

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD
ON MONDAY AUGUST 20, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS
OF THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 July 16, 2012, Council Meeting Minutes 3-6

5. **Delegations**
 - 5.1 Rimbey Municipal Library (7.1)
 - 5.2 Tagish Engineering

6. **Bylaws**

7. **New and Unfinished Business**
 - 7.1 Rimbey Municipal Library..... 7-9
 - 7.2 Rimbey Arena Naming Rights..... 10

8. **Reports**
 - 8.1 Council Reports
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 - 8.3.1 Recreation Board Minutes – May 7 & June 4/12 12-17

9. **Correspondence**
 - 9.1 Central Alberta Raceways request for CFEP Letter of Support..... 18-19
 - 9.2 MLA Constituency Office Information..... 20
 - 9.3 Alberta Municipal Infrastructure Program (AMIP) 21-22
 - 9.4 Electoral Boundaries..... 23-24
 - 9.5 Elections Alberta Prohibited Contributions Administrative Penalty 25-28
 - 9.6 Central Alberta Regional Court House Facility..... 29-38

10. **In Camera**

11. **Adjournment**

Summary of Agenda Items for August 20, 2012:

Delegations

- 5.1 Rimbey Municipal Library (7.1)
- 5.2 Tagish Engineering

New and Unfinished Business

- 7.1 **Rimbey Municipal Library** –
- 7.2 **Rimbey Arena Naming Rights** - recommendation that Council advertise for proposals for arena naming rights in the Rimbey Review and invite large companies in the area.

Reports:

- 8.1 Council Reports
 - 8.1.1 Mayor's Report
- 8.2 Board/Committee Reports
 - 8.2.1 Recreation Board Minutes – May 7 & June4/12

Council pass a resolution to accept Council and Board/Committee Reports as presented.

Correspondence:

- 9.1 Central Alberta Raceways request for CFEP Letter of Support
- 9.2 MLA Constituency Office Information
- 9.3 Alberta Municipal Infrastructure Program (AMIP)
- 9.4 Electoral Boundaries
- 9.5 Elections Alberta Prohibited Contributions Administrative Penalty

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, JULY 16, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

Swearing in Ceremony for Councillor-elect Scott Ellis from the July 9, 2012, By-Election.

1. Call to Order

Mayor Ibbotson called the meeting to order at 6:35 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Gayle Rondeel
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
CAO - Tony Goode
Director of Finance – Danita Deal
Recording Secretary - Melissa Beebe

Absent:
Assistant CAO – Ryan Maier

Public:
Rimbey Review – Trena Meilke
3 members of public

2. Public Hearing

None

3. Adoption of Agenda

Addition to the agenda to include New Councillor Committee Appointments as 7.3 under new and unfinished business and remove Evergreen Estates 5.2 under delegation and 9.2 under correspondence.

Motion 135/12

Moved by Mayor Ibbotson to approve the agenda as amended.

CARRIED
(5-0)

4. Minutes

4.1 June 11, 2012, Council Meeting Minutes

Motion 136/12

Moved by Councillor Rondeel to accept the June 11, 2012, Council Meeting minutes as presented.

CARRIED
(5-0)

5. Delegation

Eileen Poulsen appeared in front of Council looking for answers in regards to her letter that was submitted on June 22.

Council advised of the following:

The 2011 budget was not enough to cover the cost of the new equipment that was required to replace the aged equipment that was removed. The cost of the equipment was budgeted for in the 2012 budget but is not approved until April. Once the budgets are approved, government must complete a tender and review process before awarding the contract for the replacement of the equipment. This process is different than in the private sector. Council advised that there are two types of boards, operational and advisory; this Rec Board is an advisory board, which means they have no money and no staff and only make recommendations, which is then brought to Council for approval. The Rec Board works in conjunction with the Recreation Director reviewing policies, rates, etc. A Recreation Master plan takes a lot of time to conduct such an intensive plan and the Recreation Director does not have the experience or time to conduct such a plan plus maintain the everyday operations of the recreation facilities. This Recreation Master Plan will review the current recreational needs of the community and clearly define what is required for the future and provide a

clear plan for the use of taxpayer money. Ms. Poulsen thanked Council for answering her questions.

Council thanked Ms. Poulsen for bringing her concerns to Council to be addressed.

6. Bylaws

None

7. New and Unfinished Business

7.1 Community Events Grant Program

Recreation presented the overview of the applications that have been received for the Community Events Grant program and recommends Council approve the four applications presented.

Motion 137/12

Moved by Councillor Webb to approve the Rimbey Exhibition Association, Big Brothers Big Sisters and the Rimbey Art Club applications in the amount of \$500; and the Rimbey Hospital Ladies Auxiliary application in the amount \$374.29.

CARRIED
(5-0)

7.2 Council Holiday Schedule/Signing Authority

Council reviewed their holiday schedules in regards to who would be available with signing authority for the accounts payable cheque run and signing.

Motion 138/12

Moved by Councillor Payson to appoint Councillor Webb as acting Deputy Mayor with signing authority from August 1 – 17, 2012, inclusive.

CARRIED
(5-0)

7.3 New Councillor Committee Appointments

Mayor went through the committee/board list and presented Committee/Board appointments for Councillor Ellis.

Motion 139/12

Moved by Mayor Ibbotson to appoint Councillor Ellis to sit on Disaster Service Committee, CAEP Board in place of the Mayor, Fire Commission, Historical Society Board, and Alternate for West Central Planning Agency.

CARRIED
(5-0)

8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Fire
- 8.1.3 Bylaw Enforcement
- 8.1.4 Public Works
- 8.1.5 Community Services
- 8.1.6 Capital Works Update

Motion 140/12

Moved by Councillor Webb to accept department reports as presented.

CARRIED
(5-0)

8.1.7 Finance

Director of Finance presented a summary of the following reports:

- 8.1.7.1 Bank Reconciliation
- 8.1.7.2 Cash Position
- 8.1.7.3 Consolidated Financial Statement

- 8.1.7.4 Accounts Payable Cheque Run June 30, 2012
 9.1.7.5 Council Expenses

Motion 141/12

Moved by Councillor Ellis to accept the finance reports as presented.

CARRIED
(5-0)

- 8.2 Council Reports
 8.2.1 Mayor written report

Councillor Webb verbally outlined the following information: attended CAEP AGM and signed up to sit on a subcommittee; attended the pool grand opening, and Canada Day celebrations. Councillor Rondeel and Councillor Payson advised that they also attended the pool grand opening and Canada Day celebrations.

Motion 142/12

Moved by Councillor Rondeel to accept Council written and verbal reports as presented.

CARRIED
(5-0)

- 8.3 Board/Committee Reports
 8.3.1 Historical Society Minutes – May 15/12
 8.3.2 FCSS/RCHHS – May 17/12

Motion 143/12

Moved by Councillor Webb to accept board/committee reports as presented.

CARRIED
(5-0)

9. Correspondence 9.1 Concern letter regarding Recreation Management
 Discussed under delegation.

9.2 Concern Letter regarding Cemetery Appearance
 Council agreed to forward to cemetery committee for further discussion.

9.3 Historical Society Invitation for Council
 Council advised all will attend event.

9.4 Rimbey Coop Annual General Meeting President's Report
 Refer to Administration to set up meeting with Coop Manager for discussion of report.

9.5 Drew Barnes, MLA Cypress-Medicine Hat, Letter
 Refer to Administration to invite MLA to speak to Council in future.

- 9.6 Nesting Place RV Park Funding Award
 9.7 Proposed Changes in Federal Riding Boundaries

Motion 144/12

Moved by Councillor Rondeel to submit a written submission to Elections Canada in regards to the new proposed federal riding changes and Mayor will attend the September 19 open house sessions with any other members of Council who wish to attend.

CARRIED
(5-0)

- 9.8 Municipal Affairs Letter regarding Discontinued Fed Funding Programs
 9.9 Libertevision Alberta LED Event Signage Proposal
 Council discussed and referred to 2013 budget process for further review.

- 9.10 Social Policy Framework Session – July 26
- 9.11 Fortis Alberta Customer Reception Invitation

Motion 145/12

Moved by Councillor Webb to accept 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.8, 9.9, 9.10 and 9.11 as information as presented.

CARRIED
(5-0)

10. In Camera

None

11. Adjournment

Council adjourned the meeting at 7:40 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Libraries in Alberta

Library Use:

- 48% of adult Albertans have used a public library in the last twelve months.
- 67% of Albertan households reported having a member who had used a public library in the past twelve months
 - *Source: Banister Research & Consulting Inc., 2010*

In 2010:

- Albertans had access to over 10 million books, CDs, DVDs, eBooks and other materials at Alberta public libraries (2.87 library items per capita).
- There were **1,452,852** library cardholders in Alberta, representing 41% of the population.
- Albertans borrowed over **42 million** items from public libraries.
- Alberta libraries circulated 12 items per person.
- Albertans visited their libraries in person over **18 million** times.
- Albertans visited their libraries virtually through their library's website over **27 million** times.
- Over **920,000** people took part in one of the 63,823 programs offered by Alberta's libraries.
- Albertans had access to wireless internet access at over **160 public library sites** across the province.
- There were 1,834 (full-time equivalent) employees in public libraries. In addition, there were 166 full-time employees in library systems. In total, there were **2,000 full-time employees** devoted to public library service in Alberta.
 - *Source: Public Library Statistics, Government of Alberta, 2010.*
 - *Most current statistics available at time of this document's creation.*

In the five-year period between 2005 and 2010:

- Local funding support by municipalities for public libraries increased by 39%
- Provincial grants to public library boards increased by 52%
- Population served by public libraries increased by 13%
- Average local support per capita served rose from \$26.11 in 2005 to \$32.06 in 2010.

Four Principles of Service outlined in the Libraries Act:

- **Access:** Albertans have an equal right to access information regardless of economic, social or geographic circumstances.
- **Accountability:** Provincial and municipal governments are responsible for maintaining a healthy public library service. Library boards are accountable to the citizens and funding authorities.
- **Service efficiency and effectiveness:** Cooperation among and through library systems is the most efficient means of providing access to information.
- **Funding:** Public library service is funded by local and provincial tax dollars. Library boards may raise funds.

Rimbey Municipal Library

In response to community needs and interests, the Rimbey Municipal Library (RML) is evolving into a vital public service, providing a variety of opportunities including both traditional and non-traditional services.

Vision: A community hub that embraces a diverse population with diverse needs within a globally focused and family friendly environment

Mission: The Rimbey Municipal Library provides quality service to a diverse community through numerous strategies and programs.

Facility: The Rimbey Municipal Library was founded in 1952. We moved to our current facility in 2003. Our current facility is somewhere between 2,300 and 2,800 square feet.

People: RML employs six staff members year round. One is full time; the others are all part time. Additionally, RML employs two summer students from May through August. We also have a slate of 10 volunteers who logged over 500 hours in 2011. The library board is composed of eight community members appointed by the Town of Rimbey including one town council representative.

Services/Programs/Technology:

- Reference services¹ and research assistance are offered.
- In addition to the on-site library materials offered, patrons are also have access to e-books, e-audio books, databases, language learning software, career guidance software, encyclopaedias and more through Parkland Regional Library System.
- RML participates in the Alberta Library Program (TAL). Internationally recognized for cooperation and collaboration, TAL is a province wide consortium serving over 290 member libraries. These include public libraries, regional library systems, university libraries, college, technical instate libraries and special libraries.
- RML is open 38 hours per week from September to April and 46 hours per week May to August.
- RML offers 9 internet stations and Wi-Fi service to the public, and eReader and fax station, as well as photocopying services. RML has a staff that is able to help patrons with their technological difficulties. Rimbey Adult learning has made use of our computers and projector after hours.
- RML has five e-readers for public use, a Fortis energy monitor and nine Victor Readers for the visually impaired.

2011 Statistical Highlights:

- | | |
|--|---|
| ➤ The library owns 18,500 items | ➤ 7,300 visited the library's website |
| ➤ 34,600 items were circulated | ➤ 17,000 visits to the library catalogue |
| ➤ 5500 reference questions were answered | ➤ 6631 people attend 336 library programs |
| ➤ 3,500 items were used in-house | ➤ 1217 people owned library cards |
| ➤ 5,900 ½ hour sessions were used on the public access computers | ➤ 35,000 people visited the library |

¹ "The **reference desk** or **information desk** of a library is a public service counter where professional librarians provide library users with direction to library materials, advice on library collections and services, and expertise on multiple kinds of information from multiple sources." (Source: http://en.wikipedia.org/wiki/Library_reference_desk)

Challenges Facing the Rimbey Municipal Library

More than a book repository, the Rimbey Municipal Library is a community gathering space and a place to encourage civic engagement. The library is an important community space. Having a long-term concept to address the library in its entirety and its potential to be a community gathering space is paramount to future space planning.

Current Inefficiencies:

- Lack of storage space
- Lack of office space
- Lack of work-room space
- Lack of programming space
- Lack of soft furnishings
- Lack of community gathering space
- Lack of shelving space
- Lack of space for shoes, coats, and strollers
- Insufficient support for electronic devices. The building is underpowered – not enough electrical outlets.
- Poor lighting in the youth and magazine areas
- Absence of parking for the public
- There are many barriers to people with disabilities and the aging population:
 - Top shelves are too high
 - Bottom shelves are too low
 - Insufficient space to maneuver wheelchairs, walkers, oxygen tanks, strollers, and other assistive devices.

Alberta Public Library Standards² were developed to:

- Address equity in delivery of library services for residents of Alberta
- Provide a point of reference for self-evaluation
- Provide a framework for future development
- Support change in policy, technology and formats of materials
- Encourage cooperation
- Support and guide library boards and staff
- Inform boards and municipalities
- Encourage excellence in library service.

According to the Alberta Public Library Standards formula, the RML should be 6,500 square feet to support today's population; a calculation which includes the town population and half the county population but excludes the trading area.

Ultimately, RML is a victim of its own success, sharing resources and offering programs far beyond its walls.

² The Alberta Public Library Standards has no legislative sanction; the document is for convenience of reference only.



Council Recommendation

Date: August 20th, 2012

Title: Arena Naming Rights

Presenter: Rick Kreklewich

Background:

Peter provided a recommendation to Council to sell the naming rights of the Rimbey Arena at the June 11th, 2012 Council Meeting. The decision was tabled for discussion at the next meeting.

Discussion:

Council was interested in hearing the public's opinions toward the recommendation. An article was written in the June 19th Rimbey Review. As far as I am aware, no written feedback has been provided. The intent of the recommendation is to increase revenues to off-set the operating costs of the arena. By advertising for proposals, we could determine whether or not there is a market for this type of advertising. Ideally we would be looking for a minimum 5 year agreement at \$20,000 per year.

Recommendation:

I recommend that we advertise for proposals for arena naming rights in the Rimbey Review and invite large companies in the area.

MAYOR'S REPORT

June 23. I gave greetings on behalf of the Town to the people at the Oldtimers Reunion. The event had an attendance of 257 people. The organizing committee deserves recognition for organizing an this excellent event.

June 26. Attended a meeting of Central Alberta Mayors and Reeves.

June 28. Attended a meeting of the MDP focus group. Discussed Industrial development, open spaces, municipal reserves, storm water management, agricultural operations near the Town and economic development.

June 28. Attended the Fortis lunch in Ponoka. Heard interesting comments on the future of electricity transmission in Alberta. I learned licenses for coal generating plants expire within 10 years. The expectation is new generating plants will be gas fired and this allows for smaller plants closer to the markets.

June 29. Went to the Ponoka parade and had a great time.

July 1. I was the emcee on Canada Day.

July 10. The grand opening for the pool was held on a hot day.. Mr. Blaine Calkins and Paul McLachlin were presented plaques recognizing the million dollar contribution the federal government and the County of Ponoka each made to the cost of constructing the pool. The Lions Club, represented by Mr. Laverne Oberhammer and Mr. Stefan Olsen, presented a giant cheque to the Town for more than eighty thousand dollars.

July 10. MDP Focus Group sent its recommendations to West Central Planning and now awaits the next draft to be returned.

July 12. Met with Tony and Jean and Lorie from the Library. The Library has a shortage of space and they are discussing how they can expand. A presentation is to be made to Council at our next meeting.

July 12. Met with Tony, Rick and Tonya to go over parade details.

July 18. I attended the Red Deer Parade and the Westerner lunch..

July 23. Met with Vern, Rick and Tony for an update on the work at the northeast lagoon.

July 26. A Community Conversation facilitated by Mrs. Hull-Stauffer was held at the Provincial Building. The Alberta Government is seeking input on developing a new Social Policy Framework for the province. The website describing the process is <http://socialpolicy.alberta.ca/>. You can also fill out a survey online at <http://socialpolicy.alberta.ca/Survey>

July 26. The Historical Society had a turkey dinner at the park. The food was excellent and after the meal board members gave us a tour of the museum.

August 10. I went to the Bentley Parade . The weather was beautiful and the parade was well attended.

MINUTES

Rimbey and Area Recreation Board

May 7 2012

Rimbey Community Centre Room

In Attendance:

Gail Stuart-County Resident, Laverne Oberhammer-Lions Representative, Dawna Providenti-Town Resident, Gayle Rondeel-Town Councillor, Rick Kreklewich- Resident Director of Community Services, Derry Armstrong-County Resident, Paul Payson-Town Councillor, Tony Goode-Town Manager, Sharla Hull

Meeting commenced at 735 p.m

Motion to adopt agenda from Derry, Gail S seconded.

Gayle R motioned to adopt the minutes and Laverne seconded

New and Unfinished Business

4.1 Jim Barnum Spectrum Skate parks

Jim suggested that the Lions Park was a good site for the skateboard park. In his presentation Jim displayed several examples of various parks. The parks can be used for the beginner and intermediate skater. The use of coloured concrete, landscaping, mosaics created by the kids in the community can encourage families to watch the skateboarders and make the park more of a community project. He gave several examples of different fundraising that the community can do such as money from the municipality, donations and community fundraising. The following is a list of sizes and approximate costs for the various parks:

3000 sq ft is \$150000

5000 sq ft is \$260000

6325 sq ft is \$315000

7500 sq ft is \$375000

8600 sq ft is \$430000

There are various types of parks such as the Bowl, Plaza, Flow and a Combo which incorporates features of many parks into one. He said he would be willing to host a community presentation that emphasizes the benefits of a skateboard park.

5.1 Pool Rates Review

Gail S suggested that pool rates should be kept competitive to draw more attendance. Shar suggested that the yearly pass be lower but the individual prices could be higher.

Rec Brds recommendation are the following rates:

\$5-Adult

\$4.5-Senior

\$4.00-Student

\$3.50-Children

\$12.00-Family

\$2.00-Preschool

\$160.00-Season Pass

5.2 Recreation Master Plan RFP

Rick, Tony, Laverne, Dawna met at the town office to decide on which company potentially has been chosen for the town's Rec Brd Master Plan. RC Strategies has been chosen. They are scheduled to do a presentation on Thursday May 10 at 1oclock at the town office. It was suggested by Derry that as many town councillors as possible be there and the same for rec board members. It has been recommended by the Rec Brd to hire RC Strategies for the town master plan.

5.3 Community Centre Costs Presentation-Gail Stuart

An allocation method was used to determine an approximate cost of expenses for the community center. Dividing up the expenses by the square footage and cubic area of each room allocated a percentage or an amount of expenses each area/room incurs when not in use.

Gail S suggested a brainstorming session with Peter on how to increase the utilization of the main hall for the next meeting. It was noted that Peter has done a lot of work to market the hall. Gail S also suggested in her presentation that utilities could be reviewed to see if they could be decreased and increasing rental rates. Over 39% of the community center is wasted space such as halls and washrooms. Perhaps it could be reconfigured somehow to use this space more effectively. It was suggested in her presentation that in order for the community center to operate more effectively that there needs to be an increase in usage and a decrease in the expenses.

5.4 Trail Plan Update

Derry gave an update on the trail plan.

5.5 Fitness Centre Rates

Gayle R says that recently it was brought to her attention that the rates have not been raised in years. There are some concerns that the rates are in conflict or within direct competition with the Private Sector.

5.6 Kitchen Cleanliness

The caterers (Mad Caterers) were concerned about the cleanliness of the kitchen when they catered an event held by the Lions and Masons. The stoves, grills weren't done on time. Eventually after the event the company hired did get the kitchen cleaned. Rick said he would do his best to make sure it did not happen again.

6. Community Events Grant Program

1. Letter from Cheryl Jones was discussed who is the administrator for the Historical Society at Paskapoo Park. She as the administrative assistant for the Historical society was in the previous meeting turned down for any grant money in regards to the Easter Egg Hunt held at Paskapoo Park. In her letter she expressed unhappiness that she spent her own money to hold an Easter Egg Hunt at Paskapoo Park unaware that the Historical Society does not qualify for the Community Events Program. Gayle R said that the historical society did in fact compensate her for her expenses.
2. Lion's application for their pancake breakfast was resubmitted with the necessary proper information.
3. Rimbey Rock and Roll which is the Rimbey Gymnastics Society was approved.
4. \$500 was approved for the Kinsmen Magic Show at the Community Center
Recommendation to approve the application was made by Gail S and Shar seconded.

7. Action Plan

Playground Equipment-Continuing
Parks and Rec Master Plan is being updated

8 Recreation Report

Pool is being filled up
Western Recreation is helping getting the pool ready
Spray Park Pad is going to be repaired
Health Inspector needs to do 2 water samples prior to the pool opening
Rick is hoping that the pool can be opened by the last weekend in May
The official opening is Friday June 15 at 130pm
The RV Park opened April 18. Ian and Guyun Kosling are selling the wood bundles
Blindman Aluminum is making up the spotlight protectors for the Gymnasium
Gayle R suggested that a policy be put in place that covers both the spray park and pool just in case someone gets hurt. Signage will be installed because the spray park is not supervised.
Tony says that the insurers will be notified.
Paulette Armstrong was hired for the Out of School Program
Peter Stenstrom has handed in his resignation. His last day of work is July 3 2012. He will be missed.

Meeting was adjourned at 10:15pm

Next meeting is scheduled for **June 2012 at 730 in the Kinsmen Room.**

MINUTES

Rimbey and Area Recreation Board

Monday, June 4th, 2012

Rimbey Community Centre Kinsmen Room

In attendance:

Derry Armstrong – County Resident & Chairperson, Dawna Providenti – Town Resident & Recording Secretary, Paul Payson – Town Councillor, Gayle Rondeel – Town Councillor, Sharla Hull – Town Resident, Gail Stuart – County Resident, Rick Kreklewich – Director of Community Services

Absent:

Laverne Oberhammer – Lions Representative

- 1. Call to order:** at 7:33 p.m by Derry Armstrong
- 2. Adoption of Agenda:**
- 3. Minutes:** Moved by Gayle Rondeel to accept the Monday, May 7th, 2012 Recreation and Area Board Minutes as amended.

Carried Unanimously

4. New and Unfinished Business

4.1 - Playground RFP

- Rick presented the three proposals as determined from the Playground RFP Meeting. The three proposals were from B & G Recreation Services Inc., PlayQuest Recreation and Habitat Systems Inc.
- The Board reviewed the proposals and would like a quote with the removal of one saucer swing from the BMX location from the Habitat Systems Inc. proposal.
- The Board asked Rick to get a formal response from the Lions Club as to whether or not they will be able to perform the playground installation. Rick is also to ask the Lions if they would be willing to apply for a Community Facility Enhancement Program grant for the project.

Mayor Sheldon Ibbotson arrived during the discussion of the Playground RFP.

4.2 – Recreation Master Plan RFP

- The Recreation Master Plan Meeting was held on Thursday, May 31st. At that meeting, RC Strategies outlined the course of action required to get started on the Recreation Master Plan.
- The Board reviewed the sample media release provided by RC Strategies. Rick is to approach Treena Mielke to discuss how the media release will be displayed in the paper.
- The Board discussed the household survey and made the following addition/changes:
 - The draw prize will be \$100 toward any recreation facility/program. The survey will state that only the winner's name will be contacted.
 - Gayle Rondeel suggested we add affordability as a reason as to why those surveyed participate in recreation and leisure activities (Section I of the survey).

- In question 3, the Board discussed the additions of the Community Garden, Playgrounds, Dance Studio (Community Centre), Raceways, Senior Drop-in Centre, Rodeo/Ag. Grounds and an Other option. There was discussion as to how people would respond to the Rimbey Aquatic Centre seeing as how it just opened. The Board discussed the option of adding anticipated use to the question as well as a possible asterisk to denote the anticipated use.
- In question 4, the Board suggested adding a line to allow respondents to specify the reasons why they are prevented from participating in recreation or leisure opportunities.
- Derry suggested highlighting the words "indoor" and "outdoor" in questions 7 and 8. Question 8 would also be changed from "non-motorized trail system" to "walking trail system". Community garden would also be added as an option for question 8.
- Gail Stuart suggested we indicate the order of priority for question 9.
- The County would need to be provided as an option for question 14.
- In questions 15 and 16, "Rimbey" would need to be removed and replaced with "the area".
- The draw entry form contact should be changed to the Director of Community Services instead of the Town Office.

4.3 – Pool Update

- Rick provided an update for the Rimbey Aquatic Centre. The one hot tub pump motor broke down and needed to be replaced. That hot tub is currently circulating and just needs to receive a positive test result in order to be opened. The spray park pH is high and would need to be lowered in order to open. The test results of the spray park are good. The pool temperature had to be adjusted to make it warmer for patrons. There is an issue with water pooling in the change rooms by the showers. Rick has talked with Scott Builders about solutions to remedy the problem. Mats have been purchased to reduce the chances of anyone slipping near the shower area.

5. Community Events Grant Program

Rick presented two applications for the Community Events Grant Program. The first application was from the Ladies Auxiliary to the Rimbey Hospital for their Strawberry Tea and Bake Sale held on May 9th. The request was for \$374.29. The second application was from the Rimbey Exhibition Association for their 2012 Rimbey Rodeo. They are requesting \$500.

Sharla Hull motioned that we approve the Ladies Auxiliary to the Rimbey Hospital's application for \$374.29 and the Rimbey Exhibition Association's application for \$500 as part of the Community Events Grant Program.

6. Action Plan

The Recreation Board discussed items on the Action Plan. Rick is to check with Bronwen regarding a re-design of the BMX Park Plan. The leakage of the Main Auditorium/Gym floor is complete. Capital projects and budgeting is complete. A tenant meeting could potentially be scheduled in June. Arena rate review to be completed this summer with information and recommendation to be provided. The review of the 2011 Town census data will be the responsibility of the consultants developing the Recreation Master Plan.

7. Recreation Report

Rick provided an update on programs presently running and future programs as compiled by Peter Stenstrom.

8. Next Meeting

The next meeting for the Recreation Board will be on Monday, July 9th, 2012 at 7:30 p.m. in the Kinsmen Room at the Rimbey Community Centre.

9. Adjournment

The meeting was adjourned at 9:45 p.m.

UNAPPROVED



RIMBEY KINSMEN MOTOR SPORTS PARK PROJECT

BOX 88 6700-40TH STREET
RIMBEY, ALBERTA T0C 2J0



CENTRAL ALBERTA RACEWAYS

Please accept the following information regarding our Rimby Kinsmen community project. This breakdown shows our cost for the safety wall that is required at Central Alberta Raceways for our ¼ Mile Dragstrip.

PROJECT 2012

- 1. CONCRETE BARRIER WALL FOR ¼ MILE DRAG STRIP:** OUR SAFETY WALL CONSTRUCTION WILL REQUIRE 1220 LINEAL METERS AS PER PROFORM DESIGN.

COST BREAKDOWN

1220 METERS CONCRETE BARRIER WALL

	Cost
1220 Meters X \$246.00	\$300,120.00
TOTAL PRICE	\$300,120.00

We are requesting CFEP support in the amount of \$125,000.00 to complete the concrete safety wall barrier for this project. Once this is in place we will be ready for our first event. We have a strong sign sponsorship program to raise the additional \$175,000.00 required. Our current sign sponsorship agreements are all being renewed this year and will generate the required funds to match the CFEP \$125,000.00 Central Alberta Raceways currently has over 60 sign sponsors and the new drag strip sponsors on the barrier wall will double these numbers. The average cost to a sign sponsor will be \$2,000.00. We are also in final discussions with a Platinum sponsor for the additional \$50,000.00. If we receive the CFEP funding this project is proposed for completion this year.

Thank you for your consideration,

Dale Barr
Sponsorship and Funding Coordinator
Central Alberta Raceways

July 30, 2012

Rimbey Kinsmen Motor Sports Park Project
c/o Dale Barr, Sponsorship and Fundraising Coordinator
Box 88
Rimbey, AB
T0C 2J0

Re: CFEP grant letter of support

Dear Sir:

This letter is to confirm the Town of Rimbey's support of the Rimbey Kinsmen's CFEP grant application # 021887-77 for a concrete barrier wall for Central Alberta Raceways.

Please contact the Town at 403-843-2113 or e-mail Chief Administrative Officer Tony Goode at tony@rimbey.com if you have any questions or require further information.

Sincerely,

Sheldon Ibbotson
Mayor

LEGISLATURE OFFICE:
#724, Legislature Annex
9718 - 107 Street
Edmonton, AB T5K 1E4

Tel: (780) 422-2036
Fax: (780) 638-3506



LEGISLATIVE ASSEMBLY
ALBERTA

CONSTITUENCY OFFICE:
Bay 4, 117 Centre Street South
Box 1626
Sundre, AB T0M 1X0

Tel: (403) 638-5025
Fax: (403) 638-5026

July 17, 2012

Joe Anglin
Rimbey-Rocky Mountain House- Sundre Constituency

Town of Rimbey
Box 350
Rimbey, Alberta, T0C 2J0

Attention: Tony Goode, CAO

Re: Contact information for Joe Anglin

The Sundre Constituency Office is now open. Please find Joe Anglin's contact information below;

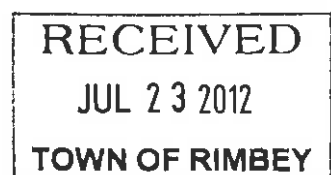
Email: rimbey.rockymountainhouse.sundre@assembly.ab.ca
Phone: 403.638.5025
Fax: 403.638.5026
Street address: #117 Centre Street South Sundre, Ab T0M 1X0
(South of the 4-way lights in Sundre)
Mailing Address: Box 1626 Sundre, Ab T0M 1X0

In addition, please accept Mr. Anglin's invitation to the office grand opening on Saturday July 28th from 11-2pm. Please come join us and enjoy a free BBQ lunch.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tara Tooth'.

Tara Tooth,
Constituency Assistant to
Joe Anglin, MLA
Rimbey - Rocky Mountain House - Sundre





ALBERTA
TRANSPORTATION

Office of the Minister
MLA, Calgary-Hays

AR55728

June 27, 2012

His Worship Sheldon Ibbotson
Mayor
Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Dear Mayor Ibbotson:

The Government of Alberta is pleased to offer the Alberta Municipal Infrastructure Program (AMIP), which is being administered by the Department of Transportation. We appreciate receiving your municipality's submission of the 2012 Application for Program Acceptance (APA) under the AMIP. Based on our review of the information provided, we are pleased to advise that the projects listed on the attached summary are accepted under the terms of the AMIP.

In the event that additional projects are proposed to fully utilize your municipality's funding allocation under the AMIP, please ensure that a supplementary APA is submitted to Alberta Transportation's regional office.

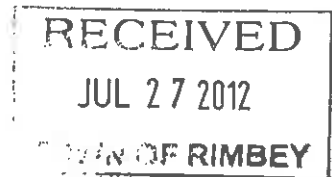
We look forward to working with your municipality regarding your infrastructure needs and wish you success with your projects.

Sincerely,

Honourable Ric McIver
Minister of Transportation

Honourable Doug Griffiths
Minister of Municipal Affairs

Attachment



Action Request Report
55728 - ALBERTA MUNICIPAL INFRASTRUCTURE PROGRAM
Acceptance Date:

Project Location	Phase Name or Limits	Municipal File #	Details and Comments	2012	Total
RIMBEY				<i>CENTRAL REGION</i>	
\$1,998,104 Total Program Allocation			Preliminary Estimated Project Cost by Year Subject to Year-End Reporting to Reflect Actual Project Costs		
APPLICATION					
54 Avenue	54 Avenue between 45A Street and 44 Street		lay asphalt on approximately one block of municipal road	\$202,000	\$202,000
Wastewater Treatment	south lagoon		purchase of baffle curtain for south lagoon	\$10,000	\$10,000
Status Subtotals				\$212,000	\$212,000
Total this application				\$212,000	\$212,000



4938 - 50th Avenue • PO Box 350
Rimbey, Alberta T0C 2J0
Ph. (403) 843-2113 • Fax. (403) 843-6599
Email: generalinfo@rimbey.com

August 8, 2012

Ms. Ooldouz Sotoudehnia
Commission Secretary
Federal Electoral Boundaries Commission for Alberta
Harry Hays Building
220 – 4th Avenue Southeast, Suite 168
Calgary, AB
T2G 4X3
e-mail: alberta@rfed-rcf.ca

Re: Proposed Yellowhead Electoral District

Dear Madam:

This letter is to request permission for the Town of Rimbey to present at the public hearing in **Red Deer on September 19, 2012, at 1:30pm** regarding the realignment of electoral districts in Alberta, and particularly the placement of the Town of Rimbey within the **Yellowhead** district.

As the Mayor of the community, I, or another Town representative, intend to present our concerns about the effect of realignment upon the Town of Rimbey. Chiefly, our concerns relate to the natural and historical economic partnerships and relationships we have fostered with our neighboring communities in the existing Wetaskiwin riding. Additionally, we feel the geographical expanse and diversity of the proposed district does not fairly represent or align with the existing synergies within the current Wetaskiwin riding.

Please contact the Town at 403-843-2113 or e-mail Chief Administrative Officer Tony Goode at tony@rimbey.com to confirm this appointment or if you have any questions or require further information. Thank you for the opportunity to present our interests in this most important matter.

Sincerely,

for Sheldon Ibbotson
Mayor

Sent: Monday, August 13, 2012 5:09 PM
To: Tony
Cc: Ryan
Subject: Notice and Overview Received

Dear Mayor Ibbotson:

This email confirms that I, the Commission Secretary, have received your Notice to Appear and Overview of the issues you intend to discuss at the **Red Deer public hearing taking place on September 19, 2012 at 1:30 p.m.**

If you intend to use any audiovisual equipment for your representation, the Commission asks that you please make note of Rule 17 of the Alberta Proposal (Part IV – Rules for Public Hearings) which states: “*The time limitation of 15 minutes includes the set-up and take-down of all audiovisual equipment, and any equipment required is the responsibility of the person making the representation.*” As such, please ensure to make the necessary arrangements and prepare for any technical circumstances or issues that may arise during your representation to ensure it can still proceed without your reliance on any equipment.

The Commission is pleased to inform you that **you will be the fourteenth presenter at the Red Deer public hearing taking place on September 19, 2012 at 1:30 p.m.** You may expect to present once the Commission has completed its opening remarks, has heard the representations scheduled prior to yours, and upon announcing your name.

We would like to thank you for your interest and participation in the Redistribution of Federal Electoral Districts for the Province of Alberta, and we look forward to hearing your representation. Should you have any questions or concerns, please do not hesitate to contact me directly at the coordinates listed below and I will endeavour to assist.

All the best,

Ooldouz Sotoudehnia

Commission Secretary / Secrétaire de la commission

Redistribution of Federal Electoral Districts for Alberta / Commission de la délimitation des circonscriptions électorales fédérales pour l'Alberta

T: 1-855-747-7232

F: 1-855-747-7234



chief electoral office

suite 100
1510 wingway SW
Edmonton, Alberta
Canada T6G 2Y5

Tel: 780 427 7191
Fax: 780 422 0900

elections@elections.ab.ca

August 2, 2012

Mr. Tony Goode
Chief Administrative Officer
Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Dear Mr. Goode:

Re: Requirement to Pay an Administrative Penalty Arising From Prohibited Contributions – Town of Rimbey

I received notice of an allegation that the Town of Rimbey (the Town) had made contributions to registered political entities in Alberta in violation of the *Election Finances and Contributions Disclosure Act (the Act)*, R.S.A. 2000, c. E-2. I appointed William Sage under section 5 of the *Act* as my representative to investigate the allegation.

On January 17, 2012 and April 23, 2012 my Office wrote to ask for further information on this allegation. On May 17, 2012 you responded and on July 6, 2012 Ms. Danita Deal responded and provided the requested information.

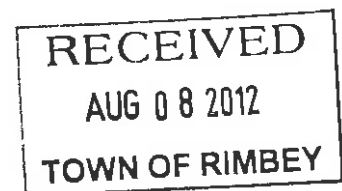
Based on the information submitted my Office has prepared a listing of alleged prohibited contributions made by the Town (list attached). This list details the month and year of the contribution, the amount of the contribution and a brief explanation relating to the contribution.

I have reviewed the circumstances of this matter and I am satisfied that

1. The Town is a prohibited corporation under section 1(1)(l)(ii) of *the Act*.
2. The Town made contributions in the total amount of \$1,438.00 in contravention of section 16 of *the Act*.

This letter serves as written notice under section 51(2) of *the Act* that I require the Town to pay the sum of \$359.50 as an administrative penalty, which is a penalty equal to 25% of the prohibited contributions. Please deliver the cheque to my office by September 4, 2012 (30 plus days from the date of this letter), made payable to the Minister of Finance for deposit to the Alberta General Revenue Fund.

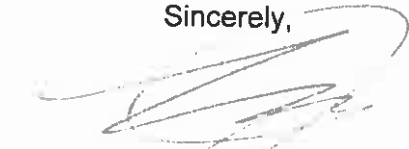
Should the Town wish to make representations regarding the application of this administrative penalty or bring evidence of any mitigating circumstances to my attention, this must done by written submission. If a written submission is received in my office no later than September 4, 2012, the cheque will be held undeposited until I have reviewed the written submission. If you do not make a written submission by September 4, 2012, the cheque will be deposited immediately.



I strongly recommend the Town establish a system of due diligence to prevent a recurrence of this type of incident. I draw your attention particularly to sections 1(1)(e) and (l), 16, 23 and 34 of *the Act*, copies of these sections are attached for your reference.

Thank you for your cooperation. Should you have any concerns or questions, please do not hesitate to contact this Office at 780-427-7191 (toll free at 310-0000 then 780-427-7191) or by email at info@elections.ab.ca.

Sincerely,



for O. Brian Fjeldheim
Chief Electoral Officer

Enclosures

Current as of March 26, 2012

Interpretation

1(1) In this Act,

(e) "contribution" means any money, real property or goods or the use of real property or goods that is provided

- (i) to a political party, constituency association or candidate, or
- (ii) for the benefit of a political party, constituency association or candidate with its or the candidate's consent,

without compensation from that political party, constituency association or candidate;

(l) "prohibited corporation" means

- (i) a Provincial corporation as defined in the *Financial Administration Act*, and includes a management body within the meaning of the *Alberta Housing Act* and a regional health authority and a subsidiary health corporation under the *Regional Health Authorities Act*,
- (ii) a municipality,

- (iii) a Metis settlement,
- (iv) a school board under the *School Act*,
- (v) a public post-secondary institution under the *Post-secondary Learning Act*,
- (vi) any corporation that does not carry on business in Alberta,
- (vi.1) a corporation associated with a corporation referred to in subclauses (i) to (vi) as determined under section 256 of the *Income Tax Act* (Canada), or
- (vii) any corporation designated by the Lieutenant Governor in Council as a prohibited corporation;

RSA 2000 cE-2 s1;2001 c28 s9;
2004 c23 s83;2010 c8 s56

Prohibition

16 No prohibited corporation, person ordinarily resident outside Alberta or trade union or employee organization other than a trade union or employee organization as defined in this Act shall make any contributions to a registered party, registered constituency association or registered candidate.

RSA 2000 cE-2 s16;2010 c8 s69

Fund-raising functions

23(1) In this section, "fund-raising function" includes any social function held for the purpose of raising funds for the registered party, registered constituency association or registered candidate by whom or on whose behalf the function is held.

(2) The gross income from any fund-raising function must be recorded by the chief financial officer of the registered party, registered constituency association or registered candidate that held the function or on whose behalf the function was held.

(3) If an individual charge by the sale of tickets or otherwise is made for a fund-raising function held by or on behalf of a registered party, registered constituency association or registered candidate, then, for the purposes of this Act,

- (a) if the individual charge is \$50 or less, it shall not be considered as a contribution unless the person who pays the charge specifically requests that it be so considered, in which case 1/2 shall be allowed for expenses and 1/2 shall be considered as a contribution to the registered party, registered constituency association or registered candidate, as the case may be, and
- (b) if the individual charge is more than \$50, \$25 shall be allowed for expenses and the balance shall be considered as a contribution to the registered party, registered constituency association or registered candidate, as the case may be.

(4) The price paid by a person at a fund-raising function in excess of the market value at that time for goods or services received is considered to be a contribution to the registered party, registered constituency association or registered candidate, as the case may be.

(5) Repealed 2010 c8 s73.

RSA 2000 cE-2 s23;2004 c23 s91;2010 c8 s73

Contributions not belonging to contributor

34(1) Subject to section 26, no person, corporation, trade union or employee organization shall contribute to any registered party, registered constituency association or registered candidate funds not actually belonging to that person, corporation, trade union or employee organization, or any funds that have been given or furnished to the person, corporation, trade union or employee organization by any persons or groups of persons or by a corporation, trade union or employee organization for the purpose of making a contribution of those funds to that registered party, registered constituency association or registered candidate.

(2) No registered party, registered constituency association or registered candidate and no person on its or the candidate's behalf shall solicit or knowingly accept any contribution contrary to subsection (1).

(3) If the chief financial officer learns that a contribution received by or on behalf of the registered party, registered constituency association or registered candidate for whom the chief financial officer acts was made contrary to subsection (1), the chief financial officer shall, within 30 days after learning that the contribution was made contrary to subsection (1), advise the Chief Electoral Officer in writing of the fact and circumstances.

RSA 1980 cE-3 s28

OFFICE OF THE MAYOR

July 18, 2012

Mayor Sheldon Ibbotson
Town of Rimbey
P.O. Box 359
Rimbey, AB T0C 2L0

Dear Mayor Ibbotson:

Re: Central Alberta Regional Court House Facility

I have been approached by members of the central Alberta legal community and by retired Court of Queen's Bench judge, James L. Foster with concern about the severely inadequate court house facility in Red Deer which services all of central Alberta. The new Red Deer court house was built in 1983; however, as an ill conceived cost saving measure at the time, it was constructed without including the necessary foundations and footings to accommodate additional floors. The building is now very congested and the lack of court room space is having severe impact on the ability of cases to be heard in a timely fashion. The need for additional court house facilities has been known for some time and I have attached a copy of the Executive Summary of the most recent space needs study done for this facility.

One of the alternatives proposed is to undertake a very convoluted, costly and time consuming renovation to the present facility that would take nearly seven years to complete and would really only provide a patch job. Building a new facility on a greenfield would be a far superior alternative and would allow for considerable future expansion possibilities.

You may wonder at this point why I am writing to you about the Alberta Justice Department's problems with the court house serving central Alberta.

For the past few years, The City of Red Deer has been actively engaged in downtown planning and redevelopment. As a result, the City has assembled a block of land immediately east of the present parkade, Sorensen Station. The site presently includes the former RCMP building and a historic house known as the Parson's House and used currently as offices for a law firm. The former RCMP building is slated for demolition and the law offices building is for sale. The site is diagonally opposite the present court house site. The City could make the large Greenfield site available for the Province to purchase in exchange for the present facility and develop a new central Alberta Court facility. The City had planned initially to use the site for a high rise office annex to City Hall. A new court facility on the greenfield site would have the added advantage of being able to connect directly to the Sorensen Station parking facility. The City will require additional City Hall space in the near future.

.../2

Red Deer. The availability of the greenfield site described above is likely for the next short while. My purpose in writing to you at this time is to alert you to the needs of Alberta Justice to provide additional court facilities and the coincidental availability of land for a new court facility. Alberta Justice has advised that next to Sherwood Park, Red Deer is second on the list for expanded court facilities. This will not happen without a strong regional lobby where those of us served by the central Alberta court facilities come together to support the push for additional facilities.

I have attached a copy of a letter from the Central Alberta Bar Association outlining the situation and urging the Government of Alberta to action. Shortly we will be sending this same package to the MLA's in the area to make them aware of the situation and to seek their support. At this time, I wanted to let you know of this rising tide of advocacy for additional court facilities so that you are fully informed and can act on behalf of your community in concert with the Mayors and Reeves of all of central Alberta. I believe that if the Bar Association, the municipal leaders and the MLA's can speak with unanimity that the case for additional court facilities for central Alberta will be well served and greatly enhanced.

I am sending this material to you at this time with a request that you discuss it with your respective councils and talk about the need and the proposed solutions to member of your community. I would like an opportunity at one of our meetings early in the fall to talk to you about this proposal in further detail and to seek your response. I would be very happy to hear from any of you over the summer via email or phone.

We are near the top of the list and we have, I believe, an ideal opportunity to put a very attractive case forward to Alberta Justice and the Premier.

Spread the word.

Yours truly,

A handwritten signature in blue ink that reads "Morris". The signature is written in a cursive style.

Morris Flewwelling
Mayor

Red Deer Court House Expansion

Purpose

This Business Case determines the alternative that best meets the existing and longer term future facility needs required to effectively administer justice to the residents of the City of Red Deer and Central Alberta. In many respects, this Business Case is a continuation of the 1991-92 *Red Deer Courts Development Strategy* and the 2004-05 *Development Strategy Update*, both of which identified that the existing facility does not satisfactorily meet current needs and that a major building expansion is necessary to address existing and future growth requirements.

Problem

The existing Red Deer Court House has been functioning at and over capacity for a number of years in a facility that was designed more than 25 years ago to support a justice system that operated quite differently. The building has had minimal renovations and no expansion since opening. This is having a negative impact on access to justice for residents of Red Deer and Central Alberta and a detrimental affect on the ability of staff to provide services.

There has been sustained population growth in the Red Deer Judicial District with some areas such as Sylvan Lake being among the fastest growing communities in the Province. The Central Alberta Bar has grown substantially to its current total of 160 members. The Red Deer Court House requires a major increase in space to accommodate the delivery of existing and new programs, including additional courtrooms and the related support areas, facilities for Judicial Dispute Resolution (JDR), civil mediation and other appropriate dispute resolution mechanisms, judicial and administrative facilities, Solicitor General, prisoner and public safety, and public facilities.

Current Situation

The present Red Deer Court House, which was constructed in 1982, is located in the downtown civic core of the City of Red Deer, across the street from City Hall and adjacent to the Red Deer Remand Centre. The facility is directly linked to the Remand Centre by tunnel for the transfer of accused in custody. Offices of court-related services such as the Crown Prosecutors, etc. are located within walking distance of the Court House. While the existing site has the advantages of being centrally located and easily accessible to the public, it does present challenges in the limited amount of land available for building expansion and parking. Presently there is no opportunity to expand the site on to contiguous property.

Both the Court of Queen's Bench of Alberta and the Provincial Court of Alberta continue to be accommodated in the existing facility with the same seven courtrooms that were constructed in 1982. The facility does not meet current needs and for example, trials are being delayed due to a shortage of courtrooms. The integration of the judiciary facilities on a single floor has resulted in a very positive working relationship between the Courts and in their ability to share resources and facilities. Due to an increase in caseloads, it has been necessary for the Provincial Court to take over a Queen's Bench courtroom for trial time. The Provincial Court judiciary based in the Red Deer Court House sits in a number of circuit points throughout the District. The Lacombe and Innisfail courthouses closed in the mid-1990's resulting in that caseload volume shifting to Red Deer.

The Red Deer Court House is a well-designed building that has been able to serve the needs of Alberta Justice since opening, albeit with a growing shortage of space. Given its age, the facility has a number of infrastructure deficiencies, including the need to upgrade acoustics, lighting, barrier-free access and sightlines in the existing

courtrooms, which are essential to ensure fair and open court proceedings. The building evaluation completed in 2007 found it to be in good condition with a Facility Condition Index (FCI) of only 8.9%, i.e. the accumulated cost of deferred maintenance was \$2.1 million compared to the building's replacement cost of \$23.4 million.

Most of the existing courtrooms are smaller than the current standard. The Court House is now required to deliver programs such as family mediation and civil mediation, options of appropriate/alternative dispute resolution (ADR), pre-trial conferencing, multi-level/multi-party trials, youth justice, a changing family court, and an increase in self-represented litigants. It is lacking the facilities to accommodate these existing and new programs. Because of its central location, the facility also accommodates the province-wide Regional Transcript Management Office. As well, the Solicitor General's use of the Red Deer Court House as a transfer point for prisoners between Edmonton and Calgary is seriously taxing the jury pool and holding facilities.

Environmental Analysis

Alberta's economy has resulted in a major increase in the population and workforce, putting upward pressure on all forms of justice services. Population and economic activity in the Red Deer Judicial District has increased significantly since the present court facility opened in 1984, growing from 157,292 persons in 1986 to 235,597 persons in 2006, a 50% increase. The City of Red Deer continues to be Alberta's third largest urban centre. Based on the Province's population projections, the Red Deer Judicial District population will reach 381,000 within about twenty-five years.

Alternatives

The Red Deer Court House will be unable to continue in the status quo. The Provincial Court is regularly double-booking and often triple-booking courtrooms, which causes major hardship when all cases choose to proceed. It runs the risk of further delays of trials to the detriment of the judicial system. Furthermore, the Red Deer Court is unable to properly deliver various court-mandated programs for litigants.

The Business Case examines five alternatives for addressing the existing shortcomings and future facility needs. The key criteria for determining the recommended alternative include:

- Cost effectiveness
- Efficiency of operations
- Improved service to the public
- Leveraging emerging technologies
- Accommodating Court Services growth and expansion
- Risks of implementation.

Alternative 1a - Expand on the Existing Site

This alternative would maximize the continued use of the existing facility and construct the required expansion space on the current site in a new adjacent building space that would be directly connected at all levels. The main expansion building would need to be at least 4 floors high to accommodate the projected 20-25 year growth requirements, with the potential to address the longer term growth needs in one or more floors of shell space. Additional parking for those who require secure on-site parking would be provided in a basement level under the expansion. Upon completion of the expansion building, the existing space would undergo the necessary renovations.

There is the potential to construct the expansion space in two sequential phases, with phase 1 comprising a smaller 2 floor (plus basement) block to the northwest, and phase 2 comprising the larger 4 floor (plus basement) major expansion to the east. This phasing would help to reduce the impact on ongoing Court operations by allowing good public access to the existing building throughout the construction period, and by providing decant space to accommodate functions that are displaced. The expected timeline to design, construct, furnish and commission the two-phased expansion and to renovate the existing Court House is approximately 5 to 6 years depending upon the timing of Government approvals. This time frame includes a phase 3 of functional renovations to selected portions of the existing space once the new space is occupied.

In addition to avoiding the need to acquire new property, one of the distinct advantages of this option is that the existing building layout is relatively efficient and functional with separate circulation systems for the judiciary and staff, public, and accused in custody, and with the opportunity to continue these systems into a horizontal expansion. The existing building does not have the structural capacity to expand vertically. One of the shortcomings of this alternative would be the loss of on-site surface parking, although this would be no different from other urban court facilities such as those in Edmonton and Calgary. There is the opportunity to acquire (lease or purchase) vacant land directly across the street to the north that could serve both as future parking and interim construction lay down space. There may also be the opportunity in the long term future to acquire additional contiguous land if the Remand Centre were to relocate.

Alternative 1b - Expand on the Existing Site and Open and/or Expand One or More Circuit Points

This alternative is very similar to Alternative 1A with the additional consideration of opening and/or expanding operations at one or more circuit points in the Red Deer Judicial District, which could reduce the pressure on the Red Deer Court House. This alternative could result in a need for 1 to 2 fewer new courtrooms in the Red Deer expansion building, thereby reducing its size and capital cost. However, many of the existing circuit courts across Alberta have serious facility, safety and security deficiencies and the impact of opening more circuit points may in fact be more costly than providing the additional space in the Red Deer Court House expansion.

Alternative 2a - Expand on a Nearby Site

This alternative would seek to purchase additional land as close as possible to the existing Court House and construct a new building to house court operations that can function outside of the Court House proper. For example, there is vacant land across the street to the north of the Court House, although it is a relatively small site. The scale of expansion space that is required severely limits the viability of this option as it would mean additional courtrooms, judiciary offices, and secure holding facilities, would need to be located in a separate building leading to a duplication of space and staff. The buildings would need to be connected by secure pedways, which would be very lengthy and costly to construct given the wide streets around the Court House.

Alternative 2b - Expand Into Nearby Leased Space

This alternative would seek to lease additional space as close as possible to the existing Court House to house court operations that can function outside of the Court House proper. As in alternative 2a, the scale of expansion space that is required severely limits the viability of this option as it would mean additional courtrooms, judiciary offices, and secure holding facilities, would need to be located in the leased space, an unacceptable situation.

Alternative 3 - Construct a New Courthouse on a New Site

This alternative would provide all court and court-related services in a single, new government built and owned facility on a new green field site located as close as possible to downtown Red Deer. It would enable the planning and design of a modern court facility that meets the needs of all users while avoiding the disruption that will inevitably occur in expanding on the existing site. This alternative also ensures maximum opportunity to accommodate long term growth as well as on-site needs such as parking and SG prisoner transport vehicle access. The expected timeline to design, construct, furnish and commission a new courthouse is approximately 4 to 5 years depending upon the timing of Government approvals.

This alternative has a number of significant disadvantages including the replacement of a facility that was purposely built and functions relatively well as a Court House and appears to have many useful years still to serve, appreciating however, that it has inadequate space to meet current needs. Furthermore, the City of Red Deer has expressed no interest in obtaining the Court House site and its downtown development plans assume that the Court House will remain in its current location as part of the City's civic core. The City's plans indicate no other potential site for a new Court House either in the downtown area or on the periphery.

The following table summarizes the assessment of these five alternatives.

<p>1a. Expand on the Existing Site</p>	<p>This alternative would result in primarily positive impacts to all stakeholders, including the ability to plan for longer term future growth needs in a community that has the potential for high growth. It makes maximum use of investment in existing infrastructure and allows the ability to plan and design modern court facilities in the expansion space. This alternative is likely the most cost effective of all alternatives in terms of its initial capital cost and the 25 year cumulative investment.</p>	<p>This is a low risk alternative in that it likely has the highest probability to receive approval and funding. There is risk, however, to the court occupants in terms of the disruption that could occur to their ongoing operations.</p>	<p>\$162,115,000</p>
<p>1b. Expand on the Existing Site and Open and/or Expand One or More Circuit Points</p>	<p>This alternative would result in primarily positive impacts to all stakeholders, including the ability to plan for longer term future growth needs in a community that has the potential for high growth. It makes maximum use of investment in existing infrastructure (including facilities in the circuit points) and allows the ability to plan and design modern court facilities in the expansion space.</p>	<p>This is a medium risk alternative in that it has a reasonable probability to receive approval and funding. However, there are risks such as: most circuit points are already deficient in space, safety and security; the additional operating costs associated with opening or expanding one or more circuit points; and the disruption that will occur to ongoing court operations.</p>	<p>\$149,098,000 Note: does not include costs that may be incurred at the circuit points</p>
<p>2a. Expand on a Nearby Site</p>	<p>For the size and scale of expansion required today and in the future, it will be extremely difficult and unlikely that an expansion building on a nearby site will be able to meet many of the priority needs of the stakeholders, especially with regards to the safety and security of judges, staff, public and prisoners.</p>	<p>This is a medium to high risk alternative in that there is a medium to high probability that the amount of additional land required is not available in close proximity to the Court House site and that the resulting solution will entail major functional compromises.</p>	<p>\$169,186,000</p>
<p>2b. Expand Into Nearby Leased Space</p>	<p>For the size and scale of expansion required today and in the future, it is extremely unlikely that leased space in a nearby building will be able to meet many of the priority needs of the stakeholders, especially with regards to the safety and security of judges, staff, public and prisoners.</p>	<p>This is a high risk alternative in that there is a high probability that the amount of leased space required is not available in close proximity to the Court House site and that the resulting solution would entail unacceptable functional compromises.</p>	<p>\$201,009,000</p>
<p>3. Construct a New Court House on a New Site</p>	<p>Alternative 3 would result in primarily positive impacts to all stakeholders, including the ability to provide for long term growth needs and to plan and design a modern court facility that meets the needs of all stakeholders in regards to operational efficiencies, leveraging technology, safety and security, and public access to justice services. Disadvantages of this alternative would be the perceived 'waste' of a relatively good quality existing facility, the higher up front capital costs, and the potential difficulty in acquiring an equally well located alternative site.</p>	<p>This is a high risk alternative, based on the low to medium probability that Government funding may not be available to proceed and the low to medium probability that the City of Red Deer would support this alternative.</p>	<p>\$144,009,000</p>

Conclusions

The risks associated with Alternatives 2a, 2b and 3 lead to the conclusion that it would not be advisable to pursue them. Alternative 1a has lower risks than all others and benefits from the real and perceived value in continuing to utilize the existing building as a Court House, for which it was purpose designed and is so well located in the civic heart of the City. Furthermore, the existing building is in relatively good condition as evidenced in its low FCI rating. Alternative 1a best meets the needs of all stakeholders.

An additional advantage of Alternative 1a is the ability to implement it in phases. A relatively modest phase 1 expansion on the northwest corner of the building will provide short term expansion space for functions such as mediation and court sponsored support services for families and litigants, and address some of the more critical concerns regarding the lack of counter and queuing space, perimeter security, and the like. It can be constructed while access to the Court House is re-routed through the east entrance and the modest scale of the phase 1 expansion should enable it to be funded and completed in a relatively short time frame. With the phase 1 expansion opened, it is then much easier to construct the larger phase 2 project on the east end of the building and with less disruption to the ongoing operation of the Court. A final phase 3 would be required to complete the renovations to selected areas within the existing building.

It is important to note, however, that the phase 1 expansion alone will not meet many of the current space shortages in the Red Deer Court House. It provides, at best, a short term, stop-gap answer to some of the most immediate deficiencies. The entire two-phased expansion is required to adequately address the existing and future space needs.

Recommendations

The recommendations of this Business Case are to:

1. Proceed with the planning of Alternative 1a based on two-phased expansion and on the assumption that Government will fund the project.
2. Given the limitations of the existing site, acquire (through lease or purchase) available vacant land directly across the street to the north to accommodate court-related needs such as future parking and interim construction lay down space.
3. Secure the commitment for staff parking on another site as close as possible to the Court House (e.g. the new City Parkade), both to meet the current demand for additional staff parking and in anticipation of losing the existing on-site parking to accommodate the building expansion.
4. Examine the potential to proceed as quickly as possible with the phase 1 expansion project to help set the stage for the phase 2 main expansion to occur with less disruption and review shell space options to help ensure that longer term space needs can still be accommodated on what is a relatively limited site.
5. Examine the potential benefits, costs and risks associated with Alternative 1b to assess whether Alternative 1a should be amended to include it.

Judiciary

The Honourable Justice J.L. Foster, Court of Queen's Bench of Alberta
The Honourable Judge M.R. Bast, Assistant Chief Judge, Provincial Court of Alberta
The Honourable Judge D.J. Plosz, Provincial Court of Alberta

Alberta Justice and Attorney General

Court Services

Lynn Varty	Executive Director, Planning and Business Services, Head Office
Ed Towers	Executive Director, Regional Court Operations
Dr. Francis Remedios	Director, Strategic Information & Evaluation
Sandra Mitchell	Provincial Court Manager, Red Deer
Paul Dulaba	Systems Analyst, Court Technology Services
Shelley Hein	Research & Evaluation Coordinator
Rhonda Coombes	Business Analyst, Head Office

Corporate Services

Van Repchinsky	Senior Manager, Facilities & Procurement Services
Charles Biollo	Capital Planning Manager, Facilities & Procurement Services
Deb Storlien	Facilities Planning Manager, Business Services Branch

Alberta Solicitor General and Public Security

Roger Hagen	Inspector, Sheriffs Branch, Security Operations, South
Sergeant Robert Pelton	Sheriff, Red Deer
Karen Hayny	Manager, Facilities Planning, Business Services Branch

Alberta Infrastructure

Properties Division - Property Development Branch

Tara Jones	Director, Capital Projects and South Region Planning
Kelly Anderson	Planning Manager, Capital Projects and South Region Planning

Capital Projects Division - Project Delivery Branch

Kent Phillips	Executive Director, Project Delivery Branch
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Consultant Team

Peter Milne	RMC Resources Management Consultants (Alberta) Ltd., Programming / Prime Consultant
Barbara Shipman	Barbara Shipman Architect, Architectural / Programming Consultant
Kevin Drake	Tech-Cost Consultants Ltd., Cost Consultant
Norm Lux	Tech-Cost Consultants Ltd., Cost Consultant



July 17, 2012

The Honourable Cal Dallas
Member of the Legislative Assembly of Alberta
Red Deer South
#503, 4901 – 48 St.
Red Deer, AB T4N 6M4

Dear Sir:

Re: New Court House in the City of Red Deer

I am writing on behalf of the Central Alberta Bar Association (CABA) with respect to a pressing access to justice issue in Central Alberta. The CABA is a professional, voluntary organization whose membership comprises 162 lawyers, judges and law students in the Central Alberta region. Members of the CABA volunteer their time on a variety of committees, thereby enabling the CABA to provide an important and objective voice on issues of significance to both the legal profession and the public.

On the 6th day of June, the CABA met and passed a Special Resolution dealing with access to justice in Central Alberta. It was agreed that citizens of the Central Alberta area are denied access to justice as they cannot obtain access to court facilities within a reasonable period of time. The service area for the Red Deer Court House is from the British Columbia border to the Saskatchewan border and from north of Lacombe, Alberta to south of Olds, Alberta. It was reviewed that three independent reports in the last 20 years recommended expansion of the Red Deer Court House, none of which have been acted upon with respect to expanding the Red Deer Court House for the citizens of Central Alberta. The most recent report in 2009 recommended a doubling in size of the Court House from 9,000 square meters to 18,000 square meters. A recent publication "Standards for Regional Courts" has increased the standards since the 2009 Court House Expansion report with the result that the Central Alberta area now requires a court house of 23,000 to 25,000 square meters. Expansion of the existing Court House is no longer financially or practically feasible.

At this time there exists a limited time opportunity in that the City of Red Deer has offered to sell land to the Province of Alberta in downtown Red Deer which could be used to build a new Court House. The City of Red Deer will acquire title to the existing Court House. In a Special Resolution dated the 6th day of June, 2012 passed by the members of the CABA, the CABA supports the immediate development and construction of a new Court House on City of Red

Deer land to be purchased by the Province of Alberta from the City of Red Deer with the City of Red Deer acquiring title to the existing Court House.

We are writing to you to request your support to this initiative with the Premier of the Province of Alberta and the Attorney General for the Province of Alberta. We wish to advise that we are writing to all of the MLA's in Central Alberta, including the Wild Rose MLA's.

Sincerely,

Brent L. Handel, Q.C.
President – Central Alberta Bar Association