



AGENDA

Town Council

March 28, 2022 - 5:00 PM

Town Administration Building -
Council Chambers

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, MARCH 28, 2022 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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9. CORRESPONDENCE

10. OPEN FORUM

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

11. CLOSED SESSION

12. ADJOURNMENT



REQUEST FOR DECISION

Council Agenda Item	3.1
Council Meeting Date	March 28, 2022
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council March 14, 2022
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of March 14, 2022, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

March 22, 2022
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

March 22, 2022
Date



MINUTES

Town Council Meeting

Monday, March 14, 2022 - 5:00 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant

Absent: Councillor Jamie Coston

Public: (2) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 051/22

Moved by Councillor Clark to accept the Agenda for the March 14, 2022 Regular Council Meeting, as present.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

3. MINUTES

3.1. Minutes of February 28, 2022

Motion 052/22

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of February 28, 2022, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1. Wolf Creek Public Schools - SRO Program

Motion 053/22

Moved by Councillor Curle defer Wolf Creek School Division’s funding request to the 2022 Budget Meeting.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Request to Purchase Town Lots

Motion 054/22

Moved by Councillor Clark to direct Administration to get an appraisal completed for Lot 9, Block 5, Plan 2367MC and Lot 9A, Block 5, Plan 2367MC.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

At 5:10 pm another member of the public entered the meeting.

7.3. Proclamation - Year of the Garden 2022

Motion 055/22

Moved by Councillor Rondeel for the Mayor to proclaim 2022 as Year of the Garden.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.4. RCMP Annual Performance Plan 2022 - 2023

Motion 056/22

Moved by Councillor Curle that Council choose the same four (4) policing priorities items that were on last years' plan which were Contribute to Employee Wellness & Respectful Workplace, Crime Reduction/Drugs, Enhanced Road Safety -Speeding and Communicate Effectively.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.5. Round Table Discussion

Motion 057/22

Moved by Councillor Clark to direct Admin to accept the invitation for a table of eight (8) people to the St. Patrick's Day Rodeo.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8. REPORTS

8.1. DEPARTMENT REPORTS

Motion 58/2022

Moved by Councillor Curle to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

Motion 59/2022

Moved by Councillor Curle to accept the Tagish Project Status Updates March 3, 2022 and FCSS Board Meeting Minutes December 2021, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

9. CORRESPONDENCE

10. OPEN FORUM

There were 3 members of public present for the Open Forum.

At 5:26 pm. Phillip Pages stated his interest in purchasing the parcel's, Lot 9, Block 5, Plan 2367MC & Lot 9A, Block 5, Plan 2367MC, as one lot only.

At 5:31 pm. Dorothy Barron spoke about Mackenzie County's new Procurement Policy. She voiced that mandating the vaccine is against our charter of rights. Dorothy is asking Council to do research on implementing a procurement policy similar to Mackenzie County.

At 5:54 pm. Bernie Bast inquired of the status of the cat bylaw, 961/20 Responsible Pet Ownership Bylaw. Mayor Pankiw informed Bernie that the Town will be holding a public hearing to receive input from the town residents before proceeding with the 961/20 Responsible Pet Ownership Bylaw.

11. CLOSED SESSION

12. ADJOURNMENT

12.1. Adjournment

Motion 060/22

Moved by Councillor Rondeel to adjourn the meeting at 5:58 PM.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Rick Pankiw, Mayor

Lori Hillis, Chief Administrative Officer

	REQUEST FOR DECISION
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Council Agenda Item	5.1
Council Meeting Date	March 28, 2022
Subject	Delegation –SPG– EV Charger Design Proposal
For Public Agenda	Public Information
Background	On March 14, 2022, Administration received an email letter from Rodnee Makofka with SPG requesting to present a design proposal for an EV Charger Station.
Attachments	5.1.1 EV Charger Installation & Funding Proposal
Recommendation	Administration recommends that Council accept Rodnee Makofka’s presentation, as information.


Prepared By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

March 22, 2022
 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

March 22, 2022
 Date



SUSTAINABLE PROJECTS GROUP



TOWN OF Rimbey EV CHARGER INSTALLATION & FUNDING PROPOSAL

March 14, 2022

Rodnee Makofka
Project Development & Client Manager
RodneeM@suspg.com
403-861-8111



Audit Design Finance Install Support

www.suspg.com
855.888.8355

EXECUTIVE SUMMARY

SPG is pleased to provide the following proposal outlining the scope of work requested by Town of Rimbey to assist with the system selection, system design, funding application & support, and installation services as related to the Municipal Climate Change Action Centre's (MCCAC) Electric Vehicle Charging Program (EVCP). This program will fund up to \$200,000 of Electric Vehicle Charging Stations, up to 100% of the total project cost, and will enable Town of Rimbey to install EV Chargers on any municipally owned land. This will provide Town of Rimbey with several benefits, including but not limited to adding potential revenue source (as these chargers are typically pay-for-use), added foot-traffic throughout the Community, fast charging for local EV drivers, encouragement for those considering EV's to purchase an EV, supporting EV-growth within Town of Rimbey, prepare Town of Rimbey for the inevitable growth of EV's, support clean transit in Alberta, and capitalizing on available funding.

Due to SPG's experience in designing EV charger stations, installing EV charging stations, as well as working with the MCCAC to access funding, we have two primary project-delivery models that Town of Rimbey can consider accessing this funding in a timely manner, which are detailed below:

Option 1: Design-Build Electric Vehicle Stations

In this option, SPG will perform all required site assessments, electrical inspections, system design & costing, system optimization & planning, specification selection, as well as complete the funding application for Town of Rimbey at no up-front fee, and will install the EV charging stations, if and when the application is accepted by the MCCAC. In this instance, SPG will provide Town of Rimbey with two or more quotes from major EV charging brands, such as Flo, HyperCharge, ABB, and ChargePoint to ensure all relevant systems have been analyzed. This will enable Town of Rimbey to quickly apply for the grant and utilize no capital expenditures to do so. Following approval from the MCCAC, SPG will install the system as per the agreed upon system design and specification. Following the installation, SPG will commission & start-up the system, as well as provide Town of Rimbey staff with a tutorial on how to operate the charger's hardware & software. This option is the most streamlined approach and will ensure that the application is received by the MCCAC as fast as possible.

Option 2: Design, Equipment Selection, Funding Support

In this option, SPG will perform the site assessments, electrical inspections, system design & costing, specification selection, as well as complete the funding application for Town of Rimbey for a fee. SPG will provide Town of Rimbey with two or more quotes from major EV charging brands, such as Flo, HyperCharge, ABB, and ChargePoint to ensure all relevant systems have been analyzed. In this instance, SPG will act as the owner's engineer/consultant, and will provide all the services required to put forward an application to the MCCAC. If and when the funding application is accepted from the MCCAC, Town of Rimbey will be able to install the selected & funded project with an electrical contractor of their choosing or tender the project out accordingly.

Detailed below is more detail on SPG, and the proposed options for accessing the MCCAC's EVCP funding.



SPG COMPANY PROFILE

Sustainable Projects Group (SPG) is a design-build energy efficiency & sustainability company that specializes in providing sustainable installation and consulting services. This includes, EV charger station installations, LED lighting retrofits, ASHRAE-level energy audits, community & municipal energy plans, deep energy retrofits, net-zero designs & builds, and funding support & green building certifications. SPG has completed dozens of EV charger installations, hundreds of LED lighting retrofits, and over 3,000 ASHRAE energy audits across Canada for various municipal, property management, institutional, commercial office and retail, and industrial facilities. SPG provides consulting, project design, and implementation services for energy efficient solutions with a focus on decreasing gas and electricity consumption, reducing operating costs, and combatting greenhouse gas emissions.

SPG has completed design, planning, system selection, pricing, and installation of electric vehicle supply equipment (EVSE) for various municipal, property management, and multi-residential clients. EV chargers are one of the many energy efficiency projects we present to portfolio clients when there is an identified need. Our team of estimators and electricians are qualified to install, monitor, operate, and maintain Level 2 and 3 EVSE equipment to provincial performance standards and permitting requirements. In addition, our energy team is capable and accustomed to the energy analysis required to report on utility consumption, demand, revenues, and costs associated with the EV charging equipment install and operation. The SPG team includes professional engineers and qualified FSR-A and journeyman electricians experienced with EVSE infrastructure design and implementation, which has enabled SPG to be one of the pre-qualified vendors for the MCCAC's Electric Vehicles for Municipalities Program, which required SPG to go through an official RFP process to illustrate our experience in EV Charger analysis, design, and installation.

As an approved program ally and contractor for energy efficiency networks across the country (MCCAC, Association of Energy Engineers Alberta, BCHydro, FortisBC, Emissions Reductions Alberta, SaskPower, Efficiency Manitoba, Efficiency Nova Scotia), SPG has exhibited continuous excellence in executing sustainability focused electrical installation projects. Additionally, SPG is a qualified contractor under the Municipal Climate Change Action Centre under the *Electric Vehicles for Municipalities Program*, focused on providing feasibility studies, design, and implementation within the municipal fleet context. To date, SPG has achieved upwards of \$8M dollars in energy efficiency project related incentives.

SPG holds an engineering permit to practice under the Association of Professional Engineers and Geoscientists of Alberta (APEGA) and has personnel credentials with the Association of Energy Engineers (AEE) and the Canada Green Building Council (CaGBC). SPG's core project design team includes an electrical engineer (P.Eng) with extensive experience in designing EVSE networks and credentials with Engineers and Geoscientists BC.

SPG CORE PRINCIPLES

SPG adheres to our values by going above and beyond in project execution and delivery.

- Engineering Aptitude** SPG believes in designing for the future, proposed systems consider next stages in energy efficiency minimizing long-term costs.
- Integrity of Craft** All products and Installations comply with local electrical safety regulations; applicable retrofits include third party recertification.
- Reliability** SPG offers comprehensive post-project support, should a fault arise, our team will manage the repair or replacement of the equipment.
- Energy Activism** As energy advocates in Western Canada, SPG works hard with local alliances to bring clients the maximum available financial incentives.

PROFESSIONAL REGISTRATIONS AND AFFILIATIONS



SPG EXPERTISE

EV CHARGING REFERENCES

SPG and their partners have completed design, planning, and installation of electric vehicle charging systems (EVSE) infrastructure. Below includes a few project examples relating to EVSE execution:

VANCOUVER, BRITISH COLUMBIA - PETERSON GROUP

Client Reference: Stephen Chodos, Senior Property Manager

Client Contact: 604 343 0424, StephenC@petersonbc.com

Project Timeline: 2021-Completed

In 2021, SPG had completed the supply and install of six wall-mounted Level 2 EVSE for commercial buildings, Carmana Plaza, and 1166 Alberni Street, managed by Peterson Group in Vancouver, BC. SPG has supported Peterson in identifying and applying for eligible incentives/rebates through BCHydro to help offset project costs.

EDMONTON, ALBERTA – QUADREAL PROPERTY GROUP

Client Reference: Kirstie Purdy, Project Manager

Client Contact: 780-423-0352, kirstie.purdy@quadreal.com

Project Timeline: 2021-Completed

In 2021, SPG had been awarded the EVSE supply and installation for the commercial building, Commerce Place, managed by QuadReal Property Group in Edmonton, A. This scope of work included the installation of dual-head Level 2 EV charging stations. SPG has supported QuadReal in identifying and applying for eligible incentives/rebates to help offset project costs.

CALGARY, ALBERTA – QUADREAL PROPERTY GROUP

Client Reference: Ryan Cohen

Client Contact: 604-975-3664, ryan.cohen@quadreal.com

Project Timeline: 2022-Present

Currently, SPG is installing 1 DCFC (Level 3 Charger), and 6 Level 2 Chargers in two towers in Downtown Calgary. SPG has supported QuadReal in identifying and applying for eligible incentives/rebates to help offset project costs.

ALBERTA MUNICIPAL ENERGY CLIENTELE

Detailed below are a list of Alberta Municipalities that SPG & the SPG staff have worked with on sustainability & energy efficiency projects, such as EV Charger installations, LED retrofits, energy audits, and design:

- City of St. Albert
- City of Wetaskiwin
- Town of Nanton
- Village of Coutts
- Town of Devon
- Town of Calmar
- Town of Milk River
- Village of Warner
- Town of Whitecourt
- City of Edmonton
- City of Calgary
- Town of Morinville
- Village of Holden
- County of Ponoka
- Town of Ponoka
- Town of Hanna

SPG TEAM BIOS

PROJECT DEVELOPMENT MANAGEMENT

Adam Trovato: CET, BA, CEM, PLC

Adam Trovato is an accomplished energy engineering technologist offering over 6 years of experience in energy auditing and analysis. Adam's experience includes working in community & corporate energy planning, energy auditing, renewable feasibility studies, program management, business development and operations. He possesses a Bachelor of Arts in Political Science from the University of Alberta, an Alternative Energy Technology Diploma from NAIT, and several certificates, including a Certified Energy Manager (CEM) Certificate, Project Leadership Certificate (PLC), and several educational and safety-based certifications. He will work closely with the Town of Rimbey and will be the main point of contact.

Tayber Yastremski, M.Eng, CEM, EP

Tayber Yastremski is the principal of Sustainable Projects Group where he has overseen more than 1,200 energy efficiency projects across Canada in industries ranging from industrial to commercial. He has a master's degree of Engineering in Clean Energy Engineering and holds CEM and EP designations. Over the past decade Tayber has presented to universities, boards, and energy managers on effective strategies for implementing energy efficiency into operations. Tayber has been an active proponent in promoting energy efficiency across Canada and holds the energy seat on the board of directors for CANSEAT, a Canadian charity which works to bring sustainable design practices into Canadian Engineering.

FUNDING & ENERGY INCENTIVE PROGRAMS COORDINATOR

Breana Venneman: M.Sc. in Sustainable Development

Breana holds a master's degree in Sustainable Development and has worked as a research assistant for Olds College and the University of British Columbia. She has over 3 years of experience working in the industrial automation engineering industry in a variety of roles, including data analyst, process design support, and project lead, where she extensively wrote user manuals, process outlines and reports, and provided daily client support.

Breana is SPG's Lead Incentive Coordinator and has completed a variety of NRCAN related applications for dozens of clients, including those for the Green and Inclusive Community Buildings Program (GICB), Zero Emission Vehicle Infrastructure Program (ZEVIP), and Smart Renewables and Electrification Pathways (SREP). She will be the project lead for this process.

OPERATIONS MANAGEMENT

Lance Giesbrecht, CET, MEC

Lance is an accomplished professional with 11 years of experience in the industrial construction sector. Throughout his career he has held many leadership roles and was responsible for the design, development, and complete life cycle of several projects within multiple trades and disciplines. He has a strong understanding and knowledge of the industrial construction industry, with a drive and passion for continuous improvement. He has successfully managed multiple projects up to \$20M delivering client

requirements on time, on budget, and in a safety orientated manner. Lance is a Certified Engineering Technologist (Mechanical) and a certified Project Management professional.

Jon Casey – Master Electrician, FSR-A

Jon is an FSR-A and Master Electrician, having been in the electrical trade for over 13 years. As Project Manager and Safety Coordinator, Jonathan ensures that projects are completed on time with high quality workmanship and site safety at the forefront. Over the years, Jon has overseen various energy efficiency upgrades which including EVSE installation, large scale lighting retrofits, submetering and solar PV.

PROJECT DESIGN

Pete Spaargaren, Journeyman Electrician – Designer and Lead Estimator

Pete has over 10 years of experience as a Journeyman Electrician and has been the lead estimator for all SPG's electrical energy efficiency projects specializing in: EVSE design and installations, solar PV, lighting and controls retrofits, and submetering; projects have been realized and successfully executed throughout Western Canada and the Maritimes.

Loïc Letaille, P.Eng – Electrical Engineer

Loïc received his engineering degree from the University of Alberta in 2006. He began his engineering career with EPCOR Utilities in Edmonton, Alberta, working as a junior engineer in the Energy Management Division. Loïc has been involved with a wide variety of projects including designing the electrical systems for office buildings, commercial developments, health care facilities, wineries, automotive dealerships, and multi-family residential buildings, including EV systems. Loïc will serve as the Professional Engineer for this project scope of work.

PROJECT OUTLINE & SCOPE

The following proposal outlines SPG's approach to the installation of several EV chargers within Town of Rimbey. This approach aligns with MCCAC's (Municipal Climate Change Action Centre) Electrical Vehicle Charging Program (EVCP), which offers Albertan municipalities with funding up to 100% of total project costs for the installation of EV charging infrastructure. More information on this project can be found in Appendix A of this proposal.

SPG will provide the following scope of work:

Site Assessment & Design

SPG will work closely with Town of Rimbey to develop a design for the EV charging system within the municipality. Once the design portion is complete, we will be able to provide a separate, detailed quote for the procurement and installation of EV chargers. The design scope of work includes:

- Consultation with Town of Rimbey to assess needs and requirements for EV charging system, as well as the preferred locations, charger types, and any other pertinent project details
- Desktop review and site visit for assessment of optimal installation location(s) based on accessibility, site conditions, electrical infrastructure, etc.
- Evaluation of existing electrical wiring systems and components, common infrastructure (if any), utility provider requirements, and viability of connecting with existing power supply
- Design of EV charger system (equipment selection, system design, etc.)
- System design and future proofing for additions to the existing system

- Brand and specification selection. SPG will solicit pricing from pre-qualified brands, HyperCharge, Flo, ABB, and ChargePoint, to ensure that Town of Rimbey has several options to decide between, and understands the benefits and drawbacks of each system
- Assessment, consultation, and design with appropriate stakeholders in the case where additional capacity to electrical panel required
- Outline of any repairs, trenching, etc. required prior to installation
- Work and consult with Town of Rimbey to select the brand, application, and location that fits Town of Rimbey priorities.

Note that it is assumed that the selected sites adhere to standard spacing specifications with an accessible power source available nearby (i.e., major upgrades to the electrical infrastructure will be avoided, if possible, to avoid additional costs and minimize unnecessary complexity).

Incentive Application

SPG will apply on behalf of Town of Rimbey to the MCCAC EVCP. This involves submission of an Expression of Interest followed by a detailed Application package to MCCAC. SPG will work with any required stakeholders to ensure the application is complete and will work with the MCCAC should any revisions or additions be required to the application.

Upon application approval, SPG will coordinate between MCCAC and Town of Rimbey to facilitate the Funding Agreement and will ensure all required documentation protocols are adhered to throughout the project duration, such that adequate documentation can be provided at the end of the project, ensuring proper and official close-out, enabling the Town to receive their rebate.

EV Charger Procurement and Installation

SPG will procure material and installation quotes for the EV charger system based on the site assessment and design. These quotes will be included in the EVCP application and outlined in a separate installation proposal provided on request by the municipality. SPG works with several EV charging companies, including FLO, ChargePoint, ABB, and HyperCharge. More information on these companies can be provided on request.

Once the system is designed, and funded, SPG will work with Town of Rimbey staff to determine a schedule that suits Town of Rimbey. Once a schedule is defined, SPG will work within this schedule to perform the following tasks:

- Kick-off meeting
- Pre-installation site inspection & planning to verify that conditions have not changed
- Installation of wire & conduit runs, any required groundwork or trenching to provide power to the installation location
- Any required electrical upgrades to the electrical room of the power source
- Installation & hook-up of the EV charging stations
- Commissioning of the EV charging stations
- Connect EV charging stations to network
- Training on both software and hardware for Town of Rimbey staff
- Training to Town of Rimbey residents on how to operate charger (optional)

Once the installation is complete, SPG will be the point of contact for any issues, concerns, or questions regarding the systems, including but not limited to maintenance calls, troubleshooting, adjusting the payment rates of the chargers, and so on.

SCHEDULE

SPG will work with the municipality to develop a schedule that works best for them. While there is no funding deadline for the Electric Vehicle Charging Program, applications will only be considered until funding runs out. Therefore, it is recommended that applications be submitted as soon as possible. Retroactive funding is not available through the EVCP. All projects must be preapproved by MCCAC prior to installation. SPG will work with Town of Rimbey to determine an appropriate schedule for installation, and will ensure the systems are set-up, commissioned, and that all users are adequately trained on the system.

PROJECT COSTS AND RATES

SPG presents two pricing options for the above scope of work:

Option 1: Design-Build Electric Vehicle Stations

In this option, SPG will perform the site assessment, system design, system & brand specification, as well as the incentive application at no upfront cost to the municipality. In this option, SPG will solicit pricing from major EVC brands such as Flo, ChargePoint, ABB, and HyperCharge to ensure that the ideal system is proposed that meets the client needs. Upon project funding approval by MCCAC, Town of Rimbey will, in good-faith, award SPG with the installation contract. Any fees relating to the scope outlined in this proposal will be integrated into the rebate.

In the event where funding is not awarded, the municipality will not be charged.

Option 2: Design, Equipment Selection, Funding Support

In this option, SPG will perform the site assessment & design and incentive application for a nominal fee. If funding is approved by MCCAC, SPG will be happy to provide an installation quote and perform the installation project as designed. However, the municipality is under no obligation to award SPG with the installation work. The fees for this option are as follows:

Task	Fee
Site Assessment/Electrical Assessment of System	\$1,050
Equipment Selection & System Design	\$1,200
Funding Application & Ongoing Support	\$1,000
Total	\$3,950

APPROVAL

Please inform your SPG representative of the funding option you would like to pursue.

Option:

Approval Signature: _____

Date: _____

APPENDIX A- MCCAC ELECTRIC VEHICLE CHARGING PROGRAM

The Electric Vehicle Charging Program (EVCP) provides funding to Albertan municipalities for the installation of electric vehicle (EV) charging infrastructure on municipally-owned land to support and accelerate adoption of EVs in Alberta.

Eligible participants include all designated municipalities within Alberta, as well as non-profit community related organizations located on municipally owned land or operating within municipally owned facilities. Municipalities can receive rebates for the installation of EV charging stations for use by the public and municipal vehicle fleets on municipally owned land and community gathering places such as recreation centers, libraries, town halls, curbside locations, and more.

The rebate amount provided by MCCAC is structured as follows:

Charger Type	Technology Conditions	Maximum Rebate
Networked Level 2 connectors 3.3 kW to 19.2 kW	Any commercially available and network-capable EV charging station certified for use in Canada. The charger must have a SAE J1772 standard plug head or be a proprietary** connector type rated for a minimum of 3.3 kW power output.	Up to 100% of total costs, to a maximum of \$10,000 per connector*
Networked Fast Charger 20 kW to 49 kW	Any commercially available and network-capable EV charging station certified for use in Canada. The fast charger must have at least one (1) CHAdeMO charger connector and one (1) CCS charger connector or be a proprietary** connector type rated for a minimum of 20 kW power output.	Up to 100% of total costs, to a maximum of \$30,000 per fast charger
Networked Fast Charger 50 kW to 99 kW	Any commercially available and network-capable EV charging station certified for use in Canada. The fast charger must have at least one (1) CHAdeMO charger connector and one (1) CCS charger connector or be a proprietary** connector type rated for a minimum of 50 kW power output.	Up to 100% of total costs, to a maximum of \$100,000 per fast charger
Networked Fast Charger 100 kW and above	Any commercially available and network-capable EV charging station certified for use in Canada. The fast charger must have at least one (1) CHAdeMO charger connector and one (1) CCS charger connector or be a proprietary** connector type rated for a minimum of 100 kW power output.	Up to 100% of total costs to a maximum of \$150,000 per fast charger

Total EVCP funding distributed to a single municipality is capped at \$200,000. Municipalities are not permitted to access funding through both NRCan’s Zero Emission Vehicle Infrastructure Program (ZEVIP) and EVCP for the same project.

Projects must adhere to the following requirements:

- Be a permanent installation (mounted or fixed);
- Be new and purchased equipment (not leased);
- Be for a new install or an expansion of an existing installation (not for the replacement of an existing installation) ;
- Be an eligible technology used to charge passenger EVs, including stations equipped with SAE J1772 standard plug connectors, Combined Charging System (CCS) plug connectors (SAE Combo), CHAdeMO plug connectors, or other proprietary charging connector types;
- Be a networked charger with the ability to communicate to other stations and/or to a server or the cloud through a cellular or wireless signal or connected vehicle communications using software to report on usage, and/or other capabilities such as real-time charging station status;
- Be approved for sale and use in Canada by a third-party evaluator;

- Be installed in accordance with the Alberta Safety Codes Act and in compliance with all applicable local building, electrical, zoning, parking codes, and bylaws;
- Hold a valid electrical permit and have completed and passed all required inspections;
- Be installed by a fully licensed electrical contractor; and
- Be installed with a dedicated parking space clearly identified for the purpose of charging EVs, if meant for general public use.

EV charging infrastructure must only be installed after receiving approval from the MCCAC program and must not be replacements of existing EV charging infrastructure.



REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	March 28, 2022
Subject	Seniuk & Company – Auditors Report
For Public Agenda	Public Information
Background	Mr. Mike Seniuk of Seniuk & Company, Chartered Accountants will be presenting the Town of Rimbe Financial Statements for the year ending December 31, 2021.
Relevant Policy/Legislation	MGA s 276
Attachments	Financial Statements for the year ending December 31, 2021
Recommendation	Administration recommends Council accept the Town of Rimbe Financial Statements for the year ending December 31, 2021, prepared by Seniuk & Company, Chartered Accountants, as presented.

Prepared By:

Wanda Stoddart

Wanda Stoddart
Director of Finance

March 22, 2022
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

March 22, 2022
Date

TOWN OF RIMBEY
Financial Statements
Year Ended December 31, 2021

Draft for discussion purposes only

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Year Ended December 31, 2021

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Draft for discussion purposes only

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Town of Rimbey is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Town's financial position as at December 31, 2021 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation and in accordance with Public Sector Accounting Standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized, assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Town Council carries out its responsibilities for review of the financial statements principally through its Council meetings. Council meets regularly with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to Council with and without the presence of management. The Town Council has approved the financial statements.

The financial statements have been audited by Seniuk and Company, independent external auditors, appointed by the Town. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

The financial statements have been audited on behalf of the Members of Council by Seniuk and Company in accordance with Canadian public sector accounting standards (PSAS).

Ms. Lori Hillis, CAO

Rimbey, AB
March 28, 2022



INDEPENDENT AUDITOR'S REPORT

To the Members of Council of Town of Rimbey

Opinion

We have audited the financial statements of Town of Rimbey (the Town), which comprise the statement of financial position as at December 31, 2021, and the statements of operations and accumulated surplus, changes in net financial assets (debt) and cash flows for the year then ended and notes to the financial statements including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)

Independent Auditor's Report to the Members of Council of Town of Rimbey (*continued*)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Alberta Municipal Governance Act, we also report the following:

- Debt Limit Regulation:
In accordance with Alberta Regulation 255/2000, we confirm that the Municipality is in compliance with the Debt Limit Regulation. A detailed account of the entity's debt limit can be found in Note 10.
- Supplementary Accounting Principles and Standards Regulation:
In accordance with Alberta Regulation 313/2000, we confirm that the Municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in Note 14.

The engagement partner on the audit resulting in this Independent Auditor's Report is Michael G. Seniuk CPA, CA.

Edmonton, Alberta
March 28, 2022

**Seniuk and Company,
Chartered Professional Accountants**

Statement of Financial Position
December 31, 2021

	2021	2020
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	\$ 4,755,595	\$ 4,541,111
Restricted cash (Note 2)	657,887	1,380,023
Property taxes and grants in place of taxes receivable (Note 3)	79,374	94,418
Grants and receivables from other governments (Note 4)	742,195	208,455
Trade and other receivables	264,359	166,734
Notes receivable (Note 6)	50,000	-
Long term Investments	2,527	2,488
	6,551,937	6,393,229
LIABILITIES		
Accounts payable	1,507,904	759,478
Deposits received	112,381	93,531
Deferred income (Note 8)	1,219,402	1,568,905
Long term debt (Note 9)	1,843,096	1,410,222
Designated donations	25,100	23,688
	4,707,883	3,855,824
NET FINANCIAL ASSETS	1,844,054	2,537,405
NON-FINANCIAL ASSETS		
Prepaid expenses	109,150	101,267
Deferred charges - fire services agreement (Note 5)	216,429	242,400
Tangible capital assets (Note 7)	32,007,878	29,361,517
	32,333,457	29,705,184
ACCUMULATED SURPLUS	\$ 34,177,511	\$ 32,242,589

The accompanying notes form an integral part of these financial statements

Statement of Operations and Accumulated Surplus
Year Ended December 31, 2021

	Budget (Unaudited) 2021	2021	2020
REVENUES			
Net municipal taxes (Schedule 1)	\$ 2,578,918	\$ 2,537,243	\$ 2,533,196
User fees	1,169,830	1,162,400	1,105,228
Government transfers for operating (Schedule 2)	530,172	531,916	757,521
Investment income	60,170	47,424	62,190
Penalties and costs of taxes	68,300	45,791	31,343
Licenses and permits	50,625	66,778	54,118
Rentals	124,567	127,236	139,233
Franchise fees & concession contracts	537,961	513,579	500,909
Other	125,079	296,383	159,809
	5,245,622	5,328,750	5,343,547
EXPENSES			
Administration and legislative	1,057,132	974,109	1,000,742
Protective services	329,494	335,969	288,112
Transportation services	820,055	1,349,444	1,343,700
Environmental services	928,120	1,164,922	1,167,040
Land use planning, zoning and development	427,755	387,055	422,741
Parks, recreation, culture and family support	1,428,435	1,238,640	1,190,999
	4,990,991	5,450,139	5,413,334
SURPLUS (DEFICIT) FROM OPERATIONS	254,631	(121,389)	(69,787)
OTHER INCOME (EXPENSES)			
Government transfers for capital (Schedule 2)	2,708,676	1,964,851	896,791
Gain on disposal of tangible capital assets	32,000	91,459	-
	2,740,676	2,056,310	896,791
ANNUAL SURPLUS	2,995,307	1,934,921	827,004
ACCUMULATED SURPLUS - BEGINNING OF YEAR	32,242,590	32,242,590	31,415,585
ACCUMULATED SURPLUS - END OF YEAR	\$ 35,237,897	\$ 34,177,511	\$ 32,242,589

The accompanying notes form an integral part of these financial statements

Statement of Changes in Net Financial Assets (Debt)
Year Ended December 31, 2021

	Budget 2021	2021	2020
ANNUAL SURPLUS	\$ 2,995,307	\$ 1,934,921	\$ 827,004
Amortization of tangible capital assets	-	1,389,834	1,374,659
Purchase of tangible capital assets	(3,723,901)	(4,036,194)	(1,336,143)
Proceeds on disposal of tangible capital assets	-	91,459	-
Loss (gain) on disposal of assets	(32,000)	(91,459)	-
Decrease (increase) in prepaid expenses	-	(7,883)	5,114
Decrease in deferred charges	-	25,971	25,970
	(3,755,901)	(2,628,272)	69,600
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	(760,594)	(693,351)	896,604
NET FINANCIAL ASSETS - BEGINNING OF YEAR	-	2,537,405	1,640,801
NET FINANCIAL ASSETS (DEBT) - END OF YEAR	\$ (760,594)	\$ 1,844,054	\$ 2,537,405

The accompanying notes form an integral part of these financial statements

Statement of Cash Flows
Year Ended December 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Annual surplus for the year	\$ 1,934,921	\$ 827,004
Items not affecting cash:		
Amortization of tangible capital assets	1,389,834	1,374,659
Gain on disposal of tangible capital assets	(91,459)	-
Amortization of fire services agreement	25,971	25,971
	3,259,267	2,227,634
Changes in non-cash working capital:		
Trade and other receivables	(97,625)	130,982
Grants and receivables from other governments	(533,740)	(150,900)
Taxes and grants in place of taxes	15,044	12,280
Accounts payable	748,425	436,369
Deferred income	(349,503)	32,226
Prepaid expenses	(7,883)	5,114
Deposits received	18,850	93,530
Designated donations	1,412	(622)
	(205,020)	558,979
Cash flow from operating activities	3,054,247	2,786,613
CAPITAL ACTIVITIES		
Cash used to acquire tangible capital assets	(4,036,194)	(1,336,143)
Proceeds on disposal of tangible capital assets	91,459	-
Cash flow used by capital activities	(3,944,735)	(1,336,143)
INVESTING ACTIVITIES		
Decrease (increase) in restricted cash	722,136	101,488
Decrease (increase) note receivable	(50,000)	-
Decrease (increase) in term deposits	-	1,300,000
Decrease (increase) long term Investments	(39)	(111)
Proceeds from long term financing	755,000	-
Repayment of long term debt	(322,125)	(309,356)
Cash flow from investing activities	1,104,972	1,092,021
INCREASE IN CASH FLOW	214,484	2,542,491
Cash - beginning of year	4,541,111	1,998,620
CASH - END OF YEAR (Note 2)	\$ 4,755,595	\$ 4,541,111

The accompanying notes form an integral part of these financial statements

Schedule of Property and Other Taxes
Year Ended December 31, 2021**(Schedule 1)**

	Budget (Unaudited) 2021	2021	2020
TAXATION			
Real property tax	\$ 3,407,564	\$ 3,365,919	\$ 3,342,199
Linear property taxes	60,556	60,556	61,719
Special assessments	33,056	33,056	33,056
Grants in lieu of property taxes	14,734	14,704	21,908
	3,515,910	3,474,235	3,458,882
REQUISITIONS			
Alberta school foundation	904,995	904,995	894,396
Seniors' housing requisition	31,997	31,997	31,290
	936,992	936,992	925,686
NET MUNICIPAL TAXES	\$ 2,578,918	\$ 2,537,243	\$ 2,533,196

Schedule of Government Transfers**(Schedule 2)**

	Budget (Unaudited) 2021	2021	2020
TRANSFERS FOR OPERATING			
Provincial Government	\$ 223,267	\$ 225,011	\$ 489,546
Federal Government	3,200	3,200	-
Other Local Governments	303,705	303,705	267,975
	530,172	531,916	757,521
	530,172	531,916	757,521
TRANSFERS FOR CAPITAL			
Provincial Government	2,708,676	1,964,851	896,791
TOTAL GOVERNMENT TRANSFERS	\$ 3,238,848	\$ 2,496,767	\$ 1,654,312

The accompanying notes form an integral part of these financial statements

Schedule of Expenditures by Object
Year Ended December 31, 2021

(Schedule 3)

	Budget (Unaudited) 2021	2021	2020
EXPENSES			
Salaries, wages & benefits	\$ 2,166,076	\$ 1,815,600	\$ 1,891,941
Contracted and general services	1,325,356	1,027,102	961,247
Materials, goods and utilities	843,555	707,857	680,352
Transfer to local boards and agencies	398,629	399,429	418,912
Interest and bank charges	54,840	54,932	62,686
Other expenditures	161,790	55,385	23,537
Amortization	-	1,389,834	1,374,659
Total Expenditures by Object	\$ 4,950,246	\$ 5,450,139	\$ 5,413,334

Draft for discussion purposes only

The accompanying notes form an integral part of these financial statements

TOWN OF RIMBEY

Schedule of Changes in Accumulated Surplus
Year Ended December 31, 2021

(Schedule 4)

	Unrestricted Surplus	Operating Reserves	Capital Reserves	Equity in Tangible Capital Assets	Total 2021	Total 2020
BALANCE, BEGINNING OF YEAR	\$ 2,422,930	\$ 477,568	\$ 1,390,798	\$ 27,951,295	\$ 32,242,590	\$ 31,415,585
Excess (deficiency) of revenues over expenses	1,934,921	-	-	-	1,934,921	827,004
Current year funds used to purchase of tangible capital assets	(4,036,194)	-	-	4,036,194	-	-
Annual amortization expense	1,389,834	-	-	(1,389,834)	-	-
Principle repayments on long term debt	(322,125)	-	-	322,125	-	-
Proceeds on long term debt	755,000	-	-	(755,000)	-	-
Operating reserve transfers	38,666	(38,666)	-	-	-	-
Capital reserve transfers	63,619	-	(63,619)	-	-	-
	(176,279)	(38,666)	(63,619)	2,213,485	1,934,921	827,004
BALANCE, END OF YEAR	\$ 2,246,651	\$ 438,902	\$ 1,327,179	\$ 30,164,780	\$ 34,177,511	\$ 32,242,589

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TOWN OF RIMBEY

(Schedule 5)

Schedule of Segmented Disclosure
Year Ended December 31, 2021

Council Agenda Item 5.2

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	2021
REVENUE							
Net municipal taxes	\$ 2,537,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,537,243
Government transfers	29,843	-	-	4,744	497,329	-	531,916
User fees and sales of goods	4,719	14,285	209	3,450	75,768	1,063,968	1,162,399
Investment income	47,349	-	-	-	75	-	47,423
Other revenues	630,694	49,781	43,778	63,768	90,848	170,899	1,049,767
	3,249,848	64,066	43,987	71,962	664,020	1,234,867	5,328,748
EXPENSES							
Contract and general services	242,553	118,941	106,278	77,982	156,105	325,245	1,027,104
Salaries and wages	629,920	179,588	325,517	39,189	386,644	254,740	1,815,598
Materials, goods and utilities	44,572	18,411	213,166	8,040	240,806	182,862	707,857
Transfers to local boards	-	-	-	249,027	150,402	-	399,429
Amortization	54,248	18,623	691,249	8,648	245,072	371,994	1,389,834
Long term debt interest	-	-	12,537	-	12,315	30,080	54,932
Other expenses	2,816	406	697	4,170	47,295	-	55,384
	974,109	335,969	1,349,444	387,056	1,238,639	1,164,921	5,450,138
Excess (deficiency) of revenue over expenses before other	2,275,739	(271,903)	(1,305,457)	(315,094)	(574,619)	69,946	(121,390)
OTHER							
Government transfers for capital	-	-	-	-	46,689	1,918,163	1,964,852
Gain (loss) on disposal of capital assets	91,459	-	-	-	-	-	91,459
	91,459	-	-	-	46,689	1,918,163	2,056,311
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ 2,367,198	\$ (271,903)	\$ (1,305,457)	\$ (315,094)	\$ (527,930)	\$ 1,988,109	\$ 1,934,921

The accompanying notes form an integral part of these financial statements

Schedule of Tangible Capital Assets
Year Ended December 31, 2021**(Schedule 6)**

	Opening Balance	Additions and Transfers	Disposals, Impairments and Transfers	Closing Balance
For the year ended December 31, 2021				
Cost				
Land	\$ 2,556,287	\$ 1,089,007	\$ -	\$ 3,645,294
Land improvements	1,165,578	13,264	-	1,178,842
Buildings	6,033,373	30,074	-	6,063,447
Engineered structures	39,882,001	2,830,676	(66,000)	42,646,677
Motor vehicles	498,580	-	(73,009)	425,571
Machinery and equipment	2,204,353	73,173	(70,089)	2,207,437
	52,340,172	4,036,194	(209,098)	56,167,268
	-	-	-	-
Accumulated Amortization				
Land improvements	(738,996)	(45,077)	-	(784,073)
Buildings	(3,126,448)	(177,040)	-	(3,303,488)
Engineered structures	(17,633,529)	(967,770)	66,000	(18,535,299)
Motor vehicles	(288,168)	(29,552)	73,009	(244,711)
Machinery and equipment	(1,191,514)	(170,396)	70,089	(1,291,821)
	(22,978,655)	(1,389,835)	209,098	(24,159,392)
	-	-	-	-
Net Book Value	\$ 29,361,517	\$ 2,646,359	\$ -	\$ 32,007,876
For the year ended December 31, 2020				
Cost				
Land	\$ 2,556,287	\$ -	\$ -	\$ 2,556,287
Land improvements	1,165,578	-	-	1,165,578
Buildings	5,873,545	159,829	-	6,033,374
Engineered structures	38,909,537	972,466	-	39,882,003
Motor vehicles	444,723	53,856	-	498,579
Machinery and equipment	2,054,359	149,993	-	2,204,352
	51,004,029	1,336,144	-	52,340,173
	-	-	-	-
Accumulated Amortization				
Land improvements	(689,400)	(49,597)	-	(738,997)
Buildings	(2,974,477)	(151,971)	-	(3,126,448)
Engineered structures	(16,674,296)	(959,233)	-	(17,633,529)
Motor vehicles	(264,002)	(24,166)	-	(288,168)
Machinery and equipment	(1,001,823)	(189,691)	-	(1,191,514)
	(21,603,998)	(1,374,658)	-	(22,978,656)
	-	-	-	-
Net Book Value	\$ 29,400,031	\$ (38,514)	\$ -	\$ 29,361,517

Additions to assets under construction are reported net of those tangible capital assets placed in service during the year which are shown in their respective asset classifications.

The accompanying notes form an integral part of these financial statements

Notes to Financial Statements
Year Ended December 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Rimbey (the Town) are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS). It is a municipality in the Province of Alberta, Canada and operates under the provisions of the Municipal Government Act, R.S.A., 2000, c. M-26, as amended (MGA). Significant aspects of the accounting policies adopted by the Town are as follows:

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. Revenues are accounted for in the period in which they are earned and measurable. Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Expenses are recognized as they are incurred and measurable based upon receipt of the goods and services and/or the legal obligation to pay.

Tax Revenue

Annually, the Town bills and collects property tax revenues for municipal purposes. Tax revenues are based on market value assessments determined in accordance with the Municipal Government Act (MGA) and annually established tax rates. Municipal tax rates are set each year by the Town Council in accordance with legislation and the Town Council approved policies to raise the tax revenue required to meet the Town's budget requirements. Tax revenues are recorded at the time tax billings are issued. Property assessments are subject to tax appeal. Expenses related to tax appeals and allowances are separately disclosed in the Schedule of Property and Other Taxes.

The Town also bills and collects education tax on behalf of the Province of Alberta (the Province). Education tax rates are established by the Province each year in order to fund the cost of education on a province-wide basis. Education taxes collected are remitted to the Province and are excluded from revenues and expenses in the Schedule of Property and Other Taxes (Schedule 1).

Cash and Short Term Investments

Cash and cash equivalents consist of cash on deposit, bankers' acceptances, treasury bills and commercial paper, at cost, which approximates market value. These cash equivalents generally mature within 90 days from the date of purchase, are capable of reasonably prompt liquidation and may be used to manage the Town's cash position throughout the year.

Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(continues)

Notes to Financial Statements
Year Ended December 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Government Transfers

Government transfers are the transfer of monetary assets or tangible capital assets from other orders of government that are not the result of an exchange transaction and for which there is no expectation of repayment or direct financial return to the transferor in the future. The Town receives government transfers from the Federal and Provincial governments to fund operating and capital expenditures. These transfers to the Town are recognized as revenues when the transfers are authorized and all the eligibility criteria, if any, has been met except when and to the extent that the transfer gives rise to an obligation that meets the definition of a liability for the recipient. Prior to that time, any amounts received along with restricted interest thereon are recorded as deferred revenue.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant estimates include:

- Estimated accrued receivables.
- Useful lives for tangible capital assets.
- Assessment of impairment of long term assets.
- Estimated accrued payables.

Deferred Revenue

Deferred revenue comprises funds received in advance of services performed or where the use of funds is externally restricted. These amounts are recognized as revenue in the period the service is performed or when the funds are used for the purpose specified. When agreements stipulate that interest earned on contributions should be restricted for a specific purpose that interest is treated as a contribution received and recorded as an addition to deferred revenue.

Debt Charges Recoverable

Debt recoverable consists of long term debt amounts borrowed that are recoverable under loans or other financial arrangements made to non-profit organizations. These debt recoverable amounts are recorded at a value equivalent to the offsetting outstanding long term debt balances as at December 31. Loans are recorded at the lower of cost and net recoverable value. A valuation allowance in the debt recoverable is recognized when there is no longer any reasonable assurance of collection.

(*continues*)

Notes to Financial Statements
Year Ended December 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

Land for Resale

Land for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for land acquisition and improvements to prepare the land for sale or servicing.

Local Improvements

When a service or improvement is deemed to benefit a specific area more than the municipality as a whole, the project may be classified as a local improvement under the MGA to be paid in whole or in part by a tax imposed on the benefiting property owners. The property owners' share of the improvement is recognized as revenue and established as a receivable in the period that the project expenditures are completed.

Deposits

Deposits are held for the purposes of securing the compliance of a third party to contractual stipulations. Deposits are returned when compliance with contractual stipulations is determined. Deposits are recognized as revenue when a third party defaults on the contractual stipulations that the deposits were securing against.

Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

Non-Financial Assets

Non-financial assets are not available to discharge liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. Non-financial assets include tangible capital assets, inventory of materials and supplies, and other assets.

(continues)

Notes to Financial Statements
Year Ended December 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Tangible Capital Assets

Tangible capital assets are stated at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less accumulated amortization of the tangible capital assets, is amortized on a straight-line basis at the following rates:

Land improvements	15 - 20 years
Buildings	25 - 50 years
Machinery and equipment	5 - 40 years
Engineered structures	10 - 75 years

The Town regularly reviews its tangible capital assets to eliminate obsolete items.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Impairment of Long Lived Assets

The Town tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Reserves and Equity in Tangible Capital Assets

Certain amounts, as approved by Council, are designated within accumulated surplus as reserves for future operating and capital expenditures.

Equity in tangible capital assets is included within accumulated surplus. It represents the investment in tangible capital assets after deducting the portion financed by long term debt.

Notes to Financial Statements
Year Ended December 31, 2021

2. CASH, TEMPORARY INVESTMENTS, AND RESTRICTED CASH

	2021	2020
Cash and temporary investments	\$ 4,755,595	\$ 4,541,111
Restricted portion of cash	657,887	1,380,023
	\$ 5,413,482	\$ 5,921,134

Temporary investments are short term deposits with original maturities of one year or less.

Restricted amounts received from municipal grants and are held exclusively for future approved projects. (Note 8)

3. PROPERTY TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLE

Taxes receivable are comprised of:

	2021	2020
Current property taxes and grants in place of taxes	\$ 71,886	\$ 84,052
Arrears property taxes and grants in place of taxes	7,488	10,366
	\$ 79,374	\$ 94,418

4. GRANTS AND RECEIVABLES FROM OTHER GOVERNMENTS

Grants and receivables from other governments are comprised of:

	2021	2020
Grants receivable	\$ 672,026	\$ 157,210
Goods and services tax refundable	70,169	51,245
	\$ 742,195	\$ 208,455

5. DEFERRED CHARGES - FIRE SERVICES AGREEMENT

In 2015 the Town entered into a long term agreement with Ponoka County. In exchange for providing fire services to the Town until 2030, Ponoka County received title to the firehall, related equipment and related vehicles with a net book value of \$389,582. The net book value of the assets transferred has been set up as a deferred charge asset and will be amortized over the life of the agreement.

	2021	2020
Deferred fire services agreement	\$ 389,572	\$ 389,572
Accumulated amortization	(173,143)	(147,172)
	\$ 216,429	\$ 242,400

Notes to Financial Statements
Year Ended December 31, 2021

6. NOTES RECEIVABLE

	2021	2020
Town of Rimbey Library loan receivable bearing interest at 0% per annum, repayable in annual payments of \$10,000. The loan matures on December 31, 2026 and is unsecured	\$ 50,000	\$ -

Principal repayment terms are approximately:

2022	\$ 10,000
2023	10,000
2024	10,000
2025	10,000
2026	10,000
	<u>50,000</u>
	\$ 50,000

7. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Land	\$ 3,645,294	\$ -	\$ 3,645,294	\$ 2,556,287
Land improvements	1,178,842	784,073	394,769	426,582
Engineered structures	42,646,678	18,535,298	24,111,380	22,248,472
Buildings	6,063,447	3,303,488	2,759,959	2,906,925
Machinery and equipment	2,207,437	1,291,821	915,616	1,012,839
Motor vehicles	425,571	244,711	180,860	210,412
	\$ 56,167,269	\$ 24,159,391	\$ 32,007,878	\$ 29,361,517

For additional information, see the Schedule of Tangible Capital Assets (Schedule 6).

Notes to Financial Statements
Year Ended December 31, 2021

8. DEFERRED REVENUE

Deferred revenue is comprised of:

	2021	2020
Family and Community Support Services (FCSS) grant	\$ 47,606	\$ 15,876
Canada Community Building Fund (CCBF)	153,729	146,837
Municipal Sustainability Initiative - Capital	975,769	1,364,147
Subtotal	1,177,104	1,526,860
Prepaid property taxes	18,221	19,453
Prepaid utilities	10,982	5,422
Prepaid local improvement charges	12,626	16,835
Other	469	335
	\$ 1,219,402	\$ 1,568,905

Municipal Sustainability Initiative - Capital

Funding from the Provincial Government was allocated to the Town in the current year from the Municipal Sustainability Initiative - Capital Grant. The grant funding is restricted to eligible capital projects, as approved under the funding agreements, which are scheduled for completion in the next few years. Unexpended funds related to the advance, less amounts receivable from the Provincial Government, are supported by restricted cash held exclusively for these projects (refer to Note 2.).

Canada Community Building Fund

Funding from the Provincial Government was allocated to the Town in the current year from the Canada Community Building Fund and is restricted to eligible capital projects as approved under the funding agreement. Funds from this grant are being deferred for a future project. Unexpended funds related to the advance are supported by restricted cash held exclusively for this project (refer to Note 2.).

9. LONG TERM DEBT

	2021	2020
Alberta Capital Finance Authority debenture loan bearing interest at 4.48% per annum, repayable in semi-annual blended payments of \$28,145. The loan matures on December 31, 2024 and is secured by the credit and security of the Town at large.	\$ 131,741	\$ 180,484
Alberta Capital Finance Authority debenture loan bearing interest at 4.34% per annum, repayable in semi-annual blended payments of \$48,397. The loan matures on March 17, 2023 and is secured by the credit and security of the Town at large.	139,109	226,995
Alberta Capital Finance Authority debenture loan bearing interest at 3.49% per annum, repayable in semi-annual blended payments of \$43,094. The loan matures on September 15, 2025 and is secured by the credit and security of the Town at large.	319,194	392,329

(continues)

Notes to Financial Statements
Year Ended December 31, 2021

9. LONG TERM DEBT (continued)

	2021	2020
Alberta Capital Finance Authority debenture loan bearing interest at 2.297% per annum, repayable in semi-annual blended payments of \$23,648. The loan matures on September 15, 2041 and is secured by the credit and security of the Town at large.	755,000	-
CMHC loan bearing interest at 4.15% per annum, repayable in annual blended payments of \$137,694. The loan matures on May 1, 2025 and is secured by the credit and security of the Town at large.	498,052	610,414
	\$ 1,843,096	\$ 1,410,222

Principal repayment terms are approximately:

2022	\$ 365,551
2023	331,704
2024	267,130
2025	248,453
2026	33,007
Thereafter	597,251
	<u>\$ 1,843,096</u>

Interest on long term debt amounted to \$54,932 (2020 - \$62,686).

10. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits, as defined by Alberta Regulation 255/00 for the Town of Rimbey, be disclosed as follows:

	2021	2020
Total debt limit	\$ 7,993,125	\$ 8,015,321
Total debt	(1,843,096)	(1,410,221)
Amount of debt limit unused	6,150,029	6,605,100
Debt servicing limit	1,332,188	1,335,887
Debt servicing	(424,260)	(376,965)
Amount of debt servicing limit unused	\$ 907,928	\$ 958,922

The debt limit is calculated at 1.5 times revenue of the Municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk, if further debt is acquired. The calculation taken alone does not represent the financial stability of the Municipality. Rather, the financial statements must be interpreted as a whole.

Notes to Financial Statements
Year Ended December 31, 2021

11. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in tangible capital assets is comprised of:

	2021	2020
Tangible capital assets (Note 7.)	\$ 56,167,269	\$ 52,340,172
Accumulated amortization (Note 7.)	(24,159,391)	(22,978,656)
Long term debt (Note 9.)	(1,843,096)	(1,410,221)
	\$ 30,164,782	\$ 27,951,295

12. LOCAL AUTHORITIES PENSION PLAN

Employees of the Town participate in the Local Authorities Pension Plan (LAPP) which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due. The Town is required to make current service contributions to the LAPP of 9% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 8% of pensionable salary up to the year's maximum pensionable salary and 13% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2021 were \$149,786 (2020 - \$155,663). Total current service contributions by the employees of the Town to the Local Authorities Pension Plan in 2021 were \$135,294 (2020 - \$140,659).

The LAPP reported a surplus for the overall plan as at December 31, 2020 of \$4,961,337. Information as at December 31, 2021 was not available at the time of preparing these financial statements.

13. SEGMENTED DISCLOSURE

The Town of Rimbey provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 4).

Notes to Financial Statements
Year Ended December 31, 2021**14. SALARY AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for municipal officials, the Chief Administrative Officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

			2021		2020	
	Salary (1)	Benefits & allowances (2)	Total		Total	
R. Pankiw - Mayor	\$ 28,128	\$ 5,066	\$ 33,194	\$	32,942	
P. Payson - Councillor	20,059	4,048	24,107		21,675	
B. Coulthard - Councillor	14,244	3,281	17,525		20,801	
L. Curle - Councillor	20,828	4,637	25,465		25,006	
G. Rondeel - Councillor	17,488	4,455	21,943		23,439	
J. Coston - Councillor	3,514	732	4,246		-	
W. Clark - Councillor	3,591	737	4,328		-	
Chief Administrative Officer	158,853	29,596	188,449		187,859	
Designated Officers (3)	44,248	-	44,248		45,545	
	\$ 310,953	\$ 52,552	\$ 363,505	\$	357,267	

1. Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
2. Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial and retirement planning services, concessionary loans, travel allowances, car allowances and club memberships.

15. FINANCIAL INSTRUMENTS

The Town is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Town's risk exposure and concentration as of December 31, 2021.

Credit risk

Credit risk arises from the possibility that taxpayers and entities to which the Municipality provides may experience financial difficulty and be unable to fulfil their obligations. The Municipality is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade, and other receivables. The large number and diversity of taxpayers and customers minimizes the credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Town is exposed to this risk mainly in respect of its receipt of funds from its taxpayers and other related sources, and accounts payable.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Town manages exposure through its normal operating and financing activities. The Town is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Notes to Financial Statements
Year Ended December 31, 2021

16. LITIGATION

In the prior year, a claim was filed against the Municipality for compensation in regards to a potential land purchase. The claim is seeking either the execution and completion of a land purchase for \$1,229,250 or for alternative damages in the amount of \$1,229,250. The Municipality settled the claim in 2021.

17. CONTAMINATED SITES LIABILITY

The Municipality has adopted PS3260 Liability for Contaminated Sites. The Municipality did not identify any financial liabilities in 2021 (2020 – Nil) as a result of this standard.

18. APPROVAL OF FINANCIAL STATEMENTS

Council and management have approved these financial statements.

19. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.


20. BUDGET AMOUNTS

Budget amounts are included for information purposes only and are not audited.

	REQUEST FOR DECISION
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Council Agenda Item	7.1
Council Meeting Date	March 28, 2022
Subject	LED Pathway Lighting System
For Public Agenda	Public Information
Background	Administration received a letter from the Rimbey Lions Club requesting the Town’s approval to proceed with the project of installing an LED Pathway Lighting System on the new Evergreen Estates portion of the Rimbey Walking Trails.
Attachments	7.1.1 Rimbey Lions Club letter
Recommendation	Administration recommends that Council approve the Rimbey Lion’s Club request to install a LED Pathway Lighting System along Evergreen Trail. Administration recommends that Council waive all permit fees.

Prepared By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

March 22, 2022
 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

March 22, 2022
 Date



COPY

RIMBEY LIONS CLUB
Box 326
Rimbey, Alberta. T0C 2J0
lionsclubofrimbey2020@gmail.com

February 28, 2022

Town of Rimbey
Box 350
Rimbey, Alberta
T0C 2J0

Dear Mayor Rick Pankiw and Rimbey Town Council,

The Rimbey Lions Club has recently approved a motion to undertake the project of providing a proposed 1,020 Watt Solar LED Pathway Lighting System on the new Evergreen Estates portion of the Rimbey Walking Trails.

As the Rimbey Lions Club desires to provide lighting improvements for this section of the trail, we therefore request the approval of the Town of Rimbey, as landowner, before the club proceeds. If approval is granted, we would request the assistance of the Town of Rimbey in providing any and all necessary permits as may be required to complete this project. Your advice and assistance with respect to any additional requirements would also be greatly appreciated.

Attached please find the project estimate and site plan for the project as supplied by Cap Solar. The total cost of the project would be \$21,112.00. Furthermore, as noted in Item 3 of the quotation, the customer (Rimbey Lions Club) would also need to provide for: drilling 9 holes, concrete to the site, and trenching 12" depth for cabling. The Rimbey Lions Club estimates these additional costs, above the quoted price, in the approximate amount of \$5,000.00.

As well, please find attached a copy of the motion duly presented at the February 10, 2022 meeting of the Rimbey Lions Club. The motion was unanimously approved by members in the amount of \$28,000.00 in order to complete this project. Gratefully, we would welcome partnering with the Town of Rimbey in this project in any monetary capacity.

We look forward to the opportunity to provide a safe environment for those, young and old, who utilize this newest Evergreen Estates portion of the Walking Trail. The benefits of lightening in this area of the trail is paramount. The Rimbey Lions Club remains appreciative of our terrific community, and are always eager to help wherever and however we can. We sincerely thank you for your time and consideration to the above. If you require additional information, or if you have any questions or concerns, please feel free to contact us at any time.

Respectfully Yours in Continued Service,

A handwritten signature in black ink, appearing to read 'S. Olsen', written over a white background.

Mon President Steffen Olsen
Rimbey Lions Club

Attachments: 3 pages


Walking Trail: Lion Ted reports the bid to complete the Evergreen Walking Trail portion with seven solar lights comes in at \$21, 112.00. Additionally, the Lions would also need to provide drilling of holes, concrete to site, trenching for cabling - at an additional cost of about \$5000.00. Total project \$26000.00 to \$27000.00. As the town owns the property, we must first get town permission - so a letter will be drafted. Perhaps the town might consider putting some funds into this project as well. Lion Ted made a motion to proceed with this LED Solar Trail lighting system in the approximate amount of \$28000.00. Motion seconded by Lion Gord. Discussion and questions responded to. Voting held. Motion carried by a majority.

We hereby certify the above to be a true copy of the motion regarding Evergreen Estates Solar Lighting from the Rimbey Lions Club minutes of meeting held February 10, 2022.

Dated this 28th day of February 2022



President Steffen Olsen



Secretary Michelle Oberhammer



4511 Imperial Road
Olds, Alberta, Canada
T4H 1M6

Toll Free: 1-866-556-8779
Phone: (403) 556-8779
Fax: (403) 556-7799

January 27, 2022

ATT Ted Jamieson
Town of Rimbey Lions Club
Rimbey, AB.
C 403-704-4473
weted.j@gmail.com

QUOTATION : 1,020 Watt Solar LED pathway lighting system

1) EQUIPMENT:

QTY	DESCRIPTION
16	18 watt led light/w outdoor rated fixture
7	2.375" diameter powder coated pole /3 ft. custom arm assembly
2	2.875" diameter powder coated pole
3	340 watt solar module CSA listed
2	Custom solar module aluminium mount assembly
1	PS MPPT 40M programmable lighting controller and charge regulator
4	AGM 6 volt 225 AH batteries
1	Insulated lockable battery cabinet
1,050	Ft 2C-8ga low voltage cabling included
500	Ft 2C-4ga low voltage cabling included

Total \$17,323.00

2) DELIVERY AND INSTALLATION OF LIGHTING SYSTEM:

2 - Days labour-delivery and install on site complete \$3,789.00

TOTAL PROJECT COST: \$21,112.00

3) CUSTOMER PROVIDES:

Drilling 9 holes, concrete to site, trenching 12" depth for cabling

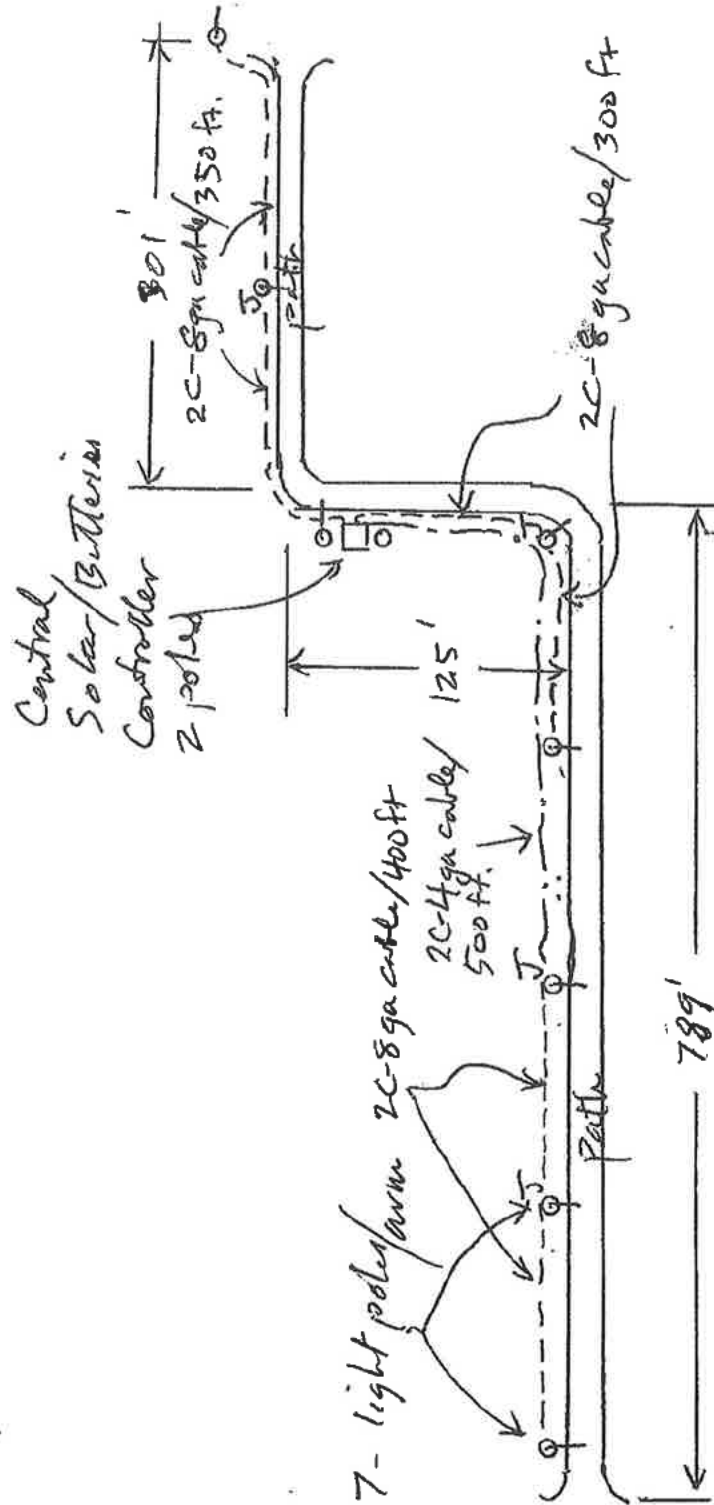
NOTE: Solar light is designed to operate from dusk to dawn

All prices FOB Olds, AB and GST extra

Best Regards,

Jason Wright

Rimber Lions Club Lighting Project.



Note: J = junction box location

Site Plan
N.T.S.



Highlights

COVID-19:

- Continuing to attend biweekly virtual meetings with Dr. Deena Hinshaw regarding COVID-19 updates with municipalities.

Regional Subdivision and Development Review Board

- Participated in the selection committee for three new board members for the Regional Subdivision and Development Review Board. Three current board members were re-appointed for a two-year term ending December 31, 2023, six current board members were re-appointed for a three-year term ending December 31, 2024, and three new board members were appointed for a three-year term ending December 31, 2025.

FCSS:

- Attended online training for the new FCSS administrative system facilitated by the Provincial Government.

Infrastructure:

- Met with Tagish Engineering regarding the 51st project

Rimoka Housing

- Met with Rimoka CAO regarding a housing needs assessment for the community required by the Provincial Government.

Lori Hillis
Chief Administrative Officer

Highlights

- Worked on 2021 financial year end, making the necessary adjustments and balancing for all the asset and liability accounts.
- Worked on the 2021 year end working papers for the annual audit. The documents have been sent to the auditors and they are currently working on the year end audit.
- The 2021 tax arrears' listing has been sent to TaxService so they can continue with the tax recovery process.
- T4's and T4 summaries for 2021 were completed and sent out.
- Local Authorities Pension Plan (LAPP) was balanced for the 2021 year and reports filed with Alberta Pensions. The 2021 year for Local Authorities Pension Plan was closed off with Alberta Pensions and a closure letter was received.
- Completed the Workers Compensation Report for the 2022 year.
- Attended Council meetings – January 24 and February 14, 2022 via Zoom.
- Working on the tax assessments Re: regular and linear and the new Designated Industrial Properties sent from our assessor. Updating in our system.
- Meeting with Scott Hanrahan from Victor - Integrated Benefits about our group benefits.

Wanda Stoddart
Director of Finance
Town of Rimby

Council Board Report 8.1.2



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 09-Mar-2022 to 21-Mar-2022
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
AMSC Insurance Services Ltd.	48037	09-Mar-2022	AMSC Insurance - Volunteer Premium	250.00
556436 Alberta Ltd.	48038	17-Mar-2022	Central Sharpening - sharpen ice knife	194.25
Accu-Flo Meter Service Ltd.	48039	17-Mar-2022	Accu-Flo - parts	2,381.40
Alberta Boilers Safety Association	48040	17-Mar-2022	Alberta Boilers Safety Assoc. - annual vessel reg.	117.50
Alberta Water & Wastewater Operators Assoc	48041	17-Mar-2022	Alberta Water & Wastewater Operators Assoc. -	60.00
AlSCO	48042	17-Mar-2022	AlSCO - janitorial supplies	578.97
AN Adventure Distribution & Consulting	48043	17-Mar-2022	An Adventure - janitorial supplies	131.25
Animal Control Services	48044	17-Mar-2022	Animal Control - Feb. 2022 monthly patrols	1,428.00
BELCO LTD.	48045	17-Mar-2022	Bellco Ltd - Development Deposit Refund	6,000.00
Black Press Group Ltd.	48046	17-Mar-2022	Black Press Media - Feb. 2022 inv	1,131.08
Brownlee LLP	48047	17-Mar-2022	Brownlee LLP - professional services	667.23
Cast-A-Waste Inc.	48048	17-Mar-2022	Cast-A-Waste Inc - March 2022 garbage/recycle	9,817.50
City Of Red Deer	48049	17-Mar-2022	City of Red Deer - Feb. 2022 lab analysis	1,319.64
Drain Doctor	48050	17-Mar-2022	Drain Doctor - flush & camera main sewer line 51	603.75
Expert Security Solutions	48051	17-Mar-2022	Expert Security Solutions - March 2022 security n	26.20
GOVERNMENT OF ALBERTA	48052	17-Mar-2022	Gov't of Alberta - 2021-22 - Safety Link CPO	150.00
GPS Towers Inc.	48053	17-Mar-2022	GPS Towers Inc - clean storm sewer	262.50
Grutterink,Herb	48054	17-Mar-2022	Her Grutterink - Feb. 2022 snow removal - CC	981.75
Hach Sales & Services Canada Ltd.	48055	17-Mar-2022	Hach - supplies/labor	2,100.00
Hillis,Lori	48056	17-Mar-2022	L.Hillis - expense claim	200.00
Imperial Esso Service (1971)	48057	17-Mar-2022	Imperial Esso - propane - arena	147.00
Longhurst Consulting	48058	17-Mar-2022	Longhurst Consulting - monthly Datto/contact - M	4,185.30
On The Mark Productions	48059	17-Mar-2022	On the Mark Productions- DJ/Photo booth deposi	400.00
Outlaw Electric Ltd.	48060	17-Mar-2022	Outlaw Electric - light installation - PW	2,969.33
RECEIVER GENERAL FOR CANADA	48061	17-Mar-2022	Receiver General for Canada - radio auth renewa	451.78
Rimbey Home Hardware	48062	17-Mar-2022	Rimbey Home Hardware - supplies	436.72
Rimbey Janitorial Supplies	48063	17-Mar-2022	Rimbey Janitorial Supplies - CC - supplies	376.95
RJ Plumbing and Heating	48064	17-Mar-2022	RJ Plumbing and Heating - CC - repairs	99.75
Staples Professional	48065	17-Mar-2022	Staples Professional - supplies	164.37
Tagish Engineering Ltd.	48066	17-Mar-2022	Tagish - RB139 - Well	31,918.40
The Soap Stop	48067	17-Mar-2022	The Soap Stop - filter bags	143.33
TIMCON CONSTRUCTION (1988) LTD.	48068	17-Mar-2022	Timcon Construction Ltd - RB125 - Main Pump H	110,415.49
Uni First Canada Ltd.	48069	17-Mar-2022	UniFirst - coveralls/supplies	100.08
United Farmers Of Alberta	48070	17-Mar-2022	UFA - bylaw - fuel	321.70
VanMoed,Sonja	48071	17-Mar-2022	Sonja VanMoed - plumbing inv	235.36
Vicinia Planning & Engagement Inc.	48072	17-Mar-2022	Vicinia - Feb. 2022 monthly fee	1,386.00
Wolseley Industrial Canada INC	48073	17-Mar-2022	Wolseley Industrial - bleach	992.78
WONG,TAT	48074	17-Mar-2022	T.Wong - cardlock refund	25.00
ALBERTA MUNICIPAL SERVICE CORPORATION	00098-0001	17-Mar-2022	AMSC - gas/power - Mar.7/22	56,829.41
Eastlink	00098-0002	17-Mar-2022	Eastlink - cable - fitness centre	98.91
LAPP	00098-0003	17-Mar-2022	LAPP - Library - Mar.2022 payroll	2,083.79
Telus Mobility Inc.	00098-0004	17-Mar-2022	Telus Mobility - Mar.06/22	326.34
Telus Communications Inc.	00098-0005	17-Mar-2022	Telus - Mar.10/22 - Beatty House	69.98
Workers' Compensation Board - Alberta	00098-0006	17-Mar-2022	WCB - Mar.06/22 inv	1,928.86
Alberta Education	00099-0001	18-Mar-2022	Alberta Education - 1st quarter req 2022	226,248.79
Canada Revenue Agency	00099-0002	18-Mar-2022	CRA - deductions (Febm27-Mar.12/22) Mar.18/22	18,031.43
LAPP	00099-0003	18-Mar-2022	LAPP - Town - biweekly payroll Mar.18/22 (Feb.2	8,044.06
Servus Credit Union - Mastercard	00099-0004	18-Mar-2022	Servus M/C - R.Schmidt - Feb.28/21	4,047.86
Servus Credit Union Ltd.	00100-0001	18-Mar-2022	Servus - Debenture - #46 Pool	115,138.02
Total:				616,017.81



Highlights

ROADS:

Snow removal went well overall considering all the blizzard/thaw/freezes we have experienced.

We're experiencing an over abundance of people removing the snow from their properties and placing it on the town roads and boulevard's causing drainage, sight line and operational issues. These actions have left our department doing 2 or 3 hours of unnecessary work every few mornings in the downtown area/ residential areas cleaning up piles and other things that have been left behind by contractors/business/homeowners. This is becoming more of a problem every year. I will be bringing forward these concerns to Administration and Enforcement services with possible solutions.

In the past year we have had a steady increase of people stopping our equipment, driving through our work spaces, nearly having head on collisions with our equipment, swerving at us in our work areas, residents/business owners yelling at and threatening our staff. This behaviour is starting to create an unsafe and toxic work environment for the Publicworks staff. I will be looking further into OH&S regulations and Town of Rimbey Bylaws and policies and be bringing forward these concerns to Administration and Enforcement services with possible solutions.

Sidewalks have been difficult to deal with this spring because of equipment failures, but overall, they were way better than pretty much all other sidewalks in town.

The walking trails have been plagued with drifting and icing steady for the last month and a half. With the complaints coming in about the condition of the trail at times, we have been diverting the road crews from clearing roads and sidewalks to clearing the walking trail, now leaving the roads and sidewalks last on the priority list instead of first. The snow removal policy was designed to have the roads, sidewalks and alleys cleared first, but it doesn't seem to work that way. I will be following up with Administration with this.

WATER:

TIMCON has nearly finished the Reservoir 1 upgrade and well 10R and 15 constructions. This is expected to be completed by the end of March.

Routine testing and monitoring of the water system is on going.

With our water meters nearing their life expectance in the next couple years, we have been researching new water meters with anticipation of replacement in the next year to two years.

WASTEWATER:

Wastewater operations and testing are on going.

We have been working with Baytex Energy to come up with a long-term agreement to repurpose the lagoon effluent.

RECYCLE:

Work with the Ponoka County staff to fulfill residents needs as they arise.
Snow removal as needed.

R.C.M.P. STATION:

Mayor Pankiw met with Sgt St. Cyr and they decided to renovate the two cells instead of the Single cell. I worked with TIMCON to refigure the quote and get the project completed. This is now complete.

The air and furnace ducting were cleaned after the renovations were complete.
Snow and ice removal as required.

CEMETERY:

The new Columbarium arrived and was set in place ready for use.
Assisted people with their needs.

OTHER:

Assist the Development Dept as needed

Rick Schmidt
Director of Public Works

Highlights:

Peter Lougheed Community Centre

- Cleaning and maintenance of the facility
- New sinks and taps for upstairs washrooms being installed
- MCCAC grants for Recreation Energy Conservation project in the Arena
- Facility Bookings
- Discussions with User groups/Lease holders in the building
- Maintenance on Entrance/Exit doors

Community Fitness Centre

- Memberships
- Daily cleaning and maintenance of the area
- Purchasing new equipment
- Quarterly maintenance performed by Fitness Mechanics when needed and extra maintenance items on existing equipment

Rimbey Aquatic Centre

- Hiring Lifeguards/Instructors
- Startup maintenance
- Monitoring temperatures and shoveling snow as needed
- Researching and accepting quotes for a Spray park flow through system

Arena

- Ice out – March 22
- Games and Tournaments over the weekends
- Clean up and maintenance
- Scheduling for the off season – ball, soccer, Volunteer Appreciation Week Movie, Circus, School

Programs

- Pickleball/Badminton nights continue
- Wallyball
- Dance/Recitals
- Babysitting Course being planned
- RJSH/Elementary and Home School use at Main Auditorium and Arena

Events

- Canada Day Event planning
- Parade suggestions

Cindy Bowie
Director of Community Services

Highlights

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.

The Following chart outlines the 2022 development statistics:

2022 Development Statistics – Up to March 23, 2022			
	Applied 2022	Issued 2022	In Progress 2022
Development Permit Applications (non change in use / home occupation)	7	5	2
Change in Use / Home Occupation Development Permits Applications	3	3	0
Subdivision Applications			
Land Use Bylaw Amendments			
Certificate of Compliance Requests			
Building Permit Applications			

The following development permits have been approved in 2022:

Permit Number	Date Issued	Civic Address	Type of Development
01/22	01.31.2022	5201-43 Street	Dairy Queen Signage
02/22	01.31.2022	4917-54 th Avenue	Home Occupational Business
03/22	02.24.2022	4430-50 th Avenue	Change of Use & Signage for ReNuu Production Optimization Inc.
04/22	02.25.2022	Unit #101 5005-50 Avenue	Change of Use, Interior Reno's & Signage -Value Drug Mart
05/22	03.01.2022	4918-58 th Avenue	New House Build
06/22	03.01.2022	4918-49 th Avenue	Demolition of House
07/22		In Progress	
08/22	03.11.2022	5005-46 Avenue	Change of Use – Oilfield Services to Tire Service
09/22	03.15.2022	4502-51 Street	Variance for two sheds under 13.4m ²
10/22		In Progress	

The follow chart outlines the final 2021 development statistics:

2021 Development Statistics			
	Applied 2021	Issued 2021	In Progress 2021
Development Permit	41	40	0
Applications (Non Change in Use / Home Occupation)	32	32	0
Change in Use / Home Occupation Development Permits Applications	9	9	0
Subdivision Applications	1	1	0
Land Use Bylaw Amendments	4	4	0
Certificate of Compliance Requests	17	17	0
Building Permit Applications	30	23	7

The following development permits have been approved in 2021:

Permit Number	Date Issued	Civic Address	Type of Development
25/20	05/21/2021	5111-43 St	Commercial Building Development
01/21	02/02/2021	4613-56 Ave	Kitchen Renovation
02/21	01/25/2021	4906-54 Ave	Demolition
03/21	01/25/2021	#102 5005-50 Ave	Cannabis Store
04/21	03/21/2021	4938-50 Ave	Library Expansion
05/21	02/02/2021	4702-43 Street	New Menu Signage
06/21	02/01/2021	5001-50 Ave	Interior Renovations /Change of Use
07/21	02/04/2021	#102 5005-50 Ave	Interior Renovations /Change of Use
08/21	02/04/2021	5014-54 street	Home Occupational Business (Land-Use Bylaw Amendment)
09/21	03/31/2021	4906-54 Ave	Landscaping
10/21	03/31/2021	4402-54 Ave	Addition
11/21	03/31/2021	4633-54 Ave	Demolition & rebuild Garage
12/21	04/07/2021	4939-49 Ave	Restaurant Patio
13/21	04/13/2021	4832-58 Ave	Addition of shed to side yard
14/21	04/07/2021	5002-50 Ave	Restaurant Patio
15/21	04/16/2021	5046-50 Ave	Replace signage

16/21	04/30/2021	5321 46 Street	Variance for existing shed
17/21	04/19/2021	5021-49 Avenue	Change zoning from Commercial to Residential
18/21	04/23/2021	5002-50 Ave	Patio Roof
19/21	05/06/2021	4629 Park Ave.	Garage Door
20/21	05/06/2021	#102& 103 6311-52 Street	Patio Expansion
21/21	05/13/2021	6118 Evergreen Close	Shed in rear yard
22/21	05/20/2021	4702-57 Avenue	24 x 24 Detached Garage
23/21	05/07/2021	5411-52 Street	10 x 20 shed
24/21	05/27/2021	5301 Westview Drive	Discretionary Home Based Business
25/21	05/28/2021	4613-57 Avenue	22 x 28 Detached Garage
26/21	06/17/2021	3620-51 Street	Discretionary Home Based Business
27/21	07/05/2021	4502-51 Street	Zoning Changed from Commercial to Residential
28/21	07/10/2021	6312-52 Street	Construction of New Storage Building
29/21	07/10/2021	6312-52 Street	Construction of New Storage Building
30/21	08/03/2021	4948-50 th Avenue	Replacing Existing sign faces in 3 signs
31/21	08/03/2021	Bay 13, 5201-43 Street	Interior work for Liquor Store
32/21	07/30/2021	5014-51 Street	Change of Use – Zoning changed from Commercial to Residential
33/21	08/19/2021	4633-54 Avenue	Demolition of House
34/21	09/08/2021	4917-50 Avenue	Replacing existing signs with new logo
35/21	09/07/2021	4522-54 Avenue	Replacing Window with patio doors as well as a fence on west side
36/21	09/23/2021	4948-50 Avenue	Parking lot paving & front entrance improvements
37/21	10/20/2021	4950-51 Street	Interior reno's, painting & flooring, signage and roof tiles
38/21	10/29/2021	Unit 2 4921-48 Avenue	Moving Trailer into Lindy's Trailer Park
39/21	11/02/2021	5201-42 Street	Install Tim Horton's signage
40/21	12/06/2021	Bay 13, 5102-4s Street	Signage for Liquor Store
41/21	12/06/2021	4621-58 th Avenue	Home Occupational Business License

The following chart outlines historic development statistics:

Historic Development Statistics										
	2021		2020		2019		2018		2017	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
Development Permit Applications	41	40	34	33	40	39	37	34	17	15
Change in Use / Home Occupation Development Permits Applications	9	9	13	13	11	11	n/a	n/a	n/a	n/a
Subdivision Applications	1	1	3	3	1	0	1	1	0	0
Land Use Bylaw Amendments	4	4	4	4	1	1	3	2	2	2
Certificate of Compliance Requests	18	18	12	12	13	13	13	13	10	10
Building Permit Applications	30	23	12	12	7	7	18	18	7	7

Elizabeth Armitage MEDES, RPP, MCIP
 Planning & Development Officer

	REQUEST FOR DECISION
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Council Agenda Item	8.2
Council Meeting Date	March 28, 2022
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Tagish Engineering Project Status Update March 17, 2022 8.2.2 Rimoka Board Minutes January 19, 2022
Recommendation	Motion by Council to accept the Tagish Engineering Project Status Update March 17, 2022 and the Rimoka Board Minutes January 19, 2022, as information.

Prepared By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

 March 22, 2022
 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

 March 22, 2022
 Date

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.22 RB00 - 2022 General Engineering		
February 3, 2022	Solberg, Lloyd	The 5 year capital plan has been sent to the Town for their review. There are no other current deliverables.
February 17, 2022	Solberg, Lloyd	There are no assignments for this period.
March 3, 2022	Solberg, Lloyd	There are no assignments for this period.
March 17, 2022	Solberg, Lloyd	There are no assignments for this period.
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
February 3, 2022	Solberg, Lloyd	Construction is on-going. System is currently running off of one distribution pump. Existing mechanical and electrical is being removed from the building. Contractor is working to get the additional pumps installed. Pump commissioning is scheduled for February 8th.
February 17, 2022	Solberg, Lloyd	Construction is on-going. All pumps have been commissioned now. Contractor is working on security alarms and remaining project deficiencies. Once the well buildings are up an operational, system checks will be completed for the entire project.
March 3, 2022	Solberg, Lloyd	Construction is on-going. All pumps have been commissioned now. Contractor is working on project deficiencies. Contractor is waiting on the solenoid for the pump control valve, which is scheduled to arrive next week. Once the well buildings are up an operational, system checks will be completed for the entire project.
March 17, 2022	Solberg, Lloyd	Construction is on-going. All pumps have been commissioned now. Contractor and programmers will be on site on March 18th to complete system checks and training for the system. Contractor will continue to work on project deficiencies until complete.
RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply		
February 3, 2022	Solberg, Lloyd	Construction is on-going. Commissioning of Well 15 equipment to occur once Main Reservoir is up and running on new equipment, which will likely be at the end of next week or the week after.
February 17, 2022	Solberg, Lloyd	Construction is on-going. Waiting for some parts for the well VFD. Once the parts come in, Well 15 will be commissioned.
March 3, 2022	Solberg, Lloyd	Construction is on-going. Waiting for some parts for the well VFD, which are scheduled to arrive next week. Once the parts come in, Well #15 will be commissioned.
March 17, 2022	Solberg, Lloyd	Construction is on-going. Contractor and programmers will be on site on March 18th to complete system checks and training for the system.
RBYM00140.00 RB140 - Rimbey MSP Projects		
February 3, 2022	Solberg, Lloyd	Construction is on-going. Commissioning of Well 10R equipment to occur once Main Reservoir is up and running on new equipment, which will likely be at the end of next week or the week after.
February 17, 2022	Solberg, Lloyd	Construction is on-going. Construction is on-going. Waiting for some parts for the well VFD. Once the parts come in, Well# 10 will be commissioned.
March 3, 2022	Solberg, Lloyd	Construction is on-going. Construction is on-going. Waiting for some parts for the well VFD, which is scheduled to arrive next week. Once the parts come in, Well #10 will be commissioned.
March 17, 2022	Solberg, Lloyd	Construction is on-going. Contractor and programmers will be on site on March 18th to complete system checks and training for the system.
RBYM00144.00 RB144 - 51st Street Storm Main Install		

Council Agenda Item

- | | | |
|-------------------|--------------------------------|---|
| February 17, 2022 | Solberg, Lloyd | Tagish is working on preliminary designs to get the project Tender ready. Next update, we will give an anticipated Tender date. |
| March 3, 2022 | Solberg, Lloyd | Tagish is working on designs to get the project Tender ready. We are anticipating having the drawings ready for Client review in approximately 2 weeks. We will then look at Tendering the project approximately 1 week after that. |
| March 17, 2022 | Solberg, Lloyd | Tagish has sent the 75% design drawings to the Town for their review. Tagish is meeting with the Town on March 17th to review the design and discuss the next steps moving forward. |



PRESENT: B. Liddle, Board Chair L. Curle N. Hartford S. Lyon
D. MacPherson R. Pankiw L. Fundytus, CAO W. Sheppard, Recorder
ABSENT: T. Dillon

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MOVED by S. Lyon that the Board meeting agenda be adopted as presented. (RHF 22-01-01) *Carried*

3. APPROVAL OF MINUTES

MOVED by N. Hartford the Board accept the minutes of the November 30, 2021 Board meeting and the December 13, 2021 email motion. (RHF 22-01-02) *Carried*

4. CAO REPORT

L. Fundytus provided an overview of the January CAO report provided to the Board.

MOVED by S. Lyon that the Board accept the CAO report as information. (RHF 22-01-03) *Carried*

5. FINANCIAL REPORTS

L. Fundytus provided an overview of the financial reports for November and December.

MOVED by R. Pankiw that the Board accept for the eleven months ending November 30, 2021 and the twelve months ending December 31, 2021 as information:

- Statement of Financial Position;
- Financial Statements;
- Cash in Bank Report;
- the Cheque Registers, Online and Pre-authorized Payment registers. (RHF 22-01-04)

Carried

MOVED by L. Curle that the Board approve the October, November and December endowment account expenditures as presented. (RHF 22-01-05)

Carried

Council Agenda Item

6. OLD BUSINESS

EMPLOYEE HANDBOOK

MOVED by D. MacPherson that the Board approve the Employee Handbook as presented. (RHF 22-01-06)

Carried

7. NEW BUSINESS

2022 SALARY GRID

MOVED by R. Pankiw the Board approve the 2022 Salary Grid as presented effective January 1, 2022. (RHF 22-01-07)

N. Hartford seconds

Carried

POLICY FIN-16 TRAVEL & SUBSISTENCE – 2022 MILEAGE RATE

MOVED by R. Pankiw the Board approve the 2022 mileage rate at \$0.55 per kilometer as presented and amend the policy to provide a daily meal stipend of \$60 per day in lieu of allowances per meal. (RHF 22-01-08)

Carried

8. CORRESPONDENCE

Nothing to report.

9. NEXT MEETING

The next meeting will be scheduled for February 16, 2022 at 10:00 a.m. in the Town of Ponoka Council Chambers.

MOVED by D. MacPherson the meeting adjourn at 11:19 a.m. (RHF 22-01-09)

Carried



Bryce Liddle, Board Chair

FEB 22/22

Date Signed



Lorne Fundytus, CAO

FEB 25/22

Date Signed



Highlights

Date	Event	Details of Event
Feb 28 th	Council Meeting	See website for details
Mar 2	Developer Meeting	Meeting with developers re phase 2
Mar 8-10	Leaders Caucus	Leaders meetings in Edmonton
Mar 10	Lions Club Meeting	Invited to Lions Club Meeting to provide an update on Town
Mar 14	Council Meeting	See website for details
Mar 15	Adult Learning Committee Meeting	Zoom meeting
Mar 16	Central Alberta Mayors Meeting	Quarterly meeting in Red Deer
Mar 23	Rimoka Meeting	Regular meeting in Ponoka

Numerous commissionaire of oath's
Cheque Runs

Rick Wm. Pankiw
Mayor



Highlights

Date	Event	Details of Event
February 28/22	Keep RCMP in Alberta	Information session held in Ponoka re: RCMP /Provincial
March 14/22	Town Council	Regular Council Meeting,
March 17/22	Neighborhood Place	NHP Monthly Board Meeting
March 19/22	St. Patrick's Rodeo	Sponsored event held at the Cooperators Agrim Center
March 24/22	Town of Rimbey	Annual Budget Meeting
March 28/22	Town Council	Regular Council Meeting
March 28/22	Blindman Youth	Monthly Board Meeting
March 30/22	Town of Rimbey	RCMP Open House at the Community Center

Submitted by
Wayne Clark
Councillor



Highlights

Date	Event	Details of Event
February 28	Council Meeting	Regular council meeting, see minutes
February 28	ARC Meeting	Regular board meeting by Zoom
March 3	Outdoor skating rink	Meeting with committee
March 4	Growing Our Community	Meeting with committee

Submitted by
 Jamie Coston
 Councillor



Highlights

Date	Event	Details of Event
Feb 16	Historical Society	AGM. held at the museum
Feb 28	Town Council	Regular meeting of town council held in Council chambers
March 14	Town Council	Regular meeting of town council held in Council chambers
March 16	Historical Society	Regular meeting of the Historical Society
March 16	Rimoka	Met with CAO of Rimoka to discussion the document from the GoA re: board competency
March 21	Beatty House	AGM, then regular meeting of Beatty House Society
		commissioning of a few documents at Town Office

Submitted by
 Lana Curle
 Councillor



Highlights

Date	Event	Details of Event
March 8 th	FCSS	free coffee and surveys at A&W, part of FCSS 40th anniversary celebrations
March 2 nd	interagency	zoom, how to survive a disaster
March 14 th	council meeting	discussed school resource officer for Rimbey schools/Mayor proclaimed 2022 Year of the Garden,
March 19 th	St. Patrick's Day Rodeo	The Rimbey Ag Society invited 8 folks from the town of Rimbey to be their VIP guests at the rodeo. It's the first time I've been to a rodeo in years, the Ag Society is to be commended on the entertaining event they put on. Counting cowboys and the public there were probably 700 people in attendance.

Submitted by
 Gayle Rondeel
 Councillor