



DATE RECEIVED

PLANNING & DEVELOPMENT SERVICES

4938-50TH Ave P.O. Box 350
Rimbey, Alberta T0C 2J0
403-843-2366 or 403-843-2113
Website: www.rimbey.com

BUSINESS LICENSE APPLICATION

NEW BUSINESS: **CHANGES TO EXISTING BUSINESS:**

Is this Business temporary? Yes: No: If yes, start date: _____ End date: _____

SECTION A – BUSINESS CONTACT INFORMATION

Business Name: _____

Legal Business Name: _____

Mailing Address: _____ City: _____ Province: _____ Postal Code: _____

Business Phone No.: _____ Cell: _____ Fax: _____

Business Email: _____ Contact Name(s) _____

Website: _____

Business Location (Civic Address): _____ Postal Code: _____

Legal Subdivision: Lot: _____ Block: _____ Plan: _____ Zoning Designation: _____

Part of: NE: NW: SE: SW: ROLL # _____

¼ Section: _____ Township: _____ Range: _____ West of: _____ M

SECTION B – BUSINESS OPERATION DETAILS

Describe the business operation / what services and/or products do you offer the customer?

Will the business be advertised / marketed / have a sign? Advertising / Marketing / Signage Details:

Permitted: Discretionary: Change of Use:

SECTION C - HOME BASED BUSINESS

YES: **NO:** (If “YES” please complete Section “C”)

1. Will the business change the principal character or external appearance of the dwelling in which it is located?
If yes, please describe and attach drawings. _____
2. Do you intend on putting any signage up for your Home Occupation? If yes, please describe and attach drawings
regards to placement of signage in yard. _____
3. Are you a permanent resident of the principal dwelling as well as an employee? _____

4. Number of Employees? _____
5. Number of Anticipated clients or customers visiting the Home Occupation daily? _____
6. The percentage (%) of gross floor area in the principal dwelling to be occupied by the home occupation.

7. Plans for Storage of Materials or goods related to the Home Occupation? _____
8. Number of Vehicles to be utilized by the business and location of on-site parking. _____
9. Will there be any heavy vehicles (4500 kg or 9900 lbs) utilized by the Home Occupation? _____

SECTION D – FINAL AUTHORIZATION

I hereby make application and acknowledge that the above information is, to the best of my knowledge, true and accurate.

Applicant's Signature _____

Date: _____

Title (Owner, Operator etc.) _____

Checklist:	<input type="checkbox"/> Completed Application Form
	<input type="checkbox"/> Certificate of Title
	<input type="checkbox"/> Application Fee
	<input type="checkbox"/> Landowner Authorization
	<input type="checkbox"/> Digital and Paper copy

OFFICE USE ONLY			
Roll #:	Zoning:	Business License Fee:	\$
Is this a permitted use according to the Land Use By-Law?		Development Permit Fee	\$
Legal Land Description:	Lot:	Block:	Plan:
Brief Description of Development Required:			
Approval by Development or Assistant Development Officer		Date:	

Please Note: The personal information provided as part of this application is collected under section 39 of the Safety Codes Act and sections 303 and 295 of the Municipal Government Act and in accordance with section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Chief Administrative Officer/ Development Officer at the Town of Rimbey.