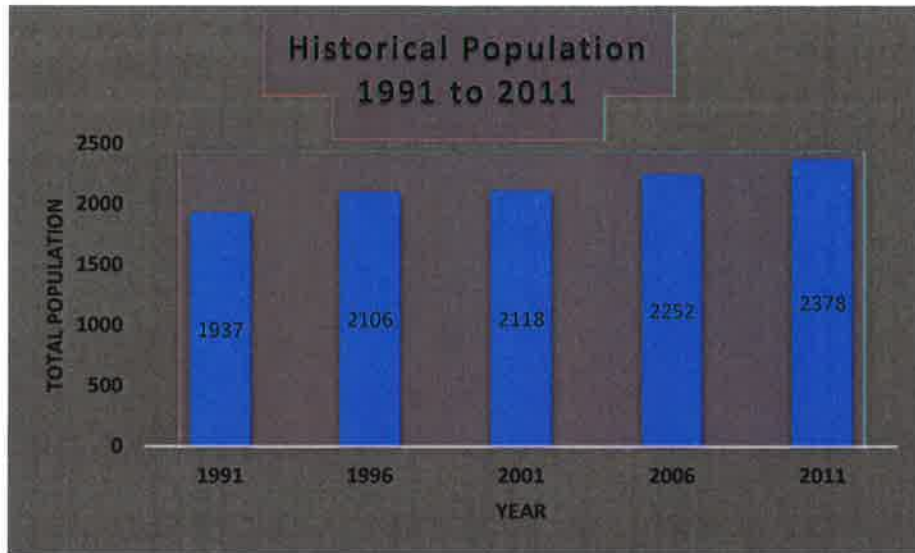


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104 5009 40 Street, RED DEER, AB, T4N 1L1  
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Scale	1:20,000
Date	November 6, 2015
Dwg. File	RB127_LUB_20c2015.dwg

<b>FUTURE LAND USES MAP</b>	Project No. <b>RB127</b>
	Drawing No. <b>MAP 4</b>

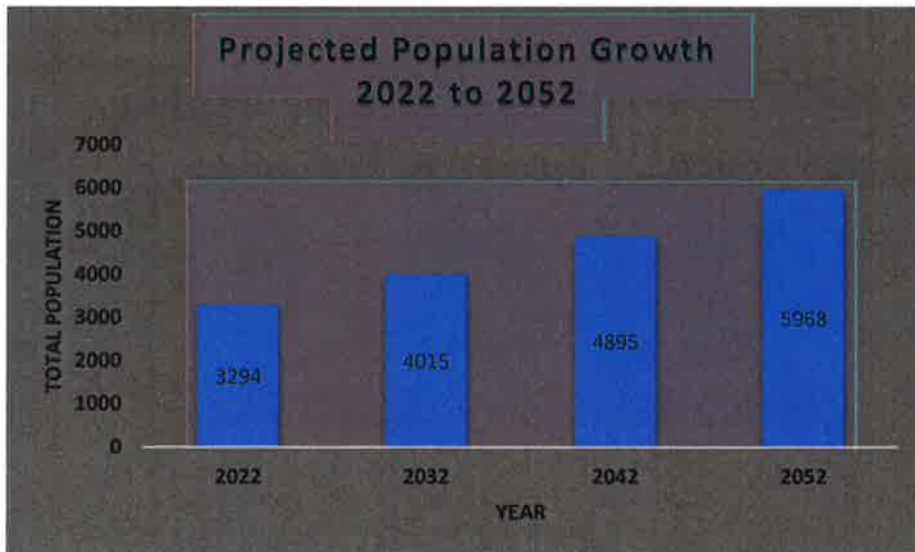
**Figure 3 - Historical Population – 1991 to 2011**



*Population Data from Statistics Canada*

Population of the Town is expected to continue to increase at an approximate yearly growth rate of 2% (Figure 4), with an anticipated population of 5968 residents by 2052. Within this projection we expect fluctuations as some years will exceed expectations and other years may not.

**Figure 4 – Projected Population Growth – 2022 to 2052**

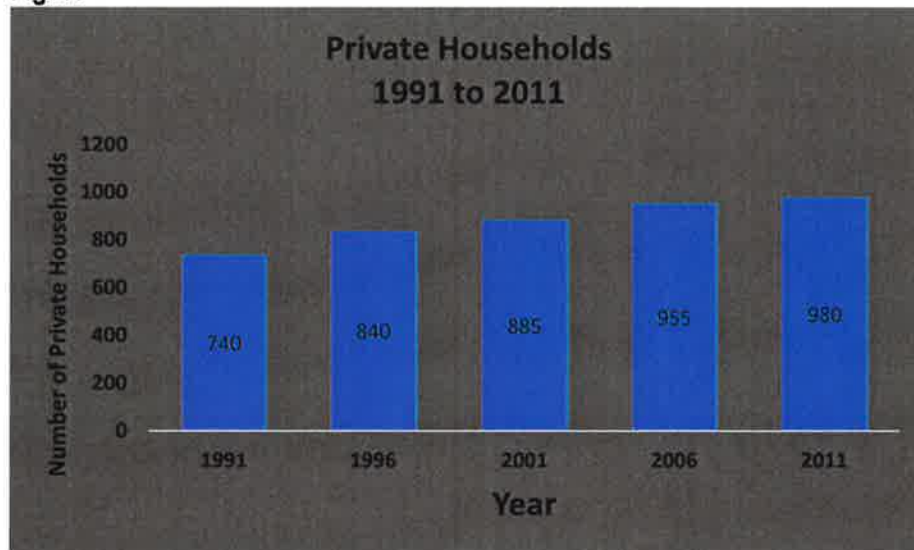


*Projected Population Growth from 2011 Infrastructure Study*

## Section 5: Current Demographics

Figure 5 depicts that from 1991 to 2011, the growth in the number of private households has continued to increase, growing from 740 households to 980. Private households refer to a person or a group of people occupying the same dwelling; this includes large families, multiple families, single parent families, and one-person households.

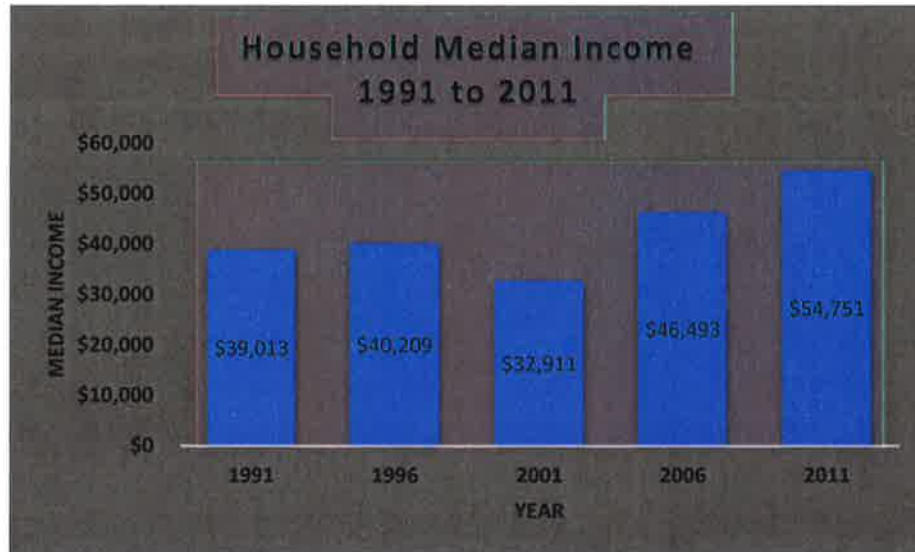
**Figure 5 – Number of Private Households – 1991 to 2011**



*Private Household Data from Statistics Canada*

With the exception of 1996 through 2011 where there was a significant drop in private household median income (-22%), the private household income has continued to increase. With the most significant increase of 29% occurring between 2001 through 2006. Overall between 1991 and 2011, the Town has experienced a 29% growth in private household income. Private household income is presented in Figure 6.

**Figure 6 – Dwelling Unit Type – 1991 to 2011**

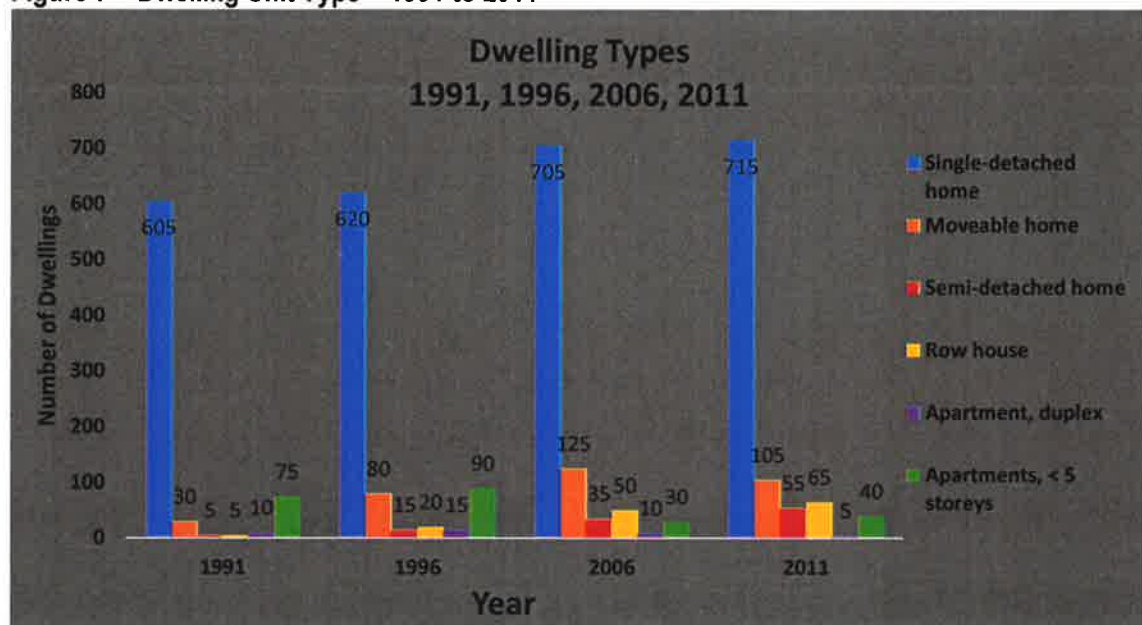


*Household Median Income from Statistics Canada*

As illustrated in Figure 7, from 1991 to 2011, the types of housing that experienced continual growth were single-detached houses, row houses and semi-detached homes. Single-detached homes make up a significant majority of dwellings in the Town, about 73% of all dwellings in 2011. Moveable homes remain in second, and the number of moveable homes dropped from 125 to 105 between 2006 and 2011. In the 1991 and 1996 census years apartments of less than 5 storeys made up the second most dwelling types in the Town and dropped from 90 apartments (1996) to 30 apartments (2006). Although they grew from 30 to 40 apartments between 2006 and 2011, apartments of less than 5 storeys remain the second lowest dwelling type in the Town. Single-detached homes continue to make up the majority of dwelling types.



**Figure 7 – Dwelling Unit Type – 1991 to 2011**



*Dwelling Types Data from Statistics Canada*

*Dwelling types were not featured in the 2001 Census.*

Based on the increasing number of private households, the varying average income and the diversity of dwelling type trends in the Town, it is imperative that future development continue to provide multiple housing types to accommodate the diversity of needs within the community.

In addition to the population statistics, the Town records indicate that development permits (Figure 8) and building permits (Figure 9) have been declining in recent years. However, as the population continues to increase, we hypothesize that this trend is linked to the 2015 downturn in the global market and expect growth to return as the oil and gas industry recovers.



Figure 8 – Development Permits Issued – 2005 to 2015

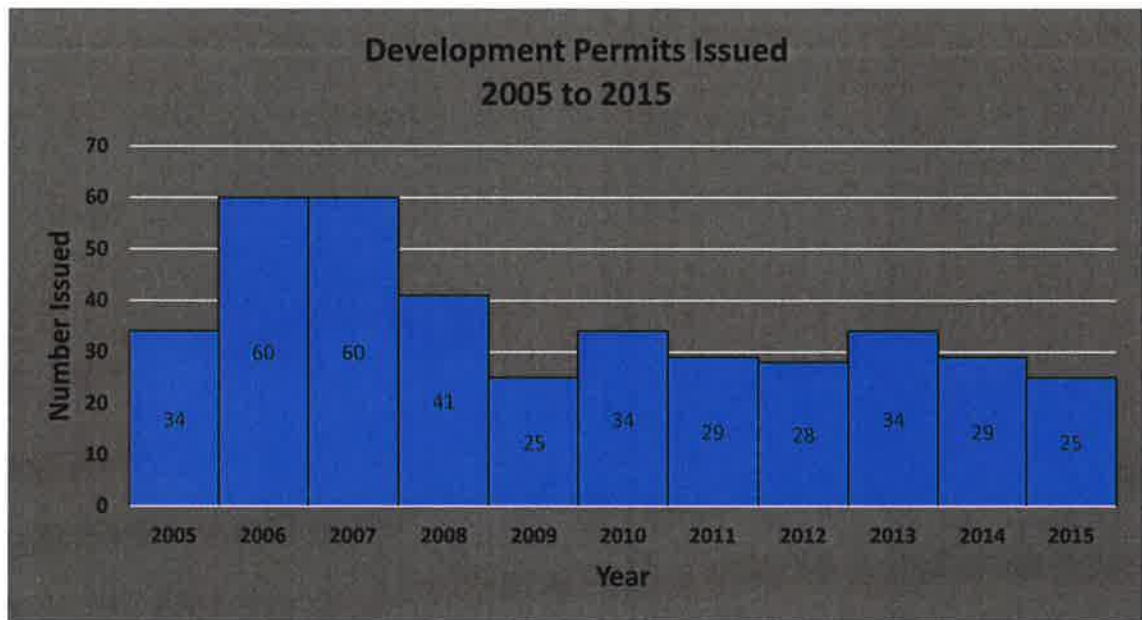
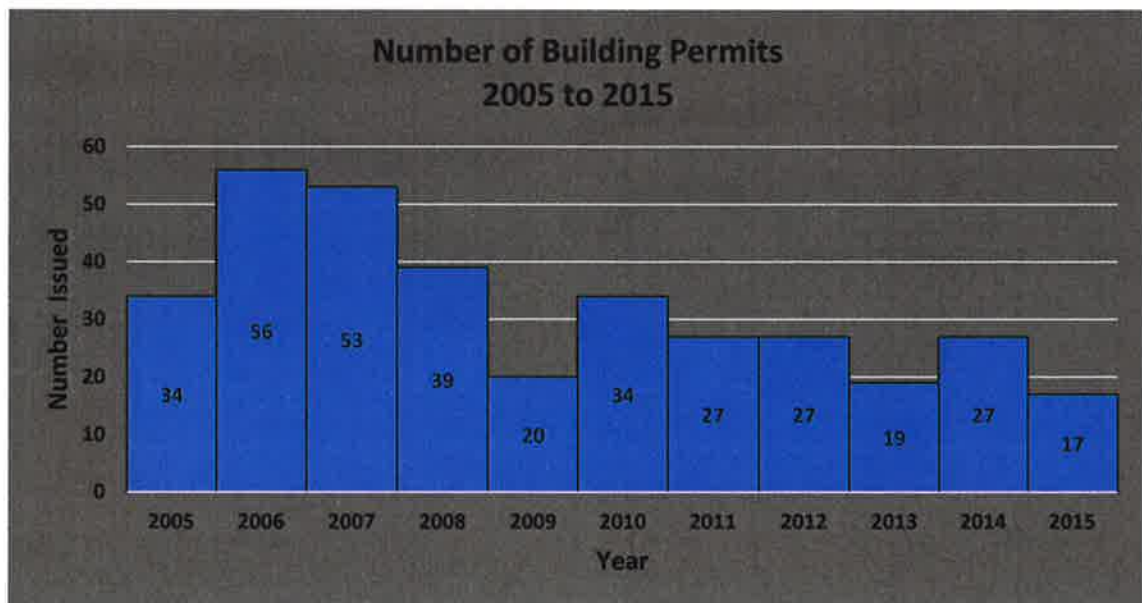


Figure 9 – Building Permits Issued – 2005 to 2015





## Part Three: Setting the Stage for Growth

As the Town is a growing community, with steady growth through the last 20 years it is important that we explore where future growth will occur in the Town. It is anticipated that a portion of future growth will occur within existing areas while at the same time the majority of new development will expand into currently undeveloped municipal areas.

"Diverse, well maintained,  
poised for expansion."

Resident Quote

The Town will encourage growth which complies with the goals and policies of this MDP.

### Section 6: Goals

- 6.1 To ensure the orderly, complementary, contiguous, and efficient development of the physical environment within the Town.
- 6.2 To encourage the orderly and complementary use and development of the physical environment adjacent to Ponoka County.
- 6.3 To identify future growth needs and directions for the Town and endeavour to ensure an adequate supply of developable land.

### Section 7: Policies

- 7.1 All development and subdivision of land shall, whenever possible, adhere to the goals and policies of this plan and follow the land use concepts as shown on Map 4.
- 7.2 Development and subdivision proposals that do not comply with the goals and policies of this plan will require amending this plan to accommodate such proposals.
- 7.3 A high level of quality and aesthetic appeal will be encouraged in all development and redevelopment.
- 7.4 The Town shall require the preparation of an Area Structure Plan (ASP) or other non-statutory plan, acceptable to Council, before subdivision and/or development of any parcel which will be subdivided into six or more lots and/or consist of greater than 1.5 hectares of land is permitted to proceed.
- 7.5 The Town shall require the preparation of an Area Redevelopment Plan (ARP) or other non-statutory plan, acceptable to Council, before the subdivision and/or redevelopment of any parcel which will be subdivided into six or more lots and/or consist of greater than 1.5 hectares of land is permitted to proceed.





- 7.6 All statutory plans, non-statutory plans and non-statutory policies adopted by Council shall be consistent with this plan.
- 7.7 The Town should give consideration to the following matters when reviewing proposed developments and/or amendments to the Land Use Bylaw:
- 7.7.1 The goals and policies of this and other applicable statutory and non-statutory plans and/or non-statutory policies adopted by Council;
  - 7.7.2 The views of the public;
  - 7.7.3 The physical characteristics of the subject and adjacent land;
  - 7.7.4 The use of other land in the vicinity;
  - 7.7.5 The availability of and possible impact on public and private utilities;
  - 7.7.6 Access to and possible impact on the transportation systems;
  - 7.7.7 The overall design; and
  - 7.7.8 Any other matters which, in the opinion of Council, are relevant.
- 7.8 In compliance with the *Subdivision and Development Regulation*, pursuant to the *Municipal Government Act*, no applications for subdivisions and/or development of schools, hospitals, food establishments, or residences will be approved within 300 metres of the working areas of the disposal area of the solid waste transfer station without the written consent of the Deputy Minister of the Department of Environmental Protection.
- 7.9 Pursuant to the Municipal Government Act, the Town shall require that development and subdivision applications in close proximity to oil and gas facilities meet the standards of the Subdivision and Development Regulation and Energy Resources Conservation Board guidelines.
- 7.10 Higher utilization of existing infrastructure is encouraged through the appropriate infill development.
- 7.11 The Town may assume a role in land development, including acquisition, servicing and subdivision, in order to ensure an adequate supply of land.
- 7.12 Upon the subdivision of land, the Town will require the provision of reserves to the maximum amount provided for in the Municipal Government Act. The Town's preference is for land dedication; however, money or a combination of money and land may be considered in unique circumstances.
- 7.13 The Town may require that new development and re-development be required to pay its fair share of expanding existing or creating new public facilities and services for sanitary, water stormwater, roads and other community facilities through off-site levies.
- 7.14 The Town shall allow farming as a permitted use on lands designated Urban Expansion District in the Land Use Bylaw. Farming means the raising or production of crops, or animals



and includes a single residence for the farmer, but does not include a "Confined Feeding Operation" as defined by the Natural Resources Conservation Board.

- 7.15 All future subdivisions and developments shall require the developer and the Town enter into a Development Agreement.



## Part Four: Residential Development

The Town is composed of a multiple housing types including single detached, duplex, fourplex, apartments, manufactured, and row housing. The Town will promote the continued development of multiple types of housing to accommodate a diverse population. Additionally the Town will support the continued development of home occupations within residential homes.

“Rimby exists to give a home to people in all walks of life.”

Resident Quote

Future residential development as outlined on Map 4 shall provide the day-to-day needs of residents within residential neighbours. Therefore the design and development of these areas may include convenience retail stores, live-work units, churches, parks, schools and other local community services.

### Section 8: Goals

- 8.1 A mixture of residential densities and tenure will be encouraged in all neighbourhoods so that a variety of housing is available.
- 8.2 High quality housing design, layout, site amenities and development will be promoted for all new residential housing projects.
- 8.3 Encourage high density residential development in the transitional area adjacent to downtown, along Highway 20 and along Highway 53.
- 8.4 Provide for separation and buffering of residential neighbourhoods from incompatible land uses.

### Section 9: Policies

- 9.1 Map 4 identifies existing and future residential areas.
- 9.2 In residential areas, upon subdivision, the Town will require the provision of reserves be in the form of land in order to provide adequate buffering, open spaces, trail development and school sites.
- 9.3 Although detached housing will be the dominant housing type, the Town supports the provision of a wide range of housing types (including but not limited to, secondary suites, mobile/manufactured homes, duplexes, triplexes, fourplexes, rowhouses and apartments) in order to meet all of its housing needs.



- 9.4 Higher density housing is encouraged to develop in small clusters with good access to major roads. Consideration should also be given to proximity to schools, open spaces, shopping districts and community facilities.
- 9.5 Innovative residential designs are encouraged. The external design and finish of all residential buildings should be of high quality and reflect or complement existing development in the vicinity.



## Part Five: Commercial Development

The Town supports continued development of commercial enterprises to serve the Town and area residents. Future commercial development should be designed in an aesthetic manner to enhance the streetscape and community.

"They (the businesses) all add to Rimbey and the life of the community."

Resident Quote

### Section 10: Goals

- 10.1 To promote and encourage the provision of a full range of goods and services for the citizens of the Town.
- 10.2 To minimize potential conflicts between commercial and non-commercial land uses.
- 10.3 To encourage aesthetically pleasing commercial development.

### Section 11: Policies

- 11.1 Map 4 identifies existing and future commercial areas.
- 11.2 The Town supports the concept of small convenience type commercial development, serving the needs of the immediate neighbourhood, in residential areas.
- 11.3 The external design and finish of all commercial development should be of high quality and reflect or complement existing development in the vicinity.
- 11.4 The Town will strive to develop and implement an overall downtown streetscape plan to ensure the downtown commercial area is pedestrian friendly and aesthetically pleasing while providing adequate vehicular access and parking. Any plans including lands within Alberta Transportation highway right-of-way's will be prepared in partnership with Alberta Transportation.
- 11.5 Home based businesses will be allowed as discretionary uses in residential districts provided they are secondary to the residential use and do not detract from the amenities of the surrounding residential neighbourhood. Specific standards and requirements will be governed by the Land Use Bylaw.
- 11.6 In commercial areas, upon subdivision, the Town will require that the provision of reserves be in the form of money, except in cases where the site borders on a non-commercial use in which case the Town may consider the dedication of land to provide adequate buffering.



## Part Six: Industrial Development

The Town has a wide range of industrial land uses and business. Much of this development has been established to support the agricultural and the oil and gas industry.

Future industrial growth shall be encouraged by the Town to provide services and employment opportunities. Such growth should be balanced against any negative externalities that could impact adjacent landowners.

"Be proud of this community and everything else falls into place."

Resident Quote

### Section 12: Goals

- 12.1 To accommodate a broad range of industrial development.
- 12.2 To minimize potential conflicts between industrial and non-industrial land uses.

### Section 13: Policies

- 13.1 Map 4 identifies existing and future industrial areas.
- 13.2 The Town will strive to develop and implement exterior design requirements for industrial buildings adjacent to highways within the Town.
- 13.3 The Town will seek to minimize potential negative externalities associated with industrial developments.
- 13.4 Where negative externalities associated with an industrial use cannot be reduced to an acceptable level, the Town will strive to assist in the relocation of the industrial use to a more suitable location.
- 13.5 In industrial areas, upon subdivision, the Town will require that the provision of reserves be in the form of money, except in cases where the site borders on a non-industrial use in which case land may be dedicated to provide adequate buffering.
- 13.6 The Town may require an independent Environmental Impact Assessment to be completed before permitting an industrial use that may potentially cause environmental or health problems.



## Part Seven: Transportation

A balanced, multi-modal transportation network which accommodates and balances the needs of automobiles, pedestrians, cyclists shall be developed in the Town. The Town values streets and roads as quality public streets and will strive to ensure future development safely and efficiently accommodates all users.

“Small town values and a good place to grow up.”

Resident Quote

The road network and the operation of rail lines should not be compromised by adjacent development.

### Section 14: Goals

- 14.1 To identify short and long term transportation needs of both the Town and the surrounding region and strive to ensure that these needs are adequately met in a manner that is compatible with existing and future development.

### Section 15: Policies

- 15.1 Map 3 identifies the Town's transportation network.
- 15.2 Highway 20 to Highways 20 and 53 are provincial highways under the jurisdiction of Alberta Transportation. The Town will endeavour to assist Alberta Transportation to protect these highways from uses and development that may be detrimental to the flow and safety of traffic.
- 15.3 The Town may establish bylaws concerning off-site levies in accordance with the provisions of the *Municipal Government Act* to finance the provision of off-site municipal infrastructure.
- 15.4 All roads servicing new development shall be developed in accordance with the Town's approved servicing standards.
- 15.5 Road surfacing shall be done at the developer's expense upon 80% development or within two (2) years of subdivisions, whichever is sooner.
- 15.6 The Town supports the recommendations of the 2011 Infrastructure Study.
- 15.7 The Town may require that developers subdividing lands adjacent to highways and collector roads provide lands for future road widening.
- 15.8 The Town may restrict driveway access to developments along major transportation routes in accordance with the Land Use Bylaw.

## Part Eight: Municipal Utilities, Servicing and Improvements

The provision and maintenance of infrastructure in the Town improves the quality of life for residents and visitors. Water systems, waste water systems and solid waste management systems should be facilitated so that they do not negatively impact the natural environment or pose hazards to Town residents.

The community's need for police/fire/ambulance service shall be considered in the Municipality's land use planning decisions.

"If we focus on the important things; hospital, senior's home school, pool, community centre, parks, etc. the community will drive itself."

Resident Quote

### Section 16: Goals

- 16.1 To support the adequate, safe, and efficient provision of municipal and private utilities.
- 16.2 To ensure municipal services are provided in a timely and efficient manner.

### Section 17: Policies

- 17.1 Development in new areas must be preceded by the provision of utilities and services, or satisfactory arrangements made for their provision.
- 17.2 The Town may establish bylaws concerning off-site levies in accordance with the provisions of the *Municipal Government Act* to finance the provision of off-site municipal infrastructure.
- 17.3 The Town may require that developers install certain municipal improvements in excess of the requirement for their particular development; if such a requirement is needed the Town will endeavour to collect monies from the owners of benefiting lands with respect to new construction which will utilize the municipal improvements.
- 17.4 The Town supports, whenever possible, the protection of regionally and locally significant utilities from incompatible development.
- 17.5 The Town supports the development, whenever possible, of partnerships with Ponoka County and neighbouring municipalities for the efficient provision of municipal services.
- 17.6 All new developments shall be serviced in accordance with the Town's approved servicing standards.
- 17.7 The Town supports the recommendations of the 2011 Infrastructure Study.





## Part Nine: Environment

The protection and management of environmental resources is important to quality of life. The biophysical characteristics and environmental significance of lands shall be considered in land use decisions.

In accordance with all provincial legislation the conservation of environmentally significant areas should be encouraged, including unique vegetation, riparian areas, topography, fish habitat and wildlife habitat. The presence of significant archaeological and historical sites should be considered in the Municipality's land use planning decisions.

"We own it, it is our responsibility, and we represent the town in a positive manner."

Resident Quote

### Section 18: Goals

- 18.1 To protect and preserve, whenever possible, existing natural areas.
- 18.2 To ensure that development does not unduly impact the natural environment.
- 18.3 To ensure that the natural environment does not jeopardize the health, safety, and quality of life of the citizens of the Town.

### Section 19: Policies

- 19.1 The Town supports the use of the Environmental Open Space District within the Land Use Bylaw. This district serves to protect environmentally sensitive and significant areas in their natural state, more or less. Development may be limited to such things as public trails, public signs, public parking facilities, and any development necessary to ensure public safety.
- 19.2 The Town may require an environmental assessment/audit to be carried out on a site that is the subject of a development proposal.
- 19.3 The Town will work with developers to ensure that developments do not have a significant negative environmental impact on the Town.
- 19.4 The Town will not permit development in areas prone to flooding. Developments in areas prone to flooding require a flood hazard study prior to being considered for development. The Flood hazard study shall be prepared at the Developer's cost.
- 19.5 The Town will utilize environmental reserve and environmental conservation easements as mechanisms to protect environmentally significant areas.



- 17.8 The citizens of the Town should, whenever possible, be provided with adequate, timely, and efficient common services. This includes but is not limited to infrastructure development and maintenance, snow removal, and garbage removal.
- 17.9 Proposals for re-designation, subdivision and development shall accommodate design elements that consider safety factors and facilitate accessibility by police, fire and ambulance services.
- 17.10 When considering proposals for subdivision or development, the Town shall require the developer to seek appropriate measures to provide the proposed development with fire protection.



- 19.6 Through the subdivision process, the Town shall require that lands considered unsuitable for development area dedicated as environmental reserve with the provisions of the MGA.
- 19.7 When lands adjacent to water bodies or water courses are subdivided, a strip of land shall be dedicated as environmental reserve to provide a buffer and provide public access. The width of the required dedication shall be established by the Subdivision Authority.
- 19.8 Lands dedicated as environmental reserve shall remain in their natural state and/or be used as part of the public trail system where necessary to ensure a continuous integrated trail system.
- 19.9 The Town may require landscaping plans prepared by a Registered Landscape Architect as a component of non-single family residential development permit applications.



## Part Ten: Community Development

The Town aspires to maintain and improve the range and quality of community institutional facilities and services as the provisions of community services enhances the quality of life of residents and visitors.

Natural areas, recreational parks are also important parts of life in the Town. With future growth, the programming of recreational and community services should be designed to accommodate the needs of a growing community and diverse population.

"Excellent community centre, we are very fortunate to have an arena, curling rink, gym, etc."

Resident Quote

### Section 20: Goals

- 20.1 To strive to provide community facilities that will enhance the provision of community services associated with the social, cultural, educational, and recreational needs of the citizens of The Town.

### Section 21: Policies

- 21.1 The Town supports the provision of linear green spaces which may be developed as walkways to act as linkages between residential areas, schools, open spaces and community facilities.
- 21.2 Local playgrounds and tot-lots should be provided in residential developments as part of the municipal reserve dedication resulting from subdivision. Whenever possible tot-lots should be centrally located within each residential area and linked via walkways.
- 21.3 The Town supports the preservation of natural areas and natural vegetation within open spaces whenever possible.
- 21.4 Public and quasi-public uses, such as nursing homes, churches, and community centres, will be permitted in residential areas provided they are located at or near neighbourhood entry points and adequate buffering or separation is provided.
- 21.5 The Town encourages cooperation between the Town, Ponoka County, Wolf Creek Public Schools and other community groups on the sharing of facilities and resources.
- 21.6 The Town will endeavour to work with Alberta Health to ensure the adequate provision of health and medical care services and facilities.



## Part Eleven: Economic Development

The Town is committed to economic development within the Town and the region. The Town recognizes that diversification of business development is important to the economy and will support and promote opportunities for growth of a variety of commercial and industrial uses.

Highway commercial is an important type of business development in the Town. It should be provided with special consideration to ensure transportation corridors remain safe and efficient.

“Hidden jewel...close to everything with lots to offer.”

Resident Quote

### Section 22: Goals

- 22.1 To further the economic vitality and sustainability of the local and area economy.
- 22.2 To develop a strong tourism sector in the local and area economy.

### Section 23: Policies

- 23.1 The Town supports, in principle, private economic development initiatives.
- 23.2 The Town supports the Rimbey Chamber of Commerce.
- 23.3 The Town may support economic development initiatives, whether on its own or in partnership with the private sector.
- 23.4 The Town supports, whenever possible, joint economic development initiatives with Ponoka County and other municipalities in the region.
- 23.5 The Town encourages the development of the tourism industry in and around Rimbey. Such development should not have adverse social, economic, or environmental impacts.
- 23.6 Tourism oriented development should benefit the citizens of The Town and area by providing greater economic, recreational, and cultural opportunities.
- 23.7 The Town should consider the development of a tourism marketing plan to coordinate marketing efforts, both public and private, and to attract more tourists and increase the length of their stay.
- 23.8 The Town and/or related agency should develop and maintain a registry of local businesses and services in order to identify and then actively seek to fill gaps.



## Part Twelve: Education

The Town is dedicated to providing opportunities for education to all residents and visitors.

### Section 24: Goals

- 24.1 To encourage the provision of the broadest and fullest range of educational opportunities for the citizens of The Town.

"Small town friendly atmosphere."

Resident Quote

### Section 25: Policies

- 25.1 The Town will endeavour to cooperate with Wolf Creek Public Schools, the Rimbey Christian School and the Rimbey Municipal Library concerning the provision of educational resources and opportunities to the citizens of the Town.
- 25.2 The Town will strive to achieve an agreement with Wolf Creek Public Schools and the Rimbey Christian School concerning the need for and subsequent allocation of school reserve lands resulting from subdivisions.
- 25.3 The Town supports entering into joint use agreements with Wolf Creek Public Schools and the Rimbey Christian School respecting sharing of recreational facilities.
- 25.4 The Town supports the continued growth and development of the Rimbey Municipal Library.



## Part Thirteen: Inter-municipal Cooperation

The Town recognizes the need for cooperative inter-municipal and regional planning. The Town is surrounded on all sides by Ponoka County and is within close proximity to a number of other municipalities including, but not limited to, Ponoka, Sylvan Lake, Bentley, Eckville, Rocky Mountain House, and Lacombe.

"Treat everyone with dignity, and respect using the best resources we have."

Resident Quote

The Town is committed to good working relationships with regional municipalities and is committed to joint ventures that ensure efficient and cost effective provisions of shared services within the region, enhance natural systems, promote economic development and ensure compatibility between land uses.

### Section 26: Goals

- 26.1 To undertake cooperative planning with Ponoka County.
- 26.2 To coordinate land use policies for the fringe areas which are mutually beneficial to both the Town and the County.
- 26.3 To coordinate the provision of roads, facilities, and other services that serve residents of both municipalities.

### Section 27: Policies

- 27.1 The Town will support the development of a Town/County Inter-municipal Development Plan to address issues of mutual concern and to ensure that development in either municipality complements the existing and future land uses of the other municipality.
- 27.2 The Town will discourage, whenever possible, development or uses that may have a negative impact on adjacent uses in Ponoka County.
- 27.3 The Town will endeavour and collaborate with Ponoka County to establish suitable "agriculture equipment" routes.
- 27.4 The Town will endeavour and collaborate with the Ponoka County to minimize conflicts between development in the Town and development and agricultural operations in the County along the municipal boundary.

## Part Fourteen: Administrative Matters

### Section 28: Interpretation

- 28.1 The MDP is, for the most part, general in nature and long range in its outlook. The MDP provides the means whereby Council and Town staff can evaluate immediate situations or proposals in the context of a long range plan for the Town. In this regard, the boundaries between the land uses shown on Map 4 – “Future Land Use Concept” are not to be rigidly interpreted and the specific boundaries shall be determined through the designation of the Land Use Bylaw Districts.
- 28.2 Substantive variations from the policies contained within the MDP will require an amendment to the MDP and any other affected plan.
- 28.3 The MDP contains “shall”, “should”, and “may” policies which are interpreted as follows:
- 28.3.1 “Shall” policies must be complied with,
  - 28.3.2 “Should” policies mean compliance in principle, but is subject to the discretion of the applicable authority on a case by case basis, and
  - 28.3.3 “May” policies indicate that the applicable authority determines the level of compliance that is required.

“Nice small knit community.”

Resident Quote

### Section 29: Implementation

- 29.1 The goals and policies of the MDP will be further refined and implemented through the development, adoption, and day to day application of the Town/County Inter-municipal Development Plan, statutory plans (area structure plans and area redevelopment plans), non-statutory plans (outline plans, design schemes, etc.) and the Land Use Bylaw.

### Section 30: Amendment

- 30.1 Amendment of the MDP must follow the appropriate procedures as outlined in the *Municipal Government Act*.
- 30.2 All statutory and non-statutory plans shall be consistent with the MDP and may require amendment to ensure their compliance with the MDP.

### Section 31: Review

- 31.1 In order to ensure that the MDP is current, the entire plan should be reviewed approximately every four years, preferable shortly after the municipal election.





## Part Fifteen: Glossary of Terms

**"Apartment"** means a residential use consisting of at least three separate dwelling units, but shall not mean row housing.

**"Developer"** means an owner, agent or person, firm or company required to obtain or having obtained a development permit.

**"Development permit"** means a document authorizing a development issued pursuant to this Land Use Bylaw.

**"Driveway"** means a vehicle access route on the parcel which provides access to the driving surface.

**"Duplex"** means a dwelling containing two (2) dwelling units and either sharing one common wall in the case of side-by-side units, or having the dwelling area located above the dwelling area of the other in the cases of vertical units, each with a private entry.

**"Environmental Impact Assessment"** means a comprehensive site analysis to determine the potential impact of the proposed development on the site; the potential environmental impact of the proposed development upon adjacent properties or land uses; and the potential environmental impact of the proposed development upon the future land use potential of the property.

**"Farming"** means the raising or production of crops, or animals, and includes a single residence for the farmer, but does not include a "Confined Feeding Operation" as defined by the Agricultural Operation Practices Act (Chapter A-7, R.S.A. 2000) and all regulations and amendments passed thereto.

**"Flood Hazard Study"** means a document that includes background information and technical analyses used to delineate flood hazard areas and determine design flood levels along study streams and lakes. They typically include reports and mapping, as well as addendums to document revisions. (Definition as per Alberta Environment and Parks).

**"Fourplex"** means four dwelling units contained within one building structure, and so attached, that the units have no more than two service connections from the street, and each unit has its own bathroom and cooking facilities.

**"Home occupation"** means any occupation, trade, profession, or craft carried on by an occupant of a residential building as a use secondary to the residential use of the building, and which does not change the character thereof or have any exterior evidence of such secondary use.



**“Landscaping”** means to preserve or change the natural features of a site by adding lawns, trees, shrubs, ornamental plantings, ornamental ponds, fencing, walks, driveways, or other structures and materials as used in landscape architecture.

**“Manufactured home”** means a residential unit that may be constructed with a heavy transport chassis that allows for permanent or temporary attachment of a hitch and wheel assembly to enable the relocation of the dwelling. A manufactured home may be a single structure (single-wide) or two parts which are put together to comprise a complete dwelling (double-wide). Manufactured homes shall feature the following criteria: minimum roof of less than 1:4; and a depth versus width ratio of greater than 2.5:1. A manufactured home does not include a single detached dwelling.

**“MGA”** means the Municipal Government Act (Chapter M-26, R.S.A. 2000) and all regulations and amendments passed pursuant thereto.

**“Moveable Home”** means a term that includes mobile homes and other moveable dwellings. (Definition as per Statistics Canada).

**“Mobile Home”** means a dwelling, designed and constructed to be transported on its own chassis and capable of being moved to a new location on short notice. Can be transported on its base frame or chassis in one piece. (Definition as per Statistics Canada).

**“Multimodal Transportation”** means various modes of transportation such as cycling, walking, automobile, public transit, etc.

**“Other Moveable Dwellings”** means a single dwelling other than mobile homes that are used as a place of residence and can be moved on short notice. This includes recreational vehicles, houseboats and floating homes. (Definition as per Statistics Canada).

**“Row House”** means one of three or more dwellings joined side by side or side to back. Can also include townhouse, garden homes and townhouses attached to high-rise buildings. Have no dwellings above or below them. (Definition as per Statistics Canada).

**“Secondary suites”** means a self-contained living space located on the same property as a dwelling. Secondary suites have a separate entrance, cooking, sleeping and bathing facilities and are no larger than 70 m<sup>2</sup>. Secondary suites shall include basement suites, garage suites and garden suites.



**“Single Detached”** means a residential building containing one dwelling unit intended as a permanent residence. Single detached dwellings must be of new construction and feature the following criteria: shall include single detached dwellings constructed off-site; all exterior walls of the floor area must be dimensioned at less than or equal to 3:1 length to width ratio; and all roof pitches must be a minimum of 3:12 ratio (3 feet of elevation for 12 feet of width). All dwelling units must adhere to the provisions of the Safety Codes Act (Chapter S-1, R.S.A. 2000) and all regulations and amendments passed pursuant thereto.

**“Subdivision”** means the division of a parcel of land into one or more smaller parcels by a plan of subdivision or other instrument.

**“Tot-lot”** means a small playgrounds built for young children.

**“Town”** means the Town of Rimbey.

**“Triplex”** means a building containing three or more dwelling units.

**“Urban Reserve”** means lands presently within the Town of Rimbey, which are intended for future development in order to accommodate the Town’s long-term commercial, industrial or residential land requirements.

**“Utility”** means a utility as defined in the Act, as amended.

**Agency Circulation List:**

Adjacent Municipality	Ponoka County Debbie Raugust: <a href="mailto:debbiraugust@ponokacounty.com">debbiraugust@ponokacounty.com</a>
Public School Board	Ponoka (Wolf Creek) Joe Henderson: <a href="mailto:Joe.henderson@wolfcreek.ab.ca">Joe.henderson@wolfcreek.ab.ca</a>
Alberta Transportation Alberta Environment Alberta Sustainable Resource	<a href="mailto:TransDevelopmentRedDeer@gov.ab.ca">TransDevelopmentRedDeer@gov.ab.ca</a> 1.403.340.5022 1.780.427.4407
Public Lands Management Alberta Energy Regulator	1.780.427.1185 (Sarah Schwartz) <a href="mailto:Setbackreferrals@aer.ca">Setbackreferrals@aer.ca</a>
David Thompson Health Ponoka	1.403.783.3825
Alta Link Management (power)	<a href="mailto:subdivisions@contractlandstaff.com">subdivisions@contractlandstaff.com</a> 1.403.267.4454
ATCO Gas	<a href="mailto:land.admin@atcogas.com">land.admin@atcogas.com</a> or <a href="mailto:Godswill.Onwunali@atcogas.com">Godswill.Onwunali@atcogas.com</a> 403.357.5234
ATCO Pipelines	Isabel Solis: <a href="mailto:Isabel.solis@atcopipelines.com">Isabel.solis@atcopipelines.com</a>
CP Rail	1.403.319.3727



# The Town of Rimbey

4938-50<sup>th</sup> Ave P.O. Box 350 Rimbey, Alberta T0C 2J0

12/22/2015

## Re: Municipal Development Plan Agency Circulation Notice

Please find attached, the Town of Rimbey Municipal Development Plan (MDP). Council provided first reading of the MDP on December 21, 2015. Please note that the clauses highlighted in yellow are clauses which Administration has highlighted for specific review and debate during the council approval process.

As a potentially affected agency, we are requesting that you review the enclosed information and forward your comments, recommendations and/or requirements with respect to this application within 30 days (by **January 20, 2015**). Your comments will then be considered by the Town's Administration and may be incorporated into the revised draft presented to Council for Public Hearing on February 8<sup>th</sup>, 2015.

Should no response be received by the requested date, it will be considered that you have no comments with respect to the MDP.

Please reply to the attention of:

Elizabeth Armitage, MEdes, RPP, MCIP  
Town of Rimbey  
Email: [generalinfo@rmbey.com](mailto:generalinfo@rmbey.com)  
Fax: (403).843.6599  
Phone (Direct): 403.383.2366

Tel: 403.843.2113  
Fx: 403.843.6599  
E: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)  
[www.rimbey.com](http://www.rimbey.com)

**Subject:** RE: Municipal Development Plan Circulation Notice  
**From:** "Sandy Choi" <[sandy.choi@gov.ab.ca](mailto:sandy.choi@gov.ab.ca)>  
**Sent:** 2016-02-01 3:16:22 PM  
**To:** "Liz Armitage" <[vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)>; "[generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)" <[generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)>  
**CC:** "Michael Fitzsimmons" <[michael@rimbey.com](mailto:michael@rimbey.com)>  
**Attachments:** 35HighwayBeautification.pdf; 1Feb2016 Response to Revised MDP.pdf

Hi Liz,

Apologies for the delay! Please find attached our comments on the Town of Rimbey MDP for your consideration.

Please call me at any time if you have any questions.

Sincerely,

**Sandy Choi**

Development and Planning Technologist  
Delivery Services Division, Central Region  
Alberta Transportation  
Government of Alberta

Tel 403-340-7179  
Fax 403-340-4876  
[Sandy.Choi@gov.ab.ca](mailto:Sandy.Choi@gov.ab.ca)

511 Alberta - Alberta's Official Road Reports  
Go to [511.alberta.ca](http://511.alberta.ca) and follow [@511Alberta](https://twitter.com/511Alberta)



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**From:** Michael Fitzsimmons [mailto:[michael@rimbey.com](mailto:michael@rimbey.com)]  
**Sent:** Tuesday, December 22, 2015 12:15 PM  
**To:** Trans Development Red Deer  
**Subject:** Municipal Development Plan Circulation Notice

Good afternoon,

Attached is our letter and the Town of Rimbey Municipal Development Plan (MDP). As a potentially affected agency we are requesting that you review the enclosed information and forward your comments, recommendations and/or requirements with respect to this application within 30 days (by January 20, 2015). Your comments will then be considered by Town Administration and may be incorporated into the revised draft presented to Council for Public Hearing on February 8, 2015.

Should no response be received by the requested date, it will be considered that you have no comments

with respect to the MDP.

Thank you,

**Michael Fitzsimmons**

*Municipal Intern, Town of Rimbey*

Phone: 403-843-2113

Fax: 403-843-6599

Email: [michael@rimbey.com](mailto:michael@rimbey.com)

Up-to-date road information, including traffic delays, is a click or a call away. Call 5-1-1 toll-free, visit [511.alberta.ca](http://511.alberta.ca) or follow us on Twitter @511Alberta to get on the road to safer travel.

<http://511.alberta.ca/ab/en.html>

<https://twitter.com/511Alberta>

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February 1<sup>st</sup>, 2016

File: Rimbey (ASP)

Town of Rimbey  
4938 – 50<sup>th</sup> Avenue  
Rimbey, AB T0C 2J0  
Sent via email to: [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

Attention: Elizabeth Armitage

**RE: PROPOSED TOWN OF RIMBEY MUNICIPAL DEVELOPMENT PLAN (MDP)  
HIGHWAYS 20, 53 (50 AVENUE) AND 20A (51 STREET)**

Our department has reviewed the information that was provided in the MDP and notes the following:

- **Part Five, Section 11.4 (page 17):** Review and approval is required from Alberta Transportation if portions of the Town of Rimbey's streetscaping plan are within the highway right-of-way. Enclosed are Alberta Transportation's recommended practices for beautification within the highway right-of-way for the Town's planning consideration (enclosed).
- **Part 7, Section 15.2 (Page 19):** Please add Highway 20A to Highways 53 and 20 as provincial highways under the jurisdiction of Alberta Transportation.
- **Part 7, Sections 15.4 & 15.5 (Page 19):** All provincial highways are designated suitable truck routes and suitable dangerous goods routes. If in the future the Town identifies the need for additional routes on the local road network, the Town has the ability to do so under the Traffic Safety Act.
- **Map 3, Future Road Network:**
  - SW 22-42-02-W5 and Highway 20: The blue dot at this intersection is correct as the Brix TIA addressed the intersection on the west side of Highway 20. Please note that approval for increased use of the existing approach on the east side of Highway 20 requires further discussion with Alberta Transportation.
  - 43<sup>rd</sup>/40<sup>th</sup> Street (Range Road 23) and Highway 53 requires a dark blue dot to indicate that the Brix Traffic Impact Assessment has identified that the Town/Developer is responsible for intersection upgrades to a Type IIC treatment within 10 years' time.
  - 61<sup>st</sup> Avenue and Highway 20A: Approval for increased use of the existing approach on the east side of Highway 20A requires further discussion with the Town.
  - 59<sup>th</sup> Avenue and Highway 20A: please confirm if the Town is still considering the 59<sup>th</sup> Avenue and Highway 20A intersection, approximately 100 metres south of 61<sup>st</sup> Avenue. It is our understanding from past discussions with the Town that a TIA is required for both the 61<sup>st</sup> Avenue and 59<sup>th</sup> Avenue before we would consider approval.

If you have any questions, please contact me at 403-340-7179 or [sandy.choi@gov.ab.ca](mailto:sandy.choi@gov.ab.ca). Thank you for the referral and opportunity to comment.


Sincerely,



Sandy Choi  
Development & Planning

Enclosure  
SC/sc



	<b>HIGHWAY BEAUTIFICATION – LANDSCAPE PROJECTS IN HIGHWAY RIGHT-OF-WAY</b>		<i>Issued: MAR 2006</i>
			<i>Revised: DEC 2006</i>
			<i>Page 1 of 3</i>
<b>RECOMMENDED PRACTICES</b>	PART	ROADSIDE DEVELOPMENT	
	SECTION		
	SUB-SECTION		

**General**

In our increasingly urbanized highway landscape, beautification of roadside areas has become of greater importance in developing areas.

Beautification can help relax tense drivers and overall make driving on the highway a more pleasurable experience, in addition to the positive environmental effects that result.

Landscaping includes vegetation, mulches, and irrigation systems.

**Standard**

No trees will be allowed as a part of landscaping projects in the highway right-of-way. Trees and large bushes/shrubs can become hazards to errant vehicles, and as such can be a safety concern and liability for the department.

Alberta Infrastructure and Transportation may allow landscaping consisting of small shrubs and bushes (less than 100 mm base and 4 foot height at maturity), flowers and other well maintained horticultural displays at the backslope.

The landscaping must be crashworthy and not consist of large solid objects such as boulders or concrete sections. The expertise of landscaping professionals should be consulted to find out the typical shrub size for each species chosen for use.

An attempt shall be made to design all landscaping outside the clear zone because the exposure of maintenance workers to errant vehicles is a safety issue. Under no circumstances shall shrubs, trees, or other non-traversable objects be placed adjacent to the highway within the limits of the clear zone.

In the event that the area under consideration is located at the base of a traversable slope, the addition of vegetation must be on the backslope, not the foreslope (even if the foreslope extends beyond the limits of the clear zone).

A detailed project plan should be sent to Alberta Infrastructure and Transportation for review and approval. Approval is based on the review of a complete set of landscape plans. Landscaping work must conform to all local bylaws and provincial environmental regulations.

Applicants must include the following with their submission:

1. project data relating to location and contact information for the project;
2. plans drawn to scale and showing the necessary dimensions;
3. all proposed landscaping arrangements identified on the plans, and all plant types listed (including name, maximum size, and quantity);

4. locations of all utility lines within the limits of the proposed landscape area;
5. a comprehensive maintenance plan for all proposed landscaping;
6. Traffic Accommodation Strategy (TAS) for all proposed landscaping construction and maintenance activities to be conducted within the highway right-of-way; and
7. be signed and sealed by a registered landscape architect.

Landscape lighting in the highway right-of-way will not be permitted.

These guidelines apply to both urban and rural municipalities. Landscaping projects are limited to semi-urban and urban areas (i.e., inside and within the fringe areas of urban communities, where the adjacent development is sufficient to justify landscaping). According to this policy, highway beautification is prohibited at rural interchanges.

#### **Guidelines for Placement**

No bush, shrub or other landscaping material will be permitted in any location where it may interfere with highway safety or traffic visibility (including signs and other traffic control devices). Plants that might prove detrimental to safety, to the highway, or to adjacent property will not be permitted. Otherwise, the selection of plants is left to the discretion of the applicants. Experience has proven that indigenous plant material is more satisfactory.

Bushes, shrubs, or earthen mounds must not block the line of sight along the

roadway. If in the future a plant's growth obstructs the view of signs or interferes with the sight distances of approaching traffic, the department will require the applicant to remove, relocate, or prune the plants to eliminate this obstruction at the applicant's expense.

Bushes and shrubs must be placed outside the clear zone, in accordance with Table C5.2a in the Highway Geometric Design Guide. A bush or shrub that will attain a 100 mm base diameter at maturity must have the edge of its trunk outside the highway clear zone.

No bushes or shrubs will be allowed close enough to the road to allow root systems to undermine or damage any roadway structure at any time during the plant's life.

#### **Irrigation**

Irrigation systems for landscaping should be designed so that irrigation can be achieved without any system components encroaching on the highway right-of-way. The landscaping plan must detail provisions for the drainage of water used to irrigate in the right-of-way. Under no circumstances will water used to irrigate be allowed to spray onto the roadway.

#### **Maintenance and Installation**

The applicants (rural municipality or other) must furnish, install, and maintain all plantings. They will be responsible for coordinating with utility companies if any of the existing utility lines will require protection or relocation during the landscape construction or maintenance.

The applicants will be responsible for maintaining all vegetation that is a part of the landscaping. The department will not be responsible for providing water, fertilizer, weed removal, labor, materials, or maintenance for the landscaping in the right-of-way.

Maintenance must be carried out in accordance with Section 13 of the Use of Highway and Rules of the Road Regulation (304/2002).

The department will exercise care in normal highway maintenance and construction to avoid unnecessary damage, but does not accept responsibility for the protection of plants and irrigation systems. If subsequent changes to the highway require the removal of plants, this must be done by the applicants.

**References to Standards**

<i>Highway Geometric Design Guide</i>	Section C.5 Roadside Design Table C5.2a Clear Zone Distances
<i>Use of Highway and Rules of the Road Regulation (304/2002)</i>	Section 13

**Subject:** RE: Rimbey MDP  
**From:** "Charlie Cutforth" <[charliecutforth@ponokacounty.com](mailto:charliecutforth@ponokacounty.com)>  
**Sent:** 2016-02-02 1:28:16 PM  
**To:** "Liz Armitage" <[vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)>

Hi Liz:

As discussed, Ponoka County supports the Plan and very much appreciates the attention paid to our mutual co-operation.  
This is a very well prepared document.

Thanks  
Charlie Cutforth  
CAO

**From:** Liz Armitage [mailto:[vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)]  
**Sent:** February-02-16 1:15 PM  
**To:** Charlie Cutforth  
**Cc:** Donna  
**Subject:** Rimbey MDP

Hi Charlie,

As per the message I left this afternoon, I just noticed that we did not receive any comments from Ponoka County on the Town of Rimbey's draft MDP.

I've attached the draft for your review, as we welcome comments from the County. Specifically, I would like to draw your attention to Part 13, Inter-municipal Cooperation. Should you have comments, I would appreciate them ASAP as I am currently putting the staff report together for the Public Hearing on February 8, 2016.

Cheers,  
Liz

---

**Elizabeth Armitage, MEdes, RPP, MCIP**  
**Vicinia Planning + Engagement Inc.**  
e. [vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)  
p. 403.383.2366

**Subject:** FW: Setback Referral Process  
**From:** "Michael Fitzsimmons" <[michael@rimbey.com](mailto:michael@rimbey.com)>  
**Sent:** 2016-01-26 3:18:56 PM  
**To:** "Liz Armitage ([vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com))" <[vicinia.planning@gmail.com](mailto:vicinia.planning@gmail.com)>

**From:** Setbackreferrals [mailto:[SetbackReferrals@aer.ca](mailto:SetbackReferrals@aer.ca)]  
**Sent:** Tuesday, December 22, 2015 12:10 PM  
**To:** Michael Fitzsimmons <[michael@rimbey.com](mailto:michael@rimbey.com)>  
**Subject:** Setback Referral Process

For referrals that are **required** to be submitted to the Alberta Energy Regulator (AER), as per the *AER Bulletin 2013-03 Mandated Subdivision and Development Application Referrals, Setback Relaxations, Land Development Information Package, and Abandoned Well Information*, an email reply will be sent within **30 business days**.

The bulletin can be found on the AER website at <http://aer.ca/rules-and-regulations/bulletins/aer-bulletin-2013-03>.

The form for submission of a setback referral to the AER can be found here at: <http://www.aer.ca/data-and-publications/aer-forms/miscellaneous-forms>

Questions can be directed to the EPA Helpline via [EPAHelpline@aer.ca](mailto:EPAHelpline@aer.ca) or (403) 297-2625.

Not Required Setback Referrals	Required Setback Referrals
<p>Referrals are <b>not required</b> for subdivision or development applications:</p> <ul style="list-style-type: none"> <li>? that <b>do not</b> include a permanent dwelling, business, or public facility, as part of the application (such as applications for road closures, gravel pits, wind farms, storage lots, lot line adjustments, area structure plans, bylaw amendments, rezoning, etc. where no permanent dwellings or public facilities are being proposed in the application) or;</li> <li>? <b>Where it is known that no sour gas facilities are located within the distances set out above.</b></li> </ul>	<p>Subdivision and development applications are only <b>required</b> to be referred to the AER if they meet the following AER land use description criteria (land use descriptions are defined in the bulletin's glossary):</p> <ul style="list-style-type: none"> <li>? Proposed <b>permanent dwelling (8 or less dwellings/businesses per quarter section)</b> where sour gas facilities may be found within a 100 metre radius.</li> <li>? Proposed <b>unrestricted country development (greater than 8 but less than 50 dwellings/businesses per quarter section)</b> where sour gas facilities may be found within 500 metres.</li> <li>? Proposed additional development within an <b>urban centre (see definition in bulletin)</b> located outside an urban centre, or a proposed <b>public facility (see definition in bulletin)</b> where sour gas facilities may be found within 1500 metres (1.5 kilometres).</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>If this information is <b>unknown</b>, please indicate on the</p> </div>

**Replies will no longer be sent for setback referrals that are not required by the AER for submission.**

form submission or in your referral.

---

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February 8, 2016

Your File: Municipal Development Plan

Our File: 15-4083

**Attention:** Elizabeth Armitage  
Town of Rimbey  
Planning and Development Department

**RE: Proposed Municipal Development Plan – Town of Rimbey**

---

The Engineering Department of ATCO Pipelines (a division of ATCO Gas and Pipelines Ltd.) has reviewed the above named plan and has no objections subject to the following conditions:

1. Any existing land rights shall be carried forward in kind and registered on any newly created lots, public utility lots, or other properties.
2. ATCO Pipelines requires a separate utility lot for its sole use.
3. Ground disturbances and surface works within 30 meters require prior written approval from ATCO Pipelines before commencing any work.
  - Municipal circulation file number must be referenced; proposed works must be compliant with ATCO Pipelines' requirements as set forth in the company's conditional approval letter.
  - Contact ATCO Pipelines' Land Department at 1-888-420-3464 for more information.
4. Road crossings are subject to Engineering review and approval.
  - Road crossing(s) must be paved and cross at a perpendicular angle.
  - Parallel roads are not permitted within ATCO Pipelines' right(s)-of-way.
  - If the road crossing(s) requires a pipeline alteration, the cost will be borne by the developer/owner and can take up to 18 months to complete.
5. Parking encroachments may be permitted within ATCO Pipelines' right-of-way, subject to Engineering approval.
  - Unpaved parking is not permitted (gravel, grass, etc.).
  - Parking directly above the pipeline is not permitted.
6. Storage is not permitted on ATCO Pipelines' pipeline(s) and/or rights(s)-of way.
7. ATCO Pipelines recommends a minimum 15 meter setback from the centerline of the pipeline(s) to any buildings.
8. Any changes to grading that alter drainage affecting ATCO Pipelines' right-of-way or facilities must be adequate to allow for ongoing access and maintenance activities.
  - If alterations are required, the cost will be borne by the developer/owner.
9. Any revisions or amendments to the proposed plans(s) must be re-circulated to ATCO Pipelines for further review.





If you have any questions or concerns, please contact the undersigned at 780.420.3896 or email [Isabel.Solis@atcopipelines.com](mailto:Isabel.Solis@atcopipelines.com).

Yours truly,

**ATCO Pipelines**  
**A division of ATCO Gas and Pipelines Ltd.**

**Isabel Solis**  
**Operations Engineering Department**

IS



Untitled

Area Plan

February 4, 2016

Attention: Liz Armitage, Town of Rimbey

As per our discussion today. My request to subdivide my parcel of land into 6 lots would not be financially viable if an area structure plan had to be implemented.

I feel 6 lots is too few and should read 8 lots or possibly 10 for an area structure plan.


With our present economy and building lots not bringing the return that is needed for development, I feel this change should be made for all proposed development.

Thank you for your consideration.

Birch Meadows Holdings Ltd.

Allan E. Ingles



<b>Council Agenda Item</b>	7.1	
<b>Council Meeting Date</b>	February 22, 2016	
<b>Subject</b>	Tagish Engineering Project Status Updates to February 9, 2016	
<b>For Public Agenda</b>	Public Information	
<b>Background</b>	Tagish Engineering is supplying their status report.	
<b>Discussion</b>	Tagish Engineering is the Town of Rimbey's Engineering firm. As such they are required to provide status updates as well as meeting with Administration.	
<b>Relevant Policy/Legislation</b>	Not applicable.	
<b>Options/Consequences</b>	Not applicable.	
<b>Desired Outcome(s)</b>	Not applicable.	
<b>Financial Implications</b>	None at this time.	
<b>Follow Up</b>	None at this time.	
<b>Attachments</b>	Tagish Engineering Project Status Update to February 9, 2016.	
<b>Recommendation</b>	To accept the Tagish Engineering Project Status Updates to February 9, 2016 as information.	
<b>Prepared By:</b>	 <hr/> Donna Tona, CTS Interim Chief Administrative Officer	February 19, 2016 <hr/> Date
<b>Endorsed By:</b>	<hr/> Donna Tona, CTS Interim Chief Administrative Officer	<hr/> Date



## **PROJECT STATUS UPDATES**

February 9, 2016

# Town of Rimbey

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## **RB00 – Rimbey General**

This project is for small general requests for the Town.

(November 3)

- Discussed Rimstone Drive billing with Town, the Town is comparing numbers against their Tri-party Agreement.
- Tagish has requested final documentation from WSP to support CCC for this year's construction.
- Tagish attended developer summit last week.
- Tagish is completing estimates for 2016 capital works.
- 

(November 17)

- Engineering drawings of Rimoka Site plan and Stormwater Management Facility were reviewed with letter of concerns forwarded to Rimoka's engineer.
- Tagish is working on preparing cost estimates for 2016 Capital Projects.

(December 1) Updated cost estimates for 2016 Capital Projects are being prepared and will be submitted to the Town in the first week of December.

(December 15)

- SJC Development Corporation (Rimstone Development) has submitted a CCC application for curb, gutter and granular road base. Tagish Engineering is reviewing the application.
- 2016 Capital Projects estimates were completed and sent to the Town.

(January 12 – February 9) No Change.

## **RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM**

This project is related to all work involving the NE Lagoon repairs and drainage.

(November 3) Contacted AMEC to provide Omni-McCann with draft copy of the "Aquifer Connectivity Evaluation Northeast Wastewater Lagoons" report. Meeting to be schedule with all parties involved.

(November 17) Town Administration, AMEC and Tagish Engineering met to review the "Aquifer Connectivity Evaluation Northeast Wastewater Lagoons Report" and discussed layout options to move forward. Tagish to provide the Town with a letter outlining a budget estimate to provide an alternative ground water supply in the event Well # 13 is not able to be utilized.

(December 1) Tagish has prepared a Water Well Risk Mitigation Concept Report complete with budget estimates. Tagish to submit the report on behalf of the Town to Alberta Transportation for funding assistance. The final copy of the AMEC Foster Wheeler "Aquifer Connectivity Evaluation Northeast Wastewater Lagoons Report" will be part of the total submission.

(December 15)

- Water Well Risk Mitigation Concept Report was completed and submitted to Alberta Transportation for funding. Alberta Transportation requested additional information of which the Town was able to supply. Alberta Transportation has indicated that if the project is started prior to AMWWP funding approval, the project becomes ineligible.

- LEX3 Engineering Inc. completed an inspection of the Community Center roof and have provided comments and budget estimates to replace the roof with a pitched metal roof.

(January 12)

- Water Well Risk Mitigation Concept Report was submitted to Alberta Environment as information, in both digital and hard copy.
- Provided Administration with information related to Wastewater Composite Samplers, and Budget Estimates for the supply and installation of a wastewater sampler at both the Northeast and South Lagoons.

(January 26) AMEC Foster Wheeler has offered to supply the Town with ground water testing sample bottles and arranged for testing for VOA. AMEC has indicated the testing would be completed over an 8 week period.

(February 9) AMEC Foster Wheeler has provided the Town with ground water sample bottles, and has agreed to test for VOA.

### **RB125 – Main Reservoir Upgrade – (GM)**

(Nov 3) Tagish is scheduling a site meeting with the Sub-consultants.

(November 17) Tagish Engineering is preparing the terms of reference regarding the Reservoir Pump house Upgrades with the sub consultants.

(December 1) Canadian Consulting Group has submitted a price quotation to complete the piping, electrical and instrumentation components. Tagish is reviewing the quotation and will be providing a recommendation to the Town for consideration.

(December 15) LEX3 Engineering and Tagish have completed a preliminary inspection on the Main Pumphouse. It was discussed that a diver visual inspection of the Main Reservoir will be required to determine the condition of the structural integrity of the reservoir and piping.

(January 12) January 7, Aquatech Diving Services completed inspection and measurements in the main reservoir. During the inspection it was noted that a layer of sediment covered the entire base of the reservoir. With the direction of the Director of Publicworks, Aquatech Diving Services cleaned the reservoir.

(January 26) Receive CCTV Inspection Report from Aquatech Diving Services. Information from the report will be used to create an “As-built drawing” of the Pumphouse/Reservoir.

(February 9) Reviewed CCTV Inspection tapes checking for structural failures (no structural problems were detected). Measurements compiled by Aquatech Diving Services will be incorporated into the as-built drawings. As-built drawings will be sent to Canadian Consulting Group to assist in completing the Reservoir/Pumphouse Upgrade predesign report.

### **RB126 – 2015 New Water Well Phase 1 – (GM)**

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey’s water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine

a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

(September 8 – November 3) Omni-McCann is waiting for AMEC draft report related to ground water assessment report for Well 13.

(November 17) From the outcome of the Town, AMEC and Tagish Engineering November 12, meeting Tagish will contact Omni-McCann to proceed in locating additional ground water source.

(December 1) Tagish has prepared a Risk Mitigation Report, complete with budget estimates to replace Well # 13. On behalf of the Town, Tagish submitted the report to Alberta Transportation for funding assistance. The report outlines several options Omni-McCann was contacted to updated the budget estimates to complete the drilling program.

(December 15) Omni-McCann provided a revised budget estimate to complete the drilling portion of the project.

(January 12) Alberta Transportation has reviewed the Risk Mitigation Report and has indicated that this project was a candidate for provincial funding under the AMWWP Grant. Conditions of the AMWWP grant, indicate that *"If the Municipality chooses to start the project before receiving funding approval the project will no longer be eligible to receive AMWWP funding"*. However Alberta Transportation has indicated that preliminary engineering can be completed. Omni-McCann Consulting Services has been provided with a "Notice to Proceed" to complete the preliminary investigation on existing wells to be able to determine favorable locations to drill new wells.

(January 26) Omni-McCann have advised Tagish that they are reviewing the Alberta Environments information on wells in the Rimbey area. Omni-McCann had indicated that a plan showing tentative drilling locations should be available after Feb1, 2016.

(February 9) A meeting was held on February 8, 2016 with Town staff, Omni-McCann and Tagish to review the proposed drilling locations. Tagish will contact a Professional Landman to negotiate access agreements with landowners prior to commencing drilling.

#### **RB127 – MDP Mapping Update – (LS)**

This project is related to updating the Municipal Development Plan figures/drawings which was completed by West Central Planning.

(Nov. 3) Tagish will update the Municipal Development Plan figures/drawings this week and will send them to Town next week for their review.

(Nov 16) A sample road drawing has been sent to Liz for review.

(Dec 1) Transportation and Land Use Concept drawings have been sent to the Town. Awaiting feedback from the Town if more information is required from the drawings. Tagish to review word document to determine if underground facilities and transportation sections require revisions.

(Dec 15) MDP drawings were sent to Liz last week. Awaiting council meeting on December 21<sup>st</sup> to see if any changes are required.

(Jan 12 - 26) No change.

(Feb 8) Revisions to MDP Maps were made and sent to Liz.




### **RB128 – 2016 Street Improvements – (GM)**




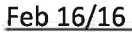
Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.

- 50 Street asphalt overlay from 52 Ave to 56 Ave
- 49 Street asphalt overlay from 52 Ave to 54 Ave
- 49 Street repair and overlay from 49 Ave to 50 Ave
- Concrete replacement at various locations

(January 26) Project cost estimates were provided to Town in order to assist Council in Budget deliberations. Public works to provide location plan indicating sections of concrete structures to be replaced.

(February 9) Tagish is working on preparing contract documents for Tender pick up on February 11, 2016.

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Rimbeey Business Sector Sustainability Advisory Committee Board Members Resignation
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Bylaw 897/14 states that the Committee shall have not more than 11 members. With the resignation of Jackie Stratton and Gayle Rondeel from the Committee, there remains 7 members on the Committee.
<b>Discussion</b>	Rimbeey Business Sector Sustainability Advisory Committee Board Members Jackie Stratton and Ms. Gail Rondeel have tendered their resignations from the Advisory Committee.
<b>Relevant Policy/Legislation</b>	Bylaw 897/14 Terms of Reference Sustainability Committee
<b>Options/Consequences</b>	
<b>Desired Outcome(s)</b>	
<b>Financial Implications</b>	Not applicable
<b>Follow Up</b>	Letter of thank you to Jackie Stratton. Letter of thank you to Gayle Rondeel.
<b>Attachments</b>	None
<b>Recommendation</b>	Administration recommends Council accept, with regret, the resignation of Jackie Stratton from the Rimbeey Business Sector Sustainability Advisory Committee.  Administration recommends Council accept, with regret, the resignation of Gayle Rondeel from the Rimbeey Business Sector Sustainability Advisory Committee.  Administration recommends Council advertise for additional members for the Rimbeey Business Sector Sustainability Advisory Committee.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">             _____              Feb 16/16              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">             _____              Date           </div> </div>

<b>Council Agenda Item</b>	7.3
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Rimbey Elementary School – Christmas Concert
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Rimbey Elementary School is requesting the free use of the Peter Lougheed Community Centre Main Auditorium for three (3) full days, December 13-15, 2016. To enable them to set up, have dress rehearsals and host the Christmas Concert on December 15 <sup>th</sup> .
<b>Discussion</b>	The joint use agreement allows them the free use of the Main Auditorium in the day but not in the evening when there would be community programming. They are requesting the evenings of Dec. 13 <sup>th</sup> and 14 <sup>th</sup> be donated free of charge to prepare for their Christmas Concert.
<b>Relevant Policy/Legislation</b>	Joint Use Agreement between the Town of Rimbey and the Wolf Creek School Division
<b>Options/Consequences</b>	Council may choose to donate the use of the Main Auditorium for the annual Christmas Concert. Council may choose not to donate the Main Auditorium for the annual Christmas Concert. Council may choose to charge a \$ figure to cover the cost of the evening rentals.
<b>Desired Outcome(s)</b>	The Rimbey Elementary School Christmas Concert will be successful.
<b>Financial Implications</b>	Minimal \$ for community gym use
<b>Follow Up</b>	A letter will be sent to the organization after the meeting on the decision of Council.
<b>Attachments</b>	Letter of Request
<b>Recommendation</b>	That Council approves the donation of the Main Auditorium in the Peter Lougheed Community Centre for the Rimbey Elementary School Christmas Concert for the dates of December 13, 14 and 15, 2016.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>           Cindy Bowie            Director of Community Services         </div> <div style="text-align: center;">   <hr/>           Date         </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>           Donna Tona, CTS            Interim Chief Administrative Officer         </div> <div style="text-align: center;">   <hr/>           Date         </div> </div>



January 4, 2016

To Rimbey Town Council:

Rimbey Elementary School is requesting the Town to donate the Peter Lougheed Community Center main auditorium for 3 days free of charge for our annual school Christmas Concert; as the requested times fall outside of the timeframe covered under the Joint Use Agreement.

The times we have had in the past, and are requesting for the 2015 Christmas Concert are:

December 13, 2016 – Set up, Practice, Lights and Sound Check

- Classes bring their props over to the community center and are provided time to practice.

December 14, 2016 – Dress Rehearsals

- In the morning, the whole school attends to watch the Christmas Concert. Providing students with time to practice in front of their peers and see the concert.
- In the afternoon, classes have an opportunity to work out any glitches and fine tune their performance.

December 15, 2016 – Christmas Concert

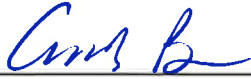
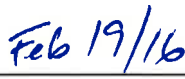

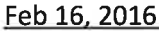
- Christmas Concert is performed for family and friends of our students at 12:30 pm.

Ideally, we would like to set up the chairs and bring all the props over on December 13<sup>th</sup> and leave everything set up through to December 15<sup>th</sup>. This means utilizing the space outside of the timeframe covered under the Joint Use Agreement, as we would be overlapping potential community programming in the evening.

The RES Christmas Concert is a well-attended school event; with our gym being too small to accommodate the community members who attend. The staff, students and parents of RES would appreciate your donation to cover the evenings of December 13<sup>th</sup> and 14<sup>th</sup> for our school Christmas Concert. If you have any questions, please feel free to call me at 403-783-1154.

Sincerely,

Jodi Bramfield  
Principal  
Rimbey Elementary School

<b>Council Agenda Item</b>	7.4
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Community Events Grants Program Application
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Canalta Rimbey Renegades Peewee A Hockey Team will be hosting the Peewee C Provincial Tournament at the Rimbey Arena on March 10-13, 2016.
<b>Discussion</b>	The Provincial Tournament hosts will be organizing a pancake breakfast on Friday morning in the Main Auditorium and also renting meeting rooms at the Peter Lougheed Community Centre throughout the weekend. The \$500 funding from this grant would be used to pay the rental fees at the Community Centre. Funding is currently available in the program to cover this request.
<b>Relevant Policy/Legislation</b>	Community Events Grant Program Policy #5402
<b>Options/Consequences</b>	Council may choose to assist the Canalta Rimbey Renegades Peewee A Hockey Team with the \$500 towards the Provincial Tournament from March 10-13, 2016. Council may choose not to assist Canalta Rimbey Renegades Peewee A Hockey Team. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
<b>Desired Outcome(s)</b>	The Provincial Tournament will generate traffic into the community from all over Alberta and promote community businesses and the Town of Rimbey facilities.
<b>Financial Implications</b>	\$500 from the Community Events Grant Program budget
<b>Follow Up</b>	A letter will be sent to the Provincial Tournament Host Chairperson after the meeting on the decision of Council.
<b>Attachments</b>	Grant Application
<b>Recommendation</b>	This application follows the policy guidelines and therefore it is recommended that Council approve the \$500 towards the Canalta Rimbey Renegades Peewee A Hockey Team towards their Provincial Tournament.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>             Cindy Bowie              Director of Community Services           </div> <div style="text-align: center;">   <hr/>             Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>             Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">   <hr/>             Date           </div> </div>



**Town of Rimby**  
Community Events Grant Program Application

**Contact/Group Information**

Group/Assoc: Canalta Rimby Renegades Pee Wee "A" team Date: February 10, 2016  
 Contact Name: Shannon Mann Title/Position: Provincial Host Chairperson  
 Mailing Address: Box 1198 Rimby TDC 250 (4579 Eastview Crescent)  
 Telephone Number: 403-877-3970 Email: dol fins 24@hotmail.ca

Describe the primary objectives of your organization:

To organize an unforgettable provincial experience, creating a lifetime of memories for these young players (athletes), coaches and families. We want this to be their BEST PROVINCIAL EXPERIENCE ever. We want to bring business to our local businesses as well.

**Project/Event Information**

Name of Project/Event: Pee Wee "C" Provincials  
 Date of Event: March 10-13 2016 Expected Attendance: 400+

Provide a description of the project/event for which this funding is being applied for:

We are providing a pancake breakfast for players, coaches, families etc in the community centre. I have also rented the hiems room & hiomas room for the 2 finalist teams as they will have nowhere to go once checked out of hotels or for our home team should they qualify to find game as a place to quit time. IF we are the successful candidate of this community grant I would like to put the grant money towards these room rentals.

**Project/Event Funding**

What is the funding amount requested from your organization for this project/event: \$ 500.00

\*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. hioms \$ 2000.00
2. Hi flow \$ 500.00
3. Bonavista \$ 500.00
4. Buist \$ 250.00

**Budget Information**


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**Expenses**

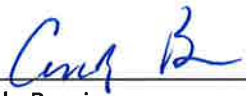
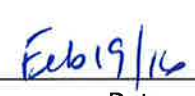

Ice, refs, Room rental (Lions, kinmen + community centre)	\$ 6419.00
Player and coach gifts	\$ 3,608.40
Team Banners	\$ 1150.00
Opening Ceremonies	\$ 3,188.59
Pictures	\$ 210.00
Meals for hockey, arbuda dignataries etc	\$ 304.00
Programs, sponsor boards etc	\$ 2000.00
Total Expenses:	\$ 16879.99

**Revenues**

Team Fees (Community Pass)	\$ 5600.00
Donations + Fundraisers	\$ 11,428.20
	\$
	\$
	\$
	\$
	\$
	\$
Total Revenues:	\$ 17,028.20
Net Profit/Loss:	\$ 148.21 profit

<b>Council Agenda Item</b>	7.5
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Red Deer River Watershed Alliance
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Currently the Town of Rimby is a member of this alliance. In a Council Resolution of 2015, Council requested a continuance as long as the schools were being educated. Through the report it is evident that there is education being delivered to schools' however, there is no schedule to ascertain if there will be education in the Rimby Schools this year.
<b>Discussion</b>	Administration understands that watershed conservation is important as Rimby through its "drainage ditch" discharges into the Blindman River and further into the Red Deer River system. Watershed alliances may become more dictating as time moves forward; however, as of now, it is a conservation initiative.
<b>Relevant Policy/Legislation</b>	None
<b>Options/Consequences</b>	There is a perception of "conservation distance" if Rimby doesn't continue as a member and if required at the table, we would require a seat for decision making rather than observer status. Administration for the purposes of conservation feels that this may be a useful membership with continual monitoring as to the benefit to Rimby.
<b>Desired Outcome(s)</b>	Not applicable
<b>Financial Implications</b>	Membership fee of .50 cents per capita for the 2015 was \$1189.00. (2378x.50)
<b>Follow Up</b>	Administration will follow up with the Alliance.
<b>Attachments</b>	None
<b>Recommendation</b>	Administration recommends Council provide direction (if the membership has met with favourable vote) as to their requirements for benefits to Rimby and Rimby schools and residents on the Watershed Alliance
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">             Feb 16/16              _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">             _____              Date           </div> </div>



<b>Council Agenda Item</b>	7.6
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Community Events Grants Program Application – Rimby 4H Club
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Rimby 4H Club will be hosting the Zones Public Speaking on February 21, 2016.
<b>Discussion</b>	The Rimby 4H Club is a rural oriented organization that teaches kids to “learn by doing” by getting involved in volunteering, fundraising and taking care of their 4H projects. The Zones Public Speaking Event allows members to present prepared and impromptu speeches which are judged on. Funding is currently available in the program to cover this request.
<b>Relevant Policy/Legislation</b>	Community Events Grant Program Policy #5402
<b>Options/Consequences</b>	Council may choose to assist the Rimby 4H Club with the <u>\$200</u> towards the hosting of the Zones Public Speaking on February 21 <sup>st</sup> , 2016. Council may choose not to assist Rimby 4H Club. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
<b>Desired Outcome(s)</b>	Assist the Rimby 4H Club in hosting the Zone Public Speaking Event in our community.
<b>Financial Implications</b>	\$200 from the Community Events Grant Program budget
<b>Follow Up</b>	A letter will be sent to the Rimby 4H Club after the meeting on the decision of Council.
<b>Attachments</b>	Grant Application
<b>Recommendation</b>	This application follows the policy guidelines and therefore it is recommended that Council approve the <u>\$200</u> towards the Rimby 4H Club in hosting their Zone Public Speaking Event on February 21, 2016.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Cindy Bowie              Director of Community Services           </div> <div style="text-align: center;">               _____              Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               _____              Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">             Feb 16, 2016              _____              Date           </div> </div>



**Town of Rimbey**  
Community Events Grant Program Application

**Contact/Group Information**

Group/Assoc: Rimbey 4-H Club Date: Feb 17/16  
 Contact Name: Mariann Valstar Title/Position: Club Leader  
 Mailing Address: RR#4 Rimbey AB T0C 2J0  
 Telephone Number: 403-843-4659 Email: rimbey4hclub@gmail.com

Describe the primary objectives of your organization:

Rural oriented, teaches kids to "learn to do by doing" by getting involved in volunteering, fundraising & taking care of their 4-H projects.

**Project/Event Information**

Name of Project/Event: Zones Public Speaking  
 Date of Event: Feb 21st 2016 Expected Attendance: 60-75 people

Provide a description of the project/event for which this funding is being applied for:

Members present prepared & impromptu speeches for which they are judged on then compete to move to the next level.

**Project/Event Funding**

What is the funding amount requested from your organization for this project/event: \$ 200.00

*\*Note: The maximum amount of funding available for this application is \$500.00*

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Flower Gallery \$ 50.00
2. \_\_\_\_\_ \$ \_\_\_\_\_
3. \_\_\_\_\_ \$ \_\_\_\_\_
4. \_\_\_\_\_ \$ \_\_\_\_\_

**Budget Information**

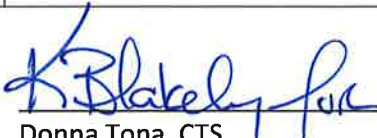


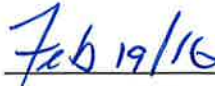
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**Expenses**

	\$ _____
Speaker Gifts	\$ 220.00
Hall Rental	\$ 100.00
Timer/Teller/MC	\$ 32.00
Lunch	\$ 150.00
	\$ _____
	\$ _____
Total Expenses:	\$ 502

**Revenues**

	\$ _____
District Funding	\$ 250.00
Flower Gallery	\$ 50.00
	\$ _____
	\$ _____
	\$ _____
	\$ _____
Total Revenues:	\$ 300.00
Net Profit/Loss:	\$ 202

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various community groups supply minutes of their board meetings to Council for their information.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable
<b>Options/Consequences</b>	Accept the various community groups board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
<b>Desired Outcome(s)</b>	To keep Council and the community informed of actions taken by the various community groups.
<b>Financial Implications</b>	Not applicable
<b>Follow Up</b>	Not applicable
<b>Attachments</b>	8.2.1 Rimbey Municipal Library Special Meeting Minutes of December 4, 2015 and Rimbey Municipal Library Board Meeting Minutes of January 4, 2016, as information. 8.2.2 FCSS/RCHHS Board Meeting Minutes of December 21, 2015.
<b>Recommendation</b>	Motion by Council to accept the Rimbey Municipal Library Special Meeting Minutes of December 4, 2015 and Rimbey Municipal Library Board Meeting Minutes of January 4, 2016, and the FCSS/RCHHS Board Meeting Minutes of December 21, 2015, as information.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">               Date           </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               Donna Tona, CTS              Interim Chief Administrative Officer           </div> <div style="text-align: center;">               Date           </div> </div>

**Rimbey Municipal Library Board Meeting  
Monday, January 4<sup>th</sup>, 2016. (6:00 p.m.)**

**Present:** Jean Keetch, Shannon Bernard (Chairperson), Mike Boorman, Robin Burns, Jay Cottell  
Paul Payson, Marg Ramsey, Emily Peacock

**Absent:** Bev Ewanchuk

**Call to Order**

**Minutes from the Last Meeting** - Minutes were read and Mike moved that we adopt the minutes as read. All in favor.

**Consent Agenda Items:**

1. Librarians Report -
2. Financial Report -
3. Correspondence - Emily will fill out the forms for the Excellence in Library Service Award for our Cultural Café and send them in.

**Business Arising from the Minutes:**

1. Hoja Event - the event was well worth the effort.
2. Super Sturdy Shed Shelving - the shelves were built during the holidays.
3. Alberta Library Conference at the end of April - Jean needs to know before March 14<sup>th</sup> who will be attending from the Library Board.
- 4.

**New Business -**

1. Jean - Jay moved that we grant Jean sick leave for an undetermined period of time. Mike seconded the motion. All in favor.
2. St. James Gate - March 19<sup>th</sup>. - the Best Western has donated 2 rooms for the entertainers that evening. Emily will check with the caterer we used last year to see if she would like to do it again. Another suggestion was the booth at the Farmer's Market in Rimbey who sell the hot dogs.
3. May Fundraiser - Steak and Lobster Night with Rob Ronnie on Saturday, May 28<sup>th</sup>. Jean wondered if we can host this event in 2017 at a later date (June 3<sup>rd</sup>) and will contact Rob Ronnie later as it would depend on whether lobsters are available at that time.

We discussed auction items and felt that 6 large items would be enough. Some suggestions were: Jay - wine tasting event, plane ride, fly-boarding at Sylvan Lake, dinner for 2 - 4 people on the Sylvan Lake Cruise, necklace from Gail Green. Emily will write a letter to the Town Businesses asking for donations for the toonie draw.

Mike adjourned the meeting at 7:05 p.m

**Next Meeting: Monday, Feb. 1<sup>st</sup> at 6:00 pm.**

**Secretary** Margaret J. Ramsey

**Chairperson** S Bernard

**Rimbey Municipal Library Board Meeting – Special Meeting**

Friday, December 4, 2015

The Rimbey Library Board held a special meeting and all were in attendance except Bev Ewanchuk, Paul Payson and Jay Cottell.

Michael Boorman moved that Jean Keetch be given 2 weeks of compassionate leave beginning Tuesday, December 8<sup>th</sup>, 2015. Seconded by Robin Burns. All in favor.

Secretary Margaret A. Ramsay

Chair Person S. Bend

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
**December 21, 2015**  
10:00 a.m. Rimbey Provincial Building

Present:

N. Hartford, Chairperson  
I. Steeves, Vice Chairperson  
J. Webb, Board Member  
P. Weeks, Board Member  
M. Josephison, Board Member  
F. Pilgrim, Board Member  
I. Wegmann, Board Member  
P. Makofka, Executive Director  
C. HN Simpson, Recording Secretary

Regrets:

B. Coulthard, Board Member

1. CALL TO ORDER  
The meeting was called to order by N. Hartford at 10:00 a.m.
2. APPROVAL OF AGENDA  
**15-12-01 MOTION:** By: P. Weeks: That the agenda be adopted with the following additions:  
  
10.8 Victim Services Gala  
  
**CARRIED**
3. PREVIOUS MEETING MINUTES –November 18, 2015  
**15-12-02 MOTION:** By: J. Webb: That the minutes of the November, 2015 Board Meetings be adopted as presented:  
  
**CARRIED**
4. BUSINESS ARISING FROM THE MINUTES - None
5. OLD BUSINESS
  - 5.1 Christmas Hamper luncheon
  - 5.2 International Volunteer Day
  - 5.3 Goodie Tray distributions
6. FINANCE
  - 6.1 December 21, 2015 Finance Committee Meetings Minutes/Highlights  
**15-12-03 MOTION:** By: I. Steeves: That the Minutes of the December 21, 2015 Finance Committee meetings be accepted as information.  
  
**CARRIED**
  - 6.2 2015 Year end purchases update
7. WRITTEN REPORTS
  - 7.1 Home Support/Personal Care
  - 7.2 Compass Program
  - 7.3 Education Coordinator
  - 7.4 Seniors Information & Referral Centre
  - 7.5 Volunteer Income Tax
  - 7.6 Food Bank- Alberta Food Banks Association
  - 7.7 Volunteer Services
  - 7.8 Palliative Care
  - 7.9 Medical Alert
  - 7.10 Volunteer Visitor

- 7.11 Meals on Wheels- Volunteer appreciation tea
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Accreditation Coordinator
- 7.21 Office Manager/Quality Control

**15-12-04 MOTION:** By: F. Pilgrim: That the Written Reports be accepted as information.

**CARRIED**

8. QUALITY/RISK MANAGEMENT COMMITTEE – not at this time

9. DIRECTOR'S REPORT

- 9.1 U of A Transportation research
- 9.2 Meeting with MD of Big Lakes FCSS Board
- 9.3 FCSSAA Conference
- 9.4 Alberta Emergency Management Summit

**15-12-05 MOTION:** By: I. Steeves: That the Director's Report be accepted as information.

**CARRIED**

10. NEW BUSINESS

- 10.1 Senior's Service Award nomination - The Agency will put an ad in the newspaper acknowledging Vi Christianson's nomination.
- 10.2 Rimoka Housing decision- management proposal
- 10.3 Snow Removal discussion
- 10.4 Service Canada- summer Jobs

**15-12-06 MOTION:** By: I. Steeves: To apply for the Canada Summer Jobs and Step grant when they come available. Seconded by: J. Webb

**CARRIED**

- 10.5 FCSS Funding Agreements for 2016
  - 10.6 Ponoka Youth Centre- Big Brothers & Big Sisters 2016 funding agreement
- 15-12-07 MOTION:** By: J. Webb: That the Agency sign the Big Brothers Big Sisters 2016 Community Grant application for \$10000.00. Seconded by: M. Josephison

**CARRIED**

- 10.7 Adult Day Support Program space
- 15-12-08 MOTION:** By: M. Josephison: That the Executive Director enter into a month to month lease agreement for six months with the Blindman Youth Action Society to rent space at the Blindman Youth Action Centre at up to \$500.00 per month for the Adult Day Support Program. Seconded by: I. Steeves.

**CARRIED**

**15-12-09 MOTION:** By: J. Webb: That the Agency move the Adult Day Support program equipment to the Blindman Youth Action Centre for programming and spend up to \$7500.00 in purchasing new furniture and equipment that may be needed to set up the program for the day to day operations of the program. Seconded by: F. Pilgrim

**CARRIED**

- 10.8 Victim Services Gala
- 15-12-10 MOTION:** By P. Weeks: That the Agency purchases three tables at a cost of \$400.00 each to the Victim Services Gala on Feb. 13, 2016. Seconded by: J. Webb

**CARRIED**



11. Progress report on 2015 goals & objectives - reviewed
12. Workplace Health & Safety Committee – not at this time.
13. Review of Statistics
  - Home Care & Home Support Client totals
  - Monthly Board Program Statistics
  - Client Safety Reports – no report at this time (quarterly)

**15-12-11 MOTION:** By: M. Josephison: To accept the review of the above reports and statistics as information. Seconded by: I. Steeves

**CARRIED**

14. CORRESPONDENCE
  - 14.1 Payroll memo- November 2015
  - 14.2 Thank you notes
  - 14.3 Accreditation Canada
15. NEXT MEETING DATE – FCSS Board Meetings
  - December 27, 2015 at 5 pm- Three Brothers restaurant- supper & gift exchange
  - No meeting in January 2016
  - February 17, 2016
  - FCSS AGM March 30, 2016
16. ADJOURNMENT

**15-12-12 MOTION:** By: N. Hartford: That the meeting adjourns at 11:30 a.m.

**CARRIED**


17. BOARD SHARING TIME

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N. Hartford, Chairperson

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Christine HN Simpson, Recording Secretary

<b>Council Agenda Item</b>	8.3 Council Reports
<b>Council Meeting Date</b>	February 22, 2016
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not Applicable.
<b>Options/Consequences</b>	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
<b>Desired Outcome(s)</b>	To keep the community informed of actions taken by Council.
<b>Financial Implications</b>	Not Applicable.
<b>Follow Up</b>	Not Applicable.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information
<b>Prepared By:</b>	
	
<hr/> Donna Tona, CTS Interim Chief Administrative Officer	
<hr/> Feb 16/16 Date	
<b>Endorsed By:</b>	
<hr/> Donna Tona, CTS Interim Chief Administrative Officer	
<hr/> Date	

## Highlights

- Jan 27/16 Meeting with Ponoka County Reeve
  - Feb 1/16 Meeting with Director of Public Works, CAO Tona and Councillor Jaycox  
Re:Finning
  - Feb 2/16 Meeting with Bob Stevenson
  - Feb 8/16 Meeting with Wendy Curtis, Ed Rondeel, Liz Armitage
  - Feb 8/16 Regular Council Meeting
  - Feb 12/16 Signed Development Agreement for Rimoka Lodge
  - Feb 12/16 Presentation at Curling Club
  - Feb 22/16 Regular Council Meeting
- Signed Cheque Run (2)  
Commission of Oaths (3)

Rick Wm. Pankiw  
Mayor

## Highlights

- Feb 8/16 Regular Council Meeting
- Feb 13/16 Victims services Valentines Gala
- Feb 17/16 Signed Cheques and Commissioner of Oaths
- Feb 18/16 Brownlee LLP Emerging Trends Training Seminar
- Feb 19/16 Rimbey & District Wellness Association Meeting
- Feb 22/16 Regular Council Meeting

Brian Godlonton  
Councillor

### Highlights

- Feb 24/16 Rimoka Board meeting (rescheduled from 17th)
- Feb 22/16 Regular Council Meeting.
- Numerous conversations with residents around the new lodge.

Mathew Jaycox  
Councillor