



AGENDA

Town Council

July 28, 2025 - 3:00 PM

Town Administration Building - Council Chambers

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JULY 28, 2025 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

Page

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

1.1 LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

3.1 Minutes [Request for Decision - RFD-25-112 - Pdf](#)

4 - 12

4. PUBLIC HEARINGS

5. DELEGATIONS

5.1 Garrett Dick - Junior Hockey [Request for Decision - RFD-25-103 - Pdf](#)

13 - 15

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1 Policy 155 Council Remuneration Policy [Request for Decision - RFD-24-122 - Pdf](#)

16 - 23

7.2	Truth and Reconciliation Day - September 30 Request for Decision - RFD-25-101 - Pdf	24
7.3	Vern Poffenroth Memorial Arena Concession Lease Request for Decision - RFD-25-115 - Pdf	25 - 33

8. REPORTS

8.1. Department Reports

8.1.1	Department Reports Request for Decision - RFD-25-110 - Pdf	34
8.1.2	Chief Administrative Officer Report CAO Report-28 Jul 2025 - Pdf	35
8.1.3	Director of Finance Report Director of Finance Report-28 Jul 2025 - Pdf	36 - 40
8.1.4	Director of Public Works Report Public Works Report-28 Jul 2025 - Pdf	41 - 42
8.1.5	Community Services Report Community Services Report-28 Jul 2025 - Pdf	43 - 44
8.1.6	Planning and Development Officer Report Development Officer Report-28 Jul 2025 - Pdf	45 - 47

8.2. Boards/Committee Reports

8.2.1	Boards/Committee Reports Request for Decision - RFD-25-109 - Pdf	48 - 51
-------	---	---------

9. CORRESPONDENCE

9.1	Rimbey Community Library Request for Decision - RFD-25-113 - Pdf	52 - 54
9.2	Royal Canadian Mounted Police Request for Decision - RFD-25-114 - Pdf	55 - 57

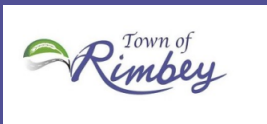
10. OPEN FORUM

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

**11. CLOSED SESSION -CLOSED SESSION - ATIA SECTION 26
DISCLOSURE HARMFUL TO INTERGOVERNMENTAL
RELATIONS**

12. ADJOURNMENT

Town Council
REQUEST FOR DECISION



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Minutes
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

Minutes of the Regular Council Meeting on June 23, 2025, and the Minutes of the Special Council meeting on July 21, 2025, as presented.

RECOMMENDATION:

- 1. To accept the Minutes of the Regular Council meeting on June 23, 2025, as presented.
- 2. To accept the Minutes of the Special Council meeting on July 21, 2025, as presented.

ATTACHMENTS:

[2025 06 23 Council Meeting Minutes](#)
[2025 07 21 Special Council Meeting](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer
July 24, 2025
Date

ENDORSED BY: 
July 24, 2025
Date
Craig Douglas, Chief Administrative Officer



MINUTES

Town Council Meeting

Monday, June 23, 2025 - 3:00 PM
Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 p.m. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Councillor Jeff Johnstone
- Bonnie Rybak - Executive Assistant
- Liz Armitage - Development Officer
- Craig Douglas - Chief Administrative Officer

Public: (23) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 111/2025

Moved by Councillor Clark to accept the Agenda for the June 23, 2025, Regular Council Meeting, as amended.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

3. MINUTES

3.1. Minutes

Motion 112/2025

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of May 12, 2025, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

7.5. Plant Based Treaty Inquiry - Item 7.5 was moved forward on the agenda and addressed prior to the Bylaws Section.

Motion 113/2025

Moved by Mayor Pankiw to cancel the Town of Rimbey’s membership with FCM due to certain initiatives.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

21 members left Council chambers at 3:15 p.m.

6. BYLAWS

6.1. Bylaw 1014/25 Amendment to Land Use Bylaw 1008/24 - Re-Designation of Land

Motion 114/2025

Moved by Councillor Rondeel to give first reading of Bylaw 1014/25 Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 115/2025

Moved by Councillor Curle to advertise Bylaw 1014/25 Amendment to Land Use Bylaw 1008/24 for two consecutive weeks as per the Municipal Government Act.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 116/2025

Moved by Councillor Clark to set a public hearing for Bylaw 1014/25 Amendment to Land Use Bylaw 1008/24 on Monday, July 21, 2025, at 3:00 p.m. in Council Chambers.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Resident exited the meeting at 3:31 pm.

6.2. Bylaw 1015/24 Schedule "A" Fees for Services

Motion 117/2025

Moved by Councillor Clark approve the amendment and accept 1015/25 Fees for Services Bylaw with a fee of \$400 for the Ash Garden plaques.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7. NEW AND UNFINISHED BUSINESS

7.1. Policy 2203 - Community Centre Kitchen Use

Motion 118/2025

Moved by Councillor Johnstone to approve the revised Policy 2203, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.2. Policy 3211 - Utility Service Fee, Payment and Penalties Policy

Motion 119/2025

Moved by Councillor Curle to approve Policy 3211 with changes, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.3. JDL Developments

Motion 120/2025

Moved by Councillor Johnstone to rescind Motion 044/2025 COW, following advice from Municipal Affairs to not enter into an agreement with JDL Developments as presented, as per Section 264 of the MGA.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.4. Rock the Track Sponsorship Packages

Motion 121/2025

Moved by Councillor Clark to not sponsor the 2025 Rock the Track Event this year. It is recommended that any future sponsorship requests be submitted as part of the Town’s annual budget deliberation process for consideration.

Mayor Pankiw	Opposed
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

8. **REPORTS**

8.1. DEPARTMENT REPORTS

Motion 122/2025

Moved by Councillor Clark to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

Motion 123/2025

Moved by Councillor Curle to accept the board / committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Resident exited meeting at 3:46 p.m.

Councillor Rondeel exited the meeting at 3:48 p.m.

9. **CORRESPONDENCE**

10. **OPEN FORUM**

11. **CLOSED SESSION - ATAI SECTION 19(1)(C)(I) DISCLOSURE HARMFUL TO**

BUSINESS INTERESTS OF A THIRD PARTY

11.1. CLOSED SESSION - ATIA SECTION 19(1)(c)(i) Disclosure Harmful to business interest of a third party

Motion 124/2025

Moved by Councillor Curle to enter closed session at 3:48 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

Motion 125/2025

Moved by Councillor Curle to revert to open session at 4:05 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

12. ADJOURNMENT

12.1. Adjournment

Motion 127/2025

Moved by Councillor Clark to adjourn the meeting at 4:06 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	Absent
Councillor Johnstone	In Favor

CARRIED

Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer



MINUTES

Town Council Meeting

Monday, July 21, 2025 - 3:00 PM
Town Administration Building - Council Chambers

1. CALL TO ORDER SPECIAL COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 p.m. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Councillor Jeff Johnstone
- Liz Armitage - Development Officer
- Craig Douglas - Chief Administrative Officer
- Gail Cornell – Recording Secretary

Absent: Councillor Wayne Clark

Public: (0) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 128/2025

Moved by Councillor Johnstone to accept the Agenda for the July 21, 2025, Special Council Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

3. MINUTES

4. PUBLIC HEARINGS

4.1. Bylaw 1014/25 Amendment to Land Use Bylaw 1008/24 - Re-Designation of Land

Motion 129/2025

Moved by Councillor Curle to give second reading of Bylaw 1014/25 Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 130/2025

Moved by Councillor Rondeel to give third reading of Bylaw 1014/25
Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

5. DELEGATIONS

6. BYLAWS

6.1. Bylaw 1016/25 Amendment to Land Use Bylaw 1008/24– Re-Designation of Land

Motion 131/2025

Moved by Councillor Johnstone to give first reading of Bylaw 1016/25
Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 132/2025

Moved by Councillor Rondeel to advertise Bylaw 1016/25 Amendment to Land
Use Bylaw 1008/24 for two consecutive weeks as per the Municipal
Government Act.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 133/2025

Moved by Councillor Curle to set the public hearing for Bylaw 1016/25
Amendment to Land Use Bylaw 1008/24 on August 25, at 3:00 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.	NEW AND UNFINISHED BUSINESS
8.	REPORTS
	8.1. DEPARTMENT REPORTS
9.	CORRESPONDENCE
10.	OPEN FORUM
11.	CLOSED SESSION
12.	ADJOURNMENT

12.1. Adjournment

Motion 134/2025

Moved by Councillor Curle to adjourn the meeting at 3:30 p.m.

Mayor Pankiw	In Favor
Councillor Clark	Absent
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Garrett Dick - Junior Hockey
Item For: ☒ Public Information -or- ☐ Closed Session

On June 19, 2025, Administration received an email from Garrett Dick requesting to be a delegate at the July 28, 2025, Regular Council Meeting.

Administration recommends that Council deliberate on the request for ice time from Garrett Dick.

Garrett Dick Delegation - Ice Availability for Junior Hockey

PREPARED BY: Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

ENDORSED BY:

Gray

Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

From: [Garrett](#)
To: [General Info](#)
Subject: Ice Availability for Junior Hockey
Date: Thursday, June 19, 2025 3:14:58 PM

Good day,

I am writing to you today to express our interest in bringing junior hockey back to Rimbey for the 2026/27 season. I ask if we can be added as a delegate at the council meeting July 28th.

We have a group of local area people and businesses supporting junior hockey in Rimbey, the league we are looking to join is the same league the Rimbey Rock played in, The Heritage Junior Hockey League. This league is established and has been improving each year. With the NJHL there were too many un-certain concerns being involved with an independently sanctioned league. The Heritage Junior Hockey League is sanctioned with Hockey Canada and Hockey Alberta and proven to be an established league.

With the league expansion process they require a letter from the Town of Rimbey on ice availability. Exhibition starts the first week of September with the regular season kicking off the third week of September and concluding around the second week of February. The regular season is a 38 game schedule with 19 home games. Playoffs start right after the season concludes going until the end of March depending how far the team advances. If at some point in the future we put in a bid for provincials that will take place the first week of April. With ice going in for September 2nd each year we are good with that and wouldn't need it in any earlier. Here is what our ice schedule would look like,

Practices - Tuesday's & Thursday's
1.5 hour sessions 8pm - 9:30pm

Games - on average 3 hour time slots depending if the game goes to overtime.
Friday & Saturday Evenings
7:30pm warm up (15 min) with a flood and opening faceoff 8pm

Sunday's 2:30pm warm up - Opening faceoff 3pm

Having a junior hockey team in Rimbey will not only be great for the community but also giving our younger local player's a chance to continue to play hockey after they age out of minor hockey. As a former player in the Heritage Junior Hockey League I still remember how cool of an experience it was playing the Rimbey Rock as they had some of the best fans in the league creating an environment that was one to remember . With our local minor hockey converting to Blindman Valley Minor Hockey we only have u9's, u7's/u5's with the name Rimbey. With this opportunity our group will put Rimbey hockey back on the map going by The Rimbey Royals.

Please share this with the town councillors, if there is an arrangement that can be met before July 28th great, if not that's ok and we will see you July 28th. With the Town of Rimbey's consent on available ice, we plan on proposing to the Heritage League before the beginning of the 2025/26 season.

Thank you for your time,

Garrett Dick

PowerZone Athletics

403-704-5098

4909-50 AVE

Rimbey AB

powerzone2023@gmail.com

www.powerzoneathletics.com



"The road to athletic greatness is not marked by perfection but by the ability to constantly overcome adversity & failure"



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Policy 155 Council Remuneration Policy
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

As per Policy 155, the Council Remuneration Policy must be reviewed by July 31st in the year preceding a municipal election. In addition, Schedule “A” of the policy has been updated to reflect the 2025 Base Fees, which include the cost of living adjustment.

Also attached for reference is Policy 1108, which outlines additional eligible expenses.

RELEVANT POLICY/LEGISLATION:

Policy 155

RECOMMENDATION:

Administration recommends that Council determine if they wish to accept the revised Schedule A to Council Remuneration Policy 155, as presented.

ATTACHMENTS:

[0155 Council Remuneration Policy](#)
[1108 Reimbursement for Council, Staff, Boards Committees July 24 2018](#)
[2024 - 2025 Council Remuneration Comparison](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer


July 25, 2025
Date

ENDORSED BY:

Gray

Craig Douglas, Chief Administrative
Officer

July 25, 2025
Date

		<h1>Town of Rimbey</h1> <h2>Policy Manual</h2>	
Title: Council Remuneration		Policy No:	155
Date Approved: February 28, 2022		Resolution No:	042/22
Date Effective: February 28, 2022			
Purpose:	<ol style="list-style-type: none">1. To set appropriate rates of pay for Council2. Members of Town Council should be reimbursed for all direct expenses as a result of their duties		
<p><i>Policy Statement:</i></p> <p><u>Base Fees</u></p> <p>The Mayor will be paid bi-weekly, in accordance with Schedule A, to cover the regular monthly Council meeting, all background work, general public interaction, in-Town charity functions, local meetings, committee meetings, attendance to functions and gatherings where the Mayor’s presence is requested but not required; but he/she deems it appropriate to attend.</p> <p>Councillors will be paid bi-weekly, in accordance with Schedule A, to cover the regular monthly Council meeting, background work, general public interaction, local meetings, committee meetings, and events where and when a Councilor’s attendance is requested but not required by Council.</p> <p>The Deputy Mayor will be paid bi-weekly, in accordance with Schedule A, to cover the regular monthly Council meeting, background work, general public interaction, local meetings, committee meetings, and events where and when a Deputy Mayor’s attendance is requested but not required by Council.</p> <p><u>Other Expenses</u></p> <p>Travel and subsistence expenses shall be paid in accordance with Policy #1108.</p> <p>Cell Phone Costs – The Mayor shall receive a cell phone paid for by the Town or an allowance of \$46.15 bi-weekly for use of their personal phone.</p>			

Councillors shall be further compensated for attendance at the following events:

- University of Alberta; and
- Other organizations interested in or working with local governments.

A.U.M.A. Annual Convention
AAMD&C Convention
FCM Convention
Mayor's Caucus's
A.U.M.A. Regional Seminars
University of Alberta Elected Officials Seminars
Meetings with any branch of the Alberta Government, or any other municipal government
Field trips and research trips to other Municipalities
Any other meetings or attendance at functions approved by resolution of Council

Hourly and maximum daily rates in accordance with Schedule A.

Councillors shall be responsible for filling in their own claim forms for these events. Compensation will not be provided for attendance at meetings or functions where expenses are paid by other organizations (ex. Rimoka Foundation).


Group Accident Insurance	As per Provider Rates
Health Spending Account	\$300 per month

The annual remuneration for the Mayor and Councillors will be reviewed by July 31 preceding the next general election.

Initial Policy Date:	October 20, 2003	Resolution No:	457/03
Revision Date:	October 13, 2009	Resolution No:	321/09
Revision Date:	February 23, 2011	Resolution No:	046/11
Revision Date:	February 24, 2014	Resolution No:	055/14
Revision Date	December 12, 2016	Resolution No:	532/16
Revision Date	July 24, 2017	Resolution No.:	222/17
Revision Date	February 28, 2022	Resolution No.	042/22
Revision Date		Resolution No.	

TOWN OF RIMBEY
COUNCIL REMUNERATION
POLICY NO 155
SCHEDULE A

Base Fees -- 2024 2025				
	Bi-Weekly	Annually	Meeting rates per hour	Maximum Daily rate
Mayor	1273.53	33,111.32	40.91	409.10
	<u>1305.36</u>	<u>33,939.51</u>	<u>41.94</u>	<u>419.40</u>
Deputy Mayor	691.33	17,974.59	40.91	409.10
	<u>708.61</u>	<u>18,423.95</u>	<u>41.94</u>	<u>419.40</u>
Councillor	637.34	16,570.77	40.91	409.10
	<u>653.27</u>	<u>16,985.04</u>	<u>41.94</u>	<u>419.40</u>

		<h2 style="text-align: center; color: blue;">Town of Rimbey Policy Manual</h2>	
Title: Reimbursement for Council, Staff, Boards & Committees		Policy No: 1108	
Date Approved: July 24, 2018		Resolution No: 244/18	
Date Effective: July 24, 2018			
Purpose:	To provide equitable compensation for those traveling on municipal business.		
<p>Policy Statement:</p> <p>Meals</p> <p>When required by the Town of Rimbey to be absent from Rimbey during meal hours, the following rates shall apply for the Staff, Council, and all Board & Committee members:</p> <p style="padding-left: 40px;">\$40.00 for a half day up to 4 hours \$80.00 for full day over 4 hours</p> <p style="padding-left: 40px;">No alcoholic beverages shall be paid for by the Town at any time.</p> <p>Mileage</p> <p>Shall be set at the simplified per kilometer rate for Alberta according to Canada Revenue Agency.</p> <p>Lodging</p> <p>Actual receipted cost. No receipt required for stay in private accommodations - \$50.00 per night</p>			

Reimbursement for Council, Staff, Boards & Committees	Policy No:1108	Page 2
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Registration Fees

Actual receipted cost

Other Items

Actual receipted cost. May include incidentals such as parking and use of public transportation.

Employees will be reimbursed hourly wages for travel time to and from functions outside regular working hours.

Initial Policy Date:	October 23, 1991	Resolution No:	754/91
Revision Date:	February 23, 2001	Resolution No.	49/11
Revision Date:	May 27, 2008	Resolution No.	183/08
Revision Date:	October 24, 2016	Resolution No.	419/16
Revision Date:	July 24, 2018	Resolution No.	244/18
Supersedes Policy 151, 1107, 1109, 1110, 1111			

2025 Council Remuneration / Allowance Comparison					
Position Title	Town of Rimbey	Town of Sundre	Town of Three Hills	Ponoka	Nanton
Population	2568	2733	3466	7972	2,302
SALARY (biweekly)					
Mayor	\$1,273.53 (\$33,111.72 annual)	\$826.93 (\$21,500 annual)	\$725.77 (\$18,869.88 annual)	\$1,313.00 (\$34127.00 annual)	\$656.08 (\$17058.12 annual)
Deputy Mayor	\$691.33 (\$17,974.59 annual)	n/a	\$580.77 (\$15,099.96 annual)	n/a	n/a
Councillor	\$637.34 (\$16,570.77 annual)	\$486.54 (\$12,650 annual)	\$464.62 (\$12,079.92 annual)	\$756.00 (\$19,660 annual)	\$461.69 (\$12,003.96 annual)
EXPENSES					
Per Diem Rates	\$41.94 per hour (further compensation for attendance of events listed on policy #155 - Res. #042/22)	\$40.00 per hour (min. 2 hrs / max. 7 hrs - not including travel time)	\$42.34 per hour (attendance for all mtgs - regularly assigned/special etc to max of 8 hours/day plus travel time)	\$38.00 per hour (2 hr min) \$141.00 per half day \$281.00 per day (over 4 hrs)	\$25.00 per hour up to \$200
Travel Allowance	\$41.94 per hour	\$20.00 per hour (rounded to the closest 1/2 hr)	\$42.34 per hour (rounded to closest 1/2 hr)	\$38.00 per hour	25.00 per hour
Parking	Receipt	Receipt	Receipt	Receipt	Receipt
Hotel Accomodation	Receipt	Receipt	Receipt	Receipt	No specific limit Mngt discretion
Private Lodging	\$50.00 without receipt		\$35.00 without receipt	\$50.00	\$0.00

Mileage	per Revenue Canada	per Revenue Canada	per Revenue Canada	per Revenue Canada	Odometer
Meals	\$40.00 half day to 4 hours \$80.00 full day over 4 hours (excludes alcoholic beverages)	*per receipt + max. 15% gratuity (excludes alcoholic beverages)	\$80.00 daily - without receipt OR per receipt submitted (reasonable) plus maximum 18% gratuity (excludes alcoholic beverages)	Breakfast \$15 Lunch \$20 Supper \$30 Gratituities - 15% (excludes alcoholic beverages)	Breakfast \$15 Lunch \$15.00 Supper \$30.00 Gratituities - 15% (excludes alcoholic beverages)
Benefit Plan	No - Benefit Plan	No - Benefit Plan	Health/dental/life ins/prescriptions AD&D	Yes - Benefit plan	No - Benefit Plan Life ins./mental health assist
Health Spending Account	\$300/mn per Council Member (\$3600 annually)	No Health Spending Account	OR if already covered: Health Spending Account - \$3000 annual	up to \$2000	\$950.00

Town Council
REQUEST FOR DECISION



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Truth and Reconciliation Day - September 30
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

Administration is requesting that Council consider formally recognizing the National Day for Truth and Reconciliation (September 30) as a general holiday for municipal staff, consistent with the approach adopted by a number of other municipalities.

RECOMMENDATION:

Administration recommends that Council determine if they wish to implement Truth and Reconciliation Day as a general holiday.

PREPARED BY: Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

ENDORSED BY:

Crang

Craig Douglas, Chief Administrative Officer

July 24, 2025
Date



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Vern Poffenroth Memorial Arena Concession Lease
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

The Director of Community Services has revised the Arena Concession Lease Agreement and is presenting it to Council for approval. The proposed changes have been highlighted for Council's review.

RECOMMENDATION:

Administration recommends that Council approve the Arena Concession Lease template, as presented.

ATTACHMENTS:

[Arena Concession Lease Template](#)
[Arena Concession Lease Template Updated 2025](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

ENDORSED BY:

Gray

Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

Vern Poffenroth Memorial Arena Concession Lease

This agreement made in duplicate this _____ day of _____, 2021, between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

(referred to as "the Lessee" in this agreement)

WHEREAS the Town is the owner of the facility known as the Vern Poffenroth Memorial Arena located at 5109 54 Street in Rimbey, Alberta

AND WHEREAS the Lessee by this Agreement hereby agrees to operate and manage a concession in the Vern Poffenroth Memorial Arena;

THE PARTIES HERETO MUTUALLY AGREE AND COVENANT AS FOLLOWS:

1. That the Lessee shall have the exclusive right to operate the concession in the Vern Poffenroth Memorial Arena from September 1st, 2025 to April 30th, 2027. Provisions for renewal for 2 more years may be applied dependent on the Town's determination of satisfactory performance on the part of the Lessee.
2. The Town agrees to lease the concession facility to the Lessee during the terms of this agreement from September 1st, 2025 to April 30th, 2027, based on the following terms and conditions:
 - a) Rent shall be \$700.00 plus GST per month for the "Peak Season" (September 1 to March 31) and \$100 plus GST per month for the "Off Season" (April 1 to August 31) to be made at the beginning of each month.
 - b) Rental payments may be made through presentation of post-dated. cheques for each month prior to the start of each season for the duration of the lease or paid per month. Any problems with insufficient funds may result in termination of the lease.
 - c) A Damage Deposit of \$500.00 must be paid when the Concession Lease is signed. If the Concession is clean, tidy and damage free after the lease term is completed and approved by the Director of Community Services, the deposit will be refunded.
 - d) The concession shall be opened and operated for all activities in the Vern Poffenroth Memorial Arena. The Lessee may adjust the hours of operation of the concession as required, with consent from the Director of Community Services.
 - e) The menu of items to be sold at the concession and the prices to be charged for

- the said items are to be agreed upon in advance by the Director of Community Services and the Lessee, and any changes in the menu or prices must first be approved by the Director of Community Services.
- f) The Lessee will at all times keep the Vern Poffenroth Memorial Arena Concession in a clean, safe and sanitary condition during the continuance and termination of this agreement.
 - g) The Lessee will maintain a clean and neat appearance in the areas surrounding the concession.
 - h) The Lessee will be responsible for the purchasing and receiving of all goods and services necessary to operate the concession during the term of this agreement.
 - i) The Lessee agrees to use the facility and equipment within the Vern Poffenroth Memorial Arena Concession for purposes of providing concession items for activities taking place in the Vern Poffenroth Memorial Arena only.
 - j) The Lessee shall obtain written approval from the Director of Community Services before making any physical additions or alterations to the concession premises.
 - k) The Lessee shall be responsible for the advertising of concession services and prices and shall not place any advertisement, sign or notice on any part of the outside of the concession premises unless approval is obtained from the Director of Community Services.
 - l) The Lessee shall notify the Director of Community Services immediately of any accident, defect, or failure in any of the Town owned equipment in the concession, or the supply of utilities such as gas, water or electricity.
 - m) The Lessee shall be responsible for the hiring, training and dismissal of all concession staff. At least 1 employee of every shift must have a Food Safety Certificate.
 - n) The Lessee shall deposit all grease from the concession in containers, provided at the Lessee's expense, and dispose of these grease containers in accordance with the Food & Health Act and Occupational Health & Safety Act.
 - o) The Lessee will indemnify and save harmless the Town, from any and all suits, claims, demands and actions of any kind or nature to which the Town shall or may become liable for or suffer by reason of any breach, violation or failure of performance by the Lessee. This includes any injury occasioned to or suffered by any person or persons or any property by reason of any wrongful act, neglect or default on the part of the Lessee or any of their principal agents and employees.
3. Recreation staff shall have access to the Vern Poffenroth Memorial Arena Concession as required.

4. The Town shall be at liberty to conduct construction on the concession, to alter its location, make additions to the equipment in the concession or to remove equipment, owned by the Town, from the concession and the Lessee shall not be entitled to any compensation from the Town.
5. The Town shall be responsible for all repairs required due to regular wear and tear of Town owned equipment. Any repairs caused by the negligence of the Lessee or their staff shall be the responsibility of the Lessee.
6. The Lessee agrees to accept the concession with the following equipment;
 - a) Concession Booth situated in the Vern Poffenroth Memorial Arena.
 - b) Kitchen, complete with shelves and a sink.
 - c) Four residential deep-freezers.
 - d) Fire extinguisher system.
 - e) Grill, complete with overhead hood.
 - f) Two deep fryers.
 - g) Pop cooler on loan from Pepsi-Cola Bottling Group.
 - h) One residential stove
 - i) One residential fridge
 - j) One 4' sandwich prep table
 - k) One microwave
 - l) Bunn Coffee Brewer
 - m) Hot Chocolate/cap/fr Machine
 - n) Two Hot Dog machines
 - o) Small Ice Cream Freezer
 - p) Two Candy Display Racks

Any additional equipment may be supplied by the Lessee.

7. The Lessee must obtain a Food Handling Permit from public health and a Town business license.
8. The Lessee shall comply with the Workers' Compensation Act when the Act applies and shall deliver to the Town certification from the Workers' Compensation Board showing the Lessee is registered and is in good standing with the Board and the Lessee shall provide its Workers' Compensation number to the Town.
9. The Lessee shall at its sole cost and expense place and maintain, during the Term of this Agreement, the following insurance:
 - a. Insurance against loss or damage by fire and such additional perils as they are defined in a standard fire insurance contract on all tenants improvements, furnishings, property, equipment and contents owned by the Lessee;
 - b. Comprehensive General Liability insurance protecting and indemnifying the Lessee and Town against any and all claims for injury or damage to person or

- property or for loss of life occurring upon, in or about the Leased Premises, for an amount of not less than \$5,000,000.00 and which policy shall name the Town as an Additional Insured, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the Town 30 days prior written notice.
- c. Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Lessee or its employees, agents, invitees or licenses in or about the demised premises, or arising out of any breach, violation or non-performance by the Lessee of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Lessee's employees, agents, invitees or licenses.
 - d. The Lessee shall provide certification of this insurance to the Town prior to October 1st of each year.
10. In the event of the Lessee not properly and satisfactorily performing the covenants duties and stipulations herein contained and provided for, the Town may terminate this contract by giving thirty (30) days written notice by Registered Mail.
11. The Town may delegate any duties, powers or functions relating to the terms of this agreement to any employee or employees of the Town. The representative of the Town for the purpose of this agreement is the Director of Community Services. The Lessee is an independent contractor and shall not be deemed an employee or agent of the Town.
12. The Lessee shall not assign this agreement without prior consent of the Town.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

_____	_____
Witness	Lessee
_____	_____
Witness	Mayor Rick Pankiw
_____	_____
Witness	Chief Administrative Officer Lori Hillis

Vern Poffenroth Memorial Arena Concession Lease

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The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

(referred to as "the Lessee" in this agreement)

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Provisions for renewal for 2 more years may be applied dependent on the Town's determination of satisfactory performance on the part of the Lessee.
2. The Town agrees to lease the concession facility to the Lessee during the terms of this agreement from September 1st, 2025 to April 30th, 2027, based on the following terms and conditions:
 - a) Rent shall be \$700.00 plus GST per month for the "Peak Season" (September 1 to March 31), and \$240.00 plus GST per month for the "Off Season" (April 1 to August 31) when the concession is open for limited hours. If the concession is closed during the Off Season, the rent shall be \$100.00 plus GST per month. Rent is to be paid at the beginning of each month.
 - b) Rental payments may be made through presentation of post-dated. cheques for each month prior to the start of each season for the duration of the lease or paid per month. Any problems with insufficient funds may result in termination of the lease.
 - c) A Damage Deposit of \$700.00 must be paid when the Concession Lease is signed. If the Concession is clean, tidy and damage free after the lease term is completed and approved by the Director of Community Services, the deposit will be refunded.
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- the concession as required, with consent from the Director of Community Services.
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 - g) The Lessee will maintain a clean and neat appearance in the areas surrounding the concession.
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 - k) The Lessee shall be responsible for the advertising of concession services and prices and shall not place any advertisement, sign or notice on any part of the outside of the concession premises unless approval is obtained from the Director of Community Services.
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 - m) The Lessee shall be responsible for the hiring, training and dismissal of all concession staff. At least 1 employee of every shift must have a Food Safety Certificate.
 - n) The Lessee shall deposit all grease from the concession in containers, provided at the Lessee's expense, and dispose of these grease containers in accordance with the Food & Health Act and Occupational Health & Safety Act.
 - o) The Lessee will indemnify and save harmless the Town, from any and all suits, claims, demands and actions of any kind or nature to which the Town shall or may become liable for or suffer by reason of any breach, violation or failure of performance by the Lessee. This includes any injury occasioned to or suffered by any person or persons or any property by reason of any wrongful act, neglect or default on the part of the Lessee or any of their principal agents and employees.
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location, make additions to the equipment in the concession or to remove equipment, owned by the Town, from the concession and the Lessee shall not be entitled to any compensation from the Town.

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 - l) Bunn Coffee Brewer
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Any additional equipment may be supplied by the Lessee.

7. The Lessee must obtain a Food Handling Permit from public health and a Town business license.
8. The Lessee shall comply with the Workers' Compensation Act when the Act applies and shall deliver to the Town certification from the Workers' Compensation Board showing the Lessee is registered and is in good standing with the Board and the Lessee shall provide its Workers' Compensation number to the Town.
9. The Lessee shall at its sole cost and expense place and maintain, during the Term of this Agreement, the following insurance:
 - a. Insurance against loss or damage by fire and such additional perils as they are defined in a standard fire insurance contract on all tenants improvements, furnishings, property, equipment and contents owned by the Lessee;

- b. Comprehensive General Liability insurance protecting and indemnifying the Lessee and Town against any and all claims for injury or damage to person or property or for loss of life occurring upon, in or about the Leased Premises, for an amount of not less than \$5,000,000.00 and which policy shall name the Town as an Additional Insured, and shall contain a clause that the insurer will not cancel or change the insurance without first giving the Town 30 days prior written notice.
- c. Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Lessee or its employees, agents, invitees or licenses in or about the demised premises, or arising out of any breach, violation or non-performance by the Lessee of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Lessee's employees, agents, invitees or licenses.
- d. The Lessee shall provide certification of this insurance to the Town prior to October 1st of each year.

10. In the event of the Lessee not properly and satisfactorily performing the covenants duties and stipulations herein contained and provided for, the Town may terminate this contract by giving thirty (30) days written notice by Registered Mail.

11. The Town may delegate any duties, powers or functions relating to the terms of this agreement to any employee or employees of the Town. The representative of the Town for the purpose of this agreement is the Director of Community Services. The Lessee is an independent contractor and shall not be deemed an employee or agent of the Town.

12. The Lessee shall not assign this agreement without prior consent of the Town.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

Witness

Lessee

Witness

Mayor Rick Pankiw

Witness

Chief Administrative Officer Lori Hillis



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Department Reports
Item For: ☒ Public Information -or- ☐ Closed Session

Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

Motion by Council to accept the department reports, as information.

July 25, 2025
Date

July 25, 2025
Date

July 28, 2025
CAO Report



HIGHLIGHTS

MEETINGS

- Coordinating power with Fortis to new front entrance sign - July 7
- JDL Developments Agreement for paving 42 Street - July 8
- Review of development with Development Officer Liz Armitage - July 9
- Environment and Protected Areas Regulatory Information Webinar - July 15
- Meeting with Missing Link

ADMINISTRATIVE

- Citizen concerns
- Discussions with Fortis

PREPARED BY: Craig Douglas, Chief Administrative Officer

July 28, 2025

Director of Finance Report



HIGHLIGHTS

- Worked on reports for ICITY - input the budget figures for 2025.
- Worked on balancing asset and liability accounts for month end reports year to date.
- Worked on Local Government Fiscal Framework capital grant projects for the 2025 year and submitted them.
- Worked on the Canada Capital Building Fund grant projects for the 2025 year and submitted them.
- Working on the Tangible Capital Asset amounts and project worksheets for 2025.
- Worked on the 2025 Statistical Information Return required by the Provincial Government - sent information to the Auditors as they now submit the data to the Provincial Government, but we still have to compile the information and send it to the Auditors.
- Worked on Property Taxes in ICity system so that they balanced with our assessments and so that the Tax Notices and Assessments could be run and printed.
- Calculated and ran the 2025 Tax Levies.
- Worked on the Municipal Affairs Report for Property Taxes and the Property Tax Bylaw and submitted them to Municipal Affairs.

ATTACHMENTS

[RFD 8.1.2 Copy of Variance Report - June 30, 2025](#)

[Accounts Payable Listings June 18 - July 21, 2025](#)

PREPARED BY: Wanda Stoddart, Director of Finance

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2025								
OPERATING								
	2025 Revenues				2025 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	5,081,609	4,616,629	91%	464,980	1,064,671	491,619	46%	573,052
Council (11)					264,653	95,966	36%	168,687
Administration (12)	42,220	7,538	18%	34,682	863,822	435,283	50%	428,539
General Administration (13)				0	172,912	72,091	42%	100,821
Police (21)	69,260	18,880	27%	50,380	276,588	169,905	61%	106,683
Fire (23)					25,971	12,986	50%	12,985
Disaster Services (24)				0	3,921	0	0%	3,921
Intern	0		0%	0	0	0	0%	0
Bylaw Enforcement (26)	27,100	4,822	18%	22,278	179,868	23,622	13%	156,246
Public Works (32)	20,020	51,478	257%	-31,458	1,020,204	405,821	40%	614,383
Airport (33)	0		0%	0	0	0	0%	0
Storm sewer (37)	0		0	0	26,736	5,255	20%	21,481
Water (41)	551,000	268,377	49%	282,623	443,176	175,552	40%	267,624
Sewer (42)	350,500	206,029	59%	144,471	433,713	167,180	39%	266,533
Garbage (43)	215,215	107,882	50%	107,333	84,336	32,828	39%	51,508
Recycle (43-01)	41,038	18,983	46%	22,055	126,187	47,289	37%	78,898
Compost	69,200	35,593	51%	33,607	80,684	25,250	31%	55,434
Community Services (FCSS)	238,984	139,488	58%	99,496	298,746	185,909	62%	112,837
Cemetery (56)	17,429	16,824	97%	605	56,801	15,726	28%	41,075
Development (61)	24,836	9,122	37%	15,714	134,277	58,183	43%	76,094
Econ.Development (61-01)	22,000	14,250	65%	7,750	39,343	14,763	38%	24,580
Recreation Office (72)	440,339	0	0%	440,339	124,908	79,597	64%	45,311
Pool (72-04)	92,300	60,899	66%	31,401	312,000	114,499	37%	197,501
Parks (72-05)	0	0	0%	0	107,183	18,281	17%	88,902
Fitness Center (72-06)	37,500	19,400	52%	18,100	50,846	13,797	27%	37,049
Arena (72-09)	141,000	80,091	57%	60,909	407,910	232,046	57%	175,864
Recreation Programs (72-11)	6,478	5,346	83%	1,132	60,943	38,292	63%	22,651
Community Centre (74)	63,500	22,746	36%	40,754	370,242	145,350	39%	224,892
Library (74-06)	0	0	0%	0	158,109	80,168	51%	77,941
Blindman Youth Action Society (74-08)	17,000	4,251	25%	12,749	18,340	6,630	36%	11,710
Curling Club (74-09)	874	848	97%	26	34,081	13,239	39%	20,842
Museum (74-12)					81,335	55,254	68%	26,081
Total Revenues	7,569,402	5,709,476		1,859,926	7,322,506	3,232,381		4,090,125
Debenture & Loan Principal Payments					244,529	187,924		56,605
Total operating and debt repayment	7,569,402	5,709,476		1,859,926	7,567,035	3,420,305		4,146,730

TOWN OF RIMBEY								
VARIANCE REPORT								
FOR THE SIX MONTH PERIOD ENDING JUNE 30, 2025								
CAPITAL	Grants and reserves	Operating surplus				Year to Date		Variance
								0
IT - Computers - 6 workstations replacements	20,000							20,000
Council Tabletds	20,000							20,000
JD Backhoe	230,000					227,535		2,465
Town Signs	70,000							70,000
Water Meters	50,000					13,615		36,385
Main Water Valves 6 valves and 3 hydrants	50,000							50,000
Curb cock Stand Replacements	12,000							12,000
2025 Street Improvements								
43 St Road Constr	774,924					38,840		736,084
54 Ave Road Const 44 St to Hwy 20	552,183							552,183
Curbs and Gutters for above project	325,000							325,000
Parks								
Tree Replacement 52 Ave	13,500							13,500
Tennis Courts - asphalt	15,000							15,000
Cemetery								
Trees, shrubs around Ash Garden WH	4,000							4,000
Pool								
Spray Park Flow through System	85,000							85,000
Community Centre								
North Wall - Insulate and Tin-Estimate	20,000							20,000
Arena								
Dehumidifier - Summer Ice	60,000					20,576		39,424
Land - from Ponoka County		36,303				36,303		0
Dog Park		3,894				3,894		0
	2,301,607	40,197				340,763		2,001,041
Total operating and capital	9,871,009	5,749,673		1,859,926	7,567,035	3,761,068		6,147,771

Council Board Report

Council Agenda Report 8.1.3



Supplier : 1020405 to ZINCK
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 18-Jun-2025 to 21-Jul-2025
Sequence by: Supplier Name
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
AED Advantage Sales Ltd.	51352	25-Jun-2025	AED Advantage - batteries	730.33
ALBERTA ASSOCIATION OF RECREATION FACILITY PE	51372	10-Jul-2025	AARFP - Pool Op Level 2 course - J.Miller	771.75
ALBERTA MUNICIPAL SERVICES CORPORATION	00237-0001	10-Jul-2025	Alberta Municipal Services Corp - gas/power - Ju	41,850.13
AMSC Insurance Services Ltd.	51373	10-Jul-2025	AMSC Insurance - Mayor/Council - July 2025	49.91
Animal Control Services	51374	10-Jul-2025	Animal Control - June 2025 fees	5,890.50
Automated Aquatics Canada Ltd.	51375	10-Jul-2025	Automated Aquatics - supplies	265.23
BENEFITS BY DESIGN (BBD)	00236-0001	25-Jun-2025	BBD - July 2025	13,776.15
Big Hill Services Ltd.	51376	10-Jul-2025	Big Hill Services - arena - supplies	4,232.54
Black Press Group Ltd.	51377	10-Jul-2025	Black Press Media - June 20/25 adds	1,106.96
Blindman Valley Rod & Gun Club Rimbey	51378	10-Jul-2025	Blindman Valley Rod & Gun Club - 2025 budget	263.15
Blue Spruce Phone Books	51424	16-Jul-2025	Blue Spruce Directory - CC - ads	367.50
Canada Revenue Agency	00237-0002	10-Jul-2025	CRA - deductions (June 15-28/25) biweekly payr	20,808.47
Canada Revenue Agency	00238-0001	16-Jul-2025	CRA - deductions (June 29-July 12/25) biweekly p	18,881.12
Canadian Pacific Railway Company	51353	25-Jun-2025	Canadian Pacific Railway - Hoadley crossing	365.50
Central Alberta Fire Protection	51379	10-Jul-2025	Central Alberta Fire Protection - arena - inspectio	462.00
Central City Asphalt	51425	16-Jul-2025	Central City Asphalt - PPC#1 - RB148 - 43 St.	169,342.11
CENTRAL LABS	51354	25-Jun-2025	Central Labs - April 2025 - fees - North/South lag	1,410.53
CENTRAL LABS	51380	10-Jul-2025	Central Labs - north/south lagoons - June 2025	1,410.53
Centratech Technical Services	51381	10-Jul-2025	Centratech - CC - annual inspection	7,673.44
CIRQUETASTIC CIRCUS AND ACROBATICS LTD.	51347	18-Jun-2025	Cirquetastic Circus/AcrobatICS - 2025 Canada Da	787.50
Clean Harbors Canada Inc.	51382	10-Jul-2025	CleanHarbors - HHW event	8,680.26
County Cast-A-Waste Inc.	51383	10-Jul-2025	County Cast-a-Waste - BYAS - July 2025 bin rent	71.40
Digital Direct Controls & Service	51384	10-Jul-2025	Digital Direct Controls - CC - repairs	5,460.00
DOUGLAS,CRAIG	51355	25-Jun-2025	C.Douglas - CSA workboots - OHS	83.97
Eastlink	00237-0003	10-Jul-2025	Eastlink - July 2025 - fitness centre - cable	110.46
Empringham Disposal Corp.	51385	10-Jul-2025	Empringham Disposal - June 2025 - monthly fees	14,621.25
Engerdahl,Breanna	51356	25-Jun-2025	B.Engerdahl - Canada Day exp / supplies	691.60
Engerdahl,Breanna	51386	10-Jul-2025	B.Engerdahl - expenses - Canada Day	269.85
Environmental 360 Solutions (Alberta) Ltd	51387	10-Jul-2025	E360 - 4838 - 50 Ave - bin dumps - June 202	884.91
Evergreen Co-operative Association	51389	10-Jul-2025	Co-op supplies	3,576.51
Expert Security Solutions	51348	18-Jun-2025	Expert Security Solutions - Reservoir #2 - inspect	357.00
Expert Security Solutions	51390	10-Jul-2025	Expert Security - pool July-Sept/25	1,104.07
Expert Security Solutions	51434	16-Jul-2025	Expert Security Solutions - CC - repairs	367.50
FISHER,ZOBEIDA	51391	10-Jul-2025	Z.Fisher (Mindfulness) - yoga classes - June 202	30.00
GREGG DISTRIBUTORS LP	51357	25-Jun-2025	Gregg Distributors - south lagoon supplies/parts	533.48
GREGG DISTRIBUTORS LP	51392	10-Jul-2025	Gregg Distributors - supplies	58.29
Hi-Way 9 Express Ltd.	51393	10-Jul-2025	Hi-Way 9 - freight - WR Meadows	266.07
Holly's Greenhouse	51394	10-Jul-2025	Holly's Greenhouse - 2025 season - flowers/plant	3,767.40
ICONIX WATERWORKS LP	51358	25-Jun-2025	Iconix Waterworks LP - supplies	4,114.37
Imperial Esso Service (1971)	51395	10-Jul-2025	Esso - water	15.00
Industrial Machine Inc.	51359	25-Jun-2025	Industrial Machine - zamboni maintenance	14,662.54
INNOV8 DIGITAL SOLUTIONS INC.	00235-0001	18-Jun-2025	Innov8 - copies - May 2025	462.75
INNOV8 DIGITAL SOLUTIONS INC.	00236-0002	25-Jun-2025	Innov8 - copies - June 2025	401.66
Jones,Garreth	51396	10-Jul-2025	Garreth Jones - First Aid Level (c)	520.00
LAPP	00236-0003	25-Jun-2025	LAPP - Library (June 1-30/25) PP #6 2025	1,421.94
LAPP	00237-0004	10-Jul-2025	LAPP - Town (June 15-28/25) PP #14 2025	8,868.98
LAPP	00238-0002	16-Jul-2025	LAPP - Town (June 29-July 12/25) PP#15 2025	7,921.98
LINDE CANADA INC.	51360	25-Jun-2025	Linde Canada - cylinder rent	54.29
LMC LEANNE CROSS	51361	25-Jun-2025	LMC - May 2025 fitness classes	150.00
Longhurst Consulting	51397	10-Jul-2025	Longhurst - July 2025 fees	4,206.58
LOR-AL SPRINGS LTD.	51362	25-Jun-2025	Lor-Al Springs - water	25.10
Mad Catering	51435	16-Jul-2025	MaD Catering - lunch - 2025 Parade	981.75
MADD	51398	10-Jul-2025	madd - advertisement - 2025	733.95
Meridian OneCap Credit Corp	00238-0003	16-Jul-2025	Meridian OneCap - copier lease (Aug-Oct.2025)	1,801.80
Missing Link Internet	51399	10-Jul-2025	Missing Link - CC monthly fee / PW install	1,328.24
MLA Benefits Inc.	51400	10-Jul-2025	MLA Benefits - July 2025 - Mayor/Council HSA -	1,555.11
Municipal Property Consultants (2009) Ltd.	51363	25-Jun-2025	Municipal Property Consultants - July 2025 fees	3,711.40
MVT WELDING	51364	25-Jun-2025	MVT Welding - hand railings	1,377.44

Council Board Report

Financial Report 18.1.3



Supplier : 1020405 to ZINCK
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 18-Jun-2025 to 21-Jul-2025

Sequence by: Supplier Name

Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
MYHSA	00237-0005	10-Jul-2025	myHSA - June 25/25	327.10
MYHSA	00238-0004	16-Jul-2025	myHSA - July 11/25	282.44
NAPA Auto Parts - Rimbey	51365	25-Jun-2025	Napa - supplies	45.66
Nikirk Bros. Contracting Ltd.	51401	10-Jul-2025	Nikirk - concrete - dog park	838.64
ORNAMENTAL BRONZE LIMITED	51402	10-Jul-2025	Ornamental Bronze - columbarium plaque - Jarl, I	758.10
ORNAMENTAL BRONZE LIMITED	51436	16-Jul-2025	Ornamental Bronze - columbarium plaque - VanA	714.00
Parkland Regional Library	51366	25-Jun-2025	Parkland Regional Library - 3rd quarter requisition	6,360.56
Pitney Bowes	51437	16-Jul-2025	Pitney Bowes - June-Aug 2025 - lease	182.04
Ponoka County	51367	25-Jun-2025	Ponoka County - 100 T sand & salt @ \$25/	2,625.00
Rimbey Community Home Help Services	51403	10-Jul-2025	Rimbey Community Home Help Services - 3rd qu	49,748.27
Rimbey Express	51404	10-Jul-2025	Rimbey Express - freight - PW	267.00
Rimbey Home Hardware	51405	10-Jul-2025	Home Hardware - paint/herbicide	573.71
Rimbey Home Hardware	51428	16-Jul-2025	Rimbey Home Hardware - inv on June/25 statem	116.83
Rimbey Implements Ltd.	51349	18-Jun-2025	Rimbey Implements - parts	34.05
Rimbey Implements Ltd.	51368	25-Jun-2025	Rimbey Implements - unit #6 - hose repair	62.96
Rimbey Implements Ltd.	51406	10-Jul-2025	Rimbey Implements - parts	70.77
Rimbey Implements Ltd.	51429	16-Jul-2025	Rimbey Implements - weed trimmer	1,188.90
Rimbey Janitorial Supplies	51407	10-Jul-2025	Rimbey Janitorial - Town Office / RCMP	1,821.54
Rimbey Janitorial Supplies	51430	16-Jul-2025	Rimbey Janitorial - Taski Aero vacuum bags	50.40
Rimbey TV & Electronics 1998	51369	25-Jun-2025	Rimbey TV & Electronics - supplies	126.00
Rimbey TV & Electronics 1998	51408	10-Jul-2025	Rimbey Tv - supplies	162.75
RJ Plumbing and Heating	51409	10-Jul-2025	RJ Plumbing - repairs - CC	115.50
Seidel,Rebekah	51410	10-Jul-2025	Rebekah Seidel - expenses - RhPAP / ARC	2,138.18
Servus Credit Union - Mastercard	00237-0006	10-Jul-2025	Servus M/C - combined statement - June 30, 202	5,167.21
Silver Star Septic Service	51431	16-Jul-2025	Silver Star Septic - outhouse rentals for parade	320.25
SKJONSBURG,JESSICA	51411	10-Jul-2025	Jessica Skjonsberg - BYAS janitorial - June and	525.00
Staples Professional	51350	18-Jun-2025	Staples Professional - office supplies	336.95
Staples Professional	51412	10-Jul-2025	Staples Professional - office supplies	346.66
STERLING POWER SYSTEMS INC.	51413	10-Jul-2025	Sterling Power - repairs - Reservoir 2 - generator	535.50
Superior Safety Codes Inc.	51414	10-Jul-2025	Superior Safety Codes - closed permits - May 20	506.63
SURE ELECTRIC & CONTROLS LIMITED	51351	18-Jun-2025	Sure Electric & Controls - Reservoir #1 - Eastview	1,185.99
Tagish Engineering Ltd.	51432	16-Jul-2025	Tagish - RB148 - 2025 Road Improvements - Jun	13,208.97
Telus Communications Inc.	00238-0006	16-Jul-2025	Telus -Beatty House - July 10/25	2,174.43
Telus Mobility Inc.	00238-0005	16-Jul-2025	Telus Mobility - July 06, 2025	352.53
Towle,Jeanette	51415	10-Jul-2025	J.Towle - expenses - NPI Membership renewal	445.95
Town of Ponoka	51416	10-Jul-2025	Town of Ponoka - May 30/25 compost	60.00
Town Of Rimbey	51417	10-Jul-2025	Town of Rimbey - June 2025 - utiliti4es	5,261.61
Town of Rimbey Library Board	51418	10-Jul-2025	Town of Rimbey Library Baord - 3rd quarter appr	28,506.92
True Way Tire Ltd.	51419	10-Jul-2025	True Way Tire - unit 20 - repairs	38.64
UniFirst Corporation	51370	25-Jun-2025	UniFirst - coveralls/supplies	93.93
UniFirst Corporation	51420	10-Jul-2025	UniFirst - coveralls/supplies	182.59
Vicinia Planning & Engagement Inc.	51421	10-Jul-2025	Vicinia - June 2025 fees	2,868.35
W.R. Meadows	51422	10-Jul-2025	WR Meadows - supplies	759.30
Waste Management	00237-0007	10-Jul-2025	Waste Management - June 2025 fees	5,013.38
WHITE,PAUL	51423	10-Jul-2025	Paul White - refund - DP 30/24	3,000.00
Wolseley Industrial Canada INC	51371	25-Jun-2025	Wolseley - pool - chemicals	4,843.36
Wolseley Industrial Canada INC	51433	16-Jul-2025	Wolseley - pool - supplies	624.08
Workers' Compensation Board - Alberta	00237-0008	10-Jul-2025	WCB - issue date: July 06, 2025	3,357.75
Total:				534,020.63

July 28, 2025

Public Works Report



HIGHLIGHTS

ROADS

- Grading gravel roads and alleys.
- Grass mowing/Weed whipping (ongoing)
- Tree trimming and watering.
- Walking trail clean up & removal of fallen trees.
- Vehicle & equipment maintenance and repairs
- Street sweeping
- Streets- pothole repairs (ongoing)
- Haul yard waste from recycle station to Ponoka land fill.
- Dog park- Installation of benches, dog waster bag dispensers & waste containers, signage and pathway.
Dog park open for use July 01, 2025.
- Property pre & post inspection reports
- First call locates, emergency locates.

WATER

- Routine maintenance and testing (on going)
- AEP reporting (on going)
- Meter reads (ongoing)
- Zero read meters being replaced (ongoing)
- Hydrant flushing (close to being completed)
- Annual water reporting
- First call locates, emergency locates.

WASTEWATER

- Routine monitoring and maintenance
- Testing AEP reporting
- ERRIS reporting (Lagoons) to Federal Government.
- Increased treatment at south lagoon, due to volumes hauled into facility.
- Requesting quotes for grinder options for south lagoon, solid materials (rags, wipe, etc.) has become a concern with the increased volume hauled into the facility.

RECYCLE

- Assist Ponoka County staff as required.
- Information sourcing with WM and our current bin costing.

R.C.M.P. STATION

- Building maintenance as requested (man & overhead bay door seals repaired or replaced as required).
- Grass mowing and weed whipping property (on going).

CEMETERY

- Opening and closing of graves and columbarium as requested.
- Clean up, fill in low spots with black dirt, seed and fertilizer.
- Grass mowing/weed whipping (ongoing).
- Assist families with their needs.

OTHER

- Maintenance at Town Office and Library as requested.
- Assist Development Department as required.
- Assist Town residents and visitors with any questions or concerns.
- Employee orientation and training.
- Quarterly Town of Rimbey owned building inspections.
- Beaver dam removal and rodent control.

PREPARED BY: Duncan Campbell, Director of Public Works

July 28, 2025

Community Services Report



HIGHLIGHTS

PETER LOUGHEED COMMUNITY CENTRE

- Cleaning and general maintenance ongoing.
- Facility Bookings:
 - July: FCSS Circus Camp, meetings, kitchen rentals
 - August: Two weddings, and meetings
- Fall/Winter bookings are starting to come in.
- Flowers are up around town with continued maintenance of beds and baskets.

COMMUNITY FITNESS CENTRE

- Memberships: Increase in daytime usage this summer.
- Daily cleaning and maintenance continue.

RIMBEY AQUATIC CENTRE

- New hot tub heater for North Hot Tub scheduled for installation by August 1.
- Swimming lessons are busy and well attended despite cool, rainy weather.
- **New Additions:** Private Lessons (Sat/Sun 10:30–11:30 AM); Lap Swim (Sat/Sun 10:30–11:30 AM).
- **Drowning Prevention Week (July 19–26):**
 - Toonie Swim: Wednesdays, 1:30–7:30 PM
 - Information Station at front desk for water safety resources
 - Swim to Survive Challenge all week.
 - Scavenger Hunt with age-appropriate challenges; entry into prize draw
 - Daily social media updates with water safety stats and tips.

ARENA

- Maintenance underway in preparation for the upcoming ice season.
- Dehumidifier was ordered in May with an estimated delivery time of 16–18 weeks; however, it's unlikely to arrive before the start of the ice season.
- Ice plant startup scheduled for August 15; ice making begins August 18.
- First user meeting held with Minor Hockey and Pond Hockey last week.
- Minor Hockey has increased registrations; Pond Hockey anticipates growth as well.

PROGRAMS

- Summer Drop-In: Pickleball/Badminton – Tues/Thurs, 1:30–3:00 PM & 7:00–8:30 PM
- Fall programs to begin late September or October.

EVENTS

- **Canada Day 2025:** Positive feedback from the community.
- **Parade July 12:** ~25 entries (not including fire, police, or dignitaries); several entries included multiple floats; strong community response.
- **Upcoming – FCSS Block Party:**
 - Partnered with FCSS for their annual block party.
 - September 11, 3:30–6:30 PM at Lions Park 1
 - Includes Mass Registration & Information Night

PREPARED BY: Breanna Engerdahl, Director of Community Services

July 28, 2025

Development Officer Report**HIGHLIGHTS**

- Resident Questions: Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- Development Permits: Administration has been answering resident questions regarding potential development permits on an on-going basis.
- Certificate of Compliance: Administration has been processing certificates of compliance and accompanying paperwork as requested.

**The Following chart outlines the 2025 development statistics:
2025 Development Statistics - Up to July 23, 2025**

	Applied 2025	Issued 2025	In Progress 2025
Development Permit Applications (non change in use / home occupation)	18	16	2
Change in Use / Home Occupation Development Permit Applications	2	2	0
Subdivision Applications	2	2	0
Land Use Bylaw Amendments	2	1	1
Certificate of Compliance Requests	15	14	1
Building Permit Applications	7	5	2

The following development permits have been approved in 2025:

Permit Number	Date Issued	Civic Address	Type of Development
01/25	03.21.2025	4420 Rimstone Drive	Single Family Dwelling
02/25	03.21.2025	4416 Rimstone Drive	Single Family Dwelling
03/25	03.21.2025	4412 Rimstone Drive	Single Family Dwelling Rear Yard Variance
04/25	02.04.2025	5702-43 Street	Signage
05/25	02.04.2025	5121-53 Avenue	Variance on Side and Rear setback on accessory building (7.36m x 6.47M)
06/25	02.20.2025	#25, Town Trailer Park	Accessory Building (3.048m x 4.8768m)
07/25	03.24.2025	5302-52 Street	Change in Use - to allow after school child care in Elementary School
08/25	07.23.2025	4583 Eastview Crescent	Variance on side and rear yard setbacks of Accessory Building (7.38m x 7.39m)
09/25	07.21.2025	4506-51 Avenue	Addition onto existing (16ft x 20ft) Accessory Building.
10/25	04.17.2025	4710-53 Avenue	Variance on side setback of Principal Building.
11/25	05.05.2025	4625-54 Avenue	Removal of Accessory Building (3.07m x 3.70m) Addition onto existing Accessory Building over 13.4m ² , new accessory building totaling 231.53m ² Variance request on side yard setback.
12/25	05.15.2025	5057-50 Avenue	Signage
13/25		-In Progress-	
14/25	05.15.2025	4633-52 Avenue	Front Yard Setback Variance on existing principal building.
15/25	06.05.2025	5509-46 Street	Side Yard Variance on existing principal building.
16/25		-In Progress-	
17/25	07.02.2025	6218 Evergreen Close	1639sqft Bungalow with attached garage
18/25	07.21.2025	5205 Westview Drive	1589sqft B-Level with attached garage

19/25	07.21.2025	5100-61 Avenue	Change in use - Discretionary. Installation of 3 Tanks (1.65m x 1.55m) and storage shed (7.3152m x 3.6576m)
20/25	07.21.2025	5001-50 Avenue	Signage

**The following chart outlines historic development statistics:
Historic Development Statistics**

	2024		2023		2022		2021		2020	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
Development Permit Applications	33	31	44	40	47	44	41	40	34	33
Change in Use / Home Occupation Development Permits Applications	5	5	3	3	8	8	9	9	13	13
Subdivision Applications	2	1	1	0	2	1	1	1	3	3
Land Use Bylaw Amendments	2	2	0	0	1	1	4	4	4	4
Certificate of Compliance Requests	19	19	10	8	11	11	18	18	12	12
Building Permit Applications	14	12	19	12	28	13	30	30	12	12

PREPARED BY: Liz Armitage, Development Officer



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Boards/Committee Reports
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

Various Community Groups supply Minutes of their board meetings to council for their information.

RECOMMENDATION:

Motion by Council to accept the board / committee reports, as information.

ATTACHMENTS:

Beatty Heritage House Minutes June 2nd, 2025

Tagish Engineering Project Status Updates to June 5 - July 17, 2025

PREPARED BY: Craig Douglas, Chief Administrative Officer

July 25, 2025
Date

ENDORSED BY:

Crang

Craig Douglas, Chief Administrative Officer

July 25, 2025
Date

Beatty Heritage House Society Minutes

June 2nd, 2025

The meeting was called to order at 7:45 by Chairperson Audreyann Bresnahan.

In attendance: Audreyann Bresnahan Florence Stemo
Phayrene Altman Jackie Anderson

Annette Boorman Teri Ormberg
Ed Grumbach

MINUTES of May 5th Meeting read. Adopted as presented.

CORRESPONDENCE : Phone call from Peter Natwick in which he expressed his appreciation for the opportunity to play at the Beatty Heritage House; and his enjoyment of the evening.

TREASURER'S REPORT: Presented by Jackie - \$17,559.75.

OLD BUSINESS:

ROAD TO RAGTIME CONCERT- Peter Natwick played to a Full House on May 9th. Reports, applause, and donations indicated that the concert was much enjoyed.

PLANTING OF CRABAPPLE TREES CEREMONY - May 14th - marking 100 years since Jack and Violet Beatty moved into their new home. Our thanks to Mayor Rick Pankiw and Councillors Gayle Rondeel and Jeff Johnstone for attending our ceremony linking Rimbey's Past with the Future through the planting of replacement trees at the site of its historic landmark house.

HOUSE REPAIRS: Thanks to Mario for fixing the door handle on the aged fridge in the kitchen; and to Murray for putting a latch on the bathroom door.

ANNUAL QUILT RAFFLE: 600 tickets sold By AudreyAnn! A great start! 925 to go!

NEW BUSINESS:

BHH - 100th BIRTHDAY - 2025

June 21st - DISPLAY highlighting the history of the Beatty Heritage House, and the kind of activities and events that occur at the House - to be set up at the Rimbey Reunion.

THE HOUSE - to be OPEN 8:30AM - 7:30PM that day to welcome people who might be attending the Reunion. Florence will host after Student Employee leaves.

June 27th - Hosting the Co-op Barbecue

BIRTHDAY CELEBRATION: Discussion around What? When? Who? Details to be finalized at our July meeting.

SUMMER EMPLOYEE: - The woman we hired has quit, citing the yard-work as too heavy for her, so Jackie will re-advertise locally. Interview(s) and Orientation soon. Schedule set for supervisors of summer employee.

HOME ROUTES: As we have had a number of independent musicians and groups approach our society with an interest in performing at the BHH, Board decided to host several of those during the 2025-2026 Season instead of the pre-scheduled Home Routes concerts.

ANNUAL RODEO PARADE BARBECUE: Plans in place; details next meeting.

Rimbey 4-H members - Free lunch with our thanks for shovelling our walks last winter.

NEXT MEETING: July 7th, 2025 - 7:30 Florence Stemo Secretary

Minutes Adopted: July 7th, 2025. FS

Date	Project Manager	Status Update
Town of Rimbey		
RBYM0000.25 RB00 - 2025 General Engineering		
June 5, 2025	Smith, Greg	There are no current general assignments.
June 19, 2025	Smith, Greg	There are no current general assignments.
July 3, 2025	Smith, Greg	There are no current general assignments.
July 16, 2025	Smith, Greg	There are no current general assignments.
RBYM00148.00 RB148 - 2025 Road Improvements		
June 5, 2025	Kunkel, Chadwick	Contracts have been executed and sent to CCA. CCA is looking at changing the start up date to end of June now. To be confirmed this week.
June 19, 2025	Kunkel, Chadwick	Northside Construction will be starting underground work on June 25th. Pre-con meeting was held on site Tuesday to kick things off. CCA is finalizing the TAS plan (detour routes). Tagish to review when received. Tagish to start survey layout for underground on Monday, June 23rd.
July 3, 2025	Kunkel, Chadwick	Northside Construction mobbed to site on July 25th. Completed installation of CBs 5 to CB-12, installed 59m of new 500mm CSP culverts. CCA base crew is schedule to mob in next week, July 8th.
July 17, 2025	Kunkel, Chadwick	Northside Construction has completed all underground work. CCA has mobbed in and have started base work. Olds concrete has installed string line on 54th Ave. Potentially pour this Friday weather pending, if not Monday. Base work has been completed for curb & gutter on 54th Ave, Union Street tested GBC densities along 54th Ave and all passed.
RBYM00151.00 RB151 - 51st Ave Infrastructure Replacem		
June 5, 2025	Smith, Greg	No change.
June 19, 2025	Smith, Greg	We will look at these after 43rd Street winds down.
July 3, 2025	Smith, Greg	No change.
July 16, 2025	Smith, Greg	No change.
RBYM00152.00 RB152 - 53rd Avenue Infrastructure Repl		
June 5, 2025	Smith, Greg	No change.
June 19, 2025	Smith, Greg	We will look at these after 43rd Street winds down.
July 3, 2025	Smith, Greg	No change.
July 16, 2025	Smith, Greg	No change.

Date	Project Manager	Status Update
Town of Rimbey		
RBYM0000.25 RB00 - 2025 General Engineering		
May 22, 2025	Smith, Greg	There are no current general assignments.
June 5, 2025	Smith, Greg	There are no current general assignments.
June 19, 2025	Smith, Greg	There are no current general assignments.
July 3, 2025	Smith, Greg	There are no current general assignments.
RBYM00148.00 RB148 - 2025 Road Improvements		
May 22, 2025	Quartly, Debi	Contracts have been issued to Central City Asphalt. She is waiting to receive these before letter to proceed. Will go out.
June 5, 2025	Kunkel, Chadwick	Contracts have been executed and sent to CCA. CCA is looking at changing the start up date to end of June now. To be confirmed this week.
June 19, 2025	Kunkel, Chadwick	Northside Construction will be starting underground work on June 25th. Pre-con meeting was held on site Tuesday to kick things off. CCA is finalizing the TAS plan (detour routes). Tagish to review when received. Tagish to start survey layout for underground on Monday, June 23rd.
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RBYM00151.00 RB151 - 51st Ave Infrastructure Replacement		
May 22, 2025	Smith, Greg	No change.
June 5, 2025	Smith, Greg	No change.
June 19, 2025	Smith, Greg	We will look at these after 43rd Street winds down.
July 3, 2025	Smith, Greg	No change.
RBYM00152.00 RB152 - 53rd Avenue Infrastructure Repl		
May 22, 2025	Smith, Greg	No change.
June 5, 2025	Smith, Greg	No change.
June 19, 2025	Smith, Greg	We will look at these after 43rd Street winds down.
July 3, 2025	Smith, Greg	No change.

Town Council
REQUEST FOR DECISION



Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Rimbey Community Library
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

On July 17, 2025, Administration received a letter from the Rimbey Community Library thanking the Town for the continued support.

RECOMMENDATION:

To accept the correspondence from the Rimbey Community Library, as information.

ATTACHMENTS:

[Library Community Library Letter](#)

PREPARED BY:	Craig Douglas, Chief Administrative Officer	<u>July 24, 2025</u> Date
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ENDORSED BY:	 Craig Douglas, Chief Administrative Officer	<u>July 24, 2025</u> Date
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TO:

July 15, 2025

**Town Of Rimbey Council Members
4938 – 50 Avenue
Rimbey, AB
T0C 2J0**

Dear Honorable County Council Members;

On behalf of the Rimbey Community Library, I would like to thank you for your continued financial support. Your contribution is fundamental to the work we do, and we appreciate your investment in our library and, by extension, in the well-being of our community.

Public libraries have evolved well beyond their traditional role as book lenders. In our community, the library is a gathering place — a hub for learning, connection, and support. We offer literacy programs, technology training, cultural celebrations, and services for all ages and backgrounds. We have both public computers and free Wi-Fi access with your own device. These programs aren't extras — they are essential responses to real, identified community needs.

We fully recognize the financial pressures facing municipalities and are grateful to be included among your funded services. However, without adequate support, we may be forced to scale back in ways that affect the very people we're here to serve — families, seniors, newcomers, job seekers, and youth.

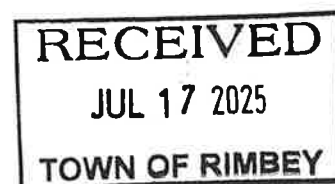
We remain committed to working collaboratively with our municipal partners to find sustainable ways to preserve the library's essential role in our community. Thank you again for your support, and for taking the time to consider the broader value your library brings to the people you represent.

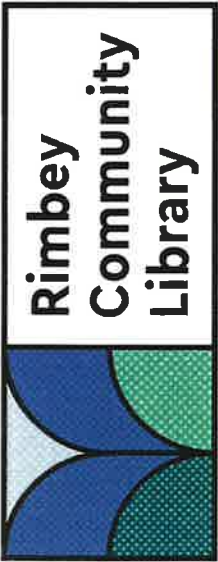
With thanks,

A handwritten signature in black ink, appearing to read "Jean Keetch", written in a cursive style.

Jean Keetch
Library Manager

4938 - 50TH AVE, RIMBEY, AB, T0C 2J0
403-843-2841 • prl.ab.ca/rimbey • [@rimbeylibrary](https://www.instagram.com/rimbeylibrary)

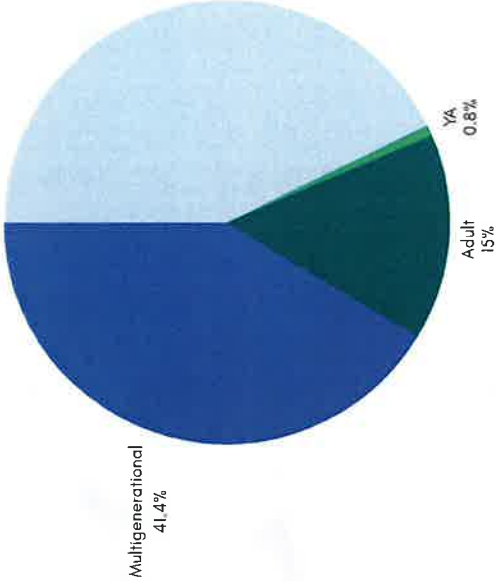




Did you know that in 2024...

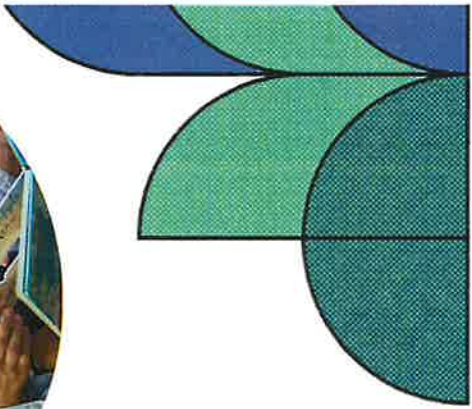
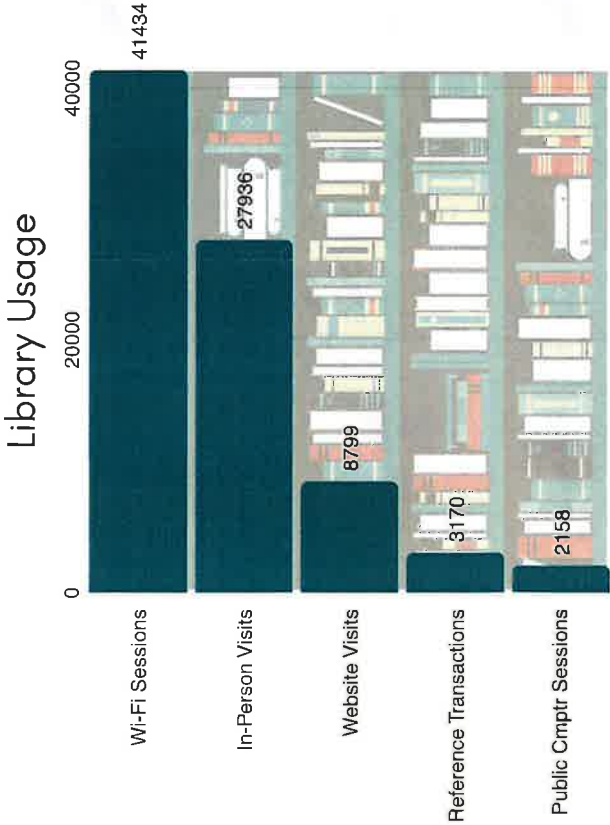
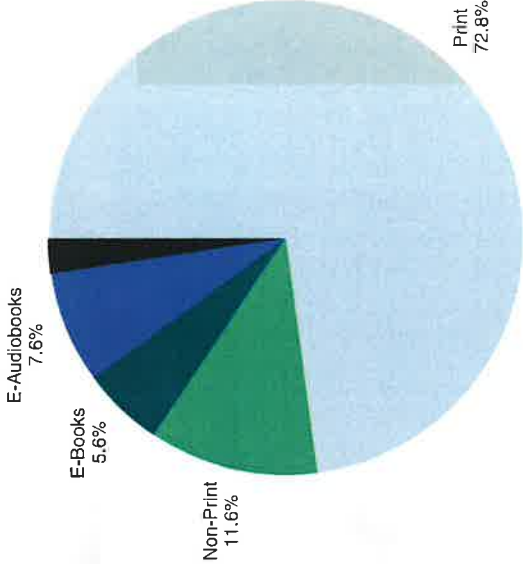
- We welcomed 27,936 people
- We held 404 in-person programs with 5,045 participants
- We loaned 45,342 items to Patrons

Program Attendance



**"A book is a gift
you can open
again and again."
— Garrison Keillor**

Circulation Statistics





Meeting: July 28, 2025
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Royal Canadian Mounted Police
Item For: ☒ Public Information -or- ☐ Closed Session

BACKGROUND:

On July 16, 2025, Administration received a letter from Deputy Commissioner, Trevor Daroux, O.O.M. with the Royal Canadian Mounted Police.

RECOMMENDATION:

Administration recommends that Council accept the correspondence from the Royal Canadian Mounted Police, as information.

ATTACHMENTS:

RCMP Letter

PREPARED BY: Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

ENDORSED BY:



Craig Douglas, Chief Administrative Officer

July 24, 2025
Date

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025

His Worship Rick Pankiw
Town of Rimbey
PO Box 350,
Rimbey, AB T0C 2J0

Dear Mayor Rick Pankiw:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.



We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.

Deputy Commissioner

Commanding Officer Alberta RCMP

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