

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, DECEMBER 10, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 9:31 am, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Assistant CAO/Development Officer - Melissa Beebe
Recording Secretary – Kathy Blakely
- Absent: Director of Finance - Danita Deal
- Public:
14 Students/2 Teachers - Rimbey Christian School
Peggy Makofka, - FCSS
2. Public Hearing None
3. Adoption of Agenda of 3.1. December 10, 2012 Agenda
Motion 237/12
- Moved by Councillor Ellis to accept the agenda as presented.
- CARRIED
(5-0)
4. Minutes 4.1 November 29, 2012 Council Regular Meeting Minutes
Motion 238/12
- Moved by Councillor Webb to accept the November 29, 2012, Council Regular Meeting Minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Christian School Grade 6 Social Studies Class (7.6)
- Mayor Ibbotson welcomed the Rimbey Christian School Grade 6 Social Studies Class who are in attendance to observe how a local government Council Meeting is run.
- 5.2 Peggy Makofka – Rimbey FCSS (7.7)
- Mrs. Makofka thanked Council for the opportunity to attend this mornings' Council Meeting and provide an overview of her attendance at the Alberta Emergency Management Summit that she attended on behalf of the Town of Rimbey.
- Mrs. Makofka provided an extensive written and verbal report to Council on emergency preparedness, such as the reception center, registry of evacuees, food services, donations management, traffic control and security. She spoke on the importance of having mock disaster table top exercises to better inform all involved as to who is in charge, what needs to be done and where they need to be.
- Mayor Ibbotson thanked Mrs. Makofka for her update on the Alberta Emergency Management Summit.
6. Bylaws 6.1 None

7. New and Unfinished Business

7.1 51 Street Parking (Hwy 20A within Town Limits)

The parking issue on 51st street (Hwy20A within Town limits) was discussed at length at the November 29th Council meeting where it was tabled to the December 10th, 2012 Council Meeting.

Discussion ensued at length on various suggestions to rectify the parking problems. It was reiterated by Administration that Traffic Bylaw 872/11 deals with the parking of vehicles over 1 tonne on residential roadways, however, at the current time, it is only enforced if a written complaint is received.

Discussions ensued on the plowing of the roadway.

No consensus was ascertained on the parking issue.

7.2 Recreation Board – RV Park

The Town of Rimbey currently owns and operates the Nesting Place RV Park. The Lions Club provided a letter to the Town inquiring about operating the RV Park.

Discussion ensued on advertising in the Rimbey Review for Requests for Proposal from groups or service clubs for the operation and maintenance of the Nesting Place RV Park, in order to hear from all groups or service clubs which may be interested in taking it over.

Motion 239/12

Moved by Councillor Ellis that the Town advertises in the Rimbey Review for Request for Proposals from clubs /service groups who are interested in operating and maintaining the Nesting Place RV Park for a 5 year term, with a one year cancellations clause.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 10:01 am.

Mayor Ibbotson reconvened the meeting at 10:39 am.

The 14 students and 2 teachers departed the meeting at 10 39 am.

7.3 Recreation Board – Community Grants Program

An application to the Community Events Program in the amount of \$500.00 is in progress in support of the Christmas Day Supper at the Legion.

Motion 240/12

Moved by Councillor Webb that the grant application to the Community Events Program in the amount of \$500.00 for the Christmas Day Supper at the Legion be approved.

CARRIED
(5-0)

7.4 Capital Budget 2013

Council agreed to split the 2013 budget process into two parts. Part one is the Capital Budget in November/December and part two the Operating Budget in January/February. It is prudent to do the Capital Budget first in order to get project tenders out early in the new year. On November 29, 2012 Council met with Administration to review the Capital Budget for 2013.

Listed below is the 2013 Capital Budget.

2013 Capital Budget

TOWN COUNCIL REGULAR COUNCIL MINUTES DECEMBER 10, 2012

Budget Implications	Priority	Est. Cost	Funding	Notes
NE Lagoon Outlet	A	\$300,000	AMWWP/ MSI	total Cost \$600,000 1/2 County - 300,000
Baffle Curtain/Berm/desludge/defuser repair	A	\$63,245	Water/Sewer Reserve	AMIP-Baffle Curtain
Monitoring Wells/Drainage	A	\$92,000	Sewer Reserve	
Trails (2km)	A	\$200,000	Rec Reserve	
Sidewalk Replacements	A	\$103,636	MSI	
Community Centre Air Handling Unit	A	\$25,000	AMIP/MSI	MSI Operating
Community Centre Washroom Renovation	A	\$60,000	AMIP/FGTF	
58th Ave - 48-45A St.	A	\$328,273	MSI	
Street Sweeper	A	245,000	MSI	
Hwy 20 Intersections	A	\$337,171	BMTG	
PW Trucks (1)	A	\$26,800	Reserve Fund	
Concrete Crushing	A	\$50,000	Road Reserve	
Compactor Truck	A	\$12,000	Road Reserve	
Backhoe	A	\$110,000	Water/Sewer Reserve	
Mower	A	\$9,000	Rec Reserve	
Subtotal "A"		\$1,962,125		Est. Cap Bgt. \$ 2,094,304
51 to 52 Street	B	\$661,755		
Town Electronic Signage	B	\$29,116		
BMX Park	B	\$80,000		
BMX Track	B	\$50,000		
Dog Park	B	\$30,000		
Grader	B	\$236,100		
	B			
Subtotal "B"		\$1,086,971		
TOTAL		\$3,049,096		

Motion 241/12

Moved by Councillor Webb that Council approve the 2013 Capital Budget as presented.

CARRIED
(5-0)

Mayor Ibbotson recessed the meeting at 10:47 am.

Mayor Ibbotson reconvened the meeting at 10:55 am.

7.5 Proposed Bylaw Enforcement Budget Considerations

The Town of Rimbey entered into an agreement for Bylaw Enforcement services with the Summer Village of Gull Lake dated September 2010. At that time the Town of Rimbey was requesting 240 hours of service for the municipality. The breakdown consisted of 20 hours a month. The system was set up on a complaint basis, which consisted of the complainant filling out a signed complaint form that was confidential but was required in case the offender wanted to fight the ticket in court, and then the complainant would be required to appear.

Since the time of commencement of this program, complaints and traffic issues have been continually increasing. To be able to increase the hour component of the contract, SV of Gull Lake does not have the resources to continue the administration of the program and has entered into

discussions with Rimbey to take over operating and supplying Peace Officer Services to the partnering municipalities. Administration feels that it would be prudent to assume control of the services and in agreement with the participating municipalities, have looked at increasing hours of enforcement services with the condition of entering into a five year contract with all municipalities involved at a cost recovery basis. After reviewing the current issues facing Rimbey, such as Drader Crescent Alley, large truck parking violations, patrolling the school drop off areas, etc. Administration is looking at increasing the overall hours from 240 to 1100 hours annually to help with the increased concerns of residents. Assuming control of the contract would allow for more visible enforcement within the community.

Motion 242/12

Moved by Councillor Webb that Administration negotiate with partnering municipalities to assume administration of the Peace Officer/Bylaw Enforcement program.

CARRIED
(5-0)

7.6 Rimbey Christian School Grade 6 Social Studies Class (5.1)

It was noted that Council had a very interesting session with the Grade 6 Class. They were very inquisitive on the workings of Council and the current issues at hand. Council took the time to answer each of their very well thought out questions.

7.7 Peggy Makofka – Rimbey FCSS

It was noted that Mrs. Makofka suggested that a mock disaster table top exercise should take place with all parties involved so that in the event of an actual emergency, all parties know their roles and responsibilities.

The Councilors were advised that revisions and updates were made to the Town of Rimbey's emergency plan during the summer. Discussion ensued on the Town's emergency plan and it was suggested that the Councilors' received a copy. It was also suggested that we obtain a copy of emergency plans from places such as the hospital, schools and the seniors lodge. The Assistant CAO, Melissa Beebe will coordinate with Mrs. Makofka and members of the Disaster Services Committee to see what areas we should be working on.

Motion 243/12

MOVED by Mayor Ibbotson that Administration review the coordination of the Town of Rimbey's Emergency Plan and bring the information back to Council at the second meeting in February 2013.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1.Finance Reports

Director of Finance supplied a summary of the following reports:

Bank Reconciliation November 2012

Cash Position Report November 2012

Consolidated Financial Statement November 2012

Accounts Payable Cheque Listing to November 30 and December 5, 2012

Motion 244/12

Moved by Councillor Payson to accept the Bank Reconciliation, Cash Position and Consolidated Financial Reports as presented.

CARREID
(5-0)

Motion 245/12

Moved by Councillor Webb to accept Accounts Payable Cheque Listing to November 30, and December 5, 2012 as presented.

CARRIED
(5-0)

8.2 Board/Committee Reports

8.2.1 - FCSS Board Meeting Minutes October 18, 2012

Motion 246/12

Moved by Councillor Ellis to accept reports 8.2.1 as presented

CARRIED
(5-0)

9. Correspondence 9.1 Brent Bratland Letter
 9.2 FCSS Letter of Invitation

It was the consensus of Council that a reply letter be forwarded to Mr. Bratland.

It was determined that all Council members will attend the "When I'm 64" Seminar, which they were invited to on January 3/13 from 10:00 am to 2:00 pm at the Senior's Drop In Center.

Motion 247/12

Moved by Councillor Webb to accept items 9.1 and 9.2 as information.

CARRIED
(5-0)

10. In Camera None

11. Adjournment Council adjourned the meeting at 11:40 am

MAYOR

CHIEF ADMINISTRATIVE OFFICER