

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
MONDAY, JANUARY 14, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson  
Councillor Jack Webb  
Councillor Paul Payson  
Councillor Scott Ellis  
Councillor Gayle Rondeel  
CAO Tony Goode  
Assistant CAO/Development Officer - Melissa Beebe  
Director of Finance - Danita Deal  
Director of Community Services - Rick Kreklewich  
Recording Secretary – Kathy Blakely
- Absent:
- Public:  
Treena Mielke, Rimbey Review  
MP Blaine Calkins  
Beth Reitz and Annette Peck – Rimbey Big Brothers Big Sisters  
1 member of the public
2. Public Hearing None
3. Adoption of Agenda of 3.1. January 14, 2013 Agenda
- Addition:
- 7.10 Volunteer Week Committee Letter
- Motion 001/13
- Moved by Councillor Ellis to accept the agenda as amended.
- CARRIED  
(5-0)
4. Minutes 4.1 December 10, 2012 Council Regular Meeting Minutes
- Motion 002/13
- Moved by Councillor Webb to accept the December 10 2012, Council Regular Meeting Minutes as presented.
- CARRIED  
(5-0)
5. Delegation 5.1 MP Blaine Calkins
- Mayor Ibbotson thanked MP Blaine Calkins for attending our meeting this evening.
- MP Calkins gave an update from the Government of Canada perspective. He noted that Canada is ranked #1 in the G7 when it comes to economic opportunities, Forbes Magazine lists Canada as the best country in the world to do business with, the debt to GDP ratio is the best in the developed world, our deficit is dwindling and we are on target to get back to balanced budget. We are at virtual full employment here in Alberta. There are a lot of changes coming in the Government of Canada's agenda. The federal budget will be the main focus which is coming up in March.
- MP Calkins spoke on criminal justice reforms that came into effect over the last little while, bills that were passed that are now being enforced, such as keeping dangerous offenders and drug dealers behind bars, and getting rid of minimum mandatory sentences for certain dangerous crimes.

MP Calkins spoke on the Budget Bill. He noted that they have extended the hiring tax credits for small businesses to make sure that they can keep the hiring costs at a minimum.

MP Calkins spoke on the Navigatable Waters Act. The Alberta Urban Municipalities Association and Alberta Association of Municipal Districts & Counties have been requesting changes for a very long time. This eliminates some of the regulatory burden that comes with the high costs associated with a simple bridge repair or installing a culvert in a drainage ditch.

He also noted that they have streamlined the regulatory process for major projects such as pipelines. Historically this would trigger an environmental assessment and they would be doing 6000-8000 of these assessments annually, and they are often duplicated by provincial assessment review or other regulatory body reviews.

MP Calkins spoke on infrastructure. He indicated that the Community Infrastructure Improvement Fund is still ongoing and will check on the progress of our application for the BMX Park.

MP Calkins spoke in depth on the proposed new electoral boundaries. He indicated that there were 28 seats and now there are going to be 34 seats based on the ratio that Alberta is growing. He indicated that the rural riding between Edmonton and Red Deer will cease to exist. The northeastern third of the riding becomes part of an Edmonton South Riding, the southeastern portion of the Riding becomes part of the Red Deer North Riding, and the west country including Rimbey and Rocky Mountain House will be in the same riding as Hinton and Grand Cache. There is still one more step, which is the Procedures House of Affairs Committee, where there is an opportunity for Members of Parliament to make a case.

MP Calkins spoke on the Gas Excise Tax. He indicated that if there were to be a change made to this, he would see that at the next budget, however, the gas tax was made permanent in a previous budget.

MP Calkins noted that he has been lobbying for another program such the Community Infrastructure Improvement Fund to help with projects.

MP Calkins suggested to Council that the Town of Rimbey always forward to his office a copy of any federal grant applications we submit, so he is aware of them.

MP Calkins thanked Council for inviting him to speak at Council.

Mayor Ibbotson thanked MP Calkins for coming to the meeting and wished him all the best.

Mayor Ibbotson recessed the meeting at 7:29 pm.

Mayor Ibbotson reconvened the meeting at 7:30 pm.

## 5.2 Beth Reitz and Annette Peck – Rimbey Big Brothers Big Sisters

Mrs. Reitz thanked Council for the opportunity to attend the Council Meeting to inform them on the progress of the first year of the Rimbey Big Brothers Big Sisters.

Mrs. Reitz presented a power point presentation to Council highlighting their program. They offer in-school mentoring, traditional mentoring and teen mentoring. Through these programs, the Rimbey Big Brothers Big Sisters currently have 27 mentoring matches. This is very commendable for a community the size of Rimbey.

Mrs. Reitz advised Council that January 15<sup>th</sup> launches the Centennial celebration of Big Brothers Big Sister in Canada.

She noted that their annual budget for the Rimbey Big Brothers Big Sisters is approximately \$40,000.00 of which \$20,000.00 was raised through fundraising.

Their major fundraising function is a bowl-a-thon. Bowl for Kids Sake which will be held March 17, 2013 in Ponoka.

Mrs. Reitz requested that the Town of Rimbey sponsor the Big Brother Big Sisters program financially with a donation of \$3000.00.

Annette Peck indicated that as a teacher, she has really noticed a difference in the students that are benefitting from the Big Brothers Big Sisters Program. Benefits to the children start right away. It is such a valuable program.

CAO Tony Goode informed Mrs. Reitz that Administration will be working on the 2013 operating budget in the very near future and requested that they submit a letter of request for the financial donation.

Mrs. Reitz and Mrs. Peck thanked Council for letting them present information at the Council Meeting.

Mayor Ibbotson thanked Mrs. Reitz and Mrs. Peck for their presentation.

Mrs. Reitz and Mrs. Peck departed the meeting at 7:42 pm.

Mayor Ibbotson recessed meeting at 7:42 pm.

Mayor Ibbotson reconvened meeting at 7:43 pm.

## 6. Bylaws

### 6.1 Bylaw 880/13 – Town of Rimbey Library Loan Authorization

Administration presented Bylaw 880/13 which authorizes the Town of Rimbey to grant a loan to the Rimbey Municipal Library Board in the amount of \$180,000.00, plus interest at 5% per annum, repayable to the Town of Rimbey semi-annually, over a two year period. Administration is requesting Council give first reading to Rimbey Library Loan Authorization Bylaw 880/13.

Discussion ensued on first right of refusal should the Rimbey Municipal Library Board ever decide to sell the building.

#### Motion 003/13

Moved by Councillor Ellis to give first reading of the Rimbey Municipal Library Loan Authorization Bylaw 880/13

CARRIED  
(5-0)

### 6.2 Bylaw 881/13 – Brix Area Structure Plan

Bylaw 881/13 is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner. The public hearing could be scheduled for Monday February 11, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to affected landowners.

Administration is requesting that Council give first reading to The Town of Rimbey Brix Area Structure Plan Bylaw 881/13.

#### Motion 004/13

Moved by Councillor Rondeel to give first reading of the Town of Rimbey Brix Area Structure Plan Bylaw 881/13.

CARRIED  
(5-0)

## 7. New and Unfinished Business

### 7.1 Policy 6601 – Business Development Incentive Grant Application

A Business Development Incentive Grant Application was received from 1025984 AB Ltd seeking approval for a grant incentive for a new multi-family

rental home that replaced an old dilapidated house. The development incentive grant program was set up to encourage development of businesses within the Town by encouraging the enhancement of existing buildings, the construction of new buildings and additions to existing buildings, or the demolition of dilapidated buildings. The policy was to encourage owners of non-residential buildings to invest in improvements that enhance existing buildings, attract economic growth and employment, encourage new investment, and demolition of dilapidated buildings.

Eligibility requirements that would be met are as follows: assessed value will increase by a minimum of \$50,000, the applicant is the registered owner, is a business applicant, the applicant has secured all required development and building permits, attracts economic growth and employment and encourage new investment in the Town.

The program applies to all private commercial and industrial buildings together with all vacant lots zoned for commercial or industrial purposes.

The business owner's property is located at 5113-49 Ave, which is zoned R4 (high density residential). The construction project is intended for multi-family rental homes to house workers from outside the community, people on lower incomes, single parents, etc. to be able to find suitable accommodations. The property owner advises this project is meant to help address some of the noted problems. The applicant is in the rental business and believes therefore that this qualifies as a business application, which would qualify under the grant.

Council will need to determine whether the applicant is a business; then the policy would require amending to include multi-family rental units under the business category or Council could waive the policy and approve the request.

CAO Tony Goode indicated that currently the only way to grant approval for this application would be to waive Policy 6601.

Discussion ensued with regards to amending Policy 6601 to include multi-family units or create a new policy addressing multi-family units.

Discussion ensued on the application process of the policy.

#### Motion 005/13

Moved by Councillor Rondeel to table discussion regarding the Business Development Grant Application received from 1025984 AB to the January 28<sup>th</sup> Regular Council Meeting.

CARRIED  
(4-1)

#### Motion 006/13

Moved by Councillor Webb to table the discussion on Policy 6601 to the January 28<sup>th</sup> Regular Council Meeting.

CARRIED  
(5-0)

#### 7.2 Interim Operating Budget

Under the requirements of the Municipal Government Act, Council must adopt an operating budget each calendar year, but Section 242(2) of the Act allows a Council to adopt an interim operating Budget for part of a calendar year.

Administration recommends that Council adopt the 2012 Operating Budget as the Interim Operating Budget for 2013.

#### Motion 007/13

Moved by Councillor Webb that Council adopt the 2012 Operating Budget as the

Interim Operating Budget for 2013.

CARRIED  
(5-0)

### 7.3 2013 Operating Budget Meeting

Administration directed all departments to submit 2013 Operating Budgets.

It was the consensus of Council to meet on Friday, February 1, 2013 at 8:30 am to review the proposed 2013 operating budget.

### 7.4 Library Expansion

Town Office currently shares the Administration Building with the Rimbey Municipal Library. The Town Office occupies 3354 square feet (311 square meters). The Library is housed in 2590 square feet (240.62 square meters) and Provincial Library standards for service area require them to have 6500 square feet (603 square meters). Alternative locations were sought out for the Town Administration Office. The Provincial Building has been identified as a potential option for relocation

The Town has been advised that we could lease the space at a cost of \$2,917.00 per month, including utilities on the condition of a ten (10) year lease. The province will confirm in the near future with regards to renovations, such as new flooring, painting and blinds are required

Other items to consider, should the Town move to the Provincial Building are pedestrian access to the Provincial Building, moving expenses, office down time during the move and security issues during evening meetings.

A letter dated December 4, 2012 was received from the Rimbey Municipal Library Board offering to purchase the Town Administration/Library Building for \$1.00.

4 options (Option 4 was added at the November 29, 2012 Council Meeting):

- 1) Council cover the costs for the Town Administration Building and Provincial Building at an estimated cost of \$80138.78,
- 2) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs. The current grant plus approximately \$10,000.00 for utilities.
- 3) Town Administration Office remains where it is.
- 4) Sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the Library Board responsible for all operating costs.

CAO Tony Goode advised Council that he contacted our lawyer regarding selling the building for \$1.00 to the Rimbey Municipal Library Board. He was advised that we are able to do this because the Rimbey Municipal Library Board is a non-profit organization. The lawyer also suggested that the Town of Rimbey should obtain the first right of refusal for \$1.00 should the Rimbey Municipal Library Board ever decide to sell the building.

Member of public left at 8:20

Discussion ensued on the 4 options.

Discussion ensued on the first right of refusal.

Discussion ensued on janitorial costs.

### Motion 008/13

Moved by Councillor Payson to sell the Town Administration Building to the Rimbey Municipal Library Board for \$1.00, with the condition that the Town of Rimbey gets first right of refusal for \$1.00, if the Rimbey Municipal Library Board decides to sell the building.

CARRIED  
(5-0)

7.5 Recreation Board Community Events Program

The Rimbey & District Victim Services Unit provided an application for the Community Events Grant Program at the January 7th Recreation Board Meeting. They are requesting \$500 to host a Big Band Valentine Gala on Feb. 9th. The event will feature a catered meal, entertainment from a jazz band, dancing and a silent auction.

The Recreation Board agreed to provide funding for this community event in the amount of \$500 from the Community Events Grant Program as it meets all the requirements.

Administration recommends approval of the application provided by the Rimbey & District Victim Services Unit in the amount of \$500.00 as part of the Community Events Grant Program.

Motion 009/13

Moved by Councillor Webb that Council approve the application provided by the Rimbey & District Victim Services Unit in the amount of \$500.00.

CARRIED  
(5-0)

7.6 Community Infrastructure Improvement Funding

The Town of Rimbey applied for a Community Infrastructure Improvement Fund grant in the amount of \$150,000 in July/2012 for development of the BMX Park. The grant is a matching grant from the Federal Government. The application passed the first round and requires a commitment to the project to move on to the next round.

The cost of the BMX Park playground installation is included within the grant. The Town of Rimbey spent \$65,000 toward that portion of the project. If the Town were to allocate an additional \$85,000 in funding toward the BMX Park project that would cover the Town's portion (\$150,000) of the matching grant. In order to receive the grant, the project must be complete before March 31st, 2014.

The Recreation Board asks Council to commit funds for the BMX Park project should the CIIF grant be accepted.

The Director of Community Services, Rick Kreklewich explained the grant that he submitted to the Community Infrastructure Improvement Fund. He advised Council that the Recreation Board requires a commitment of matching funds in the amount of \$85,000.00, from Council should the project be accepted by the Community Infrastructure Improvement Fund.

Motion 010/13

Moved by Councillor Rondeel that Council commit matching fund for the BMX Park Project in the amount of \$85,000.00, subject to the Community Infrastructure Improvement Fund grant application being approved.

CARRIED  
(5-0)

7.7 Volunteer Appreciation Dinner

Each year the Rimbey Volunteer Week Committee holds a Volunteer Appreciation Dinner. It is scheduled for April 22, 2013. No discussion was held on the date.

7.8 MP Blaine Calkins

The Mayor requested that a thank you letter be forwarded to MP Blain Calkins for attending the Council meeting.

7.9 Rimbey Big Brothers Big Sisters

It was the consensus of Council to refer the financial request of the Rimbey Big

Brothers Big Sisters to budget deliberations.

7.10 Rimbey Volunteer Appreciation Dinner

A letter has been received from the Rimbey & District Volunteer Week Committee requesting financial support in the amount of \$500.00, for their Annual Volunteer Appreciation Event scheduled for April 22, 2013.

They will be advised to obtain the Community Events Grant Applications forms and submit them to the Recreation Board for consideration.

Accept as Information

8. Reports

8.1 Department Reports

8.1.1. Finance Reports

Director of Finance supplied a summary of the following reports:

Bank Reconciliation December 2012

Cash Position Report December 2012

Consolidated Financial Statement December 2012

Accounts Payable Cheque Listing to December 17, 2012 and December 31, 2012

Council Expenses to December 15, 2012

Motion 011/13

Moved by Mayor Ibbotson to accept the Bank Reconciliation, Cash Position and Consolidated Financial Report for December 2012 as presented.

CARREID  
(5-0)

Motion 012/13

Moved by Councillor Webb to accept Accounts Payable Cheque Listing to December 17, and December 31, 2012 as presented.

CARRIED  
(5-0)

Treena Mielke, Rimbey Review departed the meeting at 8:58pm.

Mayor Ibbotson recessed the meeting at 8:58 pm.

Mayor Ibbotson reconvened the meeting at 8:59pm

Motion 013/13

Moved by Councillor Ellis to accept Council Expenses to December 15, 2012, as presented.

CARRIED  
(5-0)

8.1.2 CAO Report

The CAO provided a written report.

8.1.3 Development Officer Report

The Development Officer provided a written report.

8.1.4 Public Works Report

The Director of Public Works provided a written report.

Discussion ensued on items in the public works report.

8.1.5 Community Services Report

The Director of Community Services provided a written report.

8.1.6 Fire Department Report

The Fire Chief provided a written report.

Discussion ensued on false alarms.

Motion 014/13

Moved by Councillor Ellis that reports 8.1.2, 8.1.3, 8.1.4, 8.1.5, and 8.1.6 be accepted as presented.

CARRIED  
(5-0)

8.2 Board/Committee Reports

8.2.1 – Rimoka Housing Foundation Minutes October 17, 2012

8.2.2 – Rimbey Municipal Library Board Minutes November 5, 2012

8.2.3 – Rimbey Historical Society Board Meeting Minutes October 16, 2012

8.2.4 – Rimbey & District Volunteer Committee Minutes November 28, 2012

Motion 015/13

Moved by Councillor Webb to accept reports 8.2.1, 8.2.2, 8.2.3, and 8.2.4 as presented

CARRIED  
(5-0)

8.3 Council Reports

8.3.1 – Councillor Ellis Report

Motion 016/13

Moved by Mayor Ibbotson to accept Councillor Ellis's report as presented.

CARRIED  
(5-0)

9. Correspondence 9.1 Alberta Health Services Letter  
9.2 StarKist Catering Letter

Discussion ensued on the stakeholders request regarding the new seniors' housing project.

Motion 017/13

Moved by Councillor Webb that a letter be sent to the Rimoka Housing Foundation indicating that Council supports the Alberta Health Services request that stakeholders have a say in the design of the new building and that a copy of the letter received from Alberta Health Services requesting that stakeholders have a say in the design of the new building letter be forwarded to Rimoka Housing Foundation.

CARRIED  
(5-0)

Discussion ensued regarding rates charged by other communities for the rental of their facilities. It was suggested that this information be taken to the Recreation Board for consideration.

Motion 018/13

Moved by Councillor Rondeel that we refer the letter from Starkist Catering to the Recreation Board.

CARRIED  
(5-0)

10. In Camera None



11. Adjournment                      Council adjourned the meeting at 9:15 pm

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER