



**2021 ELECTION**  
**INFORMATION FOR**  
**POTENTIAL CANDIDATES**

**For more details click on the link below**

**[A candidate's guide : running for municipal office in Alberta \[2020\] - Open Government](#)**

# GENERAL INFORMATION

## Town of Rimbey 2021 Election

This package is published as a service to prospective candidates and is not inclusive of all information related to each office, election procedure, and legislation. Each candidate is responsible to comply with all applicable acts, regulations, and bylaws.

Resources for candidates may be obtained from:

### Alberta Municipal Affairs

Municipal Services Branch  
17<sup>th</sup> Floor, Commerce Place  
10155-102 Street  
Edmonton, Alberta T5J 4L4

Online [www.municipalaffairs.alberta.ca](http://www.municipalaffairs.alberta.ca)

Telephone: 780-427-2732

Toll Free: 310-0000 (in Alberta only)

Fax: 780-422-1419

### Alberta Queen's Printer

Copies of the *Local Authorities Election Act, RSA, 2000, c. L-21* and the *Municipal Government Act, RSA, 2000, c. M-26* can be obtained from the Alberta Queen's Printer.

Main Floor, Park Plaza  
10611-98 Ave  
Edmonton, AB T5K 2P7

Online: [www.qp.alberta.ca](http://www.qp.alberta.ca)

Telephone: 780-427-2711

Toll Free: 310-0000 (in Alberta only)

Nominations for Mayor or Councillor will be accepted by the Returning Officer from Monday, January 4 until 12 noon on Monday, September 20, 2021. Prospective candidates filing their nominations must schedule an appointment with the Returning Officer

Bonnie Rybak, Returning Officer  
[generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)  
(403) 843-2113  
Town of Rimbey Office  
4938 50<sup>th</sup> Avenue  
Rimbey, AB  
TOC 2J0

## Form of Nomination

Nominations must be completed on the prescribed Form 4, Nomination Paper and Candidate's Acceptance and Form 5, Candidate Information. In accordance with Section 27(2) of the *Local Authorities Election Act*, nominations must be signed by a minimum of 5 eligible electors.

## Written Acceptance

Form 4 contains a candidate's written acceptance. In order to complete this candidate acceptance, you must be familiar with the following sections of the *Local Authorities Election Act*:

Section 21 – Qualification of candidates  
Section 22 – Ineligibility  
Section 23 – Ineligibility for nomination  
Section 27 – Form of nomination  
Section 47 – Eligibility to vote  
Section 68.1 – Option for Official agent  
Section 151 – Offence  
Part 5.1 – Election Finances and Contribution

## Nomination Dates

Nomination Opens: Monday January 4, 2021  
Nomination Closes: Monday September 20, 2021 at 12 noon  
Location: Town of Rimbey Administration Office  
4938 50<sup>th</sup> Avenue  
Rimbey, AB

## Nomination Checklist:

- Form 4, Nomination Paper and Candidate's Acceptance completed
- Minimum of 5 signatures from eligible electors in the Town of Rimbey
- Form 4 is commissioned by the Returning Officer or a Commissioner for Oaths
- Form 5, Candidate Information completed

### Other:

- Review Election Sign Bylaw
- Sign and Submit Election Sign Acknowledgement Form

The written acceptance requires the completion of an affidavit that swears or affirms:

- That you are eligible to be elected under sections 21 and 47 of the *Local Authorities Election Act*
- That you are not otherwise disqualified under sections 22 and 23 of the *Local Authorities Act*
- That you will accept the office if elected
- That you have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151, and Part 5.1 of the *Local Authorities Election Act* and understand their contents;
- That you will provide name and contact information of your official agent (if applicable); and
- That you will read and abide by the Council Code of Conduct if elected; and
- That the electors who have signed the nomination paper are eligible to vote in accordance with the *Local Authorities Election Act*.

This acceptance also requires you to state the name of your official agent if you have chosen to appoint one, and provide your name as it should appear on the ballot. This name may include nicknames; however, titles are not permitted (Dr., Mrs., Mr. etc.).

The signature of the candidate must be witnessed by the Returning Officer or a Commissioner for Oaths

## Candidate Information

Form 5 requires you to provide the following information:

- Your full name and address
- Address of where your candidate records are maintained
- Name(s) and address(es) of financial institutions where your campaign contributions will be deposited (if applicable)
- Name(s) of signing authorities for each depository listed above (if applicable)

Where there is any change in the above mentioned information, you must notify the Returning Officer in writing within 48 hours of such changes by submitting a completed information form.

In accordance with section 147.3 of the *Local Authorities Election Act* you are required to open a campaign account at a financial institution in your name or your election campaign's name for the purposes of the election

campaign when you file your nomination papers or as soon as possible after the total amount of contributions you receive first exceed \$1,000 in the aggregate.

## Candidate Withdrawal

You can withdraw your candidacy anytime during the nomination period.

If at the close of nominations, there are more candidates than required for any particular office, you may withdraw within 24 hours of the close of the nomination period. The deadline for candidate withdrawal for the 2021 election is Tuesday, September 21, 2021 at 12 noon. If at anytime after the close of the nomination period, the number of candidates remaining does not exceed the number of vacancies to be filled, the returning officer shall refuse to accept further withdrawals and your name will appear on the ballot.

A notice of withdrawal must be submitted in person, in writing, to the Returning Officer at Town Office 4938 50th Avenue, Rimbey, AB

Withdrawal notices received by way of facsimile, email or phone will NOT be accepted.

For complete information see sections 32 and 34 of the *Local Authorities Election Act*.

For complete information see section 30 of the *Local Authorities Election Act*.

## Minimum Number of Electors

It is recommended that prospective candidates obtain signatures from more than the required five (5) electors to ensure that the candidate's nomination will not be adversely affected if a signatory is not eligible.

An elector is defined as a person who is at least 18 years old, is a Canadian citizen, and whose place of residence is located within Town of Rimbey's municipal boundaries on the date of signing.

## Acceptance of Nomination Papers

The returning officer will not accept a nomination paper that is:

- incomplete;
- not signed by at least 5 electors; or
- that is not sworn or affirmed by the person nominated.



FORM 4  
**NOMINATION PAPER AND  
 CANDIDATE'S ACCEPTANCE**  
*Local Authorities Election Act,*

Section 21, 22, 23, 27, 28, 47, 68.1, 151, Part 5.1

**LOCAL JURISDICTION:** Town of Rimbey, Province of Alberta

**ELECTION DATE:** Monday, October 18, 2021

We, the undersigned electors of the Town of Rimbey, in the Province of Alberta **nominate:**  
 \_\_\_\_\_

(Candidate's Surname) (Candidate's Given Names) \_\_\_\_\_ of \_\_\_\_\_ (Complete Address, Street Address or Legal Land Description, and Postal code) \_\_\_\_\_

as a candidate at the election about to be held for the office of \_\_\_\_\_ in the  
 Town of Rimbey, in the Province of Alberta. (Mayor or Councillor)

Signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act*.

Printed Name of Elector	Complete Address (Street Address or Legal Land Description) and Postal Code of Residence of Elector	Signature of Elector
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

*The personal information on this form is being collected in accordance with section 27 of the Local Authorities Election Act and section 33(c) of the Freedom of Information and Protection of Privacy Act, and will be used to support the administrative requirements of the local authorities election process. The personal information will be managed in compliance with the privacy provisions of Part 2 of the Freedom of Information and Protection of Privacy Act. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.*



**NOMINATION PAPER AND  
CANDIDATE'S ACCEPTANCE**  
*Local Authorities Election Act,*  
Section 21, 22, 23, 27, 28, 47, 68.1, 151, Part 5.1

\_\_\_\_\_  
Candidate's Surname

\_\_\_\_\_  
Candidate's Given Names

**Candidate's Acceptance**

I, the above named candidate, solemnly swear (affirm):

- THAT I am eligible under sections 21 and 47 of the *Local Authorities Election Act* to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 21, 22, 23, 27, 28, 47, 68.1 and 151 and Part 5.1 of the *Local Authorities Election Act* and understand their contents;

THAT I am appointing as my official agent (if applicable):

\_\_\_\_\_  
(Name, Contact Information or Address and Postal Code and Telephone Number of Official Agent) (if applicable)

- THAT I will read and abide by Council's Code of Conduct if elected; and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and resident in the local jurisdiction on the date of signing the nomination.

**PRINT NAME AS IT SHOULD APPEAR ON THE BALLOT:**

\_\_\_\_\_  
Candidate's Surname

\_\_\_\_\_  
Given Names (may include nicknames, but not titles, i.e. Mr., Mrs., Dr.)

SWORN (AFFIRMED) before me at the  
\_\_\_\_\_ of \_\_\_\_\_ in the  
Province of Alberta this \_\_\_\_ day of \_\_\_\_\_  
2021.



\_\_\_\_\_  
Candidates Signature

\_\_\_\_\_  
Signature of Returning Officer or Commissioner for Oaths

The personal information on this form is being collected in accordance with section 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*, and will be used to support the administrative requirements of the local authorities election process. The personal information will be managed in compliance with the privacy provisions of Part 2 of the *Freedom of Information and Protection of Privacy Act*. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.



**NOMINATION PAPER AND  
CANDIDATE'S ACCEPTANCE**

***Local Authorities Election Act,***  
Section 21, 22, 23, 27, 28, 47, 68.1, 151, Part 5.1

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT.**

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Candidate's Surname

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Candidate's Given Names

**RETURNING OFFICER'S ACCEPTANCE**

Returning Officer signals acceptance by signing this form:

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Signature of Returning Officer

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**CANDIDATE INFORMATION**  
*Local Authorities Election Act, Section 27*

Candidate's full name, address and postal code:

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Address of place(s) where candidate records are maintained: \_\_\_\_\_

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable): \_\_\_\_\_

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Name(s) of signing authorities for each depository listed above (if applicable):

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Where there is any change in the above mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.

*The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 27 of the Local Authorities Election Act. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.*



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**LOCAL JURISDICTION:** Town of Rimbey, Province of Alberta

**ELECTION DATE:** Monday, October 18, 2021

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Please be advised that this information notice has been prepared with public traffic safety concerns in mind, and is intended to provide guidelines to potential candidates in elections (whether it is provincial, federal, or municipal.)

1. Candidates are responsible to keep signs in a neat and clean appearance, and ensure that they are securely erected.
2. A sign not complying with these guidelines may be subject to enforcement action including removal and disposal by an Enforcement Officer.

### Election Signs

Election signs *may be* erected as stated in Bylaw 917/16 Section 11.3 2.f:

- (f) The erection of campaign signs for federal, provincial, municipal, or school board elections on private properties for no more than thirty (30) days, or such other time as regulated under provincial or federal legislation provided that
  - (i) Such signs are removed within ten (10) days of the election date
  - (ii) The consent of the property owner or occupant is obtained
  - (iii) Such signs do not obstruct or impair vision or traffic
  - (iv) Such signs are not attached to utility poles
  - (v) Such signs indicate the name and address of the sponsor and the person responsible for removal

### Elections Signs on Provincial Highways

Please click on link for more details: <https://www.alberta.ca/election-signs.aspx>

**PLEASE NOTE:** If driving large stakes into ground make sure you **Call before you dig!**

**ALBERTA ONE-CALL 1-800-242-3447 or [www.albertaonecall.com](http://www.albertaonecall.com)**

### Recycling Election Signs

- Candidates and residents with plastic or cardboard election signs are encouraged to recycle them.



**Acknowledgement and Agreement**

I hereby agree that I have read, understand and agree to comply with all the Town of Rimbey election sign requirements:

Candidate Name \_\_\_\_\_ Candidate Signature \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Witness Name

\_\_\_\_\_  
Witness Signature

Alternative Contact:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Upon completion, please submit to the Town of Rimbey at 4938 50<sup>th</sup> Avenue, Rimbey, AB, or email it to [generalinfo@rimbey.com](mailto:generalinfo@rimbey.com)

*The personal information on this form is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to support the enforcement of election signage requirements in the Town of Rimbey for the 2021 election. The personal information will be protected in accordance with Part 2 of the Act. If you have any questions regarding FOIP, please phone 403-843-2113 and ask for the FOIP coordinator.*