

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
TUESDAY APRIL 14, 2020 AT 5:00 PM VIA ZOOM VIDEO CONFERENCE DURING
THE CORONAVIRUS COVID 19 HEALTH EPIDEMIC.


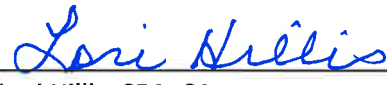
LOG IN BY GOING TO THIS LINK:

<https://zoom.us/j/978485784?pwd=WVJ4QTdZRldoSDBQZjJOTng1OGxSQT09>

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9.	Correspondence - None	
10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	Closed Session - None	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	April 14, 2020
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council March 10, 2020 3.2 Minutes of Special Council 2020 Budget March 20, 2020
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of March 10, 2020, as presented. Motion by Council to accept the Minutes of the Special Council 2020 Budget March 20, 2020, as presented.
Prepared By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>April 8, 2020</u> Date</p>
Endorsed By:	<p> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>April 8, 2020</u> Date</p>

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, MARCH 10, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:
Councillor Coulthard

Public:
Treena Mielke – Rimbey Review
Gerald Matichuk, Lloyd Solberg – Tagish Engineering Ltd.
Carey and Judy Anderson – Evergreen Estates
Terry Willoughby – Municipal Property Consultants
Phil Swanson, Alan Adam, Travis Jaffray – Rimbey Kinsmen Club
Darren Dolman – Rimbey Christian School
Don Hoskins – Gull Lake Deer Creek Gas Coop
1 member(s) of the public

2. Adoption of Agenda
2.1 March 10, 2020 Agenda
7.2 March 23, 2020 Regular Meeting of Council (addition)

Motion 053/20

Moved by Councillor Payson to accept the Agenda for the March 10, 2020 Regular Council Meeting, as amended.

In Favor
Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes
3.1. Minutes of Regular Council Meeting February 25, 2020

Motion 054/20

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 25, 2020, as presented.

In Favor
Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings 4.1 Bylaw 960/20 Amendment to Land Use Bylaw 917/16

Councillor Payson declared he had a conflict of interest as he is employed by the Rimbey Christian School and departed the Council meeting at 5:01 pm.

Mayor Pankiw called the Public Hearing to order at 5:01 pm.

Mayor Pankiw advised the purpose of Bylaw 960/20 is a land use bylaw amendment application to redesignate a portion of Lot 9 and Lot 10, Block 10, Plan 0721276 from PS and UH to C2.

Mayor Pankiw requested confirmation of notice of the Public Hearing from the Development Officer.

Development Officer Liz Armitage advised notice of the Public Hearing was placed in the February 4, 2020 and February 11, 2020 editions of the Rimbey Review, notice was given to adjacent property owners by regular mail and notice of this Public Hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration as well as at the front counter.

Mayor Pankiw inquired if the applicant was present and advised they would have 20 minutes to present their position on the requested amendment to the Land Use Bylaw.

The applicant indicated he had no comments.

Mayor Pankiw requested a report from the Development Officer regarding Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

Development Officer Liz Armitage advised this redesignation application was submitted in conjunction with Subdivision TR-20-01. The subdivision was approved by Council on February 25, 2020.

As the subdivision application is not creating a new lot, rather it is consolidating the 2 pieces of land into the existing GLDC lot, it is necessary that the lands be redesignated from UH and PS to C2.

Council gave first reading to Bylaw 960/20 Amendment to the Land Use Bylaw on January 28, 2020.

Mayor Pankiw asked the Development Officer if there had been any written submission received.

Mrs. Armitage indicated written submissions were received from:

Alberta Transportation – No Objections

Atco Pipelines & Liquids Global Business Unit – No Objections

Atco Gas & Pipelines Liquids Global Business Unit – Conditions which are not relevant to a Land Use Bylaw amendment, rather will be important at the time of a future development permit.

Resident Question, with response from Administration

Mayor Pankiw asked if there were any persons wishing to be heard regarding Bylaw 960/20 Amendment to Land Use Bylaw 917/16 noting each person would have 20 minutes to state their case for or against the bylaw amendment.

No members of the public wished to be heard.

Mayor Pankiw asked a second time if any persons wished to be heard.

No members of the public wished to be heard.

Mayor Pankiw asked a third time if any persons wished to be heard.

No members of the public wished to be heard.

Mayor Pankiw asked the applicant if they had any closing comments.

The applicant advised he had no comments.

Mayor Pankiw closed the Public Hearing for Bylaw 960/20 Amendment to Land Use Bylaw 917/16 at 5:03 pm.

Councillor Payson returned to the Council Meeting at 5:04 pm.

5. Delegations

5.1 Tagish Engineering Ltd

Motion 055/20

Moved by Councillor Rondeel to accept the presentation regarding the Tagish Engineering Ltd. 2020 Capital Budget and 5 Year Capital Plan, as information.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Gerald Matichuk and Lloyd Solberg of Tagish Engineering Ltd departed the Council meeting at 5:18 pm.

5.2 Carey Anderson – Evergreen Estates

Motion 056/20

Moved by Councillor Curle to accept the presentation from Mr. Carey Anderson, as information.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Terry Willoughby of Municipal Property Consultants departed the Council meeting at 5:37 pm.

5.3 Rimbey Kinsmen Club

Motion 057/20

Moved by Councillor Rondeel to accept the presentation from the Rimbey Kinsmen Club, as information.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 960/20 Amendment to Land Use Bylaw 917/16

Councillor Payson declared he had a conflict of interest as he is employed by the Rimbey Christian School and departed the Council meeting at 5:44 pm.

Motion 058/20

Moved by Councillor Curle to give second reading of Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Motion 059/20

Moved by Councillor Rondeel to give third and final reading of Bylaw 960/20 Amendment to Land Use Bylaw 917/16.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

6.2 965/20 Amendment to Land Use Bylaw 917/16Motion 060/20

Moved by Councillor Curle to give first reading to Bylaw 965/20 Amendment to Land Use Bylaw 917/16.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Motion 061/20

Moved by Councillor Curle to advertise Bylaw 965/20 Amendment to Land Use Bylaw 917/16 for two consecutive weeks in the Rimbey Review and forward notification to affected agencies and adjacent landowners.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Motion 062/20

Moved by Councillor Curle to hold a Public Hearing for Bylaw 965/20 Amendment to Land Use Bylaw 917/16 at 5:00 pm on April 28, 2020 at the Regular Meeting of Council.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Rondeel

Opposed

CARRIED

Councillor Payson returned to the Council meeting at 5:48 pm.

Carey and Judy Anderson, Phil Swanson, Alan Adam, Travis Jaffray, Darren Dolman, Don Hoskins, and 1 member of the public departed the Council meeting at 5:48 pm.

7. New and
Unfinished
Business

7.1 Request for Letter for Additional Crown ProsecutorsMotion 063/20

Moved by Councillor Rondeel to forward a letter of support of the need for more Crown Prosecutors for Red Deer and region.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 March 23, 2020 Regular Meeting of CouncilMotion 064/20

Moved by Mayor Pankiw to cancel the Regular Meeting of Council scheduled for March 23, 2020.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Treena Mielke departed the Council meeting at 5:50 pm.

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 065/20

Moved by Councillor Curle to accept the department reports, as information.

In Favor

Mayor Pankiw
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update to February 20, 2020

8.2.2 Rimoka Housing Foundation Minutes of December 18, 2020

Motion 066/20

Moved by Councillor Payson to accept the Tagish Engineering Project Status Update to February 20, 2020, and the Rimoka Housing Foundation Minutes of December 18, 2020, as information.

In Favor

- Mayor Pankiw
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

9. Correspondence 9.1 Correspondence - None

10. Open Forum 10.1 Open Forum

11. Closed Session 11.1 Closed Session - None

12. Adjournment 12.1 Adjournment

Motion 067/20

Moved by Councillor Curle to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:53 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

MINUTES OF THE SPECIAL 2020 BUDGET MEETING OF TOWN COUNCIL HELD ON FRIDAY, MARCH 20, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 9:00 am, with the following in attendance:

Mayor Pankiw
Councillor Coulthard via phone
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Director of Community Services – Cindy Bowie
Recording Secretary – Kathy Blakely

Absent:

Public:
0 member(s) of the public

2. Adoption of Agenda 2.1 March 20, 2020 Agenda

Motion 068/20

Moved by Councillor Curle to accept the Agenda for the March 20, 2020 Special Council 2020 Budget Meeting, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes 3.1. Minutes - None
4. Public Hearings 4.1 Public Hearings – None
5. Delegations 5.1 Delegations - None
6. Bylaws 6.1 Bylaws - None
7. New and Unfinished Business 7.1 2020 Capital Budget

Mayor Pankiw recessed the Council meeting at 10:07 am.

Mayor Pankiw reconvened the Council meeting at 10:17 am.

Motion 069/20

Moved by Councillor Rondeel to approve the 2020 Capital budget as amended as follows:

Add \$125,000 to the 2020 Capital Budget for a new zamboni with funds to come from reserves and remove \$125,000 from the 2021 4 year plan
Remove \$100,000 for asphalt crushing from the 2020 capital budget and move to 2021 4 year plan, and
Add \$10,000 for the installation of pedestrian crossing lights at the intersection of Highway 53 and 55 Street.

attached to and forming part of these minutes.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

7.2 2020 Operating Budget

Mayor Pankiw recessed the Council meeting at 11:31 am.

Director of Community Services Cindy Bowie departed the Council Meeting at 12:15 pm.

Mayor Pankiw reconvened the Council meeting at 12:17 pm.

Motion 070/20

Moved by Mayor Pankiw that Council not take the 5% increase in salary in 2020 as prescribed in Council Policy 155.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

Mayor Pankiw recessed the Council Meeting at 1:30 pm.

Director of Public Works Rick Schmidt departed the Council Meeting at 1:30 pm.

Mayor Pankiw reconvened the Council Meeting at 2:35 pm.

Motion 071/20

Moved by Mayor Pankiw to waive the penalties for late payment of taxes on August 1, 2020 and waive late payment fees for utilities to December 31, 2020.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

Motion 072/20

Moved by Councillor Curle to transfer \$50,000 from reserves to operating.

In Favor Opposed
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

CARRIED

Motion 073/20

Moved by Councillor Rondeel to approve the 2020 Operating Budget as amended as follows:

Decrease the Community Events Grant grants budget from \$10,000 to \$7,000 allowing for a maximum of \$500.00 to community groups who qualify,
Add in-kind swimming fees for the Boys and Girls Club,
Remove the Red Deer River Water Shed Alliance allocation of \$1284.00, and
Add \$2,000 for the Rimbeey Kinsmen Club for the Skateboard Park

attached to and forming part of these minutes.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports 8.1 Reports - None
9. Correspondence 9.1 Correspondence - None
10. Open Forum 10.1 Open Forum - None
11. Closed Session 11.1 Closed Session - None
12. Adjournment 12.1 Adjournment

Motion 074/20

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel


Opposed

CARRIED

Time of Adjournment: 3:00 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	4.1
Council Meeting Date	April 14, 2020
Public Hearing	962/20 Amendment to Land Use Bylaw 917/16
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>On January 28, 2020, Collette Flegal submitted a land use bylaw amendment application to redesignate Lot 1, Block 9, Plan 148BT (4906 – 50 Street) from Central Commercial (C1) to Direct Control (DC).</p> <p>The following images show the location of the property:</p> <div data-bbox="435 814 1450 1360" data-label="Image">  <p>A satellite view from Google Maps showing a residential and commercial area. The address 4506 50 St is indicated at the top. The image shows a grid of streets with various buildings, parking lots, and green spaces. A red location pin is visible on the map.</p> </div>

Google Maps 4905 50 St



image capture: Jul 2012 © 2020 Google

Discussion

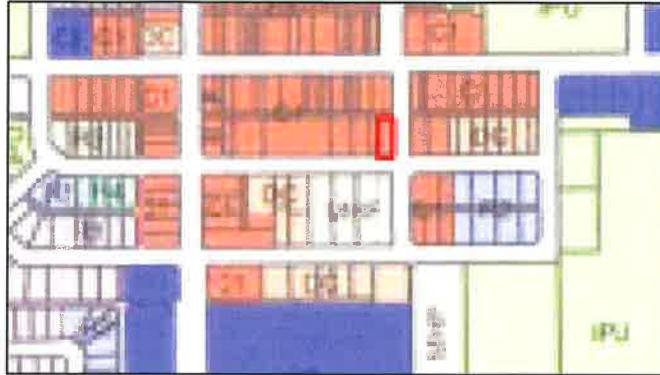
The applicant has indicated that she “purchased the building in 2006 and was told that there was approval for commercial/residential units.” In 2019 she approached the town to convert an additional commercial to residential. At that time the town determined that there are no permits providing approval for the residential units. The applicant has indicated that she would like to proceed with a land use bylaw resignation that would allow the existing residential units to be an approved use.

The property is currently zoned C1, as per Land Use Bylaw 917/16. Land Use Bylaw 917/16 does not allow ground level residential in the C1 district as either a permitted or discretionary use. A review of the past Land Use Bylaw 762/04, in effect when Ms. Flegal purchased the property, also designated this parcel as C1. Bylaw 762/04 also did not allow ground level residential in the C1 district as either permitted or discretionary uses.

As per Land Use Bylaw 917/16, the property is surrounded by lands designated C1 on the north, east and west. The property to the south is residential and is designated MHP. Below is an image of the property from the town’s Land Use Bylaw map.



The Municipal Development Plan, indicates that the subject property is in keeping with the Land Use Bylaw. The MDP indicates that the lands are intended to continue to be C1 as per the image below:



Administration recommends that the best way to accommodate the request for residential on the ground floor in the C1 district is to redesignate this property to a Direct Control District. The Direct Control district will retain all the standard C1 district requirements, while accommodate the existing ground floor residential units. The proposed direct control district regulations are attached.

Should Council approve the land use redesignation, effectively permitting the ground floor residential in this location, the applicant will be responsible for applying for building permits to ensure the residential units have the appropriate building permits in place.

Council gave first reading to Bylaw 962/20 Amendment to Land Use Bylaw 917/16 on February 25, 2020. Council set the Public Hearing date of April 14, 2020 and directed administration to circulate notice of Bylaw 962/20 to relevant agencies and adjacent neighbours. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing. The public hearing was advertised as follows:


- Notice was placed in the March 3, 2020 and March 10, 2020 editions of the Rimbey Review; and
- Notice was given to adjacent property owners by regular mail; and
- Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration Building and at the front counter.
- Additional discussions were held with Alberta Municipal Affairs, in regards to the need to re-advertise the Public Hearing as a virtual meeting. Municipal Affairs indicated that the meeting did not need to be re-advertised, so long as details of the virtual meeting are posted online and on the front and back doors of the Town of Rimbey Administration Building.



REQUEST FOR DECISION

	<p>Written submissions were received from:</p> <ul style="list-style-type: none"> • March 20, 2020, Alberta Transportation – No Objections • March 31, 2020, Gas Transmission, Atco Pipelines & Liquid Global Business Unit – No Objections • March 2, 2020, Gas Distribution, Atco Pipelines & Liquid Global Business Unit – standard conditions for future development
Relevant Policy/Legislation	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
Financial Implications	Not Applicable
Attachments	Bylaw 962/20 Amendment to Land Use Bylaw 917/16 Application Circulation Responses
Recommendation	Administration recommends Council close Public Hearing for Bylaw 962/20 Amendment to Land Use Bylaw 917/16.

Prepared By:



 Elizabeth Armitage, MEdes, MCIP, RPP
 Planning and Development Officer

April 8, 2020

 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

April 8, 2020

 Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS

Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE

After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – DIRECT CONTROL – 2020-01

12.16 Direct Control District – 2020-01

(1) Location

Lot 1, Block 9, Plan 148BT (4906 – 50 Street)

(2) Purpose

To accommodate and allow for the residential units to be located on the ground floor within an otherwise designated Central Commercial (C1) district.

(3) Permitted Uses

- (a) Two (2) Ground floor residential units.
- (b) As per the permitted uses contained within the Central Commercial (C1) designation.

(4) Discretionary Uses

- (a) Additional ground floor residential units.
- (b) As per the permitted uses contained within the Central Commercial (C1) designation.

(5) Development Standards and Setback Requirements

- (a) As per the requirements contained within the Central Commercial (C1) designation.
- (b) Additional development standards as determined by Council or its delegate.

(6) Maximum Number of Lots

- (a) One (1).

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this ____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



Town of Rimby
Application for Land-Use Re-designation

FOIP 17(1)

I / We hereby make application to amend the Land-Use Bylaw.

Applicant Collette Flegal Telephone: 403-872-4709
403-343-9496

Mailing Address: FOIP 17(1)
FOIP 17(1)

Registered Owner's Name: Collette Flegal Professional Corp.

Telephone: FOIP 17(1)

Mailing Address: FOIP 17(1)
FOIP 17(1)

Legal Description: Lot: S1/2 Block: 9 Plan: 148BT
Or Certificate of Title:

Amendment Proposed

From: C1 To: Direct Control
(C1 reg. with residential
on ground floor.)

Reasons for Support of Application For Amendment:

I purchased this building in 2006 and was told that there was approval for commercial/residential units. I found out there was nothing in writing I would like to make this legal.

I/We enclose \$ 750.00 Being the application fee.

Date: Jan 28, 2020 Applicant: Flegal Signature

RECEIPT RECORD



Town of Rimbey
Box 350 4938 50th Avenue
RIMBEY, AB T0C 2J0
Phone No. : (403)843-2113
Fax No. : (403)843-6599

--- Item ID #0001 ---
REZONE : RE ZONING APPLICATI
GL : 1-1-610000-531
1@ 750.00 750.00
Payment Subtotal 750.00
PST 0.00
GST108129370RT0001 0.00

Payment Total 750.00
=====

DEBIT CARD 750.00
NAME:: COLLETTE FLEGAL PROFESSIONAL
CORP.
Change 0.00

28-Jan-20
D:000000121
KAREN

15:58:46
B:2020012801
R:0000002014

March 20, 2020

File: Rimbey:Dev:NW21-42-02-W5
Bylaw: 962/20

Town of Rimbey
4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Development Officer

**RE: BYLAW 962/20 AMENDMENT TO LAND USE BYLAW 917/16
LOT 1, BLOCK 9, PLAN 148BT WITHIN NW 21-42-02-W5
REDESIGNATION FROM CENTRAL COMMERCIAL TO DIRECT CONTROL DISTRICT**

With reference to the proposed Bylaw 962/20 Amendment to Land Use Bylaw 917/16 to facilitate the rezoning of Lot 1, Block 9, Plan 148BT from Central Commercial (C1) to Direct Control District to accommodate two (2) residential units to be located on the ground floor.

We have reviewed the information provided and offer no objections to the rezoning to allow for two residential units from a highways perspective.

The on-site drainage, surface water run-off and/or storm water management must not be directed into the highway right-of-way.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc

Subject: FW: 20-0871 Response - Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-03-31 3:05:53 PM
To: "Liz Armitage" <liz@viciniaplanning.com>; "Karen" <karen@rimbey.com>;
Attachments: 962 20 Amendment to Land Use Bylaw Notice to Affected Agencies.pdf

From: Circulations, HP [mailto:HP.Circulations@atco.com]
Sent: Tuesday, March 31, 2020 3:05 PM
To: Kathy
Subject: 20-0871 Response - Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16

Good Afternoon,

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Maira Wright

Sr. Land Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

📍 7210 42 Street, Edmonton, AB T6B 3H1

✉ Maira.wright@atco.com

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, February 26, 2020 2:18 PM
To: Circulations, HP <HP.Circulations@atco.com>
Subject: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please find attached a Notice of Public Hearing for Bylaw 962/20 Amendment to Land Use Bylaw 917/16 for Affected Agencies.

Thanks

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

Subject: FW: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-03-02 10:24:47 AM
To: "Liz Armitage" <liz@viciniaplanning.com>;

From: Anhamm, Kristine [mailto:Kristine.Anhamm@atco.com]
Sent: Monday, March 02, 2020 10:22 AM
To: Kathy
Subject: RE: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16

Good Morning,

Please see the below conditions:

- There is an existing ATCO Gas service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact **ATCO Gas Service Admin Coordinator** at **780-420-7514** to discuss a service alteration. Note all alteration costs will be borne by the developer / owner
- There are existing ATCO Gas facilities in the area. Drainage for any of ATCO Gas above ground appurtenances must be maintained. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275** to enable an adequate and timely response by ATCO Gas. Note all alteration costs will be borne by the developer / owner
- If gas service is required, to avoid delays, the owner / developer should contact an **ATCO Gas Service Admin Coordinator** at **780-420-7514**, or their local ATCO Gas agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 4 months is recommended. Note, each lot / unit is to have a separate service line

Thanks,

Kristine Anhamm

Land Administrative Coordinator
Gas Distribution
ATCO Gas & Pipelines Liquids Global Business Unit

P. 780 420 3432

A. 10035 105 Street, Edmonton AB CAN T5J 2V6

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, February 26, 2020 2:17 PM
To: @ Gas Land Department <land.admin@atcogas.com>

Subject: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please find attached a Notice of Public Hearing for Bylaw 962/20 Amendment to Land Use Bylaw 917/16 for Affected Agencies.

Thanks

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



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TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	April 14, 2020
Subject	Rimbey Municipal Library Expansion – John Hull
For Public Agenda	Public information
Background	<p>On March 12, 2020 John Hull submitted a letter to Rimbey’s Mayor and Council on behalf of the Rimbey Library Board’s Building Committee. The letter indicates that the Rimbey Municipal Library “has long identified a need for additional space of meet its growing community presence.”</p>
Discussion	<p>Mr. Hull indicated that the Rimbey Library Board’s Building Committee would like to opportunity present their proposal to Council. Their goal is to receive the Town’s formal approval in principal to this proposal.</p> <p>Upon receiving formal approval of the concept in principal, the library would then “proceed with detailed design, drawings, costing and a fundraising campaign”.</p> <p>The letter indicates that at this time the Library is not seeking any financial support from the Town of Rimbey. Note that the Library may seek financial support from the Town and County down the road.</p> <p>Town administration supports the expansion of the Library in principle.</p> <p>Upon review of the preliminary design provided by Mr. Hull and the Rimbey Library Board’s Building Committee, Administration notes that the proposed design does not address space requirements for the future Town Office growth requirements. The design as presented may limit future expansion opportunities of the Town Office. While the Town Office does not require an expansion at this time, we anticipate requiring additional office space in the future. As the construction for future expansions of the Library and Town Office will likely occur on different timelines, it is imperative that the design for the library expansion addresses the needs of both the Library and the Town to ensure both entities have appropriate space allocated for future expansions.</p>
Attachment	Letter from Rimbey Municipal Library Board Building Committee
Recommendation	<p>Town Council to accept the proposal to expand the Town of Rimbey Library at 4938 50 Avenue in principle, with the understanding that:</p> <ul style="list-style-type: none">a. the Town will be involved in the design process to address the future needs of the Library and the Town.b. Council will provide approval of the final design prior to commencing construction.



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

Elizabeth Armitage

Elizabeth Armitage, MEdes, MCIP, RPP
Planning & Development Officer

April 8, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2020

Date



March 12, 2020

Town of Rimbey
Rimbey AB

Dear Mayor and Council,

I am writing this letter as the chair of the Rimbey Library Board's Building Committee.

As you are aware, the Library has long identified a need for additional space to meet its growing community presence. Over the last few years, we have looked at several possibilities, but for various reasons no viable options have developed.

Recently, we explored the idea of expanding our present facility to the north of the existing library and town administration building.

Attached to this letter is a site plan which shows the concept of extending north about 27 feet across the back of the building, to the rear yard setback that is required by the land use by-law.

This expansion proposal, increasing the library's floor area by about 80%, will provide a simple and cost effective solution to our space constraints for many years to come. It maintains the same parking capacity, and most importantly, keeps the Library in our preferred location on Main Street.

We would like the opportunity to present this proposal to you at the next available council meeting and to answer any questions you may have. Our goal is to receive the Town's formal approval in principle to this proposal.

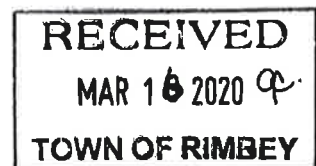
Once we have Council's formal motion accepting this concept in principle, the Library Board can proceed with detailed design, drawings, costing, and a fundraising campaign.

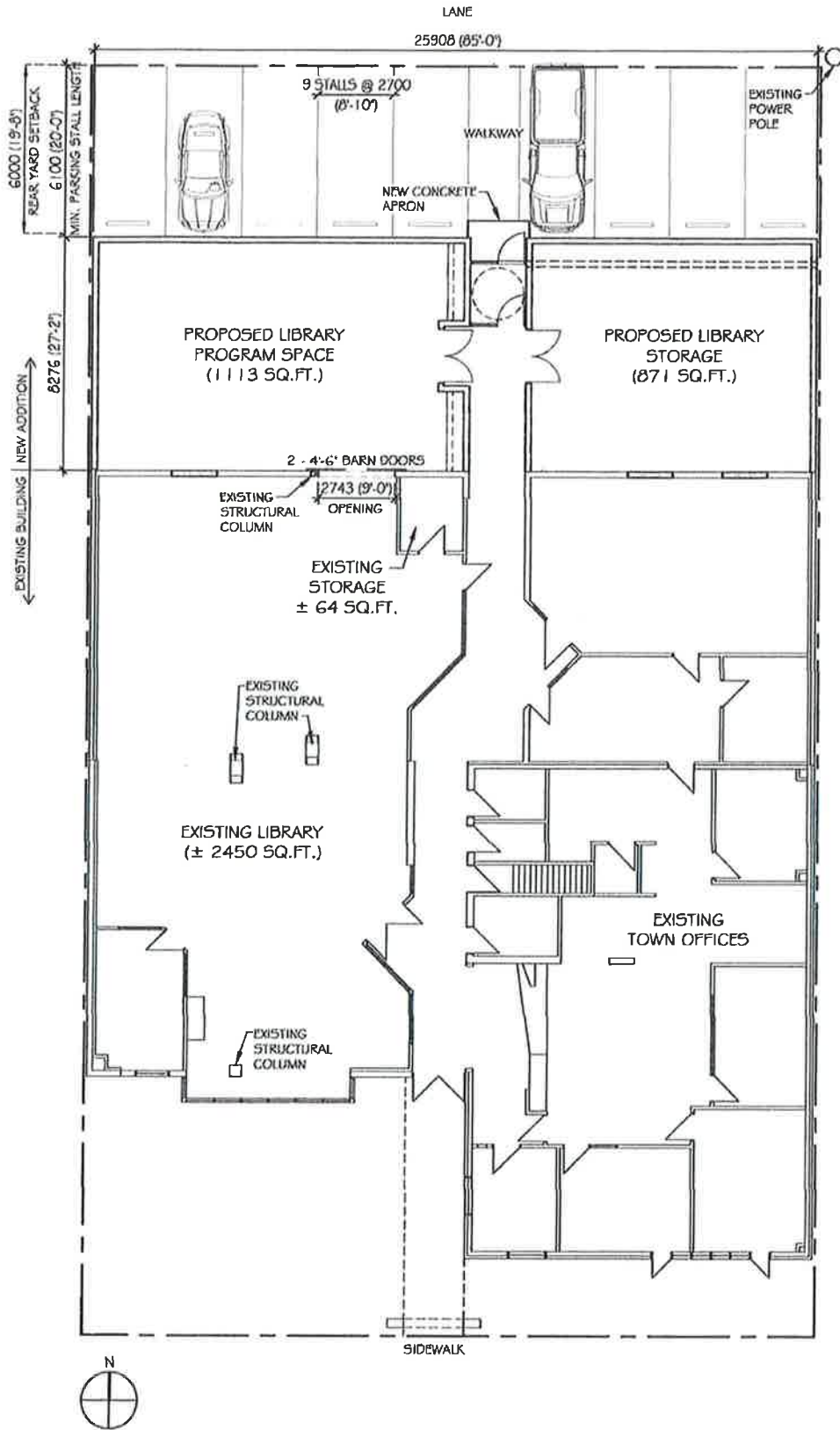
Please note that we are not asking for any financial support from the Town at this time. We have a good start on our building savings account which we hope to leverage. Once we are closer to our goals, we may ask both the Town and County to consider support for the expansion, but that is down the road.

We look forward to hearing back from you with a date to appear before Council.

Yours truly,

John Hull
cc: Rimbey Library Board



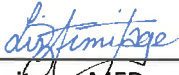



Floor Plan
Rimbey Library Expansion Proposal
January 21, 2020

Council Agenda Item	5.2
Council Meeting Date	April 14, 2020
Subject	Missing Link Internet
For Public Agenda	Public Information
Background	Phil Swanson, on behalf of Missing Link Internet, submitted a letter to Mayor and Council on March 31, 2020. The letter requests the Town financially engage with Missing Link to submit an application to CRTC for a fiber optic network within the Town of Rimbey.
Discussion	<p>Missing Link Internet is proposing the Town partner with Missing Link Internet to submit an application to CRTC for funding to construct a fiber optic network within the Town of Rimbey. Mr. Swanson indicated that “the CRTC has clearly stated that applications that have a municipality engaged financially are more likely to be chosen than those just submitted by an ISP.”</p> <p>Missing Link proposes using the model they developed with Ponoka County for the application. The model is as follows:</p> <p style="padding-left: 40px;"><i>“25% of the costs upfront are born by the county for which the county gets 25% ownership. This is with an understanding that over the course of 15 years from completion we buy the %25 share back. We have used this structure with the County of Ponoka before and we completed the buyback within 3 years time far ahead of the 15 year time period.”</i></p> <p>At this time, Missing Link is in discussions with the County of Wetaskiwin No. 10, Clearwater County and the Village of Alix to submit similar applications.</p> <p>The grant application deadline is April 30, 2020. As such, Mr. Swanson is requesting a response as soon as possible to enable Missing Link to prepare the grant application.</p> <p>Based on previous builds, Mr. Swanson estimates that the total cost of the project in the Town of Rimbey is expected to be approximately \$2,000,000.00.</p> <p>Missing link proposes that this would be a conditional partnership and should the grant be awarded then the partnership details would be formalized based on actual costs. Should the grant not be awarded to Missing Link and the Town of Rimbey, a partnership would not be entered into.</p> <p>Municipalities are limited in what investments they can make. Should Council be interested in pursuing this grant application partnership, town administration will need to conduct further research to determine if this is an investment the Town is able to</p>



REQUEST FOR DECISION

	make.
Attachments	Letter from Phil Swanson on behalf of Missing Link Internet.
Recommendation	If council is interested in this project, administration recommends that this item be brought back to council on April 28, 2020 to provide clarification if the Town is able to invest in a fiber optic line project.
Prepared By:	<p style="text-align: center;"> _____ Elizabeth Armitage, MEDes, MCIP, RPP Planning and Development Officer</p> <p style="text-align: right;">_____ April 8, 2020 Date</p>
Endorsed By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;">_____ April 8, 2020 Date</p>



Missing Link Internet

Box 379, 5031-50th ave

Rimbey Ab, T0C 2J0

support@MissLink.ca

1-855-887-5465

www.missinglinkinternet.ca

To Town of Rimbey

Att: Mayor Rick, CAO Laurie & Council

My name is Phil Swanson and I am one of the owners of Missing Link Internet.

Missing Link Internet is an internet provider servicing central Alberta since 2012. Office based in Rimbey.

We are what is called a hybrid network which means we have wireless and fibre deployments.

The reason I am reaching out to you today is that we would like to submit a grant to the CRTC for the Town of Rimbey for a fibre optic network.

The CRTC has clearly stated that applications that have a municipality engaged financially are more likely to be chosen than those just submitted by an ISP.

We have been successful in securing 2 federal grants in the last 2 years. In fact, we are one of only 6 entities in the province of Alberta to be chosen for Federal monies in the previous round of funding.

<https://www.ic.gc.ca/eic/site/119.nsf/eng/00009.html>

We are currently submitting joint applications with Ponoka county and are in talks with Wetaskiwin county, Clear Water County as well as The Village of Alix to submit applications.

The Structure with Ponoka County that we are using is as follows.

25% of the costs upfront are born by the county for which the county gets 25% ownership.

This is with an understanding that over the course of 15 years from completion we buy the %25 share back.

We have used this structure with the County of Ponoka before and we completed the buyback within 3 years time far ahead of the 15 year time period.

We would endeavor to do the same with the Town of Rimbey. Based on previous builds we would expect the Rimbey Project to be approximately \$2,000,000.

The ask is for a conditional partnership. If we are awarded the Grant then the Municipality would become our partner in this Fibre network.

In the end the municipality has no financial burden and the community, communication wise, has all the benefits of the big city with the benefits of small-town living.

The closing date for this round of grants is April 30th, 2020. We ask for answer as soon as possible as there is quite a bit of paperwork involved in the grant application.

I have attached the CRTC webpage for this round of grants for reference.

<https://crtc.gc.ca/eng/internet/internet.htm>

Thanks for your consideration,



Phil Swanson

Missing Link Internet

Office 403 843-2460

Cell 403 350-0310

admin@misslink.ca



REQUEST FOR DECISION

Council Agenda Item	5.3
Council Meeting Date	April 14, 2020
Subject	Seniuk & Company – Auditors Report
For Public Agenda	Public Information
Background	Mr. Mike Seniuk of Seniuk & Company, Chartered Accountants will be presenting the Town of Rimbey Financial Statements for the year ending December 31, 2019.
Relevant Policy/Legislation	MGA s 276
Recommendation	Administration recommends Council accept the Town of Rimbey Financial Statements for the year ending December 31, 2019, prepared by Seniuk & Company, Chartered Accountants, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 9, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Apr 9, 2020

Date

TOWN OF RIMBEY
Consolidated Financial Statements
Year Ended December 31, 2019

Draft for discussion purposes only

TOWN OF RIMBEY
Index to Consolidated Financial Statements
Year Ended December 31, 2019

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Draft for discussion purposes only

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Town of Rimbey is responsible for the preparation, accuracy, objectivity and integrity of the accompanying consolidated financial statements and all other information contained within this Financial Report. Management believes that the consolidated financial statements present fairly the Town's financial position as at December 31, 2019 and the results of its operations for the year then ended.

The consolidated financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The consolidated financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the consolidated financial statements.

The Town Council carries out its responsibilities for review of the consolidated financial statements principally through its council meetings. Council meets regularly with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to Council with and without the presence of management. The Town Council has approved the consolidated financial statements.

The consolidated financial statements have been audited by Seniuk and Company, Chartered Professional Accountants, independent external auditors appointed by the Town. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

The consolidated financial statements have been audited on behalf of the members of council by Seniuk and Company, Chartered Professional Accountants, in accordance with Canadian public sector accounting standards.

Ms. Wanda Stoddart, Director of Finance

Ms. Lori Hillis, CAO

Rimbey, AB
April 14, 2020



INDEPENDENT AUDITOR'S REPORT

To the Members of Council of Town of Rimbey

Opinion

We have audited the consolidated financial statements of Town of Rimbey (the Town), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Town as at December 31, 2019, and the consolidated results of its operations and consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Town in accordance with ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

(continues)

Independent Auditor's Report to the Members of Council of Town of Rimbey (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

• Debt Limit Regulation:

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Town's debt limit can be found in Note 12.

• Supplementary Accounting Principles and Standards Regulation (Salary and Benefit Disclosure):

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in Note 17.

Edmonton, Alberta
April 14, 2020

**Seniuk and Company,
Chartered Professional Accountants**

TOWN OF RIMBEY
Consolidated Statement of Financial Position
December 31, 2019

	2019	2018
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	\$ 4,852,306	\$ 4,912,873
Taxes and grants in place of taxes (Note 4)	106,698	136,659
Grants and receivables from other governments (Note 5)	57,555	39,374
Trade and other receivables	297,716	272,133
Long term Investments	2,377	2,326
	\$ 5,316,652	\$ 5,363,365
LIABILITIES		
Accounts payable	\$ 323,110	\$ 291,172
Deposits received	72,175	59,125
Long term debt (Note 11)	1,719,577	2,016,673
Deferred income (Note 8)	1,536,679	1,520,902
Designated donations (Note 10)	24,310	33,410
	3,675,851	3,921,282
NET FINANCIAL ASSET (DEBT)	1,640,801	1,442,083
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 7)	29,400,031	28,966,223
Fire services agreement (Note 6.)	268,372	294,343
Prepaid expenses	106,381	89,868
	29,774,784	29,350,434
ACCUMULATED SURPLUS	\$ 31,415,585	\$ 30,792,517

On behalf of Council

 Councilor

 Councilor

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY
Consolidated Statement of Operations
Year Ended December 31, 2019

	Budget (Unaudited) 2019	2019	2018
REVENUE			
Net municipal taxes (Schedule 1)	\$ 2,654,573	\$ 2,575,699	\$ 2,610,508
User fees and sale of goods	1,181,043	1,163,203	1,192,571
Government transfers for operating (Schedule 2)	231,121	231,458	437,551
Investment income	25,300	124,310	70,798
Penalties and costs of taxes	102,500	95,159	94,189
Licenses and permits	39,960	35,031	48,916
Rentals	165,165	220,322	209,650
Franchise fees & concession contracts	505,275	507,263	460,723
Other	190,094	193,045	276,397
Total revenue	5,095,031	5,145,490	5,401,303
EXPENSES			
Administration and legislative	1,032,053	923,016	909,719
Police services	96,352	91,149	98,378
Fire service		25,971	25,971
Bylaw enforcement	143,393	86,250	72,456
Disaster and emergency measures	3,125	297	2,035
Roads, streets, walks and lighting	771,418	578,802	642,214
Airport	-	-	4,054
Storm sewers and drainage	17,528	5,892	13,218
Water supply and distribution	395,235	424,353	337,671
Wastewater treatment and disposal	316,802	262,481	238,675
Waste management	212,117	201,948	191,150
Family and community support	307,392	305,970	275,954
Cemeteries and crematoriums	55,879	46,714	31,330
Land use planning, zoning and development	139,147	116,295	126,237
Parks and recreation	895,147	667,249	692,850
Libraries, museums and halls	559,339	486,324	509,309
Total operating expenses	4,944,927	4,222,711	4,171,221
Excess (deficiency) of revenue over expenses before other	150,104	922,779	1,230,082

(continues)

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY
Consolidated Statement of Operations *(continued)*
Year Ended December 31, 2019

	Budget (Unaudited) 2019	2019	2018
OTHER INCOME (EXPENSES)			
Government transfers for capital (Schedule 2)	250,730	973,158	918,067
Gain (loss) on disposal of assets	-	(8,443)	76,260
Amortization of tangible capital assets	-	(1,264,426)	(1,227,865)
	250,730	(299,711)	(233,538)
EXCESS OF REVENUE OVER EXPENSES	400,834	623,068	996,544
ACCUMULATED SURPLUS, BEGINNING OF YEAR	30,792,517	30,792,517	29,795,973
ACCUMULATED SURPLUS, END OF YEAR	\$ 31,193,351	\$ 31,415,585	\$ 30,792,517

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY
Consolidated Statement of Changes in Net Financial Assets
Year Ended December 31, 2019

	2019	2018
Excess of revenue over expenses	\$ 623,068	\$ 996,544
Acquisition of tangible capital assets	(1,706,680)	(1,306,368)
Proceeds on disposal of tangible capital assets	-	125,600
Amortization of tangible capital assets	1,264,426	1,227,865
(Gain) loss on disposal of assets	8,443	(76,260)
	(433,811)	(29,163)
Use of deferred charges	25,971	\$ 25,971
Use of prepaids	(16,510)	\$ (5,697)
(INCREASE) DECREASE IN NET DEBT	198,718	987,655
Net financial assets (debt), beginning of year	1,442,083	454,428
NET ASSETS - END OF YEAR	\$ 1,640,801	\$ 1,442,083

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY
Consolidated Statement of Cash Flows
Year Ended December 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 623,068	\$ 996,544
Items not affecting cash:		
Loss (gain) on disposal of assets	8,443	(76,260)
Amortization of tangible capital assets	1,264,426	1,227,865
	1,895,937	2,148,149
Changes in non-cash working capital:		
Trade and other receivables	(25,583)	(53,811)
Current taxes and grants in place of taxes	29,961	27,463
Grants and receivables from other governments	(18,181)	(25,277)
Accounts payable	31,941	9,150
Deferred income	15,777	390,819
Prepaid expenses	(16,513)	(5,697)
Amortization of deferred charges	25,971	25,972
Deposits received	13,050	(4,625)
	56,423	363,994
Cash flow from operating activities	1,952,360	2,512,143
INVESTING ACTIVITIES		
Purchase of capital assets	(1,706,680)	(1,306,368)
Proceeds on disposal of capital assets	-	125,600
Long term Investments	(51)	-
Designated donations	(9,100)	(3,892)
Cash flow used by investing activities	(1,715,831)	(1,184,660)
FINANCING ACTIVITY		
Repayment of long term debt	(297,096)	(341,305)
INCREASE (DECREASE) IN CASH FLOW	(60,567)	986,178
Cash - beginning of year	4,912,873	3,926,695
CASH - END OF YEAR (Note 2)	\$ 4,852,306	\$ 4,912,873

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY

Consolidated Schedule of Property and Other Taxes

(Schedule 1)

Year Ended December 31, 2019

	Budget (Unaudited) 2019	2019	2018
TAXATION			
Real property tax	\$ 3,477,443	\$ 3,385,164	\$ 3,335,790
Linear property taxes	-	62,550	58,783
Special assessments	111,669	33,056	114,311
Grants in lieu of property taxes	-	29,467	28,605
	3,589,112	3,510,237	3,537,489
REQUISITIONS			
Alberta School Foundation	902,389	902,389	895,064
Seniors' housing requisition	32,150	32,149	31,917
	934,539	934,538	926,981
NET MUNICIPAL TAXES	\$ 2,654,573	\$ 2,575,699	\$ 2,610,508

Consolidated Schedule of Government Transfers

(Schedule 2)

Year Ended December 31, 2019

	Budget (Unaudited) 2019	2019	2018
TRANSFERS FOR OPERATING			
Provincial Government	\$ 228,121	\$ 194,624	\$ 223,621
Federal Government	3,000	36,834	3,200
Other Local Governments	-	-	210,730
	231,121	231,458	437,551
	231,121	231,458	437,551
TRANSFERS FOR CAPITAL			
Provincial Government	-	722,428	918,067
Other Local Governments	250,730	250,730	-
	250,730	973,158	918,067
TOTAL GOVERNMENT TRANSFERS	\$ 481,851	\$ 1,204,616	\$ 1,355,618

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY
Consolidated Schedule of Expenditures by Object
Year Ended December 31, 2019

(Schedule 3)

	Budget (Unaudited) 2019	2019	2018
EXPENSES			
Salaries, wages & benefits	\$ 2,067,485	\$ 1,826,008	\$ 1,705,228
Contracted and general services	1,284,300	1,075,211	1,167,007
Materials, goods and utilities	866,286	732,627	738,615
Transfer to local boards and agencies	471,086	470,948	435,298
Interest on long term	79,869	75,203	88,563
Other expenditures	162,838	42,714	36,510
Total Consolidated Expenditures by Object	\$ 4,931,864	\$ 4,222,711	\$ 4,171,221

Draft for discussion purposes only

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY

**Consolidated Schedule of Segmented Disclosure
Year Ended December 31, 2019**

(Schedule 4)

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Other	2019
REVENUE								
Net municipal taxes	\$ 2,575,697	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,575,697
Government transfers	33,634	-	-	4,200	193,624	-	-	231,458
User fees and sales of goods	3,245	-	1,873	1,000	121,103	1,035,982	-	1,163,203
Investment income	124,140	-	-	-	170	-	-	124,310
Other revenues	627,856	87,766	24,780	31,721	184,349	67,694	26,656	1,050,822
	3,364,572	87,766	26,653	36,921	499,246	1,103,676	26,656	5,145,490
EXPENSES								
Salaries & wages	641,797	109,233	260,188	20,943	523,466	270,382	-	1,826,009
Contract & general services	238,472	79,745	111,528	71,811	131,434	405,513	36,707	1,075,210
Materials, goods & utilities	41,913	13,744	200,751	7,784	302,658	165,776	-	732,626
Transfers to local boards	17,546	-	-	4,000	449,402	-	-	470,948
Long term debt interest	-	-	11,594	-	17,241	46,368	-	75,203
Other expenses	4,164	490	633	11,756	25,671	-	-	42,714
	943,892	203,212	584,694	116,294	1,449,872	888,039	36,707	4,222,710
Excess (deficiency) of revenue over expenses before other	2,420,680	(115,446)	(558,041)	(79,373)	(950,626)	215,637	(10,051)	922,780
OTHER								
Amortization	(32,009)	(17,413)	(632,162)	(8,231)	(202,329)	(372,283)	-	(1,264,427)
Gain on sale of assets	-	-	(8,443)	-	-	-	-	(8,443)
Government transfers for capital	-	250,730	722,428	-	-	-	-	973,158
	(32,009)	233,317	81,823	(8,231)	(202,329)	(372,283)	-	(299,712)
EXCESS OF REVENUE OVER EXPENSES	\$ 2,388,671	\$ 117,871	\$ (476,218)	\$ (87,604)	\$ (1,152,955)	\$ (156,646)	\$ (10,051)	\$ 623,068

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY

**Consolidated Schedule of Changes in Accumulated Surplus
Year Ended December 31, 2019**

(Schedule 5)

	Unrestricted Surplus	Special Projects Operating Reserve	Capital Reserves	Equity in Tangible Capital Assets	Total 2019	Total 2018
BALANCE, BEGINNING OF YEAR	\$ 1,124,653	\$ 558,598	\$ 2,159,716	\$ 26,949,550	\$ 30,792,517	\$ 29,795,973
Excess (deficiency) of revenues over expenses	623,068		-	-	623,068	996,544
Current year funds used for tangible capital assets	(1,706,680)	-	-	1,706,680	-	-
Annual amortization expense	1,265,171	-	-	(1,265,171)	-	-
Principle repayments on long term debt	(297,096)	-	-	297,096	-	-
Net transfers to/from capital reserves	(36,500)	-	36,500	-	-	-
Net transfers to/from operating reserves	(83,000)	83,000	-	-	-	-
Disposal to tangible capital assets	8,443	-	-	(8,443)	-	-
	(226,594)	83,000	36,500	730,162	623,068	996,544
BALANCE, END OF YEAR	\$ 898,059	\$ 641,598	\$ 2,196,216	\$ 27,679,712	\$ 31,415,585	\$ 30,792,517

Note: The net book value of the tangible capital assets at year end, less related debt, represents the amount of equity in tangible capital assets.

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY

Notes to Consolidated Financial Statements

Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Rimbey are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Town are as follows:

Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the Town of Rimbey (the "Town"). The entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are; therefore, accountable to the Town Council for the administration of their financial affairs and resources. Included with the municipality are the following:

Town of Rimbey Fire Department (Until April 2015. See Note 6 for further details)

Town of Rimbey Water Park

Town of Rimbey Arena

Town of Rimbey Community Centre

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs in the completion of specific work or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(continues)

TOWN OF RIMBEY
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Tax Revenue

Annually, the Town bills and collects property tax revenues for municipal purposes. Tax revenues are based on market value assessments determined in accordance with the Municipal Government Act (MGA) and annually established tax rates. Municipal tax rates are set each year by Town Council in accordance with legislation and Town Council approved policies to raise the tax revenue required to meet the Town's budget requirements. Tax revenues are recorded at the time tax billings are issued. Property assessments are subject to tax appeal. Expenses related to tax appeals and allowances are separately disclosed in the Consolidated Schedule of Property and Other Taxes.

The Town also bills and collects education tax on behalf of the Province of Alberta (the Province). Education tax rates are established by the Province each year in order to fund the cost of education on a province-wide basis. Education taxes collected are remitted to the Province and are excluded from revenues and expenses in the Consolidated Schedule of Property and Other Taxes (Schedule 1).

Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

Debt Charges Recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long term debt less actuarial requirements for the retirement of any sinking fund debentures.

Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(continues)

TOWN OF RIMBEY
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Inventories for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

Deferred Charges

Deferred charges are assets in which a contractual agreement is in place to provide long term services. The asset is recorded when the transaction is initially incurred and the costs are amortized over the life of the contract.

Local Improvements

When a service or improvement is deemed to benefit a specific area more than the municipality as a whole, the project may be classified as a local improvement under the MGA, to be paid in whole or in part by a tax imposed on the benefiting property owners. The property owner's share of the improvement is recognized as revenue, and established as a receivable, in the period that the project expenditures are completed.

Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction are not expected to be repaid in the future or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be determined.

Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Changes in Net Financial Assets (Debt) for the year.

(continues)

TOWN OF RIMBEY
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Land improvements	15 - 20 years
Buildings	25 - 50 years
Machinery and equipment	5 - 40 years
Engineered structures - Aquatic Centre	50 years
Engineered structures - Roadways	10 - 30 years
Engineered structures - Water system	35 - 75 years
Engineered structures - Wastewater system	35 - 75 years

No amortization is charged in the year of acquisition and 100% of the annual amortization is charged in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

2. CASH AND TEMPORARY INVESTMENTS

	2019	2018
Cash	\$ 2,070,794	\$ 2,246,409
Restricted cash	1,481,511	1,466,463
Temporary investments	1,300,001	1,200,001
	\$ 4,852,306	\$ 4,912,873

Temporary investments are short term deposits with original maturities of one year or less.

Included in cash are restricted amounts received from the municipal grants and are held exclusively for future approved projects (Note 8) as well as designated donations (Note 10).

TOWN OF RIMBEY
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

3. TEMPORARY INVESTMENTS

	2019 Cost	2019 Market value	2018 Cost	2018 Market value
Short term note due February 2020	\$ 1,300,000	\$ 1,300,000	\$ -	\$ -
Short term note due May 2019	-	-	1,000,000	1,000,000
Short term note due October 2019	-	-	200,000	200,000
	\$ 1,300,000	\$ 1,300,000	\$ 1,200,000	\$ 1,200,000

Short term notes and deposits have effective interest rates of 3% (2018 – 2%) and mature in less than one year. See Note 2 for the breakdown between the restricted and unrestricted portions.

4. TAXES AND GRANTS IN PLACE OF TAXES

Taxes and grants in place of taxes are comprised of:

	2019	2018
Current taxes and grants in place of taxes	\$ 88,298	\$ 88,503
Arrears taxes and grants in place of taxes	18,400	48,156
	\$ 106,698	\$ 136,659

5. GRANTS AND RECEIVABLES FROM OTHER GOVERNMENTS

Grants and receivables from other governments are comprised of:

	2019	2018
Grants receivable	\$ 19,173	\$ -
GST receivable	38,382	39,374
	\$ 57,555	\$ 39,374

6. DEFERRED CHARGES

In 2015 the Town entered into a long term agreement with Ponoka County. In exchange for providing fire services to the Town until 2030, Ponoka County received title to the firehall, related equipment and related vehicles with a net book value of \$389,582. The net book value of the assets transferred have been set up a deferred charge asset and will be amortized over the life of the agreement.

	2019	2018
Fire services agreement	\$ 389,572	\$ 389,572
Accumulated amortization of Fire Services Agreement	(121,200)	(95,229)
	\$ 268,372	\$ 294,343

TOWN OF RIMBEY**Notes to Consolidated Financial Statements****Year Ended December 31, 2019****7. TANGIBLE CAPITAL ASSETS**

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Land	\$ 2,556,287	\$ -	\$ 2,556,287	\$ 2,556,287
Land improvements	1,165,578	689,400	476,178	502,484
Engineered structures	38,909,537	16,674,296	22,235,241	21,910,002
Buildings	5,873,545	2,974,477	2,899,068	2,769,135
Machinery and equipment	2,054,359	1,001,823	1,052,536	1,060,990
Motor vehicles	444,723	264,002	180,721	167,325
	\$ 51,004,029	\$ 21,603,998	\$ 29,400,031	\$ 28,966,223

8. DEFERRED REVENUE

Deferred revenue is comprised of:

	2019	2018
Municipal Sustainability Initiative - Capital	\$ 1,481,511	\$ 1,466,463
Other deferred revenue	400	15,110
Prepaid property taxes	28,107	9,040
Prepaid local improvement charges	21,043	25,252
Prepaid Utilities	5,618	5,037
	\$ 1,536,679	\$ 1,520,902

Municipal Sustainability Initiative - Capital

The Municipal Sustainability Initiative - Capital is restricted to eligible capital projects as approved under the funding agreement which are scheduled for completion in the next 5 years. Unexpended funds related to the advance are supported by restricted cash held exclusively for these projects (refer to Note 2).

Prepaid Local Improvement Charges

Prepaid local improvements charges are being amortized to revenue at the various amounts over the next 4 - 10 years.

9. EMPLOYEE BENEFIT OBLIGATIONS

Included in accounts payable are employee benefit obligations of:

	2019	2018
Vacation and overtime	\$ 101,325	\$ 87,332

The vacation and overtime liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year.

TOWN OF RIMBEY
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

10. DESIGNATED DONATIONS

The municipality has received donations designated for specific purposes as follows:

	2019	2018
Cemetery Perpetual Care	\$ 7,960	\$ 16,605
Community Centre donations	6,586	6,586
Pool Equipment Fund	1,459	1,459
Trail System benches	2,000	2,000
Historical Society	-	257
Rural Health Professions Action	3,442	3,000
Arena Development Projects	2,273	2,273
Art Club	590	1,230
	\$ 24,310	\$ 33,410

As the Town has committed itself to expending these funds according to the donees wishes, designated donations are reflected as restricted cash.

11. LONG TERM DEBT

	2019	2018
Alberta Capital Finance Authority debenture loan bearing interest at 4.48% per annum, repayable in annual blended payments of \$28,145. The loan matures on December 31, 2024 and is secured by the credit and security of the Town at large.	\$ 227,115	\$ 271,724
Alberta Capital Finance Authority debenture loan bearing interest at 4.34% per annum, repayable in semi-annual blended payments of \$48,397. The loan matures on March 17, 2023 and is secured by the credit and security of the Town at large. This debt was fully repaid during the year.	311,186	391,839
Alberta Capital Finance Authority debenture loan bearing interest at 3.49% per annum, repayable in semi-annual blended payments of \$43,094. The loan matures on September 15, 2025 and is secured by the credit and security of the Town at large. This debt was fully repaid during the year.	462,978	531,226
CMHC Loan loan bearing interest at 4.15% per annum, repayable in semi-annual blended payments of \$137,694. The loan matures on May 1, 2025 and is secured by Credit and security of Town at large.	718,298	821,884
	\$ 1,719,577	\$ 2,016,673

(continues)

TOWN OF RIMBEY
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

11. LONG TERM DEBT *(continued)*

Principal reductions over the next 5 years are approximately:

2020	\$	309,356
2021		322,125
2022		335,425
2023		300,883
2024		235,597
Thereafter		216,191
		<u>216,191</u>
	\$	<u>1,719,577</u>

Interest on long term debt amounted to \$75,203 (2018 - \$88,563)

12. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town of Rimbey be disclosed as follows:

	2019	2018
Total debt limit	\$ 7,718,235	\$ 8,101,955
Total debt	(1,719,577)	(2,016,673)
Amount of debt limit unused	5,998,658	6,085,282
Debt servicing limit	1,286,373	1,350,326
Debt servicing	(372,299)	(429,868)
Amount of debt servicing limit unused	\$ 914,074	\$ 920,458

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk, if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

13. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in tangible capital assets is comprised of:

	2019	2018
Tangible capital assets (Note 7)	\$ 51,004,030	\$ 49,339,566
Accumulated amortization (Note 7)	(21,603,997)	(20,373,343)
Long term debt (Note 11)	(1,719,577)	(2,016,673)
	<u>\$ 27,680,456</u>	<u>\$ 26,949,550</u>

TOWN OF RIMBEY

Notes to Consolidated Financial Statements

Year Ended December 31, 2019

14. LOCAL AUTHORITIES PENSION PLAN

Employees of the Town participate in the Local Authorities Pension Plan (LAPP) which is one of the plans covered by the Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due. The Town is required to make current service contributions to the LAPP of 11% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 16% on pensionable earnings above this amount.

Total current service contributions by the Town to the LAPP in 2019 were \$140,663 (2018 - \$151,572). Total current service contributions by the employees of the Town to the Local Authorities Pension Plan in 2019 were \$127,032 (2018 - \$139,070).

At December 31, 2018 the LAPP disclosed an actuarial surplus of \$3.469 billion.

15. SEGMENTED DISCLOSURE

The Town of Rimbey provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 4).

16. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, bank indebtedness, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy and long term debt.

It is management's opinion that the Town is not exposed to significant interest or currency risks arising from these financial instruments.

Credit risk

Credit risk arises from the possibility that taxpayers and entities to which the municipality provides services may experience financial difficulty and be unable to fulfil their obligations. The municipality is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. The large number and diversity of taxpayers and customers minimizes the credit risk.

Fair value

The Town's carrying value of cash and cash equivalents, accounts receivable and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments.

The carrying value of the long term debt approximates the fair value as the interest rates are consistent with the current rates offered to the Town for debt with similar terms.

TOWN OF RIMBEY**Notes to Consolidated Financial Statements****Year Ended December 31, 2019****17. SALARY AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for municipal officials, the Chief Administrative Officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

			2019		2018	
	Salary (1)	Benefits & allowances (2)	Total		Total	
Rick Pankiw - Mayor	\$ 34,581	\$ 5,256	\$ 39,837	\$	36,333	
Paul Payson - Councilor	19,837	4,525	24,362		20,464	
Bill Coulthard - Councilor	18,145	4,439	22,584		23,297	
Lana Curle - Councilor	20,177	4,543	24,720		25,058	
Gayle Rondeel - Councilor	17,962	4,430	22,392		22,028	
Chief Administrative Officer	151,115	27,853	178,968		171,884	
Designated Officers	41,576	-	41,576		41,032	
	\$ 303,393	\$ 51,046	\$ 354,439	\$	340,096	

1. Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
2. Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, professional memberships and tuition.
3. Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial and retirement planning services, concessionary loans, travel allowances, car allowances and club memberships.

18. CONTAMINATED SITES LIABILITY


The municipality has adopted PS3260 Liability for Contaminated Sites. The municipality did not identify any financial liabilities in 2019 (2018 – Nil) as a result of this standard.

19. APPROVAL OF FINANCIAL STATEMENTS

Council and management have approved these financial statements.

20. BUDGET AMOUNTS

Budget amounts are included for information purposes only and are not audited. It should be noted that the budget is not PSAB compliant in that it does not include an estimate for amortization.

Council Agenda Item	6.1
Council Meeting Date	April 14, 2020
Subject	962/20 Amendment to Land Use Bylaw 917/16
For Public Agenda	Public Information
Background	<p>Bylaw 917/16, the Town of Rimbey Land Use Bylaw was approved by Council on July 25, 2016.</p> <p>On January 28, 2020, Collette Flegal submitted a land use bylaw amendment application to redesignate Lot 1, Block 9, Plan 148BT (4906 – 50 Street) from Central Commercial (C1) to Direct Control (DC).</p> <p>The following images show the location of the property:</p> <div data-bbox="435 814 1450 1360" data-label="Image">  </div>

Google Maps 4905 50 St



Image capture: Jul 2012 © 2020 Google

Discussion

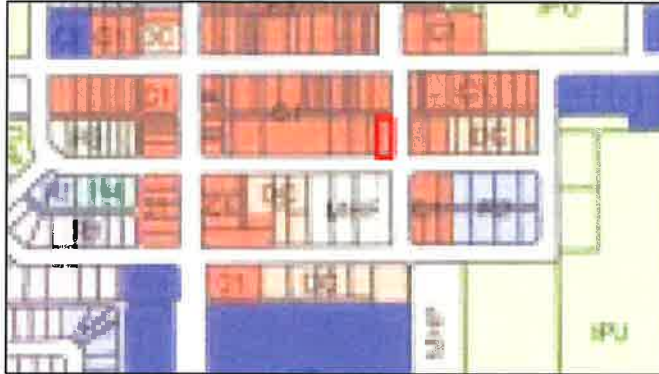
The applicant has indicated that she “purchased the building in 2006 and was told that there was approval for commercial/residential units.” In 2019 she approached the town to convert an additional commercial to residential. At that time the town determined that there are no permits providing approval for the residential units. The applicant has indicated that she would like to proceed with a land use bylaw resignation that would allow the existing residential units to be an approved use.

The property is currently zoned C1, as per Land Use Bylaw 917/16. Land Use Bylaw 917/16 does not allow ground level residential in the C1 district as either a permitted or discretionary use. A review of the past Land Use Bylaw 762/04, in effect when Ms. Flegal purchased the property, also designated this parcel as C1. Bylaw 762/04 also did not allow ground level residential in the C1 district as either permitted or discretionary uses.

As per Land Use Bylaw 917/16, the property is surrounded by lands designated C1 on the north, east and west. The property to the south is residential and is designated MHP. Below is an image of the property from the town’s Land Use Bylaw map.



The Municipal Development Plan, indicates that the subject property is in keeping with the Land Use Bylaw. The MDP indicates that the lands are intended to continue to be C1 as per the image below:



Administration recommends that the best way to accommodate the request for residential on the ground floor in the C1 district is to redesignate this property to a Direct Control District. The Direct Control district will retain all the standard C1 district requirements, while accommodate the existing ground floor residential units. The proposed direct control district regulations are attached.

Should Council approve the land use redesignation, effectively permitting the ground floor residential in this location, the applicant will be responsible for applying for building permits to ensure the residential units have the appropriate building permits in place.

Council gave first reading to Bylaw 962/20 Amendment to Land Use Bylaw 917/16 on February 25, 2020. Council set the Public Hearing date of April 14, 2020 and directed administration to circulate notice of Bylaw 962/20 to relevant agencies and adjacent neighbours. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing. The public hearing was advertised as follows:

- Notice was placed in the March 3, 2020 and March 10, 2020 editions of the Rimbey Review; and
- Notice was given to adjacent property owners by regular mail; and
- Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration Building and at the front counter.
- Additional discussions were held with Alberta Municipal Affairs, in regards to the need to re-advertise the Public Hearing as a virtual meeting. Municipal Affairs indicated that the meeting did not need to be re-advertised, so long as details of the virtual meeting are posted online and on the front and back doors of the Town of Rimbey Administration Building.



REQUEST FOR DECISION

	<p>Written submissions were received from:</p> <ul style="list-style-type: none"> • March 20, 2020, Alberta Transportation – No Objections • March 31, 2020, Gas Transmission, Atco Pipelines & Liquid Global Business Unit – No Objections • March 2, 2020, Gas Distribution, Atco Pipelines & Liquid Global Business Unit – standard conditions for future development
Relevant Policy/Legislation	Town of Rimbey Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended
Financial Implications	Not Applicable
Attachments	Bylaw 962/20 Amendment to Land Use Bylaw 917/16 Application Circulation Responses
Recommendation	<p>Administration recommends Council give second reading to Bylaw 962/20 Amendment to Land Use Bylaw 917/16.</p> <p>Administration recommends Council give third and final reading to Bylaw 962/20 Amendment to Land Use Bylaw 917/16.</p>

Prepared By:




 Elizabeth Armitage, MEdes, MCIP, RPP
 Planning and Development Officer

April 8, 2020

 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

April 8, 2020

 Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS

Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE

After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – DIRECT CONTROL – 2020-01

12.16 Direct Control District – 2020-01

(1) Location

Lot 1, Block 9, Plan 148BT (4906 – 50 Street)

(2) Purpose

To accommodate and allow for the residential units to be located on the ground floor within an otherwise designated Central Commercial (C1) district.

(3) Permitted Uses

- (a) Two (2) Ground floor residential units.
- (b) As per the permitted uses contained within the Central Commercial (C1) designation.

(4) Discretionary Uses

- (a) Additional ground floor residential units.
- (b) As per the permitted uses contained within the Central Commercial (C1) designation.

(5) Development Standards and Setback Requirements

- (a) As per the requirements contained within the Central Commercial (C1) designation.
- (b) Additional development standards as determined by Council or its delegate.

(6) Maximum Number of Lots

- (a) One (1).

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this ____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



Town of Rimbe
Application for Land-Use Re-designation

FOIP 17(1)

I / We hereby make application to amend the Land-Use Bylaw.

Applicant Collette Flegal Telephone: 403-872-4709
403-343-9496

Mailing Address: FOIP 17(1)
FOIP 17(1)

Registered Owner's Name: Collette Flegal Professional Corp.

Telephone: FOIP 17(1)

Mailing Address: FOIP 17(1)
FOIP 17(1)

Legal Description: Lot: S1/2 Block: 9 Plan: 148BT
Or Certificate of Title: _____

Amendment Proposed

From: C1 To: Direct Control
(C1 reqs. with residential on ground floor.)

Reasons for Support of Application For Amendment:

I purchased this building in 2006 and was told that there was approval for commercial/residential units. I found out there was nothing in writing I would like to make this legal.

I/We enclose \$ 750.00 Being the application fee.

Date: Jan 28, 2020 Applicant: Flegal
Signature

RECEIPT RECORD



Town of Rimbey
Box 350 4938 50th Avenue
RIMBEY, AB T0C 2J0
Phone No. : (403)843-2113
Fax No. : (403)843-6599

--- Item ID #0001 ---

REZONE : RE ZONING APPLICATI

GL : 1-1-610000-531

1@ 750.00 750.00

Payment Subtotal 750.00

PST 0.00

GST108129370RT0001 0.00

Payment Total 750.00
=====

DEBIT CARD 750.00

NAME:: COLLETTE FLEGAL PROFESSIONAL
CORP.

Change 0.00

28-Jan-20
D:000000121
KAREN

15:58:46
B:2020012801
R:0000002014

March 20, 2020

File: Rimbey:Dev:NW21-42-02-W5
Bylaw: 962/20

Town of Rimbey
4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Development Officer

**RE: BYLAW 962/20 AMENDMENT TO LAND USE BYLAW 917/16
LOT 1, BLOCK 9, PLAN 148BT WITHIN NW 21-42-02-W5
REDESIGNATION FROM CENTRAL COMMERCIAL TO DIRECT CONTROL DISTRICT**

With reference to the proposed Bylaw 962/20 Amendment to Land Use Bylaw 917/16 to facilitate the rezoning of Lot 1, Block 9, Plan 148BT from Central Commercial (C1) to Direct Control District to accommodate two (2) residential units to be located on the ground floor.

We have reviewed the information provided and offer no objections to the rezoning to allow for two residential units from a highways perspective.

The on-site drainage, surface water run-off and/or storm water management must not be directed into the highway right-of-way.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc

Subject: FW: 20-0871 Response - Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-03-31 3:05:53 PM
To: "Liz Armitage" <liz@viciniaplanning.com>; "Karen" <karen@rimbey.com>;
Attachments: 962 20 Amendment to Land Use Bylaw Notice to Affected Agencies.pdf

From: Circulations, HP [mailto:HP.Circulations@atco.com]
Sent: Tuesday, March 31, 2020 3:05 PM
To: Kathy
Subject: 20-0871 Response - Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16

Good Afternoon,

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Maira Wright

Sr. Land Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

 7210 42 Street, Edmonton, AB T6B 3H1

 Maira.wright@atco.com

ATCO.com [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, February 26, 2020 2:18 PM
To: Circulations, HP <HP.Circulations@atco.com>
Subject: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please find attached a Notice of Public Hearing for Bylaw 962/20 Amendment to Land Use Bylaw 917/16 for Affected Agencies.

Thanks

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

Subject: FW: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-03-02 10:24:47 AM
To: "Liz Armitage" <liz@viciniaplanning.com>;

From: Anhamm, Kristine [mailto:Kristine.Anhamm@atco.com]
Sent: Monday, March 02, 2020 10:22 AM
To: Kathy
Subject: RE: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16

Good Morning,

Please see the below conditions:

- There is an existing ATCO Gas service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact **ATCO Gas Service Admin Coordinator** at **780-420-7514** to discuss a service alteration. Note all alteration costs will be borne by the developer / owner
- There are existing ATCO Gas facilities in the area. Drainage for any of ATCO Gas above ground appurtenances must be maintained. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275** to enable an adequate and timely response by ATCO Gas. Note all alteration costs will be borne by the developer / owner
- If gas service is required, to avoid delays, the owner / developer should contact an **ATCO Gas Service Admin Coordinator** at **780-420-7514**, or their local ATCO Gas agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 4 months is recommended. Note, each lot / unit is to have a separate service line

Thanks,

Kristine Anhamm
Land Administrative Coordinator
Gas Distribution
ATCO Gas & Pipelines Liquids Global Business Unit

P. 780 420 3432

A. 10035 105 Street, Edmonton AB CAN T5J 2V6

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, February 26, 2020 2:17 PM
To: @ Gas Land Department <land.admin@atcogas.com>

Subject: Notice of Public Hearing - Bylaw 962/20 Amendment to Land Use Bylaw 917/16

Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please find attached a Notice of Public Hearing for Bylaw 962/20 Amendment to Land Use Bylaw 917/16 for Affected Agencies.

Thanks

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



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Council Agenda Item	6.2
Council Meeting Date	April 14, 2020
Subject	966/20 2020 COVID 19 Emergency Tax Penalty Cancellation
For Public Agenda	Public Information
Background	<p>At the Special Meeting of Council 2020 Budget held March 20, 2020, Council passed the following motion:</p> <p><u>Motion 071/20</u></p> <p>Moved by Mayor Pankiw to waive the penalties for late payment of taxes on August 1, 2020 and waive late payment fees for utilities to December 31, 2020.</p> <p><u>In Favor</u></p> <p>Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel</p> <p style="text-align: right;"><u>Opposed</u></p> <p style="text-align: right;">CARRIED</p> <p>Property Taxes: Penalties on property taxes are governed by Bylaw 870/11 Town of Rimbey Tax Penalty Bylaw which states in part:</p> <p style="padding-left: 40px;">2. A penalty of twelve per cent (12%) shall be applied to all current taxes owing at close of business on July 31 of each year. Should July 31 not be a business day, the penalty shall not be applied until the close of business on the following day.</p> <p>Utility Accounts: As the utility account penalties are set in a policy and not a bylaw, Council motion 071/20 is sufficient to suspend the application of penalties until the end of 2020.</p>
Discussion	<p>Property Tax Penalties:</p> <p>The attached Bylaw 966/20 2020 COVID 19 Emergency Tax Penalty Cancellation allows for the cancellation of the August 1, 2020 tax penalty which would have been applied to any 2020 property outstanding as of July 31, 2020. Administration is requesting Council pass all three readings.</p>



REQUEST FOR DECISION

Relevant Policy/Legislation	Bylaw 870/11 Town of Rimbey Tax Penalty Bylaw Policy 3211 Utilities Service Fees, Payment and Penalties 966/20 2020 COVID 19 Tax Penalty Cancellation Bylaw	
Attachments	966/20 2020 COVID 19 Tax Penalty Cancellation Bylaw	
Recommendation	<p>Administration recommends Council give first reading to Bylaw 966/20 2020 COVID 19 Tax Penalty Cancellation.</p> <p>Administration recommends Council give second reading to Bylaw 966/20 2020 COVID 19 Tax Penalty Cancellation.</p> <p>Administration recommends Council unanimously consider to give third and final reading to Bylaw 966/20 2020 COVID 19 Tax Penalty Cancellation.</p> <p>Administration recommends Council give third and final reading to Bylaw 966/20 2020 COVID 19 Tax Penalty Cancellation.</p>	
Prepared By:	<p><i>Lori Hillis</i></p> <hr/> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p>	<p>April 3, 2020</p> <hr/> <p>Date</p>
Endorsed By:	<p><i>Lori Hillis</i></p> <hr/> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p>	<p>April 3, 2020</p> <hr/> <p>Date</p>



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ALLOW FOR THE 2020 TAX PENALTY ON AUGUST 1, 2020 TO BE CANCELLED.

WHEREAS WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass Bylaws regarding penalty for non-payment of taxes;

WHEREAS Council of the Town of Rimbey recognize the recent Novel Coronavirus (COVID 19) crisis in Canada, has placed unprecedented duress on its citizens; and

WHEREAS Council of the Town of Rimbey desire to lessen the stress of financial burden to its' residents.

NOW THEREFORE The Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the 2020 Tax Penalty Cancellation Bylaw.

PART II – DIRECTIVE

1. During this COVID 19 health crisis, for the fiscal year of 2020 only, any outstanding taxes on July 31, 2020, shall not be penalized as required by Bylaw 870/11.

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

READ a Second Time in Council this ____ day of _____ 2020.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this _____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



REQUEST FOR DECISION

Council Agenda Item	6.3	
Council Meeting Date	April 14, 2020	
Subject	967/20 2020 COVID 19 Emergency Tax Installment Payment Plan Bylaw	
For Public Agenda	Public Information	
Background	Bylaw 922/16 Town of Rimbey Tax Installment Payment Plan allows for the payments of taxes by installments. To qualify for the tax installment payment plan for 2020, a ratepayer would have had to sign up for the program prior to December 31, 2019.	
Discussion	<p>Council has requested that Bylaw 967/20 2020 COVID-19 Emergency Tax Installment Payment Plan be brought forward to allow property owners to sign up for the Tax Installment Payment Plan at any time during the 2020 year.</p> <p>Administration is requesting Council pass all three readings of this bylaw to allow taxpayers to manage their tax payments as soon as possible.</p>	
Relevant Policy/Legislation	<p>922/16 Town of Rimbey Tax Installment Payment Plan</p> <p>967/20 2020 COVID 19 Emergency Tax Installment Payment Plan</p>	
Attachments	967/20 2020 COVID 19 Emergency Tax Installment Payment Plan	
Recommendation	<p>Administration recommends Council give first reading to 967/20 2020 COVID-19 Emergency Tax Installment Payment Plan Bylaw.</p> <p>Administration recommends Council give second reading 967/20 2020 COVID-19 Emergency Tax Installment Payment Plan Bylaw.</p> <p>Administration recommends Council unanimously consider to give third and final reading to 967/20 2020 COVID-19 Emergency Tax Installment Payment Plan Bylaw.</p> <p>Administration recommends Council give third and final reading to 967/20 2020 COVID-19 Emergency Tax Installment Payment Plan Bylaw.</p>	
Prepared By:	<p><i>Lori Hillis</i></p> <hr/> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p>	<p>April 3, 2020</p> <hr/> <p>Date</p>
Endorsed By:	<p><i>Lori Hillis</i></p> <hr/> <p>Lori Hillis, CPA, CA Chief Administrative Officer</p>	<p>April 3, 2020</p> <hr/> <p>Date</p>



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR A 2020 COVID 19 EMERGENCY TAX INSTALLMENT PAYMENT PLAN.

- WHEREAS Pursuant to Section 340(1) of the Municipal Government Act, RSA 2000. Chapter M-26, which permits Council to provide for the payment of taxes by installment;
- WHEREAS Council of the Town of Rimbey recognize the recent Novel Coronavirus (COVID 19) crisis in Canada, has placed unprecedented duress on its citizens; and
- WHEREAS Council of the Town of Rimbey desire to lessen the stress of financial burden to its' residents.

NOW THEREFORE The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

1. In this Bylaw,
 - (a) "Town" means the Town of Rimbey;
 - (b) "Taxes": means all taxes levied by the Town and shall include property taxes and local improvement taxes;
 - (c) "Taxpayer" means
 - (i) the owner of a property being taxed, and
 - (ii) the person responsible for paying taxes on behalf of a property owner.
2. For the year 2020, a taxpayer, may elect to pay taxes on a monthly instalment basis by signing an agreement with the Town at any time during the year provided all taxes, local improvement taxes, and business license fees are fully paid on or before December 31, 2019.
3. This Bylaw shall come into force and effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

READ a Second Time in Council this _____ day of _____ 2020.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this _____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

Council Agenda Item	7.1
Council Meeting Date	April 14, 2020
Subject	Subdivision Application
For Public Agenda	Public Information
Background	<p>Administration has received an application for subdivision from 1182211 Alberta Ltd and Christine J Ellis Professional Corp for a duplex located at Lot 1 and Part of Lot 2, Block 2, Plan 8328ET in the S.E. ¼ SEC. 29-42-2-W5M (5102 51 Street).</p> <p>The subdivision proposes that the lot will be subdivided along the party-wall separating the two duplex units.</p>
Discussion	<p>The intent of the subdivision is to create two independent lots, one for each unit of the duplex.</p> <p>The subdivision is to be in accordance with the Plan showing proposed subdivision of Lot 1 and Part of Lot 2, Block 2, Plan 8328ET in the S.E. ¼ SEC. 29-42-2-W5M prepared by Snell & Oslund, Dated March 10, 2020.</p> <p>The property of the proposed subdivision does not fall within an approved Area Structure Plan.</p> <p>The property is designated R2. Housing, duplex is a permitted use within this designation. The development permit was issued with front yard facing onto 51st Street. This subdivision will effectively create a second lot which fronts onto 51 Avenue. This new second lot will not meet the rear yard setback requirement of 5m. Given the nature of this subdivision, administration does not see a problem with creating a non-conforming lot. Administration recommends both lots be provided with addresses from 51 Avenue.</p> <p>The Town of Rimbey circulated notice of the subdivision to government agencies and adjacent landowners on March 6, 2020. All comments are attached to this RFD. The following comments were received:</p> <ul style="list-style-type: none"> • March 11, 2020 Robert and Joanne Collinge, adjacent landowners, requested the fence be removed and replaced with a privacy fence. • March 9 through 25, 2020 – Atco Gas, Cathy Gordon – ongoing correspondence regarding a utility right-of-way at the north side of the property be included in the subdivision plan and approval. • March 13, 2020 Alberta Transportation indicated the following <i>“Although the proposed subdivision does not comply with Section 14 of the Subdivision and Development Regulations, we have no objections to the proposal as submitted and are prepared to grant a variance in accordance with Section 16 of the Subdivision and Development Regulations.</i>

Legal and physical access to the parcels are to be from the local road, 51 Avenue.

It is noted that the setback of the east duplex is 8.27m from the east property line (edge of Hwy 20 a right-of-way boundary). Alberta Transportation has no objections to the proposed setback at this location for this particular application. However, please note that the department will not accept any responsibility for traffic noise, dust, traffic disruptions, circuitous access, damage caused by "run off the highway" vehicles, salt contamination, or any other inconvenience experienced by the occupant, the developer, the applicant, owner/operator from being in close proximity to the provincial highway system."

- March 16, 2020 – Atco Gas & Pipelines Liquids Global Business Unit.

No other written comments were received by the staff report deadline. Any written comments received after April 6, 2020 will be read into the record at the Council meeting on April 14, 2020.

Administration recommends approval of subdivision file TR/20/02 contingent on the following list of conditions:


1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the Tentative Plan January 8, 2020 Filed No: LN006636 prepared by Land Development Technologies. On completion of the survey plan, the surveyor must submit the plan to the Town of Rimbey for endorsement.
2. Any outstanding taxes on the property are to be paid in full.
3. Ensure all right-of-ways are carried forward and registered on the newly created lot.
4. The applicant is to pay an endorsement fee as per the Town of Rimbey's fee schedule at the time of endorsement.
5. Municipal Reserves are not owing as the land that is to be subdivided is less than 0.8 hectares.
6. Both units shall have independent utility services. The applicant must submit documentation to the Town's satisfaction proving the installation of independent water service lines and sanitary service lines from the Town's main lines to the property line and through to each unit.
7. Preparation of and registration of utility right-of-way as per the 2.0m utility right-of-way indicated on the plan showing proposed subdivision.



REQUEST FOR DECISION

Relevant Policy/Legislation	Municipal Government Act Subdivision and Development Regulations
Financial Implications	Not Applicable
Attachments	Circulation Responses Application including tentative plan
Recommendation	Council approve the subdivision with the conditions proposed.

Prepared By:



Elizabeth Armitage, MEdes, MCIP, RPP
Planning and Development Officer

April 6, 2020
Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer

April 6, 2020
Date

Re: Subdivision Application, File# TR/20/02
(Legal Description: Lot 1 and Part of 2, Block 2, Plan 8328ET)
(Applicant: 1182211 Alberta Ltd & Christine J Ellis Professional Corp.)

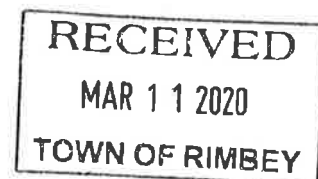
Attn: Elizabeth Armitage,
Planning and Development Officer, Town of Rimbey

We Robert and Joanne Collinge, are currently the adjacent landowners (Lot 2&3, Block 2, Plan 8328ET) to the proposed subdivision and would like to bring forward our concerns.

We would like to request that the applicant remove the current wooden fence and replace it with a privacy fence, preferably 6 feet tall, to separate the subdivision lots and our lot.

Thank-you for taking our concern into consideration.

Sincerely,
Robert and Joanne Collinge



Subject: RE: Re[2]: Fw[2]: Proposed Subdivision - Town of Rimbey
From: "Gordon, Cathy" <Cathy.Gordon@atco.com>
Sent: 2020-03-25 12:44:25 PM
To: "Liz Armitage" <liz@viciniaplanning.com>;
CC: "Ward, Mel" <Mel.Ward@atco.com>;

Hi Liz

This will work for sure.

Thanks

Cathy Gordon
Administrative Coordinator | Red Deer Region Operations
Natural Gas
T. 403.357.5235 | F. 403.357.5219

From: Liz Armitage <liz@viciniaplanning.com>
Sent: Wednesday, March 25, 2020 11:13 AM
To: Gordon, Cathy <Cathy.Gordon@atco.com>
Cc: Ward, Mel <Mel.Ward@atco.com>
Subject: Re[2]: Fw[2]: Proposed Subdivision - Town of Rimbey

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Hello Cathy,

Please see attached the updated proposed subdivision plan. Can you please confirm that this meets your requirements?

Thank you,
Liz

Elizabeth Armitage, MEDES, RPP, MCIP
Vicinia Planning & Engagement Inc.

----- Original Message -----

From: "Gordon, Cathy" <Cathy.Gordon@atco.com>
To: "Liz Armitage" <liz@viciniaplanning.com>
Cc: "Ward, Mel" <Mel.Ward@atco.com>
Sent: 2020-03-09 3:02:19 PM
Subject: RE: Fw[2]: Proposed Subdivision - Town of Rimbey

Hi Liz

March 13, 2020

File: Rimbey (Sub)
SA File: TR/20/02

Town of Rimbey
4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Elizabeth Armitage

**RE: PROPOSED SUBDIVISION (1182211 ALBERTA LTD. & CHRISTINE J ELLIS
PROFESSIONAL CORP.)
LOT 1 AND PART OF LOT 2, BLOCK 2, PLAN 8328ET WITHIN SE 29-42-02-W5
ACCESS FROM 51 AVENUE, ADJACENT TO 51 STREET (HWY 2A)**

Although the proposed subdivision does not comply with Section 14 of the Subdivision and Development Regulations, we have no objections to the proposal as submitted and are prepared to grant a variance in accordance with Section 16 of the Subdivision and Development Regulations.

Legal and physical access to the parcels are to be from the local road, 51 Avenue.

It is noted that the setback of the east duplex is 8.27m from the east property line (edge of Hwy 20a right-of-way boundary). Alberta Transportation has no objections to the proposed setback at this location for this particular application. However, please note that the department will not accept any responsibility for traffic noise, dust, traffic disruptions, circuitous access, damage caused by "run off the highway" vehicles, salt contamination, or any other inconvenience experienced by the occupant, the developer, the applicant, owner/operator from being in close proximity to the provincial highway system.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc



4938-50th Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
Tel: 403.843.2113

March 5, 2020

Re: Subdivision Application: TR/20/02

Please find attached proposed Subdivision TR/20/02, located within the Town of Rimbey.

As a potentially affected agency, we are requesting that you review the enclosed information and forward your comments, recommendations and/or requirements with respect to this application. If you have any comments regarding this file, please contact our office within 10 days (March 15, 2020).

Your comments will then be considered by the Town's Administration. Should no response be received by the requested date, it will be considered that you have no comments with respect to this application.

The information regarding this proposal is listed as follows:

APPLICATION: Subdivision

LEGAL DESCRIPTION: Lot 1 and Part of Lot 2, Block 2, Plan 8328ET

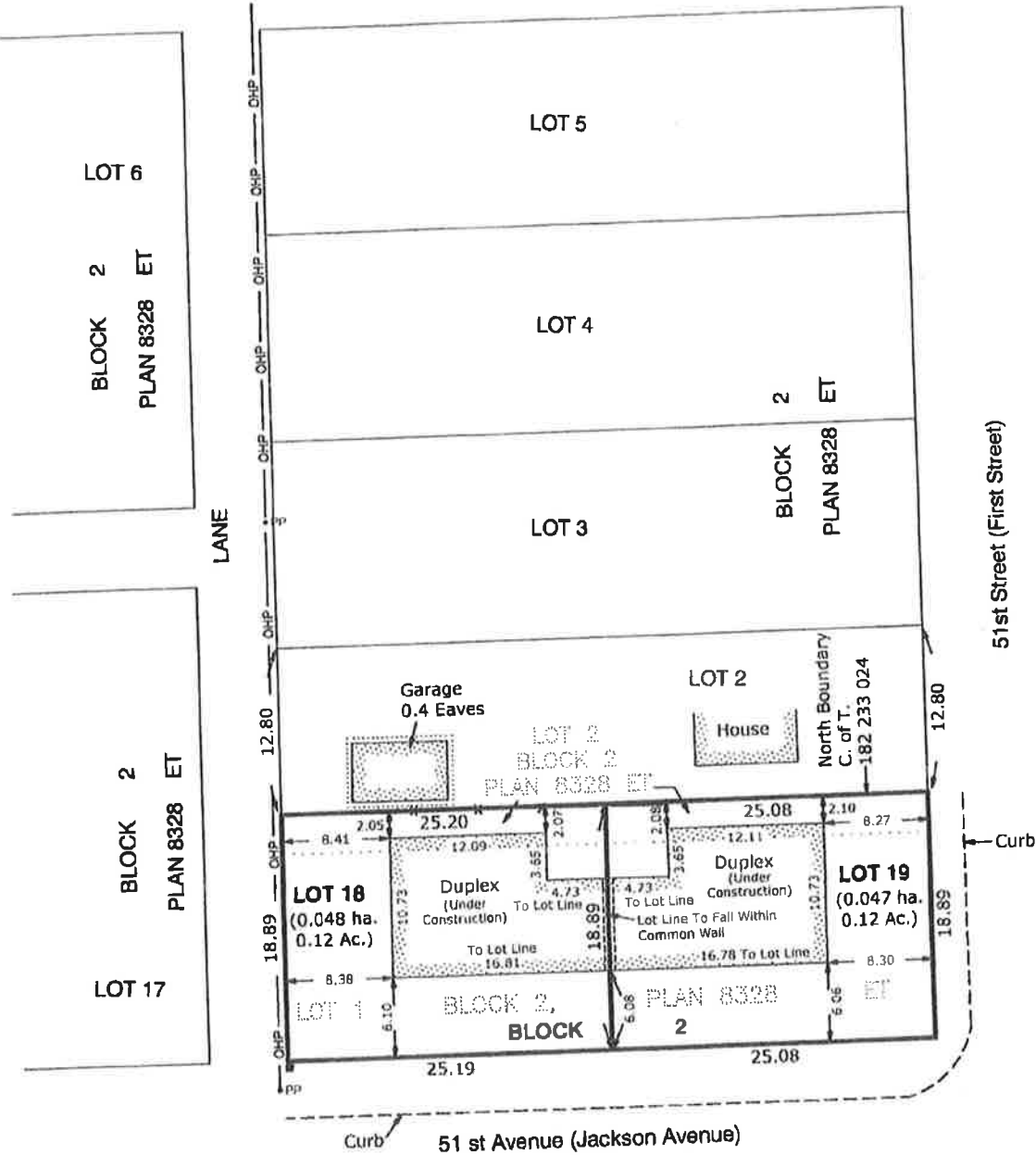
APPLICANT: 1182211 Alberta Ltd. & Christine J Ellis Professional Corp.

Please reply referring to the application number quoted at the top of this page to the attention of:

Elizabeth Armitage, MEdes, RPP, MCIP
Town of Rimbey
Email: generalinfo@rimbey.com
Fax: (403).843.6599
Phone (Direct): 403.383.2366

Encl. Tentative Plan of Subdivision and application

52 nd Avenue (Wilson Avenue)



LEGEND & NOTES

AREA TO BE REGISTERED IS OUTLINED THUS AND CONTAINS AS FOLLOWS

- LOT 1, BLOCK 2, PLAN 8328 ET = 0.080 ha. (0.20 Ac.)
- LOT 2, BLOCK 2, PLAN 8328 ET = 0.015 ha. (0.04 Ac.)

FROM: TOTAL = 0.095 ha. (0.24 Ac.)

FENCE LINES ARE SHOWN THUS

POWER POLES ARE SHOWN THUS *PP

O/H POWER LINES ARE SHOWN THUS OHP OHP

PEDESTALS ARE SHOWN THUS ■

DISTANCES ARE IN METRES AND DECIMALS THEREOF.

SCALE = 1: 500

0 5 10 20 30 40 50 Metres

**PLAN SHOWING
PROPOSED SUBDIVISION
OF
LOT 1 And Part Of LOT 2
BLOCK 2, PLAN 8328 ET
(C. of T. 182 233 024)
IN THE
S.E. 1/4 SEC. 29-42-2-W5M
RIMBEY**

Snell & Oslund <small>SINCE 1979 Ltd RED DEER, ALBERTA, Ph. 1-800-310-1255</small>	DRAFTED BY: F	DWG FILE NAME: 2694-002 APP
	CHECKED BY: ZG/DV	DATE: JANUARY 29, 2020

I have spoke to out Foreman here and we will require a 2-3 meter right of way on the north side of the property.

Cathy Gordon

Administrative Coordinator | Red Deer Region Operations
Natural Gas
T. 403.357.5235 | F. 403.357.5219

From: Liz Armitage <liz@viciniaplanning.com>
Sent: Monday, March 9, 2020 9:44 AM
To: Gordon, Cathy <Cathy.Gordon@atco.com>
Subject: Fw[2]: Proposed Subdivision - Town of Rimbey

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Hello Cathy,

Please see attached the circulation notice that was sent out last week. Based on our discussions, please respond indicating the requirement for a utility right-of-way at the back of the property prior to approval. Please also note any other items that you require.

Cheers,
Liz

**Elizabeth Armitage, MEDes, RPP, MCIP
Vicinia Planning & Engagement Inc.**

----- Forwarded Message -----

From: "Karen" <karen@rimbey.com>
To: "Liz Armitage" <liz@viciniaplanning.com>
Sent: 2020-03-06 10:25:07 AM
Subject: FW: Proposed Subdivision - Town of Rimbey

From: Karen
Sent: Friday, March 06, 2020 9:26 AM
To: land.admin@atcogas.com
Subject: Proposed Subdivision - Town of Rimbey

Please see attached Agency Letter and Tentative Plan for a proposed subdivision in the Town of Rimbey.

Thank you

Karen Dawn
Town of Rimbey
karen@rimbey.com
403-843-2113

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

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Subject: FW: Proposed Subdivision - Town of Rimbey
From: "Karen" <karen@rimbey.com>
Sent: 2020-03-16 12:41:22 PM
To: "Liz Armitage" <liz@viciniaplanning.com>;

From: Anhamm, Kristine [mailto:Kristine.Anhamm@atco.com]
Sent: Monday, March 16, 2020 12:41 PM
To: Karen
Subject: RE: Proposed Subdivision - Town of Rimbey

Good Afternoon,

Please see the below conditions:

- There is an existing ATCO Gas service in the area. If it should be necessary to lower, relocate, or make any alteration to our existing service due to this proposal, please contact **ATCO Gas Service Admin Coordinator** at **780-420-7514** to discuss a service alteration. Note all alteration costs will be borne by the developer / owner
- There are existing ATCO Gas facilities in the area. Drainage for any of ATCO Gas above ground appurtenances must be maintained. If it should be necessary to lower, relocate or make any alterations to the existing facilities and/or appurtenances due to this project, please contact ATCO Gas Distribution Engineer **Ruby Li** (Ruby.Li@ATCO.com) **(587) 447-5275** to enable an adequate and timely response by ATCO Gas. Note all alteration costs will be borne by the developer / owner
- If gas service is required, to avoid delays, the owner / developer should contact an **ATCO Gas Service Admin Coordinator** at **780-420-7514**, or their local ATCO Gas agency office at their earliest convenience to discuss the service contract, gas load requirements, timing details and any associated costs. To avoid delays a minimum notice of 4 months is recommended. Note, each lot / unit is to have a separate service line

Thanks,

Kristine Anhamm
Land Administrative Coordinator
Gas Distribution
ATCO Gas & Pipelines Liquids Global Business Unit

P. 780 420 3432

A. 10035 105 Street, Edmonton AB CAN T5J 2V6

ATCO.com [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Karen <karen@rimbey.com>
Sent: Friday, March 6, 2020 9:26 AM

2020-04-06

To: @ Gas Land Department <land.admin@atcogas.com>

Subject: Proposed Subdivision - Town of Rimbey

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please see attached Agency Letter and Tentative Plan for a proposed subdivision in the Town of Rimbey.

Thank you

Karen Dawn
Town of Rimbey
karen@rimbey.com
403-843-2113

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APPLICATION FOR SUBDIVISION

TOWN OF RIMBEY
4938 50TH AVENUE
Box 350
Rimbey, Alberta, T0C 2J0-Tel: 403.843.2113/ Fax:403.843.6599

File _____
Date Received _____
Date Registered _____
Fees Received _____

REGISTERED OWNER

Name: 1183311 Alberta Ltd - Christine J Ellis Professional LRP
c/o William Deenik
Address: Box 1167 Rimbey AB Postal Code: T0C 2J0
Telephone: 403-843-6867 Cell: _____ Email: _____

LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED

Quarter _____ Section _____ Township _____ Range _____ Meridian _____
Plan 833 ET Block 2 Lot 1 and part of lot 2
Municipal Address if any Town of Rimbey
Area of current title 0.095ha Area of lot(s) to be created 2

LOCATION AND PRESENT USE

Name of Municipality Town of Rimbey
If the land is immediately adjacent to a municipal boundary, give name of the other municipality n/a
If the land is within half a mile (800m) of a highway or secondary road, give its number Highway 53
If the proposed parcel is within 1.6km (one mile) of a sour gas facility, give its location n/a
If the proposed parcel contains or is bounded by a river, stream, lake or other water body of water, or by a drainage ditch or canal, give its name n/a
Present land classification (designation) R2

PROPOSED SUBDIVISION

Describe the proposed subdivision to split existing lot into 2 lots to accommodate for duplex presently under construction
Number of lots to be created 2 lots - no remainder
Describe any existing buildings on the proposed parcel(s) duplex under construction

List all utility services available (water, sewer, gas, power, etc) municipal water sewer to each new lot gas power available to each new lot from utility provider existing mature landscaping to remain where possible (lean water clay)
Describe the soil, slope and vegetation
Describe the present sewage disposal system and indicate its location on a sketch municipal sanitary sewer

OWNER'S APPLICATION AND CONSENT

1. I am registered owner of the property above noted.
2. I apply for approval to subdivide the property as noted above.
3. The information on this form is full and complete and is to the best of my knowledge a true statement of the facts relating to this application for subdivision.
4. I consent to staff of the municipality and referral agencies entering that land to conduct a site inspection.
5. *(Delete if not applicable)* I nominate the person noted below to act as my agent in processing the application.

 20 Feb 20
Signature of Owner Date

 20 Feb 20
Signature of Owner Date

OWNER'S AGENT

Name: Snell & Oslund Surveys (1979) Ltd.

Address #1, 5128-52 st. Red Deer AB Postal Code T4N 6Y4

Telephone 403-342-1255 Cell _____ Email _____

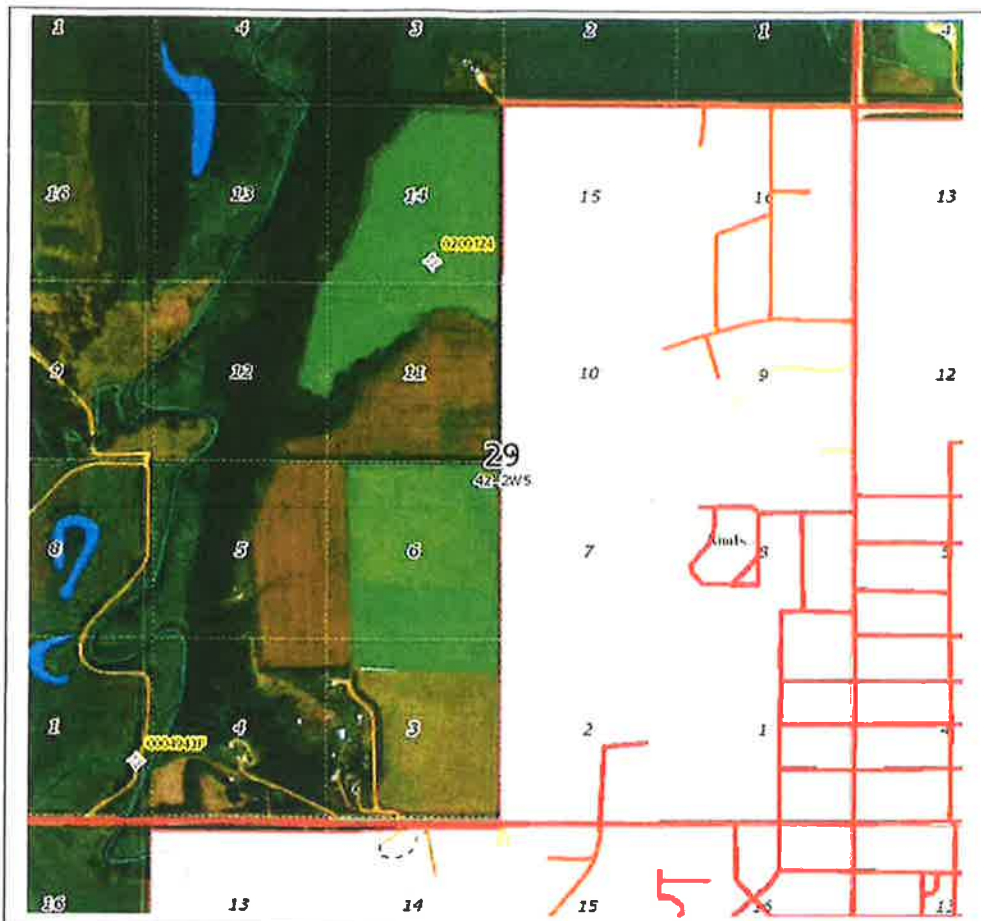
Signature of Owner's Agent Date

APPLICATION FEES:

The application fee(s) are per Fees for Services Bylaw 905/15, Schedule A, (as amended from time to time). Fees are nonrefundable. GST exempt.

NOTE: A DETAILED SKETCH OF THE PROPOSED LOT MUST BE SUBMITTED ALONG WITH THE APPLICATION. WITHOUT THE DRAWING, THE APPLICATION WILL NOT BE PROCESSED.

Please note that the personal information requested in this form is protected under the Freedom of Information and Protection of Privacy Act (FOIP). Collection of the personal information is authorized under FOIP, Section 33c, and is to be used in conjunction with the Town of Rimbey Subdivision Authority and the Planning and Development Department. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.



Abandoned Well Map	Base Data provided by: Government of Alberta		
	Author: XXX	Printing Date: 2/3/2020	
Legend <ul style="list-style-type: none"> ◊ Abandoned Well (Large Scale) ○ Revised Well Location (Large Scale) — Revised Location Pointer — Road Paved — Road Gravel — Road Other --- Driveway --- Wheel Road or Truck Trail --- Unimproved or Unclassified Road Rail Line → Rail Line 	Date Data (if applicable)		
	<small>The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: http://www.aer.ca/copyright-disclaimer</small>		Scale: 10,055 95
			Projection and Datum: WGS84 Web Mercator Auxiliary Sphere



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0015 687 130 8328ET;2;1,2 182 233 024

LEGAL DESCRIPTION

PLAN 8328ET
BLOCK TWO (2)
LOTS ONE (1) AND TWO (2)
EXCEPTING THEREOUT: THE NORTHERLY FORTY TWO (42)
FEET IN WIDTH OF LOT TWO (2) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 5;2;42;29;SE
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF RIMBEY

REFERENCE NUMBER: 092 289 116

REGISTERED OWNER(S)					
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION	
182 233 024	20/09/2018	TRANSFER OF LAND	\$99,000	\$99,000	

OWNERS

1182211 ALBERTA LTD.
OF PO BOX 1667
RIMBEY
ALBERTA T0C 2J0
AS TO AN UNDIVIDED 1/2 INTEREST

CHRISTINE J. ELLIS PROFESSIONAL CORPORATION.
OF P.O. BOX 1888
RIMBEY
ALBERTA T0C 2J0
AS TO AN UNDIVIDED 1/2 INTEREST

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
182 233 024

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
------------------------	--------------	-------------

NO REGISTRATIONS

TOTAL INSTRUMENTS: 000

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 23 DAY OF
JANUARY, 2020 AT 08:45 A.M.

ORDER NUMBER: 38688768

CUSTOMER FILE NUMBER: 2694-002



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

RECEIPT RECORD



Town of Rimbey
Box 350 4938 50th Avenue
RIMBEY, AB T0C 2J0
Phone No. : (403)843-2113
Fax No. : (403)843-6599

--- Item ID #0001 ---
SUBAPP : SUBDIVISION APPLICA
GL : 1-1-610000-530
1@ 1100.00 1100.00
Payment Subtotal 1100.00
PST 0.00
GST108129370RT0001 0.00

Payment Total 1100.00
=====

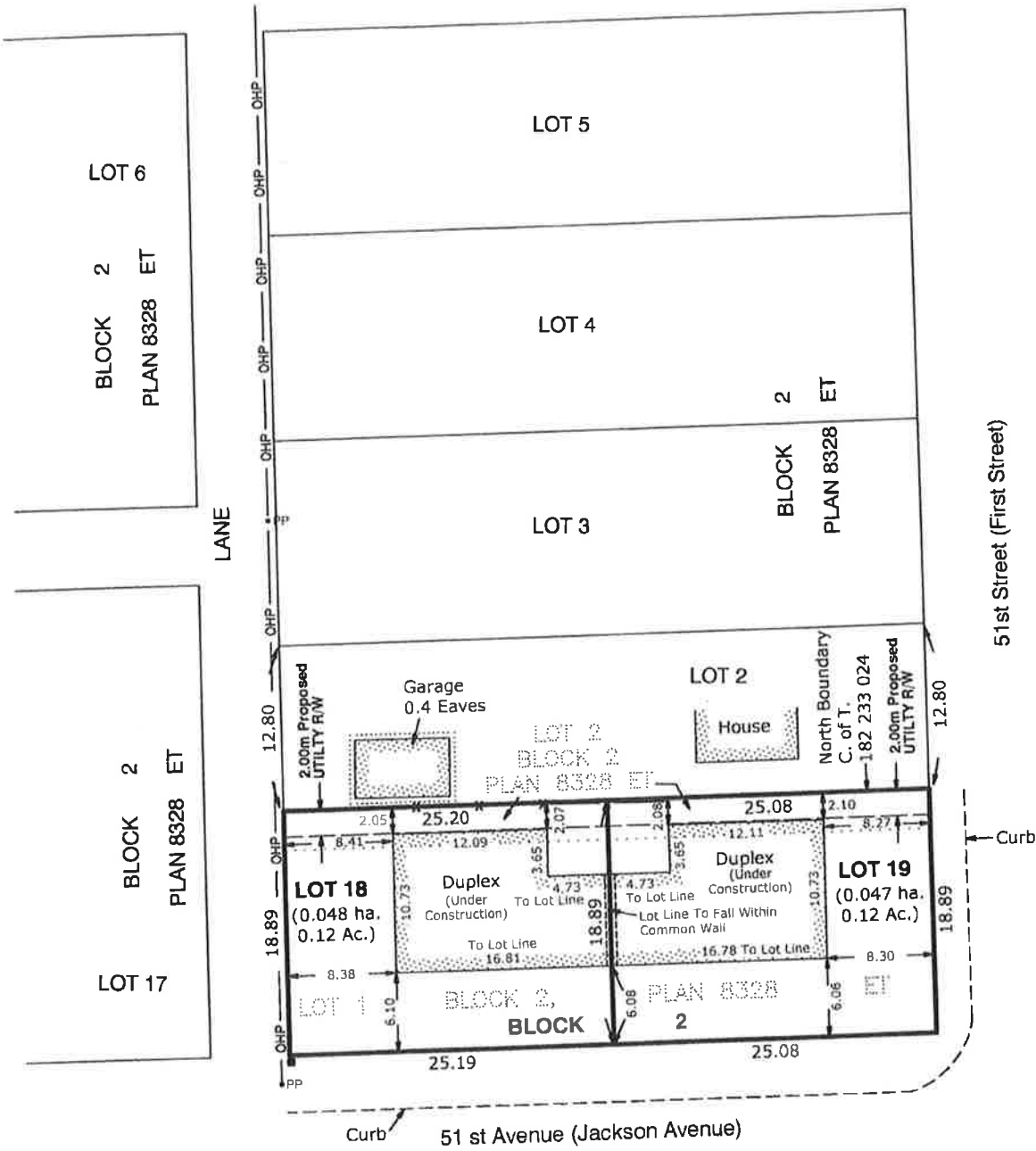
CHEQUE	1100.00
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NAME:: WILL WEENINK
Change 0.00

20-Feb-20
D:0000000137
GAIL

10:41:44
B:2020022001
R:0000002429

52 nd Avenue (Wilson Avenue)



LEGEND & NOTES

AREA TO BE REGISTERED IS OUTLINED THUS AND CONTAINS AS FOLLOWS

- LOT 1, BLOCK 2, PLAN 8328 ET = 0.080 ha. (0.20 Ac.)
- LOT 2, BLOCK 2, PLAN 8328 ET = 0.015 ha. (0.04 Ac.)

FROM: TOTAL = 0.095 ha. (0.24 Ac.)

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POWER POLES ARE SHOWN THUS • PP

O/H POWER LINES ARE SHOWN THUS OHP OHP

PEDESTALS ARE SHOWN THUS

DISTANCES ARE IN METRES AND DECIMALS THEREOF.

SCALE = 1: 500

0 5 10 20 30 40 50 Metres



**PLAN SHOWING
PROPOSED SUBDIVISION
OF
LOT 1 And Part Of LOT 2
BLOCK 2, PLAN 8328 ET
(C. of T. 182 233 024)
IN THE
S.E. 1/4 SEC. 29-42-2-W5M
RIMBEY**

Snell & Oslund
Serving since 1979 Ltd.
RED DEER, ALBERTA, Ph. 1-888-310-1255

DRAFTED BY: F	DWG FILE NAME: 2694-002 APP
CHECKED BY: ZG/DV	DATE: MARCH 10, 2020

#1, 5128 – 52 Street, Red Deer, AB T4N 6Y4
Phone: 403-342-1255 Fax: 403-343-7025
www.snellandoslund.com

D. VandenBrink, A.L.S., P.Eng.
D. Rutherford, A.L.S., P.Eng.
C. VandenBrink, A.L.S.

March 11, 2020
Our File: 2694-002

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

RE: Extension of Time Agreement

(Pursuant to Section 681(b) of the Municipal Government Act, Chapter M-26.1, R.S.A. 1994 and amendments thereto)

Snell & Oslund Surveys (1979) Ltd. (as agent), does hereby agree to allow the Town of Rimbey a 60 day extension of time to make a decision on the application for the following subdivision.

**Proposed Subdivision: Lot 1 and part of Lot 2, Block 2, Plan 8328ET
(Rimbey)**

Regards,



SNELL & OSLUND SURVEYS (1979) LTD.
Judy VandenBrink
jvandenbrink@snellandoslund.com

encls.



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	April 14, 2020
Subject	Streetlights
For Public Agenda	Public Information
Background	The 2020 Capital budget included \$200,000 for replacement of the streetlights on 50 th Avenue from 55 St to 51 St. Streetlight reserve is at \$300,000.
Discussion	<p>The quote we have received from Fortis is \$217,554 plus GST for a total of \$228,432. This quote is based on the investment program which means that the Town pays for the lights now but any future replacements will be the responsibility of Fortis.</p> <p>Since the quote is higher than the amount allocated in the 2020 Capital budget, Administration is requesting this item in the Capital budget be increased to \$217,554 with the additional funding to come from the Streetlight Reserve.</p> <p>The remaining funds of \$82,446 in the Streetlight Reserve will be available for future replacements planned for 50 Avenue.</p>
Relevant Policy/Legislation	
Financial Implications	Capital Budget increase and Streetlight Reserve decrease of \$17,554.
Attachments	Fortis Quote Package
Recommendation	Council increases the 2020 Capital Budget by \$17,554 for the replacement of the streetlights along 50 Ave from 55 St to 51 St with funding to come from Streetlight Reserve.

Prepared By:

Lori Hillis

April 3, 2020

Lori Hillis, CPA, CA
Chief Administrative Officer

Date

Endorsed By:

Lori Hillis

April 3, 2020

Lori Hillis, CPA, CA
Chief Administrative Officer

Date



March 24, 2020

Town of Rimbey
Attn: Lori Hillis
4938-50th Avenue
PO Box 350
Rimbey, Alberta
T0C 2J0

Billing Customer: Town of Rimbey
Service Location: NE-20-42-02-5
Existing Site Identification Number: 0040168640110
Request Number: 500081048-01

Dear Ms. Lori Hillis,

Subject: Street Light - New Service

FortisAlberta delivers electricity in Alberta communities and maintains local electrical lines and poles. Our customers are central to everything we do. That's why we consistently invest in our communities and why we are always working on ways to improve our service.

This Quotation Package for a new electrical service (project) includes important information about your quote and the construction of your service.

This package contains an Estimate Print specific to your project along with, a Schedule for Services which details FortisAlberta's terms and conditions and construction process. Also included is a rate sheet which explains what you can expect on your Retailer bill. It is important that you the customer or your assigned representative thoroughly read all information in this Quotation Package.

Please note: The Customer Contribution Cost (payable amount) required for this project as outlined in this Quotation Package is \$217,554.61 plus \$10,877.73 GST for a total of \$228,432.34.

...Page 1

CUSTOMER CONTRIBUTION

The breakdown of the project costs include:

Total Project Costs	\$250,730.61
FortisAlberta Share (company investment)	(\$33,176.00)
Total Customer Project Costs	<u>\$217,554.61</u>
Add: GST	\$10,877.73
Total Customer Contribution	<u>\$228,432.34</u>

FortisAlberta's current investment level for streetlight has been calculated in accordance with the Customer Contributions Schedules in FortisAlberta's Customer Terms and Conditions. (Appendix "B")

The Non-Refundable portion of the Customer Contribution is \$217,554.61 plus \$10,877.73 GST for a total of \$228,432.34.

DESIGN DETAILS

As the Estimate Print indicates, design of this project includes the following:

- Primary line built: 0 meters, 14.4 kV, Single Phase, Overhead
- Transformers installed: 1 - 15 kVA, 120/240 V, Overhead
- Meter to be installed: Unmetered
- Quantity of Streetlights installed and Wattage: 7x 250W LED EQ Type III, 3x 250W LED EQ Type II, 1x 150W LED EQ Type II
- Poles installed: 11

CUSTOMER RESPONSIBILITIES

You or your representative are responsible for ensuring adherence to FortisAlberta's metering standards per the Service and Metering Guide.

You are also responsible for costs incurred to install facilities not included in the attached Estimate Print, including secondary lines.

TO START THIS PROJECT

If you are interested in proceeding with this project and want to accept the proposal as outlined in this quotation package, please sign the Quotation Acceptance/Notification to Proceed page and return it to FortisAlberta within 60 days of the date of quotation by either:

- 1) Scanning and e-mailing the Quotation Acceptance/Notification to Proceed page to acceptance@fortisalberta.com or;
- 2) Faxing the Quotation Acceptance/Notification to Proceed page to (403) 514-4415, or;

...Page 2

3) Mailing the Quotation Acceptance/Notification to Proceed page to:
FortisAlberta, 320 17 Ave SW, Calgary, Alberta, T2S 2V1.

PAYMENT DETAILS

An invoice will be issued to the customer after construction is completed.

Payment may be made by Telephone Banking, Internet Banking or by mail. If by mail, please include the FortisAlberta Request Number 500081048-01 on the cheque or money order payable to FortisAlberta Inc. and mail to: FortisAlberta, 320 17 Ave SW, Calgary, Alberta, T2S 2V1.

Interest charges will be applied on accounts unpaid over 30 days from the invoice date.

SERVICE BILLING

FortisAlberta bills your Retailer for monthly distribution services, and your Retailer then passes these costs to you, the customer.

The current Streetlight Service Rate 31 has a service charge of approximately \$22.57/month. This does not include energy consumption costs, riders, local fees and GST.

There are costs associated with having facilities in place and ready to serve you even if you are not using any energy consumption. As a result, your bill may reflect service charges 30 days after construction has been completed, regardless of whether you are using this service.

FOR MORE INFORMATION

For more information about your electrical service, electrical upgrade and/or your quotation package, please view our website at www.fortisalberta.com. You can also check the status of your Application online at [Project Status Portal](#).

If you have further questions, please call me at: 403-514-4662 or Toll Free at: 1-866-352-5980.

Yours truly,

(On the behalf of)
Aron Jones
Quotation Analyst

Attachments:

- Quotation Acceptance/Notification to Proceed
- Schedule "A"
- Estimate Print

...Page 3



QUOTATION ACCEPTANCE/NOTIFICATION TO PROCEED

By signing and returning this Quotation Acceptance/Notification to Proceed page to FortisAlberta, you are acknowledging and accepting all terms within this quotation package along with FortisAlberta's Customer Terms and Conditions. Once FortisAlberta receives this signed page and payment, (if required), we will proceed with your request.

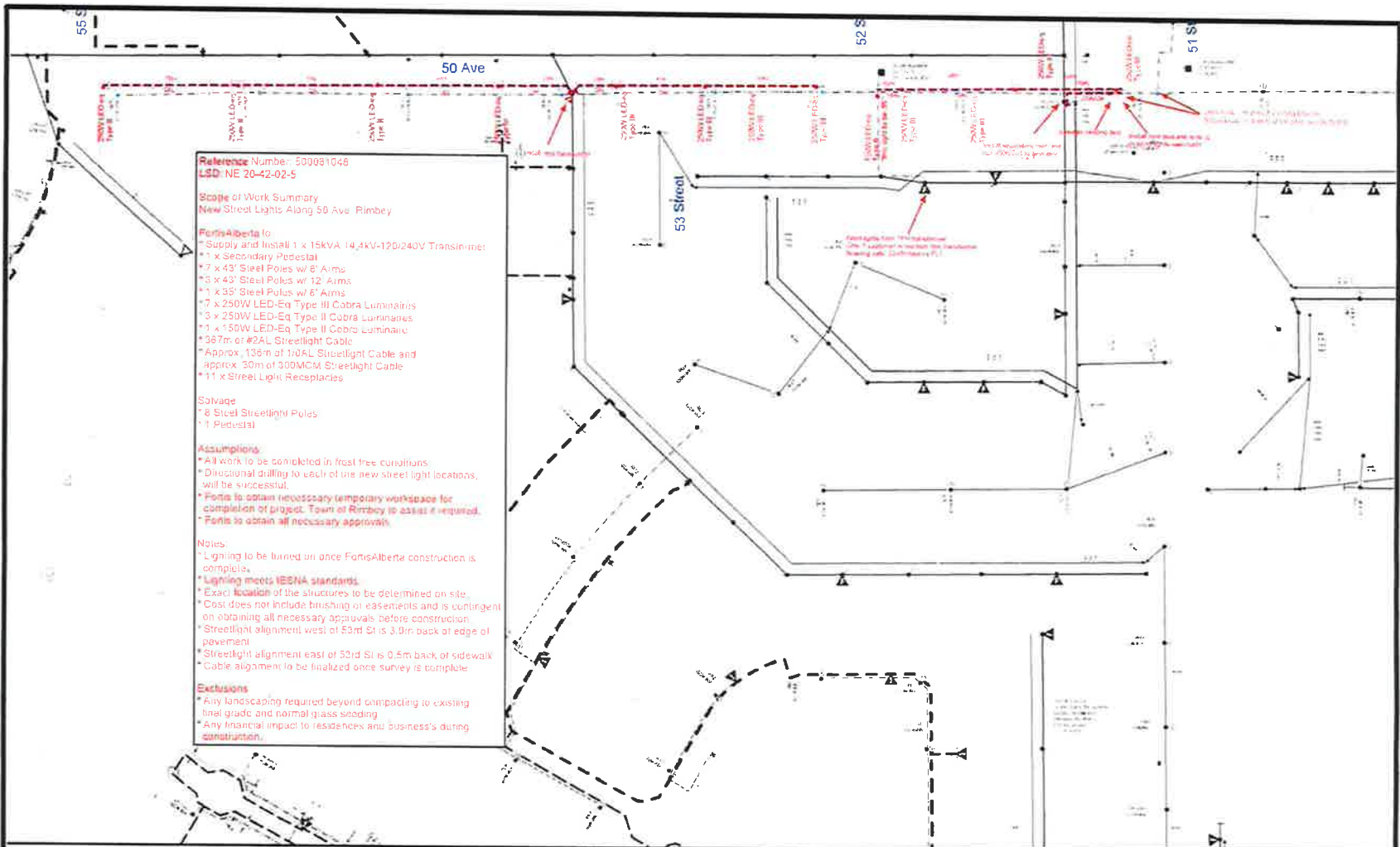
The terms in this quotation package will be in effect for 60 days from the Date of Quotation (noted below).

FortisAlberta reserves the right to requote under the following conditions:

- The customer has not returned this Quotation Acceptance/Notification to Proceed to FortisAlberta within 60 days of the Date of Quotation (noted below) but still requires the service;
- There are changes to the scope of the project as outlined in Schedule "A" under "About Construction" after FortisAlberta receives the Quotation Acceptance/Notification to Proceed;
- FortisAlberta has received the Quotation Acceptance/Notification to Proceed but construction has not commenced, for any reason within six months from the Date of Quotation.

Please note: If this project is cancelled by the Customer or by FortisAlberta at any time after this quotation package has been accepted, the customer may be responsible for direct and indirect costs incurred by FortisAlberta.

Date of Quotation	March 24, 2020
FortisAlberta Request/Reference #	500081048-01
Customer Contribution	\$217,554.61
GST	\$10,877.73
Total Customer Contribution (Amount to Pay)	\$228,432.34
Quoted By	Aron Jones
Company/Customer Name (Please Print):	
Position (if applicable):	
Customer Signature:	
Date:	



NOTES

Please review, Thanks!

Preliminary Not For Construction

CONTACT FORTISALBERTA TO CONFIRM ON-SITE ALIGNMENTS AND POWER SOURCE LOCATION

LAND ONLY TO SCALE 1:3,000
 Print Estimate Print



Designer: Jones, Aron
 Customer: Town of Rimbey
 Location: NE 20-42-02-W5M

LEGEND

- RFC NEW PRIMARY
- PURPLE NEW SECONDARY
- BLLE SALVAGE
- CHLN BRUSHING
- BL ACK EXISTING FACILITIES

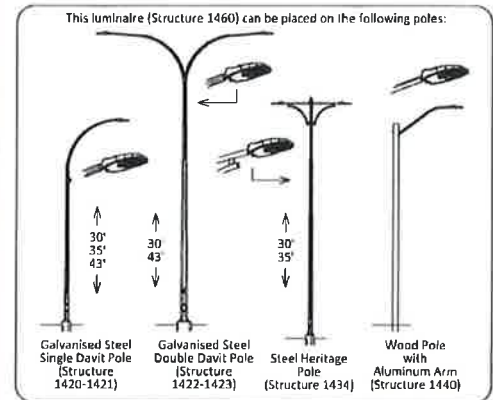
Date: 3/20/2020
 WO#/OI#: 500081048

COBRA HEAD

Fixture Structure Number 1458–1460

Application — street and roadway lighting

Wattage	70W Replacement	100W Replacement	150W Replacement	250W Replacement
Delivered Lumen, Type II	3,564 Lux	4,800 Lux	7,398 Lux	14, 868 Lux
Delivered Lumen, Type III				14,405 Lux
BUG Rating Type II	B1-U0-G1	B2-U0-G1	B2-U0-G1	B3-U0-G2
BUG Rating Type III				B2-U0-G2
Voltage	120 V			
CCT	3,000 K			
Light Source	LED			
Housing	Die-Cast Aluminum			
Finish	Polyester Powder Coat			
Finish Color	Standard color is grey; however, other color options are available upon request			
Estimated Cost	\$3,500 (includes pole, fixture and labour does not include secondary			



Residential Subdivision
Local road with low pedestrian conflict

Estimated number of street lights required per KM

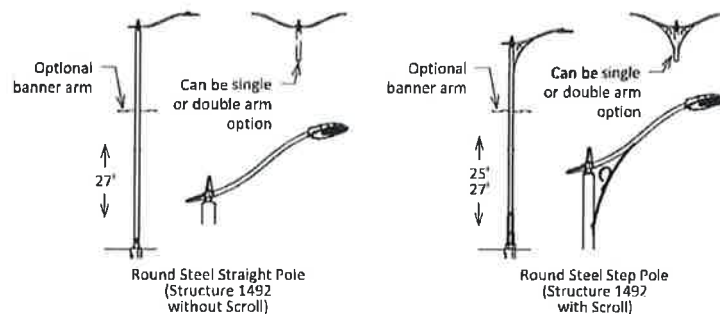
11m Local Road—20 lights

- » 100W replacement on 35' poles
- » one-sided lighting arrangement

16m Collector Road—20 lights

- » 150W replacement on 35' poles
- » one-sided lighting arrangement

This luminaire (Structure 1460) can be placed on the following poles:



For information regarding banner arms, receptacles, or festive lighting, please see page 9.

Standard delivery time is six weeks to three months.



REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	April 14, 2020
Subject	Hawk Tail Brewery Request for Waiver of Development Permit Security Deposit
For Public Agenda	Public Information
Background	Hawk Tail Brewery submitted a Development Permit application to expand their kitchen by removing one wall to combine two office spaces on March 26, 2020. On March 30, 2020 Hawk Tail Brewery submitted the \$70 application fee.
Discussion	<p>All Development Permits issued in the Town of Rimbey require a refundable \$3,000 security deposit as a condition of the Development Permit. This security deposit is to ensure the Town has resources to repair minor damage which may occur to Town infrastructure during the development process. Should no damage occur, the security deposit is returned to the applicant in full.</p> <p>In past the Town has experienced damage to town infrastructure in a number of ways, including the improper loading unloading of building supplies resulting in damages to sidewalks and heavy trucks driving on roads and laneways which are not designed for heavy truck traffic causing damages to these road surfaces.</p> <p>As per the letter submitted by Hawk Tail Brewery, Hawk Tail Brewery is requesting Council waive the refundable security deposit as they cannot afford this cost during this COVID 19 crisis. Specifically, the letter indicates “in short, we simply cannot afford to lock up \$3,000 for 4-6 weeks. I kindly request that this fee be waived on the grounds that we cannot afford it, but also that there is zero risk of us damaging Town property, since the proposed development is 100% inside existing Tenant Improvements.”</p> <p>Since the proposed development is within a commercial district and there is no curb, gutter or sidewalks in the area it is unlikely that any damages to Town infrastructure will be caused by this development.</p> <p>If Council did grant this request and waive the required \$3,000 damage deposit a condition of development permit could be that the applicant is responsible for any damages to Town infrastructure. If there are any damages caused by the development and the applicant refuses to make the necessary repairs, the Town would be able to issue a stop work order until the repairs are made. Depending on the timing of the damages and the stop work order, the construction may be complete or almost complete.</p>
Relevant Policy/Legislation	917/16 Town of Rimbey Land Use Bylaw 905/15 Fees for Services Bylaw
Attachments	Letter from Hawk Tail Brewery



REQUEST FOR DECISION

Recommendation

Administration recommends Council determine if they wish to grant the request from Hawk Tail Brewery to waive the required \$3,000 development damage deposit on Development Permit DP 02/20 during this coronavirus COVID 19 health crisis epidemic and resulting financial crisis.

Prepared By:

Elizabeth Armitage

Elizabeth Armitage, MEDES, MCIP, RPP
Planning and Development Officer

April 8, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 8, 2020

Date



March 27, 2020

Dear Mayor Pankiw and Councillors:

I am writing to kindly request that the \$3000 refundable deposit for Development Permits be waived for the proposed Kitchen Renovation at Hawk Tail Brewery.

As background, we planned on expanding our kitchen facility at the brewery before the COVID-19 shutdown. We are proposing removal of one wall to combine two office spaces together to create an enlarged kitchen area. Minor plumbing and wiring will be done to accommodate a stove, refrigerator, and oven. AHS has already approved the plans.

I applied for a Development Permit on March 26, 2020 and was informed of a \$70 fee (which I have paid) as well as a \$3000 refundable deposit.

Due to COVID-19 we have suffered a mandated Tap Room closure and a concurrent decrease in retail sales. We have been forced to lay off 2 staff and cut our remaining staff in both compensation and hours. Owners have been cut even more.

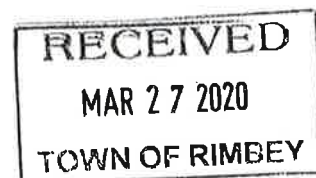
In short, we simply cannot afford to lock up \$3000 for 4-6 weeks. I kindly request that this fee be waived on the grounds that we cannot afford it, but also that there is zero risk of us damaging Town property, since the proposed development is 100% inside existing Tenant Improvements.

If you have any questions, I will be available at 403-963-7209 if you would like to conference call me during the Council Meeting on Tuesday March 31, 2020.

Thank you for your consideration.

Sincerely,

Derek Nordstrom
President
Hawk Tail Brewery





Council Agenda Item	7.4																											
Council Meeting Date	April 14, 2020																											
Subject	Rimbey Municipal Library Board Members																											
For Public Agenda	Public information																											
Background	<p>The Rimbey Municipal Library Board currently has 8 members. The Libraries Act indicates a Municipal Library Board shall consist of not fewer than 5 and not more than 10 members, appointed by Council.</p> <p>Two of the current Municipal Library Board Members appointments expire on April 14, 2020.</p> <p>Correspondence has been received from Jean Keetch, Manager of the Rimbey Municipal Library, requesting the reappointment of Michael Boorman and Bev Ewanchuk for an additional three years.</p>																											
Discussion	<p>Rimbey Municipal Library Board Member Terms</p> <p style="text-align: center;">Rimbey Municipal Library Board Members</p> <table border="1"> <thead> <tr> <th>MEMBER</th> <th>DATE APPOINTED</th> <th>APPOINTMENT EXPIRES</th> </tr> </thead> <tbody> <tr> <td>Margaret Ramsay</td> <td>July 25, 2017</td> <td>July 25, 2020</td> </tr> <tr> <td>Michael Boorman</td> <td>Oct 22, 2019</td> <td>April 14, 2020</td> </tr> <tr> <td>Bev Ewanchuk</td> <td>Oct 22, 2019</td> <td>April 14, 2020</td> </tr> <tr> <td>Erika Cissell</td> <td>February 14, 2018</td> <td>February 14, 2021</td> </tr> <tr> <td>Desiree Vandenhoven</td> <td>October 10, 2018</td> <td>October 10, 2021</td> </tr> <tr> <td>John Hull</td> <td>May 13, 2019</td> <td>May 13, 2022</td> </tr> <tr> <td>Colleen McNaught</td> <td>October 8, 2019</td> <td>October 8, 2022</td> </tr> <tr> <td>Councillor Paul Payson</td> <td>A Councillor is appointed annually at the Organizational Meeting</td> <td>A Councillor is appointed annually at the Organizational Meeting</td> </tr> </tbody> </table>	MEMBER	DATE APPOINTED	APPOINTMENT EXPIRES	Margaret Ramsay	July 25, 2017	July 25, 2020	Michael Boorman	Oct 22, 2019	April 14, 2020	Bev Ewanchuk	Oct 22, 2019	April 14, 2020	Erika Cissell	February 14, 2018	February 14, 2021	Desiree Vandenhoven	October 10, 2018	October 10, 2021	John Hull	May 13, 2019	May 13, 2022	Colleen McNaught	October 8, 2019	October 8, 2022	Councillor Paul Payson	A Councillor is appointed annually at the Organizational Meeting	A Councillor is appointed annually at the Organizational Meeting
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Councillor Paul Payson	A Councillor is appointed annually at the Organizational Meeting	A Councillor is appointed annually at the Organizational Meeting																										
Relevant Policy/Legislation	<p>Libraries Act, Sections Bylaw 385/80 Policy 122 Appointments to Boards, Commissions</p>																											



TOWN OF RIMBEY REQUEST FOR DECISION

Attachment	Letter from Rimbeu Municipal Library
Recommendation	To re-appoint Michael Boorman to the Rimbeu Municipal Library Board for the three year period April 14, 2020 to April 14, 2023. To re-appoint Bev Ewanchuk to the Rimbeu Municipal Library Board for the three year period April 14, 2020 to April 14, 2023.
Prepared By:	<p><i>Lori Hillis</i> _____ April 3, 2020 _____ Lori Hillis, CPA, CA Date Chief Administrative Officer</p>
Endorsed By:	<p><i>Lori Hillis</i> _____ April 3, 2020 _____ Lori Hillis, CPA, CA Date Chief Administrative Officer</p>



April 2, 2020

Rimbey Town Council
Box 350
Rimbey, Alberta
T0C 2J0

Dear Mayor Pankiw and Council;

On behalf of the Board and Staff of the Rimbey Municipal Library I would like to respectfully request that the board appointments of Beverlee Ewanchuk and Michael Boorman be extended for another term.

Sincerely,

Jean Keetch
Library Manager

PO Box 1130 4938 50th Ave, Rimbey, AB, T0C 2J0
403-843-2841
rimbeylibrary.prl.ab.ca



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	April 14, 2020
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Planning and Development Officer Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 9, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 9, 2020

Date

Highlights

Streetlights

- We have received the updated quote from Fortis for the replacement of the streetlights west of the 4 way stop. Please see RFD 7.2 for information.

-

Emergency Management:

- Our Regional Emergency Management group continues to have conference calls regarding COVID-19 updates and coordination of any regional response if it becomes necessary.
- Provincial Operations Center has been hosting twice weekly conference calls with updates regarding the Provincial response to the pandemic.

COVID-19:

- All Town facilities remain closed to the Public until further notice.

Lori Hillis
Chief Administrative Officer

Highlights

- Worked on 2019 financial year end, making the necessary adjustments and balancing for all the asset and liability accounts.
- Currently working on the 2019 year end working papers for the annual audit. The auditors are working on the year end.
- The 2020 tax arrears' listing has been sent to TaxService so they can continue with the tax recovery process.
- T4's and T4 summaries for 2019 were completed and sent out.
- Local Authorities Pension Plan (LAPP) was balanced for the 2019 year and reports filed with Alberta Pensions. The 2019 year for Local Authorities Pension Plan was closed off with Alberta Pensions and a closure letter was received.
- Completed the Workers Compensation Report for the 2020 year.
- Attended Council meetings – January 14, January 28, February 25 and March 10, 2020.
- Working on the tax assessments Re: regular and linear and the new Designated Industrial Properties sent from our assessor. Updating in our system.
- Meeting with Scott Hanrahan from Victor (Encon) Integrated Benefits about our group benefits.
- Dealing with Larry Griffiths from LWA Ltd. – regarding three year GST review.
- Attending the Budget Meeting on March 20, 2020.

Wanda Stoddart
Chief Financial Officer
Town of Rimby

TOWN OF RIMBEY

VARIANCE REPORT

FOR THE THREE MONTH PERIOD ENDING MARCH 31, 2020

OPERATING	2020 Revenues				2020 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
	General Municipal Revenues	4,121,919	329,897	8%	3,792,022	934,220	225,597	24%
Council (11)					211,449	45,519	22%	165,930
Administration (12)	34,602	4,903	14%	29,699	744,615	147,443	20%	597,172
General Administration (13)					104,385	9,127	9%	95,258
Police (21)	97,318	32,132	33%	65,186	92,746	21,211	23%	71,535
Fire (23)						6,493		
Disaster Services (24)				0	2,990	832	28%	2,158
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	41,300	11,001	27%	30,299	157,649	13,231	8%	144,418
Public Works (32)	7,040	1,650	23%	5,390	804,878	125,992	16%	678,886
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,314	5,012	26%	14,302
Water (41)	524,345	123,191	23%	401,154	383,934	58,511	15%	325,423
Sewer (42)	313,150	62,880	20%	250,270	314,626	47,766	15%	266,860
Garbage (43)	211,870	53,217	25%	158,653	101,692	22,124	22%	79,568
Recycle (43-01)	39,595	9,039	23%	30,556	101,713	17,958	18%	83,755
Compost	2,410	360	15%	2,050	20,043	552	3%	19,491
Community Services (FCSS)	215,424	47,606	22%	167,818	258,511	47,606	18%	210,905
Cemetery (56)	20,670	3,145	15%	17,525	46,731	4,817	10%	41,914
Development (61)	20,860	16,647	80%	4,213	103,479	14,005	14%	89,474
Econ.Development (61-01)	21,200	16,803	79%	4,397	30,963	4,738	15%	26,225
Recreation Office (72)	297,750	90	0%	297,660	91,029	12,308	14%	78,721
Pool (72-04)	56,650	0	0%	56,650	285,732	14,438	5%	271,294
Parks (72-05)	0	0	0%	0	116,556	5,302	5%	111,254
Fitness Center (72-06)	30,600	8,327	27%	22,273	43,422	4,708	11%	38,714
Arena (72-09)	126,800	51,339	40%	75,461	328,287	58,005	18%	270,282
Recreation Programs (72-11)	6,250	0	0%	6,250	42,041	8,596	20%	33,445
Community Centre (74)	43,900	7,926	18%	35,974	306,925	44,506	15%	262,419
Library (74-06)	0	0	0%	0	134,767	37,128	28%	97,639
Scout Hall (74-08)					0	0	0%	0
Curling Club (74-09)	732	732	100%	0	21,500	5,768	27%	15,732
Museum (74-12)					71,100	4,927	7%	66,173
Total Revenues	6,234,385	780,885		5,453,500	5,875,297	1,014,220		4,861,077
Debenture & Loan Principal Payments					412,496	76,663		335,833
Total operating and debt repayment	6,234,385	780,885		5,453,500	6,287,793	1,090,883		5,196,910

**TOWN OF RIMBEY
VARIANCE REPORT**

FOR THE THREE MONTH PERIOD ENDING MARCH 31, 2020

CAPITAL	Grants and reserves	Operating surplus				Year to Date		Variance
Public Works - Windows	10,000							10,000
IT - Accounting Software - 2019 CO	15,455							15,455
IT - Computers	1,500							1,500
Tahoe - Buyout	15,500					12,097		3,403
2009 Chev Crew Cab replacement	48,000							48,000
Salt Dog Sander	13,650							13,650
Snowdogg Snow Plow	13,000							13,000
Curb & Crosswalk Painter	15,300							15,300
Streetlights (50th Ave from 55th St to 51 St.)	200,000							200,000
New Water Well RB 126 3-04-07-610		4,150				4,150		0
New Well Project Phase 2 3-04-00-84-610	897,500					7,578		889,922
Main Reservoir/Pump HouseUpgrades	835,000							835,000
2020 Street Improvements								
Downtown Concrete Repairs(2019)	67,300							67,300
Storm Swale - Drader Crescent	8,500							8,500
Storm Swale Improvements - 46 St and 57 Ave)	11,000							11,000
Asphalt repairs(School, Grand Hotel)	120,000							120,000
Recycle Depot								
Burn Pit upgrades	15,450							15,450
Parks								
Tree replacement 50 Ave.	7,200							7,200
Tree repalcement 50 St.	3,000							3,000
Tree replacement 50 Ave. - across from Hospital	3,000							3,000
Evergreen Connector Trail (Eng)	10,000					60		9,940
Evergreen Connector Trail (Lions)	124,800							124,800
Cemetery								
Replace 4 Pillow Blocks	18,300							18,300
Tree Replacement (Mount Auburn)	7,200							7,200
Community Center								
Community Center Back up Generator Complete Spring 2020	110,000					13,950		96,050
Community Center- Main Bathroom Renovations	50,000							50,000
Arena								
Zamboni	125,000							125,000
Land Purchase - UMC Financial		211				211		0
Land Purchase - LI Ranches		7,803				7,803		0
								0
	2,745,655	12,164				45,849		2,711,970
Total operating and capital	8,980,040	793,049		5,453,500	6,287,793	1,136,732		7,908,880

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 05-Mar-2020 to 07-Apr-2020
 Sequence by: Cheque/EFT#
 Fund No. Masked: No

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Brownlee LLP	46059	06-Mar-2020	Brownlee - professional services	2,764.34
Cornell,Gail	46060	06-Mar-2020	G.Cornell - expense claim - safety training	337.00
Evergreen Co-operative Association	46061	06-Mar-2020	Evergreen Co-op - Feb./20 supplies	2,414.55
Longhurst Consulting	46062	06-Mar-2020	Longhurst Consulting - 2019 Server Upgrade	36,538.32
Animal Control Services	46063	11-Mar-2020	Animal Control - Feb. 2020 inv.	1,428.00
AN Adventure Distribution & Consulting	46064	11-Mar-2020	An Adventure - supplies	47.25
Acti-zyme Products Ltd.	46065	11-Mar-2020	Acti-Zyme Products - water supplies	978.86
Alberta Municipal Health & Safety Association	46066	11-Mar-2020	AMSHA - safety training	124.95
AN Adventure Distribution & Consulting	46067	11-Mar-2020	An Adventure - supplies	37.80
Brownlee LLP	46068	11-Mar-2020	Brownlee LLP - professional services	1,181.25
Cast-A-Waste Inc.	46069	11-Mar-2020	Cast-A-Waste - Mar. 2020 garbage/recycle	9,397.50
City Of Red Deer	46070	11-Mar-2020	City of Red Deer - lab analysis - Rimbey South -	1,202.00
DOUGLAS,CRAIG	46071	11-Mar-2020	C.Douglas - expenses	542.04
Expert Security Solutions	46072	11-Mar-2020	Expert Security Solutions - Mar.2020 monitoring	26.20
Longhurst Consulting	46073	11-Mar-2020	Longhurst Consulting - printer cartridges - PW	206.85
New Can Truck Parts	46074	11-Mar-2020	New Can Truck Parts - picker truck - repair	136.50
Pankiw,Rick	46075	11-Mar-2020	R.Pankiw - mileage expenses	180.54
Rimbey Express	46076	11-Mar-2020	Rimbey Express - Feb.2020 invoice - freight	125.00
Rimbey Fas Gas o/a 1662899 Alberta Ltd	46077	11-Mar-2020	Rimbey Fas Gas - propane - PW	53.55
Rimbey Janitorial Supplies	46078	11-Mar-2020	Rimbey Janitorial - supplies - arena	744.45
Rimbey TV & Electronics 1998	46079	11-Mar-2020	Rimbey TV - PW - supplies	63.00
Uni First Canada Ltd.	46080	11-Mar-2020	UniFirst - coveralls/supplies - PW	68.56
Vicinia Planning & Engagement Inc.	46081	11-Mar-2020	Vicinia Planning - Feb.2020 invoice	2,339.13
W.R. Meadows	46082	11-Mar-2020	W.R. Meadows - supplies - PW	727.52
Waste-Co Disposal Systems	46083	11-Mar-2020	Waste-Co - Feb.2020 inv - Town	640.50
Wolseley Industrial Canada INC	46084	11-Mar-2020	Wolseley Industrial - supplies	117.60
Black Press Group Ltd.	46085	18-Mar-2020	Black Press Media - advertising - Feb.2020	1,021.98
KRIEGER,MEAGAN	46086	18-Mar-2020	Krieger, Meagan - cardlock refund	25.00
Longhurst Consulting	46087	18-Mar-2020	Longhurst Consulting - setup new desktop-admir	6,420.13
Sanitec	46088	18-Mar-2020	Sanitec - cleaner	426.29
Tagish Engineering Ltd.	46089	18-Mar-2020	Tagish Engineering - Feb.2020 - professional se	2,332.35
TAXervice	46090	18-Mar-2020	TAXervice - fees	73.50
Walters,Mi Young	46091	18-Mar-2020	Walters, Mi Young - cardlock refund	25.00
WRUBLESKI,ALLYSON	46092	18-Mar-2020	Wrubleski,Allyson - cardlock refund	25.00
Alberta Boilers Safety Association	46093	19-Mar-2020	Alberta Boilers Safety Assoc. - annual fee	117.50
Alberta One-Call Corporation	46094	19-Mar-2020	Alberta One Call - Feb.2020 Notifications	37.80
AMSC Insurance Services Ltd.	46095	19-Mar-2020	AMSC Ins. - Apr.2020	39.04
AN Adventure Distribution & Consulting	46096	19-Mar-2020	An Adventure - supplies	702.29
Expert Security Solutions	46097	19-Mar-2020	Expert Solutions - security monitoring Feb.2020 -	26.20
Hi-Way 9 Express Ltd.	46098	19-Mar-2020	Hi-Way 9 - freight (WR Meadows)	139.34
Industrial Machine Inc.	46099	19-Mar-2020	Industrial Machine - parts	292.52
Legacy Ford	46100	19-Mar-2020	Legacy Ford - Unit #52 - repair	179.52
NAPA Auto Parts - Rimbey	46101	19-Mar-2020	NAPA - parts	107.25
Outlaw Electric Ltd.	46102	19-Mar-2020	Outlaw Electric Ltd. - Well 12 / N. Lagoon - repair	945.00
Rimbey Implements Ltd.	46103	19-Mar-2020	Rimbey Implements - parts	84.17
Service Family Farms Ltd.	46104	19-Mar-2020	Service Family Farms Ltd - water well	1,000.00
Staples Advantage	46105	19-Mar-2020	Staples Advantage - office supplies	161.95
Uni First Canada Ltd.	46106	19-Mar-2020	UniFirst - coveralls/supplies	64.04
United Farmers Of Alberta	46107	19-Mar-2020	UFA - grease/oil	509.59
West Central Planning Agency	46108	19-Mar-2020	West Central Planning - subdivision app - water	1,150.00
Wolseley Industrial Canada INC	46109	19-Mar-2020	Wolseley Industrial - bleach	976.50
Accu-Flo Meter Service Ltd.	46110	26-Mar-2020	Accu-Flo - parts	4,292.40
Bullseye Septic Service	46111	26-Mar-2020	Bullseye - Evergreen Lift Station	210.00
Canadian Pacific Railway Company	46112	26-Mar-2020	CP - Hoadley crossing	296.00
Cimco Refrigeration	46113	26-Mar-2020	Cimco - freight/parts	86.09
Digitex Inc.	46114	26-Mar-2020	Digitex - copies - CC	786.68
Eliason,Sherry	46115	26-Mar-2020	S.Eliason - cardlock refund	25.00
Hi-Way 9 Express Ltd.	46116	26-Mar-2020	Hi-Way 9 - freight	50.95

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 05-Mar-2020 to 07-Apr-2020
 Sequence by: Cheque/EFT#
 Fund No. Masked: No

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Industrial Machine Inc.	46117	26-Mar-2020	Industrial Machine - parts	322.93
JO,IAN	46118	26-Mar-2020	I.Jo - cardlock refund	25.00
LOR-AL SPRINGS LTD.	46119	26-Mar-2020	Lor-Al Springs - water	22.00
Mad Catering	46120	26-Mar-2020	Mad Catering - 2020 Budget Mtg lunch	191.10
Municipal Property Consultants (2009) Ltd.	46121	26-Mar-2020	Municipal Property Consultants - Apr.2020 fee	3,580.74
Parkland Regional Library	46122	26-Mar-2020	Parkland Regional Library - 2nd quarter requisitic	5,761.31
Purple Katz Quilting	46123	26-Mar-2020	Purple Katz Quilting - facility deposit refund	650.00
Rimbey Implements Ltd.	46124	26-Mar-2020	Rimbey Implements - parts	64.75
RJ Plumbing and Heating	46125	26-Mar-2020	RJ Plumbing - Reservoir #2	331.28
ROSE,KAYLIN	46126	26-Mar-2020	K.Rose - facility rental refund	255.00
Uni First Canada Ltd.	46127	26-Mar-2020	UniFirst - coveralls/supplies	68.56
United Farmers Of Alberta	46128	26-Mar-2020	UFA - supplies	325.66
Alberta Elevating Devices &	46129	06-Apr-2020	Alberta Elevating Devices - elevator - CC	120.50
ALBERTA MUNICIPAL AFFAIRS PROV. ASSESSOR'S OFI	46130	06-Apr-2020	Alberta Municipal Affairs - DIP Req.	541.16
Alsco	46131	06-Apr-2020	Alsco - janitorial supplies	775.08
AN Adventure Distribution & Consulting	46132	06-Apr-2020	An Adventure - supplies	1,940.41
Animal Control Services	46133	06-Apr-2020	Animal Control - March 2020	1,428.00
Beagle Electric	46134	06-Apr-2020	Beagle Electric - Dimmer upgrade - advance	5,250.00
Cast-A-Waste Inc.	46135	06-Apr-2020	Cast-A-Waste - April 2020 garbage/recycle collec	9,397.50
Cimco Refrigeration	46136	06-Apr-2020	Cimco - supplies	37.19
Cornell,Gail	46137	06-Apr-2020	G.Cornell - work boots	230.95
Evergreen Co-operative Association	46138	06-Apr-2020	Evergreen Co-op - office supplies	2,515.61
Expert Security Solutions	46139	06-Apr-2020	Expert Security - Aquatic Centre - April/20	120.54
Frontline Compression Services Inc.	46140	06-Apr-2020	Frontline Compression - generator payment	14,647.50
GPS Tower Inc.	46141	06-Apr-2020	GPS Tower Inc. - steamer	2,367.75
Kansas Ridge Mechanical Ltd.	46142	06-Apr-2020	Kansas Ridge Mechanical - steam line	330.75
MLA Benefits Inc.	46143	06-Apr-2020	MLA Benefits - Apr.2020 - HSA Mayor/councilors	1,536.91
NAPA Auto Parts - Rimbey	46144	06-Apr-2020	NAPA - parts	327.98
R&E ELEVATOR LTD.	46145	06-Apr-2020	R&E Elevator Ltd. - battery	472.50
Rimbey Express	46146	06-Apr-2020	Rimbey Express - freight	100.00
Rimbey Home Hardware	46147	06-Apr-2020	Rimbey Home Hardware - supplies	484.89
Rimbey Janitorial Supplies	46148	06-Apr-2020	Rimbey Janitorial Supplies - supplies	376.95
Rimbey Municipal Library	46149	06-Apr-2020	Rimbey Municipal Library - quarterly appropriatio	26,168.00
Rimoka Housing Foundation	46150	06-Apr-2020	Rimoka Housing Foundation - 2020 Requisition	31,290.00
Staples Advantage	46151	06-Apr-2020	Staples Advantage - office supplies	104.57
Stationery Stories & Sounds (2005)	46152	06-Apr-2020	Stationery Stories & Sounds - supplies	36.75
Superior Safety Codes Inc.	46153	06-Apr-2020	Superior Safety Codes - Feb. 2020 closed permit	291.38
Town Of Rimbey	46154	06-Apr-2020	Town of Rimbey - utility invoice	901.52
Uni First Canada Ltd.	46155	06-Apr-2020	UniFirst - coveralls/supplies	64.04
Vicinia Planning & Engagement Inc.	46156	06-Apr-2020	Vicinia - March 2020 invoice	2,268.54
Waste-Co Disposal Systems	46157	06-Apr-2020	Waste-Co - 5109 - 54 St.	790.12
Wolseley Industrial Canada INC	46158	06-Apr-2020	Wolseley Industrial - bleach	1,086.25
Beatty Heritage House Society	46159	07-Apr-2020	Beatty House - grant approved 2020 budget	4,000.00
Blindman Handivan Society	46160	07-Apr-2020	Blindman Handivan Society - Grant approved in ;	20,000.00
Brownlee LLP	46161	07-Apr-2020	Brownlee LLP - professional services	2,675.09
Imperial Esso Service (1971)	46162	07-Apr-2020	Imperial Service - propane	130.00
Kinsmen Club of Rimbey	46163	07-Apr-2020	Kinsmen Club of Rimbey - Skateboard Park Fun	2,000.00
RIMBEY AGRICULTURE SOCIETY	46164	07-Apr-2020	Rimbey Ag Society - Grant - approved in 2020 bu	2,000.00
Rimbey Family & Community Support Services	46165	07-Apr-2020	Rimbey FCSS - Grant funding 2020	23,803.00
Rimbey Historical Society	46166	07-Apr-2020	Rimbey Historial Society - Grant approved in 202	40,000.00
Service Family Farms Ltd.	46167	07-Apr-2020	Service Family Farms - Workspace Agreement -	2,000.00
Wegmann,Herman	46168	07-Apr-2020	H.Wegman - facility deposit refund	350.00
Wood Environment & Infrastructure Solutions	46169	07-Apr-2020	Wood Environment - Groundwater monitoring	1,866.84
Jim Pattison Lease	00014-0001	06-Mar-2020	Jim Pattison Lease - bylaw lease payout	12,702.13
ALBERTA MUNICIPAL SERVICE CORPORATION	00015-0001	11-Mar-2020	AMSC - power/gas - Feb.2020	39,623.97
Eastlink	00015-0002	11-Mar-2020	Eastlink - cable - fitness room	89.46
LAPP	00015-0003	11-Mar-2020	LAPP - biweekly pay - FCSS	1,373.38
Servus Credit Union - Mastercard	00015-0004	11-Mar-2020	Servus M/C - R.Schmidt - Feb.2020	395.82

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 05-Mar-2020 to 07-Apr-2020
 Sequence by: Cheque/EFT#
 Fund No. Masked: No

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Alberta Education	00016-0001	18-Mar-2020	Alberta Education - 1st quarter requisition 2020	225,597.33
Canada Revenue Agency	00016-0002	18-Mar-2020	CRA - Remittance Mar 1-14/20	17,030.21
LAPP	00016-0003	18-Mar-2020	LAPP - Mar.20/20(biweekly payroll Mar 1-14/20)	9,232.76
Servus Credit Union Ltd.	00016-0004	18-Mar-2020	Servus - Debenture #44 Payment - Lagoon	91,490.32
Servus Credit Union - Mastercard	00016-0005	18-Mar-2020	Servus M/C - L.Hillis - expenses Feb.2020	849.24
Telus Mobility Inc.	00016-0006	18-Mar-2020	Telus Mobility- Feb.2020 inv.	140.40
Workers' Compensation Board - Alberta	00016-0007	18-Mar-2020	WCB - Mar.06/20 invoice	2,037.32
LAPP	00017-0001	19-Mar-2020	LAPP - Mar.2020 - monthly payroll - Library	2,176.36
Jim Pattison Lease	00018-0001	30-Mar-2020	Jim Pattison Lease - bylaw	1,677.11
Telus Communications Inc.	00018-0002	30-Mar-2020	Telus - Beatty House	2,283.25
VICTOR CANADA	00018-0003	30-Mar-2020	Victor - April 2020 - benefits	10,687.03
Canada Revenue Agency	00019-0001	06-Apr-2020	CRA - Apr.3/20 (Mar.15-28/20)	20,278.62
LAPP	00019-0002	06-Apr-2020	LAPP - FCSS - Apr.8/20 payroll	12,932.29
VICTOR CANADA	00019-0003	06-Apr-2020	Victor - April 01/2020 - HCS acct top-up	485.60
Waste Management	00019-0004	06-Apr-2020	Waste Management - March 2020 inv. - recycle	1,486.15
Eastlink	00020-0001	07-Apr-2020	Eastlink - Apr.2020 inv.-cable -fitness centre	89.46
Total:				754,137.15

Highlights

ROADS

- Cleared snow off 50th Avenue on Jan. 6, Jan. 22 and March 24, 2020;
- Clear back alley on 58 Avenue with snow blower;
- Sidewalk clearing ongoing;
- Sanding streets ongoing;
- Cleaning of parking lots at Town Office, R.C.M.P. & Fire Hall as required;
- Doing quarterly building checks;
- Took down Christmas lights;
- Hauling snow off streets all over Town – completed the whole Town;
- Road patching being undertaken as weather allows;

WATER

- Routine maintenance and testing;
- AEP reporting, meter reading and other related work is ongoing;
- Completed annual reports for AEP;
- Developed Lead Management Program for Drinking Water;
- Replaced 8 broken water meters and left cards for 8 more with no phone numbers in Jan. and Feb./20;
- Replaced 4 more meters in March and cancelled all others at this time;

WASTEWATER

- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- Completed annual reports for AEP and WSER;

RECYCLE

- Assist Ponoka County staff as required;

R.C.M.P. STATION

- Building maintenance as required;
- Snow removal and sanding from parking lot and sidewalks as required;

CEMETERY

- Opening and closing for burials and cremations;
- Assist families with their needs;

OTHER

- Clean Parkette at Town Office;
- Maintenance at Town Office and Library as required;
- Assist Development. Department. as required;
- Assist residents and visitors with questions and concerns;
- Removed snow and ice from Community Centre parking lot as requested;
- Checking ice at Rimwest Storm Pond weekly until end of February;
- Remove ice from arena on March 17, 2020;
- Cleaning storm water drains and thawing as needed;

BY-LAW

- Respond to Bylaw complaints and follow-up;

R. Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Ongoing cleaning, maintenance and event supervision
- Complete Backup Generator Installation in warmer weather
- Contractors viewing and submitting quotes for the washroom renovations
- Adding more LED lights throughout the building

Community Fitness Centre

- Rearranging the layout of the Treadmills/Treadclimber
- Researching new equipment
- Daily cleaning and maintenance of the area
- Adding more LED lights
- Quarterly maintenance performed by Fitness Mechanics & extra maintenance items on existing equipment

Rimbey Aquatic Centre

- Weekly checks on water and temperature at the facility
- Shovel snow when needed
- List of maintenance tasks to complete prior to opening
- Completing Anti Entrapment Compliance plan prior to opening

Arena

- CIMCO – shutdown of ice plant
- Closed March 13th for the season
- Removed ice on March 17th
- Sunday's Family Skate sponsored once again by Servus Credit Union and Evergreen Co-op
- Arena matting – installed in dressing rooms and hallway
- Maintenance – painting, rink boards, bleachers, dressing rooms, floors

Programs

- Fitness Classes/Dance classes in the Upper Auditorium - cancelled
- Regular meetings throughout the week - cancelled

Events

- Canada Day ?? – maybe fireworks??
- Parade – Saturday, July 11, 2020 ??

Cindy Bowie
Director of Community Services

Highlights

- **Land Use Redesignation Application** – Administration is currently processing two (2) land use redesignation applications:
 - Bylaw 962/20 – Application from Collette Flegal to redesignate Lot 1, Block 9, Plan 148BT (4906 – 50 Street) from Central Commercial (C1) to Direct Control (DC).
 - Bylaw 965/20 – Application from the Rimbey Christian School to redesignate the easterly remaining portion of Lot 9, Block 10, Plan 0721276 from UH to C2.
- **Subdivision Application** – Administration is processing a subdivision application for Lot 1 and part of Lot 2, Block 2, Plan 8328 ET in the S.E. ¼ SEC 29-42-2-W5M.
- **Lane / Back-Alley Closure.** Administration initiated the necessary surveying work for the road closure subdivision. The subdivision plan, endorsement documents and transfer of land documents are expected in April 2020.
- **Back-Alley Encroachments.** A survey of the encroachments has been completed and Administration is now working to contact the appropriate person with Atco to develop a strategy to address each of the encroachments on an individual basis.
- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.

The follow chart outlines the 2020 development statistics:

2020 Development Statistics to April 7, 2020		
	Applied 2020	Issued 2020
Total Development Permit Applications	2	1
Change in Use / Home Occupation Development Permits Applications	0	0
Subdivision Applications	2	1
Land Use Bylaw Amendments	3	0
Certificate of Compliance Requests	1	0
Building Permit Applications	0	0

The following development permits have been approved in 2020:

Permit Number	Date Issued	Civic Address	Type of Development
01/20	03/25/2020	5213-50 th Avenue	Basement Development
02/20		6311-52 Street	Commercial Kitchen Renovation

The following chart outlines historic development statistics:

Historic Development Statistics								
	2019		2018		2017		2016	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
Development Permit Applications	40	39	37	34	17	15	19	18
Change in Use / Home Occupation Development Permits Applications	11	11	n/a	n/a	n/a	n/a	n/a	n/a
Subdivision Applications	1	0	1	1	0	0	0	0
Land Use Bylaw Amendments	1	1	3	2	2	2	2	2
Certificate of Compliance Requests	13	13	13	13	10	10	12	11
Building Permit Applications	7	7	18	18	7	7	16	16

Elizabeth Armitage MEDES, RPP, MCIP
 Planning & Development Officer



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	April 14, 2020
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Tagish Engineering Project Status Update to March 5, March 19, and April 2, 2020 8.2.2 FCSS/RCHHS Board Meeting Minutes of January 16, 2020
Recommendation	Motion by Council to accept the Tagish Engineering Project Status Update to March 5, March 19, and April 2, 2020 and the FCSS/RCHHS Board Meeting Minutes of January 16, 2020, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 9, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

April 9, 2020

Date

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.20 RB00 - 2020 General Engineering		
January 23, 2020	Matichuk, Gerald	Tagish provided comments and concerns related to Gibson Energy request to install test wells adjacent to RR # 23.
February 6, 2020	Matichuk, Gerald	Tagish provided administration with a letter of recommendation for the Three Year and 2020 Capital Budget.
February 20, 2020	Matichuk, Gerald	No assignment this period (Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	No assignment this period .
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. is scheduled to complete the installation and commissioning of the stand-by generator and the transfer switch will be completed in the spring of 2020.
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	No assignment this period.
Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
January 23, 2020	Matichuk, Gerald	Fortis Alberta has provided a budget estimate to supply and install a power supply to Well PW(17-15) site. In order to confirm the land parcel size, a application for a Development Permit was sent to Ponoka County.
February 6, 2020	Matichuk, Gerald	Access Land Services is working on completing the land purchase for Well PW (17-15) and a right-of-way agreement for the raw water supply line.
February 20, 2020	Matichuk, Gerald	February 20, 2020, waiting for Access Land Services to complete the land purchase for Well PW (17-15) and a right-of-way agreement for the raw water supply line.
March 5, 2020	Matichuk, Gerald	Access Land Services is waiting for landowner to return from holidays to complete the land purchase for Well PW (17-15). Access Land Services is working with Ponoka County on Subdivision Approval.

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.20 RB00 - 2020 General Engineering		
February 6, 2020	Matichuk, Gerald	Tagish provided administration with a letter of recommendation for the Three Year and 2020 Capital Budget.
February 20, 2020	Matichuk, Gerald	No assignment this period (Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	No assignment this period.
March 19, 2020	Matichuk, Gerald	No assignment this period.
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. is scheduled to complete the installation and commissioning of the stand-by generator and the transfer switch will be completed in the spring of 2020.
March 19, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. is scheduled to complete the installation and commissioning of the stand-by generator and the transfer switch will be completed in the spring of 2020.
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	No assignment this period.
March 19, 2020	Matichuk, Gerald	No assignment this period.
Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
February 6, 2020	Matichuk, Gerald	Access Land Services is working on completing the land purchase for Well PW (17-15) and a right-of-way agreements for the raw water supply line.
February 20, 2020	Matichuk, Gerald	February 20, 2020, waiting for Access Land Services to complete the land purchase for Well PW (17-15) and a right-of-way agreements for the raw water supply line.
March 5, 2020	Matichuk, Gerald	Access Land Services is waiting for land owner to return from holidays to complete the land purchase for Well PW (17-15). Access Land Services is working with Ponoka County on Subdivision Approval.
March 19, 2020	Matichuk, Gerald	Access Land Services has contacted the landowner to purchase the land or well (PW (15-17)). Meeting is scheduled for March 24, 2020. Landowner was out of the country and is self isolating. Access Land is working with Ponoka County on Subdivision application.

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.20 RB00 - 2020 General Engineering		
February 20, 2020	Matichuk, Gerald	No assignment this period (Feb 20, 2020).
March 5, 2020	Quartly, Debi	No assignment this period .
March 19, 2020	Matichuk, Gerald	No assignment this period .
March 19, 2020	Matichuk, Gerald	Working with Contractors to
April 2, 2020	Matichuk, Gerald	Staff and Tagish are working with Border Paving to extend the 2019 - Street Improvement program to cover work to be completed in 2020.
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
March 5, 2020	Quartly, Debi	Highline Electrical Constructors Ltd. is scheduled to complete the installation and commissioning of the stand-by generator and the transfer switch will be completed in the spring of 2020.
March 19, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. is scheduled to complete the installation and commissioning of the stand-by generator and the transfer switch will be completed in the spring of 2020.
April 2, 2020	Matichuk, Gerald	Highline Electrical Constructors Ltd. is scheduled to complete the installation and commissioning of the stand-by generator and the transfer switch will be completed in the spring of 2020.
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
February 20, 2020	Matichuk, Gerald	No assignment this period (Jan 9, - Feb 20, 2020).
March 5, 2020	Matichuk, Gerald	No assignment this period.
April 2, 2020	Matichuk, Gerald	No assignment this period.
Project: RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
February 20, 2020	Matichuk, Gerald	February 20, 2020, waiting for Access Land Services to complete the land purchase for Well PW(17-15) and a right-of-way agreement for the raw water supply line.
March 5, 2020	Matichuk, Gerald	Access Land Services is waiting for landowner to return from holidays to complete the land purchase for Well PW(17-15). Access Land Services is working with Ponoka County on Subdivision Approval.
March 19, 2020	Matichuk, Gerald	Access Land Services has contacted the landowner to purchase the land or well (PW (15-17). Meeting is scheduled for March 24, 2020. Landowner was out of the country and is self isolating. Access Land is working with Ponoka County on Subdivision application.
April 2, 2020	Matichuk, Gerald	Access Land Services has met with landowner to finalize offer to purchase agreement for Well PW(17-15). Access Land is working with CAO to complete the purchase agreement with landowner.

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
January 16, 2020
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
M. Josephison, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
G. Rondeel, Board Member
B. Coulthard, Board Member
D. Noble, Board Member
F. Pilgrim, Board Member
R. Schaff, Board Member

REGRETS:

1. **CALL TO ORDER**
The meeting was called to Order by: N. Hartford at 10:10 a.m.

2. **APPROVAL OF AGENDA**

20-01-01 MOTION: By: B. Coulthard: That the agenda is adopted with the following changes.

ADD: 11.8 Staffing/Additional hours
11.9 Bowl for Kids Sake
12 Workplace Health & Safety/Required Education

CARRIED

3. **Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)**

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. **PREVIOUS MEETING MINUTES – December 19, 2019**

20-01-02 MOTION: By: F. Pilgrim: That the Minutes of the December 19, 2019 Board Meeting be adopted as presented.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

6. **OLD BUSINESS**

6.1 Family Resource Network

-Rimbey group made up of Parent Link Centre staff, Neighborhood Place staff, AHS staff and Ponoka Youth Centre are working on an Expression of Interest (due today, Jan. 16, 2020)

-Rimbey FCSS gave a letter of support with Ponoka FCSS.

-We will find out soon if they are successful – but its looking good that they will be successful.

6.2 Provincial Building Lease

AB Infrastructure wants ministerial support for the programs we are putting into PLC space. Calls in to Ken Dropko and Jason Nixon.

7. FINANCE

7.1 January 16, 2020 Finance Committee Meeting Highlights

20-01-03 MOTION: By: I. Steeves: That the Highlights of the January 16, 2019 Finance Committee Meeting be accepted as information.

CARRIED

8. WRITTEN REPORTS

8.1 Monthly Board Reports

8.2 Parent Link Centre – quarterly-none

8.3 Big Brothers Big Sisters – quarterly

8.4 Catholic Social Services – quarterly

20-01-04 MOTION: By: M. Josephison: To accept the Monthly Board Reports as information.

CARRIED

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next QIRM Meeting will be on Tuesday, May 12, 2020 at 10:30 a.m.

10. DIRECTOR'S REPORT

20-01-06 MOTION: By: D. Noble: That the Director's Report is accepted as information.

CARRIED

11. NEW BUSINESS

11.1 2020 FCSS Provincial Funding Agreement

This was signed by the Town of Rimbey on December 19, 2019. No change from previous year. Note-by signing the agreement we are assured of provincial and municipal contributions. Town of Rimbey has not completed their 2020 process yet. Ponoka County has already approved Rimbey FCSS 2020 budget.

20-01-07 MOTION: By: B. Coulthard: To accept report as information.

CARRIED

11.2 ADSP Transition

The plan is to move to the Provincial building by April 1, 2020. Equipment will need to be hauled – tables, desk, chairs, supplies, etc. Will need truck and trailer for ½ day and 3 – 4 helpers. Will need to purchase some supplies and furniture. Opening Minds Through Art will work with ADSP to make sure the space works for both programs.

20-01-08 MOTION: By: B. Coulthard: To spend up to \$5,000.00 for the transition.

Seconded by: G. Rondeel

CARRIED

11.3 Surplus IT equipment

We have accumulated several surplus IT pieces.

20-01-09 MOTION: By: I. Steeves: To recycle and or sell surplus I.T. equipment safely and for fair market value.

Seconded by: F. Pilgrim

CARRIED

11.4 Opening Minds Through Art (OMA)

Monique and Tressa did presentation

11.5 AGM and agenda

March 19, 2020 is the regular board meeting date. We will have the books to Casey by Feb 7, 2020. That will give him 6- 7 weeks.

P. Makofka discussed the Board member terms of office.

Will invite Charlie Cutforth, Paul McLaughlin, Jason Nixon, Blaine Calkins and Rick Pankiw.

Casey will give his report at 11:00 a.m.

Photos

11.6 2020 Charity Golf Tournament

This is our 10th annual fundraiser. We would like to select the "OMA" program or "dementia care" for the funds raised to go towards. Suggest August 20, 2020 for the date for the event and at the Spruce Haven Resort.

20-01-10 MOTION: By: B. Coulthard: To proceed with transparency report and plan it.

CARRIED

11.7 Staffing/Additional Hours

20-01-11 MOTION: By: R. Schaff: To authorize additional hours for reception and volunteer coordinator as needed for 3 months.

Seconded by: B. Coulthard

CARRIED

11.8 Bowl for Kids Sakes

20-01-12 MOTION: By B. Coulthard: For the agency to do a Bronze sponsorship (\$150.00) and enter one team if able (\$300.00) for Bowl for Kids' Sake on March 7, 2020.

Seconded by: G. Rondeel

CARRIED

12. Workplace Health & Safety Committee – next Meeting: May 19, 2020 at 1:30 p.m.

Under Alberta OHS Act Part 3, all workers that employ more than 4 workers are required to have one or more employees (recommend one to represent the employer and one to represent the employees) have Joint Work Site HS Committee/HS Representative Training. The program that we have looked at is an online course that has been approved by Alberta Labour from Alberta Association for Safety Partnerships, at a cost of \$75.00 for each person that registers. We would recommend that the agency have K. Maconochie -to represent the employer, and R. Glennon – to represent the employee, be registered for this 8-hour online course.

20-01-13 MOTION: By: M. Josephison: For K. Maconochie and R. Glennon to register for the HSC/HS Representative Training, online course at \$75.00 each.

Seconded by: B. Coulthard

CARRIED

13. Review of Statistics
- 13.1 2019 Monthly Program Statistics report
 - 13.2 AHS Contracted HC and Private HS Client Stats combined 2019
 - 13.3 AHS (HC) & Private (HS) billing 2015-2019
 - 13.4 AHS (HC) Client Totals & Hours 2015-2019
 - 13.5 Private (HS) Client Totals & Hours 2015-2019
 - 13.6 Food Bank Hamper Stats 2015-2019
 - 13.7 Client Safety Reports – quarterly

20-01-14 MOTION: By: B. Coulthard: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

14.1 Thank you cards

15. NEXT MEETING DATE: Board Meeting: March 19, 2020

16. ADJOURNMENT

20-01-15: By: I. Steeves: That the FCSS Board meeting adjourns at 11:50 a.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary