

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
TUESDAY, NOVEMBER 28, 2017 IN THE COUNCIL CHAMBERS OF THE  
TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 3:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Coulthard  
Councillor Curle  
Councillor Payson (arrived at 3:02 pm)  
Councillor Rondeel  
Chief Administrative Officer – Lori Hillis, CPA, CA  
Director of Finance – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Bylaw Officer Chanse Trenholm  
Development Officer Elizabeth Armitage  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke, Rimbeey Review  
Mr. Jack Webb – Delegation  
Mr. Darrell Carruthers - Delegation  
9 members of the public

2. Adoption of Agenda

2.1 November 28, 2017 Agenda

Motion 307/17

Moved by Councillor Curle to accept the Agenda for the November 28, 2017 Regular Council Meeting, as presented.

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting November 7, 2017

Motion 308/17

Moved by Councillor Rondeel to accept the Minutes of the Regular Council Meeting of November 7, 2017, as presented.

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Church of the Nazarene

Mayor Pankiw welcomed Mr. Jack Webb and Mr. Darrell Carruthers of the Church of the Nazarene.

Mr. Carruthers spoke regarding Land Use Bylaw 916/17, noting the Bylaw has already been amended three times and requests the bylaw be amended to allow them to have a LED sign in their land designation which is R2. He indicated the LED sign would be on a timer so they could control the times it would be on and they can also control the illumination brightness. He highlighted all the groups which utilize their church and how the sign could be beneficial to many users. The Church of the Nazarene are requesting Council waive the application fee of \$750.00 for the Amendment to the Land Use Bylaw.

Motion 309/17

Moved by Councillor Coulthard to amend the Fees for Services Bylaw Schedule A to restructure the application fees to include a fee for nonprofit societies to amend the Land Use Bylaw.

CARRIED

Motion 310/17

Moved by Mayor Pankiw Council is not prepared at this time, to waive the application fee for the amendment to Land Use Bylaw 917/16.

CARRIED

Mayor Pankiw thanked Mr. Webb and Mr. Carruthers for their presentation.

Motion 311/17

Moved by Councillor Curle to accept the presentation from Mr. Jack Webb and Mr. Darrell Carruthers of the Church of the Nazarene regarding their LED sign, as information.

CARRIED

Mr. Carruthers departed the Council Meeting at 3:35 pm.

## 6. Bylaws

6.1 Bylaws - None

## 7. New and Unfinished Business

7.1 Planning and Development OverviewMotion 312/17

Moved by Councillor Coulthard to accept the Planning and Development Overview provided by Development Officer Elizabeth Armitage, as information.

CARRIED

Mayor Pankiw recessed the Council meeting at 4:03 pm.

10 members of the public, Treena Mielke of the Rimbey Review, Development Officer Liz Armitage and Director of Public Works Rick Schmidt departed the meeting at 4:03 pm.

Mayor Pankiw reconvened the Council Meeting at 4:04 pm.

Motion 313/17

Moved by Councillor Coulthard the Council meeting go in camera at 4:04 pm, pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretary Kathy Blakely to discuss personnel issues.

CARRIED

Motion 314/17

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 4:23 pm.

CARRIED

Mayor Pankiw recessed the Council Meeting at 4:23 pm.

10 members of the public, Treena Mielke of the Rimbey Review, Development Officer Liz Armitage and Director of Public Works Rick Schmidt rejoined the Council Meeting at 4:27 pm.

Mayor Pankiw reconvened the Council Meeting at 4:27 pm.

Motion 315/17

Moved by Mayor Pankiw Council retain Elizabeth Armitage of Vicinia Planning + Engagement Inc. as Planning and Development Officer, and approve the Planning and Development Service Contract as provided with Vicinia Planning + Engagement Inc. for Planning and Development Services for the Town of Rimbey.

CARRIED

7.2 Appointment of Deputy Director of Emergency Management

Motion 316/17

Moved by Councillor Payson Council appoints Councillor Coulthard to be the Deputy Director of Emergency Management for the Town of Rimbey.

CARRIED

Motion 317/17

Moved by Councillor Curle to extend the Regular Council Meeting beyond the 90 minutes allocated for Council Meeting in Bylaw 924/16 Town of Rimbey Council Procedural Bylaw.

CARRIED

7.3 Town of Rimbey Entrance Signs

Motion 318/17

Moved by Councillor Rondeel to purchase the entrance signs as presented, for the Town of Rimbey, from Behren Signs.

CARRIED

7.4 Coffee With Council

Motion 319/17

Moved by Councillor Curle to hold Coffee with Council, at the Rimbey Municipal Library, on Friday afternoons from 3:00 pm – 4:00 pm commencing on December 1, 2017.

CARRIED

7.5 FCM Conference

Motion 320/17

Moved by Mayor Pankiw for Councillor Bill Coulthard and Councillor Lana Curle to attend the FCM Convention in Halifax from May 31 to June 3, 2018 with Mayor Pankiw and Chief Administrative Officer Lori Hillis.

CARRIED

7.6 Streetlight LED Conversion

Motion 321/17

Moved by Councillor Coulthard to accept the information regarding the streetlight LED Conversion, as information.

CARRIED

7.7 Storm Water Management PlanMotion 322/17

Moved by Councillor Rondeel to accept the SW Storm Water Management Plan as information and send it off to Alberta Environment.

CARRIED

7.8 Council CommitteesMotion 323/17

Moved by Mayor Pankiw for Councillor Rondeel to be removed from the Cemetery Board, as per her request.

CARRIED

Motion 324/17

Moved by Mayor Pankiw to re-appoint Chief Administrative Officer Lori Hillis to the Cemetery Board.

CARRIED

Motion 325/17

Moved by Councillor Payson to add the Citizens on Patrol Society to our list of Boards and Committees, and appoint Councillor Coulthard to be the representative on behalf of the Town of Rimbey.

CARRIED

7.9 Alberta Community Partnership InitiativeMotion 326/17

Moved by Councillor Curle for the Town of Rimbey to partner with Ponoka County and authorizes Ponoka County to submit an application under the Alberta Community Partnership Initiative to complete the Inter-municipal Development Plan and Inter-municipal Collaborative Framework as required under the Municipal Government Act.

CARRIED

4 Members of the public departed the meeting.

## 8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report
- 8.1.6 Bylaw Enforcement Report

1 member of the public departed the meeting.

Motion 327/17

Moved by Councillor Coulthard to re-instate the Peace Officer Program effective immediately.

CARRIED

Motion 328/17

Moved by Councillor Curle to accept the department reports, as information.

CARRIED

8.2 Boards/Committee Reports

## 8.2.1 Tagish Engineering Project Status Updates November 9, 2017

Motion 329/17

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Updates November 9, 2017, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 330/17

Moved by Councillor Curle to accept the reports of Council, as information.

CARRIED

9. Correspondence 9.1 Letter from Beatty Heritage House SocietyMotion 331/17

Moved by Councillor Coulthard to accept the correspondence from the Beatty Heritage House Society, as information.

CARRIED

3 members of the public departed the Council Meeting.

10. Open Forum 10.1 Open Forum

One person spoke regarding Council Minutes on the website, and indicated the Council Meeting minutes of the meeting in progress do not appear on the website until they are approved by Council at the next Council Meeting. He felt this was too long of time as the public does not know what happened until the minutes are published. He suggested live streaming of Council Meetings.

Motion 332/17

Moved by Councillor Rondeel for Administration to investigate the possibilities of live streaming Council Meetings and costs to set it up and bring the information back to Regular Council Meeting scheduled for January 9, 2018.

CARRIED

Mayor Pankiw recessed the Council Meeting at 5:49 pm.

1 member of the public, Director of Public Works Rick Schmidt, Development Officer Liz Armitage and Treena Mielke of the Rimbey Review departed the Council Meeting at 5:49 pm.

Mayor Pankiw reconvened the Council Meeting at 5:55 pm.

11. In Camera 11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)11.2 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)

Motion 333/17

Moved by Councillor Curle the Council meeting go in camera at 5:55 pm, pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretary Kathy Blakely to discuss legal issues.

CARRIED

Motion 334/17

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 6:06 pm.

CARRIED

12. Adjournment

Motion 335/17

Moved by Councillor Coulthard to adjourn the meeting.

CARRIED

Time of Adjournment: 6:06 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS