

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY JANUARY 23, 2018 AT 1:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
3.1	Minutes of Special Council Meeting January 5, 2018.....	2-3
3.2	Minutes of Regular Council Meeting January 9, 2018.....	4-8
4.	Public Hearings - None	
5.	Delegations	
5.1	Rimbey Boys and Girls Club.....	9-22
6.	Bylaws - None	
7.	New and Unfinished Business	
7.1	Strategic Planning.....	23
7.2	Rimbey Art Club.....	24-26
8.	Reports	
8.1	Department Reports	27
8.1.1	Chief Administrative Officer Report.....	28
8.1.2	Director of Finance Report.....	29-37
8.1.3	Director of Public Works Report.....	38
8.1.4	Director of Community Services Report.....	39
8.1.5	Contract Development Officer Report.....	40
8.1.6	Bylaw Enforcement Report.....	41-42
8.2	Boards/Committee Reports	43
8.2.1	Tagish Engineering Project Status Update January 9, 2018.....	44-45
8.2.2	Beatty Heritage House Society Minutes of November 2, 2017..	46
8.3	Council Reports	47
8.3.1	Mayor Pankiw's Report.....	48
8.3.2	Councillor Coulthard's Report.....	49-50
8.3.3	Councillor Curle's Report.....	51
8.3.4	Councillor Payson's Report.....	52
8.3.5	Councillor Rondeel's Report.....	53
9.	Correspondence	54
9.1	Alberta Farm Safety	55-58
10.	Open Forum (Bylaw 924/16- Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In Camera - None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING OF TOWN COUNCIL HELD ON
FRIDAY JANUARY 5, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 1:05 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance - Wanda Stoddart
Recording Secretary – Kathy Blakely

Absent:

Public:
3 members of the public

2. Agenda
Approval

2.1. January 5, 2018 Special Council Meeting Agenda

Motion 001/18

Moved by Councillor Curle to accept the agenda for January 5, 2018 Special Council Meeting, as presented.

CARRIED

3. Recycle 101

3.1 Recycle 101 – Christina Seidel – Recycle Council of Alberta

Mayor Pankiw welcomed Christina Seidel of the Recycle Council of Alberta to the Council meeting and turned the floor over to her.

Ms. Seidel provided Council with an overview of recycling which included provincial trends of disposed and diverted waste for both residential and non-residential sources, provided various graphs showing sources of waste materials, composition of residential waste, ICI waste composition, C&D Waste Composition. She also spoke regarding environmental impacts of waste, climate change, green house gas emissions, the zero waste definition, and the waste management hierarchy. She offered information on programs used by the City of Calgary, City of Edmonton, Strathcona County, City of St. Albert and the City of Chestermere. Ms. Seidel spoke regarding the extended producer responsibility and various programs such as the CCME Stewardship, Alberta Stewardship Programs for beverage containers, scrap tires, used oil materials, electronics and paints. Ms. Seidel also spoke regarding circular economy whereby output becomes input.

Mayor Pankiw thanked Christina Seidel for her Recycle 101 presentation to Council.

Motion 002/18

Moved by Councillor Coulthard to accept the Recycle 101 presentation by Christina Seidel of the Recycling Council of Alberta, as information.

CARRIED

4. Adjournment

4.1 Adjournment

Motion 003/18

Moved by Councillor Rondeel to adjourn the meeting.

CARRIED

Time of Adjournment: 2:43 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
TUESDAY, JANUARY 9, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 5:07 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Recording Secretary – Kathy Blakely

Absent:

Public:
3 members of the public

2. Adoption of Agenda 2.1 January 9, 2018 Agenda
7.4 Alberta Community Partnership Initiative (addition)

Motion 004/18

Moved by Councillor Coulthard to accept the Agenda for the January 9, 2018 Regular Council Meeting, as amended.

CARRIED

3. Minutes 3.1. Minutes of Council 2018 Budget Meeting December 9, 2017
3.2 Minutes of Regular Council Meeting December 12, 2017

Motion 005/18

Moved by Councillor Payson to accept the Minutes of the Council 2018 Budget Meeting of December 9, 2017, as presented.

CARRIED

Motion 006/18

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of December 12, 2017, as amended to include the 2018 Interim Budget attachment.

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Ballard Consulting Group (5.07 pm)

Mayor Pankiw welcomed Darryl Lagerquist and Kristopher Schmaltz of Ballard Consulting Group to the Council Meeting.

Mr. Lagerquist gave an overview of their firm and outlined the relevant experience of their firm. Mr. Schmaltz highlighted on what is a strategic plan, where do we want to be and how do we get there. He spoke on Phase 1 Mandate and Issues Discovery, Phase 2 Engagement Planning and Design, Phase 3 Strategy and Implementation Planning and Phase 4 Strategy and implementation reporting.

Mayor Pankiw thanked Mr. Lagerquist and Mr. Schmaltz of Ballard Consulting Groups for their presentation regarding Strategic Planning.

Motion 007/18

Moved by Councillor Curle to accept the presentation from Mr. Darryl Lagerquist and Mr. Chris Schmaltz of Ballard Consulting Groups regarding Strategic Planning, as information.

CARRIED

5.2 Austrom Consulting (5:31 pm)

Mayor Pankiw welcomed Mr. Brian Austrom of Austrom Consulting and Liz Armitage to the Council Meeting at 5:31 pm.

Mr. Austrom gave an overview of his past experience with planning for communities and municipalities. He advised Liz Armitage, who is his daughter, will be working with him on the strategic planning. His approach for strategic planning is more of a municipal sustainability plan where you work with Council and Administration and various departments to achieve your goals. He spoke about meeting with Council, and then having a meeting with the public to determine what the key areas are. He spoke about economics, governance, environmental and infrastructure issues. He also spoke about the social issues such as FCSS, library, other community services, recreation and culture. He indicated you need to determine what are the issues, and where do we want to go in the next four years.

Mayor Pankiw thanked Mr. Austrom of Austrom Consulting Groups for his presentation regarding Strategic Planning.

Motion 008/18

Moved by Councillor Coulthard to accept the presentation from Mr. Brian Austrom of Austrom Consulting regarding Strategic Planning, as information.

CARRIED

6. Bylaws

6.1 Bylaw 937/18 Amendment to the Land Use Bylaw 917/16Motion 009/18

Moved by Councillor Coulthard to give first reading to Bylaw 937/18 Amendment to Land Use Bylaw 917/16.

CARRIED

Motion 010/18

Moved by Councillor Curle to place an advertisement of the public hearing for Bylaw 937/18 Amendment to the Land Use Bylaw in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 937/18 to relevant agencies and adjacent landowners.

CARRIED

Motion 011/18

Moved by Councillor Coulthard to set the Public Hearing for Bylaw 937/18 Amendment to the Land Use Bylaw for February 13, 2018 at 5:00 pm.

CARRIED

7. New and Unfinished Business

7.1 Old Town of Rimbey Entrance SignsMotion 012/18

Moved by Mayor Pankiw for the old Town of Rimbey signs to go to the Rimbey Historical Society and Lynda Kenney, and to let the Historical Society and Lynda Kenney determine who will get which signs.

CARRIED

7.2 Temporary Closure of a Back AlleyMotion 013/18

Moved by Mayor Pankiw to allow the closure of the alley, located south of 54 Avenue between 44 Street and 43 Street to June 30, 2018, at which time Administration will revisit the situation, and the Director of Public Works will determine the best locations for placement of cement barriers to close the alley.

CARRIED

1 member of the public departed the meeting at 6:14 pm.

7.3 Council Meeting TimesMotion 014/18

Moved by Mayor Pankiw to table discussion regarding the Council Meeting times to the Regular Council Meeting scheduled for February 27, 2018.

CARRIED

7.4 Alberta Community Partnership InitiativeMotion 017/18

Moved by Councillor Curle to rescind Motion 326/17 which stated; "Moved by Councillor Curle for the Town of Rimbey to partner with Ponoka County and authorizes Ponoka County to submit an application under the Alberta Community Partnership Initiative to complete the Inter-municipal Development Plan and Inter-municipal Collaborative Framework as required under the Municipal Government Act".

CARRIED

Motion 018/18

Moved by Councillor Curle for the Town of Rimbey to partner with Ponoka County, Town of Ponoka and the Summer Village of Parkland Beach to complete the necessary Intermunicipal Development Plans, Intermunicipal Collaborative Frameworks and Municipal Development Plan updates as required by the Modernized Municipal Government Act. The Town of Rimbey authorizes Ponoka County to be the managing partner and fully supports the Alberta Community Partnership Initiative Grant Application submitted by Ponoka County on December 27, 2017.

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Update for December 7, 2017
- 8.2.2 Rimoka Housing Foundation Board Meeting Minutes of October 25, 2017
- 8.2.3 Rimoka Housing Foundation Email Motion of November 6, 2017

1 member of the public departed the meeting at 6:24 pm

Motion 015/18

Moved by Councillor Coulthard to accept the Tagish Engineering Project Status Update for December 7, 2017, Rimoka Housing Foundation Board Meeting Minutes of October 25, 2017, Rimoka Housing Foundation Email Motion of November 6, 2017, as information.

CARRIED

Motion 016/18

Moved by Councillor Coulthard to extend the Council Meeting beyond the 90 minutes allocated for Council Meetings in Council Procedural Bylaw 924/16.

CARRIED

9. Correspondence 9.1 Communities in Bloom Form and Brochure

Motion 019/18

Moved by Councillor Rondeel to have administration contact the Horticultural Society to see if they would like to take the lead on a Communities in Bloom Project and bring the information back to February 27, 2018 Regular Council Meeting.

CARRIED

10. Open Forum 10.1 Open Forum

One person spoke regarding promoting Rimbey and bringing in more businesses, and the potential growth of Rimbey.

Director of Public Works Rick Schmidt departed the Council Meeting at 6:44 pm.

Mayor Pankiw recessed the Council Meeting at 6:45 pm.

One member of the public and Development Officer Liz Armitage departed the Council meeting at 6:45 pm.

Mayor Pankiw reconvened the Council Meeting at 6:50 pm.

11. In Camera 11.1 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)

Motion 020/18

Moved by Councillor Coulthard the Council meeting go in camera at 6:50 pm, pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act, with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis, Director of Finance Wanda Stoddart, and Recording Secretary Kathy Blakely to discuss a legal issue.

CARRIED

Motion 021/18

Moved by Councillor Curle the Council meeting reverts back to an open meeting at 6:55 pm.

CARRIED

Motion 022/18

Moved by Mayor Pankiw to approve the Lease Agreement for the residential lot at the Rimbey Airport as amended to include a clause for termination of the 1993 agreement and include a maximum height allowed for grass at the residence, and for Administration to forward the Lease Agreement to Evelyn Prince for her execution of the agreement.

CARRIED

12. Adjournment

Motion 023/18

Moved by Councillor Curle to adjourn the meeting.

CARRIED

Time of Adjournment: 6:56 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	January 23, 2018
Subject	Rimbey Boys and Girls Club Delegation
For Public Agenda	Public Information
Background	Each year the Rimbey Boys and Girls Club attend a Council Meeting in January to present an update on the previous years' programs. Executive Director, Beth Reitz will be providing Council with an overview of the 2017 year for the Rimbey Boys and Girls Club.
Financial Implications	
Attachments	
Recommendation	Administration recommends Council accept the presentation by Beth Reitz of the Rimbey Boys and Girls Club, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date



Boys & Girls Clubs of Wolf Creek

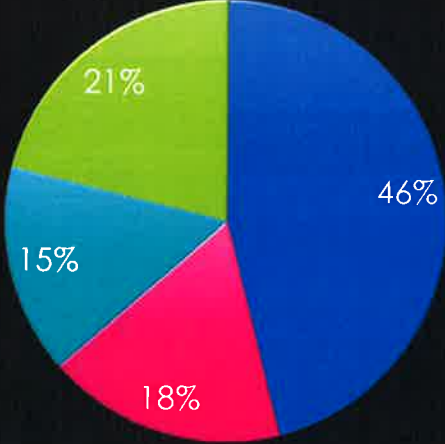
RIMBEY



2017 Programs

2017 Youth Visits By Program

- Wacky Wednesday
- Mid Week Mash Up
- Funtastic Fridays
- Summer Program



Program Visits = 1302
Individual Youth = 106
Total Programs = 4

2017 Programs

2017 Demographics



WACKY WEDNESDAY

AGES 6-11

Wacky Wednesday is an after school program that provides new opportunities and experiences where children can build positive relationships and develop confidence and new skills. Activities include active team games, self-directed play, snacks, community involvement, and creative projects.



Wacky Wednesday had 600 visits from 59 different children in 2017!

FUNTASTIC FRIDAYS

AGES 6-11

Ages:6-12

Funtastic Fridays is a program for school Professional Development Days. The program offers children a fun-filled day of recreation, crafts and games.



Funtastic Fridays had 200 visits from 39 different children in 2017!

SUMMER PROGRAM

AGES 6-11

The Summer Program is a full-day program that provides new opportunities and experiences where children can build positive relationships and develop confidence and new skills. Activities include active team games indoors and out, self-directed play, experiments, imaginative and creative learning.

In 2017 we expanded to three days a week.



Summer Program had 275 visits from 25 different children in 2017!

MID-WEEK MASH-UP

AGES 12-18

Mid-Week Mash-Up is a teen drop in program that provides activities in a safe, supportive place for youth. It creates opportunities to build positive relationships and learn new skills. Activities include games, creative projects, special events, contests, snacks and just hanging out.

Exciting changes are coming to this program in January 2018. It will now be called Dinner & Drop In!



Mid-Week Mash-Up had **227** visits from **26** different children in 2017!

SPRING BREAK PROGRAM

NEW!

We are excited to announce that we will be running a 5 day, spring break, program during the school break in March. This is has been made possible through funding from EQUUS.

**Thank you to our Financial Supporters
in Rimbey in 2017!**

- Town of Rimbey
- United Way of Central Alberta
- President's Choice Children's Charity
 - County of Ponoka
 - Canadian Tire Jump Start

2017 Rimbey Partnerships

- **Wolf Creek Public School Division (administration and staff)**
- **Big Brothers Big Sisters of Rimbey**
- **Rimbey Interagencies**
- **Boys and Girls Clubs of Canada**
- **Town of Rimbey**

2017 Finances

(Unaudited)

2017 Total Revenue: \$58,133.50

(Town of Rimbey's Contribution: \$26,008.00)

2017 Total Expenses: \$45,179.28

The Future

As we approach our fifth and final year of funding from the Town of Rimbey. We would like to discuss future funding. Without the funding from the Town, the program will cease to exist. We feel that the program is vital to Rimbey and that the growth and number of youth and families that use the program are a testimony to that need. Together, we would like to discuss what the future may look like for Boys and Girls Clubs of Rimbey.

Thank You



The five year funding from the town of Rimbey has allowed hundreds of children, youth and families in your community to be a part of programs that enable them to learn and grow!



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	January 23, 2018
Subject	Strategic Planning
For Public Agenda	Public Information
Background	During the January 9, 2018 Regular Council Meeting Council heard presentations from Ballard Consulting Group and Austrom Consulting with regards to Strategic Planning. Council accepted both presentations as information.
Financial Implications	Ballard Consulting Group \$24,650 plus GST Austrom Consulting \$14,200 plus GST
Recommendation	Administration recommends Council determine which firm they would like to have facilitate the Strategic Planning for the Town of Rimbey.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date

Council Agenda Item	7.2
Council Meeting Date	January 23, 2018
Subject	Rimbey Art Club
For Public Agenda	Public Information
Background	<p>The Rimbey Art Club has leased space in the Peter Lougheed Community Centre for their program since 1984. The Current Rimbey Art Club Agreement is for the three year period January 1, 2017 through December 31, 2019. The lease rate is \$1,900.00 per year. Their agreement states, in part, "The Art Club shall have exclusive use of the demised premises for the full term of the lease, without financial assistance or contribution from the town."</p> <p>The Rimbey Art Club has contents insurance under the Town of Rimbey policy at a cost of \$34 per year.</p> <p>In 2016 the Art Club requested a quote for liability insurance under the Town's policy and at the Regular Meeting of Council held October 24, 2016 Council passed the following motion:</p> <p style="text-align: center;"><i>Motion 418/16</i></p> <p style="text-align: center;"><i>Moved by Councillor Jaycox to approve the Rimbey Art Club becoming an Additional Named Insured under the Town of Rimbey insurance policy through Jubilee Insurance.</i></p> <p style="text-align: right;">CARRIED</p> <p>Our insurance company provided a quote which was taken to their executive in November 2016. At that time the Rimbey Art Club did not wish to proceed with the liability insurance under the Town Policy.</p> <p>The Rimbey Art Club applies for and receives annually a Community Events Grant in the amount of \$500.00 to assist with their Annual Alberta Cultural Days Art Show held in September of each year.</p>
Discussion	<p>The Rimbey Art Club has recently submitted a letter of request to the Town of Rimbey to obtain Liability Insurance under the Town of Rimbey's Policy and is further requesting the Town of Rimbey pay for this coverage.</p> <p>The Town of Rimbey has eight organizations under its insurance policy as Additional Named Insureds. The cost of the insurance is recovered from all organizations except the Historical Society. The average cost of liability insurance to the organizations is \$480 annually.</p>



TOWN OF RIMBEY REQUEST FOR DECISION

Financial Implications	Liability Insurance Nov 1/17-Nov 1/18 approximately \$480.00
Attachments	Rimbey Art Club Letter of Request January 15, 2018
Recommendation	Administration recommends Council deny the request from the Rimbey Art Club for the Town of Rimbey to pay for the Rimbey Art Club Liability Insurance Coverage.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date

January 15, 2018

To: Mayor Rick Pankiw, Town of Rimbe

From: Rimbe

RE: **Liability Insurance**

We the Rimbe

The RAC has been tenant in the Peter Lougheed Centre since its 1984 build. We were part of the grant funding applications that helped fund the original structure and were assigned a floor space that we developed into the present studio. We currently have an annual lease with the Town of Rimbe plus content insurance totaling \$2032. We also pay the Town of Rimbe Recreation \$200 annually to register our Adult classes and \$5 per student registrant. We operate on a cost recovery philosophy for our courses. therebv using our membership fees and funds from our project of 'Art in the Community' to cover the cost of the lease and insurance.

Our concern for liability is not so much for the members using the studio during the regular Town of Rimbe Recreational hours; it is for the projects and program we offer to the entire community. Our programs open to the community include: Adult Workshops with professional instructors, a Student Art Fusion program with local instructors and an annual Cultural Days Art Show, since these activities are open to and welcome all community members. they bring a concern of liability to the RAC and its executive.

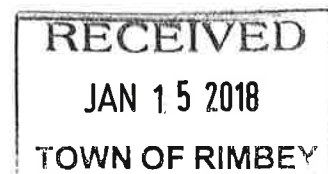
For over five decades we have been active and strive to promote the Arts to enrich lives by creating, participating and sharing the Arts for the benefit of the entire community. The RAC is asking the Town of Rimbe assistance to have the RAC, considered one of the Towns attributes, placed under your existing liability insurance at no cost to the RAC in consideration of the programs offered for the community at large.

Respectfully,




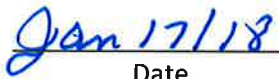
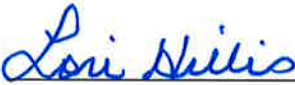
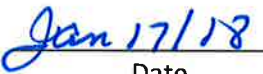
Sharon L. Johnston

President RAC





TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	January 23, 2018
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Attachments	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report 8.1.6 Bylaw Enforcement Report
Recommendation	Motion by Council to accept the department reports as information.
Prepared By:	<p> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> Date</p>
Endorsed By:	<p> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> Date</p>

Highlights

November 28, 2017 – Regular Council Meeting

December 5 & 6, 2017 – Emergency Management Summit in Edmonton

Attended the Emergency Management Summit with FCSS Director Peggy Makofka, Regional Fire Chief Dennis Jones, and Donna Noble. Sessions included “Why Some Homes Survived: Learning from the Fort McMurray Wildland/Urban Interface Fire Disaster”; Upcoming Emergency Management Training for Elected Officials and Directors of Emergency Management; “Future Challenges for Emergency Management”; “Effective collaboration between emergency management and policing agencies” and “A Blueprint for Success in emergency and Continuity Management.

December 9, 2017 – Budget Meeting

December 11, 2017 – Met with Ballad Consulting Group regarding their Strategic Planning presentation

December 12, 2017 – Regular Council Meeting

December 13, 2017 – Central Alberta Regional Assessment Review Board; Member Review Committee. Five new board members were selected.

December 18, 2017 – Met with Ponoka County CAO and Town of Ponoka CAO to discuss the Intermunicipal Development Plan and Intermunicipal Collaborative Framework process.

December 19, 2017 – Met with Regional Fire Chief Jones regarding the emergency training for Elected Officials and other matters.

Lori Hillis
Chief Administrative Officer

Highlights

- Checking out insurance values and verifying lists of equipment and property according to information sent out by our insurance provider.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Working on the TCA amounts and project worksheets for 2017.
- Dealing with LAPP re queries, balancing, etc.
- Working with employees regarding Group Benefits, LAPP and other queries.
- Dealing with insurance re: Accident claim.
- Checking on LAPP regarding leaves and buy back information.
- Attended the Fall APS LAPP training in Drumheller.
- Working on budget.
- Attended the 2018 budget meeting – Saturday, December 9, 2017 at the Rec. Centre.
- Attended the Nov 28/17 Regular Council Meeting.
- Attended the December 12/17 Regular Council Meeting.
- Working on balancing accounts in preparation for the year end.

Wanda Stoddart
Chief Financial Officer
Town of Rimbey

TOWN OF RIMBEY
VARIANCE REPORT
FOR THE TWELVE MONTH PERIOD ENDING DECEMBER 31, 2017

OPERATING	2017 Revenues				2017 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	3,950,819	3,948,721	100%	2,098	891,783	907,922	102%	(16,139)
Council (11)					181,689	210,775	116%	(29,086)
Administration (12)	21,935	60,910	278%	(38,975)	599,996	554,610	92%	45,386
General Administration (13)					143,480	125,595	88%	17,885
Police (21)	54,051	37,760	70%	16,291	50,488	52,627	104%	(2,139)
Fire (23)						25,971		
Disaster Services (24)				0	3,125	1,935	62%	1,190
Intern	0		0%	0	20,242	23,530	116%	(3,288)
Bylaw Enforcement (26)	82,600	45,902	56%	36,698	203,168	115,445	57%	87,723
Public Works (32)	4,000	9,740	244%	(5,740)	777,184	562,249	72%	214,935
Airport (33)	832	1,054	127%	(222)	13,103	11,852	90%	1,251
Storm sewer (37)					10,800	13,823	128%	(3,023)
Water (41)	578,471	553,720	96%	24,751	342,877	289,695	84%	53,182
Sewer (42)	338,620	329,024	97%	9,596	282,814	220,486	78%	62,328
Garbage (43)	202,875	226,707	112%	(23,832)	121,010	95,821	79%	25,189
Recycle (43-01)	41,100	41,259	100%	(159)	99,805	86,756	87%	13,049
Compost	1,690	2,167	128%	(477)	17,550	10,262	58%	7,288
Community Services (FCSS)	190,424	190,424	100%	0	264,432	264,432	100%	0
Cemetery (56)	14,900	23,205	156%	(8,305)	39,071	24,786	63%	14,285
Development (61)	25,700	11,465	45%	14,235	102,086	114,897	113%	(12,811)
Econ.Development (61-01-08-09)	24,235	21,729	90%	2,506	41,638	29,271	70%	12,367
Recreation Office (72)	14,400	14,894	103%	(494)	64,215	48,296	75%	15,919
Pool (72-04)	104,650	126,127	121%	(21,477)	287,284	218,085	76%	69,199
Parks (72-05)	10,000	10,996	110%	(996)	117,599	62,701	53%	54,898
Fitness Center (72-06)	27,300	36,343	133%	(9,043)	46,393	27,711	60%	18,682
Arena (72-09)	150,880	164,715	109%	(13,835)	233,951	308,384	132%	(74,433)
Recreation Programs (72-11)	25,000	20,478	82%	4,522	52,137	43,330	83%	8,807
Community Centre (74)	128,900	133,904	104%	(5,004)	298,636	257,650	86%	40,986
Library (74-06)	10,850	10,000	92%	850	131,130	129,547	99%	1,583
Scout Hall (74-08)					4,280	2,596	61%	1,684
Curling Club (74-09)	700	670	96%	30	23,300	15,865	68%	7,435
Museum (74-12)					73,700	70,906	96%	2,794
Total Revenues	6,004,932	6,021,914		(16,982)	5,538,966	4,927,811		611,155
Debenture & Loan Principal Payments					353,179	353,179		0
Total operating and debt repayment	6,004,932	6,021,914		(16,982)	5,892,145	5,280,990		611,155

**TOWN OF RIMBEY
VARIANCE REPORT**

FOR THE TWELVE MONTH PERIOD ENDING DECEMBER 31, 2017

CAPITAL	Grants and reserves	Operating surplus			Year to Date	Variance	
New Computers (Public Works)	5,000					5,000	
						0	
RCMP Building repairs: Painting, lighting, flooring, HVAC	20,000					20,000	
2017 Street Improvements	716,000				551,671	164,329	
SW Stormwater Management Master Plan	49,800				24,133	25,667	
Design & Construction of SW Storm Water Pond - Phase 1	32,100					32,100	
Water Well Drilling Program (Multi-Year program) 2017 1.6 m	1,600,000				204,260	1,395,740	
Main Valve Replacements	32,000					32,000	
Concrete Crushing	50,000				50,434	(434)	
Town Signs	30,000				3,159	26,841	
Used 1 ton truck - 2015 Ford Super Duty	46,000				46,000	0	
Security - Pool	5,000				4,963	37	
Security - Community Centre	10,000				9,827	173	
Spray Park - repair	100,000	10,059			110,059	0	
Spray Park 8' Chain Link Fence		6,992			6,992	0	
Recycle - Fence East Boundary	15,000				15,000	0	
NE Lagoon Repairs		378			378	0	
2016 Street Improvement		1,058			1,058	0	
NE Lagoon Outlet Ditch Upgrade		36,310			36,310	0	
Parkland Manor Renovations 2017		9,680			9,680	0	
Wireless Capital Internet Project		17,474			17,474	0	
51 St Sewer Extension		462			462	0	
						0	
	2,710,900	82,413			1,091,860	1,701,453	
Total operating and capital	8,715,832	6,104,327		(16,982)	5,892,145	6,372,850	2,312,608

Town of Rimbey 2017
Accounts Payable Cheque List
From: 01-Nov-2017 To: 31-Dec-2017

Vendor Name	Purpose	Cheque	Date	Amount
556436 Alberta Ltd.		42876	30-Nov-2017	177.45
Acti-zyme Products Ltd.	Cancelled	42877	30-Nov-2017	921.11 *
AMSC Insurance Services Ltd.		42878	30-Nov-2017	43.36
AN Adventure Distribution &...		42879	30-Nov-2017	922.69
Apple Fitness Store Ltd.		42880	30-Nov-2017	1359.75
ATS Traffic Alberta	Cancelled	42881	30-Nov-2017	984.70 *
Beagle Electric		42882	30-Nov-2017	619.50
Canwest Propane		42883	30-Nov-2017	525.57
Cast-A-Waste Inc.		42884	30-Nov-2017	9093.00
Fitzsimmons, Michael		42885	30-Nov-2017	25.00
HESCO		42886	30-Nov-2017	1746.82
Hi-Way 9 Express Ltd.		42887	30-Nov-2017	48.68
Hillis, Lori		42888	30-Nov-2017	190.60
John Deere Financial Inc.		42889	30-Nov-2017	209.83
JT Glass		42890	30-Nov-2017	42.00
Legacy Ford		42891	30-Nov-2017	100.23
Longhurst Consulting		42892	30-Nov-2017	1575.00
Lukocs, Seanna		42893	30-Nov-2017	25.00
Municipal Property Consultants...		42894	30-Nov-2017	3405.68
Outlaw Electric Ltd.		42895	30-Nov-2017	454.37
Pankiw, Rick		42896	30-Nov-2017	412.32
PitneyWorks		42897	30-Nov-2017	1500.00
Ponoka County		42898	30-Nov-2017	108.00
Rimbey Electric		42899	30-Nov-2017	315.00
Rimbey Implements Ltd.		42900	30-Nov-2017	36.67
Rimbey Janitorial Supplies		42901	30-Nov-2017	638.40
Rimbey TV & Electronics 1998		42902	30-Nov-2017	109.94
Rocky Lock & Safe		42903	30-Nov-2017	257.25
Silver Star Septic Service		42904	30-Nov-2017	75.60
SIRRS		42905	30-Nov-2017	243.35
Stationery Stories & Sounds...		42906	30-Nov-2017	47.25
Stoddart, Wanda		42907	30-Nov-2017	50.00
Tagish Engineering Ltd.		42908	30-Nov-2017	8687.08
Towle, Jeanette		42909	30-Nov-2017	320.00
Town of Ponoka		42910	30-Nov-2017	75.00
Uni First Canada Ltd.		42911	30-Nov-2017	213.42
Vadim Computer Management...		42912	30-Nov-2017	5778.01
Vivid Signs & Designs		42913	30-Nov-2017	183.75
Wolseley Industrial Canada INC		42914	30-Nov-2017	2138.79
556436 Alberta Ltd.		42915	07-Dec-2017	130.20
Alberta Association Of		42916	07-Dec-2017	135.93
Alsco		42917	07-Dec-2017	978.97
Boyarzin, Janet		42918	07-Dec-2017	100.00
Canadian Pacific Railway...		42919	07-Dec-2017	248.00
Digitex Inc.		42920	07-Dec-2017	1067.98
Golden West Broadcasting Ltd.		42921	07-Dec-2017	357.00
Hillis, Lori		42922	07-Dec-2017	234.96
JT Glass		42923	07-Dec-2017	38.00
MLA Benefits Inc.		42924	07-Dec-2017	1567.42

Town of Rimbey 2017
Accounts Payable Cheque List
From: 01-Nov-2017 To: 31-Dec-2017

Vendor Name	Purpose	Cheque	Date	Amount
NAPA Auto Parts - Rimbey		42925	07-Dec-2017	46.18
Nikirk Bros. Contracting Ltd.		42926	07-Dec-2017	468.56
Petty Cash		42927	07-Dec-2017	175.25
Phone Experts		42928	07-Dec-2017	410.85
Rimbey Art Club		42929	07-Dec-2017	1950.00
Rimbey Builders Supply Centre...		42930	07-Dec-2017	125.83
Rimbey Express Inc.		42931	07-Dec-2017	125.00
Rimbey Home Hardware		42932	07-Dec-2017	332.80
Rimbey Janitorial Supplies		42933	07-Dec-2017	459.90
Stationery Stories & Sounds...		42934	07-Dec-2017	118.90
The Government of Alberta		42935	07-Dec-2017	30.00
Town Of Rimbey		42936	07-Dec-2017	8701.03
Uni First Canada Ltd.		42937	07-Dec-2017	98.82
Vicinia Planning & Engagement...		42938	07-Dec-2017	4183.01
Alberta Association Of		42939	14-Dec-2017	921.11
AMEC Enviroment &...		42940	14-Dec-2017	18416.87
Animal Control Services		42941	14-Dec-2017	1260.00
Black Press Group Ltd.		42942	14-Dec-2017	674.47
Brownlee LLP		42943	14-Dec-2017	102.42
Campbell, Duncan		42944	14-Dec-2017	211.58
Government Finance Officers...		42945	14-Dec-2017	309.75
Longhurst Consulting		42946	14-Dec-2017	16550.27
Mad Catering		42947	14-Dec-2017	144.38
Neptune Technology Group...		42948	14-Dec-2017	4410.00
Pankiw, Rick		42949	14-Dec-2017	340.20
Parkland Automotive Repair...		42950	14-Dec-2017	192.61
Payson, Paul		42951	14-Dec-2017	214.92
Ponoka County		42952	14-Dec-2017	75.00
Rimbey Historical Society		42953	14-Dec-2017	5000.00
Rimbey TV & Electronics 1998		42954	14-Dec-2017	73.50
RJ Plumbing and Heating		42955	14-Dec-2017	837.27
Star Granite and Bronze		42956	14-Dec-2017	419.65
Stationery Stories & Sounds...		42957	14-Dec-2017	966.00
Uni First Canada Ltd.		42958	14-Dec-2017	98.82
Access Land Services		42959	20-Dec-2017	1367.76
Alberta One-Call Corporation		42960	20-Dec-2017	15.75
AN Adventure Distribution &...		42961	20-Dec-2017	57.96
Aquam		42962	20-Dec-2017	7875.55
Beagle Electric		42963	20-Dec-2017	3139.87
Bowie, Cindy		42964	20-Dec-2017	275.11
Cast-A-Waste Inc.		42965	20-Dec-2017	9093.00
City Of Red Deer		42966	20-Dec-2017	1393.00
Ed's Valve Servicing (Red Deer)...		42967	20-Dec-2017	421.75
Evergreen Co-operative...		42968	20-Dec-2017	3422.33
Guardian Chemicals Inc.		42969	20-Dec-2017	482.19
Hillis, Lori		42970	20-Dec-2017	80.14
Imperial Esso Service (1971)		42971	20-Dec-2017	244.00
Service Family Farms Ltd.		42972	20-Dec-2017	2000.00
South Hill Window & Awning...		42973	20-Dec-2017	946.84

Town of Rimbey 2017

Accounts Payable Cheque List

From: 01-Nov-2017 To: 31-Dec-2017

Vendor Name	Purpose	Cheque	Date	Amount
Star Granite and Bronze		42974	20-Dec-2017	419.65
Tagish Engineering Ltd.		42975	20-Dec-2017	14628.60
Town of Ponoka		42976	20-Dec-2017	30.00
Uni First Canada Ltd.		42977	20-Dec-2017	71.14
Hillis, Lori		42978	21-Dec-2017	52.38
Alberta Association Of		42979	22-Dec-2017	328.90
RJ Plumbing and Heating		42980	22-Dec-2017	3121.34
Rocky Lock & Safe		42981	22-Dec-2017	210.00
SIRRS		42982	22-Dec-2017	317.71
Stationery Stories & Sounds...		42983	22-Dec-2017	1271.03
AGAT Laboratories		42984	29-Dec-2017	157.50
Alberta Association Of		42985	29-Dec-2017	1910.29
Alsco		42986	29-Dec-2017	1104.26
AN Adventure Distribution &...		42987	29-Dec-2017	447.95
Animal Control Services		42988	29-Dec-2017	1260.00
Auriga 2 Ltd.		42989	29-Dec-2017	325.34
Automated Aquatics Canada Ltd.		42990	29-Dec-2017	8964.28
Brix Construction Inc.		42991	29-Dec-2017	2891.00
Campbell, Duncan		42992	29-Dec-2017	152.25
Canadian Pacific Railway...		42993	29-Dec-2017	248.00
Canwest Propane		42994	29-Dec-2017	240.89
Digitex Inc.		42995	29-Dec-2017	638.74
Gobin, Cindy		42996	29-Dec-2017	25.00
Hi-Way 9 Express Ltd.		42997	29-Dec-2017	139.97
Imperial Esso Service (1971)		42998	29-Dec-2017	200.00
Longhurst Consulting		42999	29-Dec-2017	1776.39
McLennan & Company		43000	29-Dec-2017	92.19
NAPA Auto Parts - Rimbey		43001	29-Dec-2017	312.02
Nikirk Bros. Contracting Ltd.		43002	29-Dec-2017	468.56
Rimbey Express Inc.		43003	29-Dec-2017	150.00
Rimbey Home Hardware		43004	29-Dec-2017	167.92
Rimbey Implements Ltd.		43005	29-Dec-2017	25.20
Rimbey Janitorial Supplies		43006	29-Dec-2017	1567.65
RJ Plumbing and Heating		43007	29-Dec-2017	635.36
Scratchin' The Surface		43008	29-Dec-2017	93.45
Stationery Stories & Sounds...		43009	29-Dec-2017	67.20
Superior Safety Codes Inc.		43010	29-Dec-2017	216.30
Tirecraft Rimbey Inc.		43011	29-Dec-2017	39.80
Town Of Rimbey		43012	29-Dec-2017	1627.19
Uni First Canada Ltd.		43013	29-Dec-2017	71.14
Vicinia Planning & Engagement...		43014	29-Dec-2017	4445.51
Action Elevator Service Ltd.		43015	29-Dec-2017	170.10
Alberta Association Of		43016	29-Dec-2017	984.70
Alberta One-Call Corporation		43017	29-Dec-2017	6.30
Black Press Group Ltd.		43018	29-Dec-2017	747.97
City Of Red Deer		43019	29-Dec-2017	1114.40
Evergreen Co-operative...		43020	29-Dec-2017	4033.63
Grutterink, Herb		43021	29-Dec-2017	525.00
Hunter Hydrovac Inc.		43022	29-Dec-2017	1669.50

Town of Rimbey 2017
Accounts Payable Cheque List
From: 01-Nov-2017 To: 31-Dec-2017

Vendor Name	Purpose	Cheque	Date	Amount
Receiver General		43023	29-Dec-2017	4025.08
Tagish Engineering Ltd.		43024	29-Dec-2017	2730.11
United Farmers Of Alberta		43025	29-Dec-2017	33.73
		150 cheques for		<u>\$212,825.64</u>

Town of Rimbey 2017
Accounts Payable Cheque List
From: 01-Nov-2017 To: 31-Dec-2017

Vendor Name	Purpose	Cheque	Date	Amount
Telus Communications Inc.	phone bill	PAW4654	28-Nov-2017	99.71
Telus Communications Inc.	Beatty House phone	PAW4656	28-Nov-2017	53.36
Telus Communications Inc.	phone	PAW4658	28-Nov-2017	2080.93
LAPP	LAPP - Dec. 01/17 - bi-weekly payroll (Nov.12-...	PAW4659	28-Nov-2017	9479.10
LAPP	LAPP - Nov. 2017 - monthly payroll	PAW4660	28-Nov-2017	3938.55
Great West Life	GWL - benefits - Dec. 2017	PAW4661	28-Nov-2017	12168.87
Jim Pattison Lease	Lease - Dec. 2017 - Bylaw	PAW4662	28-Nov-2017	1677.11
Canada Revenue Agency	RP0001/02	PAW4663	29-Nov-2017	13806.48
Alberta Education	4th quarter school req. 2017	PAW4664	06-Dec-2017	230991.08
Servus Credit Union Ltd.	Debeture #45 payment - paving	PAW4665	06-Dec-2017	28145.36
Direct Energy Regulated Services	Curling Club - gas	PAW4666	07-Dec-2017	408.70
Direct Energy Regulated Services	Scout Hall - gas	PAW4667	07-Dec-2017	140.74
EPCOR	Epcor - Scout Hall - power	PAW4668	07-Dec-2017	88.34
Waste Management	Nov. 2017 service - Waste Management	PAW4669	07-Dec-2017	2944.95
Waste Management	Oct. 2017 service - Waste Management	PAW4670	07-Dec-2017	2951.93
Servus Credit Union Mastercards	cabs - re: AUMA	PAW4671	14-Dec-2017	131.40
Servus Credit Union Mastercards	Nov. 2017 statement	PAW4672	14-Dec-2017	1900.02
Servus Credit Union Mastercards	Nov. 2017 statement	PAW4673	14-Dec-2017	768.26
Servus Credit Union Mastercards	Annual Fee	PAW4674	14-Dec-2017	75.00
Servus Credit Union Mastercards	Nov. 2017 statement	PAW4675	14-Dec-2017	1730.45
Servus Credit Union Mastercards	Nov. 2017 statement	PAW4676	14-Dec-2017	6365.68
Eastlink	cable - CC	PAW4677	14-Dec-2017	87.31
LAPP	LAPP - payment for Dec.15/17 biweekly...	PAW4678	14-Dec-2017	9479.10
Canada Revenue Agency	RP0001/02 - Dec.15/17	PAW4679	14-Dec-2017	13571.72
Telus Mobility Inc.	cell	PAW4680	19-Dec-2017	150.97
Telus Communications Inc.	internet	PAW4681	19-Dec-2017	101.85
Telus Communications Inc.	phone	PAW4682	19-Dec-2017	69.56
Telus Communications Inc.	phone	PAW4683	19-Dec-2017	69.59
Telus Communications Inc.	phone - Beatty house	PAW4684	20-Dec-2017	53.36
Alberta Municipal Services...	gas / power	PAW4685	20-Dec-2017	40350.50
Alberta Municipal Services...	power - Curling Club	PAW4686	20-Dec-2017	2094.74
Telus Communications Inc.	phone	PAW4687	20-Dec-2017	2078.35
Jim Pattison Lease	Lease - bylaw	PAW4688	20-Dec-2017	1677.11
LAPP	LAPP - Dec. 2017 monthly payroll	PAW4689	20-Dec-2017	3724.10
Canada Revenue Agency	RP0001/02 - Dec.10-23/17 (Dec.29/17)	PAW4690	22-Dec-2017	11924.23
LAPP	LAPP pay for Dec.29/17 biweekly payroll...	PAW4691	22-Dec-2017	9479.10
Servus Credit Union Mastercards	lpads/acc. - Mayor/council/CAO/DOF	PAW4692	22-Dec-2017	8429.54
Direct Energy Regulated Services	Scout Hall - Gas	PAW4693	29-Dec-2017	159.51
EPCOR	Scout Hall - Dec.17 - power	PAW4694	29-Dec-2017	92.49
Direct Energy Regulated Services	Dec. 2017 - Curling Club - gas	PAW4695	29-Dec-2017	394.73
Servus Credit Union Mastercards	Servus M/C - Dec 2017 - L.Hillis	PAW4696	29-Dec-2017	904.72
Servus Credit Union Mastercards	Staples - office supplies	PAW4697	29-Dec-2017	141.18
Servus Credit Union Mastercards	HostGator - Rec Dept	PAW4698	29-Dec-2017	14.57
Servus Credit Union Mastercards	Canadian Tire - Mig Welder - PW	PAW4699	29-Dec-2017	629.99
Servus Credit Union Mastercards	A&W - breakfast for Budget Mtg. - Dec.9/17	PAW4700	29-Dec-2017	100.29
Servus Credit Union Mastercards	Network Solutions - renewal - rimbey.com	PAW4701	29-Dec-2017	327.43
Telus Mobility Inc.	mobility	PAW4702	29-Dec-2017	143.24
Alberta Municipal Services...	AMSC-Curling Club - Dec. 2017	PAW4703	29-Dec-2017	2125.65
Alberta Municipal Services...	Gas/Power - Dec. 2017	PAW4704	29-Dec-2017	41904.34

Town of Rimbey 2017
Accounts Payable Cheque List
From: 01-Nov-2017 To: 31-Dec-2017

Vendor Name	Purpose	Cheque	Date	Amount
Waste Management	Waste Management - recycling - Dec. 2017	PAW4705	29-Dec-2017	1350.09
Telus Communications Inc.	phone bill	PAW7655	28-Nov-2017	69.56
Telus Communications Inc.	Nov.10/17 phone bill	PAW7657	28-Nov-2017	69.56
			52 cheques for	<u>\$471,714.50</u>

Highlights

ROADS – Mild weather had permitted pothole repairs to continue into November. Sanding icy streets. Hauled snow from Priority 1 streets. Removed snow from Community Centre parking lot. Clear ice and snow from Town owned lots. Routine maintenance on equipment ongoing. Building maintenance ongoing.

SIDEWALKS-WALKING TRAILS – Ongoing snow removal and de-icing.

WATER – AEP(Alberta Environment & Parks) did their 2 year Water System inspection. Ongoing routine testing and maintenance. Monthly Reporting ongoing. PRV Vaults inspected. Read Water Meters.

WASTEWATER – Ongoing routine testing & maintenance. Repaired underdrain at NE Lagoon. Monthly Reporting ongoing.

CEMETERY – Assist families with their needs.

RECYCLE – Assist Ponoka County as required.

COMPOST – Hauled final loads of Compost to the Town of Ponoka Compost Facility before freeze up.

R.C.M.P. STATION – Ongoing maintenance as required.

AIRPORT – 2 new windows have been installed and the Interior was repainted (floors, walls and ceiling). Snow removal on Entrance Road and Parking area.

STORMWATER – Drains have been cleared several times during warm spells.

OTHER – Ongoing maintenance at the Town Office and Library. Assist residents and visitors with any questions or concerns.

R. Schmidt
Director of Public Works

Highlights:**Peter Lougheed Community Centre**

- Hockey/Curling Mezzanine Area – cleaning and painting prior to Provincials
- Ongoing cleaning, maintenance and event supervision
- Policies and Procedures for Recreation Facilities

Community Fitness Centre

- Researching cable machine purchase
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics

Rimbey Aquatic Centre

- Monitor and shovel snow at the pool and spray park
- Starting to advertise for Lifeguards
- Purchasing equipment and supplies for next year
- Purchased 2 x aquabikes and 1 aquamat for the pool – fitness in the pool

Arena

- Cleaned and waxed floors during the Christmas break
- School classes using the facility for skating, hockey and broomball
- Minor Hockey and Pond Hockey Tournaments scheduled in January
- Hosting Midget C Provincials March 22-25

Programs

- Boys & Girls Club using the facility – Wednesdays and Friday PD days
- Drop In Sports – 7-8:30 pm Tuesday, Wednesday and Thursday nights
- Hosting Fitness classes in the evenings

Events

- Canada Day Grant submitted – planning meetings to start in March
- Parade - Saturday, July 14– inviting bands to the parade

Cindy Bowie
Director of Community Services

Highlights

In addition to day-to-day activities, the Planning & Development Department has also been working on the following items:

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences and house renovations.
- **Development Permits.** Administration has been working on the Co-Op development permit and answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **SW Stormwater Management Plan.** Planning has provided a review of the SW Stormwater Management Plan and is reviewing land requirement options.
- **Provincial Regulations.** Administration is addressing the new planning regulations as per the Modernized MGA as proclaimed by the Province on October 26, 2017.

The following chart outlines the development permit statistics as of January 16, 2018:

2017 Development Statistics		
	Applied 2017	Issued 2017
Development Permit Applications	17	15
Subdivision Applications	0	0
Certificate of Compliance Requests	10	10
Building Permit Applications	7	7

2018 Development Statistics as of January 11, 2017		
	Applied 2017	Issued 2017
Development Permit Applications	0	0
Subdivision Applications	0	0
Certificate of Compliance Requests	1	1
Building Permit Applications	0	0

Elizabeth Armitage, MEDES, RPP, MCIP
 Contract Planning & Development Officer
 Vicinia Planning & Engagement Inc.

Highlights

BYLAW

- Office organizing and getting Uniforms, took some time and delay due to shoulder flashes.
- November 23, 2017 touched base with the RCMP, have not had an official meeting with them as of yet.
- Power point presentation to Council to show the differences between a CPO and a By-Law Officer.
- Introduced Door Knockers as enforcement, seems to work well.
- Have had a few dog complaints, all was dealt with a simple door knocker.
- Dealt with approx. 3 residents in the town who have the worst nuisance yards in town. Communication seems to be improving with all.
- Dealt with some sidewalks which need shoveling, all residents were receptive to simple door knockers.
- Had a meeting with a resident at their residence about their unsightly yard, made a touch of headway. It's the worst unsightly yard in town. May have made the process slightly easier.

TRAFFIC

- Very little to do in traffic except a few bylaws which can be hard to enforce without the CPO status.
- Some parking also checking license plates as a courtesy to let drivers know that they are expired.

Community Involvement

- Touched base with the Principals of 3 of the schools; Jr./Sr. High, the Christian school and the Outreach School to get a feel of expectations or possible aid/support I could provide them. Have not met officially with the Elementary School Principle as of yet. Also, introduce myself and get some community contact.
- Talked to the Rimbey Review about my role as a Bylaw Officer and the future position of CPO.

Community Involvement Cont.

- I would like to encourage further suggestions if possible for other activities I could be involved in or ideas that might help with further involvement in the community.

Future Endeavors

- Follow up meeting with the RCMP and if required update the MOU already in place, and get to know the detachment.
- Organize courses/programs at the schools that has been a request from the Christian school and the Jr./Sr. High School. High School would like me to occasionally floor walk and when I have CPO status help with traffic on occasion.
- Child seat safety course, bicycle safety course at the Community Centre.
- Safe driving practices course at the schools, by the request of the Christian and Sr./Jr. High School.

Chanse Trenholm #1655
Bylaw Enforcement Officer
Rimbey Enforcement Services



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	January 23, 2018
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Attachments	8.2.1 Tagish Engineering Project Status Update for January 9, 2018 8.2.2 Beatty Heritage House Society Minutes of November 6, 2017
Recommendation	Motion by Council to accept the Tagish Engineering Project Status Update for January 9, 2018 and the Beatty Heritage House Society Minutes of November 6, 2017, as information.
Prepared By:	<p><u><i>Lori Hillis</i></u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u><i>Jan 17/18</i></u> Date</p>
Endorsed By:	<p><u><i>Lori Hillis</i></u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u><i>Jan 17/18</i></u> Date</p>



PROJECT STATUS UPDATES

January 9, 2018

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
December 7, 2017	Matichuk, Gerald	The letter outlining the 2018 Capital Budget and 3-Year Budget (2018-2020) has been sent to the Town for their review.
December 11, 2017	Matichuk, Gerald	A letter was provided to Town staff summarizing the 2018 Capital and 3-Year Capital Budget. Budget meeting was scheduled for December 9, 2017.
January 3, 2018	Matichuk, Gerald	Council met December 9, 2017 and approved 2018 Budget. Tagish will schedule a meeting with CAO in early January to discuss tendering 2018 Capital Projects.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
January 3, 2018	Matichuk, Gerald	Waiting for AMEC (Wood) to provide a proposal to complete Well # 15 water supply calculations.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
December 7, 2017	Solberg, Lloyd	Town has given the go ahead to submit the stormwater management plan. Awaiting the Town to sign and return a document before the report will be submitted to Alberta Environment.
December 22, 2017	Solberg, Lloyd	From discussions with the Town, we will contact Gablehouse in the new year to discuss the stormwater report. We will then be submitting the report in the new year.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
December 7, 2017	Matichuk, Gerald	Tagish will touch base with the Town next week to schedule a meeting to review all information to date.
December 11, 2017	Matichuk, Gerald	No assignment this period.
January 3, 2018	Matichuk, Gerald	Tagish contacted Plains Midstream to set up meeting to discuss how Outlet Ditch could be regraded to improve ditch hydrology yet providing sufficient pipeline coverage as required by the Alberta Energy Regulators.

In the absence of Chairperson Teri Ormberg, Vice-Chairperson Audreyann Bresnahan called the meeting to order at 7:40 PM.

Audreyann welcomed newly-elected Rimbey Town Councillor Lana Curle to our meeting. Lana is to serve as the Town Council Representative for the B H Society.

In attendance:	Audreyann Bresnahan	Jackie Anderson
	Florence Stemo	
	Annette Boorman	Fred Schutz
	Ed Grumbach	Annelise Wettstein
	Bronwen Jones	Lana Curle - Rimbey Town Councillor

MINUTES of previous meeting (October 10, 2017) read by Florence.

Minutes adopted as read, with one omission - re the volunteering of Annette and Jackie to draw up a procedure to cover decisions that need to be made between meeting dates.

TREASURER'S REPORT: Jackie reported a Balance of \$30,701.02. Profit from the "Manitoba Hal" Concert was \$46.97. Jackie moved the adoption of her report. Seconded by Florence. Carried.

OLD BUSINESS:

CLASSICAL CONCERT FOR CHRISTMAS SEASON: KEVLEX - December 3.

TOURIST INFORMATION CENTRE: Report re 2017 Season sent to Town.

HOME ROUTES CONCERTS: "Spruce and the Meadowlark" - November 16.

Judy and Les will host.

TYSON PRIOR, a local musician, will entertain at the BH on February 17.

NEW BUSINESS:

CLAUDIA BOEKING has done some updating of our website without a fee.

Moved by Florence, seconded by Jackie that we give her a ticket to a Home Routes Concert of her choice. Carried.

CHRISTMAS LIGHTS: Work bee set for 10:30 am this Sunday, Nov. 12. Lights will be turned on for Santa Night, Nov. 24, and from Dec. 1 to Jan. 7 (Ukrainian Christmas). Interior decorating to be done Nov. 26, starting at 2:00 pm.

LIGHTING IN LOWER LEVEL: Jackie demonstrated a new energy-efficient light in that area, which would greatly improve the lighting for a workspace for art, quilting, crafts, etc.).

Moved by Jackie, seconded by Bron, that we buy two such lights. Florence and Jackie will contact a local electrician re installation.

NEXT MEETING: December 4, 2017 (postponed until Jan. 8, 2018.)

ADJOURNMENT: By Ed at 9:25 PM.

Florence Stemo - Secretary



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	January 23, 2018
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the Council reports as information.
Prepared By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> _____ Date</p>
Endorsed By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p> _____ Date</p>

Highlights

Date	Event	Details of Event
Dec 13, 2017	Central Alberta Mayors Mtg	Regular Mayors Mtg, Speaker was from Economic Development Red Deer.
Dec 14,2017	Bldg Comm Mtg	Bi-weekly New Lodge Bldg comm mtg
Dec 18,2017	Tagish Lunch	Lunch with Tagish
Dec 19,2017	Roundtable Mtg	Met with MP Blaine Calkins and several communities regarding Central Alberta's Crime wave
Jan 5,2018	Special Council Mtg	Met with Christina Siedel from Alberta Recycling
Jan 9,2018	Council Mtg	Regular Council Mtg
Jan 11,2018	Bldg Comm Mtg	Bi-weekly New Lodge Mtg
Jan 11, 2018	Elected Officials Emergency Training	Training in Ponoka
Jan 23,2018	Council Mtg	Regular Council Mtg
Dec-Jan		Cheque runs and commissioner of oath signings

- Rick Wm. Pankiw
- Mayor

Highlights

Date	Event	Details of Event
12-12-2017	Town Council Meeting.	Many topics discussed. Passed Interim Operating Budget. Discussed Nazarene Church sign. Two firms to present to Council regarding strategic planning on the 09 Jan 2018 council meeting. Ballard Consulting Group / Austrom Consulting Group will present in thirty-minute presentations. Board reports were presented from Councilors. Letter from BRIX Construction to change Council Meeting times to allow business owners to attend. Discussion regarding new meeting times.
18-12-2017	TAGISH Engineering Luncheon	Attended a luncheon provided by Tagish Engineering at Three Brothers Restaurant. This gave council Members the opportunity to meet representatives from Tagish.
19-12-2017	Crime Meeting with MP Blaine Calkins	Attend a round table meeting held by MP Blaine Calkins to discuss the recent crime rate in the Province of Alberta. Calkins, along with seven of his fellow MPs are investigation into how to reduce the crime rate. They will be conducting several town hall I meetings to discuss policing, patrols, crime increases. A full house from various towns and communities in and around Red Deer. Further meetings are scheduled in January.
20-12-2017	FCCS Board Meeting.	Attend the FCCS Board Meeting as the Town Member at large. Numerous topics discussed. A full report can be received upon request. A tour of the Food Hamper Distribution was completed as well as some needed repairs discussed.
05-01-2018	Recycle 101 Christine Seidel Town Council Chambers	Presentation to Town Council, CAO and Finance regarding recycling in Alberta and the benefits of renting a cardboard compressor to aid with recycling of commercial cardboard. Christine presented a vivid presentation about recycling in Alberta and the rest of the country as well as other countries in the world. Some brilliant ideas regarding cardboard, organics and tin, plastic etc.

COUNCILLOR'S REPORT- COUNCIL AGENDA JANUARY 23, 2018

05-01-2018	Coffee with Council	Attended Coffee with council. Councilors Rondeel, Curle, Payson and myself attended. Earl Giebelhaus and Jim Mulek were in attendance. Discussion centered around the East Drainage Lagoon proposed to hold water runoff rather than building whole new pond. Some interesting ideas were presented including the possibility to using the East Lagoon to hold water drainage. Ideas regarding organic disposal to local farmers was also discussed.
09-01-2018	Rimbey Town Council Meeting	Attend the Rimbey Town Council Meeting. Presentations from Ballard Consulting Group and Austrom Consulting Group. These presentations related to Strategy Development and Implementation planning for the Town for the next four years. These groups would assist Council and Administration in developing, in conjunction with constituent consultation, direction to the Town for development and planning for the future. Council also dealt with land bylaw changes, a temporary back alley closure in the commercial area to deter theft and vandalism.
09-01-2018	Rimbey and District Citizens On Patrol meeting	Attend the Rimbey and District Citizens on Patrol meeting at the Lion's Room. The bylaws were finalized and the ACOPA registration form was completed. Al Lewis will type up the final draft of the Bylaws and forward them this week. Update to be placed in Rimbey Review for public information.
11-01-2018	Alberta Emergency Management Training	Attend the Alberta Emergency Management Training session at the Ponoka County Office. All Town Councils attended. This course deals with the basic emergency management for elected municipal officials. I do have a hand out and notes from the course.

Bill Coulthard
Councillor



Highlights

Date	Event	Details of Event
Dec 18	Lunch with Tagish Engineering	Lunch at 3 Brothers with council and town employees
Dec 21	Coffee at the Manor	Visited the lodge and had coffee with some of the seniors
Dec 22	Coffee with council	Attended this program at the library
Jan 5	Recycle presentation	Attended special council meeting to hear this presentation
Jan 8	Beatty House	Regular monthly meeting of this board
Jan 9	Council meeting	Regular council meeting
Jan 11	Municipal disaster and emergency training	Attended this in Ponoka with all council members and CAO
Jan 12	Coffee with council	Attended at the library. 4 community members
Jan 17	Historical Society	Regular monthly board meeting
Jan 19	Coffee with council Attended town office to complete 2 commisionings	Attended this at the library
Jan 23	Council meeting	Regular council meeting

Lana Curle
Councillor



Highlights

Date	Event	Details of Event
Dec 16	County Christmas Party	
Dec 17	Ponoka County West Fire Christmas	
Jan 5	Recycling Presentation	Christina Seidel Recycling 101
Jan 5	Coffee with Council	
Jan 8	Neighbourhood Place Board Meeting	
Jan 9	Regular Council Meeting	
Jan 10	Library Board	They would like an update on the carpet.
Jan 11	Emergency Management For Elected Officials	We learned about the role and responsibilities of elected official and town staff in an emergency e

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
December 15	Coffee with Council	Two citizens joined us for coffee- general discussion
December 18	Lunch with Tagish	Tagish treated the Mayor, Council and staff to lunch at three Brothers
December 20	FCSS meeting	Board meeting- General discussion
December-22	Coffee with Council	One citizen came for coffee- general Discussion
December 25	Community Christmas Dinner	Lots of great help- 75 for Dinner
December 29	Coffee with Council	2 citizens for coffee- expressed concerns about the dilapidated house at 5324-50 th st
January 2	Chamber of commerce	Board meeting
January 5	Recycle 101	Christina Sidle Alberta Recycling very good meeting
January 5	Coffee with Council	2 citizens for coffee- concerned about storm water management plan
January 9	Council meeting	Regular council meeting
January 11	Emergency Management Meeting	Town of Rimbey, Ponoka, county of Ponoka, Summer Village of Parkland Beach
January 12	Coffee with council	4 citizens joined us for coffee, vision for new library, no Garages at new lodge, why is compost on the town utility bill for 12 months
January 17	Chamber of Commerce	AGM Provincial building
January 19	Coffee with Council	Will keep you posted
January 23	Council meeting	Regular Council Meeting

Gayle Rondeel
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	January 23, 2018
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Alberta Farm Safety
Recommendation	Administration recommends Council accept the correspondence from Alberta Farm Safety, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Jan 17/18

Date



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

January 11, 2018

Town of Rimbey
PO Box 350
Rimbey, Alberta T0C 2J0

The 2017-2018 school year is the 20th consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools across our province. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated.

For the first time in its 20 year history, our in-school Safety Smarts program was externally evaluated during the 2016-2017 school year. More than 6800 people participated in the process. A single page evaluation infographic is enclosed.

We are very pleased by the evaluation findings and feel they validate our farm safety extension efforts and illustrate their impact on individuals. This infographic along with a 3 page overview and complete evaluation report can be found on the homepage of our website: abfarmsafety.com

In 2018 we are again inviting towns, villages and summer villages from across the province to consider contributing in support of farm safety education. A big thanks to those who contributed in 2017. Truly, the generosity of many make possible the continuation of this unique, impactful farm safety extension program.

As budget realities allow, we invite your council to consider a 2018 contribution of \$.15/resident to a maximum of \$300. It is our intention to continue extending an annual invitation to towns, village and summer villages in Alberta to become involved in strengthening rural Alberta through safety education.

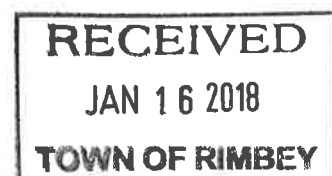
If the timing of this letter does not work within your current budget year, please consider this request as you begin 2019 budget deliberations later in the year.

The most recent year-end Safety Smarts report can also be found on our website. Included in this report is an alphabetical listing of all 555 rural schools visited during the 2016-2017 school year along with the number of classes and students reached at each school.

We would be pleased to provide additional information directly to you, upon request.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre

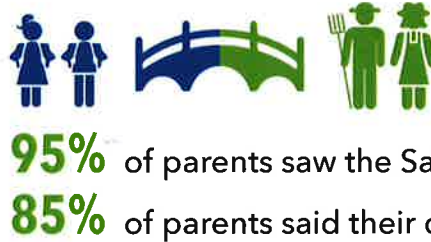
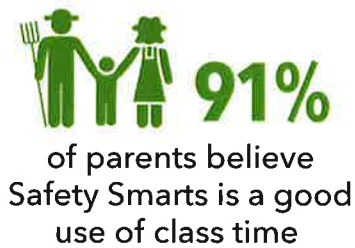


THE EVALUATION HEARD FROM



**“ Grandpa stressed don’t touch the PTO...
the Farm Safety Lady explained why. ”**

Through in-person instruction and engaging activities,
children comprehend the possible consequences of their safety decisions.



**Take home resources are the bridge
between classroom instruction
and parents**

Safety messages and slogans endure over time

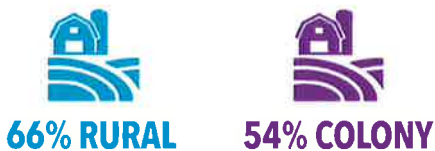
Current students remember



15 years after the presentations, young adults



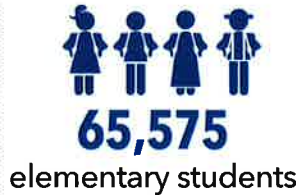
Students intend to practice
safe behaviours



Teachers intend to integrate farm
safety messages throughout the year



In 2016-2017,
Safety Smarts
reached elementary
students in Rural
and Colony schools



ABOUT SAFETY SMARTS

Safety Smarts delivers 7 distinct in-class presentations to students attending rural and remote elementary schools. Presentations are delivered into individual school classrooms by a team of 8 regional instructors.

Our team of instructors live and farm in the regions in which they teach. They understand the safety challenges a working farm presents and have a genuine interest and concern for the safety of rural children.

Children are our Priority

Safety Smarts in the Classroom

- Reaching rural Alberta children since 1998
- 600,000+ face to face teaching experiences
- 60,000+ children reached each school year
- 500+ rural schools accept Safety Smarts
- Offered to rural schools at NO COST



Safety Smarts Supporters



An innovative, interactive farm safety program teaching rural elementary-aged children to recognize and react safely to a wide variety of potential rural hazards.

Phone: 403-752-4585

Email: safetyctr@abfarmsafety.com

Website: abfarmsafety.com

Find us on Facebook
facebook.com/farmsafetycentre

Counties & MD's

Colonies

Towns & Villages

Agricultural Societies

(A complete list is available on our website)



External Evaluation 2016-2017 by



Evaluation Participants Included:

- 3,884 Grade 6 Students
- 2,199 Classroom Teachers
- 780 Parents
- 14 Young Adults
- 8 Safety Smarts Instructors
- 2 Office Administrators

*"Grandpa stressed don't touch the PTO...
the Farm Safety Lady explained why"*

Evaluation Outcomes

- ✓ Through in-person instruction and engaging activities, children comprehend the potential consequences of their farm safety decisions
- ✓ Safety messages and slogans endure over time
 - ✓ 76% of rural & 94% of colony students remember year to year
 - ✓ 15+ years later, young adults still remember safety slogans & value farm safety
- ✓ 66% of rural & 54% of colony students intend to practice safe behaviours
- ✓ 95% of parents saw the take home resources
- ✓ 85% of parents said their child talked with them about the program
- ✓ 91% of parents believe Safety Smarts is a good use of class time
- ✓ 98% of teachers believe farm safety education is useful for their students
- ✓ 78% of rural teachers & 96% of colony teachers intend to integrate farm safety messages throughout the year



SAFETY SMARTS PRESENTATION INFORMATION

Kindergarten Theme: One Seat One Rider
Identified Rural Risk: Passenger Runover
Presentation Objective: Each child will understand the dangers of being an extra rider.

Grade 1 Theme: To Stay Safe - Play Safe
Identified Rural Risk: Bystander Runover
Presentation Objective: Each child will understand that close proximity to cars, trucks and machinery increases runover risk.

Grade 2 Theme: Boats Float - I Don't
Identified Rural Risk: Rural Drowning Hazards
Presentation Objective: Each child will understand rural drowning hazards.

Grade 3 Theme: Hear, Hear - Listen Up
Identified Rural Risk: Sound Induced Hearing Loss
Presentation Objective: Children will understand that hearing loss can be permanent.

Grade 4 Theme: It Can Happen To Me
Identified Rural Risk: Increased On-Farm Involvement
Presentation Objective: Each child will understand their personal responsibility in making safe choices.

Grade 5 Theme: Get A Grip, Safety's In My Hands
Identified Rural Risk: Rider Related Falls & Collisions
Presentation Objective: Youth will recognize risks when riding anything with speed.

Grade 6 Theme: Bigger, Faster - But I'm Smarter
Identified Rural Risk: Riding
Presentation Objective: Youth will recognize the risks involved with riding