



MINUTES

Town Council Meeting

Monday, August 25, 2025 - 3:00 PM
Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order a 3:00 p.m. with the following in attendance:

Mayor Rick Pankiw
Councillor Wayne Clark
Councillor Lana Curle
Councillor Gayle Rondeel
Councillor Jeff Johnstone
Bonnie Rybak - Executive Assistant
Liz Armitage - Development Officer
Craig Douglas - Chief Administrative Officer
Duncan Campbell - Director of Public Works
Breanna Engerdahl - Director of Community Services

Delegates: Kelly LeBlanc
Public: (7) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 152/2025

Moved by Councillor Clark to accept the Agenda for the August 25, 2025, Regular Council Meeting, amended.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

3. MINUTES

3.1. Minutes

Motion 153/2025

Moved by Councillor Curle to accept the Minutes of the Committee of the Whole Meeting on June 9, 2025, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 154/2025

Moved by Councillor Johnstone to accept the Minutes of the Regular Council meeting on July 28, 2025, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

4. PUBLIC HEARINGS

4.1 PUBLIC HEARING - Bylaw 1016/25 Amendment to Land Use Bylaw 1008/24– Redesignation of Land

Mayor Pankiw Opened the Public Hearing for Bylaw 1016/25 –Redesignation of Land Use Bylaw at 3:05 P.M.

Mayor Pankiw advised the purpose of Bylaw 1016/25 is a bylaw to redesignate Lot 3, Block 1, Plan 142 2422 from Urban Holdings (UH) to Highway Commercial (C2).

Mayor Pankiw requested confirmation of notice from Development Officer.

Notice was placed in the August 5, 2025, and August 12, 2025, editions of the Rimbey Review.

Notice was given to adjacent property owners by regular mail and notice was provided to affected agencies.

Notice of this public hearing was posted on the Town of Rimbey website under important notices with a copy of the complete package available for public review and posted on both the front and back doors of the Town of Rimbey Administration Office and at the front counter.

Mayor Pankiw requested a report from Development Officer regarding Bylaw 1016/25 Amendment to Land Use Bylaw 1008/24.

Troy & Jamie Burke O/A T.J.B. Consulting Ltd. applied to The Town of Rimbey for subdivision TR2501. The intent of the subdivision is to create a larger existing parcel and remove land from the remnant quarter-section. This resulted in a larger yard space to the existing acreage for Troy & Jamie Burke. The proposed expansion will push the boundary up unto another smaller lot subdivided off of the parent quarter-section.

The boundary adjustment will expand the existing parcel to the north of the existing right-of-way that borders the parcel. Although you can't build on the right-of-way, the lot has plenty of existing and additional buildable area.

On March 24, 2025, Council approved the subdivision. The subdivision motion is available in the RFD.

Compliance with Town Policy

The property of the proposed subdivision is located within the Brix Area Structure Plan Bylaw #886-13(Brix ASP) adopted by Rimbey Council in 2013. The Brix ASP laid out a plan for the entirety of the parcel for industrial and commercial uses. To date, the Brix ASP has not proceeded into subsequent development stages. The proposed consolidation area was proposed to be consolidated with the parcel to the north as outlined in Figure 6 – Future Land Use Concept Plan.

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Although this proposal does not align with the specific policy in the ASP and instead consolidates the lands with the parcel to the south, it does not materially impact any planning considerations encapsulated within the ASP. Overall, the application does not prevent Phases 1 and II of the ASP from progressing in alignment with the overall plan.

During the subdivision Council was made aware of policies 6.3.1.6 which states Phase I shall include the consolidation of approximately 0.514 hectares of land with existing Block 1, Plan 122-3426 as shown in Figure 6 (Future Land Use Concept Plan). The subdivision approval essentially over-ruled this policy as Council determined the subdivision still met the overall policies, intent and objectives of the Brix Area Structure Plan (ASP).

The land use concept in the Brix ASP is atypical in that the blue states the land use designation is "consolidation" which is not a land use designation. Therefore, to be consistent with the existing land use designation on the original Burke parcel, it is recommended the newly expanded parcel be redesignated to Commercial C-2. The C-2 designation is in keeping with the land use designation currently on the existing parcel and appears to meet the intent of C-2 being located along the east side of Simpson Road.

Administration does not recommend that an update to the Brix ASP is required at this time due to:

- The proposed amendment is in keeping with the intent of the Brix ASP by having C-2 located along the east side of Simpson Road
- Requiring the landowner to update the Brix ASP to reflect this will place an unnecessary financial burden on the applicant, as the town does not appear to have the base mapping required to complete the amendment. Therefore, the mapping will need to be created from scratch.

Council gave first reading to Bylaw 1016/25 Amendment to Land Use Bylaw 1008/24 on July 21, 2025.

Mayor Pankiw asked if there were any written submissions.

Council gave first reading to Bylaw 1016/25 Amendment to Land Use Bylaw 1008/24 on July 21st, 2025. Council set the Public Hearing date of August 25th, 2025, and directed Administration to circulate notice of Bylaw 1016/25 to relevant agencies and adjacent neighbours. Additionally, Council directed Administration to advertise the public hearing in the Rimbey Review for (2) two consecutive weeks prior to the Public Hearing. The public hearing was advertised as follows:

- Notice was placed in the August 5, 2025, and August 12, 2025, editions of the Rimbey Review;
- Notice was given to adjacent property owners by regular mail;
- Notice was given to affected agencies; and,
- Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration Building and at the front counter.

Development Officer read:

Written submission was received from:

- Ponoka County, July 22, 2025 – no concerns
- Forestry and Parks, July 28th, 2025 – no comments with regards to the Public Lands Act.
- Fortis Alberta, July 29, 2025 – no concerns
- Alberta Transportation, July 31, 2025 – standard notes with no objections to the Land Use Bylaw amendment. Development will require roadside development permit.
- Alberta Health Services – August 18, 2025 – standard notes with no objections to the Land Use Bylaw amendment.

Mayor Pankiw asked if any persons present wish to be heard the first time.

Mayor Pankiw asked if any persons present wish to be heard the second time.

Mayor Pankiw asked if any persons present wish to be heard the third time.

Mayor closed the public hearing.

Motion 155/2025

Moved by Councillor Clark to give second reading of Bylaw 1016/25
Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 156/2025

Moved by Councillor Johnstone to give third reading of Bylaw 1016/25
Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

5. DELEGATIONS

5.1. Delegation - Kelly LeBlanc / Sensory Room

Motion 157/2025

Moved by Councillor Johnstone accept the delegation from Kelly, LeBlanc
regarding funding for the Sensory Room, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

6.

BYLAWS

6.1.

Bylaw 1017/25 - Amendment to Land Use Bylaw 1008/24 - Addition of Use in the C1 District

Motion 158/2025

Moved by Councillor Rondeel to give first reading of Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 159/2025

Moved by Councillor Clark to advertising Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24 for two consecutive weeks, as per the Municipal Government Act.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 160/2025

Moved by Councillor Curle to set a public hearing for Bylaw 1017/25 Amendment to Land Use Bylaw 1008/24 on September 22, 2025, at 3:00 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.

NEW AND UNFINISHED BUSINESS

7.1.

DP 13/25 – Request for Decision on Approval of a Direct Control (DC) District Development Permit Application 13/25

Motion 161/2025

Moved by Councillor Clark to approve DP 13/25 subject to the conditions as outlined in the draft attached Notice of Decision, with a change to the 3-year deadline to 12 months deadline of September 30, 2026, for painting the c-cans a neutral color.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.2. Junior Hockey League

Motion 162/2025

Moved by Mayor Pankiw for Administration to provide a letter of intent to Garrett Dick in support of the Heritage Junior Hockey League (Rimbey Royals), confirming ice time at the Vern Poffenroth Memorial Arena for 19 regular season games plus playoff games during the 2026/2027 season.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.3. Wellness Account

Motion 163/2025

Moved by Mayor Pankiw to increase the Health Spending Account in Policy 155 Council Renumeration to \$500, effective January 1, 2026.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.4. Policy 155 Council Remuneration

Motion 164/2025

Moved by Councillor Clark to accept the revisions to Policy 155, including an increase to the Health and Wellness Account to \$500, effective January 1, 2026.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

7.5. Proclamation Policy

Motion 165/2025

Moved by Councillor Curle to accept 114 Proclamation Policy for the Town of Rimbey, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

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7.6. Town of Rimbey Website

Motion 166/2025

Moved by Councillor Johnstone to authorize Administration to proceed with a new website within a budget of up to \$5500, coming from Reserves.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

8. **REPORTS**

8.1. DEPARTMENT REPORTS

8.1.1 Department Reports

Motion 167/2025

Moved by Councillor Curle to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

8.2. BOARDS/COMMITTEE REPORTS

8.2.1 Boards/Committee Reports

Motion 168/2025

Moved by Councillor Johnstone to accept the board / committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

9. **CORRESPONDENCE**

9.1. Rimbey Community Home Help Services

Motion 169/2025

Moved by Councillor Curle to accept the correspondence from the Rimbey Community Home Help Services.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Council recessed at 4:36 p.m. and reconvened at 4:39 p.m.

9.2. Final Distribution for Curling Alberta Women's Championship Event

Motion 170/2025

Moved by Councillor Johnstone to enter into closed session at 4:39 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

Motion 171/2025

Moved by Councillor Johnstone to revert to open session at 4:48 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

10. **OPEN FORUM**

11. **CLOSED SESSION - ATAI SECTION 30(1) DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A PUBLIC BODY**

11.1. ATAI Section 30(1) Disclosure harmful to economic and other interests of a public body - Intermunicipal Collaborative Framework

Motion 172/2025

Moved by Councillor Johnstone to approve the Peace Officer and ICF proposed agreement with the Ponoka County for a CPO.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED

12.

ADJOURNMENT


12.1. Adjournment


Motion 173/2025

Moved by Councillor Johnstone to adjourn the meeting at 4:49 p.m.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor
Councillor Johnstone	In Favor

CARRIED



Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer