

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY MAY 8, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
	3.1 Minutes of Regular Council Meeting April 24, 2017.....	2-10
4.	Public Hearings - None	
5.	Delegations - None	
6.	Bylaws	
	6.1 Bylaw 932/17 Amendment to Land Use Bylaw 917/16.....	11-28
7.	New and Unfinished Business	
	7.1 Splash Park.....	29-30
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	8.1 Department Reports - None	
	8.2 Boards/Committee Reports	
	8.2.1 Tagish Engineering Project Status Updates April 13, 2017 and April 28, 2017.....	42-46
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	8.2.3 Rimbey Community Wellness Meeting Minutes April 21, 2017...	49-50
	8.2.4 Rimbey Cemetery Committee Minutes of January 10, 2017 and April 26, 2017.....	51-54
9.	Correspondence - None	
10.	Open Forum <small>(Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	In- Camera None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, APRIL 24, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Contract Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely
Recording Secretary in Training – Michael Fitzsimmons

Absent:
Director of Community Services – Cindy Bowie

Public:
Mike Seniuk, Seniuk & Company delegation
Treena Mielke, Rimbey Review
5 members of the public

2. Adoption of Agenda 2.1 April 24, 2017 Agenda

Motion 138/17

Moved by Councillor Jaycox to accept the Agenda for the April 24, 2017 Regular Council Meeting, as presented.

CARRIED

3. Minutes 3.1. Minutes of Special Council Meeting April 10, 2017
3.2 Minutes of Regular Council Meeting April 10, 2017

Motion 139/17

Moved by Councillor Godlonton to accept the Minutes of the Special Council Meeting of April 10, 2017, as presented.

CARRIED

Motion 140/17

Moved by Councillor Jaycox to accept the Minutes of the Regular Council Meeting of April 10, 2017, as presented.

CARRIED

4. Public Hearings 4.1 Public Hearing Bylaw 932/17 Amendment to Land Use Bylaw 917/16

Mayor Pankiw opened the Public hearing at 7:01pm

Mayor Pankiw advised the gallery that Bylaw 932/17 Amendment to Land Use Bylaw 917/16 will amend text as follows:

- 1) 12.9 Country Residential Estate district of Bylaw No. 917/16 is deleted.
- 2) 12.9 Residential Estate (RE) shall be added:
- 3) 12.10 Country Residential (CR) shall be added:

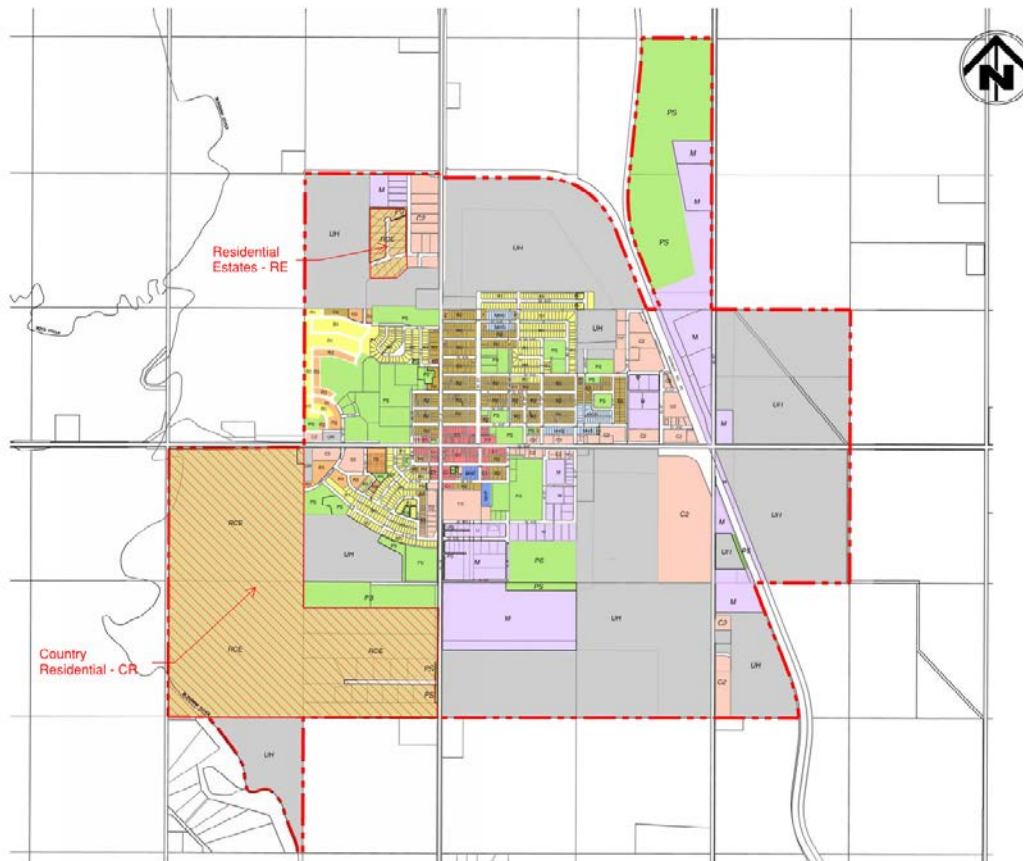
Mayor Pankiw asked for confirmation of notices from Contract Development Officer Elizabeth Armitage. Ms. Armitage advised notice was placed in the April 4th and April 11th, 2017 editions of the Rimbey Review; notice of this public hearing was posted on the Town of Rimbey website under important notices

and on the doors of the Administration Building and at the front counter. Copies of Bylaw 932/17 were made available at the Town of Rimbey Administration Office.

Mayor Pankiw asked Ms. Armitage for her report on Bylaw 932/17.

Through discussions with Chris Nikirk Town Administration has noted the Country Residential Estate District may not work as intended if residents choose to build accessory buildings on sites in the current Country Residential Estate District. The issues that will arise are related to the rear yard and side yard setbacks. Therefore Administration recommends revised rear yard and side yard setbacks at 5m for both districts.

Further, administration recommends splitting the district into two separate districts, similar to the old Land Use Bylaw 762/04. The reason for the division is the difference in services in the two areas and the size of lots. The new Districts are proposed as follows:



12.9 RESIDENTIAL ESTATE (RE)

(1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

(2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.9.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.9.2

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.9.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.9.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.9.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.9.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

12.10 COUNTRY RESIDENTIAL (CR)**(1) Purpose**

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.

(2) Permitted and Discretionary Uses

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit.

Table 12.10.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.10.2

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.10.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.10.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.10.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.10.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

Council gave first reading to Bylaw 932/17 Bylaw Amendment to Land Use Bylaw 917/16 on March 20, 2017. Council set the Public Hearing date of April 24, 2017 and directed administration to circulate notice of Bylaw 932/17 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

Mayor Pankiw asked Ms. Armitage if there were any written submissions to the Town of Rimbey on Bylaw 932/17 Amendment to Land Use Bylaw 917/16?

Ms. Armitage advised written submissions were received from Alberta Transportation and Alberta Energy Regulator. No objections were raised by any of the responding agencies.

The Mayor asked the gallery if anyone wished to speak to Bylaw 932/17 Amendment to Land Use Bylaw 917/16?

Reuben Giebelhaus requested clarification of Bylaw 932/17.

Mayor Pankiw asked a second time if there are any other persons wishing to be heard?

Mayor Pankiw asked a third time if there are any other persons wishing to be heard?

Mayor Pankiw closed to public hearing for Bylaw 932/17 Amendment to Land Use Bylaw 917/16 at 7:13 pm.

5. Delegations

5.1 Seniuk & Company – Mike Seniuk

Mayor Pankiw welcomed Mr. Seniuk with Seniuk & Company to the Council Meeting.

Mike Seniuk presented to Council the Audited Financial Statements for the Town of Rimbey highlighting revenues, expenses, cash flows and debt.

Mayor Pankiw thanked Mr. Seniuk for his presentation to Council.

Motion 141/17

Moved by Councillor Godlonton to accept the Audited Financial Statements from Mr. Seniuk of Seniuk & Company as presented.

CARRIED

6. Bylaws

6.1 Bylaw 932/17 Amendment to Land Use Bylaw 917/16

Motion 142/17

Moved by Mayor Pankiw to give second reading to Bylaw 932/17 Amendment to Land Use Bylaw 917/16.

CARRIED

6.2 Bylaw 933/17 2017 Tax Mill Rate Bylaw

Motion 143/17

Moved by Councillor Webb to give first reading to Bylaw 933/17 2017 Tax Mill Rate Bylaw.

CARRIED

Motion 144/17

Moved by Councillor Payson to give second reading to Bylaw 933/17, 2017 Tax Mill Rate Bylaw.

CARRIED

Motion 145/17

Moved by Councillor Godlonton to unanimously consent to give third reading to Bylaw 933/17 2017 Tax Mill Rate Bylaw.

CARRIED

Motion 146/17

Moved by Councillor Jaycox to give third and final reading to Bylaw 933/17 2017 Tax Mill Rate Bylaw.

CARRIED

6.3 Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.Motion 147/17

Moved by Councilor Godlonton to give first reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

Motion 148/17

Moved by Councilor Jaycox to give second reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

Motion 149/17

Moved by Councilor Webb for Council to unanimously agree to consider third reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

Motion 150/17

Moved by Mayor Pankiw to give third and final reading of Bylaw 934/17 Bylaw to Repeal Bylaw 897/15 Rimbey Business Sector Sustainability Advisory Committee.

CARRIED

7. New and
Unfinished
Business

7.1 Rimbey Historical Society Memorandum of UnderstandingMotion 151/17

Moved by Councillor Webb to accept the Rimbey Historical Society and the Town of Rimbey Memorandum of Understanding Regarding Revenue, Expense Allocation & Reporting as presented.

CARRIED

7.2 Rimbey Junior Senior High School Traffic IssueMotion 152/17

Moved by Mayor Pankiw to direct Administration to write a letter to the Rimbey Jr. /Sr. High School in support of building a fence along the Drader Crescent alley. The cost would be at the expense of the Rimbey Jr. /Sr. High School as the land is on private property not owned by the Town. The letter will direct the Rimbey Jr. /Sr. High School to contact Alberta One Call before they construct their fence.

CARRIED

Mr. Seniuk departed the Council Meeting at 7:57pm.

8. Reports

8.1 Department Reports – None8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Updates March 30, 2017

8.2.2 Rimoka Housing Foundation Board Meeting Minutes March 15, 2017

8.2.3 Rimoka Housing Foundation Email Motion March 30, 2017

8.2.4 Rimbey Historical Society Minutes of March 15, 2017

Motion 153/17

Moved by Councillor Payson to accept the Tagish Engineering Project Status Updates, March 30, 2017, Rimoka Housing Foundation Board Meeting Minutes, March 15, 2017, a Rimoka Housing Foundation Email Motion, March 30, 2017, and the Rimbey Historical Society Minutes of March 15, 2017, as information.

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Godlonton's Report

8.3.3 Councillor Jaycox's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Webb's Report

Motion 154/17

Moved by Councillor Jaycox to accept the Reports of Council, as information.

CARRIED

9. Correspondence 9.1 Correspondence – None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if any members of the gallery wished to address Council regarding any items from the meeting.

No members of the public spoke.

Motion 155/17

Moved by Councillor Jaycox to extend the Regular Council Meeting, if necessary, beyond the 90 minutes as allocated for Council Meetings in Bylaw 924/16 Town of Rimbey Procedural Bylaw.

CARRIED

Mayor Pankiw recessed the Council Meeting at 8:04 pm.

5 members of the public, Mike Seniuk and Treena Mielke of the Rimbey Review, departed the Council Meeting at 8:04 pm.

Mayor Pankiw reconvened the Council Meeting at 8:08 pm.

11. In Camera

11.1 In Camera

11.1 In Camera - Legal (Pursuant to Division 2, Section 20(1) of the Freedom of Information and Protection of Privacy Act.

11.2 In Camera - Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)

Motion 156/17

Moved by Councillor Jaycox for the Council meeting go in camera at 8:08 pm, pursuant to Division 2, Sections 20(1) and 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, Director of Public Works Rick Schmidt, Contract Planning & Development Officer Elizabeth Armitage, and Recording Secretaries Michael Fitzsimmons and Kathy Blakely to discuss legal issues.

CARRIED

Director of Public Works Rick Schmidt, Contract Planning & Development Officer Elizabeth Armitage, and Recording Secretaries Michael Fitzsimmons and Kathy Blakely departed the in camera meeting at 8:09 pm.

Director of Public Works Rick Schmidt, Contract Planning & Development Officer Elizabeth Armitage, and Recording Secretaries Michael Fitzsimmons and Kathy Blakely returned to the in camera meeting at 8:50 pm.

Motion 157/17

Moved by Councillor Webb the Council meeting reverts back to an open meeting at 9:12 pm.

CARRIED

No members of the public returned to the Council Meeting at 9:12 pm.

Motion 158/17

Moved by Councillor Godlonton to accept the General Contracting Agreement between Moore Maintenance Ltd. and the Town of Rimbey provided the following amendments are added; work completion date, warranty period of 1 year, 10% holdback for warranty period of 1 year and assistance with the first year of winterization.

CARRIED

12. Adjournment

Motion 159/17

Moved by Councillor Webb to adjourn the meeting.

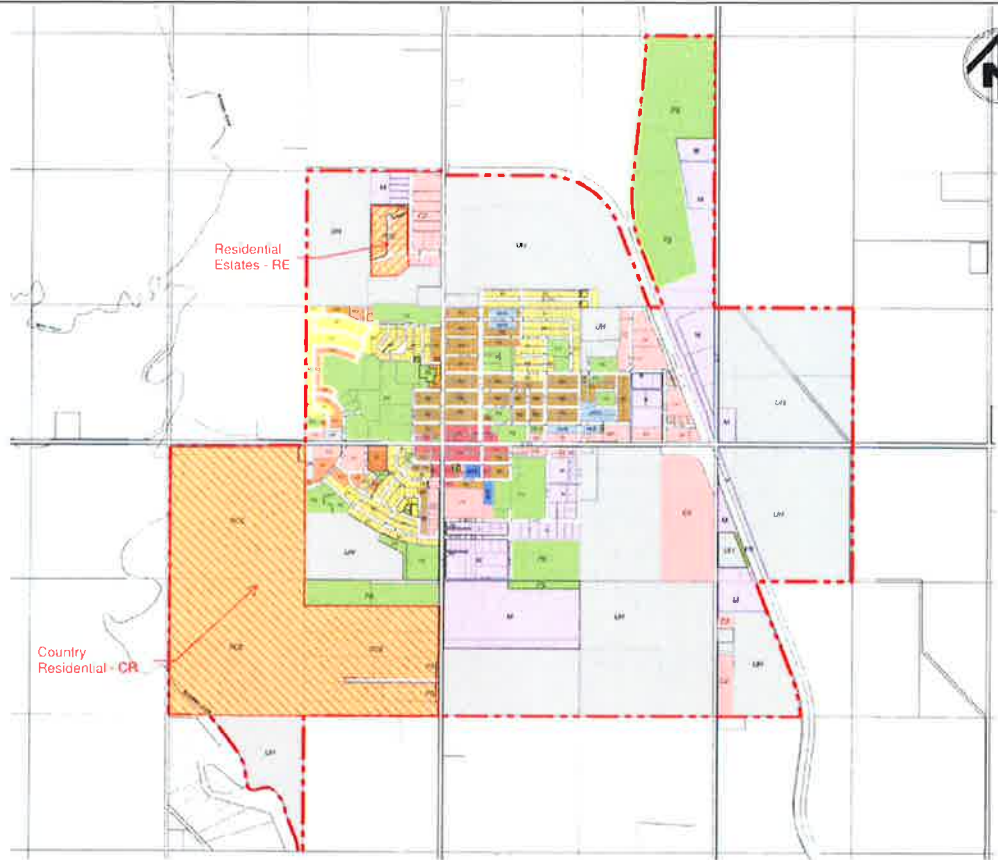
CARRIED

Time of Adjournment: 9:13 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	6.1
Council Meeting Date	April 24, 2017
Subject	Bylaw 932/17 Amendment to Land Use Bylaw 917/16
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>As this is the first development season with the New Land Use Bylaw, we are flagging issues that may hamper development as they arise.</p>
Discussion	<p>Through discussions with Chris Nikirk Town Administration has noted that the Country Residential Estate District may not work as intended if residents choose to build accessory buildings on sites in the current Country Residential Estate District. The issues that will arise are related to the rear yard and side yard setbacks. Therefore Administration recommends revised rear yard and side yard setbacks at 5m for both districts.</p> <p>Further, administration recommends splitting the district into two separate districts, similar to the old Land Use Bylaw 762/04. The reason for the division is the difference in services in the two areas and the size of lots.</p> <p>The new Districts are proposed as follows:</p>



On April 24, Council passed Motion 142/17:

Motion 142/17

Moved by Mayor Pankiw to give second reading to Bylaw 932/17 Amendment to Land Use Bylaw 917/16.

CARRIED

On May 4, 2017 Chris Nikirk indicated to Liz Armitage that he did not have any further comments on the proposed Land Use Bylaw Amendment.

The missing text identified at the April 24, 2017 meeting, has now been added to the Bylaw and is indicated in this report by the text highlighted in yellow.

In addition the bylaw modifies all instances in the Land Use Bylaw where the former RCE district was mentioned to state RE and CR.

12.9 RESIDENTIAL ESTATE (RE)

(1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

(2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.9.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.9.2

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.9.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.9.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.9.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.9.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(8) Side Yard Setback

The minimum side yard setback shall be in accordance with the following table:

Table 12.9.7

Use	Minimum Side Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(9) Height

The maximum building height shall be in accordance with the following table:

Table 12.9.8

Use	Maximum Building Height (m)
Housing, single-detached	11 metres
Other principle uses listed in Table 12.9.1	11 metres

(10) Additional Regulations

- (a) Accessory uses in this designation shall be subject to the regulations as per **8.1**.
- (b) Temporary uses in this designation shall be subject to the regulations as per **8.25**.
- (c) Non-conforming uses in this designation shall be subject to the regulations in **3.3**.
- (d) Parking and loading facilities in this designation shall be provided in accordance with the regulations in **Part 10**.
- (e) Landscaping in this designation shall be provided in accordance with the regulations in **8.16**.
- (f) The construction of signs in this designation shall be in accordance with the regulations in **Part 11**.

12.10 COUNTRY RESIDENTIAL (CR)

(1) Purpose

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.

(2) Permitted and Discretionary Uses

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.10.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.10.2

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.10.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.10.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.10.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.10.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

(8) Side Yard Setback

The minimum side yard setback shall be in accordance with the following table:

Table 12.9.7

Use	Minimum Side Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(9) Height

The maximum building height shall be in accordance with the following table:

Table 12.9.8

Use	Maximum Building Height (m)
Housing, single-detached	11 metres
Other principle uses listed in Table 12.9.1	11 metres

(10) Additional Regulations

- (g) Accessory uses in this designation shall be subject to the regulations as per **8.1**.
- (h) Temporary uses in this designation shall be subject to the regulations as per **8.25**.
- (i) Non-conforming uses in this designation shall be subject to the regulations in **3.3**.
- (j) Parking and loading facilities in this designation shall be provided in accordance with the regulations in **Part 10**.
- (k) Landscaping in this designation shall be provided in accordance with the regulations in **8.16**.
- (l) The construction of signs in this designation shall be in accordance with the regulations in **Part 11**.

Council gave first reading to Bylaw 932/17 Bylaw Amend Land Use Bylaw 917/16 on March 20, 2017. Council set the Public Hearing date of April 24, 2017 and directed administration to circulate notice of Bylaw 932/16 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimby Review for 2 consecutive weeks prior to the Public Hearing.

Written submission were received from

- Alberta Transportation
- Alberta Energy Regulator

No objections were raised by any of the responding agencies. The original comments are attached.

List of Affected Agencies in Rimby	Method	Date Notice Was Sent	Comments	Via	Details	Date of Response
Adjacent Municipality – Ponoka County	Email	30-Mar-17	No			
Public School Board	Email	30-Mar-17	No			
Alberta Transportation	Email	30-Mar-17	Yes	Email w/ Letter	No objections in principle to the amendment.	3-Apr-17
Alberta Sustainable Resource	Fax	30-Mar-17	Yes	Email	Number we're faxing to is an information call centre. Notices should be sent to Alberta Environment and Parks.	30-Mar-17
Alberta Environment and Parks: Public Lands Management	Email	30-Mar-17	No			
Alberta Energy Regulator	Email	30-Mar-17	Yes	Email	Automated response, not applicable.	30-Mar-17
David Thompson Health Ponoka	Fax	30-Mar-17	No			
Alta Link Management (power)	Email	30-Mar-17	No			
ATCO Gas	Email	30-Mar-17	No			
ATCO Pipelines	Email	30-Mar-17	No			
CP Rail	Fax	30-Mar-17	No			

Relevant Policy/Legislation	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
Options/Consequences	n/a
Financial Implications	n/a
Attachments	Bylaw 932/17 Amendment to Bylaw 917/16 Circulation Comments
Recommendation	1. Administration recommends Council pass Third Reading for Bylaw 932/17 Amendment to Land Use Bylaw 917/16.
Prepared By:	
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Liz Armitage Contract Planning & Development Officer </div> <div style="text-align: right;"> _____ May 4, 2017 Date </div> </div>
Endorsed By:	
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: right;"> _____ May 4, 2017 Date </div> </div>



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbeey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW
THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbeey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II - TEXT AMENDMENT

- 1) 12.9 Country Residential Estate district of Bylaw No. 917/15 is deleted.
- 2) 12.9 Residential Estate (RE) shall be added:

12.9 RESIDENTIAL ESTATE (RE)

(1) Purpose

The RE – Residential Estate designation is intended to accommodate low-density residential development in a comprehensively designed naturalized environment.

(2) Permitted and Discretionary Uses

Table 12.9.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.9.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:

Table 12.9.2

Use	Minimum Lot Area
Housing, single-detached	0.5 acres
Other principle uses listed in Table 12.9.1	0.5 acres



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.9.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	15 metres
Other principle uses listed in Table 12.9.1	15 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.9.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.9.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.9.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(8) Side Yard Setback

The minimum side yard setback shall be in accordance with the following table:

Table 12.9.7

Use	Minimum Side Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

(9) Height

The maximum building height shall be in accordance with the following table:

Table 12.9.8

Use	Maximum Building Height (m)
Housing, single-detached	11 metres
Other principle uses listed in Table 12.9.1	11 metres

(10) Additional Regulations

- (a) Accessory uses in this designation shall be subject to the regulations as per **8.1.**
- (b) Temporary uses in this designation shall be subject to the regulations as per **8.25.**
- (c) Non-conforming uses in this designation shall be subject to the regulations in **3.3.**
- (d) Parking and loading facilities in this designation shall be provided in accordance with the regulations in **Part 10.**
- (e) Landscaping in this designation shall be provided in accordance with the regulations in **8.16.**
- (f) The construction of signs in this designation shall be in accordance with the regulations in **Part 11.**

3) 12.10 Country Residential (CR) shall be added:

12.10 COUNTRY RESIDENTIAL (CR)

(1) Purpose

The CR – Country Residential designation is intended to accommodate low-density residential development in a naturalized environment but where minimal urban infrastructure and services are provided.

(2) Permitted and Discretionary Uses

Table 12.10.1 outlines the permitted and discretionary uses contemplated in the RCE designation where approval is subject to the issuance of an authorized development permit

Table 12.10.1

Permitted Uses	Discretionary Uses
<ul style="list-style-type: none"> • Housing, secondary suite • Housing, single-detached • Park 	<ul style="list-style-type: none"> • Bed and breakfast • Day care centre, adult • Day care centre, child • Group home • Home businesses • Religious institution • Utility installations • Solar Collectors

(3) Lot Area

The minimum lot area shall be in accordance with the following table:



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

Table 12.10.2

Use	Minimum Lot Area
Housing, single-detached	2.5 acres
Other principle uses listed in Table 12.9.1	2.5 acres

(4) Lot Frontage

The minimum lot frontage shall be in accordance with the following table:

Table 12.10.3

Use	Minimum Lot Frontage (m)
Housing, single-detached	10 metres
Other principle uses listed in Table 12.9.1	10 metres

(5) Lot Coverage

The maximum coverage of buildings (principle and accessory) on a lot shall be in accordance with the following table:

Table 12.10.4

Use	Maximum Lot coverage (%)
Housing, single-detached	50%
Other principle uses listed in Table 12.9.1	50%

(6) Front Yard Setback

The minimum front yard setback shall be in accordance with the following table:

Table 12.10.5

Use	Minimum Front Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(7) Rear Yard Setback

The minimum rear yard setback shall be in accordance with the following table:

Table 12.10.6

Use	Minimum Rear Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.10.1	5 metres

(8) Side Yard Setback

The minimum side yard setback shall be in accordance with the following table:



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

Table 12.9.7

Use	Minimum Side Yard Setback (m)
Housing, single-detached	5 metres
Other principle uses listed in Table 12.9.1	5 metres

(9) Height

The maximum building height shall be in accordance with the following table:

Table 12.9.8

Use	Maximum Building Height (m)
Housing, single-detached	11 metres
Other principle uses listed in Table 12.9.1	11 metres

(10) Additional Regulations

- (a) Accessory uses in this designation shall be subject to the regulations as per **8.1.**
- (b) Temporary uses in this designation shall be subject to the regulations as per **8.25.**
- (c) Non-conforming uses in this designation shall be subject to the regulations in **3.3.**
- (d) Parking and loading facilities in this designation shall be provided in accordance with the regulations in **Part 10.**
- (e) Landscaping in this designation shall be provided in accordance with the regulations in **8.16.**
- (f) The construction of signs in this designation shall be in accordance with the regulations in **Part 11.**

4) 12.2(1) shall be amended to read:

The Town is hereby divided into the following districts:

Designation Name	Designation Acronym
Low Density Residential	R1
Low Density General Residential	R2
High Density Residential	R3
Manufactured Home Park	MHP
Manufactured Home Subdivision	MHS
Residential Estate	RE
Country Residential	CR
Central Commercial	C1
Highway Commercial	C2
Industrial	M
Public Service	PS
Urban Holdings	UH
Direct Control	DC



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

5) Table 11.6(1) shall be amended to read:

Type of Sign	Land Use Designation and Development Standards											
	PS			R1, R1A, R2, R3, RE, CR, MHP, MHS			C1			C2, M		
	#	H	SA	#	H	SA	#	H	SA	#	H	SA
Freestanding Sign	1	4.0 m	3.0 m ²	1	1.5 m	1.5 m ²	1	10m	10 m ²	1	10 m	12 m ²
Wall Sign	1	N/A	3.0 m ²	1	N/A	1.0 m ²	1 [^]	N/A	20 m ²	1 [^]	N/A	24 m ²
A-Frame Sign	1*	1.0 m	0.7 m ²	Not Permitted			1*	1.0 m	0.7 m ²	1*	1.0 m	0.7 m ²
Temporary Sign	1	4.0 m	3.0 m ²	Not Permitted			1	6.0 m	9.0 m ²	1	6.0 m	9.0 m ²
Canopy Sign	1*	2.5 m**	1.5 m ²	Not Permitted			1*	2.5 m**	1.5 m ²	1*	2.5 m**	1.5 m ²
Rotating Sign	Not permitted			Not Permitted			1	10 m	10 m ²	1	12 m	15 m ²
Projecting Sign	Not permitted			Not Permitted			1	2.5 m**	1.5 m ²	1	2.5 m**	1.5 m ²
Roof Sign	Not Permitted			Not Permitted			1	7.5 m	10 m ²	1	10 m	15 m ²
Billboard Sign	Not Permitted			Not Permitted			1	10 m	10 m ²	1	9.5 m	12 m ²
Portable Sign	Not Permitted			Not Permitted			1	2.5 m	3.0m ²	1	2.5 m	3.0 m ²
Key # = Refers to the maximum Number of Signs permitted per lot H = Refers to the maximum Sign Height permitted SA = Refers to the maximum Sign Area permitted [^] = Refers to the maximum number of permitted signs per each side of a building facade * = Refers to the maximum number of permitted signs per business on a lot ** = Refers to the minimum vertical clearance from grade or, if applicable, a sidewalk to the bottom of the sign												

6) 11.6(2)(d)(i) shall be amended to read:

Wall signs shall be restricted to the first storey of the building in the R1, R2, R3, MHP, MHS, RE, CR, PS zone designations.

PART III – RE-DESIGNATION

The lands will be re-designated as per attached map in Schedule A.

PART IV – MAP AMENDMENT

That Land Use Districts Map of Bylaw No. 917/15 is hereby amended as per attached map in Schedule A

PART V - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



BYLAW NO. 932/17

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA,
TO AMEND LAND USE BYLAW 917/16.

READ a First Time in Council this _____ day of _____ 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this _____ day of _____ 2017.

Mayor Rick Pankiw

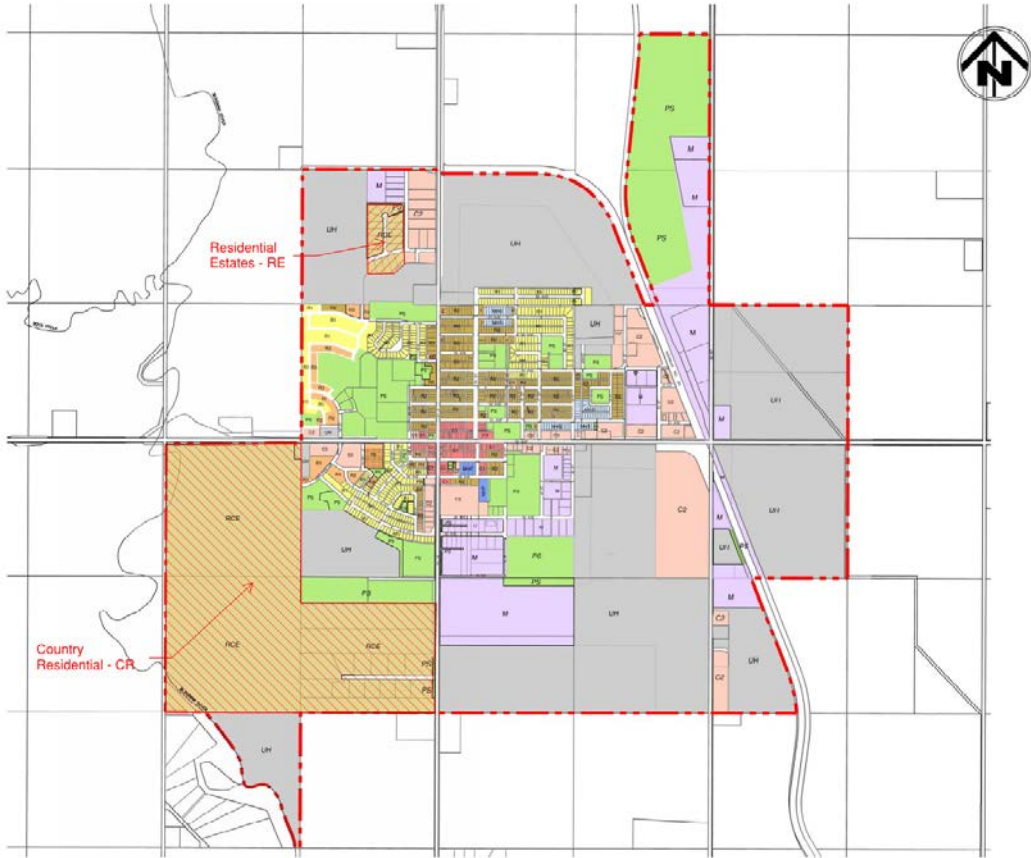
Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2017.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

**SCHEDULE A
Land Use Re-Designation Map**



Council Agenda Item	7.1
Council Meeting Date	May 8, 2017
Subject	Rimbey Spray Park
For Public Agenda	Public Information
Background	<p>During the 2017 Budget deliberations, Council decided to demolish the existing Spray Park, add a fence around the area to increase the picnic space for the pool users and add 2 water features to the beach area of the existing outdoor pool. The total amount budgeted for this project was \$86,000.</p> <p>At the April 10, 2017 Regular Council Meeting it was decided to utilize the budgeted amount of \$86,000 plus another \$14,000 to a maximum of \$100,000 to repair the Spray Park.</p>
Discussion	<p>Fencing was originally included in the budget, however with the repair costs quoted at \$91,460 (with possible additional charges for unforeseen issues or faulty parts), there will not be funds available for the fencing.</p> <p>The Director of Community Services has received two quotes regarding the fencing of the spray park area. The quotes are averaging \$8,500 to \$9000. She is waiting for a third quote. After the \$100,000 is taken from Recreation Reserves the remaining balance will be \$37,000.</p> <p>As the Spray Park was slated for demolition, entrance fees were not discussed during budget deliberations.</p>
Relevant Policy/Legislation	None
Options/Consequences	
Financial Implications	As per Council's decision.
Attachments	None.
Recommendation	<ol style="list-style-type: none"> 1) Administration recommends Council authorize the installation of a fence around the spray park with the funds to be taken from Recreation Reserves. 2) Administration recommends Council determine if they wish to charge an entrance fee for the spray park.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 5/17

Date

Endorsed By:

Lori Hillis


Lori Hillis, CPA, CA
Chief Administrative Officer

May 5/17

Date

Council Agenda Item	7.2
Council Meeting Date	May 8, 2017
Subject	Rimbey Cemetery Committee
For Public Agenda	Public Information
Background	The Rimbey Cemetery Committee met on April 26, 2017 to discuss Cemetery issues.
Discussion	They discussed various trees and shrubbery, flower boxes, Perpetual Care fees and the cotoneaster shrubs at the Mount Auburn Cemetery.
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	Cost of Vimy Ridge Oak Trees is \$1500.00 (\$125.00 per tree - 6'trees), includes shipping. Cost of Town staff to remove and replant cotoneaster shrubs in Town.
Attachments	
Recommendation	The Cemetery Committee is recommending Council to approve the following: <ol style="list-style-type: none"> 1. To approve the order and plant Vimy Ridge Oak trees for the Mount Auburn Cemetery and West Haven Cemetery. 2. To approve the removal of the cotoneaster at the Mount Auburn Cemetery which would be replanted throughout the Town of Rimbey.

Prepared By:



 Councillor Jack Webb
 Cemetery Committee Chairman

May 5-17

 Date

Endorsed By:



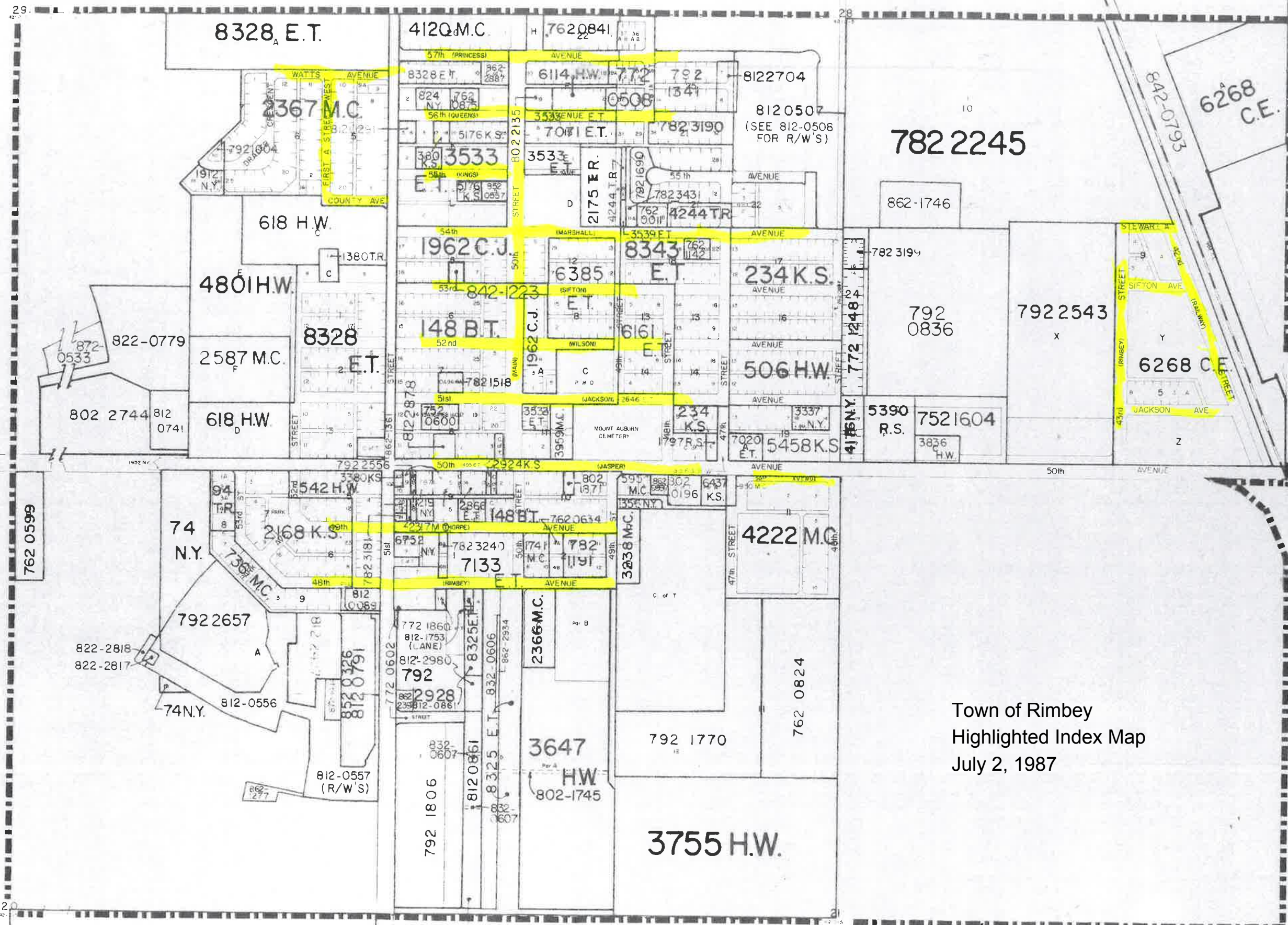
 Lori Hillis, CPA, CA
 Chief Administrative Officer

May 4/17

 Date



Council Agenda Item	7.3																																						
Council Meeting Date	May 8, 2017																																						
Subject	Historical Street Signs																																						
For Public Agenda	Public Information																																						
Background	Councillor Jack Webb has requested Administration look into the possibility of purchasing historic street signs for the Town of Rimbey. These historical signs will not replace the current numbered street signs and will be constructed for historical display purposes.																																						
Discussion	<p>50th Avenue was originally called Jasper Avenue and 51st Avenue was known as Jackson Avenue according to our Mount Auburn Cemetery Map Surveyed between 1904 and 1962. Administration also identified 17 other historic street names from a Town of Rimbey Index Map dated July 2, 1987 as indicated below:</p> <table border="1" data-bbox="548 779 1425 1642"> <thead> <tr> <th colspan="2" style="text-align: center;">Town of Rimbey Current vs. Historic Avenue Street Names</th> </tr> <tr> <th style="background-color: #0070C0; color: white;">Current Street Name</th> <th style="background-color: #0070C0; color: white;">Historic Street Name</th> </tr> </thead> <tbody> <tr><td>57th Avenue</td><td>Princess Avenue</td></tr> <tr><td>56th Avenue</td><td>Watts Avenue</td></tr> <tr><td>56th Avenue</td><td>Queens Avenue</td></tr> <tr><td>55th Avenue</td><td>Kings Avenue</td></tr> <tr><td>54th Avenue</td><td>County Avenue</td></tr> <tr><td>54th Avenue</td><td>Marshall Avenue</td></tr> <tr><td>54th Avenue</td><td>Stewart Avenue</td></tr> <tr><td>53rd Avenue</td><td>Sifton Avenue</td></tr> <tr><td>52nd Avenue</td><td>Wilson Avenue</td></tr> <tr><td>51st Avenue</td><td>Jackson Avenue</td></tr> <tr><td>50th Avenue</td><td>Jasper Avenue</td></tr> <tr><td>49th Avenue</td><td>Thorpe Avenue</td></tr> <tr><td>48th Avenue</td><td>Rimbey Avenue</td></tr> <tr><td>52nd Street</td><td>First A Street West</td></tr> <tr><td>50th Street</td><td>Main Street</td></tr> <tr><td>43rd Street</td><td>Rimbey Street</td></tr> <tr><td>42nd Street</td><td>Railway Street</td></tr> </tbody> </table>	Town of Rimbey Current vs. Historic Avenue Street Names		Current Street Name	Historic Street Name	57th Avenue	Princess Avenue	56th Avenue	Watts Avenue	56th Avenue	Queens Avenue	55th Avenue	Kings Avenue	54th Avenue	County Avenue	54th Avenue	Marshall Avenue	54th Avenue	Stewart Avenue	53rd Avenue	Sifton Avenue	52nd Avenue	Wilson Avenue	51st Avenue	Jackson Avenue	50th Avenue	Jasper Avenue	49th Avenue	Thorpe Avenue	48th Avenue	Rimbey Avenue	52nd Street	First A Street West	50th Street	Main Street	43rd Street	Rimbey Street	42nd Street	Railway Street
Town of Rimbey Current vs. Historic Avenue Street Names																																							
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50th Street	Main Street																																						
43rd Street	Rimbey Street																																						
42nd Street	Railway Street																																						
Relevant Policy/Legislation	None.																																						
Options/Consequences	None.																																						

Financial Implications	None at this time.
Attachments	Historical Index Map of the Town of Rimbey from July 2, 1987.
Recommendation	Administration recommends Council determine if they wish to proceed with investigating the design and cost of placing historical street signs throughout the Town of Rimbey.
Prepared By:	<p><u><i>Lori Hillis</i></u> <u><i>May 5/17</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
Endorsed By:	<p><u><i>Lori Hillis</i></u> <u><i>May 5/17</i></u> Lori Hillis, CPA, CA Date Chief Administrative Officer</p>



Town of Rimby
 Highlighted Index Map
 July 2, 1987

SEE PLAN 812-0862
 FOR R/W'S

Council Agenda Item	7.4
Council Meeting Date	May 8, 2017
Subject	Apraxia Awareness Day – May 14, 2017
For Public Agenda	Public Information
Background	<p>On May 3, 2017 a letter was received by Administration requesting an official proclamation to make May 14, 2017 Apraxia Awareness Day in the Town.</p> <p>There will be a “Walk for Apraxia” Fundraiser at the Rimbey Lions Park at 1:00 pm on Sunday, May 14, 2017.</p>
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	Letter to the Town of Rimbey – May 3, 2017 Official Proclamation
Recommendation	Administration recommends a motion to proclaim May 14, 2017 as Apraxia Awareness Day.
Prepared By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>May 5/17</u> Date</p>
Endorsed By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>May 5/17</u> Date</p>

APRAXIA AWARENESS DAY
Attn: Town Council
Administration

May 3, 2017

To The Town of Rimbey,

I am writing to you to request an official proclamation to make May 14 Apraxia Awareness Day in Rimbey.

While the act of learning to speak comes effortlessly to most children, those with apraxia endure an incredible and lengthy struggle. Although not life threatening, it is life altering as families are left to cope with the emotional, physical, and financial challenges of having a child diagnosed with CAS.

Every child should be afforded their best opportunity to develop speech. With early intervention and appropriate therapy, most children with apraxia will learn to communicate with their very own voices. These children, as well as their families, deserve our highest respect for their effort, determination and resilience in the face of such obstacles

May 14 is recognized as Apraxia Awareness Day across Canada and the United States. On this day in Rimbey, we are holding a neighborhood Walk for Apraxia to raise awareness, as there are members of our community with this diagnosis, and we would be absolutely honored by the proclamation.

Sincerely,

Megan Derbowka

Sec. 19(1)



Apraxia Awareness Day

May 14, 2017

WHEREAS, Childhood Apraxia is a neurological speech disorder that makes it difficult for children to produce clear speech, and

WHEREAS, Early, frequent and intensive speech therapy is essential for aiding children diagnosed with Childhood Apraxia, and

WHEREAS, Alternate methods of communications are needed for children to be able to express their thoughts, needs and ideas, and

WHEREAS, Children require love, encouragement and support from family, relatives and members within the community.

THEREFORE, I, Rick Pankiw, Mayor of Rimbey, do hereby proclaim May 14, 2017 as Apraxia Awareness Day.

Mayor Rick Pankiw

Council Agenda Item	7.5
Council Meeting Date	May 8, 2017
Subject	Council Meeting Dates
For Public Agenda	Public Information
Background	<p>Mayor Pankiw has requested Administration to bring forward an RFD regarding Council meetings.</p> <p>Currently the Town of Rimbey holds two Council meetings per month commencing at 7:00 pm with the exceptions of July, and August where Council meetings are held only once per month, on the forth Monday, and in December when it is held on the second Monday.</p> <p>As per The Town of Rimbey Council Procedural Bylaw 924/16, Part VI Section. 3:</p> <p>3. <i>Regular Meetings of Council may be cancelled or rescheduled by resolution of Council at any duly constituted meeting.</i></p> <p>As per Part X of Bylaw 924/16:</p> <p>1. <i>Section 196(2) of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 states: Notice of Council or Council Committee meeting to the public is sufficient if the notice is given in a manner specified by Council.</i></p> <p>2. <i>Notice to the public of Regular Council Meetings and Special Council Meetings shall be deemed to be given by the Chief Administrative Officer posting notice of all meeting dates and times at the Town Office, OR advertising the meeting dates and times in the local newspaper OR on its website.</i></p>
Discussion	<p>It has been suggested for Regular Council Meetings to be held once a month commencing at 6:00 pm to 9:00 pm in the Council Chambers at the Town of Rimbey Administration Office.</p> <p>It has also been suggested the Regular Council Meeting scheduled for September 25, 2017 and October 11, 2017 be cancelled due to 2017 Municipal Election campaigning.</p>
Relevant Policy/Legislation	MGA Council Procedural Bylaw 924/16
Options/Consequences	
Financial Implications	None
Attachments	Summary of Duration of Council Meetings

Recommendation

1. Administration recommends Council determine the number of Council meetings to be held each month as well as the commencement time and duration.
2. Administration recommends Council cancel the September 25, 2017 and October 11, 2017 Regular Council Meetings as these two meeting would fall in the campaigning period of the 2017 Municipal Election scheduled for Monday, October 16, 2017.

Prepared By:



Lori Hillis, CPA, CA
Chief Administrative Officer

May 5/17

Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer

May 5/17

Date

Summary of Duration of Council Meetings

October 21, 2013 to Current

Date	Start Time	Adjourn Time	Duration of Meeting		Total Minutes	Minutes Over 90 Minute Allocation
			Hours	Minutes		
Oct 28/13 ORG MTG	6:35 PM	6:44 PM	0	9	9	
Oct 28/13	7:00 PM	8:21 PM	1	21	81	
Nov 13/13	7:00 PM	8:05 PM	1	5	65	
Nov 25/13	7:00 PM	7:41 PM	1	41	101	11
Dec 9/13	7:00 PM	8:45 PM	1	45	105	15
Jan 13/14	7:00 PM	8:48 PM	1	48	108	18
Jan 27/14	7:00 PM	8:52 PM	1	52	112	22
Feb 11/14	7:00 PM	7:25 PM	0	25	25	
Feb 24/14	7:00 PM	8:44 PM	1	44	104	14
Mar 10/14	7:01 PM	7:58 PM	1	57	117	27
Mar 24/14	7:00 PM	8:05 PM	1	5	65	
Apr 14/14	7:00 PM	8:20 PM	1	20	80	
Apr 28/14	7:00 PM	8:35 PM	1	35	95	5
May 26/14	7:00 PM	9:01 PM	2	1	121	31
Jun 9/14	7:00 PM	8:38 PM	1	38	98	8
Jun 23/14	7:00 PM	8:44 PM	1	44	104	14
Jul 28/14	7:00 PM	10:07 PM	3	7	187	97
Aug 25/14	7:00 PM	8:55 PM	1	55	115	25
Sept 8/14	7:00 PM	7:33 PM	0	33	33	
Sept 22/14	7:00 PM	8:13 PM	1	13	73	
Oct 15/14	7:00 PM	8:23 PM	1	23	83	
Oct 27/14 ORG MTG	6:30 PM	7:06 PM	0	36	36	
Oct 27/14	7:07 PM	8:19 PM	1	12	72	
Nov 10/14	7:00 PM	7:35 PM	0	35	35	
Nov 24/14	7:00 PM	7:25 PM	0	25	25	
Dec 8/14	7:00 PM	8:43 PM	1	43	103	13
Jan 12/15	7:00 PM	9:10 PM	2	10	130	40
Jan 26/15	7:00 PM	8:14 PM	1	14	74	
Feb 9/15	7:00 PM	8:18 PM	1	18	78	
Feb 23/15	7:00 PM	8:11 PM	1	11	71	
Mar 9/15	7:00 PM	7:14 PM	0	14	14	
Mar 23/15	7:00 PM	8:17 PM	1	17	77	
Apr 13/15	7:00 PM	9:10 PM	2	10	130	40
Apr 27/15	7:00 PM	8:26 PM	1	26	86	
May 11/15	7:00 PM	8:26 PM	1	26	86	
May 25/15	7:00 PM	9:25 PM	2	25	145	55
Jun 8/15	7:00 PM	9:44 PM	2	44	164	74
Jun 22/15	7:00 PM	8:30 PM	1	30	90	
Jul 27/15	7:00 PM	10:37 PM	3	37	217	127
Aug 24/15	7:00 PM	10:32 PM	3	32	212	122
Sept 14/15	7:00 PM	8:53 PM	1	53	113	23
Sept 28/15	7:00 PM	7:44 PM	1	44	104	14
Oct 14/15	7:00 PM	7:40 PM	0	40	40	
Oct 26/15 ORG MTG	7:00 PM	7:36 PM	0	36	36	

Date	Start	Adjourn	Duration of Meeting		Total	Minutes Over
	Time	Time	Hours	Minutes	Minutes	90 Minute Allocation
Oct 26/15	7:40 PM	9:09 PM	1	29	89	
Nov 23/15	7:00 PM	9:36 PM	2	36	156	66
Dec 21/15	7:00 PM	10:04 PM	3	4	184	94
Jan 11/16 (cancelled sewer back up)			0	0	0	
Jan 25/16	7:00 PM	9:19 PM	2	19	139	49
Feb 8/16	7:00 PM	8:44 PM	1	44	104	14
Feb 22/16	7:01 PM	8:36 PM	1	35	95	5
Mar 7/16	7:00 PM	9:20 PM	2	20	140	50
Mar 30/16	7:00 PM	9:44 PM	2	44	164	74
Apr 11/16	7:00 PM	8:56 PM	1	56	116	26
Apr 25/16	7:00 PM	8:11 PM	1	11	71	
May 9/16	7:00 PM	7:41 PM	0	41	41	
May 25/16	7:00 PM	7:51 PM	0	51	51	
Jun 13/16	7:00 PM	10:09 PM	3	9	189	99
Jun 27/16	7:00 PM	8:22 PM	1	22	82	
Jul 25/16	7:00 PM	10:00 PM	3	0	180	90
Aug 22/16	7:00 PM	8:10 PM	1	10	70	
Sept 12/16	7:00 PM	9:53 PM	2	53	173	83
Sept 26/16	7:00 PM	8:03 PM	1	3	63	
Oct 24/16 ORG MTG	6:30 PM	7:10 PM	0	40	40	
Oct 24/16	7:11 PM	9:53 PM	2	42	162	72
Nov 14/16	7:00 PM	8:29 PM	1	29	89	
Nov 28/16	7:00 PM	7:41 PM	0	41	41	
Dec 12/16	7:00 PM	7:30 PM	0	30	30	
Jan 9/17	7:00 PM	8:47 PM	1	47	107	17
Jan 23/17	7:00 PM	8:27 PM	1	27	87	
Feb 13/17	7:00 PM	8:39 PM	1	39	99	9
Feb 27/17	7:00 PM	8:26 PM	1	26	86	
Mar 13/17	7:00 PM	7:53 PM	0	53	53	
Mar 27/17	7:00 PM	8:45 PM	1	45	105	15
Apr 10/17	7:00 PM	8:06 PM	1	6	66	
Apr 24/17	7:00 PM	9:13 PM	2	13	133	43

Council Agenda Item	8.2
Council Meeting Date	May 8, 2017
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Financial Implications	Not applicable
Attachments	8.2.1 Tagish Engineering Project Status Updates April 13, 2017 and April 28, 2017 8.2.2 Rimbey Municipal Library Board Meeting Minutes February 6, 2017 and March 7, 2017 8.2.3 Rimbey Community Wellness Meeting Minutes April 21, 2017 8.2.4 Rimbey Cemetery Committee Minutes of January 10, 2017 and April 26, 2017
Recommendation	Motion by Council to accept the Tagish Engineering Project Status Updates for April 13 2017 and April 28, 2017, Rimbey Municipal Library Board Meeting Minutes of February 6 2017, and March 7, 2017 and Rimbey Community Wellness Meeting Minutes of April 21 2017, the Rimbey Cemetery Committee Minutes of January 10, 2017.

Prepared By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

May 4/17

 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

May 4/17

 Date

Project Status Updates

Tagish Engineering Ltd.

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.16 RB00 - General Engineering 2016		
December 31, 2013	Matichuk, Gerald	Project Description: This project is for small general requests for the Town.
Project: RBYM00000.17 RB00 - 2017 General Engineering		
March 16, 2017	Matichuk, Gerald	No assignment this period (March 2 - March 30, 2017).
April 13, 2017	Matichuk, Gerald	No assignment this period.
Project: RBYM00106.00 RB106 -NE Lagoon General Engineering		
December 31, 2013	Matichuk, Gerald	Project Description: This project is related to all work involving the NE Lagoon repairs and drainage.
March 16, 2017	Matichuk, Gerald	No Change (Dec 8 - March 16, 2017).
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
April 13, 2017	Matichuk, Gerald	No assignment this period (March 2 - April 13).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
March 16, 2017	Matichuk, Gerald	Darcy's Drilling Services Ltd. is scheduled to be on site March 20, 2017. Town forces have completed snow plowing and snow removal on the three (3) drilling locations. Pipeline crossing and proximity agreements are in place.
March 30, 2017	Matichuk, Gerald	Darcy's Drilling have drilled a test well on NE29-42-2-W5M. A draw down and recovery test was completed on the well and it was determined that the well does not produce sufficient amount of ground water for municipal use. A new well was drilled at the Well #10 site and is being pump tested to determine the productive capability of the well. A well was drilled on the NW34-42-2-W5M the well is be pump tested to determine the well yield. A chemical analysis test will be conducted to check the water quality.
April 13, 2017	Matichuk, Gerald	New well site is extremely soft and drilling rig was not able to maneuver on site. All parties decided that due to high cost of using drilling mats, that drilling would be suspended until the site dries up.
Project: RBYM00128.00 RB128 - 2016 Street Improvements		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads.
		<ul style="list-style-type: none"> • 50 Street asphalt overlay from 52 Ave to 56 Ave • 49 Street asphalt overlay from 52 Ave to 54 Ave • 49 Street repair and overlay from 49 Ave to 50 Ave • Concrete replacement at various locations
Project: RBYM00131.00 RB131.00 - SW Stormwater Pond		
March 16, 2017	Solberg, Lloyd	(March 16) No change.
March 30, 2017	Solberg, Lloyd	(March 30) No change.

Project Status Updates

April 13, 2017	Solberg, Lloyd	Continuing to work on the SW management plan. Once the plan is complete, we will then look at the SW Stormwater Pond design.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
March 16, 2017	Solberg, Lloyd	Tagish is continuing to work the stormwater management plan. As mentioned before we are anticipating on completing the report in late spring/summer.
March 30, 2017	Solberg, Lloyd	Tagish is continuing to work on the stormwater management plan. Now that the weather is improving and the snow is melting, we will be looking at what survey information needs to be picked up.
April 13, 2017	Solberg, Lloyd	(April 13) No change.
Project: RBYM00132.00 RB132 - 2017 Street Improvements		
March 16, 2017	Matichuk, Gerald	Tenders closed March 2, 2017 with four (4) Contractors submitted tenders. Tenders are being evaluated and checked for accuracy, a recommendation letter to award will be provided.
March 30, 2017	Matichuk, Gerald	Contract Documents were prepared and sent to Border Paving Ltd. for endorsement.
April 13, 2017	Matichuk, Gerald	Contract Documents were returned with all necessary documentation. Contractor was sent a "Notice to Proceed".
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
April 13, 2017	Matichuk, Gerald	Pre-construction meeting scheduled with Abacus Data and Tagish Engineering for April 25, 2017.



PROJECT STATUS UPDATES

April 28, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
April 13, 2017	Matichuk, Gerald	No assignment this period.
May 3, 2017	Matichuk, Gerald	Tagish completed a review and provided comments to Town staff regarding stormwater management on the Rimbey Co-op gas bar conversion.
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
April 13, 2017	Matichuk, Gerald	No assignment this period (March 2 - May 3, 2017).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
March 30, 2017	Matichuk, Gerald	Darcy's Drilling have drilled a test well on NE29-42-2-W5M. A draw down and recovery test was completed on the well and it was determined that the well does not produce sufficient amount of ground water for municipal use. A new well was drilled at the Well #10 site and is being pump tested to determine the productive capability of the well. A well was drilled on the NW34-42-2-W5M the well is be pump tested to determine the well yield. A chemical analysis test will be conducted to check the water quality.
April 13, 2017	Matichuk, Gerald	New well site is extremely soft and drilling rig was not able to maneuver on site. All parties decided that due to high cost of using drilling mats, that drilling would be suspended until the site dries up.
May 3, 2017	Matichuk, Gerald	Darcy's Drilling and Omni-McCann are waiting for the site to drill up prior to moving drill rig in to complete the observation well and pump testing.
Project: RBYM00131.00 RB131.00 - SW Stormwater Pond		
March 30, 2017	Solberg, Lloyd	(March 30) No change.
April 13, 2017	Solberg, Lloyd	Continuing to work on the SW management plan. Once the plan is complete, we will then look at the SW Stormwater Pond design.
April 27, 2017	Solberg, Lloyd	(April 27) No change.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
March 30, 2017	Solberg, Lloyd	Tagish is continuing to work on the stormwater management plan. Now that the weather is improving and the snow is melting, we will be looking at what survey information needs to be picked up.
April 13, 2017	Solberg, Lloyd	(April 13) No change.
April 27, 2017	Solberg, Lloyd	We are anticipating having the stormwater management plan completed by late spring/summer.
Project: RBYM00132.00 RB132 - 2017 Street Improvements		
March 30, 2017	Matichuk, Gerald	Contract Documents were prepared and sent to Border Paving Ltd. for endorsement.
April 13, 2017	Matichuk, Gerald	Contract Documents were returned with all necessary documentation. Contractor was sent a "Notice to Proceed".
May 3, 2017	Matichuk, Gerald	Border Paving has indicated that construction is scheduled to start in the week of May 29, 2017.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
April 28, 2017	Matichuk, Gerald	Tagish Engineering met with Abacus to start pipeline locates.

**Rimbey Municipal Library Board Meeting
Monday, February 6th, 2017. (6:00 p.m.)**

Present: Michael Boorman, Robin Burns, Jean Keetch, Paul Payson, Marg Ramsey
Away: Bev Ewanchuk

Call to Order: 6:03 p.m.

Minutes from the Last Meeting - The minutes were read and Paul moved that we adopt the minutes as read. All in favor.

Consent Agenda Items:

1. Librarians Report -
2. Financial Report -
3. Correspondence - none

Mike approved the Consent Agenda Items. All in favor.

Business Arising from the Minutes

1. Alberta Library Conference - Paul, Robin, Marg and Bev will be attending and we need to register for the Conference as soon as possible.
2. Dueling Pianos - March 11th. - Tickets are available now, doors open at 7:00 and the program starts at 7:30 p.m. Jean will get the booze, hotdog maker and the food to sell. Mike and Jay will work in the bar, gate will be run by Marg and Robin, Paul and Jean will look after the food with help from all. Set up will be on Saturday at 3:00 p.m. and Marg will look into getting risers for the pianos.
3. New Library Update - plans of the floor layout were looked at and discussed.

New Business

1. Annual Report - the annual report was discussed and Mike moved that we approve it. All in favor.
2. Grants - all grants have been applied for.
3. Steak and Lobster Fundraiser - June 10/17 - suggestions for ideas for the big prizes were brought forth - Painting Session and Jasper B & B. All of us are to bring ideas for small and large prizes to the meeting in March.
4. November Event - we listened to several different bands and decided on "Velvet Hands" - Jean will check their availability.

Mike adjourned the meeting at 7:15 p.m

Next Meeting: Tuesday, March 7th at 6:00 pm.

Secretary  _____

Chairperson  _____

**Rimbey Municipal Library Board Meeting
Monday, March 7th, 2017. (6:00 p.m.)**

Present:, All members present
Call to Order: 6:00 p.m.

Minutes from the Last Meeting - The minutes were read and Mike moved that we adopt the minutes as read. All in favor.

Consent Agenda Items:

1. Librarians Report -
2. Financial Report -
3. Correspondence - Parkland Regional Library will be installing a debit/credit payment option in all libraries in the region soon.
Paul approved the Consent Agenda Items. All in favor.

Business Arising from the Minutes

1. Alberta Library Conference - everyone has registered and were asked to bring their invoices to the library.
2. Dueling Pianos - March 11th. - Tickets are available now, it was decided that we will not use risers. Jean has reserved the hot dog maker and will be buying all of the food.
3. New Library Update - nothing new
4. Steak and Lobster Fund raising and possible auction items -
Large Items - painting session, Jasper B & B, Ian (Marg to ask), Wine and Cheese Party
Small Items - tablet, Rimbey TV, Co-op, Source, Gail Anderson-Palm, Quilt from Sheila Schweer
We still need other items.
Jean will ask Rick P. if he will be the auctioneer and Cheryl Duckett if she will be the boss woman.
5. November Event - the Beatles have been booked for Nov. 24th.

New Business

1. Board Members - new board members are needed soon, Marg's 10 years is over this summer.
2. Gwynne Dyer - will be coming to Rimbey on May 14th and we looked at all of the possible topics. We are not certain where the event will be held but thought of the United Church or the Drop-In Center.

Mike adjourned the meeting at 7:0 p.m

Next Meeting: Wednesday, April 6th at 6:00 pm.

Secretary

Margaret J. Ramsey

Chairperson

J. B.

Rimbey Community Wellness

Meeting minutes

April 21, 2017, 12:00
Blindman Youth Action Centre

1. The meeting was called to order @ 12:05 by Jillian for Eileen
2. Kristine Stebanuk, Brian Godlonton, Robert Blain, Kurtis Pillipow, Helen Coers, Jillian Risto, and Leanne Evans were in attendance regrets from; Annette Peck, Peggy Makofka, Sandy Bell, Pam Singh, Margo Froehlick, and Monia Russell.
3. Brian Made a motion to approve the agenda without additions
4. Kristine Made a motion to approve the Minutes from March 24, 2017
5. For Correspondence Leanne shared the letter from Ponoka County rejecting our request for funding for the CSS Family Counselor.
6. Leanne made a motion for the Financial report to be accepted as presented, Jillian 2nd.
7. RCWG Work Plan (Eileen wanted to move the RCMP update to the top so we wouldn't run out of time)
 - a. RCMP update – Kurtis reported that things are good in the detachment as call volume is down and the crime rate is down. Domestic conflict calls were received almost daily when Kurtis arrived and now there is one every 3 days approximately. The detachment is 2 members short right now. It was asked if the dv calls are as violent/similar as before. Kurtis said it was hard to judge that. Kurtis talked about an annual performance plan system that they have in place from April 1 to March 31. Last year several issues were identified and this year road safety, and property crime were identified as targets. RCWA involvement is referenced in the plan.
 - b. Family Counselling – the group was briefed on the Civil forfeiture grant- and then the pros. & Cons. Of the grant were discussed. Pros: 1) could be an independent contract position, 2) dedicated time to move things forward. Cons: 1) grant cant cover CSS Family counsellor – no flow through funding, 2) time limited position & then what? 3) who will do the pre-approval requirements? 4) how will the position benefit our community? 5) lots of strings attached, 6) Community optics, 7) creates more work for RCWA, 8) need funding expertise for person hired.

Eileen posed the question “yes or no that we proceed with the civil forfeiture conditional grant” - no one was in favor of proceeding with the grant. “Who is not in favor of proceeding with the grant” - 8 yes; the motion has passed and we will not proceed. Brian suggested thanking Sandy for her work on the grant.

- i. Leanne spoke to Delicia April 4 who indicated that she does see a need for a bit of an increase (possibly a couple more hours) and the possibility of more in the future but at this time another full day isn't necessarily warranted. Delicia also asked about the possibility of interns from CSS coming out to work with her in Rimbey.
 - ii. Community Awareness of RCWA
 - Community events – COOP BBQ – September 1st.
8. Business arising from March 24, 2017 minutes
 - a. Ecd events – Beth Hachkowski, raising resilient kids April 26, Dr. Jody Carrington May 12, the power of relationship.
 - b. RID – subcommittee meeting Eileen will help and a member from the RCMP (Tommy) as well as a VSU member. May 9, @ noon at the Empress.
 - c. Equus application – the grant the mayor notified the group about was submitted on time.
9. New Business(moved up on the agenda)
 - a. RCMP update -
10. Next Meeting May 26th @ noon @ the BYAS building.
11. Eileen made a motion to adjourn the meeting @ 1:45.

TOWN OF RIMBEY

CEMETERY BOARD MEETING MINUTES

MINUTES FOR CEMETERY BOARD MEETING OF THE TOWN OF RIMBEY HELD ON TUESDAY, JANUARY 10, 2017 AT 9:00 AM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1 Call to Order & Record of Attendance

Mayor Pankiw called the Cemetery Board Meeting to order at 9:19 am with the following in attendance:

Mayor Pankiw
Councillor Webb
Councillor Godlonton
Laverne Oberhammer, Oberhammer Funeral Chapels Ltd.
Wayne Clark, Wilson's Funeral Chapel and Crematorium (Rimbey)
Kathy Blakely, Temporary Recording Secretary (for first meeting only)

0 members of the public

2. Agenda Approval and Additions

Motion 2017 CEM 001

Moved by Councillor Godlonton to accept the agenda for the January 10, 2017 Cemetery Board Meeting as presented.

CARRIED

3. Minutes

3.1 None at this time

4. New and Unfinished Business

4.1 Appointment of a Chairman

Laverne Oberhammer nominated Councillor Jack Webb as Chairman.

Councillor Webb has accepted the nomination

Motion 2017 CEM 002

Moved by Councillor Godlonton that nominations cease and Councillor Jack Webb be appointed as Chairman.

CARRIED

Mayor Pankiw turned the Cemetery Board Meeting over to Chairman Webb.

4.2 Appointment of Deputy Chairperson

Laverne Oberhammer nominated Councillor Godlonton to be the Deputy Chairman.

Councillor Godlonton declined the nomination of Deputy Chairman.

Motion 2017 CEM 003

Moved by Mr. Oberhammer nominations cease for the position of Deputy Chairman.

CARRIED

4.3 Appointment of Recording Secretary

Laverne Oberhammer nominated Councillor Brian Godlonton as Recording Secretary.

Councillor Godlonton has accepted the nomination.

Motion 2017 CEM 004

Moved by Laverne Oberhammer to appoint Councillor Godlonton as the Recording Secretary of the Cemetery Board.

CARRIED

Councillor Godlonton assumed the position of Recording Secretary. Temporary Recording Secretary Kathy Blakely departed the Cemetery Board Meeting.

5. Adjournment

Motion 2017 CEM 005

Moved by Laverne Oberhammer to adjourn the Cemetery Board Meeting at 9:29 am.

CARRIED



Chairman Jack Webb

Deputy Chairman

Town of Rimbey
Cemetery Board Meeting
April 26, 2017

Meeting called to order at 9:25 A.M.

Attending the meeting Wayne Clark, Lori Hillis, Jack Webb, Rick Schmidt and Brian Godlonton. Laverne Oberhammer arrive at 10:00.

Donald Duke, rep for Legion Cemetery maintenance, arrived at 10:05. Rick Pankiw entered the meeting at 10:20.

Motion 2017 CEM 006

Jack approved the agenda as presented. Brian second. Carried.

Motion 2017 CEM 007

Previous minutes presented. Wayne adopted. Lori second. Carried.

4.1) Vimy Ridge Oak trees discussed. Rick to determine the number of trees and locations to plant.

Motion 2017 CEM 008

Wayne Clark motioned to recommend council to consider request to order trees. Jack second. Carried.

4.2) Discussion of trees to be planted in either cemetery. It was decided to consider Parkland Pillar Birch, and Gladiator Flowering Crab. Further discussion to follow at the next meeting as to shrubbery.

4.3) Discussion of the Gladiator crab to be placed at the Auburn gate entrance. Flower boxes discussed as well.

4.4) Administration asked to see about Perpetual Care fees in other locations. Discussion about the cost of our fees being low.

4.5) Discussion of the removal of the cotoneaster shrubs to be removed and relocated where needed within the town limits.

Motion 2017 CEM 009

Jack motioned to recommend council approve the removal and replace of the cotoneaster. Laverne second. Carried.

Next meeting May 11, 2017 at 9:00 A.M.

Motion 2017 CEM 010

Wayne motion to adjourn at 10:26

Chairman Jack Webb

Deputy Chairman