

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, FEBRUARY 11, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
CAO Tony Goode
Director of Finance - Danita Deal
Future Director of Finance – Lori Hillis
Assistant CAO/Development Officer - Melissa Beebe
Director of Community Services – Rick Kreklewich
Recording Secretary – Kathy Blakely

Absent:

Public:

Amelia Naismith – Rimbey Review
Darren and Karen Fischer – Adjacent Landowners
Ryan Neish – Plains Midstream Canada – Adjacent Landowner
Bill Nesbitt – Adjacent Landowner
Keith Kendrew – Adjacent Landowner
Steffan Olsen - Developer
Ruben Giebelhaus - Delegant
22 members of the public

2. Public Hearing 2.1 Bylaw 881/13 Brix Area Structure Plan
Mayor Ibbotson called the Public Hearing to order to consider second and third reading for Bylaw 881/13 Brix Area Structure Plan. Brix Area Structure Plan is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner.

The Development Officer confirmed to Council that notification was sent to adjacent property owners within a 60m radius and Bylaw 881/13 Brix Area Structure Plan was advertised for the weeks of January 22 and January 29 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey website.

The Development Officer advised Council that an application has been received from the owners of the Pt of SW 22-42-02-W5M. This site is currently farmland. The proposed development is a 2 phase development with the first phase being Country Residential with parcels along the east side of 40th street. The Brix Area Structure Plan has been reviewed by West Central Planning Agency, Alberta Transportation and Tagish Engineering. If Bylaw 881/13 is approved, Phase 1 would require rezoning of the area to Country Residential. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate. The \$400.00 application fee for rezoning has been made requesting amendments to the land use bylaw for rezoning of Phase 1.

Written submissions were received from :

Alberta Transportation
Tagish Engineering
West Central Planning Agency
Darren and Karen Fischer
Ryan Neish – Plains Midstream Canada

The Development Officer introduced those presenters wishing to be heard as follows:

Darren and Karen Fischer – Adjacent Landowners
In favor - concerns well water, drainage, dust, sewer, fencing
Ryan Neish - Plains Midstream Canada – Adjacent Landowner
In favor – concerns: pipeline, traffic

Keith Kendrew – Adjacent Landowner
In favor – concerns; dust control, traffic

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 881/13 Brix Area Structure Plan, there were no response noted.

Mayor Ibbotson declared the public hearing regarding Bylaw 881/13 Brix Area Structure Plan closed at 7:10 pm.

Mayor Ibbotson introduced Lori Hillis who will be Director of Finance, effective February 19, 2013.

3. Adoption of 3.1. Feb 11, 2013 Agenda
Agenda Addition: 7.7 April 22, 2013 Regular Council Meeting

Motion 031/13

Moved by Councillor Ellis to accept the agenda as amended.

CARRIED
(5-0)

4. Minutes 4.1 January 28, 2013, Council Regular Meeting Minutes

Motion 032/13

Moved by Councillor Rondeel to accept the January 28, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation 5.1 Reuben Giebelhaus
Mayor Ibbotson welcomed Mr. Gieblehaus and thanked him for coming to speak at the Council Meeting.

Mr. Giebelhaus thanked Council for the opportunity to address Council regarding the sale of the administration building to the Rimbey Municipal Library.

Mr. Giebelhaus reaffirmed to all present that he is not against the Library, however, he is very concerned with some of the events and programs taking place at the Library. Mr. Giebelhaus distributed a copy of a recent letter in the Rimbey Review regarding the municipal value of the building.

Mr. Giebelhaus inquired as to how many other avenues Council looked at prior to agreeing to sell the administration building to the Library. He also suggested that the Town could build on to the building or add a second floor, rather than move to the Provincial Building. He was concerned if the building was sold to the Library for \$1.00, the Town would lose out on the revenue it would generate which would affect the Town's bottom line in borrowing.

Mayor Ibbotson indicated that the Library Board looked at 5 or 6 locations. None of the locations were suitable. He outlined the debt load and how grants worked. This is the option that makes the most sense.

Mr. Giebelhaus suggested to Council they take a very close look at the situation and table their decision until after the next election. Mr. Geibelhaus indicated that there should be a forum on whether or not the Town should sell the building.

Discussion ensued on operational costs for administration once relocated to the Provincial Building. It was clarified that the yearly costs would be very similar to the current levels. The lease rate at the Provincial Building includes custodial services, utilities and grounds maintenance.

Mayor Ibbotson indicated that the Town of Rimbey only partially funds the Library. He indicated that Ponoka County and the Province of Alberta also

provides the library with funds.

Mayor Ibbotson indicated that the library provides a wonderful service. If the library ceased the programs they offer, there would not be anyone in the community to carry on with them. He noted that FCSS does not offer these types of programs.

Mr. Giebelhaus inquired about the federal grant for renovations for which the Library has applied. What happens if their application is unsuccessful? Mayor Ibbotson indicated that the library needs to know what they have, so they can start their preparations. The federal grant has to be utilized by March 2014.

5 people departed the meeting at 7:40 pm.

Councillor Payson indicated to Mr. Giebelhaus that it is the Library Board who is responsible to determine what happens at the Library, not the manager. The extra programs that are offered are self-sufficient.

Councillor Rondeel defended the dayhomes that attend the library and noted that everyone is welcome at the Library.

Councillor Ellis indicated that it is no different than dayhomes or other groups using the arena during free public skating.

Councillor Ellis asked Mr. Giebelhaus if he felt it was better for the kids to be on the street or at the Library.

Mr. Geibelhaus spoke briefly on the walking trails.

Mayor Ibbotson thanked Mr. Giebelhaus for attending the meeting.

6. Bylaws

6.1 Bylaw 880/13 – Town of Rimbey Library Loan Authorization

Administration recommended that Council pass second and third reading of Bylaw 880/13, Town of Rimbey Library Loan Authorization.

Motion 033/13

Moved by Councillor Rondeel to give second reading to Bylaw 880/13 Town of Rimbey Library Loan Authorization.

CARRIED
(5-0)

20 people departed the meeting at 7:50 pm.

6.2 Bylaw 881/13 – Brix Area Structure Plan

Administration recommended that Council pass second and third reading of Bylaw 881/13 Brix Area Structure Plan.

Motion 034/13

Moved by Councillor Ellis to give second reading to Bylaw 881/13 Brix Area Structure Plan, .and before Council considering third reading of this Bylaw, that the outstanding issues of the Brix Area Structure Plan be resolved to the satisfaction of Council.

CARRIED
(5-0)

2 people departed the meeting at 7:51 pm

7. New and Unfinished Business

7.1 Rimbey Arena Concession Contract

The Rimbey Arena Concession Contract expires March 31, 2013. The current contract is with Joanne Marshall. There have been no complaints received regarding the food, pricing or service.

Motion 035/13

Moved by Councillor Rondeel that Administration extend the contract with Joanne Marshall for a period of three (3) years for Rimbey Arena Concession

services.

CARRIED
(5-0)

7.2 Community Events Grant Program

The Recreation Board reviewed and approved Community Event Grant Applications in the amount of \$500.00 each from the Rimbey Elementary School Council Foundation, the Rimbey & District Volunteer Week Committee, the Rimbey & District Horticultural Group and the Rimbey & District Chamber of Commerce.

Motion 036/13

Moved by Councillor Rondeel that Council approve the Community Events Grant Applications, all in the amount of \$500.00, for the Rimbey Elementary School Council Foundation, the Rimbey & District Volunteer Week Committee, the Rimbey & District Horticultural Group and the Rimbey & District Chamber of Commerce.

CARRIED
(5-0)

7.3 Kitchen Catering Policy Amendment

The Recreation Board recommends that Council amend the fee structure in the Community Centre Catering Policy #2203 to include the option of a day rate of \$50.00 for the purposes of providing time to prepare a meal for the next day. The hours for preparation would be during regular office hours of 8:30 am-4:30 pm.

Motion 037/13

Moved by Councillor Payson that the Community Centre Catering Policy #2203 be amended to include the option of a day rate of \$50.00 for the purposes of providing time to prepare a meal for the next day providing that the preparation time would be during regular office hours of 8:30 am-4:30 pm. and the kitchen is not already booked, effective immediately.

CARRIED
(5-0)

7.4 Peace Officer Policies(4)

The Town of Rimbey must have in place policies to complete the application process for the Peace Officer/Bylaw Enforcement Program. Administration requires that Council approve the following Peace Officer Policies:

- Policy 4102 – Peace Officer Duties and Responsibilities
- Policy 4103 – Peace Officer Code of Conduct
- Policy 4104 – Peace Officer Public Complaint Policy
- Policy 4105 – Peace Officer Disciplinary Policy

Motion 038/13

Moved by Councillor Rondeel that Council approve Policy 4102 – Peace Officer Duties and Responsibilities as presented.

CARRIED
(5-0)

Motion 039/13

Moved by Councillor Ellis that Council approve Policy 4103 – Peace Officer Code of Conduct as presented.

CARRIED
(5-0)

Discussion ensued on Policy 4104, - Peace Officer Public Complaint Policy. Councillor Rondeel suggested that the timeline in item 3(b), be amended to a more suitable period of time. The CAO suggested a maximum of 10 business days for the CAO or his designate to acknowledge the receipt of the complaint.

It was also the consensus of Council the policy clearly indicates clearly who is the Director of Law Enforcement.

Motion 040/13

Moved by Councillor Webb that Council approve Policy 4104 – Peace Officer Public Complaint Policy as amended.

CARRIED
(5-0)

Discussion ensued on Policy 4105 – Peace Officer Disciplinary Policy. It was the consensus of Council that the levels of discipline be clarified further based on the severity of the infraction.

Motion 041/13

Moved by Councillor Payson that Council approve Policy 4105 – Peace Officer Disciplinary Policy as amended.

CARRIED
(5-0)

7.5 Committee of the Whole Meeting.

A Committee of the Whole Meeting is scheduled for Friday, February 15, 2013, commencing at 9:00 am.

Accept as information

7.6 Uniform Quality Management Plan

The Province of Alberta requires that municipalities have a Uniform Quality Management Plan. An amended Uniform Quality Management Plan was distributed to Council.

Motion 042/13

Moved by Mayor Ibbotson to accept the Uniform Quality Management Plan as presented.

CARRIED
(5-0)

7.7 April 22, Regular Council Meeting

It was noted that the Volunteer Appreciation Dinner is scheduled the same night as a Regular Council Meeting. It was the consensus of Council to move the Regular Council Meeting to April 29, 2013, commencing at 7:00 pm.

Motion 043/13

Moved by Councillor Ellis that the Regular Council Meeting scheduled for Monday April 22, 2013 be moved to Monday, April 29, 2013, commencing at 7:00 pm.

CARRIED
(5-0)

1 person left the meeting at 8:05 pm.

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Director of Finance presented the following reports:
Bank Reconciliation January 31, 2013
Cash Position January 31, 2013
Accounts Payable Check Listing to January 31, 2013

Motion 044/13

Moved by Councillor Ellis to accept the Bank Reconciliation for January 31,

2013, and the Cash Position for January 31, 2013 as presented.

CARRIED
(5-0)

Motion 045/13

Moved by Councillor Webb to accept the Accounts Payable Cheque Listing to January 31, 2013 as presented.

CARRIED
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Municipal Library Board Minutes

Motion 046/13

Moved by Councillor Ellis to accept report 8.2.1 as presented.

CARRIED
(5-0)

9. Correspondence 9.1 West Central Planning Agency

A letter received from West Central Planning Agency advised that the membership for 2013 has increased from \$6,382.80 to \$7,021.08.

Motion 047/13

Moved by Councillor Rondeel to approve West Central Planning Agency membership fee of \$7021.08.

CARRIED
(5-0)

2 people departed the meeting at 8:08 pm.

10. In Camera 10.1, 10.2, 10.3

Motion 048/13

Moved by Councillor Rondeel that the meeting go in camera at 8:09 pm.

CARRIED
(5-0)

Motion 049/13

Moved by Mayor Ibbotson that the meeting come out of camera at 8:18 pm.

CARRIED
(5-0)

Motion 050/13

Moved by Councillor Webb that the Town of Rimbey accept the Offer to Purchase Registered Plan 852-1951, Rimbey Airport; NW 4 & SW 9-43-2-W5M (approx. 60.74 acres) from the Government of Alberta, Transportation for the amount of \$1.00 effective April 1, 2013.

CARRIED
(5-0)

Motion 051/13

Moved by Mayor Ibbotson that the Town of Rimbey accept the offer from the owners of L.I. Ranches for the 5 meter width on the west side and the 3 meter width on the south side of their property, for the use in trail development in consideration for a deduction in the amount of municipal reserve owed on the remainder of the property from what is now owed (approximately 4.14 acres) to one acre less (3.14 acres) registered on title.

CARRIED
(5-0)

Motion 052/13

Moved by Councillor Payson that Council refuse the offer to sell land to the Town of Rimbey for the walking trail from Mr. Herb Gutterink.

CARRIED
(5-0)

11. Adjournment Council adjourned the meeting at 8:21 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER