

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY SEPTEMBER 25, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
4.1	Minutes of Regular Council Meeting September 11, 2017	2-3
4.	Public Hearings - None	
5.	Delegations	
5.1	Blindman Youth Action Society – Janet Stout.....	4-5
6.	Bylaws - None	
7.	New and Unfinished Business	
7.1	Franchise Fees – Fortis Alberta	6-7
7.2	Policy 6102 Signs on Town owned Property.....	8-10
8.	Reports	
8.1	Department Reports	12
8.1.1	Chief Administrative Officer Report.....	13
8.1.2	Director of Finance Report.....	14-16
8.1.3	Director of Public Works Report.....	17
8.1.4	Director of Community Services Report.....	18
8.1.5	Contract Development Officer Report.....	19
8.2	Boards/Committee Reports	
8.2.1	Tagish Engineering Update Aug. 31, 2017 and Sept 19, 2017	20-24
8.2.2	Beatty Heritage House Society Minutes of July 4, 2017	25
8.2.3	Beatty Heritage House Society Minutes of Aug. 7, 2017	26
8.3	Council Reports	27
8.3.1	Mayor Pankiw's Report.....	28
8.3.2	Councillor Godlonton's Report.....	29
8.3.3	Councillor Jaycox's Report.....	30
8.3.4	Councillor Payson's Report.....	31
8.3.5	Councillor Webb's Report.....	32
9.	Correspondence - None	
10.	Open Forum (Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In Camera	
11.1	Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection of Privacy Act)	
11.2	Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, SEPTEMBER 11, 2017 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order
Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Recording Secretary – Karen Dawn

Absent:
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Community Services – Cindy Bowie
Contract Development Officer – Liz Armitage

Public:
Treena Mielke, Rimbey Review
4 members of the public
2. Adoption of Agenda
2.1 September 11, 2017 Agenda
Motion 248/17

Moved by Councillor Webb to accept the Agenda for the September 11, 2017 Regular Council Meeting, as presented.

CARRIED
3. Minutes
3.1. Minutes of Regular Council Meeting August 28, 2017
Motion 249/17

Moved by Councillor Godlonton to accept the Minutes of the Regular Council Meeting of August 28, 2017, as presented.

CARRIED
4. Public Hearings 4.1 Public Hearings - None
5. Delegations 5.1 Delegations - None
6. Bylaws 6.1 Bylaws - None
7. New and Unfinished Business
7.1 Franchise Fee - Atco Gas and Pipelines
Motion 250/17

Moved by Councillor Jaycox to accept the Atco Gas and Pipelines Ltd. Franchise Fee increase of 1% from 25% to 26%.

CARRIED

7.2 Simpson Road
Motion 251/17


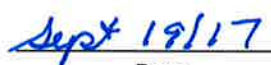


Moved by Councillor Jaycox to table the reconstruction discussion of the Simpson Rd. to the September 25, 2017 meeting.

CARRIED

8. Reports 8.1 Department Reports - None
- 8.2 Boards/Committee Reports
- 8.2.1 1 Rimbey Historical Society Board Meeting Minutes May 17, 2017
- 8.2.2 Rimbey Historical Society Board Meeting Minutes June 21, 2017
- Motion 252/17
- Moved by Councillor Webb to accept the Rimbey Historical Society Board Meeting Minutes of May 17, 2017 and June 21, 2017, as information.
- CARRIED
9. Correspondence 9.1 Correspondence None
10. Open Forum 10.1 Open Forum
- One person spoke regarding The Highway Traffic Act and to possibly have the RCMP or Bylaw involved in assessing a fine on a business or person who are destroying roads
11. In Camera 11.1 In Camera – None
12. Adjournment Motion 253/17
- Moved by Councillor Webb to adjourn the meeting.
- CARRIED
- Time of Adjournment: 7:20 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	5.1
Council Meeting Date	September 25, 2017
Subject	Blindman Youth Action Society
For Public Agenda	Public Information
Background	The Blindman Youth Action Society has requested a delegation before Council to discuss the misuse of the overhang on the south side of the Youth Centre Building.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Financial Implications	
Attachments	
Recommendation	Administration recommends Council accept the presentation from Janet Stout of the Blindman Youth Action Society, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

Blindman Youth Action Society
Box 1802, Rimbey, Alberta
T0C 2J0

Town of Rimbey,
4938 50 Avenue
Rimbey, Alberta.

Mayor and Town Council,

We, Blindman Youth Action Society, are requesting to appear before the Mayor and Town Council on September 25/2017, at their regular town council meeting.

We wish to make council aware, and to discuss the misuse of the overhang on the south side of the Youth Centre building. In this space, we have found needles, drug paraphernalia, broken glass and used condoms.

On August 15/2017 we had an attempted break-in, damaging the outside shutter. The replacement cost was \$1,359.85.

On three occasions, from August 15/2017 to this date, the R.C.M.P. were notified.

We have received two letters of concern from F.C.S.S and Big Brothers, Big Sisters regarding these problems.

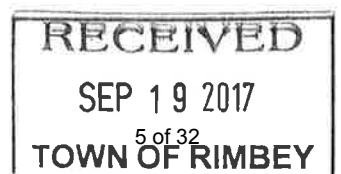
We would be so grateful for any suggestions or advice, as to how we should address these issues.

We thank you very much for your time to help us in this matter.

Sincerely,

Janet Stout,

on behalf of Blindman Youth Action



Council Agenda Item	7.1					
Council Meeting Date	September 25, 2017					
Subject	Franchise Fees – Fortis Alberta					
For Public Agenda	Public Information					
Background	<p>The Town of Rimbey has an Electrical Distribution Franchise Agreement with Fortis Alberta Inc., which is Schedule A of Town of Rimbey Bylaw 883/13. The Agreement became effective July 1, 2013 with an initial term of ten (10) years and may be renewed for a further period of five (5) years.</p> <p>Fortis Alberta agrees to collect from Consumers and pay to the Town a franchise fee calculated as a percentage of Fortis Alberta’s total revenue in that year derived from the Distribution Tariff rates charged for Electric Distribution Service within the Municipal Service Area, excluding any amounts refunded or collected pursuant to riders.</p> <p>The franchise fee may be adjusted annually at the option of the Municipality and cannot exceed 20%.</p> <p>Historical percentages collected by the Town of Rimbey are as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>2013 – 7%</td> </tr> <tr> <td>2014 – 7%</td> </tr> <tr> <td>2015 – 14%</td> </tr> <tr> <td>2016 – 14%</td> </tr> <tr> <td>2017 – 14%</td> </tr> </table>	2013 – 7%	2014 – 7%	2015 – 14%	2016 – 14%	2017 – 14%
2013 – 7%						
2014 – 7%						
2015 – 14%						
2016 – 14%						
2017 – 14%						
Discussion	<p>Fortis Alberta Inc. has estimated our franchise revenue will be approximately \$259,145.</p> <p>An increase of 1% from 14% to 15% will generate an additional \$29,833 in revenue for the Town of Rimbey.</p> <p>For the average residential customer using 625 kWh’s per month an increase of 1% will cost an additional \$12.43 per year.</p>					
Relevant Policy/Legislation	Bylaw 883/13					
Financial Implications	As previously noted.					
Attachments	None					
Recommendation	Administration recommends increasing the Fortis Alberta Inc. Franchise fee by 1% from 14% to 15% for the 2018 budget year.					

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 7/17

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 7/17

Date

Council Agenda Item	7.2
Council Meeting Date	September 25, 2017
Subject	Policy 6102 Signs on Town Owned Property
For Public Agenda	Public Information
Background	<p>On March 13, 2017 Council directed administration to prepare a sign policy as per the following motion:</p> <p>089/17 Moved by Mayor Pankiw to give Development Officer Elizabeth Armitage the authority to draft a sign policy. Carried Mar 13, 2017</p>
Discussion	<p>Administration has reviewed the opinion related to sign content which was provided at the 2017 Brownlee LLP Municipal Trends conference.</p> <p>Through a review of municipal sign policies within in Alberta Municipalities Administration has been unable to locate any municipal policy on the content of signs to be located on municipal owned land.</p> <p>However, Administration was able to locate policies for advertisements on municipal signs. The majority of the advertising policies were located in large urban centers that have transit systems that rent sign space to private advertisers.</p> <p>Administration utilized these examples to develop a Rimbey specific policy.</p>
Relevant Policy/Legislation	Charter of Rights and Freedoms
Options/Consequences	<ol style="list-style-type: none"> 1. Council approve Policy 6102 Signs on Town Owned Property. 2. Council approve Policy 6102 Signs on Town Owned Property with amendments. 3. Council does not approve Policy 6102 Signs on Town Owned Property.
Financial Implications	None.
Attachments	Policy 6102 Signs on Town Owned Property
Recommendation	Council Approve Policy 6102 Signs on Town Owned Property

Prepared By:



 Elizabeth Armitage, MEdes, RPP, MCIP
 Contract Planning & Development Officer

 September 12, 2017
 Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

Sept 21/17

Date






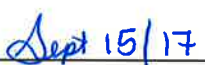
Town of Rimbey Policy Manual

Title: Signs on Town Owned Property		Policy No: 6102
Date Approved:		Resolution No:
Date Effective:		
Purpose:	The purpose of this policy is the display of advertisement signage on Town property. The goal is to ensure signage displaying advertising materials located on Town property provide a safe, welcoming and respectful message while respecting the Canadian Charter of Rights and Freedoms.	
Policy Statement: The following policies are required for all signage and advertising on Town of Rimbey property: <ol style="list-style-type: none">1) The Town of Rimbey does not endorse any product, service, cause or proposition or thing contained in any advertisement located on Town property.2) The Town of Rimbey's acceptance of an advertisement does not constitute express or implied endorsement of the content or message of the advertisement, including any person, organization, products, services, information or viewpoints it may contain, or of the advertisement sponsor itself.3) The contents of advertising material shall comply with:<ol style="list-style-type: none">a) Laws, statutes, regulations and bylaws in force within the Province of Alberta include the Alberta Human Rights Code.b) Advertising Standards Canada;c) All advertisements and any representations made therein shall conform to Federal and Provincial laws, regulations and orders now in force or amended or promulgated hereafter.4) All political advertising will indicate the party or candidate who is paying for the advertising.5) Advertisements shall not discredit the business or service of the Town of Rimbey or its employees or have an adverse effect on the image of the Town of Rimbey.6) No advertisements will be accepted by the Town of Rimbey, that is considered, at its sole discretion, to be of questionable taste or in any way offensive in the style, content or method of presentation.7) All advertisements shall be of a moral and reputable character.8) All advertisements shall be free of any demeaning, derogatory, exploitative or unfair comment or representation of any person or group of persons, or any such comment or representation based on race, colour, ancestry, ethnic origin, creed, religious affiliation, sex, sexual orientation, disability, age, marital or family status.9) Advertisements, otherwise acceptable under this policy, which (a) promotes or opposes a specific theology or religious ethic, point of view, policy or action, (b) advocates or opposes any ideology or political philosophy, point of view, policy or action, or (c) conveys information about a political party or the candidacy of any person for a political position or public office, must visibly display the name		

of the sponsoring group.

- a) These advertisements must also display the following disclaimer: "The opinions expressed in this advertisement, or by the sponsor of this advertisement, do not in any way represent the opinions of, and are not endorsed by, the Town of Rimbey."
 - b) This endorsement disclaimer extends to and includes content that may be found via internet addresses, quick response (QR) codes, and telephone numbers that may appear in posted ads and that direct-viewers to external sources of information.
- 10) No advertisements will be accepted which promotes any tobacco company, tobacco product or tobacco brand promotions, including sponsorship or promotion of cultural or sporting events.
 - 11) All advertisements to be located on lands owned by the Town of Rimbey must meet the requirements of Land Use Bylaw 917/16.
 - 12) All advertisements requests shall be reviewed by the Development Authority and the Chief Administrative Officer prior to issuing a Development Permit.

Initial Policy Date:		Resolution No:	
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	

Council Agenda Item	8.1
Council Meeting Date	September 25, 2017
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Discussion	
Relevant Policy/Legislation	Not applicable.
Options/Consequences	<ol style="list-style-type: none"> 1. Accept the department reports as information. 2. Discuss items in question with department managers.
Financial Implications	Not applicable.
Attachments	<ul style="list-style-type: none"> 8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
Recommendation	Motion by Council to accept the department reports as information.
Prepared By:	
<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p>	
<p style="text-align: center;">  _____ Date </p>	
Endorsed By:	
<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p>	
<p style="text-align: center;">  _____ Date </p>	

Highlights

- Scout Hall:
 - The Rimbey Kinsmen club has proposed to lease the old Scout Hall. They contracted Lazoro Restorations to do a mold inspection. We are currently waiting for the remediation report and results from any follow up testing.
- Skate Park:
 - The graffiti at the Skate Park has been removed by Public Works with the product we learned about at the FCM.

Streetlights:

I met with Stan Orlesky regarding the difference in the quotes for our new streetlights. The difference is due to increased hydrovac and directional drilling costs. As these costs increase so do the contingency and other percentage based costs. As well, the original quote was in 2015 and the revised quote was for 2017. This project will be discussed in the 2018 budget.

Town of Ponoka:

I met with Albert Frootman, CAO Town of Ponoka to discuss various issues common to both Towns.

Lori Hillis
Chief Administrative Officer

Highlights

- Checking out insurance values and verifying lists of equipment and property according to information sent out by our insurance provider.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Working on the TCA amounts and project worksheets for 2017.
- Dealing with LAPP re queries, balancing, etc.
- Working with employees regarding Group Benefits, LAPP and other queries.
- Writing letters re: Public Relations and congratulatory letters.
- Writing up ad for employment opportunity.
- Working in RFD's to bring to Council.
- Dealing with insurance re: Accident claim.
- Dealing with Great West Life regarding short term disability claim.
- Checking on LAPP regarding leaves and buy back information.
- Checking with Great West Life insurance regarding leaves, maternity leaves and other queries.

Wanda Stoddart
Chief Financial Officer
Town of Rimbey

TOWN OF RIMBEY
VARIANCE REPORT
FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2017

OPERATING	2017 Revenues				2017 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
	General Municipal Revenues	3,950,819	3,790,265	96%	160,554	891,783	462,063	52%
Council (11)					181,689	128,629	71%	53,060
Administration (12)	21,935	18,497	84%	3,438	584,996	379,206	65%	205,790
General Administration (13)					143,480	72,231	50%	71,249
Police (21)	54,051	25,173	47%	28,878	50,488	34,324	68%	16,164
Fire (23)						17,314		
Disaster Services (24)				0	3,125	560	18%	2,565
Intern	0		0%	0	20,242	23,529	116%	(3,287)
Bylaw Enforcement (26)	82,600	28,174	34%	54,426	203,168	88,415	44%	114,753
Public Works (32)	4,000	6,302	158%	(2,302)	777,184	375,146	48%	402,038
Airport (33)	832	924	111%	(92)	13,103	5,526	42%	7,577
Storm sewer (37)					10,800	8,973	83%	1,827
Water (41)	578,471	366,936	63%	211,535	342,877	209,837	61%	133,040
Sewer (42)	338,620	220,790	65%	117,830	282,814	138,192	49%	144,622
Garbage (43)	202,875	135,838	67%	67,037	121,010	60,483	50%	60,527
Recycle (43-01)	41,100	27,087	66%	14,013	99,805	54,171	54%	45,634
Compost	1,690	1,725	102%	(35)	17,550	7,756	44%	9,794
Community Services (FCSS)	190,424	146,071	77%	44,353	264,432	194,071	73%	70,361
Cemetery (56)	14,900	13,547	91%	1,353	39,071	16,899	43%	22,172
Development (61)	25,700	8,697	34%	17,003	102,086	79,559	78%	22,527
Econ.Development (61-01-08-09)	24,235	16,190	67%	8,045	41,638	35,835	86%	5,803
Recreation Office (72)	14,400	14,894	103%	(494)	64,215	34,117	53%	30,098
Pool (72-04)	104,650	108,115	103%	(3,465)	287,284	157,338	55%	129,946
Parks (72-05)	10,000	10,996	110%	(996)	117,599	46,096	39%	71,503
Fitness Center (72-06)	27,300	23,438	86%	3,862	46,393	18,136	39%	28,257
Arena (72-09)	150,880	107,292	71%	43,588	233,951	197,016	84%	36,935
Recreation Programs (72-11)	25,000	19,579	78%	5,421	52,137	32,948	63%	19,189
Community Centre (74)	128,900	90,050	70%	38,850	298,636	170,208	57%	128,428
Library (74-06)	10,850	0	0%	10,850	131,130	94,905	72%	36,225
Scout Hall (74-08)					4,280	1,586	37%	2,694
Curling Club (74-09)	700	0	0%	700	23,300	10,803	46%	12,497
Museum (74-12)					73,700	61,564	84%	12,136
Total Revenues	6,004,932	5,180,580		824,352	5,523,966	3,217,436		2,306,530
Debenture & Loan Principal Payments					353,179	209,137		144,042
Total operating and debt repayment	6,004,932	5,180,580		824,352	5,877,145	3,426,573		2,450,572

TOWN OF RIMBEY

VARIANCE REPORT

FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2017

CAPITAL	Grants and reserves	Operating surplus				Year to Date		Variance
New Computers (Public Works)	5,000							5,000
								0
RCMP Building repairs: Painting, lighting, flooring, HVAC	20,000							20,000
2017 Street Improvements	716,000					507,197		208,803
SW Stormwater Management Master Plan	49,800					21,848		27,952
Design & Construction of SW Storm Water Pond - Phase 1	32,100							32,100
Water Well Drilling Program (Multi-Year program) 2017 1.6 m	1,600,000					178,039		1,421,961
Main Valve Replacements	32,000							32,000
Concrete Crushing	50,000					50,434		(434)
Town Signs	30,000					574		29,426
Used 1 ton truck - 2015 Ford Super Duty	46,000					46,000		0
Security - Pool	5,000					3,220		1,780
Security - Community Centre	10,000					6,590		3,410
Spray Park - repair	100,000					100,000		0
Spray Park 8' Chain Link Fence		6,992				6,992		0
Recycle - Fence East Boundary	15,000					15,000		0
NE Lagoon Repairs		378				378		0
2016 Street Improvement		1,058				1,058		0
NE Lagoon Outlet Ditch Upgrade		20,582				20,582		0
Parkland Manor Renovations 2017		9,680				9,680		0
New Website 2015		329				329		0
Wireless Capital Internet Project		800				800		0
	2,710,900	39,819				968,721		1,781,998
Total operating and capital	8,715,832	5,220,399			824,352	5,877,145	4,395,294	4,232,570

Highlights

ROADS – 43rd Street Ditch repairs. Pothole filling – ongoing. Street Sweeping – ongoing. RV Park Road oiling complete.

WATER – Did Monthly Water Report to Alberta Environment and Parks. Routine maintenance and Water Testing is ongoing. Water Meters are being read monthly. Locate Service Utilities. Repair Water Meters.

WASTEWATER – Did Monthly Wastewater Report to Alberta Environment and Parks. Routine sampling, testing and maintenance are ongoing. Drainage ditch walked regularly. Removed Beavers from Drainage Ditch.

CEMETERY – Tree Watering Bags ordered and installed in Mount Auburn. Trees being watered twice a week. Routine mowing is ongoing. Help families with their needs.

RECYCLE – Routine mowing ongoing. Push up Burn Pits as required. Assist County as required. Containment fence complete.

COMPOST – Compost pick-up once a week in ongoing. Haul Compost to the Town of Ponoka facility.

R.C.M.P. STATION – Did research on MSDS for cleaning products used at Sergeant Phillipow's request. Ongoing routine maintenance.

AIRPORT – Did research on converting Aerodrome to Airport. The Airport Terminal Building is checked twice a week and maintenance and grass cutting is done as required.

PARKS – Routine mowing is ongoing. Garbage emptied once a week.

STORMWATER – Drader Crescent Drainage Ditch was reshaped.

OTHER – Completed Survey for Statistics Canada. Prepared and sent several Unsightly Premises notices. Assisted residents with their concerns. Haul water to the Community Garden 3 times a week. Completed application for Grant Money for Household Hazardous Waste and Paint Round –Up and submitted to Alberta Recycling.

R. Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Main Auditorium busy with bookings for the fall months
- Ongoing cleaning, maintenance and event supervision

Community Fitness Centre

- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics

Rimbey Aquatic Centre

- Good summer – lots of hot days and not many thunderstorms
- Pool and Spray Park Closed – Monday, September 4th
- Main Pool boiler quit working the last week of August so the water got a little chilly for the final weekend of operation. Boiler parts have been ordered and will be installed in the spring.
- Winterizing the main pool and hot tubs
- Spray Park – opened Friday, June 30th
 - Existing pump and motor that operated the spray features died Aug. 18 and a new motor was fitted onto the existing pump with new seals and the park was operating by Aug. 25
 - Moore Maintenance winterized the Spray Park on Sept. 11

Arena

- Facility repairs completed
- Cleaning and waxing floors for the season start up on Sept. 17 for Ref clinic
- Advertising for Rink board ads
- Ice Schedule being finalized
- Started ice plant on Sept. 1 and ice painted and lines added

Programs

- Boys & Girls Club are using the facility – Wednesdays
- Drop In Sports – 7-9 pm Wednesday and Thursday meeting nights

Events

- Mass Registration had many community groups promote their programs
- Santa Night plans will start soon

Cindy Bowie
Director of Community Services

Highlights





In addition to day-to-day activities, the Planning & Development Department has also been working on the following items:

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences and house renovations.
- **Development Permits.** Administration has been processing development permits and answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **Land.** Administration has been working with legal on confidential items pertaining to land and development.
- **Sign Policy.** Administration has developed a policy regarding private signs on town property.

The following chart outlines the development permit statistics as of September 12, 2017:

2017 Development Statistics as of July 19, 2017		
	Applied 2017	Issued 2017
Development Permit Applications	12	11
Subdivision Applications	0	0
Certificate of Compliance Requests	7	7
Building Permit Applications	6	6

Elizabeth Armitage, MEDES, RPP, MCIP
Contract Planning & Development Officer
Vicinia Planning & Engagement Inc.

Council Agenda Item	8.2
Council Meeting Date	September 25, 2017
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Financial Implications	Not applicable
Attachments	8.2.1 Tagish Engineering Ltd Project Status Updates to Aug. 31 and Sept. 19, 2017 8.2.2 Beatty Heritage house Society Minutes of July 4, 2017 8.2.3 Beatty Heritage House Society Minutes Of Aug. 7, 2017
Recommendation	Motion by Council to accept the Tagish Engineering Ltd Project Status Updates to Aug. 31, and September 19, 2017 and the Beatty Heritage House Society Minutes of July 4 and August 7, 2017 as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



PROJECT STATUS UPDATES

August 31, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
August 3, 2017	Matichuk, Gerald	No assignment this period (July 6 - August 3, 2017).
August 16, 2017	Matichuk, Gerald	August 9, 2017, town staff and Tagish met to discuss 5 year Capital Budget and 2018 infrastructure projects.
August 31, 2017	Matichuk, Gerald	Tagish staff continue to work on completing budget estimates for the 2018 Capital Budget.
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
August 31, 2017	Matichuk, Gerald	No assignment this period (March 2 - August 31, 2017).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
August 3, 2017	Matichuk, Gerald	Omni-McCann is working on completing a report summarizing the potential yield of Well # 15. The consultant has indicated that during the 72 hour draw down test, the pumping caused a release of nitrogen and oxygen gas from within the aquafier which interfered with the pumping data obtained. The Consultant has indicated that the quality of the data collected is greatly affected by the gas release and therefore convention methods of calculating the potential well yield cannot be used. Omni-McCann is researching other methods to reliably calculating the potential yield of the well.
August 17, 2017	Matichuk, Gerald	Tagish is working with Omni-McCann in scheduling a meeting with the Town to discuss the options regarding Well # 15.
August 31, 2017	Matichuk, Gerald	September 7, 2017 a meeting is scheduled with Town staff, Omni-McCann and Tagish to discuss the options concerning Well # 15.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
August 2, 2017	Solberg, Lloyd	SW Stormwater Management draft report has been completed and has been sent to the Town for their review. Once the Town has reviewed the report, we will set up a meeting to discuss it.
August 17, 2017	Solberg, Lloyd	(Aug 17) No change.
Project: RBYM00132.00 RB132 - 2017 Street Improvements		
August 3, 2017	Matichuk, Gerald	Border Paving has completed all the paving related to the 2017 - Street Improvement program. Tagish is preparing a progress payment to reflect the work completed.
August 16, 2017	Matichuk, Gerald	AMEC Foster Wheeler is working on completing the asphalt testing. A CCC inspection will be scheduled after the asphalt test results are completed.
August 31, 2017	Matichuk, Gerald	A Construction Completion (CCC) inspection was completed on August 29, 2017. Tagish is preparing a progress payment for the holdback release on the project.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
August 3, 2017	Matichuk, Gerald	Tagish has received a AutoCAD drawing from Abacus Data indicating location of each of the pipeline crossings. Tagish has surveyed each of the pipeline crossings, and collected the surface elevations of each pipeline location and is preparing a plan/profile drawing of the entire drainage ditch.
August 16, 2017	Matichuk, Gerald	Tagish has prepared a plan profile drawing of the outfall ditch and have selected a proposed ditch bottom grade line. Tagish and Abacus Data are meeting August 21 to address the pipeline crossings that have minimum or no cover.
August 31, 2017	Matichuk, Gerald	August 21, 2017 Tagish staff meet with Abacus Data to discuss the pipeline line conflict locations. Abacus Data has contacted several of the pipeline companies to obtain any specific clearance requirements at each pipeline crossing.



PROJECT STATUS UPDATES

September 19, 2017

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.17 RB00 - 2017 General Engineering		
August 16, 2017	Matichuk, Gerald	August 9, 2017, town staff and Tagish met to discuss 5 year Capital Budget and 2018 infrastructure projects.
August 31, 2017	Matichuk, Gerald	Tagish staff continue to work on completing budget estimates for the 2018 Capital Budget.
September 14, 2017	Matichuk, Gerald	Tagish is working with Town staff on securing a grading plan for Legacy Court Ph 2.
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
September 14, 2017	Matichuk, Gerald	No assignment this period (March 2 - Sept 14, 2017).
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
December 31, 2013	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
August 17, 2017	Matichuk, Gerald	Tagish is working with Omni-McCann in scheduling a meeting with the Town to discuss the options regarding Well # 15.
August 31, 2017	Matichuk, Gerald	September 7, 2017 a meeting is scheduled with Town staff, Omni-McCann and Tagish to discuss the options concerning Well # 15.
September 14, 2017	Matichuk, Gerald	Town staff met with Omn-McCann and Tagish to discuss Well # 15. Omni-McCann will contact Darcy's Drilling Services to schedule a retest Well # 15. During the well retest the Contractor will using both transducers and manual well draw down and recovery recording.
Project: RBYM00131.01 RB131.01 - SW Stormwater Management Plan		
August 17, 2017	Solberg, Lloyd	(Aug 17- Sept 18) No change.
Project: RBYM00132.00 RB132 - 2017 Street Improvements		
August 16, 2017	Matichuk, Gerald	AMEC Foster Wheeler is working on completing the asphalt testing. A CCC inspection will be scheduled after the asphalt test results are completed.
August 31, 2017	Matichuk, Gerald	A Construction Completion (CCC) inspection was completed on August 29, 2017. Tagish is preparing a progress payment for the holdback release on the project.
September 14, 2017	Matichuk, Gerald	Final progress payment and holdback release payments were prepared and sent to the Town for payment. The construction portion of the project is completed, FAC inspection and deficiencies will be rectified by July 31, 2019.
Project: RBYM00133.00 RB133 - 2017 NE Lagoon Outlet Ditch Upg		
August 16, 2017	Matichuk, Gerald	Tagish has prepared a plan profile drawing of the outfall ditch and have selected a proposed ditch bottom grade line. Tagish and Abacus Data are meeting August 21 to address the pipeline crossings that have minimum or no cover.
August 31, 2017	Matichuk, Gerald	August 21, 2017 Tagish staff meet with Abacus Data to discuss the pipeline line conflict locations. Abacus Data has contacted several of the pipeline companies to obtain any specific clearance requirements at each pipeline crossing.
September 14, 2017	Matichuk, Gerald	Abacus Data is working with the pipeline owners to secure crossing agreements for all crossings.

Beatty Heritage House Society

July 4, 2017 Meeting

The meeting was called to order at 7:40 PM by Chairperson Teri Ormberg.

In attendance: Teri Ormberg

Jackie Anderson

Florence Stemo

Annette Boorman

Fred Schutz

Ed Grumbach

Annelise Wettstein

Bronwen Jones

Murray Ormberg

Councillor Mathew Jaycox

MINUTES of previous meeting, (June 5, 2017), read by Florence. Adopted as read by Florence; seconded by Bron. Carried.

CORRESPONDENCE: E-mail from Dennis Jones, advising us that he is unable to attend this evening's meeting.

TREASURER'S REPORT: Jackie reported a Balance of \$29,478.39. Noted in her written report was the substantial rise in the cost of natural gas and power when compared with the same time in 2016. Jackie will contact the companies to have the power meter and furnace checked. Annette will research LED floodlights and the possibility of changing the BH floodlights to LED. Jackie moved the adoption of her Report. Seconded by Ed. Carried.

OLD BUSINESS:

SUMMER STUDENT: Aylish has asked for one week-day off. Board agreed to this, noting that she will be working on Rodeo Parade Day, which is a Saturday. Sign directing visitors to The Info Center at The Park is to be hung for the week-day the BH is to be closed.

CLASSICAL CONCERT FOR CHRISTMAS SEASON: No new contacts.

CO-OP BARBECUE: Held on Friday, June 2nd. Cheque for \$505.00 has been received. Thanks to the Co-op for their ongoing support of a number of local non-profit organizations through their barbecues.

ALBERTA CULTURE DAYS: September 30, October 1, 2017. A number of ideas were presented for discussion. The Culture Committee will meet before the next meeting, and report details at that time.

ANNUAL POST-PARADE BARBECUE: Review of jobs and staffing.

NEW BUSINESS:

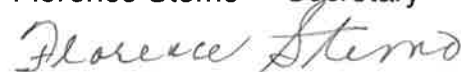
CLASSICAL MUSIC SERIES: Discussion with some suggestions.

PICTURES FOR NEW MANOR: Councillor Jaycox informed us of the search for pictures to hang in the new housing complex. Does the BHH Society have any?

NEXT MEETING: Monday, August 7, 2017.

ADJOURNMENT: By Fred at 9:50 PM.

Florence Stemo - Secretary



Beatty Heritage House Society

August 7, 2017 Meeting

The meeting was called to order at 7:40 PM by Chairperson Teri Ormberg.

In attendance: Teri Ormberg
 Florence Stemo
 Bronwen Jones
 Judy Larmour
 Murray Ormberg
 Mathew Jaycox (Town Councillor)

Jackie Anderson

Fred Schutz
Annelise Wettstein

MINUTES of previous meeting, (July 4, 2017), unavailable. To be read at next meeting.

CORRESPONDENCE: None.

TREASURER'S REPORT: Jackie reported a Balance of \$30,299.91

Re the rise in cost of heating: The furnace has been checked by a professional and there are no leaks or other problems.

Re the rise in cost of power: In order to use LED lights in the exterior spotlights, new installations will be required. Decision made to make no changes this year.

Jackie moved the adoption of her report. Seconded by Florence. Carried.

OLD BUSINESS:

SUMMER STUDENT: Hedge trimmed with help from Mike Boorman. Priming and painting of back steps and landing, and railing at front done. Checking of Christmas lights ongoing.

CLASSICAL CONCERT FOR CHRISTMAS SEASON: Search in progress.

ALBERTA CULTURE DAYS: September 30, October 1, 2017.

Our "Canada 150" Project - We will look back on our local history with a tour of Mount Auburn Cemetery. Fred and Judy will do the research, and Fred will relate stories about some of the earlier residents of the Rimbey Area. If weather is inclement, stories will be told at the Beatty House. Displays and refreshments at the BH.

ANNUAL POST-PARADE BARBECUE: Gross: \$1459.75; Profit: \$927.91.

(Note of interest: A crew of 11 worked a total of 92 hours to accomplish this.)

VINTAGE PICTURES FOR MANOR: Judy and Florence will look into this.

HOME ROUTES CONCERTS 2017-2018 SEASON: Schedule received.

Decision made to have an extra concert, to be held in May.

NEW BUSINESS:

SWE-CANA CONCERT: Sept. 9, 2017. Tickets: \$20. + \$2.

SUNNY 94: Permission given for the station to set up on BH grounds on Aug. 25.




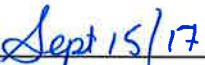
CANADA 150 QUILT: To be on display at the Horticultural Show on Aug. 18 & 19.

NEXT MEETING: Tuesday, September 5, 2017.

ADJOURNMENT: By Fred at 9:10 PM. Florence Stemo - Secretary

Note: Based on a telephone/email poll of the members of the BH on Aug. 22, 2017, a gift of \$100. was given to our Summer Student, Aylish Anglin.

F. Stemo

Council Agenda Item	8.3 Council Reports
Council Meeting Date	September 25, 2017
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not Applicable.
Options/Consequences	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Financial Implications	Not Applicable.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	
<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p>	
<p style="text-align: right;">  _____ Date </p>	
Endorsed By:	
<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </p>	
<p style="text-align: right;">  _____ Date </p>	

Highlights

Sept 5/17 High School BBQ
Sept 7/17 Building Committee Meeting – Rimbey
Sept 8/17 Meeting with Shunda
Sept 11/17 Regular Council Meeting
Sept 13/17 Rimoka Meeting – Ponoka
Sept 13/17 Central Alberta Mayors Meeting – Red Deer
Sept 14/17 Parkland Regional library Board Meeting – Lacombe
Sept 14/17 Lions Club Meeting
Sept 15/17 Rimbey Art Club
Sept 21/17 Building Committee Meeting – Rimbey
Sept 23/17 Rimbey Junior Senior High School Grad
Sept 25/17 Regular Council Meeting

Cheque Run Signing
Commissioner of Oaths Signing

- Rick Wm. Pankiw
- Mayor



Highlights

- Sept. 8, 2017 BBQ for Chamber of Commerce at Rimbey Co-Op
- Sept. 8, 2017 Interagency Group meeting
- Sept. 10, 2017 Sundae at the Park at Pas-ka-poo Park
- Sept. 11, 2017 Regular Council Meeting
- Sept. 15, 2017 Rimbey and Area Wellness Association meeting
- Sept. 25, 2017 Regular Council Meeting

Conversations with concerned citizens
Commission of oath signing

Brian Godlonton
Councillor



Highlights

Aug 28, 2017 Regular Council Meeting
Sept 11, 2017 Regular Council Meeting
Sept 13, 2017 Rimoka Board Meeting
Sept 19, 2017 Rimoka Family BBQ
Sept 25, 2017 Regular Council Meeting

Mathew Jaycox
Councillor



Highlights

No written report submitted

**Paul Payson
Councillor**



Highlights

Aug. 28, 2017 Regular Council Meeting
Sept. 1, 2017 Meeting with concerned citizen
Sept. 8, 2017 FCSS Board Retreat
Sept. 11, 2017 Regular Council Meeting
Sept. 20, 2017 FCSS Board Meeting
Sept. 20, 2017 Historical Society Meeting

Cheque run signing
Commissioner of oaths signing

Jack Webb
Councillor