



AGENDA

Town Council

May 24, 2023 - 5:00 PM

Town Administration Building - Council Chambers

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON WEDNESDAY, MAY 24, 2023 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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9. CORRESPONDENCE

10. OPEN FORUM

([Bylaw 939/18 - Council Procedural Bylaw Part XXI 1](#)). The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

11. CLOSED SESSION

12. ADJOURNMENT

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Minutes
Item For: Public Information -or- Closed Session

RECOMMENDATION:

Motion by Council to accept the Minutes of April 24, 2023 Regular Council Meeting.

ATTACHMENTS:

[Minutes of Council Meeting of April 24, 2023](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date



MINUTES

Town Council Meeting

Monday, April 24, 2023 - 1:00 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 1:00pm with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant
- Cindy Bowie - Director of Community Services

Delegates: Mike Seniuk (Seniuk & Company)

Public: (28) members of the public
26 Students of the Wolf Creek School
1 Teacher & 1 Assistant

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 054/2023

Moved by Councillor Coston to accept the Agenda for the April 24, 2023, Regular Council Meeting, as presented.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

3. MINUTES

3.1. Minutes of Council Meeting

Motion 055/2023

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of March 27, 2023, as presented.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

5.1. Senuik & Company - Auditors Report - Delegation Discussion

Motion 056/2023

Moved by Councillor Clark to accept the Town of Rimbey Financial Statements for the year ending December 31, 2022, prepared by Seniuk & Company, Chartered Accountants, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

6. BYLAWS

6.1. Bylaw 996/23 - 2023 Property Tax Bylaw

Motion 057/2023

Moved by Councillor Curle to give first reading to Bylaw 996/23, 2023 Property Tax Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 058/2023

Moved by Councillor Clark to give second reading to Bylaw 996/23, 2023 Property Tax Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 059/2023

Moved by Councillor Coston to unanimously consent to give third and final reading to Bylaw 996/23, 2023 Property Tax Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 060/2023

Moved by Councillor Rondeel to give third and final reading to Bylaw 996/23, 2023 Property Tax Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

6.2. 997/23 Schedule "A" Fees and Services Bylaw

Motion 061/2023

Moved by Councillor Curle to give first reading to Bylaw 997/23, Schedule "A" Fees for Services Bylaw.

Mayor Pankiw	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 062/2023

Moved by Mayor Pankiw to give second reading to Bylaw 997/23, Schedule "A" Fees for Services Bylaw.

Mayor Pankiw	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 063/2023

Moved by Councillor Curle to unanimously consent to give third and final reading to Bylaw 997/23, Schedule "A" Fees for Services Bylaw.

Mayor Pankiw	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 064/2023

Moved by Councillor Rondeel to give third and final reading to Bylaw 997/23 Schedule "A" Fees for Services Bylaw.

Mayor Pankiw	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 065/2023

Moved by Mayor Pankiw to install a security system in the BYAS Building with the funds coming from the Blindman Youth Association Society donations.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 066/2023

Moved by Mayor Pankiw that if Councillors sit on a committee/board and are not voting members they will discontinue sitting on that board.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7. NEW AND UNFINISHED BUSINESS

7.1. Rimbey Rodeo Parade

Motion 067/2023

Moved by Councillor Clark to schedule the Rimbey Rodeo Parade on Saturday, July 8, 2023, at 11:00am, to be organized by the Rimbey Recreation Department.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Rimbey Christian School

Motion 068/2023

Moved by Councillor Coston to donate one annual family swim pass to the Rimbey Christian School 2023 fundraising auction.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.3. Rimbey Blindman Valley Lions Club

Motion 069/2023

Moved by Councillor Coston to accept the lease agreement with Blindman Valley Lions Club for rental of the BYAS building with the amendments to Section 2, Common Areas.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.4. Rimbey Travel Centre TIA

Motion 070/2023

Moved by Councillor Clark to provide a letter of support to the Rimbey Travel Centre Phase 2 - Rest Area.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.5. Request for Park on 58th Avenue

Motion 071/2023

Moved by Mayor Pankiw to contact the Rimbey Lions Club, Rimbey Blindman Valley Lions Club, and the Rimbey Kinsmen Club for the opportunity to partner with the Town to install a trail from 58th Avenue, along the Bergum property to the Christian School.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.6. Bylaw Enforcement Request

Motion 072/2023

Moved by Councillor Coston to approve the Bylaw Enforcement services request from the Summer Village of Parkland Beach.

Mayor Pankiw	Opposed
Councillor Clark	Opposed
Councillor Coston	Opposed
Councillor Curle	Opposed
Councillor Rondeel	Opposed

DEFEATED

8. REPORTS

8.1. DEPARTMENT REPORTS

Motion 073/2023

Moved by Councillor Coston to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 074/2023

Moved by Councillor Curle to accept the Payables Listing Report of March 22, 2023, to April 17, 2023.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

Motion 075/2023

Moved by Councillor Clark to accept the boards/committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8.3. COUNCIL REPORTS

Motion 076/2023

Moved by Councillor Curle to accept the reports of Council, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

9. CORRESPONDENCE

9.1. Correspondence

Motion 077/2023

Moved by Mayor Pankiw to accept the correspondence from the Rimbej Municipal Library, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

10. OPEN FORUM

11. CLOSED SESSION - FOIP SECTION 29(1) INFORMATION THAT IS OR WILL BE AVAILABLE TO THE PUBLIC

Motion 078/2023

Moved by Councillor Coston to enter closed session at 3:08pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 079/2023

Moved by Councillor Curle to end closed session at 3:17 pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 080/2023

Moved by Councillor Curle to accept the Waste Management Request for Proposal, as presented and post it on Alberta Purchasing Connection.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

12. ADJOURNMENT

12.1. Adjournment

Motion 081/2023

Moved by Councillor Clark to adjourn the meeting at 3:20pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Rick Pankiw, Mayor

Lori Hillis, Chief Administrative Officer

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Declaration of Seniors Week
Item For: Public Information -or- Closed Session

BACKGROUND:

For 37 years, the Government of Alberta has recognized Seniors' Week to honour and celebrate seniors for their many contributions to our province. Seniors' Week 2023 is June 5 to 11. Seniors and Housing encourages communities, organizations, and all Albertans to take the opportunity to recognize and celebrate seniors during Seniors' Week, June 5 - 11, 2023.

DISCUSSION:

The Honourable Jeremy Nixon, Minister of Seniors, Community and Social Services encourages all municipalities, First Nations communities and Metis Settlements to officially declare Seniors' Week to show our community's support and to generate greater awareness of the importance of seniors in Alberta.

RECOMMENDATION:

Administration recommends Council proclaim June 5 - 11, 2023, as Senior's Week in Rimbey.

ATTACHMENTS:

[2023 Seniors' Week Community Declaration](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

TOWN OF RIMBEY

Community

MAYOR OF RIMBEY

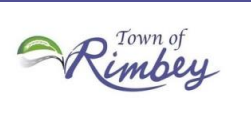
Official Title

Official Signature

A handwritten signature in black ink, appearing to be 'Jeremy Nixon', is written over a horizontal line.

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Proclamation - Longest Day of SMILES
Item For: Public Information -or- Closed Session

BACKGROUND:

On April 5, 2023, Administration received correspondence from Operation Smile Canada requesting that Council proclaim June 18, 2023, as the Longest Day of SMILES in the Town of Rimbeey.

RECOMMENDATION:

Administration recommends that Council have the Mayor proclaim June 18, 2023, as the Longest Day of SMILES, in the Town of Rimbeey.

ATTACHMENTS:

[2023 Proclamation Request Letter](#)
[Longest Day of SMILES - Proclamation](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date

Dear Mayor Rick Pankiw,

Operation Smile Canada would appreciate your support once again by proclaiming June 18th, 2023 as the Longest Day of SMILES® in your community.

The Longest Day of SMILES® encourages community ambassadors to raise awareness and funds to help a child born with a cleft condition smile and change their life with free, safe, cleft surgery and comprehensive care. From sun-up to sun-down, from coast to coast, Canadians are dedicating June 18th, 2023, and the time leading up to it, to helping children SMILE.

Operation Smile Canada is a volunteer-delivered global medical charity that exists to ensure everyone has access to safe, effective surgery that they need wherever they live in the world. Surgery that will change a child's life forever... help families, communities, countries, regions and yes, the world.

By proclaiming June 18th, 2023, as the Longest Day of SMILES® in Rimbey and challenging other communities to do the same, you can provide waiting children with comprehensive cleft care and a hopeful future with a new smile.

Our Community Engagement & Fundraising team is happy to support you and your community should you choose to participate with us.

To submit your proclamation or to request more info, please email Candy Keillor, Community Engagement Specialist candy.keillor@operationsmile.org

To learn more about the transformational impact of Operation Smile Canada, visit: operationsmile.ca

We look forward to collaborating with you and your team to make this the best Longest Day of SMILES® yet! Together we can make a difference one smile at a time!

Keep Smiling,



Candy Keillor (she/her)
Community Engagement Specialist



Proclamation Longest Day of SMILES®

June 18th, 2023

- WHEREAS:** Operation Smile Canada is a global medical charity providing free, life-changing surgeries and medical care to children born with cleft conditions around the world; and
- WHEREAS:** Every 3 minutes, a child is born with a cleft condition, and lack of access to safe, effective surgery means that easily treatable conditions like cleft lip and cleft palate can become fatal; and
- WHEREAS:** Operation Smile Canada believes every child born with a cleft condition deserves exceptional surgical care; and
- WHEREAS:** The Longest Day of SMILES® will unite Canadians from coast to coast to coast as they raise awareness and funds; and
- WHEREAS:** On June 18th, 2023, the citizens of **Rimbey** are encouraged to learn more about how to support this worthy cause by visiting www.longestdayofsmiles.ca; and
- WHEREAS:** Our community can help celebrate the Longest Day of SMILES® by posting #longestdayofsmiles on social media; and
- THEREFORE:** I, **Rick Pankiw**, Mayor of **Rimbey** do hereby proclaim June 18th, 2023 as “**Longest Day of SMILES®**” in **Rimbey** and commend its thoughtful observance to all citizens of our municipality.

DATED THIS 24 DAY OF MAY 2023

(Rick Pankiw), Mayor

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Historical Society Memorandum of Understanding
Item For: Public Information -or- Closed Session

BACKGROUND:

At the Committee of the Whole Meeting on behalf of the Historical Society, Bill Hval, requested changes to the Memorandum of Understanding. The following motion was made:

Motion 027/2023 COW

Moved by Mayor Pankiw to revise the Memorandum of Understanding between the Town of Rimbey and the Historical Society and bring forward to the next Council meeting being held on May 24, 2023.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
	CARRIED

RECOMMENDATION:

Administration recommends that Council accept the revised Memorandum of Understanding between the Town of Rimbey and the Rimbey Historical Society, as presented.

ATTACHMENTS:

[Historical Society MOU - Revised Agreement](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer May 10, 2023
Date

ENDORSED BY: 
Lori Hillis, CPA, CA, Chief Administrative Officer May 10, 2023
Date



May 1, 2023

**Rimbey Historical Society and the Town of Rimbey
Memorandum of Understanding
Regarding Revenue, Expense Allocation & Reporting**

The Town of Rimbey recognizes the importance of a healthy and active Historical Society. The Town of Rimbey also recognizes the partnership that exists between the Town and the Rimbey Historical Society.

Therefore, the following Memorandum of Understanding will take place this 1st day of May, 2023 and will be reviewed on this date every five years.

1) Revenue:

- a) The Rimbey Historical Society shall collect all donations and revenue from; the Park Rental House, the Pavilion at Pas-Ka-Poo Park, and the Pas-Ka-Poo Historical Museums, including the Smithsonian International Truck Museum.
- b) The Town of Rimbey shall not require any revenue from these venues.

2) Expenses:

- a) The Town of Rimbey will provide the following paid expense support to the Historical Society:
 - i) Insurance - Please See Schedule "A" attached.
 - ii) All utilities including the Pas-Ka-Poo Historical Museums, the Smithsonian International Truck Museum, and Park Rental House.
 - iii) Repairs and maintenance of Town's main water and sewer infrastructure.
- b) The Rimbey Historical Society will pay the following expenses:
 - i) All repairs and maintenance to buildings and equipment.
 - ii) All salaries and wages.
 - iii) All purchases of goods and services related to the operation of the Society.
 - iv) All capital purchases including additions to buildings.
 - v) Maintenance of grounds year-round including grass cutting, snow removal/gravelling costs to outside contractors.
 - vi) All other costs both operational and capital will be the responsibility of the Society.

3) Grants:

- a) An annual operating grant is provided to the Rimbey Historical Society.

4) Reporting:

The following protocol will be required each year from the Rimbey Historical Society to the Town of Rimbey:

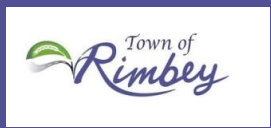
- 1) The Society will provide Council with an annual budget to be included in the current year's budget deliberations.
- 2) The Society will provide Council with an annual operating statement.
- 3) Should the Society require any form of additional funds over and above their grant allotment, The Society will submit a budget request to Council for approval at budget deliberations.

President, Rimbey Historical Society

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

Town Council REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Historical Society Request
Item For: Public Information -or- Closed Session

BACKGROUND:

At the Committee of the Whole Meeting held on May 8, 2023, on behalf of the Historical Society, Bill Hval, requested that Council consider assisting with the installation a fence around the park and picnic area at Pas-Ka-Poo Park. The following motion was made:

The following motion was made:

Motion 028/2023 COW

Moved by Councillor Coston to bring Rimbey Historical Society’s request for the Town to assist in installing a fence around the playground and picnic area at the Pas-Ka-Poo Park, to the next Council meeting to be held on May 24, 2023.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

The Rimbey Historical Society is asking for permission to install a fence around the playground and picnic area at Pask-a-poo park. The gate to this area would always be open and accessible by the public.

The pavilion and historical buildings would be contained within the fencing that is already there. The drive-in gates would only be open if the pavilion was rented out and the man gates to the pavilion and historical buildings would be open when there is staff at the park.

RECOMMENDATION:

Administration recommends Council determine if they agree to fencing the playground and picnic area from the pavilion and historical building area and if so, determine the amount of funding the Town will contribute to this project.

ATTACHMENTS:

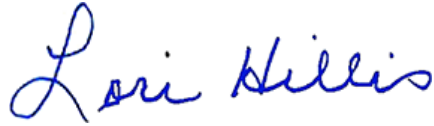
[RFD 7.4.1 Rimbey Historical Society Map](#)

[Ram Fencing Ltd. Quote](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

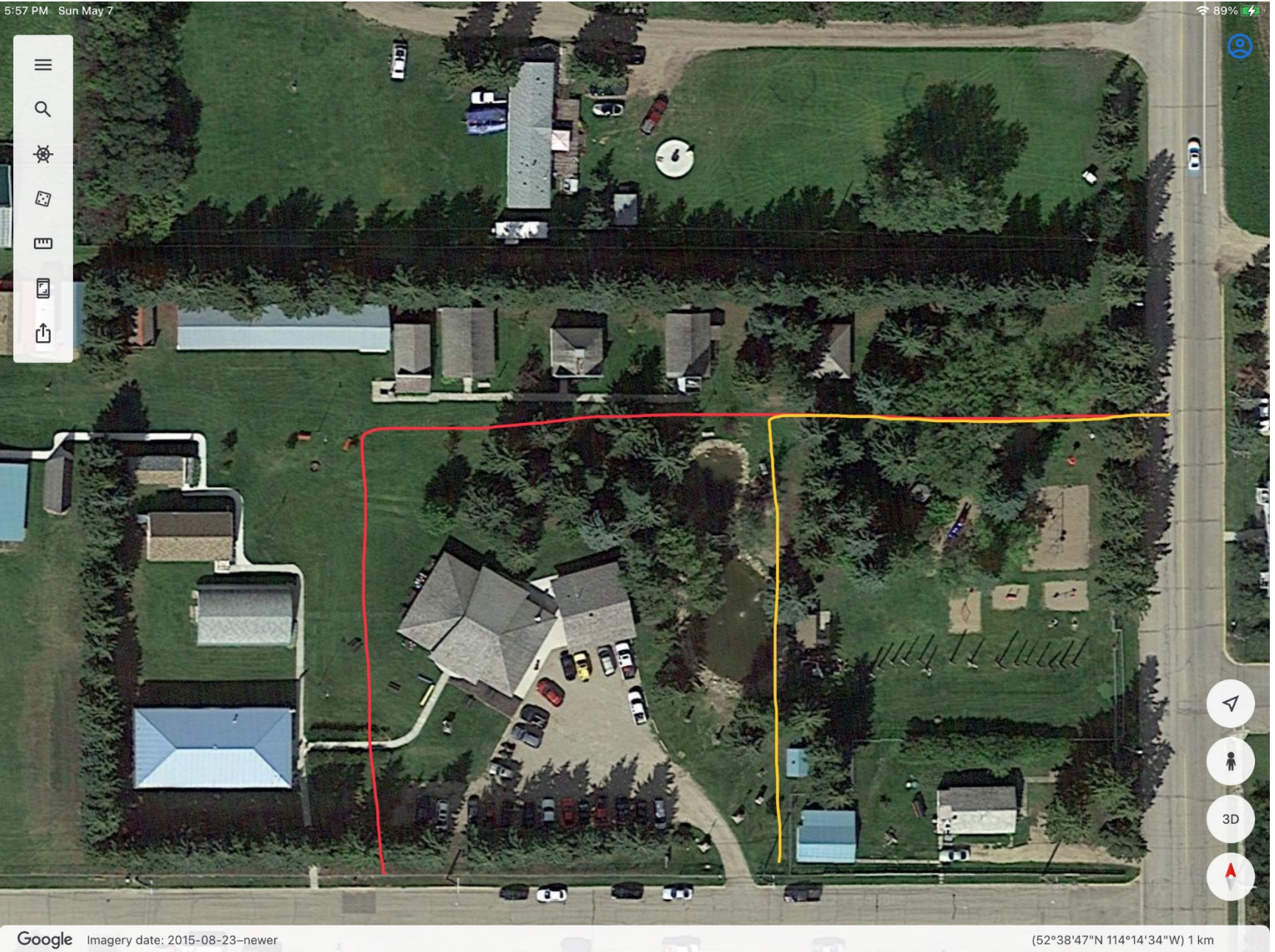
May 18, 2023
Date

ENDORSED BY:



Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date



Council Agenda Item 7.4

Ram fencing ltd

Box 4 Site 14 Rr1
 Lacombe AB T4l 2n1
 (403) 896-3935
 ramfencing@yahoo.ca
 www.ramfencing.ca

Estimate

ADDRESS
 Town of rimbey

ESTIMATE 965
 DATE 17/05/2023
 EXPIRATION DATE 17/05/2023

SERVICE	DESCRIPTION	TAX	QTY	RATE	AMOUNT
CHN 6 ft	6 ft Chainlink. 27/8 Terminals,17/8 lineposts and 15/8 toprail	GST	358	25.00	8,950.00
CHN gate	10 double swing gate with hinges	GST	1	1,450.00	1,450.00
CHN post	2 7/8 chainlink post	GST	2	75.00	150.00
Chainlink connection	Chainlink connection . All fittings included in a connection.	GST	5	38.10	190.50
TRAVEL	Travel charge	GST	1	90.00	90.00

SUBTOTAL	10,830.50
GST @ 5%	541.53
TOTAL	\$11,372.03

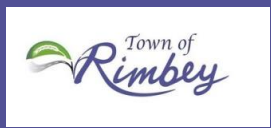
TAX SUMMARY

RATE	TAX	NET
GST @ 5%	541.53	10,830.50

Accepted By

Accepted Date

Town Council REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: MX Track Expansion Proposal
Item For: Public Information -or- Closed Session

BACKGROUND:

The Town of Rimbey owns the land on which the Kinsmen Club of Rimbey has developed the Central Alberta Raceways Motor Park. On February 21, 2023, Administration received an email from Travis Jaffray, president of the Rimbey Kinsmen Club requesting that the current Letter of Understanding with the Town be amended to include Lot 3 (7.29 acres) as additional property, as indicated on the MX Track Expansion attachment.

At the Council Meeting held on March 27, 2023, Council made the following motion:

Motion 046/2023

Moved by Councillor Clark to amend the lease agreement between the Rimbey Kinsmen Club and the Town of Rimbey to include Lot 3, Block 1, Plan 082 1573 for the expansion of the Central Alberta Raceways Motor Park with any costs relating to the old residential well on the property be borne by the Rimbey Kinsmen Club with the stipulation that Rimbey Kinsmen Club install a dumping station and further to amend the agreement to include the payment of property taxes on Lot 3, Block 1, Plan 082 1573.

Mayor Pankiw	Absent
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	Opposed
Councillor Rondeel	In Favor

CARRIED

On April 20, 2023, Administration received an email from Travis Jaffray with a second proposal which is to move the boundary to include part of Lot 2, Block 1 to the existing approach/road off the highway and its associated northern ditch which would include the water well as discussed. The existing approach and “roadway” would remain for Town and CAR access to the properties, so very little would change physically between the two options.

The Director of Public Works has confirmed that the additional land is 3.26 acres and would put the new property line on the south side of the road allowance on the quarter marker. The well is on this additional piece of land for the Kinsmen to use at their discretion and to follow in accordance with AEPA guidelines. Taxes on this new portion of land would be approximately \$805 per year.

RECOMMENDATION:

Administration recommends Council consider the Kinsmen Club's proposal for the additional 3.26 acres of land (part of Lot 2, Block 1, Plan 082 1573) for the MX Track Expansion and to further amend the agreement to include the payment of 26% of property taxes on Lot 2, Block 1, Plan 082 1573.

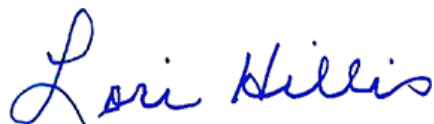
ATTACHMENTS:

- [Email request from Travis Jaffray Redacted](#)
- [Rimbey Kinsmen Letter of Understanding May 2023](#)
- [Rimbey Kinsmen Club Town Map](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date

ENDORSED BY:



Lori Hillis, CPA, CA, Chief Administrative Officer

May 10, 2023
Date

Council Agenda Item 7.5

From: [Travis Jaffray](#)
To: [Bonnie Rybak](#)
Cc: [Lori Hillis](#); [Rimbey TV - Phil](#)
Subject: RE: Revised Agreement
Date: Thursday, April 20, 2023 7:29:30 AM
Attachments: [CAR Extension Map Draft TJ.pdf](#)

Bonnie,

We had a Kinsmen meeting last night, where we reviewed SPIN2 (Alberta survey / Land title database) maps. Upon review we have a second proposal for the town to consider.

In the previous email (below) we had discuss the ditch north of the approach being the natural property boundary. However upon closer examination the south side of the approach may be a better “legal” boundary as the survey maps appear to show a ¼ section survey pin located there. This proposed boundary line would also align with our exiting southern boundary on the west side of the drag strip (north of lagoons).

The existing approach and “roadway” would remain for Town and CAR access to the properties, so very little would change in physically between the two options.

Attached is an updated map illustrating the two proposed south boundaries. Blue being what Rick had suggested and Purple being the ¼ section property line.

Travis

From: Travis Jaffray
Sent: Wednesday, April 19, 2023 1:13 PM
To: Bonnie Rybak <bonnie@rimbey.com>
Cc: Lori Hillis <lori@rimbey.com>
Subject: RE: Revised Agreement

Bonnie,

I talked with Rick Schmidt yesterday regarding his understanding of the property boundary of the proposed CAR extension. He and I were in agreement that the most logic boundary be the existing approach/road off the highway and its associated northern ditch (this would include the water, well as discussed).

Rick was going to try and catch Lori yesterday to relay our discussion, not sure if he was able to.

I’ve attached a draft map highlighting in blue what was discussed.

Travis Jaffray
President
Kinsmen Club of Rimbey

From: Bonnie Rybak <bonnie@rimbey.com>
Sent: Thursday, March 30, 2023 4:18 PM
To: Travis Jaffray [REDACTED]
Subject: RE: Revised Agreement



Letter of Understanding
Between
Town of Rimbey (Town)
&
Rimbey Kinsmen Club (Kinsmen)

THIS AGREEMENT is regarding an Offer to Lease Town Property by the Rimbey Kinsmen Club. This agreement includes the original lease of 79.35 acres of town property with the addition of Lot 3, Block 1, Plan 082 1573 (7.29 acres) and part of Lot 2, Block 1, Plan 082 1573 (3.26 acres) for the expansion of the Central Alberta Raceways Motor Park as outlined in blue on the plan. (See attached map).

WHEREAS both Parties agree that the Motor Park Lease Principals is required and both parties agree to the following conditions and terms:

1. **THE KINSMEN** will use the property to expand the motor sports facility.
2. **THE TOWN** will lease to the Kinsmen for as long as the area is being actively used as a motor sports park.
3. **THE KINSMEN** will lease the property at the cost of one dollar (\$1.00) per year payable in January for that calendar year.
4. **THE KINSMEN** will pay the property taxes on an annual basis of the blue outlined area.
5. **THE KINSMEN** will install a dumping station.
6. **THE KINSMEN** will be responsible for all costs relating to the water well on Lot 2, Block 1, Plan 082 1573.
7. **THE KINSMEN** will be responsible for all maintenance of the blue outlined area.
8. **THE KINSMEN** will adhere to all provincial and federal codes during construction and operation.

- 9. **THE KINSMEN** shall have proper insurance in place for the operation of the motor park facility and provide a copy to the town;
- 10. **THE KINSMEN** shall notify the Town of Rimbey of any major changes to the motor park.
- 11. **THE KINSMEN** shall provide the Town of Rimbey a schedule of yearly events.
- 12. **THE TOWN** will publicly support and promote the Kinsmen Motor Park on their web site and wherever else appropriate.

The above article constitutes the whole agreement and is approved and entered into the agreement by the following signatures below.

Signed this _____ day of _____, 2023.

Town of Rimbey (Signature)

Rimbey Kinsmen (Signature)

(Print Name & Title)

(Print Name & Title)

Town of Rimbey (Signature)

Rimbey Kinsmen (Signature)

(Print Name & Title)

(Print Name & Title)



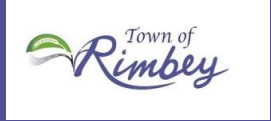
RIMBEY KINSMEN MOTOR SPORT PARK

John Barr
 MAYOR DALE L. BARR

William Barr President

DRAWN BY: PH	OLSON SURVEYS LTD.
DATE: March 29, 2004	SUITE 11, 5033-52ND STREET
SCALE: 1:4000	LACOMBE, AB, T4L 2A6
FILE NO: 1051-001-01	PHONE: (403)782-5358 FAX: (403)782-3508
DRAWING NO: 105100101-6	INTERNET: http://www.apotlboea.com/surveys

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Liz Armitage, Development Officer
Subject: Missing Link Fibre Agreement
Item For: Public Information -or- Closed Session

BACKGROUND:

Missing Link Internet Inc. is requesting to enter into an agreement with the Town of Rimbey for installations of fibre optic lines in right-of-ways within the Town of Rimbey.

DISCUSSION:

The attached agreement outlines the placement of fibre optic lines, time limits, and routes within the Town limits.

RECOMMENDATION:

Administration recommends Council accept the agreement between Missing Link Internet Inc. and the Town of Rimbey for installations of fibre optic lines in road right-of-ways, and direct Administration to execute a formal agreement between the Town of Rimbey and Missing Link Internet Inc.

ATTACHMENTS:

[20230517 - Draft Agreement Final MLI signed](#)

PREPARED BY: Liz Armitage, Development Officer

May 18, 2023
Date

ENDORSED BY:

Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

[1]

MEMORANDUM OF AGREEMENT
FOR PLACEMENT OF INSTALLATIONS
IN ROAD RIGHT-OF-WAY

BETWEEN:

TOWN OF RIMBEY

a municipal corporation established and
existing under the laws of the Province of Alberta
(hereinafter call the "Municipality")

OF THE FIRST PART

- and -

MISSING LINK INTERNET INC.

a body corporate
to carry on business in the Province of Alberta
(hereinafter called "the Operator")

OF THE SECOND PART

WHEREAS all Town roads in the Province of Alberta are subject to the direction, control and management of the Town of Rimbey pursuant to the Section 18 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto;

AND WHEREAS the Operator is a corporation which operates communication facilities in the Province of Alberta pursuant to the Telecommunications Act, Chapter 38 of the Statutes of Canada;

AND WHEREAS the Operator requires the Municipality's consent to construct a communication cable on, across, over, under or along a road, and the Operator desires to place a fiber-optic communication cable in the road right-of- way along the routing as shown in Appendix "A":

[2]

NOW THEREFORE this agreement witnesses that in consideration of the premises; covenants and agreements contained herein, the parties agree as follows:

1. The Municipality approves the Operator's use of the road right-of-way to lay, construct, maintain, inspect and operate the fiber-optic communication cable (hereinafter call "cable") under and along the road right-of-way, subject to conditions and provisions of this agreement.
2. The Operator shall, before commencing any work in the road right-of-way related to cable equipment, alteration, and/or maintenance, obtain the Town's approval of a plan outlining details of the work intended in the road right-of-way.
3. The Municipality's approval will not be required in the case of maintenance of marker signs and surface cable splice points, provided that the Operator shall first provide the Municipality with at least 48 hours' prior written notice of its intention to enter the road right of way to complete any such surface maintenance work
4. In the case of cable breakage or other emergency, the Operator may proceed to attend such repairs but shall notify the Municipality of such an emergency and remedial work, as soon as is reasonably practical.
5. The cable shall be placed in such a fashion so as not to interfere with the operation, maintenance, and where practical, the future upgrading of the road facility.
6. All utilities running longitudinally along road allowance shall be located in the backslope of the ditch.
7. Utilities crossing road allowance shall cross at depth of 1.0m below mean ditch and/or at a height to allow for the safe passage of road users. Crossings shall be made at 90 degrees to road allowance centerline. Road crossing depths must be confirmed with the Town of Rimbey prior to installation to limit conflicts with existing utilities. All costs associated with damages to existing utilities and infrastructure will be the sole responsibility of the operator.
8. All work inside the road right-of-way shall conform to current standards and regulations and be carried out in such a manner so as not to endanger public safety.
9. The Operator shall indemnify and hold harmless the Municipality, their employees and agents from any and all claims, demands, actions, damages, losses and costs (including legal costs on a solicitor and his own client basis) whatsoever that may arise from the performance or purported performance of this Agreement or other use of the right-of-way by the Operator, its agents or employees.
10. The Operator shall be responsible for all costs of any damage to the highway resulting from cable placement, maintenance and operation.

[3]

11. The presence of the cable within the road right-of-way shall, under no circumstances, increase the Municipality's costs for road operation, construction or maintenance, and if so, the added cost shall be borne solely by the Operator.
12. If at any time, after the commencement of this agreement, the Municipality introduces any type of fee or charge that is enabled by legislation and applicable to the communication cables within the road right-of-way, this cable installation shall be subject to the fee or charge, as determined by the Municipality.
13. The Operator agrees to relocate the cable within the road right-of-way to a location approved by the Municipality, if and when required for road or road-related work approved by the Municipality. The Operator shall be solely responsible for all such cable modification and/or relocation costs.
14. The Operator places its cable on the right-of-way entirely at its own risk, and the Municipality, their representative or agent, shall not be responsible or liable in any way to the Operator, its contractors, agents or its customers for any damage or loss to the cable.
15. In the event road or road-related work authorized by the Municipality involves a ground disturbance within five meters of the cable location, except in an emergency, the Municipality or authorized representative or agent shall give forty-eight hours' notice (Weekends and statutory holidays excluded) to the Operator, through Alberta First Call. The Operator shall, at its own cost, within forty-eight hours' notice, mark or expose the cable. The cable shall then be hand exposed by the Operator before excavation machinery is used. The costs to maintain current membership in Alberta First Call, locate, mark and expose the cable shall be borne by the Operator.
16. When working in/around a Town of Rimbey road allowance, proper signage must be used as per Alberta Transportations Traffic Accommodation in the Work Zones Manual. When not working within or near the road allowance, all construction signage must be removed. Flag person(s) shall be utilized to safeguard public traffic when equipment is working within the road allowance and disrupts the normal flow of traffic. Public traffic on all Town of Rimbey road allowances shall maintain the right-of-way at all times."
17. Bore profiles shall be submitted to the Town when complete.
18. The Operator shall at their cost immediately restore the road right-of-way, to the original or better condition, following any work done by the Operator, his representatives or contractors in the road right-of-way.
19. Any request for a temporary road closure or alteration to traffic patterns shall be made to the Municipality at least fourteen (14) days prior to the intended commencement of the work and shall be at the discretion of and subject to any conditions imposed by the Municipality.
20. The Operator shall be responsible for proper and adequate cable marking, as well as maintenance of the cable markers within the road right-of-way.

[4]

21. Either party may, by notice in writing, appoint a representative to act on its behalf in matters pertaining to this agreement.

Notices or communications required or desired to be given pursuant to this agreement may be given to the Municipality by delivery to or by mail addressed.

Town of Rimbey
Box 350
Rimbey, AB
T0C 2J0

Notices or communications required or desired to be given to this agreement may be given to the Operator by delivery to or by mail addressed.

Missing Link Internet Inc.
5031- 50th Avenue
Rimbey, AB
T0C 2J0

Either party may change its address by advising the other party in writing.

Proof of the giving of any notice not sent by registered mail shall be on the party giving the same. Notices mailed shall be deemed to have been given at the time they would be delivered in the ordinary course of mailing.

22. This agreement shall be binding upon the parties involved and their respective heirs, successors and assigns.
23. The Operator may not assign this Agreement in whole or in part without the prior written consent of the Municipality. In the event of a sale of all the assets of the Operator including those covered by this Agreement, such consent shall not be unreasonably withheld.
24. The Operator shall maintain insurance in sufficient amount and description as will protect the Municipality from claims for damages, personal injury including death, and for claims from property damage which may arise under this Agreement, including but not limited to the construction, maintenance or operation of the cable in, on, under, over, along and across the Municipality's rights of way or any act or omission of the Operator's employees, agents, contractors or licensees. Such insurance shall:
- a) Contain limits of liability for personal injury, bodily injury and property damage combined of not less than five million dollars (\$5,000,000.00) for each occurrence, or such other amount as the Municipality may require by written notice delivered to the Operator, from time-to-time;
 - b) Extend to cover the contractual obligations of the Operator as stated within this Agreement, shall list the Municipality as an additional named insured and shall contain a cross liability clause and no subrogation clause as against the Municipality; and

- c) Provide that they cannot be cancelled, lapsed or materially changed without at least thirty (30) days notice to the Municipality by registered mail.


25. The parties agree to give this Agreement a fair and reasonable interpretation and application, and when required, to negotiate with fairness and candor for any modifications or alterations thereof for the purpose of carrying out the intent of this Agreement and rectifying any omission in any of these provisions.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the 17 day of May, A.D.2023.

SIGNED in the presence of

MISSING LINK INTERNET INC.

TOWN OF RIMBEY



 Name: Craig Bondy

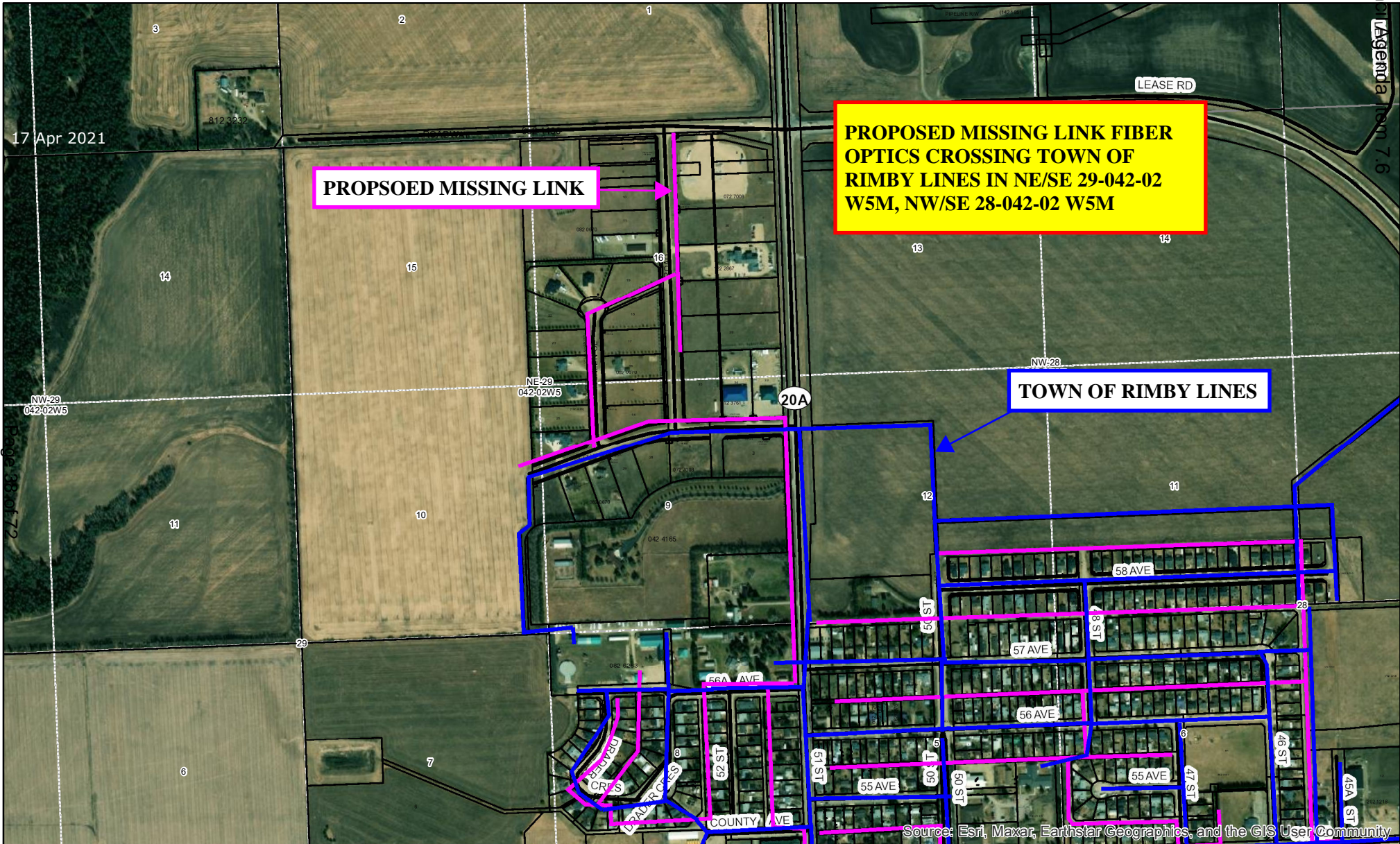
 Name: Lori Hillis



 Witness: Phil Swanson

 Name: Mayor Rick Pankiw

Schedule A: Routing



17 Apr 2021

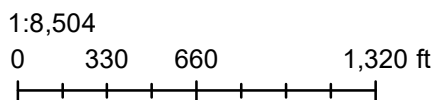
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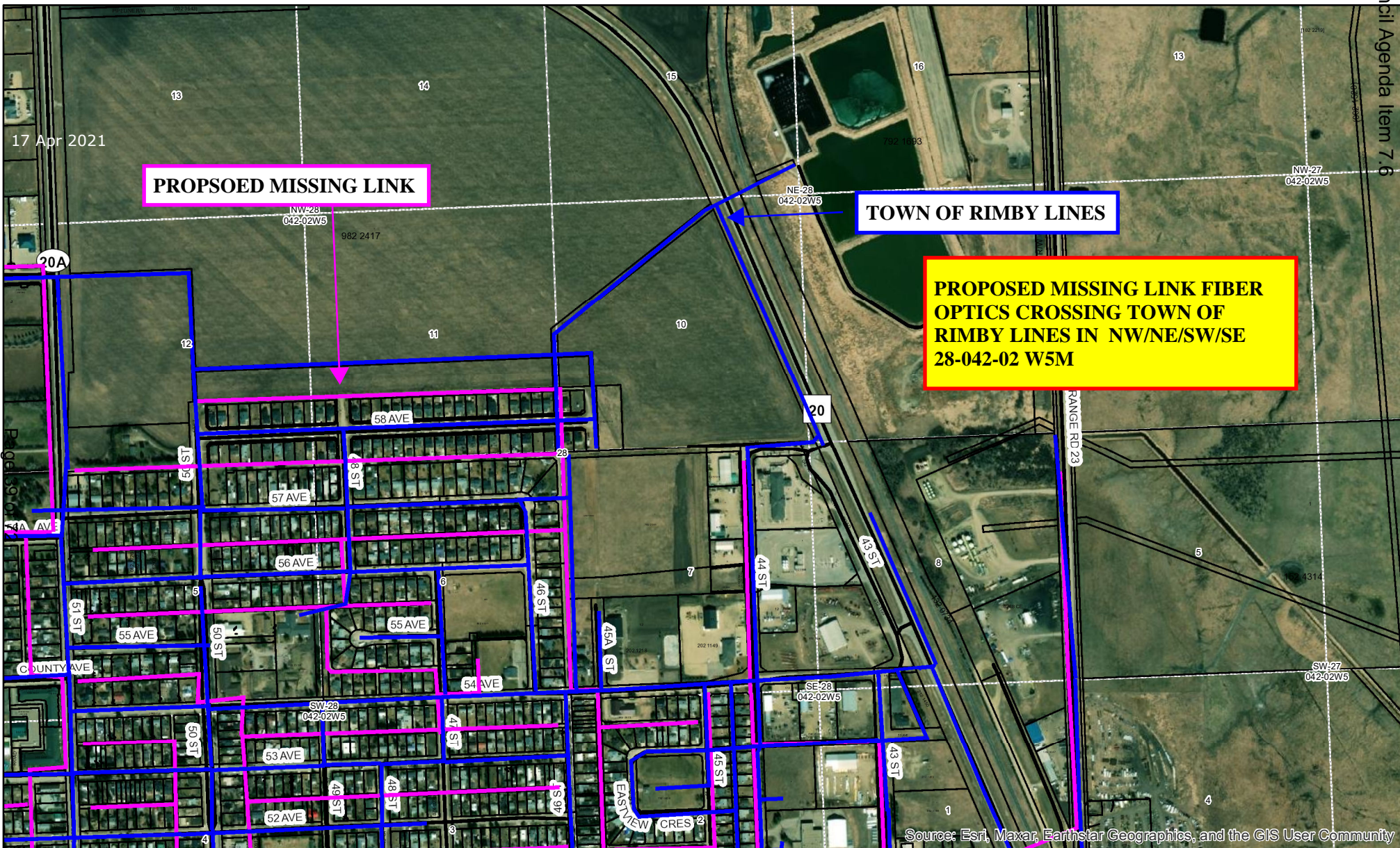
PROPOSED MISSING LINK FIBER OPTICS CROSSING TOWN OF RIMBY LINES IN NE/SE 29-042-02 W5M, NW/SE 28-042-02 W5M

TOWN OF RIMBY LINES

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Thursday, June 9, 2022





PROPOSED MISSING LINK

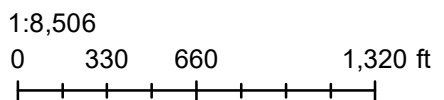
TOWN OF RIMBY LINES

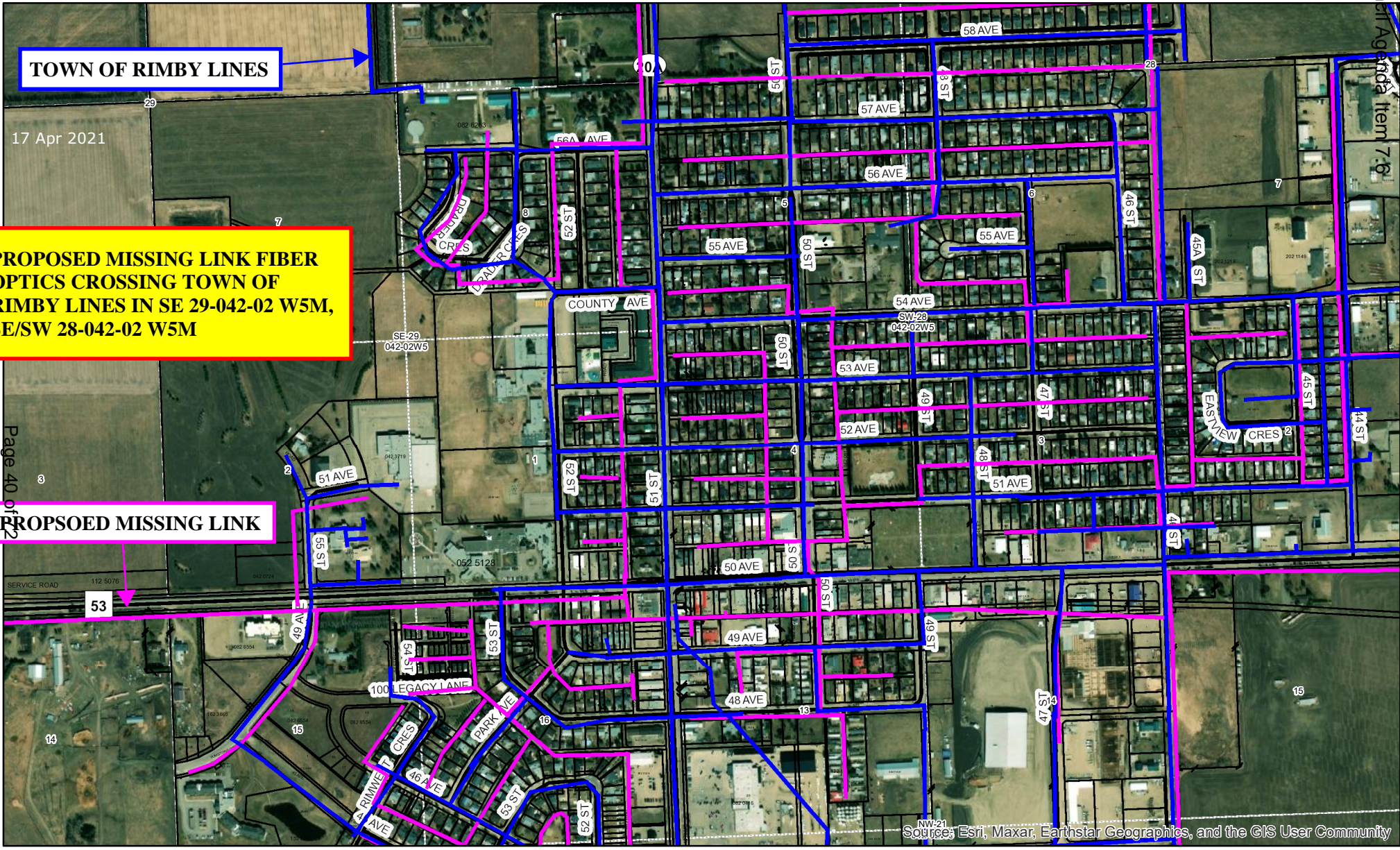
PROPOSED MISSING LINK FIBER OPTICS CROSSING TOWN OF RIMBY LINES IN NW/NE/SW/SE 28-042-02 W5M

17 Apr 2021

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Thursday, June 9, 2022





TOWN OF RIMBY LINES

PROPOSED MISSING LINK FIBER OPTICS CROSSING TOWN OF RIMBY LINES IN SE 29-042-02 W5M, SE/SW 28-042-02 W5M

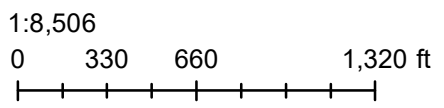
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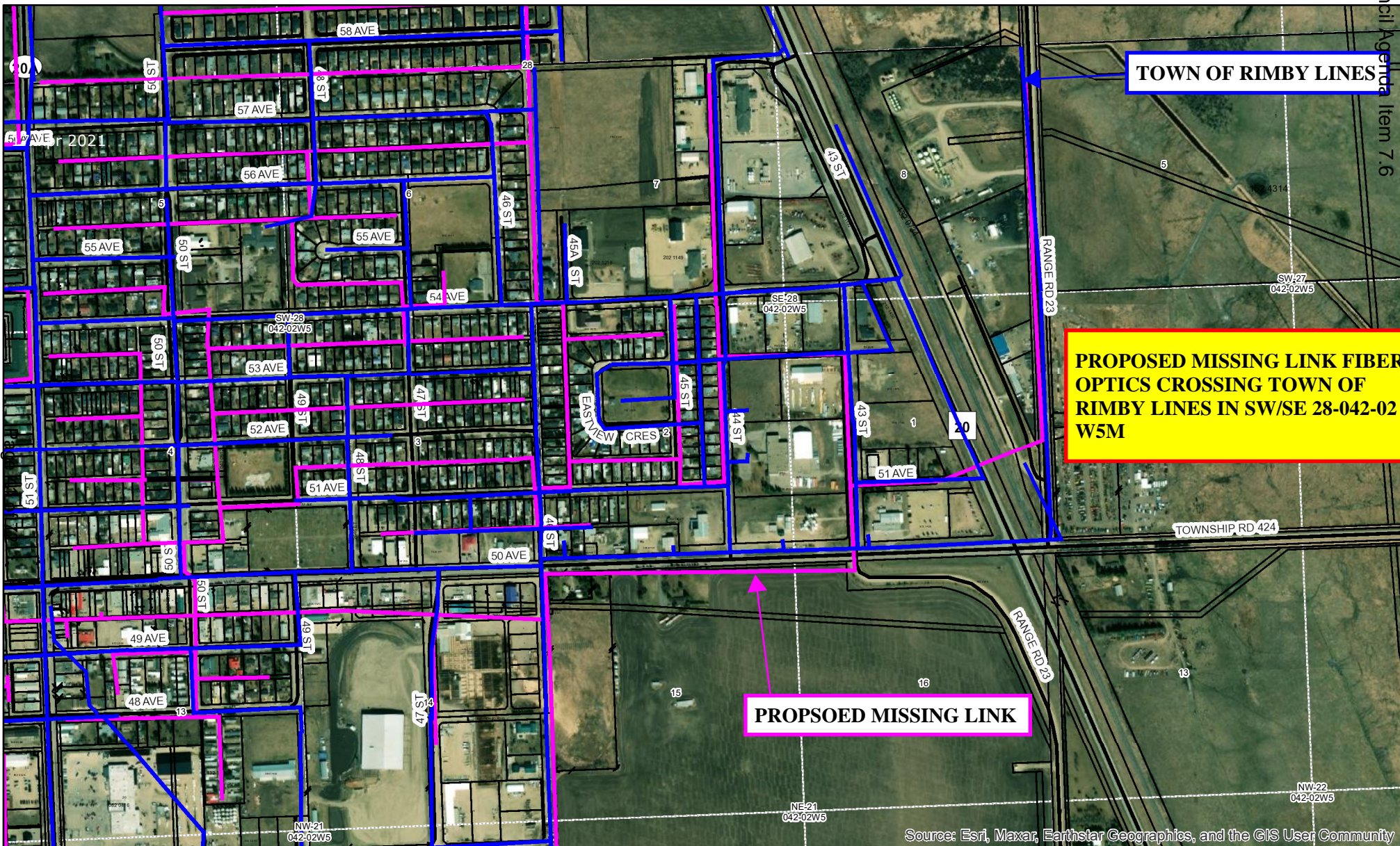
17 Apr 2021

Page 40 of 2

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Thursday, June 9, 2022





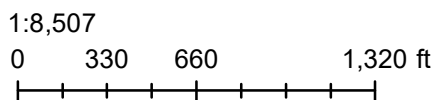
TOWN OF RIMBY LINES

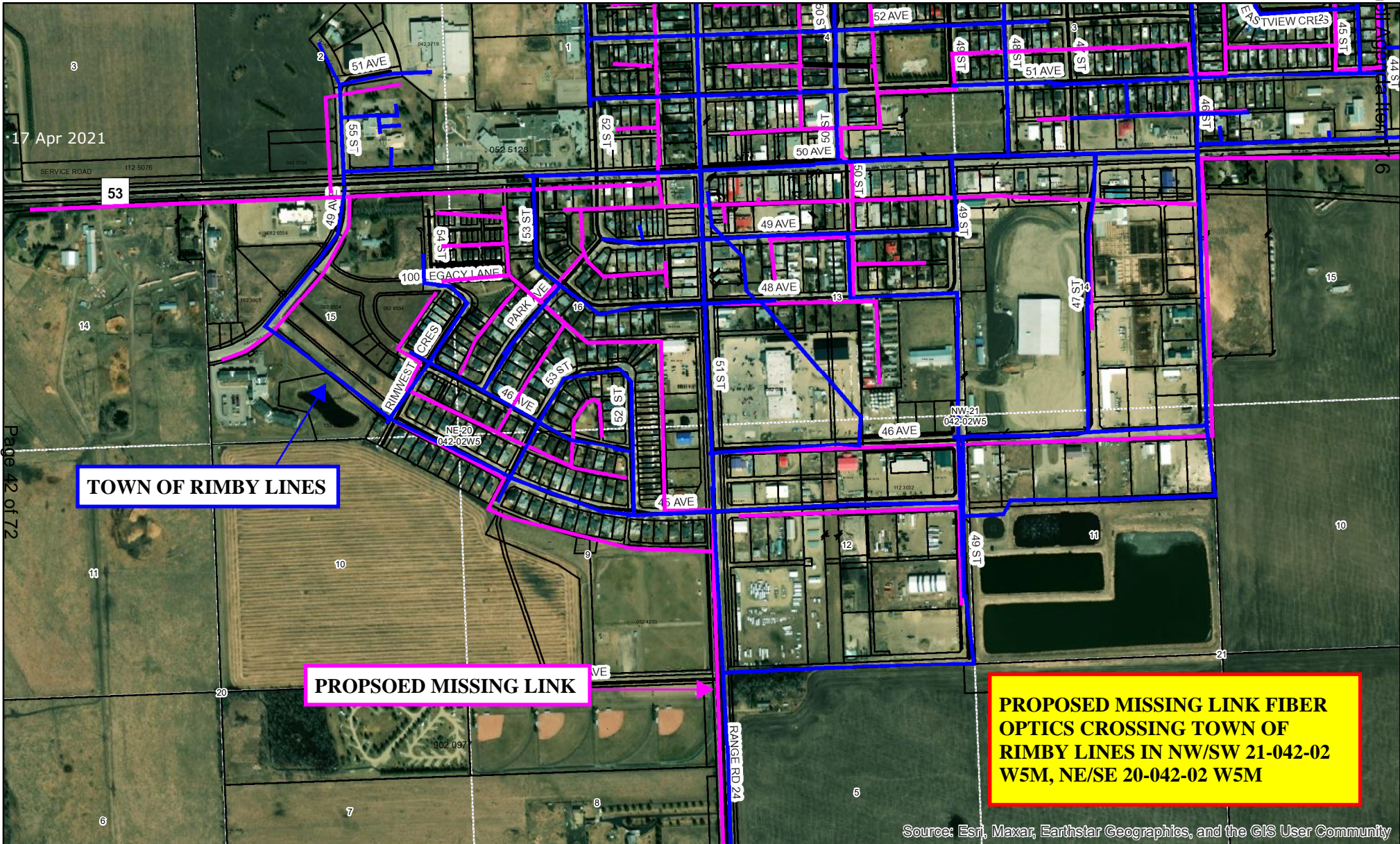
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PROPOSED MISSING LINK

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Thursday, June 9, 2022





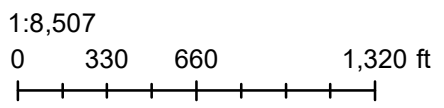
TOWN OF RIMBY LINES

PROPOSED MISSING LINK

PROPOSED MISSING LINK FIBER OPTICS CROSSING TOWN OF RIMBY LINES IN NW/SW 21-042-02 W5M, NE/SE 20-042-02 W5M

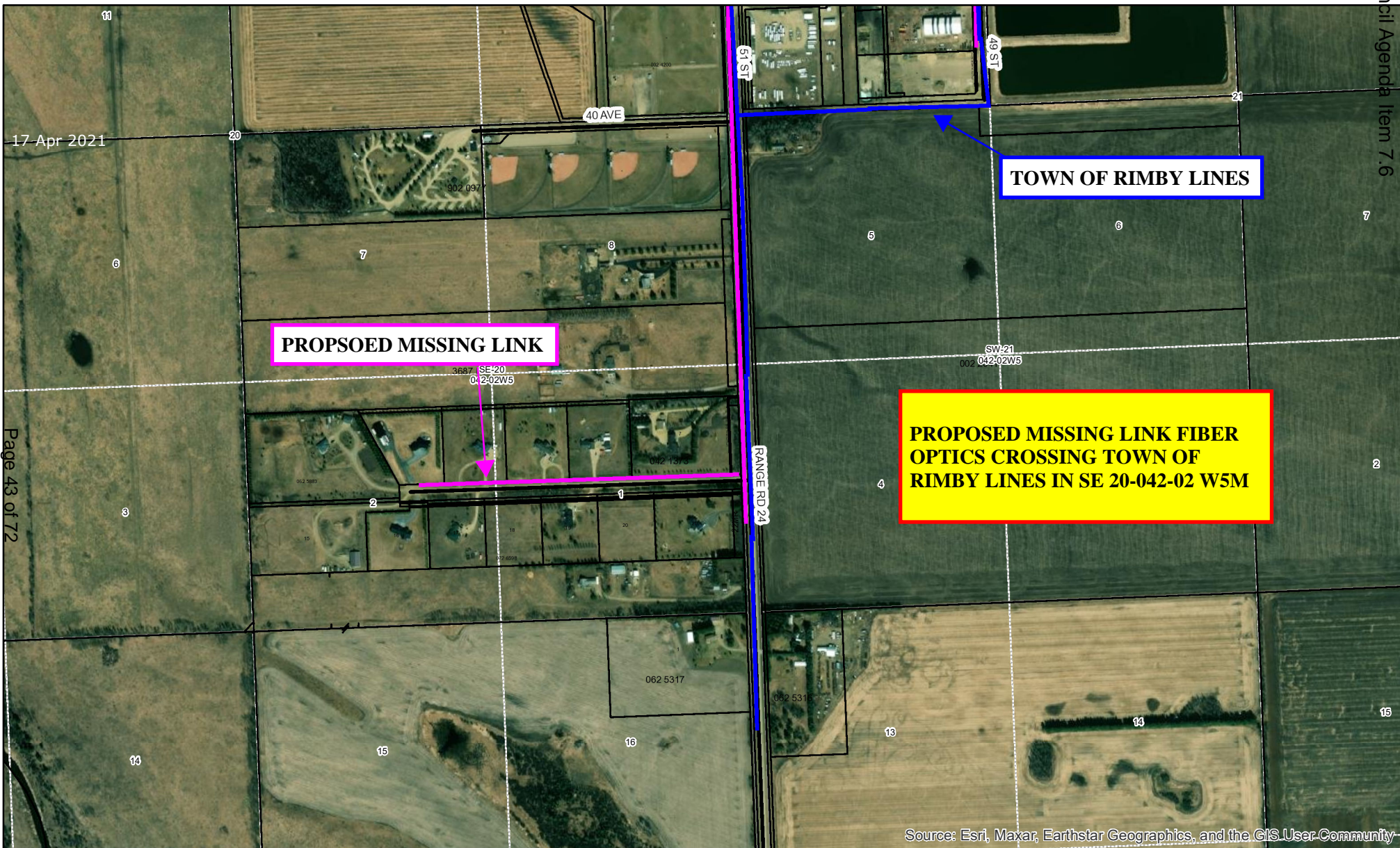
Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Thursday, June 9, 2022

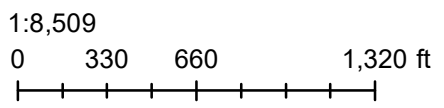


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County of ...



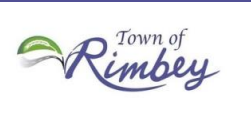
Thursday, June 9, 2022



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Rimbey Municipal Library Member Resignation
Item For: Public Information -or- Closed Session

BACKGROUND:

Administration has received an email from Library Board Member Sheila Swier, advising of her resignation from the Rimbey Municipal Library Board, effective April 2, 2023.

RECOMMENDATION:

To accept, with regret, the resignation of Library Board Member Sheila Swier, effective April 2, 2023.

ATTACHMENTS:

[Library Resignation Redacted](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

Rimbey Librarian

From: Sheila Swier [REDACTED]
Sent: Sunday, April 2, 2023 6:51 PM
To: John Hull; Mike Boorman; Carrie Korpiniski; Marg Ramsey; Linda and Dennis Kerr; Lana Curle; Rimbey Librarian
Subject: resignation

Happy Sunday to you all. As you can see by the subject line of this email, I am tendering my resignation on the Board effective immediately. I find myself becoming too busy again [REDACTED]
[REDACTED]
[REDACTED]

Through this role, I have certainly enjoyed reconnecting with people from my old teaching days in Rimbey and have also been blessed to gain some new friendships.

The work you do as Board members is important. The programming offered through the library enriches the lives of so many in our community. Best wishes moving forward.

Sincerely,

Sheila



Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Department Reports
Item For: Public Information -or- Closed Session

BACKGROUND:

Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

RECOMMENDATION:

Motion by Council to accept the department reports, as information.

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

May 24, 2023
CAO Report



HIGHLIGHTS

Meetings:

- Met with Ponoka Health Inspector and Manager of Environmental Public Health
- Met with Baytex Energy to discuss effluent access
- Met with a Business Development Representative from GOEVO to discuss asset management software

Request for Proposal:

- Posted RFP for Waste Management on (APC) Alberta Purchasing Connection

Contracts & Agreements:

- Amended Historical Society Memorandum of Understanding
- Amended Rimbey Kinsmen Club Memorandum of Understanding regarding the motor sports park

Property Tax Notices

- 2023 Combined Assessment & Tax Notices were mailed May 4, 2023

Capital Projects

- Northside Construction is scheduled to begin construction on 51 Street on May 23, 2023

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 24, 2023

Director of Finance Report



HIGHLIGHTS

- Working on the tax assessments. Re: regular and linear and the new Designated Industrial Properties sent from our assessor. Updating in our system.
- Working on the 2023 Property Tax Bylaw.
- Updating the Tax Mill Rates and assessments for the 2023 Property Taxes.
- Working with the Auditors - getting them information that they requested for testing and review purposes. Answered questions and had discussions regarding our municipality and its systems.
- Mike Seniuk from Seniuk & Company (auditors) presented the 2022 Audited Financial Statements to Council on April 24, 2023 - the financial statements were accepted and approved.
- Updating 2022 year for adjustments from Auditors.
- Closing the 2022 year and rolled over figures for the 2023 year.
- Attended the 2023 Budget Meeting on March 8, 2023 at the Council Chambers at the Town Office.
- Budget was passed March 8, 2023 - worked on entering new budget figures into our accounting program.
- Met with Scott Hanrahan from Integrated Benefits on March 7, 2023 regarding our employee group benefits.

ATTACHMENTS

[Copy of Variance Report - April 30, 2023](#)

[Payables Lisitng April 18 - May 16, 2023](#)

PREPARED BY: Wanda Stoddart, Director of Finance

Council Agenda Item 8.1.3

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE FOUR MONTH PERIOD ENDING APRIL 30, 2023								
OPERATING	2023 Revenues				2023 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	4,510,176	258,948	6%	4,251,228	938,583	258,067	27%	680,516
Council (11)					241,535	59,028	24%	182,507
Administration (12)	44,805	1,817	4%	42,988	808,018	282,205	35%	525,813
General Administration (13)				0	123,904	53,620	43%	70,284
Police (21)	65,946	12,587	19%	53,359	199,268	138,739	70%	60,529
Fire (23)					25,971	8,657	33%	17,314
Disaster Services (24)				0	4,000	0	0%	4,000
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	32,100	10,152	32%	21,948	173,872	57,691	33%	116,181
Public Works (32)	24,510	5,493	22%	19,017	903,696	281,869	31%	621,827
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,251	2,334	12%	16,917
Water (41)	554,500	175,627	32%	378,873	417,111	135,779	33%	281,332
Sewer (42)	347,500	141,658	41%	205,842	385,810	141,130	37%	244,680
Garbage (43)	213,215	74,839	35%	138,376	119,655	34,890	29%	84,765
Recycle (43-01)	38,537	12,615	33%	25,922	124,278	33,168	27%	91,110
Compost	3,100	894	29%	2,206	16,541	2,647	16%	13,894
Community Services (FCSS)	230,415	135,203	59%	95,212	291,538	191,800	66%	99,738
Cemetery (56)	16,625	7,841	47%	8,784	51,911	11,158	21%	40,753
Development (61)	29,260	1,510	5%	27,750	111,234	18,162	16%	93,072
Econ.Development (61-01)	24,000	14,625	61%	9,375	53,654	(652)	-1%	54,306
Recreation Office (72)	420,766	0	0%	420,766	103,847	63,283	61%	40,564
Pool (72-04)	86,250	25,238	29%	61,012	287,558	38,817	13%	248,741
Parks (72-05)	0		0%	0	139,454	15,800	11%	123,654
Fitness Center (72-06)	32,600	14,006	43%	18,594	46,066	10,825	23%	35,241
Arena (72-09)	115,250	57,849	50%	57,401	353,005	142,754	40%	210,251
Recreation Programs (72-11)	3,400	3,246	95%	154	42,263	15,055	36%	27,208
Community Centre (74)	64,500	8,926	14%	55,574	319,945	89,739	28%	230,206
Library (74-06)	0	0	0%	0	152,460	69,688	46%	82,772
Blindman Youth Action Society (74-08)	15,060	4,144	28%	10,916	15,220	3,040	20%	12,180
Curling Club (74-09)	823	823	100%	0	32,000	13,642	43%	18,358
Museum (74-12)					77,800	56,296	72%	21,504
Total Revenues	6,873,338	968,041		5,905,297	6,579,448	2,229,231		4,350,217
Debenture & Loan Principal Payments					328,700	99,675		229,025
Total operating and debt repayment	6,873,338	968,041		5,905,297	6,908,148	2,328,906		4,579,242

Council Agenda Item 8.1.3

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE FOUR MONTH PERIOD ENDING APRIL 30, 2023								
CAPITAL	Grants and reserves	Operating surplus				Year to Date		Variance
Town Office Building Sign	8,500							8,500
IT - Computers - 5 workstations replacements, Watchguard T40-W Firewall, HPE Tower Server	52,000							52,000
Concrete/asphalt crushing	100,000							100,000
Streetlights 56 Ave., 53 Ave., 46 St	6,800							6,800
Water Meters	50,000					5,978		44,022
Water Level Transmitters	50,000							50,000
2023 Street Improvements								
43 St Road Construction - 50 Ave to 54 Ave (Local Improvement Project) Conceptual estimate 1.1 m, Design Work in 2023	100,000							100,000
51st St from 46 Ave to 51 Ave Storm System Replacement 3-04-39-610	765,000							765,000
Parks								
Tree replacement 50 St (52 Ave-54 Ave) 48 Trees.	21,600							21,600
Recycle Depot								
Replace Overhead Doors	29,500					26,980		2,520
Cemetery								
Pool								
Spray Park Flow through System	60,000							60,000
Community Centre								
Electric Scissor Lift	20,000							20,000
Walk Behind Floor Scrubber 3-04-88-610	12,500					11,241		1,259
North Wall - Insulate and Tin-Estimate	20,000							20,000
Arena								
Hvac Unit over Arena Concession	50,000							50,000
Ice Plant Brine Pump	8,000							8,000
Fitness Center								
Fitness Center - Equipment	10,000							10,000
	1,363,900	0				44,199		1,319,701
Total operating and capital	8,237,238	968,041			5,905,297	6,908,148	2,373,105	5,898,943

Council Board Report 8.1.3



Supplier : 1020405 to ZINCK
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 18-Apr-2023 to 16-May-2023
Sequence by: Cheque/EFT#
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
AlSCO	49214	27-Apr-2023	AlSCO - janitorial supplies	606.23
Canadian Pacific Railway Company	49215	27-Apr-2023	CP Rail - Hoadley crossing	296.00
CORNERSTONE PILATES STUDIO	49216	27-Apr-2023	Cornerstone Pilates - March 2023 sessions - Rec	575.00
David, Frank	49217	27-Apr-2023	Refund on account 003-18800-008.	272.29
Hach Sales & Services Canada Ltd.	49218	27-Apr-2023	Hach - PW - supplies	346.50
Hi-Way 9 Express Ltd.	49219	27-Apr-2023	Hi-Way 9 - freight (WR Meadows)	351.91
Imperial Esso Service (1971)	49220	27-Apr-2023	Esso - fuel - PW	106.30
Kansas Ridge Mechanical Ltd.	49221	27-Apr-2023	Kansas Ridge Mechanical - PW - hot water tank	1,907.77
Municipal Property Consultants (2009) Ltd.	49222	27-Apr-2023	Municipal Property Consultants - May 2023 fees	3,575.95
NAPA Auto Parts - Rimbey	49223	27-Apr-2023	Napa - parts - PW	200.49
New Can Truck Parts	49224	27-Apr-2023	New Can Truck Parts - PW - brake inspection - cc	720.21
PLAMONDON, LOUISE	49225	27-Apr-2023	Louise Plamondon - Dev. Deposit refund - DP 44,	3,000.00
Ponoka County	49226	27-Apr-2023	Ponoka County - Jan - March 2023 - tippage fees	3,447.60
Red Deer Overdoor	49227	27-Apr-2023	Red Deer Overdoor - commercial door - waste tra	28,329.00
Rimbey Express	49228	27-Apr-2023	Rimbey Express - freight - PW	249.50
Rimbey Janitorial Supplies	49229	27-Apr-2023	Rimbey Janitorial Supplies - CC - Taski Swingo 8	11,803.05
Rimbey Municipal Library	49230	27-Apr-2023	Rimbey Municipal Library - 2nd quarter appropria	27,622.00
Sanitec	49231	27-Apr-2023	Sanitec - supplies	827.35
Staples Professional	49232	27-Apr-2023	Staples Professional - supplies - PW	372.28
Stationery Stories & Sounds (2005)	49233	27-Apr-2023	Stationery Stories Sounds - supplies	1,176.12
Tagish Engineering Ltd.	49234	27-Apr-2023	Tagish - General Engineering - March 2023	12,739.05
Tirecraft Rimbey Inc.	49235	27-Apr-2023	Tirecraft - Bylaw - tire repair	184.75
Uni First Canada Ltd.	49236	27-Apr-2023	UniFirst - coveralls/supplies	61.60
W.R. Meadows	49237	27-Apr-2023	WR Meadows - supplies	690.27
Wolseley Industrial Canada INC	49238	27-Apr-2023	Wolseley - CR to inv#901619	336.53
Accu-Flo Meter Service Ltd.	49239	16-May-2023	Accu-Flo - water meters/supplies	12,813.78
AlSCO	49240	16-May-2023	AlSCO - janitorial supplies	537.90
AMSC Insurance Services Ltd.	49241	16-May-2023	AMSC Insurance - Mayor/Council - May 2023 fee	53.10
AN Adventure Distribution & Consulting	49242	16-May-2023	An Adventure - supplies	233.94
Animal Control Services	49243	16-May-2023	Animal Control - April 2023 monthly fee	2,866.50
ATS Traffic Alberta	49244	16-May-2023	ATS Traffic - signs	118.80
Black Press Group Ltd.	49245	16-May-2023	Black Press Media - April 2023 ads	514.85
BROWN, WENDA	49246	16-May-2023	Wenda Brown - facility deposit refund	650.00
Cast-A-Waste Inc.	49247	16-May-2023	Cast-A-Waste - May 2023 - garbage/recycle	10,657.50
CENTRAL LABS	49248	16-May-2023	Central Labs - April 2023 fees	1,410.53
CORNERSTONE PILATES STUDIO	49249	16-May-2023	Cornerstone Pilates - April 2023 sessions	265.00
Drain Doctor	49250	16-May-2023	Drain Doctor - flush/camera lines - 52 Ave.	707.70
Environmental 360 Solutions (Alberta) Ltd	49251	16-May-2023	E360 - April 2023 - 4705-46 Ave - bin dumps	783.56
Evergreen Co-operative Association	49253	16-May-2023	Co-op - reservoir supplies	3,325.20
Expert Security Solutions	49254	16-May-2023	Expert Security Systems - monitoring - Reservoir	504.37
Foster, Ronald & Walker, Connie Et	49255	16-May-2023	Refund on account 001-17230-003.	232.88
Free, Gladys	49256	16-May-2023	Gladys Free - cardlock refund	25.00
Gammie, Joan	49257	16-May-2023	Joan Gammie - refund - compost program overpe	36.00
Hach Sales & Services Canada Ltd.	49258	16-May-2023	Hach - PW- supplies	487.54
KUBIK, RON	49259	16-May-2023	Ron Kubik - cooking class	133.41
Longhurst Consulting	49260	16-May-2023	Longhurst - May 2023 - invoice	3,873.59
LOR-AL SPRINGS LTD.	49261	16-May-2023	Lor-Al Springs - water	19.35
MLA Benefits Inc.	49262	16-May-2023	MLA Benefits - May 2023 - HSA - Mayor/Council	1,522.30
MOHR, MARALYN	49263	16-May-2023	Maralyn Mohr - refund - monument fee	25.00
NAPA Auto Parts - Rimbey	49264	16-May-2023	Napa - trailer hitch lock	166.92
Nikirk Bros. Contracting Ltd.	49265	16-May-2023	Nikirk - water truck	988.50
ORNAMENTAL BRONZE LIMITED	49266	16-May-2023	Ornamental Bronze Limited - columbarium plaque	588.00
Pitney Bowes	49267	16-May-2023	Pitney Bowes - lease - March - May 2023	182.04
Reynolds Mirth Richards & Farmer LLP	49268	16-May-2023	Reynolds Mirth Richards & Farmer - general matt	110.25
Rimbey Express	49269	16-May-2023	Rimbey Express - freight	170.00
Rimbey Fas Gas Division of 1662899 Alberta Ltd	49270	16-May-2023	Rimbey Fas Gas - propane	54.60
Rimbey Guardian Drug Mart	49271	16-May-2023	Rimbey Guardian Drug Mart - supplies - pool	54.56
Rimbey Home Hardware	49272	16-May-2023	Home Hardware - supplies	568.98

Council Board Report 8.1.3
Council Agenda Report

Supplier : 1020405 to ZINCK
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 18-Apr-2023 to 16-May-2023
Sequence by: Cheque/EFT#
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Rimbey Implements Ltd.	49273	16-May-2023	Rimbey Implements - supplies	15.07
RJ Plumbing and Heating	49274	16-May-2023	RJ Plumbing - repairs - CC	299.25
RYBAK,BONNIE	49275	16-May-2023	Bonnie Rybak - expense claim - AMCA Conferen	1,107.04
Seniuk & Company	49276	16-May-2023	Seniuk & Company - professional services	19,950.00
SERENA,FORSYTH	49277	16-May-2023	Serena Forsyth - cardlock refund	25.00
Silver Star Septic Service	49278	16-May-2023	Silver Star Septic - rental - Lions Park #1	105.00
SKJONSBURG,JESSICA	49279	16-May-2023	Jessica Skjonsberg - BYAS - janitorial - April 202	350.00
Stationery Stories & Sounds (2005)	49280	16-May-2023	Stationery Stories Sounds - parade signs	378.00
Superior Safety Codes Inc.	49281	16-May-2023	Superior Safety Codes - March 2023 - closed per	131.25
Tagish Engineering Ltd.	49282	16-May-2023	Tagish - RB147 - Well Level Transmitters	6,409.42
TELUS CUSTOM SECURITY SYSTEMS	49283	16-May-2023	Telus Custom Security - annual monitoring	415.80
Towle,Jeanette	49284	16-May-2023	J.Towle - expenses - 2023 payroll conference	144.90
Town Of Rimbey	49285	16-May-2023	Town of Rimbey - 2023 taxes - Roll#24420 - local	4,779.40
Town of Rimbey - Pool Float	49286	16-May-2023	Town of Rimbey - pool float	120.00
Uni First Canada Ltd.	49287	16-May-2023	UniFirst - coveralls/supplies	236.24
United Farmers Of Alberta	49288	16-May-2023	UFA - oil/supplies - PW	521.94
Vicinia Planning & Engagement Inc.	49289	16-May-2023	Vicinia - April 2023 - inv	2,598.75
Wolseley Industrial Canada INC	49290	16-May-2023	Wolseley - CR to inv#906207	6,639.81
Canada Revenue Agency	00142-0001	27-Apr-2023	CRA - deductions (Apr.09-22/23) Apr.28/23 biwee	20,604.51
Eastlink	00142-0002	27-Apr-2023	Eastlink - cable - fitness centre	104.16
INNOV8 DIGITAL SOLUTIONS INC.	00142-0003	27-Apr-2023	Innov8 - copies - Town/CC - Mar.23-Apr.22/23	280.44
LAPP	00142-0004	27-Apr-2023	LAPP - Library - Apr.30/23 payroll	11,711.52
Meridian OneCap Credit Corp	00142-0005	27-Apr-2023	Meridian OneCap - copier lease (May-July 2023)	1,801.80
Servus Credit Union - Mastercard	00142-0006	27-Apr-2023	Servus M/C - C.Bowie - March 31/23	330.75
VICTOR CANADA	00142-0007	27-Apr-2023	Victor - May 2023 - benefits	13,317.04
Waste Management	00142-0008	27-Apr-2023	Waste Management - March 2023 recycle	3,905.41
ALBERTA MUNICIPAL SERVICE CORPORATION	00143-0001	16-May-2023	Alberta Municipal Services Corp - May 05/23 - ga	47,983.26
LAPP	00143-0002	16-May-2023	LAPP - FCSS - May 17/23 biweekly payroll (Apr.	14,286.92
Servus Credit Union Ltd.	00143-0003	16-May-2023	Servus - CMHC Debenture - Water Reservoir	137,693.81
Servus Credit Union - Mastercard	00143-0004	16-May-2023	Servus M/C - W.Stoddart - Apr.30/23	3,144.05
Telus Mobility Inc.	00143-0005	16-May-2023	Telus Mobility - May 06/23	452.71
Telus Communications Inc.	00143-0006	16-May-2023	Telus - Beatty House - May 10/23	2,073.60
VICTOR CANADA	00143-0007	16-May-2023	Victor - HSA - March 2023	391.78
Waste Management	00143-0008	16-May-2023	Waste Management - April 2023 recycle	3,901.89
Workers' Compensation Board - Alberta	00143-0009	16-May-2023	WCB - issue date: May 06/23	2,147.73
Total:				452,837.65

May 24, 2023

Public Works Report



HIGHLIGHTS

ROADS

- Grading and snow removal for winter ended in mid March
- Street sweeping started March 27th and continued through April
- Pothole repairs started in early March and are ongoing
- Repair gravel patches on 51 Street as needed
- Alley grading
- Litter pickup in ditches and boulevards
- Repair large holes in alleys

WATER

- Routine maintenance and testing
- AEP reporting
- Meter readings ongoing and zero read meters replaced as needed
- Water wells super chlorinated
- Water main repair on 52 Ave
- Litter pick up

WASTEWATER

- Routine maintenance and testing AEP reporting and other related work is ongoing
- Working with Baytex Energy to sort out hose routing and other related meetings
- Sanitary main flushing started in mid April
- Litter pick up

RECYCLE

- Assist Ponoka County staff as required
- Overhead doors were replaced
- Met with Waste Management to discuss operating costs
- Litter pick up
- Approved for the hazardous waste round up May 27, 2023

R.C.M.P. STATION

- Building maintenance as requested
- Snow removal and sanding of lot ended in mid March
- Clean parking lot

CEMETERY

- Opening and closing of graves as requested
- Snow removal was ongoing throughout March
- Assist families with their needs
- Litter pick up

OTHER

- Maintenance at Town Office and library as requested
- Assist Development Department as required
- Assist Town residents and visitors with any questions or concerns
- Budget meeting
- Met with Baytex about pool signs
- Order the new signs for the town office
- Round table emergency meeting in Ponoka
- Contacted asphalt/concrete crusher to set up date for work to start

PREPARED BY: Rick Schmidt, Director of Public Works

May 24, 2023

Community Services Report



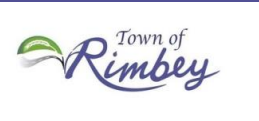
HIGHLIGHTS

No written report received at time of publication of the agenda.

PREPARED BY: Cindy Bowie, Director of Community Services

May 24, 2023

Development Officer Report



HIGHLIGHTS

Highlights

- Administration is currently reviewing one subdivision application.
- Resident Questions. Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- Development Permits. Administration has been answering resident questions regarding potential development permits on an on-going basis.
- Certificate of Compliance. Administration has been processing certificates of compliance and accompanying paperwork as requested.

The Following chart outlines the 2023 development statistics:

2023 Development Statistics - Up to May 9, 2023

	Applied 2023	Issued 2023	In Progress 2023
Development Permit Applications (non change in use / home occupation)	14	5	4
Change in Use / Home Occupation Development Permits Applications	2	1	1
Subdivision Applications	1	0	2
Land Use Bylaw Amendments	0	0	0
Certificate of Compliance Requests	4	3	1
Building Permit Applications	1	1	0

The following development permits have been approved in 2023:

Permit Number	Date Issued	Civic Address	Type of Development
01/23	04.06.2023	5100-61 Avenue	Install light post & 3 parking lot lights
02/23	02.10.2023	4901-51 Street	Signage
03/23	03.03.2023	5031-50 Avenue	Signage
04/23	03.03.2023	Unit #3 4242-51 Avenue	Signage

05/23	03.03.2023	5214-44 Street	Home Occupational Permit
06/23	03.06.2023	5049-50 Avenue	Signage
07/23		CANCELLED 03.09.2023	
08/23	04.18.2023	5018-51 Street	Demolition of Garage, replacement of windows and replacing front porch walls, installing railing & replacing siding.
09/23	05.03.2023	5202-40 Street	Widening existing approach Approx 30' North.
10/23	05.03.2023	5122-51 Avenue	Demolish ramp and extend deck (6 x 23 feet)
11/23	04.20.2023	5114-44 Street	6.3m x 4.0m & 0.8m High Deck on West side of House
12/23		In Progress	
13/23		In Progress	
14/23		In Progress	
15/23		In Progress	
16/23		In Progress	

The following chart outlines historic development statistics:

Historic Development Statistics

	2022		2021		2020		2019		2018	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
Development Permit Applications	47	44	41	40	34	33	40	39	37	34
Change in Use / Home Occupation Development Permits Applications	8	8	9	9	13	13	11	11	n/a	n/a
Subdivision Applications	2	1	1	1	3	3	1	0	1	1
Land Use Bylaw Amendments	1	1	4	4	4	4	1	1	3	2
Certificate of Compliance Requests	11	11	18	18	12	12	13	13	13	13
Building Permit Applications	28	13	30	30	12	12	7	7	18	18

PREPARED BY: Liz Armitage, Development Officer

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Boards/Committee Reports
Item For: Public Information -or- Closed Session

BACKGROUND:

Various Community Groups supply Minutes of their board meetings to Council for their information.

RECOMMENDATION:

Motion by Council to accept the board/committee reports, as information.

ATTACHMENTS:

- [Tagish Engineering Project Status Updates April 27, 2023](#)
- [Tagish Engineering Project Status Updates May 11, 2023](#)
- [Library Minutes March 16, 2023](#)
- [Bylaw Committee Meeting Minutes February 7, 2023](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.23 RB00 - 2023 General Engineering		
March 16, 2023	Solberg, Lloyd	Town has provided information on this years Capital budgets. Tagish will open up new projects for the upcoming work. There are no other current assignments.
March 30, 2023	Solberg, Lloyd	Town has provided information on this years Capital budgets. Tagish will open up new projects for the upcoming work. There are no other current assignments.
April 13, 2023	Solberg, Lloyd	There are no current assignments.
April 27, 2023	Solberg, Lloyd	There are no current assignments.
RBYM00144.00 RB144 - 51st Street Storm Main Install		
April 13, 2023	Solberg, Lloyd	Northside is tentatively planning starting construction May 23rd. A pre-construction and construction notices will be sent out in early May.
April 27, 2023	Solberg, Lloyd	Northside is tentatively planning starting construction May 23rd. A pre-construction meeting has been setup for May 3rd. Northside construction has placed construction signage and will send out notices in late April or early May.
RBYM00147.00 RB147 - Well Level Transmitters		
April 13, 2023	Solberg, Lloyd	Tagish has touched base with Nason to add the well level transmitters. They are getting updated pricing for them.
April 27, 2023	Solberg, Lloyd	Notice to proceed has been sent to Nason to order and install the well transmitters.
RBYM00148.00 RB148 - 43rd St. Preliminary Design		
April 13, 2023	Solberg, Lloyd	Tagish will be completing site services for 43rd Street and Area within the next week now that the snow has melted.
April 27, 2023	Solberg, Lloyd	Tagish has completed the survey for the project. We are working on preliminary designs.

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.23 RB00 - 2023 General Engineering		
March 30, 2023	Solberg, Lloyd	Town has provided information on this years Capital budgets. Tagish will open up new projects for the upcoming work. There are no other current assignments.
April 13, 2023	Solberg, Lloyd	There are no current assignments.
April 27, 2023	Solberg, Lloyd	There are no current assignments.
May 11, 2023	Solberg, Lloyd	Tagish provided some order of magnitude costs for servicing properties west of Quality Inn. We will assist as needed if more information is required.
RBYM00144.00 RB144 - 51st Street Storm Main Install		
April 13, 2023	Solberg, Lloyd	Northside is tentatively planning to start construction on May 23rd. A pre-construction and construction notices will be sent out in early May.
April 27, 2023	Solberg, Lloyd	Northside is tentatively planning to start construction on May 23rd. A pre-construction meeting has been setup for May 3rd. Northside construction has placed construction signage and will send out notices in late April or early May.
May 11, 2023	Solberg, Lloyd	Northside is tentatively planning to start construction on May 23rd. Notices and signage have been sent. Alberta Transportation has also been notified of the upcoming work.
RBYM00147.00 RB147 - Well Level Transmitters		
April 13, 2023	Solberg, Lloyd	Tagish has touched base with Nason to add the well level transmitters. They are getting updated pricing for them.
April 27, 2023	Solberg, Lloyd	Notice to proceed has been sent to Nason to order and install the well transmitters.
May 11, 2023	Solberg, Lloyd	Well level transmitters have been ordered and we are awaiting delivery.
RBYM00148.00 RB148 - 43rd St. Preliminary Design		
April 13, 2023	Solberg, Lloyd	Tagish will be completing site services for 43rd Street and Area within the next week now that the snow has melted.
April 27, 2023	Solberg, Lloyd	Tagish has completed the survey for the project. We are working on preliminary designs.
May 11, 2023	Solberg, Lloyd	Tagish is working on preliminary designs. Tagish has also coordinated Union Street to complete some field work to determine the existing road structure and future pavement design.

MINUTES:

RIMBEY MUNICIPAL LIBRARY BOARD MEETING March 16, 2023

1. Call to order: Sheila called the meeting to order at 7:00 PM. Attended by Jean Keetch, Sheila Sweir, Carrie Korpiniski, Lana Curle, John Hull, Mike Boorman, Marg Ramsey, Linda Kerr

2. Land Acknowledgement (Lana): *We acknowledge that we are on Treaty 6 territory and we recognize all the many First Nations, Metis, Inuit, and Non-First nations whose footsteps have tread these lands.*

3. Approval of the Agenda: Lana moved to adopt the Agenda as presented/amended, seconded by Linda.

4. Minutes of previous meeting: The minutes were accepted as amended by Jean: Moved Lana, seconded Marg.

5. Consent Agenda Items:

a. Correspondence: 5 letters of support: These were letters requested of some supporters of the Library. The intent was to present them to both Town and County councils as part of a proposed delegation to discuss increases in funding. A lengthy email correspondence in early March, led to the Board deciding to cancel their attendance at those meetings (March 13 and 14). Discussion at tonight's meeting led to a Board agreement to send the five letters to both Town and County councils as positive community information. **Action: Library Manager**

b. Librarian's report: Accepted with minor informational changes

c. March Financial report: Jean noted the budget includes a recent grant from Gov'y of AB for the A/V equipment. She noted that she is waiting for a sign-off from the CEFP administration accepting that our project meets the terms of their grant.

Approval of Consent Agenda: Carrie moved to adopt the three consent agenda items as presented/amended, seconded by Mike.

6. Old Business:

a. Concert help: Jean reported that she still needs a few volunteers for the Black Water Crude concert on March 25.

b. CEFP Grant Close-out: See the Financial report consent item above.

c. Agreement between Friends of the Library and the Library Board: Jean reported the Library has heard from the Casino and the funds have been reconciled. No action required is at this time.

d. Meetings with Town Council and County Council: Refer to Correspondence consent item above. Future strategies for discussing our budget with the two councils were discussed. Lana suggested that we should try to develop a draft budget in October identifying shortfalls/items of concern for discussion with Town council. **Action: Jean, Board for Fall '23**

e. Policy Review: This item will continue to be carried until we are in the position to tackle it.

f. Board members meeting with Hayley regarding library manager salaries: Jean reported she had met with Hayley and that her salary and benefits seemed comparable to others' and in order. There was some discussion around a process for the evaluation of the manager.

g. Building update: *This item relates only to the Contractor's deficiencies, not things we wish we had done differently or that are maintenance or the Town's responsibilities.* Jean reported that the millwork items had been repaired. There are still a few other things which came out of that walkthrough which have not been addressed by Shunda. Jean noted that water had come in under the north wall in the summer's one extraordinarily hard wind and rain storm. Shunda considered it not to be a deficiency, but it will be monitored and addressed if it happens again. **Action: John will follow up with Shunda and report back.**

h. Promotion and Advertising: The benefit of a sidewalk sandwich board was raised again and there was a thought that it could be funded from Construction surplus funds. **Action: Sheila will investigate options and costs and report.**

7. New Business:

a. Sheila's brief meeting with the Mayor: Sheila reported on a phone meeting she had with Rick. One takeaway was we should strive for ongoing communication with the Town (mayor, CAO, Council). It was confirmed that the Town receives our minutes and that Jean meets with the CAO and periodically with the mayor on an informal basis.

b. Board Training Carrie expressed a desire for more Board training.

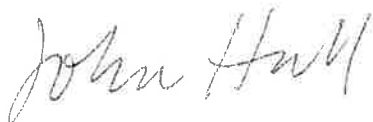
c. Library Manager Time Sheets There was discussion around whether Jean's time sheets are reviewed and signed off by anyone. They are not reviewed at this time.

d. Back – up Secretary Lana offered to do minutes when the board secretary (John) was absent.

c. Advocacy: Jean distributed a package put together by seven regional library boards on library advocacy in anticipation of the upcoming provincial election.

8. Adjournment: Boorman moved at 8:25 PM to adjourn the meeting, seconded by John.

9. Next Meeting: April 27, 2023 at 7:00pm at the Library (**Revised April 23 by email to start at 5:00pm**)





MINUTES

Bylaw Committee Meeting

Tuesday, February 7, 2023 - 3:00 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER BYLAW COMMITTEE MEETING & RECORD OF ATTENDANCE

Chairperson Rondeel called the meeting to order at 2:56pm with the following in attendance:

- Chairperson Gayle Rondeel
- Deputy Chair Janet Carlson
- Councillor Wayne Clark
- Committee Member Jeff Johnstone
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant

Absent: Committee Member Allan Tarleton
Committee Member Camille McKay

Public: (0) members of the public

1.1. LAND ACKNOWLEDGMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 2023BC006

Moved by Committee Member Johnstone to accept the agenda for the February 7, 2023, Bylaw Committee Meeting, as presented.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

3.

MINUTES

3.1. Minutes of the Bylaw Committee Meeting

Motion 2023BC007

Moved by Deputy Chair Carlson to accept the Minutes of the Bylaw Committee Meeting January 3, 2023, as presented.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

4.

NEW AND UNFINISHED BUSINESS

4.1. Bylaw 468/61 Regulating the Keeping of Animals

Motion 2023BC008

Moved by Councillor Clark to bring forward Bylaw 468/61 to Council with consideration to repeal.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

4.2. Bylaw 545/63 Preventing and Controlling Nuisances

Motion 2023BC009

Moved by Committee Member Johnstone to bring forward Bylaw 545/63 to Council with consideration to repeal.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

4.3. Bylaw 584/92 To Regulate and Control Alarm Systems

Motion 2023BC010

Moved by Deputy Chair Carlson to bring forward Bylaw 584/92 to Council with consideration to repeal.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

4.4. Bylaw 586/92 Agreement Between the Town of Rimbey and Lacombe for Provision of Building Inspection Services

Motion 2023BC011

Moved by Committee Member Johnstone to bring forward Bylaw 586/92 to Council with consideration to repeal.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

5.

ADJOURNMENT

5.1. Adjournment

Motion 2023BC012

Moved by Councillor Clark to adjourn the meeting at 3:13pm.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	Absent
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	Absent

CARRIED

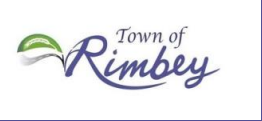


Gayle Rondeel, Chairperson



Lori Hillis, Chief Administrative Officer

Town Council
REQUEST FOR DECISION



Meeting: May 24, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Council Reports
Item For: Public Information -or- Closed Session

BACKGROUND:

The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.

RECOMMENDATION:

Motion by Council to accept the reports of Council, as information.

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

May 18, 2023
Date

May 24, 2023

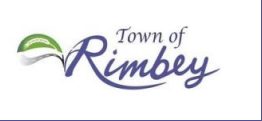
Mayor Pankiw's Report**HIGHLIGHTS**

Date	Event	Details of Event
April 24	Council Meeting	1:00pm meeting to allow students to attend and ask questions.
April 25	CAO interviews	Council interviewed three candidates for the position.
May 2	Special meeting	Council reviewed and discussed candidates and made a decision to offer the position to Craig Douglas.
May 8	COW Meeting	Council heard from Historical Society President on changes they wish to make. Council also heard from 2 taxpayers regarding water and sewer, both of these will be discussed more at next Council Meeting.
May 12	Pas ka poo Park	Had a visit with President to allow him to show us the ideas for the Park going forward which will be discussed at up coming Council Meeting.

PREPARED BY: Rick Pankiw, Mayor

May 24, 2023

Councillor Clark's Report



HIGHLIGHTS

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

PREPARED BY: Bonnie Rybak, Executive Assistant

May 24, 2023

Councillor Coston's Report



HIGHLIGHTS

Date	Event	Details of Event
April 20	Volunteer Appreciation	
April 24	Council Meeting	Regular council meeting, see minutes
May 8	COW Meeting	Delegations, see minutes
May 9	Beatty House	subcommittee meeting about sign
Month	Deputy Mayor tasks	Commissions signed, cheques and other duties

PREPARED BY: Jamie Coston, Councillor

May 24, 2023

Councillor Curle's Report



HIGHLIGHTS

Date	Event	Details of Event
April 24	Special Meeting	Interviews for CAO position
April 27	Transportation Meeting	Meeting with stakeholders interested in transportation issues in Rimby
April 27	Library Board	Regular meeting of the Library Board
May 2	Special Meeting	Selection of CAO candidate
May 8	Committee of the Whole	Regular meeting of the Committee of the Whole
May 17	Rimoka board	Regular meeting of the Rimoka Board, held in Ponoka
May 17	Historical Society	Regular meeting of the Historical Society Board
May 23	Adult Learning	Regular board meeting, attended virtually

PREPARED BY: Lana Curle, Councillor

May 24, 2023

Councillor Rondeel's Report



HIGHLIGHTS

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

PREPARED BY: Bonnie Rybak, Executive Assistant