TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY SEPTEMBER 23, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

Call to Order Regular Council Meeting
& Record of Attendance

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
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5. **Delegations**
   5.1 None

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10. **In Camera**
    10.1 None

11. **Adjournment**

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, SEPTEMBER 9, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Scott Ellis
Councillor Gayle Rondeel
Assistant CAO/DO – Melissa Beebe
(Acting CAO in Tony Goode's Absence)
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely

Absent:

CAO Tony Goode

Public:
Treena Mielke – Rimbey Review
Mark Steeves and Andrew Steeves - Delegation

2. Public Hearing

2.1 None

3. Adoption of Agenda

3.1. September 9, 2013 Agenda

Motion 236/13

Moved by Councillor Webb to accept the agenda as presented.

CARRIED
(5-0)

4. Minutes

4.1 August 19, 2013, Council Regular Meeting Minutes

Motion 237/13

Moved by Councillor Ellis to accept the August 19, 2013, Council Regular Meeting Minutes as presented.

CARRIED
(5-0)

5. Delegation

5.1 Mark Steeves – The War Zone Mandate (7.5) & (7.6)

Mayor Ibbotson welcomed Mr. Mark Steeves and Mr. Andrew Steeves to the Council Meeting.

Mr. Mark Steeves has requested to speak to Council regarding the War Zone Mandate. (The War Zone's Stance on Negative Effects Violent Games Have on Children; In Particular First Person Shooter Games). The document was sent to Council in the agenda package.

It is Mr. Steeves intention to open a Gaming Café.

Mr. Steeves indicated he runs a computer company in town and has also started a taxi company as of the first of September. Mr. Steeves indicated he had a meeting with the Recreation Board outlining what his new Gaming Café would offer. He indicated the Recreation Board were positive with the plans. They had a few concerns with video games. Mr. Steeves noted he has a system in place to censor the children by age. The individual will have to set up an account and is only able to play games that are set up to their age limit. He indicated the age group between 13-15 is a grey area as some parents allow their children to play video games geared for an older player. The only way the child will be able to play any games geared for older players is if permission is granted in writing by the parent.

Mr. Steeves advised Council the majority of his customers will be between the ages of 16 and 34. He noted the Gaming Café will be open until 1:00 am. There were concerns with safety for individuals going home that late at night which is why he established the Taxi company. Patrons from his Gaming Café will be offered a ride home, free of charge.

Mr. Steeves indicated he has done a lot of studying on the aspect of gaming and it will fill a need in the town, for spontaneous use for entertainment, as outlined in the Recreation Master Plan.

Mr. Steeves indicated his funding company has reservations and are requesting a letter from the Town of Rimbey welcoming his business to town.

Mayor Ibbotson thanked Mr. Steeves for his presentation and wished him well with his venture.

Mr. Mark Steeves and Mr. Andrew Steeves departed the meeting at 7:12 pm.

6. Bylaws

6.1 None

7. New and Unfinished Business

7.1 Recreation Board Member Resignation

Motion 238/13

Moved By Councillor Rondeel Council accept, with regret, the resignation of Gail Stuart from the Town of Rimbey Recreation Board, effective August 20, 2013.

CARRIED
(5-0)

7.2 Tagish Engineering Ltd. – Project Status Updates

Motion 239/13

Moved by Councillor Rondeel Council accept the Project Status Update from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB110 – High School Soccer Field, RB111 – 53rd Avenue Re-construction, RB113 – 2013 Concrete Repairs and Replacement and RB115 – 2014 Capital Planning Designs, as information.

CARRIED
(5-0)

7.3 Ponoka County Voting Station

Motion 240/13

Moved by Councillor Ellis Council allow Ponoka County to have a voting station for Ponoka County residents at the Rimbey Community Centre for the Advance Vote on October 9, 2013 and Election Day, October 21, 2013 and Ponoka County be invoiced for the space provided.

CARRIED
(5-0)

7.4 Recreation Board – Community Grants Program

Motion 241/13

Moved by Councillor Payson Council approves the funding of $250 to the Rimbey Art Club for the Alberta Culture Days Art Show, $500 to the Rimbey Exhibition Association for the Rimbey Rodeo, $500 to Rimbey Adult Learning for their Mental Health First Aid Event and $389.84 to the Auxiliary

to Rimbey Hospital and Care Centre for their Strawberry Tea and Bake Sale, from the Community Events Grant Program budget.

CARRIED
(5-0)

7.5 Mark Steeves – Gaming Café (5.1)

7.6 Mark Steeves Delegation Discussion (5.1)

Motion 242/13

Moved by Mayor Ibbotson Council to send Mr. Steeves a letter of welcome for his new business and offer best wishes for his venture and to offer him any information about from our bylaws.

CARRIED
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports
Accounts Payable Cheque Listing to August 26, 2013
Accounts Payable Cheque Listing to August 31, 2013

Motion 243/13

Moved by Councillor Ellis Council accepts the Accounts Payable Cheque listing to August 26, 2013 and August 31, 2013 as presented.

CARRIED
(5-0)

8.1.3 Development Officer Report
8.1.4 Public Works Department Report
8.1.5 Director of Community Services Report
8.1.6 Fire Chief Report

Motion 244/13

Moved by Councillor Webb Council accepts items 8.1.3, 8.1.4, 8.1.5 and 8.1.6 as presented.

CARRIED
(5-0)

9. Correspondence

9.1 Alberta Health Services
9.2 Alberta Municipal Affairs

Motion 245/13

Moved by Councillor Rondeel Council accepts items 9.1 and 9.2 as information.

10. In Camera

None

11. Adjournment

Motion 246/13

Moved by Councillor Webb to adjourn the meeting.

CARRIED
(5-0)

Time of Adjournment: 7:33 pm.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY
AGENDA ITEM

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	6.1	Confidential	Yes		No	XX
Topic	Bylaw 886/13 – "Revised Brix Area Structure Plan"					
Originated by	Melissa Beebe			Title	Assistant CAO/DO	

BACKGROUND:

The Town of Rimbey Bylaw 672/97 was passed as new provincial planning legislation was introduced outlining changes that General Municipal plans were replaced by more detailed Municipal Development Plans. Bylaw 672/97 outlined under 11.9 that Council supports Area Structure Plans as a means of pre-planning the Town's future growth and development.

Documentation Attached:	Yes XX	No

DISCUSSION:

The "Brix Area Structure Plan" is a portion of SW-22-42-2- W5, which lies to the west of Highway 20 and south of Lot 2, Block 1, Plan 972-3266 (DRT) containing 61.08 acres more or less. The plan identifies key issues such as land use, servicing, aesthetic design, transportation network, municipal reserve issues and to provide viable options in the solution of those issues.

As a bylaw, in order to amend this plan, including any changes to the text or maps within, an amendment to the Plan will be required to be approved by Bylaw and would require the holding of a public hearing together with public notification.

Bylaw 886/13 is revised and intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner. The public hearing could be scheduled for Monday October 7, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to affected landowners.

RECOMMENDED ACTION:

Administration requests that Council consider giving first reading to The Town of Rimbey Revised Brix Area Structure Plan Bylaw 886/13.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

The Town of Rimbey Brix Area Structure Plan

Bylaw 886/13

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ADOPTING THE REVISED BRIX AREA STRUCTURE PLAN.

WHEREAS, Part 17 of the Municipal Government Act permits the Council of a municipality to enact an Area Structure Plan to provide a framework for subsequent subdivision and development of an area of land within the municipality; and;

THEREFORE; the Council of the Town of Rimbey deems it advisable to adopt the revised Brix Area Structure Plan; and

COUNCIL OF THE TOWN OF RIMBEY, ALBERTA, ENACTS AS FOLLOWS:

1. That this bylaw is to be cited as the “Brix Area Structure Plan” set out for parcel Part of SW 22-42-2-W5.

2. That schedule “A” attached hereto is hereby adopted as part of the bylaw.

AND FURTHER THAT Bylaw 881/13 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this _____ day of _____, 2013.

_____
MAYOR

_____
CHIEF ADMINISTRATIVE OFFICER

READ a second time this _____ day of _____, 2013.

READ a third and final time this _____ day of _____, 2013.

_____
MAYOR

_____
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A
BYLAW 886/13

BRIX
AREA
STRUCTURE PLAN

REVISED SEPTEMBER 2013

BRIX AREA STRUCTURE PLAN – Revised September 2013
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Appendices

Appendix 'A'

"Aquifer Analysis of SW Sec. 22, Twp 42, Rge 2, West of the 5th Meridian Groundwater Information Technologies Ltd.

Appendix 'B'

Kaizen LAB results and analysis, September 27th, 2012 for Plan 122-3426 within the SW Sec. 22, Twp. 42, Rge. 2, West of the 4th Meridian.

Appendix 'C'

Traffic Impact Assessment, New Recreational Vehicle Storage Facility on Highway 20 south of Rimbey, Traffic Solutions, September 4th, 2012.

BRIX AREA STRUCTURE PLAN
REVISED SEPTEMBER 2013

Within the

PT SW 22 - 42 – 2 - 5

TOWN OF RIMBEY

PREPARED FOR

Brix Construction

BY

Robert Wescott, B.Sc. AICP

Wescott Consulting Group Ltd.

September 2013

1.0 INTRODUCTION

The BRIX Area Structure Plan Revised September 2013 supersedes 'The BRIX Area Structure Plan' which was adopted by the Council of the Town of Rimbey through Bylaw 881-13 dated February 25th, 2013. The BRIX Area Structure Plan Revised September 2013 is defined as all that portion of the SW ¼ Section 22, Township 42, Range 2, West of the 5th Meridian which lies to the west of Road Plan 2262 JY and south of Lot 1, Block 1, Plan 972-3266 containing 24.72 hectares (61.08 Acres) more or less as shown in Figure 1 *(Regional Context)*.

1.1 PLAN AREA JURISDICTION

The Plan Area (as shown in Figure 1Regional Context) is located within the municipal jurisdiction of the Town of Rimbey. This plan consists of policy statements and conceptual representations that provide the framework to promote the following principles:

- Promote sustainable development;
- Promote the expansion of the tax base within the Town of Rimbey;
- Acknowledge and promote the development potential of the lands while recognizing the geographical importance within both the local and regional context;
- Create a visually appealing residential, commercial and industrial environment.

1.2 PURPOSE

This Area Structure Plan provides for the orderly and economic approach to the subdivision and development of the lands within that portion of the SW ¼ Section 19, Township 53, Range 17, West of the 5th Meridian which lie to the south and west of Highway 20.

The BRIX Area Structure Plan is intended to identify key issues such as land use, servicing, aesthetic design, transportation network and municipal reserve issues, and to provide viable options in the solution of those issues.

The Area Structure Plan is intended to establish a process of sequencing to ensure that development occurs in a logical, efficient and sequential manner.

1.3 PLAN COMPLIANCE

This Area Structure Plan hereinafter referred to as 'the Plan', has been prepared at the request of Town of Rimbey in compliance with Section 5.6, 5.7 and Section 11.14 of the Town of Rimbey Municipal Development Plan, which requires that such plans be prepared for select study areas.

The Area Structure Plan shall be prepared in accordance with the requirements as stipulated of the Municipal Government Act. The specific legislation under Section 633 of the MGA enabling the creation of Area Structure Plans states:

(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw, adopt an area structure plan.

(2) An area structure plan

(a) must describe

(i) the sequence of development proposed for the area,

(ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,

(iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and

(iv) the general location of major transportation routes and public utilities, and

(b) may contain any other matters the council considers necessary.

In addition the Area Structure Plan will incorporate the principles and policies stipulated in Bylaw 839/09 "The Town of Rimbey Area Structure Plan."

1.4 KEY ELEMENTS OF THE PLAN

The two key elements in the Area Structure Plan are:

- A process that is structured to coordinate development intensification in concert with transportation capacities and servicing capabilities.
- Policy Statements supplemented with a Land Use Concept Plan to establish a logical and sequential pattern of development.

1.5 POLICY INTERPRETATION

The explanatory text accompanying a policy within the Plan is provided for information purposes only to enhance the understanding of the policy. If an inconsistency arises between this text and a policy, the policy will take precedence.

Where “shall” is used in a policy, the policy is considered mandatory. However, where actual quantities or numerical standards are contained within the policy, such quantities or standards may be varied, provided that the variance is necessary to address unique circumstances that would otherwise render compliance impractical or impossible, and the general intent of the policy is still achieved.

Where “should” is used in a policy, the intent is that the policy is to be complied with. However, the policy may be varied in a specific situation provided that the variance is necessary to address unique circumstances that will otherwise render compliance impractical or impossible, or to introduce an acceptable alternate means to otherwise achieve the general intent of the policy.

1.6 PLAN AMENDMENTS

In order to amend this Plan, including any changes to the text or maps within, an amendment to the Plan will be required to be approved by Bylaw. An amendment will require the holding of a statutory public hearing together with public notification carried out in accordance with procedures established by the Town of Rimbey.

Where an amendment to the Plan is requested, the applicant will be required to submit supporting information necessary to evaluate and justify the amendment. Such changes will be made from time to time as determined necessary to ensure that the text and maps remain accurate.

1.7 MAP INTERPRETATION

Unless otherwise specified within the Plan, the boundaries or locations of any symbols or areas shown on a map are approximate only, not absolute, and shall be interpreted as such. They are not intended to define exact locations except where they coincide with clearly recognizable physical features or fixed boundaries, such as property lines or road and utility rights-of-way.

1.8 CONSISTENCY AND MONITORING OF THE PLAN

It is intended that consistency between the Plan and any other policy directives which have been approved by Council be maintained, including but not limited to, the Municipal Development Plan of the Town of Rimbey.

In order to ensure the Plan remains current and relevant, it will be monitored over time. If any changes are deemed necessary as a result of future monitoring, the Plan will be modified through the amendment process

2.0 PLAN AREA

2.1 REGIONAL CONTEXT

Rimbey is located at the junction of Highways 20 and 53 in the Blindman River valley area, approximately 62 kilometers (39 mi) northwest of Red Deer and 145 kilometers (90 mi) southwest of Edmonton

As of 2011 the population of Rimbey was 2378. This represented an increase of approximately 5.6% from a population 2252 in 2006. The land area encompassing the Town of Rimbey is approximately 4.38 sq. miles.

Rimbey is the center of a thriving mixed farming and oil and gas region, and is the gateway to some excellent recreational facilities. Rimbey is centrally located amongst many lakes and rivers, and close to the foothills. Rimbey is the ideal area for fishing, hunting, snowmobiling, hiking and boating with close proximity to Sylvan Lake, Gull Lake and Pigeon Lake. An abundant array of wildlife offers endless hours of enjoyment for photographers and nature-lovers.

Rimbey offers a lifestyle that is the envy of many communities. The town has a very sound economy and is blessed with having most services within the community. As you walk the streets of Rimbey, you will always be greeted by a hello and a smile from those you pass by.

3.0 EXISTING SITE FEATURES & CHARACTERISTICS

The Plan Area (as shown in Figure 6) consists of approximately 24.72 ha (61.08 Acres) of land intended to accommodate a Residential consolidation with existing Plan 122-3426, a Commercial C-2 development, Municipal Reserve dedications and future commercial/industrial parcels.

The five (5) Commercial C-2 lots proposed in Phase I range in size from 2.0 acres to 2.51 acres while the twelve (12) industrial lots proposed in future phasing range in size from 3.18 acres in size to approximately 4.5 acres. In addition the plan provides for the expansion of the existing Country Residential parcel contained with Plan 122-3426.

3.1 SITE CHARACTERISTICS

The Plan Area as shown in Figure 5 *(Topographical Features)* has a gently rolling topography. The plan area varies approximately 8 meters in elevation difference with the high point located in the west quadrant of the plan area to the lowest point which is the extreme south east quadrant of the plan area.

3.2. DRAINAGE BASIN

The plan area is part of the Blindman Valley drainage system.

Drainage of the existing site flows in two directions. A relatively small area located in the western extreme area of the plan area flows westerly into the drainage ditch system within 40th Street (Range Road 23) and flows in a southerly direction to a drainage course which leads to the Blindman Valley drainage system. In the remainder of the lands within the Plan Area the drainage flows easterly overland towards Highway 20 and is collected in the Highway 20 road ditch system with eventual flow to the Blindman Valley drainage system.

3.3 PIPELINES & RIGHTS OF WAY

The Plan area is severed by a resource industry pipeline (Plains Midstream Canada) running diagonally through the center of the parcel. There is a right of way located along the south boundary of the parcel owned by Plains Midstream Canada, however, the holder of the right of way has indicated that they are in the process of abandonment. In addition, an ATCO gas pipeline is located along the west and south boundary of the parcel with a Fortis Right of Way along the south boundary of the plan area as shown in Figure 4 *(Pipelines & Rights of Way)*.

3.4 ADJACENT LAND USES

Lands to the west and south of the Plan area are predominantly agricultural and grazing lands. Lands directly to the north are utilized as an oil field servicing site and is designated Industrial. Lands east of the plan area and Highway # 20 are primarily industrial, a proposed recreation storage facility and some minor agricultural pursuits as shown in Figure 2 *(Existing Uses of Land)*.

Within the 'Plan Area' the proposed development lands are presently designated as "CR-Country Residential District" as shown in Figure 5 *(Existing Land Use Designation).* Redesignation to the appropriate Land Use Districts to facilitate development will be required.

3.5 BUILDINGS

There are no buildings contained within the plan area.

3.6 VEGETATION & SOILS

The Plan area is presently in cultivation. The lands within the plan area are identified as having a soil rating of Canada Land Inventory 2c. This rating is defined as soils having moderate limitations that restrict the range of crops or require moderate conservation practices. The soils are deep and hold moisture well. However, the subclass C indicates that the main limitation is low temperature or low or poor distribution of rainfall during the cropping season, or a combination of these.

3.7 SURFICIAL GEOLOGY

The surficial geology consists of Pleistocene lacustrine deposits, composed of lake-deposited sediments containing clay, silt and sand. Outliers of glacial Rimbey Till are also present. The till is primarily continental in source with few stones (quartzite, granite, and metamorphic rock) with a silty-clay matrix with low carbonate content (Roed, 1970).

3.8 EXISTING TRANSPORTATION NETWORK

Figure 2 *(Existing Land Use Patterns)* illustrates the major features of the area's existing transportation network. The system impacting the plan area is comprised of Highway 20, and 40th Street (Range Road 23).

These features are described as follows:

- Highway 20 is directly adjacent to the plan area. This major provincial highway is a two lane, undivided highway.

3.9 ACCESS

Physical access to the plan area is via 40th Street (Range Road 23) which is a component of the provincial grid road allowance system.

3.10 WATER AND SANITARY SEWER SERVICES

The Plan area is not presently serviced with municipal water or waste water services. The Town of Rimbey, in adopting the Municipal Development Plan, has indicated that servicing of the Plan Area with municipally owned water and waste water service does not appear to be a viable option at this time.

In recognizing these constraints, the solutions as proposed in Section 6.7 are based on the principles referred to below.

3.11 MAJOR FRANCHISED UTILITIES

Fortis Alberta owns an overhead power transmission line, which is located on the west and south boundary of the Plan area. Future subdivision will require connection to this line for electrical servicing.

ATCO Gas is presently located within the right of way which parallels the east boundary of 40th Street (Range Road 23) and future subdivision will require connection to this line for natural gas service.

4.0 STRATEGY

4.1 PLAN PRINCIPLES

4.1.1 SUSTAINABLE DEVELOPMENT

The first principle is focused on sustainable development.

- All development shall be in an environmentally sustainable manner, which includes the protection of groundwater supply to ensure that this resource lasts well into the future.

- Development shall be restricted to non-polluting uses and practices.

4.1.2 SIGNIFICANT ENVIRONMENTAL FEATURES

The second principle is one of identifying and protecting environmental features of significance.

- Low lying areas, which at the present time serve as a seasonal surface runoff retention area, need be protected where possible.

4.1.3 INTEGRITY OF HIGHWAY INFRASTRUCTURE

The third principle is maintaining the integrity of the highway infrastructure:

- Ensuring that development is accommodated in a fashion that public safety is first and foremost.

4.1.4 EXPANSION OF THE TAX BASE

The fourth principle is taking the necessary steps to broaden the tax base of the Town of Rimbey in a manner that limits the demands of new development on the Town's existing infrastructure.

- Proposing the uses of land that demand limited services from the Town of Rimbey.

- Encourage the location of land uses in which assessment are sustained at a high level (minimal depreciation).

4.1.5 GEOGRAPHICAL IMPORTANCE AND VISUAL APPEAL

The last principle relates to the highest and best use of lands:

- Ensuring that the nature of development is one that reflects positively on the Town of Rimbey.
- Development espouses the values of a proud, prosperous, healthy, and vibrant community.
- Consistent site development guidelines are implemented to ensure that development within the Plan Area is visually appealing and environmentally sustainable.

4.2 PLAN PROCESS

The Plan preparation process began by gathering, reviewing and analyzing all relevant information pertaining to future development options within and around the Plan Area. In addition, inventories relating to hydrology and soil permeability are referenced in support of this Plan.

4.2.1 HYDROLOGICAL REPORT

An "Aquifer Analysis of the SW 22-42-2-W5" completed by Groundwater Information Technologies Ltd. (see Appendix 'A') determine a safe 20 year potable water yield to sustain development with the plan area.

4.2.2 PRIVATE SEWAGE DISPOSAL SYSTEM ANALYSIS

In September 2012, an application for a permit to construct a Private Sewage Disposal System on Plan 122-3426 within the SW Sec. 22, Twp. 42, Rge. 2, West of the 5th Meridian was approved by the Town of Rimbey. A copy of the PSDS application with supporting documentation is provided as a reference in support of the use of individual sewage disposal systems within the Plan Area.

4.2.3 TRAFFIC IMPACT ASSESSMENT

A Traffic Impact Assessment referenced as "Traffic Impact Assessment - New Recreational Vehicle Storage Facility on Highway 20 south of Rimbey" was completed by Traffic Solutions and dated September 4th, 2012. The purpose of the Traffic Impact Assessment was to support a request to the County of Ponoka to develop a Recreational Vehicle Storage area directly west of the Plan Area on the east side of Highway 20. It is important to note that the Traffic Impact Assessment reflected the construction of a point of intersection with Highway 20 which coincides with a proposed future highway access identified in Bylaw 839/09 'The Town of Rimbey Area Structure Plan'.

5.0 PLAN OBJECTIVES

5.1 PLAN OBJECTIVES

The Future Land Use Concept reflects the following key planning objectives of the Municipal Development Plan:

- "The developer pays" is accepted practise throughout Alberta. When new subdivision and development occurs in a .municipality the Municipal Government Act allows the Municipality to require the developer to pay for necessary infrastructure. Past practise in Rimbey often did not conform to this practise and the long-term interests of the town were poorly served. As a result, current and future Councils are forced to deal with the problems of the past. Council serves notice, by way of this Plan that proper practices must and will be followed in the future.

- Council's position on the planning system is clear - Council will respect the system and "go by the book". Council will apply its planning authority fairly and consistently and will ensure the same from the town's other planning authorities, such as the subdivision committee, the development authority, the development agreements committee and the Subdivision and Development Appeal Board. In return, Council expects a similar commitment to the planning system from those who live and work in Rimbey.

- Recent changes in Alberta's planning legislation have given the town greater control over the planning system than ever before. This is particularly true for subdivision and development - parts of the system which tend to affect people most directly in their daily lives. Given this level of control, Council encourages anyone who has difficulty with the town's planning policies and standards, or with a subdivision or development application, to make constructive suggestions for changing the system. In other words, don't "go away mad". Work with Council and the administration to improve the system.

6.0 CONCEPT PLAN

The land use prescribed for the site is reflected in Figure 6 *(Future Land Use Concept Plan).* This concept plan outlines the land uses, transportation network, and utility infrastructure for the Plan Area.

6.1 PLAN POLICIES

The policies listed below are unique to the BRIX Area Structure Plan and are to be applied at the time of the new subdivision and development. All existing statutory plans and policies, particularly those policies referenced in the Town of Rimbey Municipal Development Plan, as well as the Town of Rimbey Area Structure Plan, shall be applied.

6.2 PHASED DEVELOPMENT

The BRIX Area Structure Plan envisions that the Plan Area will be a phased development, the timing of which is influenced by several factors notwithstanding:

- The immediate needs of the landowner.
- Market conditions.
- A coordinated approach in the provision and construction of both the 'on-site' and 'external' infrastructure requirements such as road design, storm water management, drainage and shallow utility installation.
- The establishment of an economic model that reflects the nature of the development and the limitations of front-loading financial obligations.

6.2.1 PHASE I

Phase I shall consist of Five (5) Commercial C-2 parcels and a Municipal Reserve lot as shown in Figure 6 *(Future Land Use Concept Plan).*

6.2.2 FUTURE PHASING

Future Phasing shall include the subdivision and development of the residual lands in title as shown in Figure 6 *(Future Land Use Concept Plan).* Future phasing is contingent on upgrading of the existing Traffic Impact Assessment, as referenced in Appendix 'C', as well as the completion of a comprehensive geotechnical investigation to confirm both site suitability and the load bearing capacity of the proposed development lands.

6.3 LAND USE

While it is recognized that much of the Plan Area is considered as lands having marginal agricultural capabilities it is further acknowledged that development pressures, existing parcel configurations and general public input suggest that support exists for the proposed use of the lands.

The public recognizes that the proximity of the area to the Town of Rimbey, the highway corridor, the resultant increases in land values and marginal agricultural soil capacities have reduced the viability of conventional agricultural operations. As such the plan area has been identified as having characteristics favorable for future development as per Figure 6 *(Land Use Concept Plan).* Development of the Plan Area could provide the opportunity for properties adjacent to the plan area to take advantage of upgraded infrastructure.

The Land Use Concept Plan proposed for the BRIX Area Structure Plan is shown on Figure 6 *(Land Use Concept Plan).*

Specifically, the Land Use Concept Plan responds to the following critical factors:

- The Town of Rimbey existing statutory plans and in particular the Municipal Development Plan and Bylaw 839/09 – The Town of Rimbey Area Structure Plan.
- Acknowledgment of the existing conditions, such as natural features, current uses of land, parcel boundaries, and subdivision and development opportunities, which result in both opportunities and constraints for future land use.
- The existing transportation network infrastructure including proposed improvements.
- Acknowledgement, that, for the foreseeable future, services will be provided on-site.

6.3.1 LAND USE POLICIES

Notwithstanding the above, all future subdivision and development within the Plan Area shall have regard to the spirit and intent of the BRIX Area Structure Plan and in particular shall have regard to both the vision and the following land uses which serve to promote that vision.

6.3.1.1 All future subdivision and development within the Plan Area shall comply with the Land Use Concept shown in Figure 6 *(Land Use Concept Plan)*.

6.3.1.2 All future subdivision and development within the Plan Area shall be in accordance with the requirements stipulated in the Land Use Bylaw of the Town of Rimbey.

6.3.1.3 Prior the approval of future phasing as shown in Figure 6 (*Land Use Concept Plan*), a comprehensive geotechnical investigation shall be provide by the developer in support of future phasing development.

6.3.1.4 Prior to the approval of future phasing a traffic impact assessment relating to the construction of the point of intersection with Highway 20 as shown in Figure 6 (*Land Use Concept Plan*), shall be completed by the developer.

6.3.1.5 Phase I shall consist of Five (5) Commercial C-2 parcels and Municipal Reserve lots as shown in Figure 6 *(Future Land Use Concept Plan).*

6.3.1.6 Phase I shall include the consolidation of approximately .514 hectares of land with existing Block 1, Plan 122-3426 as shown in Figure 6 *(Future Land Use Concept Plan).*

6.3.1.7 The Developer shall be required to enter into a deferred services agreement with the Town prior to subdivision and the Town may register a caveat respecting the said deferred services agreement for the purpose of informing lot owners of the requirement to connect to a municipal water and/or wastewater system when such services become available.

Notwithstanding the above, all future subdivision and development within the Plan Area shall have regard to the spirit and intent of the Bylaw 938/09, the “Town of Rimbey Area Structure Plan” and in particular shall have regard to the land uses which serve to promote that vision.

6.4 TRANSPORTATION NETWORK

The proposed development is to be served by both 40th Street (Range Road 23) and through a proposed access to Highway # 20.

6.4.1 TRANSPORTATION POLICIES

6.4.1.1 All road improvements, including new construction and highway improvements shall be constructed to municipal standards as dictated by the Town of Rimbey and shall be at the sole cost and expense of the Developer.

6.4.1.2 Required future road widening to any existing roads including 40th Street (Range Road 23) shall be dedicated at the time of subdivision.

6.4.1.3 Direct access from the proposed Commercial C-2 lots to 40th Street (Range Road 23) will be permitted.

6.4.1.4 All internal development (Future Phasing) within the Plan Area will access a proposed internal road system as shown in Figure 6 (*Future Land Use Concept Plan*).

6.4.1.5 The Developer shall be responsible for the dedication of land necessary for the upgrading of the point of intersection of the proposed internal road with Highway # 20 as shown in Figure 6 *(Land Use Concept Plan)*.

6.4.1.6 Until such time as the north/south internal road (as shown in Figure 6 (Land Use Concept Plan) extends southerly beyond the plan area a "temporary" Cul De Sac shall be provided.

6.5 ENVIRONMENTALLY SIGNIFICANT FEATURES

Policies are proposed to ensure that the existing environmentally significant features within the Plan Area are protected, while also providing opportunities for the development of new environmental features.

6.5.1 ENVIRONMENTALLY SIGNIFICANT FEATURES & SUSTAINABLITY POLICIES

6.5.1.1 Existing natural features, such as tree cover and drainage courses, shall be preserved, wherever possible, by integrating such features into the design of the new subdivision.

6.5.1.2 The use of high efficiency and energy efficient building materials, fixtures and appliances shall be encouraged.

6.5.1.3 The individual harvesting of rain water for irrigation purposes on each lot shall be encouraged.

6.5.1.4 Where possible buildings shall be orientated to provide the greatest exposure to the sun and create solar heating and solar capture opportunities.

6.5.1.5 Each lot owner shall be encouraged to plant shelter belts along the north boundary of their lot to provide additional protection from the northern winds.

6.6 MUNICIPAL RESERVE

6.6.1 Municipal Reserve, as shown in Figure 6 *(Land Use Concept Plan)* will be dedicated in a manner which will enhance and compliment both the Plan Area and the community at large.

6.6.2 Municipal Reserve shall be provided by either the dedication of land, disposition through cash in lieu or a combination of both. The disposition of reserve including the disposition of the existing reserve caveat shall be at the sole discretion of the Town of Rimbey at the time of subdivision.

6.7 SERVICING INFRASTRUCTURE

The "Aquifer Analysis SW 22-42-2-W5" (see Appendix 'A') confirms an apparent safe yield to sustain the development as proposed.

6.7.1 POTABLE WATER POLICIES

6.7.1.1 All subdivision and development shall be capable of being serviced on site with individual well systems. Each lot will be served by an individual water well system located on each individual lot.

6.7.2 SANITARY SEWER SYSTEM

Individual 'on-site' systems of sewage treatment and disposal are proposed for all development within the Plan Area.

In addition to the traditional on-site 'septic tank and field disposal systems' several other methods of on-site sewage treatment and disposal are approved for use within the Province of Alberta. These systems are installed in compliance with and in accordance to the Alberta Plumbing Code, as well as, practices and procedures stipulated by Alberta Environment. System alternatives range from septic tank and above ground field systems, evaporation mounds to packaged mechanical treatment systems. Again, each alternative method of 'on-site' sewage treatment and sewage disposal is constructed or installed and maintained in accordance with the requirements of both the Alberta Plumbing Code and practices and procedures provided by Alberta Environment.

It is also recognized that identifying the appropriate method of sewage treatment and subsequent disposal may be site specific and based on proven technologies as well as the physical attributes and soil characteristics of the site.

6.7.2 SANITARY SEWER SYSTEM POLICIES

6.7.2.1 Prior to the issuance of a development permit for any construction on each specific lot, the Developer shall provide the following for both Municipal and Provincial regulatory approval:

- Plans of the proposed construction including a site plan indicating the topographical features.
- A detailed report indicating the anticipated volumes of sewage treatment and an 'Approved' method of sewage treatment and disposal completed by a professional engineer or agrologist.

6.7.3 STORM WATER MANAGEMENT

Storm water management will incorporate overland drainage only. This will be accomplished by using roadway ditches, culverts, and drainage swales along lot lines. Individual lots will be graded to direct runoff water to the drainage swales or ditches. These ditches will be used to convey water from the lots to the storm pond.

The layout of the overland flow system will be chosen to work closely with existing topography, as well as the lot layout. The slopes of the ditches and the drainage swales should be maintained between 0.5% and 2.0%. The ditches and swales should be protected with grass vegetation as soon as possible to reduce erosion, and help with storm water quality.

6.7.3.1 **STORM WATER MANAGEMENT POLICIES**

6.7.3.1 Prior to the subdivision and development of 'Future Phasing' the Developer shall provide a storm water management plan to the satisfaction of the Town of Rimbey.

6.7.3.2 Design for constructed storm water management facilities shall follow the 'Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems,' Alberta Environment, latest edition as a minimum.

6.7.3.3 Native soils shall be salvaged and stockpiled and reused as topsoil and planting bed material

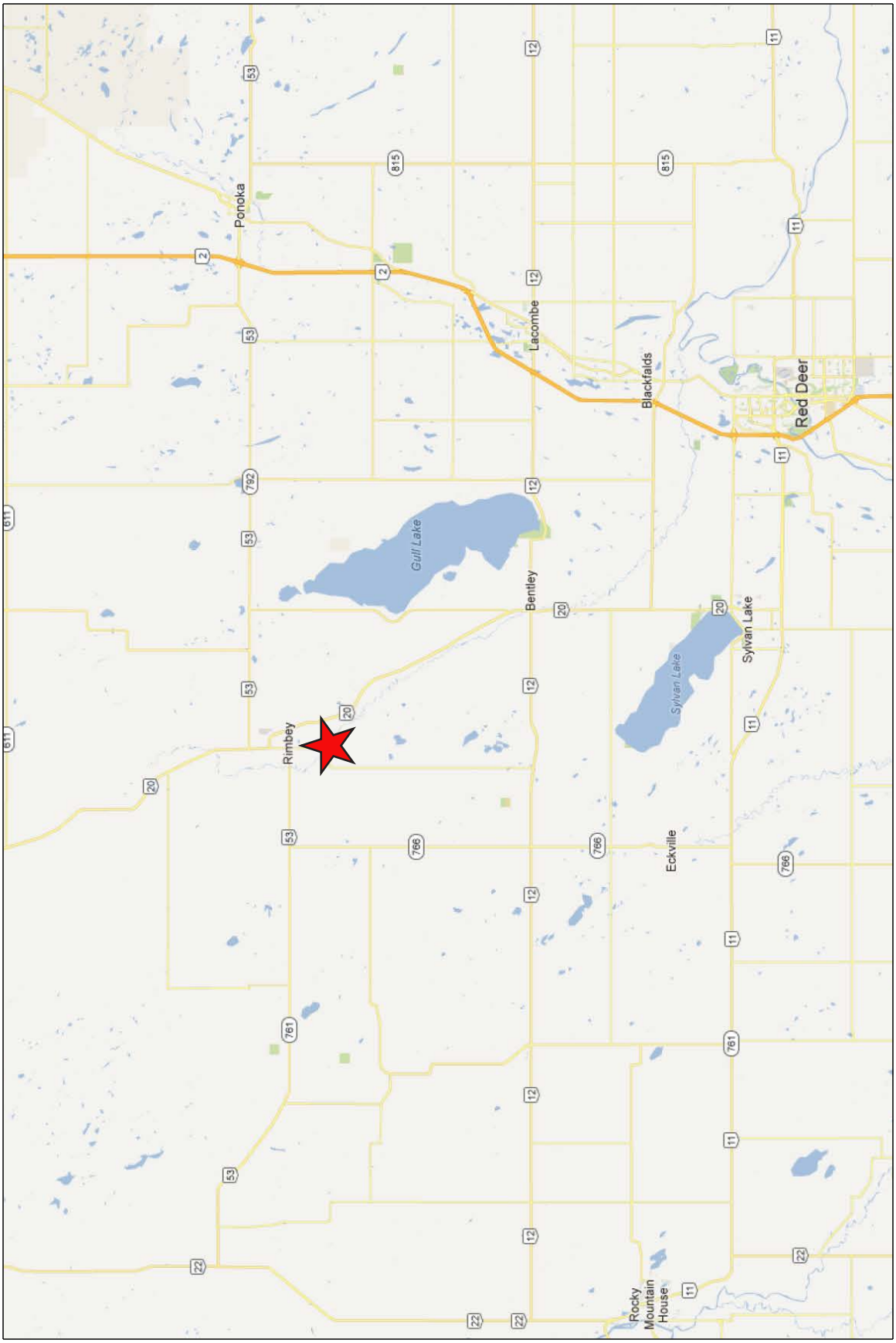

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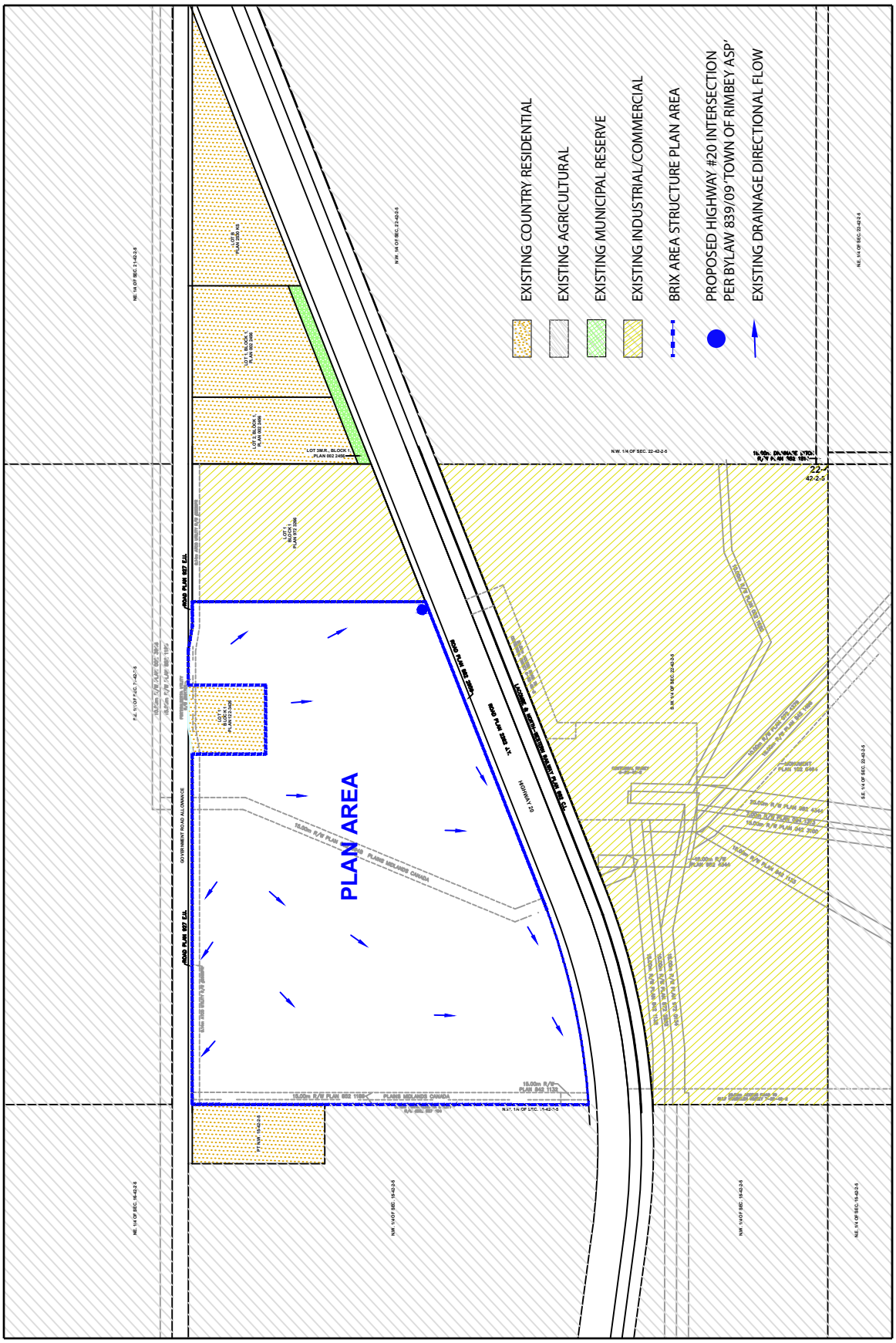
Figure 1



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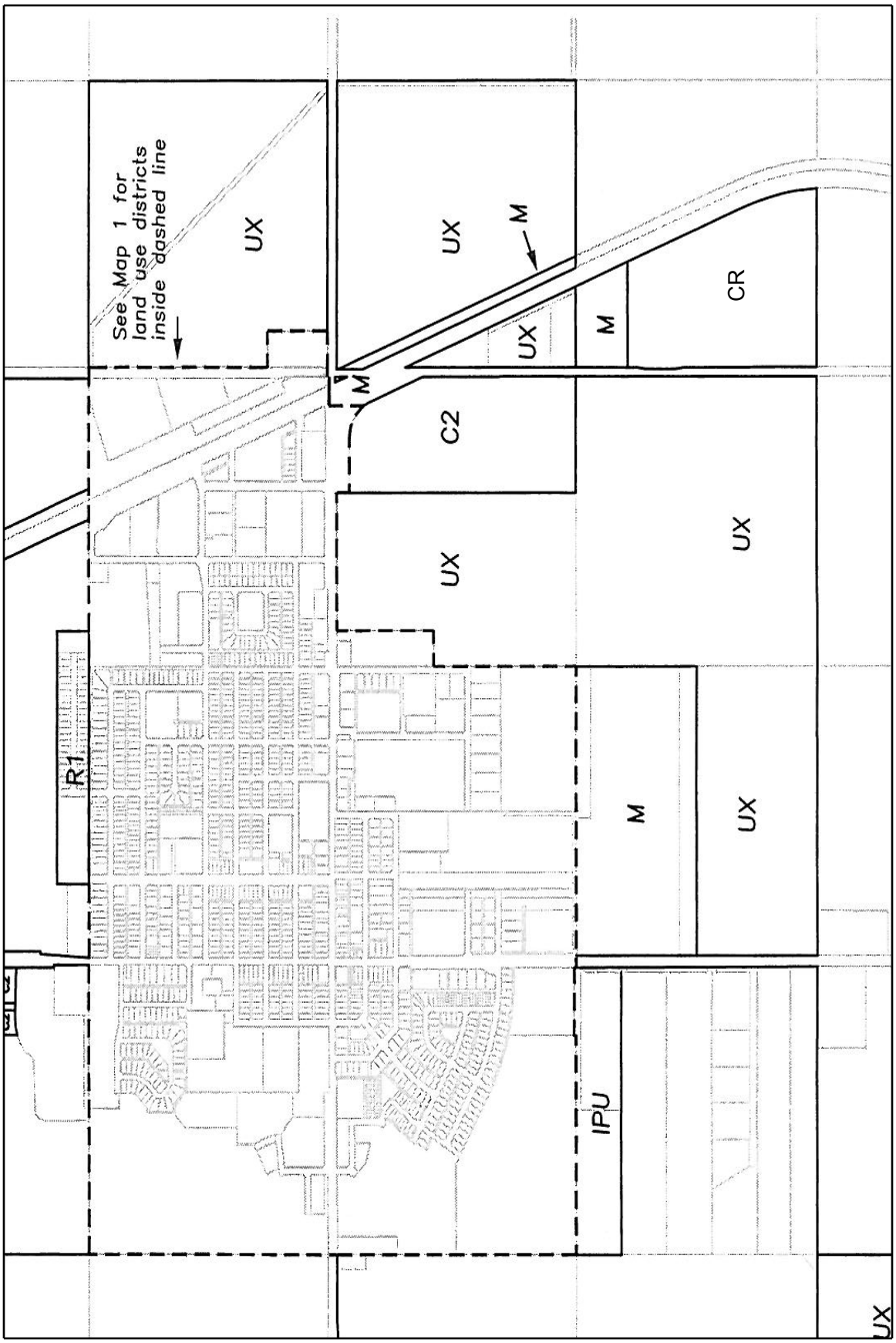

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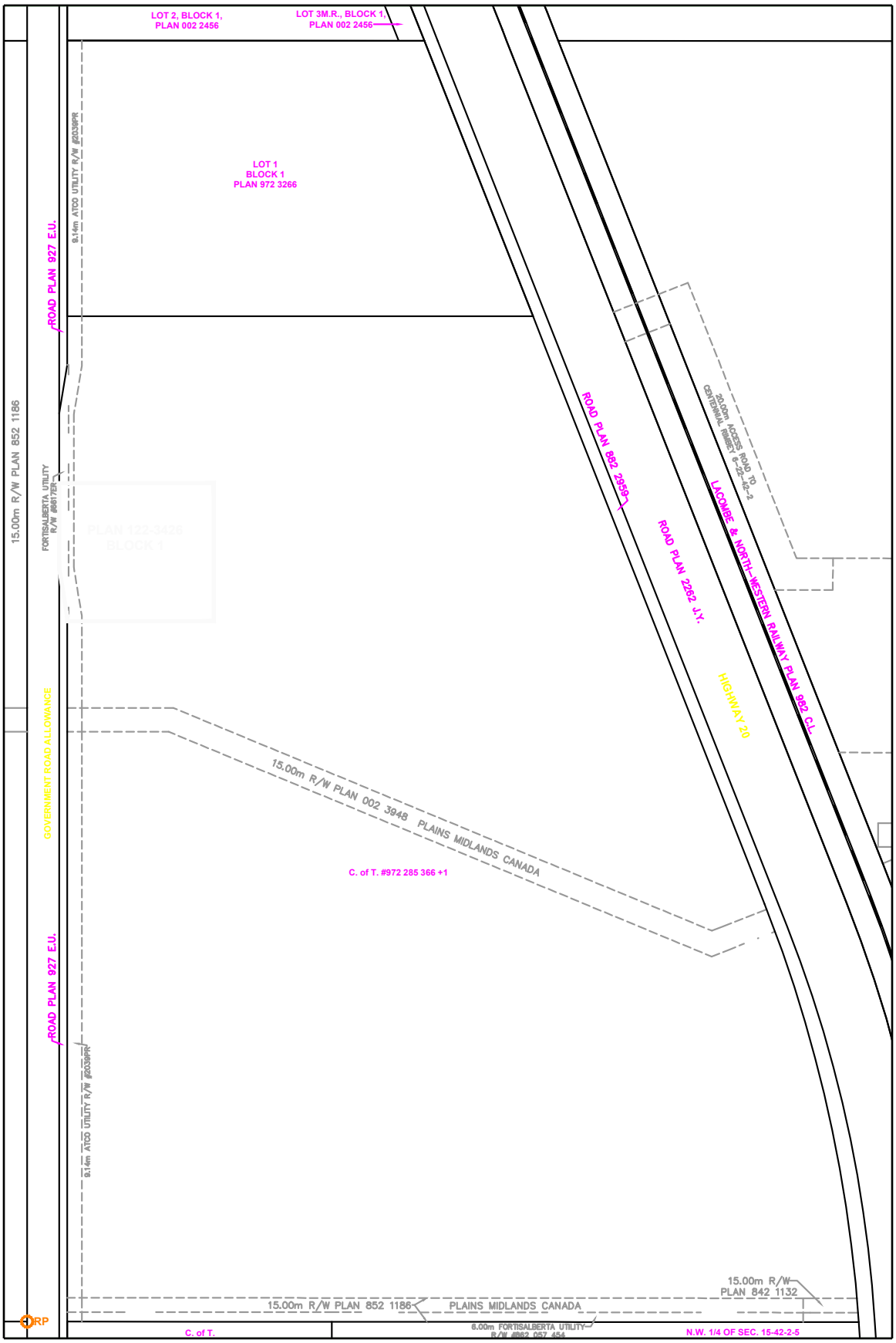

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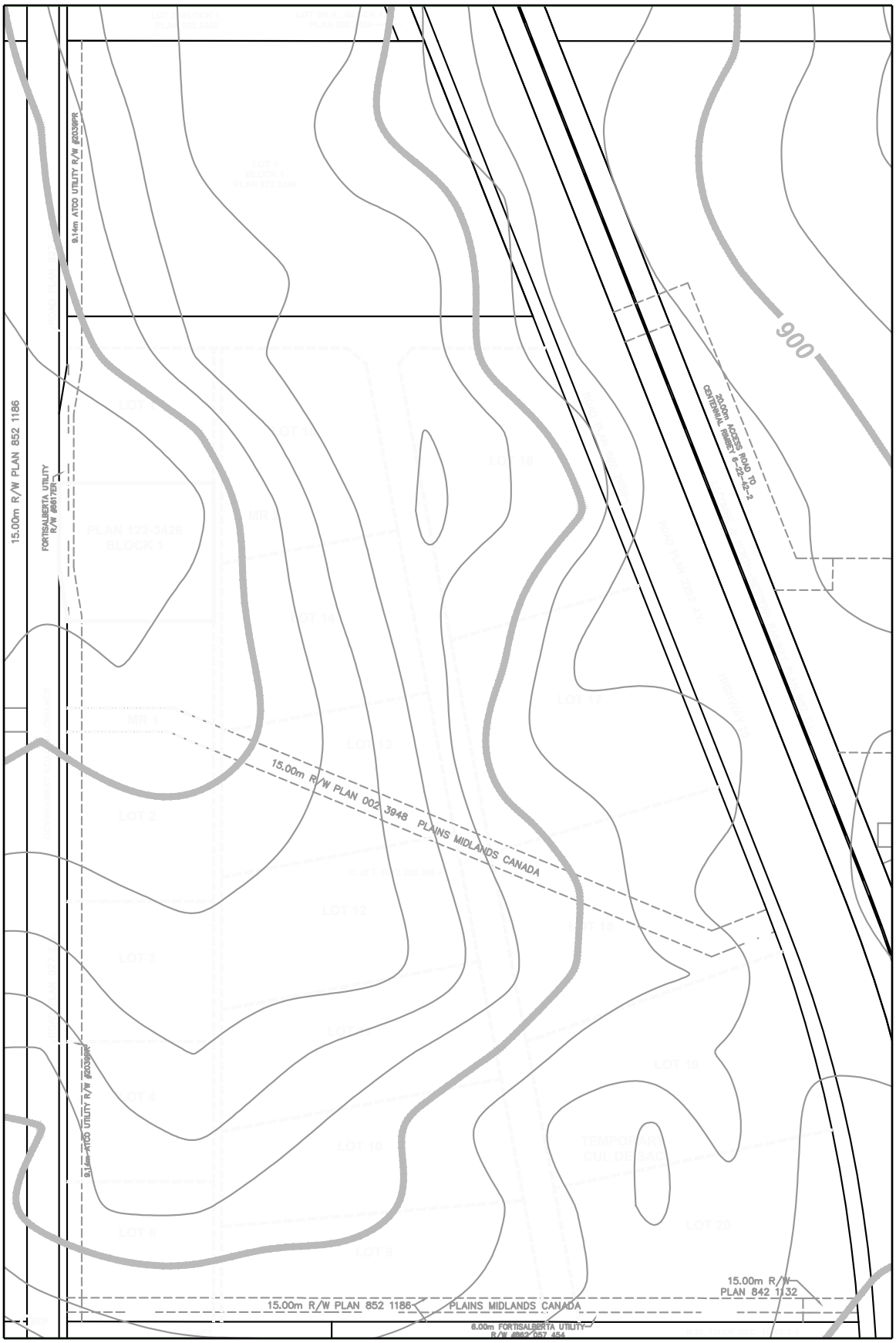

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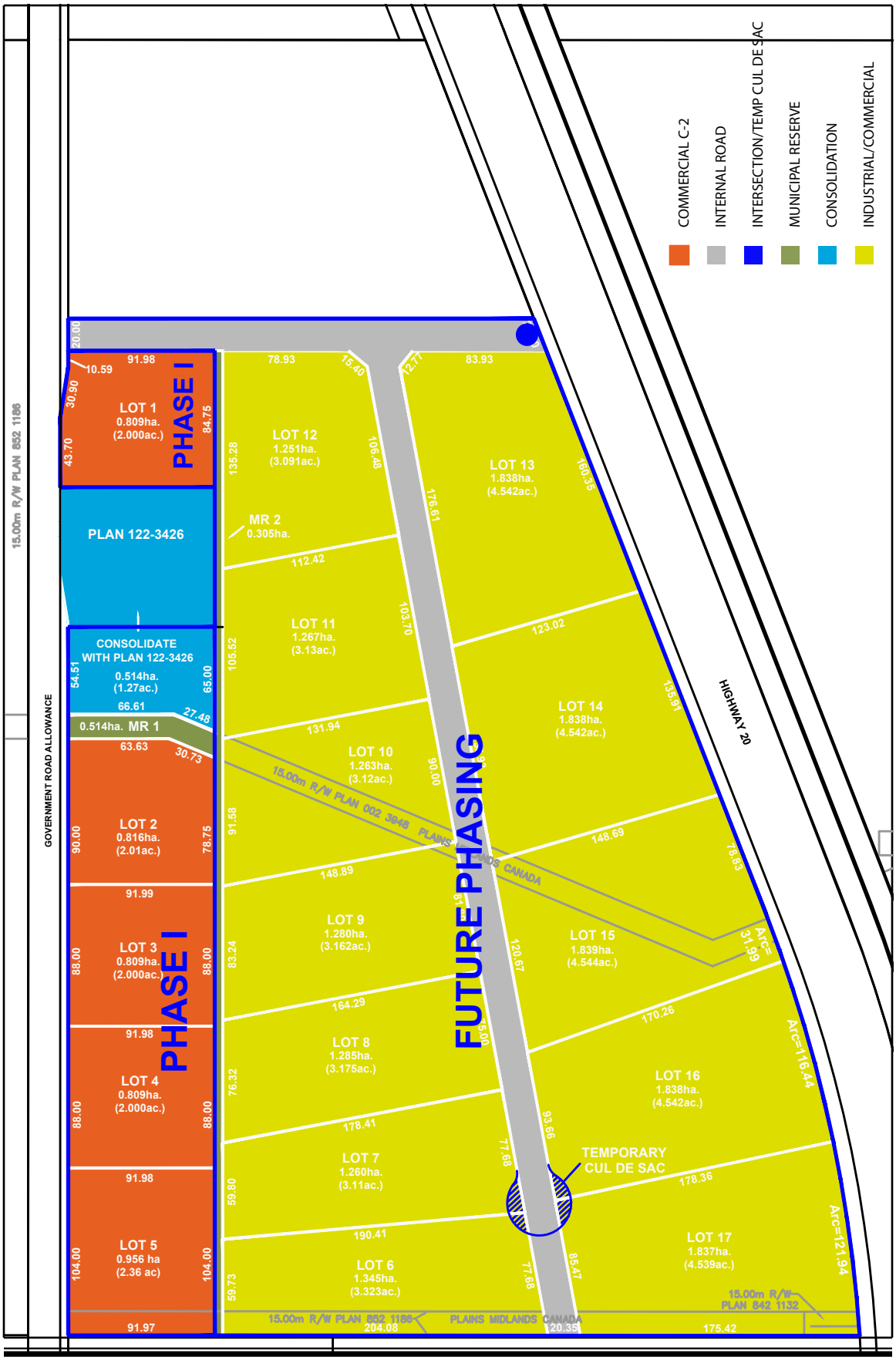
COMMERCIAL C-2
INTERNAL ROAD
INTERSECTION/TEMP CUL DE SAC
MUNICIPAL RESERVE
CONSOLIDATION
INDUSTRIAL/COMMERCIAL
C:/RTW076 BRIX ASP
PHASE I
LOT 1
0.809ha.
(2.000ac.)
PLAN 122-3426
CONSOLIDATE
WITH PLAN 122-3426
0.514ha.
(1.27ac.)
0.514ha. MR 1
LOT 2
0.816ha.
(2.01ac.)
LOT 3
0.809ha.
(2.000ac.)
LOT 4
0.809ha.
(2.000ac.)
LOT 5
0.956 ha
(2.36 ac)
GOVERNMENT ROAD ALLOWANCE
15.00m R/W PLAN 852 1186
LOT 12
1.251ha.
(3.091ac.)
MR 2
0.305ha.
LOT 11
1.267ha.
(3.13ac.)
LOT 10
1.263ha.
(3.12ac.)
LOT 9
1.280ha.
(3.162ac.)
LOT 8
1.285ha.
(3.175ac.)
LOT 7
1.260ha.
(3.11ac.)
LOT 6
1.345ha.
(3.323ac.)
FUTURE PHASING
LOT 13
1.838ha.
(4.542ac.)
LOT 14
1.838ha.
(4.542ac.)
LOT 15
1.839ha.
(4.544ac.)
LOT 16
1.838ha.
(4.542ac.)
LOT 17
1.837ha.
(4.539ac.)
TEMPORARY
CUL DE SAC
HIGHWAY 20
15.00m R/W PLAN 002 3948 PLAINS MIDLANDS CANADA
15.00m R/W PLAN 852 1186
PLAINS MIDLANDS CANADA
15.00m R/W
PLAN 842 1132
Arc=31.99
Arc=116.44
Arc=121.94

“ACQUIFER ANALYSIS”

SW 22-42-2-W5

PREPARED BY

GROUNDWATER INFORMATION TECHNOLOGIES LTD.

APPENDIX ‘A’

December 2012

GRIT Ltd.

Groundwater Information Technologies Ltd.

Aquifer Analysis

SW – 22 – 42 – 2W5

Prepared For:

Wescott Consulting Ltd.

Attention: Robert Wescott

Prepared By:

Groundwater Information Technologies Ltd.

Ken Hugo, P.Geol.

APEGA P12077

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Recommendations and Conclusions 6

Appendix 1 – Reconnaissance Report of wells in area

Executive Summary

An analysis of wells and aquifers in the vicinity of a proposed commercial and residential development located within the SW ¼ - 22 – 42 – 2W5 was undertaken to determine whether the aquifers underlying the site are capable of supplying water for the development. The analysis consists of a review of existing data such as water well records and previously published reports. No pump tests on wells from the subject site or in the immediate area were available for review of aquifer capabilities

The aquifers in the area consist of bedrock sandstones of the Paskapoo Formation. This formation has been subdivided into three members, with an upper (Sunchild) and lower (Haynes) aquifer separated by an aquitard (Lacombe). The Sunchild aquifer is sporadically present within the area and has a maximum thickness of approximately 100 m. This aquifer appears to be present underlying the site and it is recommended that well depths of at least 30 m be utilized to maintain high quality groundwater.

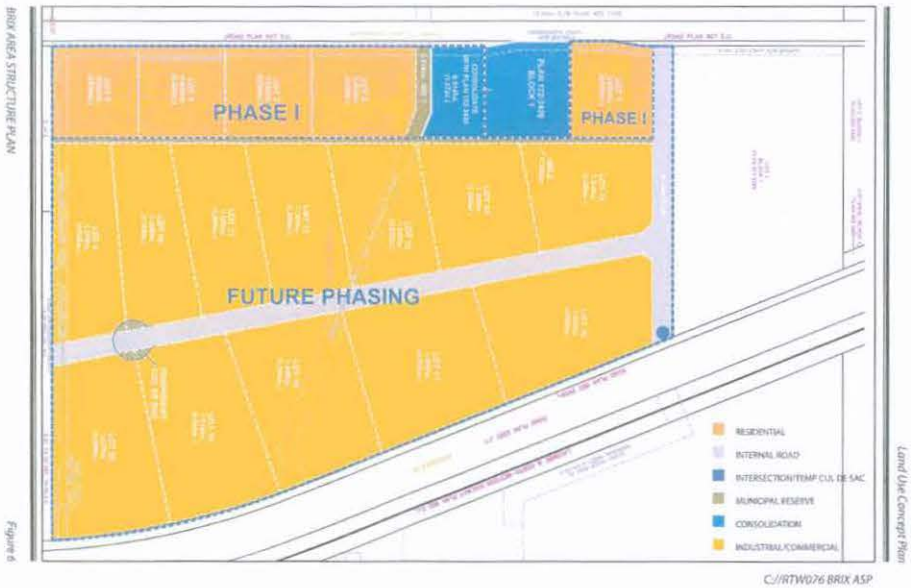
High production rates are observed in many wells in the area and it may be possible to utilize a single well as a licensed source for groundwater supply for the development. Alternately, individual wells for each lot may also be used, although licensing will be required for all commercial users.

The water quality is generally good with a total dissolved concentration of less than 100 mg/L and low sulphate content. Minimal treatment would be necessary, likely consisting of chlorination only for a community well supply. No indications of aquifer depletion in the area are observed.

No adverse effects to existing users by water use at the proposed development are anticipated based on typical consumption rates that may be needed for the various establishments in the development. No licensed users are present within Section 22 – 42 – 2W5, but some registrations for water use for agricultural purposes are present in the subject section and adjoining sections. The Town of Rimbey obtains their water from the Sunchild Aquifer in Sections 27 and 28 north of the site, but due to the distance of the subject site to the town supply wells and the discontinuous nature of the Sunchild Aquifer in the area, no adverse effects between the town wells and the water supply at the subject site would be expected.

Introduction

At the request of Robert Wescott an aquifer analysis was undertaken at parcel of land located within the SW ¼ of Section 22 – Twp 42 – Range 2W5M. This site is located south east of the Town of Rimbey Alberta and immediately west of Highway 20. Development of the site is proposed to consist of approximately 5 residential lots and 12 industrial/commercial lots. A site map showing the proposed development is as follows:



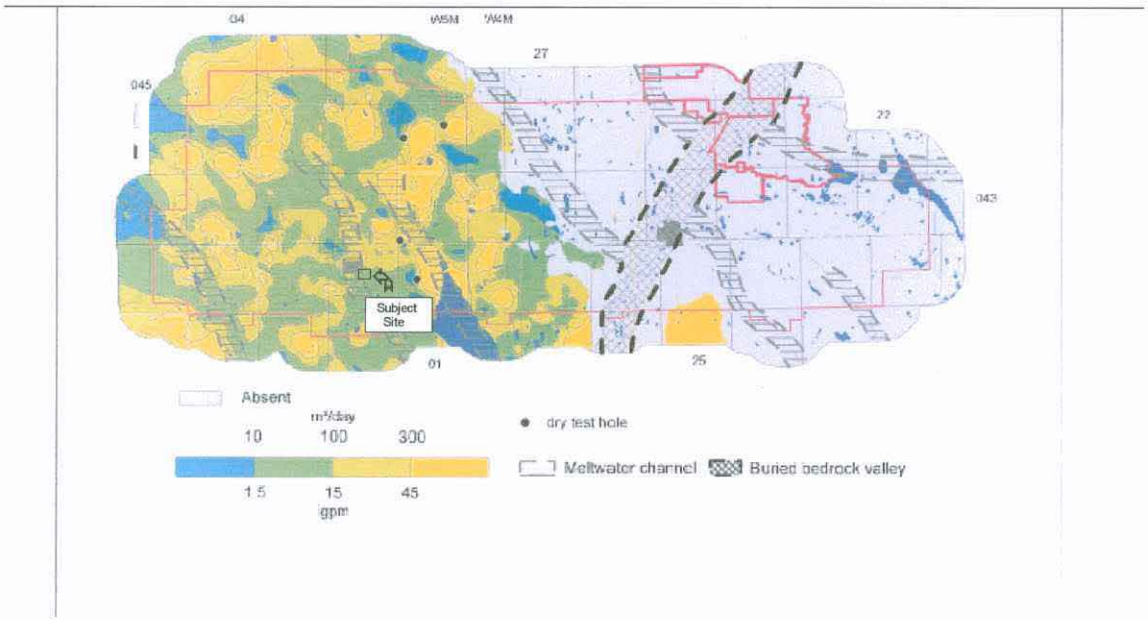
The purpose of the analysis is to review the aquifer(s) in the area to see if the groundwater can be supplied in a sustainable manner. The review is based on existing information such as water well records from Alberta Environment and Sustainable Resource Development (AESRD) database and existing published reports on aquifers in the area. No pump test data from is available from a well on the subject site and regional interpretations are made. It is anticipated that a well or wells will be installed with development of the project, however details of water demand, especially from the commercial sites, are not available. Typically these demands would be expected to be relatively modest for most users.

Nature of Regional Aquifers

The area is located within a meltwater channel of post glacial origin and the soil underlying the site consists of a thin (approximately 3 m) thick unit of silts and clays which are likely either till or lake bed deposits. No aquifers are expected to be found in the immediate area within these upper units.

According to the Regional Groundwater Assessment undertaken for Ponoka County by Agriculture and Agri-Food Canada in 2003, the aquifers in the area consist of bedrock sandstones of the Dalehurst Member of the Paskapoo Formation. These sandstones consist of sands that infilled river channels. The sandstone channels are separated both vertically and horizontally by overbank and flood plain shales. As a result the aquifers are somewhat isolated from each other.

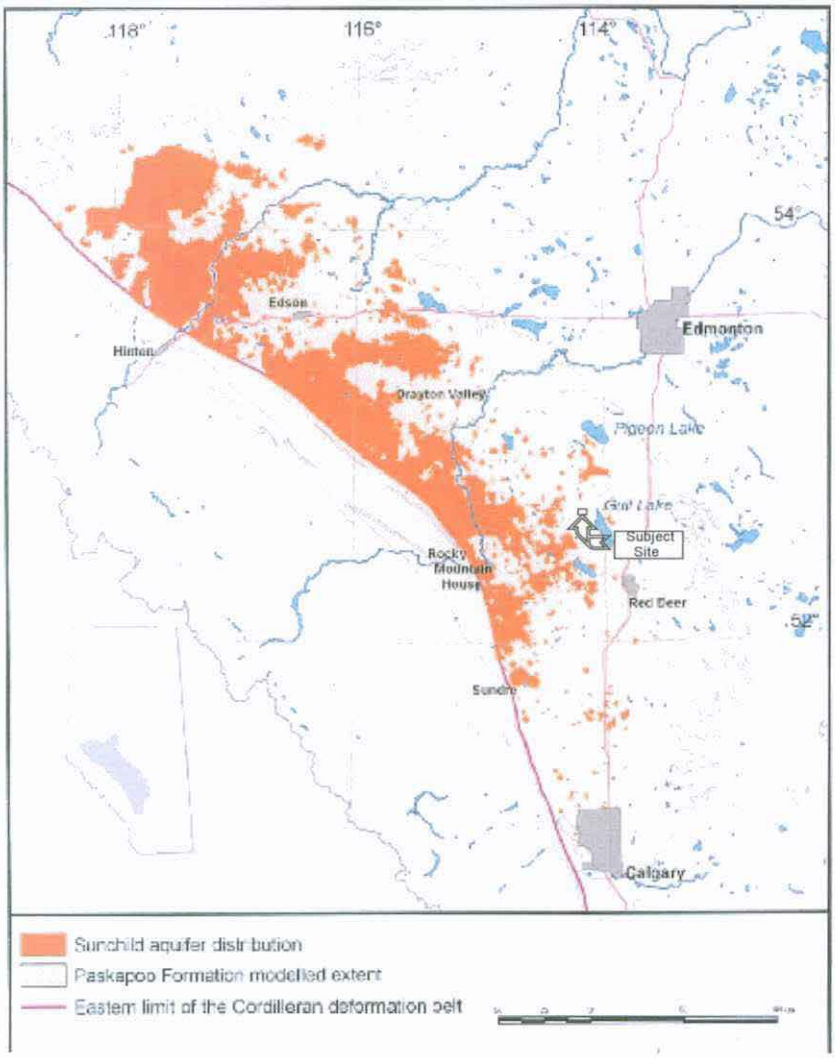
The productivity of the aquifers range in the area is quite variable ranging from 1.5 to 45 imperial gallons per minute (10 m^3/day to 300m^3/day). A map from the Agriculture and Agri-Food Canada report of the productivity of the Dalehurst Aquifer is as follows:



The Dalehurst Member in the area is approximately 100 m thick. Underlying the Dalehurst Member is the Lacombe Member. Few wells are drilled to this depth; however the Lacombe Member is utilized east of the area and appears less productive overall than the Dalehurst Member.

A more recent study has been undertaken on the Paskapoo Formation by the Alberta Geological Survey (Geostatistical Rendering of the Architecture of the Hydrostratigraphic Units within the Paskapoo Formation, Central Albert, ERCB/AGS Bulletin 66, 2012). The Paskapoo Formation is subdivided into three hydrostratigraphic units based on the amount of sand. The aquifer units are defined where 25 m thick slices contain over 55% sandstone. A lowermost Hayes Aquifer is separated by the Lacombe Aquitard and upper Sunchild Aquifer.

The Haynes Aquifer is present at depths exceeding 250 m and is not likely within accessible range for aquifer use. The Sunchild Aquifer is sporadically present within the area as shown by the following map taken from Bulletin 66:



Isolated zones with high sandstones / shale ratios are present in the area indicating some highly productive aquifers may be present. No large scale continuous aquifers are mapped in the Agriculture and Agri-Food Canada or Alberta Geological Survey reports indicating that aquifers are likely isolated in both a lateral and vertical sense.

Local Well Users

A review of AESRD water well database was made to determine the local well use within the area. The Reconnaissance Report summarizing the wells within a 1 km radius of the site is attached in Appendix A. Twenty three well records are present with depths ranging from 60 to 178 feet (18.3 – 54.3 m). All wells obtain water from bedrock aquifers, usually sandstone aquifers.

The productivity of the wells is relatively high as indicated by test rates ranging from 8 to 250 imperial gallons per minute with average rates of 26 gallons per minute. No wells in the area were found that would allow for detailed well test interpretation and calculation of 20 year safe yields, but examination of several of the air test records (recovery data only) indicates some wells may be able to produce even higher than the tested rates.

As no test data is available, a review of the formation logs in the Water Well Drilling Reports on the subject section was made to see if thick sandstone sequences are present (defined as greater than 55% sandstone in 25 m thick slices). Of the four well records present in the subject quarter section, Well 341956 has 21% sandstone in the upper 25 m and 66% sandstone in the lower 15 m, Well 472270 has 66% sandstone in the upper 25 m, Well 472271 has 0% sandstone in the upper 25 m and 22% sandstone in the lower 15 m and well 42272 has 87% sandstone in the upper 25 m.

A good correlation between sandstone percentages and initial pumping rates is observed with Well 341956 having an initial pumping rate of 25 gallons per minute, Well 472270 having an initial test rate of 40 gallons per minute, 472271 having an initial pumping rate of 12 gallons per minute and Well 472272 having an initial pumping rate of 30 gallons per minute.

A review of the AESRD license and approval database was undertaken to determine licensed groundwater usage in the area. No licenses are present within the subject section; however 2 registrations are in place owned by Fairplay Stable and Ormberg (for a maximum use of 6250 m^3/year). Registrations in the adjoining sections are summarized as follows:

Section	Number of Registrations
14	2
15	3
16	1
21	1
22	2
23	1
26	0
27	2
28	0

One surface water license is located in Section 26 for 3 acre-feet per year. Water licenses for the Town of Rimbey water supply are located in Sections 27 and 28 from groundwater sources. These licenses are for a total supply of 74,100 m^3/year and are obtained from wells less than 60 m deep.

The wells are located at distances of one to two miles from the subject site. Due to the relatively long distances and the discontinuous nature of the aquifer, it is not thought likely that the aquifer zones that supply the town water wells would be in direct communication with water supply wells at the subject site.

Water Quality

Water quality is generally good in the area with a total dissolved solids concentration of 500 – 1000 mg/L. Sulfate content is low and the dominant ions are sodium, calcium and bicarbonate.

The water can be considered as High Quality Groundwater by Alberta Environment definitions, and minimal treatment, likely consisting of chlorination only, will likely be the only required treatment. Detailed testing of the water supply will be required to confirm this as some parameters such as iron, manganese and fluoride can vary from well to well and can be a problem in an individual well.

Water Level Change with Time

A review of groundwater levels with time was made to determine if indications of aquifer depletion are occurring. A nearby AESRD observation well located in 1 – 32 – 39 – 2W5 which measures water over an interval of 31.3 – 32.9 m shows a decline in water levels of approximately 0.4 m in the 1990`s and stable water levels since then.

A review of water levels based in the wells based on drill date from the data in the Reconnaissance Report was undertaken to also examine water level changes with time. A summary of the average water levels by decade is as follows:

Decade	Number of Wells	Average Depth to Water
1970`s	2	16
1980`s	11	33
1990`s	6	26
2000`s	2	33.5

Although the data is sparse and taken over a range of well depths, no discernible decrease in water levels with time is observed. Indications of aquifer depletion, based on the local water well database or the AESRD observation well, are not present.

Recommendations and Conclusions

As the upper silt and clay till units are relatively thin (less than 5 m), there is a potential for subsurface contaminants (i.e. septic field effluent, or industrial spills) contaminating shallow aquifers. Although aquifers may be present at depths of less than 50 feet (15 m) it is recommended that only aquifers below a depth of at least 15 m be utilized. It would be preferential if aquifers starting at depths below 30 m (100 feet) are utilized as it appears that sufficient aquifers may be found to depths of 100 m (300 feet).

Wells appear to have sufficient productivity in the area such that a well would likely be able to supply the several lots on the development, or individual lots could have their own supply. Water licenses would have to be obtained for any community well or individual wells on commercial lots. Treatment would also be required for any community water supply.

Government of Alberta

Reconnaissance Report

View in Metric

Export to Excel

Groundwater Wells

Please click the water Well ID to generate the Water Well Drilling Report

Well ID	LSD	SEC	TWP	RGE	M	DRILLING COMPANY	DATE COMPLETED	DEPTH (ft)	TYPE OF WORK	USE	CHM	LT	PT	WELL OWNER	STATIC LEVEL (ft)	TEST RATE (igpm)
341956	06	22	042	02	5	ALKEN BASIN DRILLING LTD.	2002-10-09	140.00	New Well	Other		16	9	PLAINS MARKETING CAN L.P.	25.00	25.00
367284	11	14	042	02	5	MID-WEST WATER WELLS LTD.	1992-07-02	80.00	New Well	Industrial		2		CHEVRON CAN RES/KENTING 39	10.00	65.00
367285	11	14	042	02	5	MID-WEST WATER WELLS LTD.	1992-07-02	80.00	New Well	Industrial		2		CHEVRON CAN RES/KENTING 39	10.00	70.00
406392	NW	22	042	02	5	ALKEN BASIN DRILLING LTD.	1995-06-07	140.00	New Well	Domestic		15	4	SOLOMONS, JOHN	55.00	60.00
407876	NE	22	042	02	5	ALKEN BASIN DRILLING LTD.	1995-07-27	73.00	New Well	Industrial		3	10	ARMBERG, MURRAY	10.00	40.00
466401	13	23	042	02	5	ALKEN BASIN DRILLING LTD.	1996-09-23	120.00	New Well	Domestic		17	11	AMOCO PETRO CO LTD	35.00	30.00
467525	NE	16	042	02	5	MEDICINE VALLEY WATER WELLS	1997-05-23	89.00	New Well	Domestic		7	21	ANDERSON, RON	28.00	12.00
472211	NW	14	042	02	5	UNKNOWN DRILLER		160.00	Chemistry	Domestic	1			PALMER, ROB	60.00	
472212	NW	14	042	02	5	FREEMAN W J	1956-11-26	54.00	New Well	Domestic & Stock		2			10.00	250.00
472213	12	14	042	02	5	UNKNOWN DRILLER	1952-05-23	1,090.00	Structure Test Hole	Industrial				CALIFORNIA STANDARD		
472214	13	14	042	02	5	OTHER		0.00	Flowing Shot Hole	Industrial				SUN OIL		
472216	13	15	042	02	5	AB WATER WELL DRILLING	1977-03-28	90.00	New Well	Domestic & Stock		8		CADSAND, DAVID C.	21.00	20.00
472217	14	15	042	02	5	MID-WEST WATER WELLS LTD.	1983-09-28	100.00	New Well	Industrial		5		CHIEFTAIN DEV #RIG WELL	15.00	45.00
472218	15	15	042	02	5	ALBERTA EAGLE DRILLING LTD.	1982-05-25	90.00	New Well	Domestic & Stock		4		CADSAND, DAVID	36.00	30.00
472220	16	16	042	02	5	MID-WEST WATER WELLS LTD.	1984-01-31	100.00	New Well	Industrial		5		GULF #RIG WELL	10.00	50.00
472221	16	16	042	02	5	MID-WEST WATER WELLS LTD.	1984-01-31	100.00	New Well	Industrial		5		GULF #RIG WELL	10.00	50.00
472260	01	21	042	02	5	UNKNOWN DRILLER	1952-05-20	1,119.00	Structure Test Hole	Industrial				CALIFORNIA STANDARD		
472265	NE	21	042	02	5	FORRESTER WATER WELL DRILLING (1981) LTD.	1985-09-11	177.00	New Well	Domestic & Stock		23		JORDAN, DON	89.00	25.00
472266	NE	21	042	02	5	AB WATER WELL DRILLING	1989-06-09	181.00	New Well	Domestic		8		REIS, SUSANNA	93.00	8.00
472267	16	21	042	02	5	MID-WEST WATER WELLS LTD.	1983-09-06	200.00	New Well	Industrial		4		CHIEFTAIN #RIG WELL	30.00	30.00
472268	16	21	042	02	5	UNKNOWN DRILLER		80.00	Flowing Shot Hole	Industrial				REDWATER UTILS #SP401		
472269	SE	22	042	02	5	ALKEN BASIN DRILLING LTD.	1987-07-09	60.00	New Well	Stock		6		HUGHES, GARRETT	4.00	30.00
472270	SW	22	042	02	5	SCHMIDT DRILLING LTD.	1974-07-29	80.00	New Well	Stock		3		JORDAN, R.	10.00	40.00
472271	SW	22	042	02	5	SCHMIDT DRILLING LTD.	1980-12-27	120.00	New Well	Domestic & Stock		4		JORDAN, R.	51.00	12.00
472272	06	22	042	02	5	MID-WEST WATER WELLS LTD.	1983-07-18	100.00	New Well	Industrial		5		CHIEFTAIN #RIG WELL	10.00	30.00

Government of Alberta

Reconnaissance Report

View in Metric

Export to Excel

Well ID	LSD	SEC	TWP	RGE	M	DRILLING COMPANY	DATE COMPLETED	DEPTH (ft)	TYPE OF WORK	USE	CHM	LT	PT	WELL OWNER	STATIC LEVEL (ft)	TEST RATE (igpm)
472273	NW	22	042	02	5	FORRESTER WATER WELL DRILLING (1981) LTD.	1982-02-16	144.00	New Well	Domestic	1	22		KENDREW, KEITH	39.00	30.00
472274	NW	22	042	02	5	UNKNOWN DRILLER		50.00	Chemistry	Domestic	2			SALOMONS, J.		
472275	NW	22	042	02	5	UNKNOWN DRILLER		178.00	Chemistry	Domestic	1			NEWBURY, KEN		
472276	13	22	042	02	5	UNKNOWN DRILLER	1952-06-11	1,100.00	Structure Test Hole	Industrial				CALIFORNIA STANDARD		
495701	NW	22	042	02	5	ALKEN BASIN DRILLING LTD.	2000-04-03	160.00	New Well	Domestic		21	10	KENDREW, COLIN	42.00	15.00

“KAIZEN LAB RESULTS & ANALYSIS”

FOR PLAN 122-3426

IN THE VICINITY

OF

S.W. SEC. 22, TWP. 42, RGE. 2, WEST OF THE 5TH MERIDIAN

APPENDIX ‘B’

December 2012

SUPERIOR SAFETY CODES INC.

SUPERIOR Safety Codes Inc.
Permits & Inspections

Private Sewage Disposal Permit Application

Label TRY S 0002 12 RD
Town of Rimbey

Other Required Permits: ☐ Building ☐ Electrical ☐ Gas ☐ Plumbing

Permit Type: ☐ Owner ☑ Contractor

Development Permit Number: —

Application Date (M/D/Y): Oct. 6 - 2012

Estimated Installation Date (M/D/Y): Oct 10 - 2012

Owner: Box Coast Mailing Address: RR#4
City: Rimbey Prov: AB Postal Code: T0C-2S0 Phone: 403 704-3545
Cell Number: Email Address: Fax:

Contractor: Moore's Backhoe Service Mailing Address: RR#2
City: Bentley Prov: AB Postal Code: T0C-0X0 Phone: 403 588 1707
Cell Number: Email Address: Fax:

E-MAILED

Project Location: Name of Municipality: ~~Ponoka County~~ or Town Rimbey
Street or Rural Address: Subdivision or Hamlet Name:
Unit or Suite #: Lot: 2 Block: 1 Plan: 1223426 Tax Roll #:
Legal Subdivision: Part of: SW ¼ Sect: 28 Twp: 42 Rge: 2 W of: 5
Directions: From Dust motors in Rimbey go South on Simpson Rd. Just East of Oil Road East

System Design Criteria (complete all applicable items) ☑ Soil Log Report from two (2) test pits with Soil Analysis Report (attach copy)
Expected Volume of Effluent: 337.5 ☐ cubic meters per day ☑ gallons per day ☐ liters per day Number of bedrooms: 3
Project Type: ☐ Commercial (Conventional) ☐ Industrial (Conventional) ☑ Residential (Conventional) Depth to Water Table: Not Found
☐ Commercial (Advanced) ☐ Industrial (Advanced) ☐ Residential (Advanced) ☐ Work Camp # of Men:

SITE EVALUATION DIAGRAM: Attach a **detailed** site diagram including the system location in relation to buildings, distance to water supply and/or surface water bodies, and other pertinent information **(AS PER PART 7 OF THE PRIVATE SEWAGE STANDARD OF PRACTICE 2009).**

Project Information: ☐ New Installation ☐ Alteration Description of Work: Replace Septic & Field
Components Used: ☐ Septic Tank, Working Capacity Size: ☐ Lagoon ☐ Packaged Sewage Treatment Plant
☐ Holding Tank Size: ☐ Open (surface) discharge ☐ At Grade (variance required)
☑ Disposal Field Size: 1500 ft ☐ Treatment Mound Size: ☐ Sand Filter

Permit Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and work will commence within 90 days. The permit applicant/owner acknowledges that as per Section 12(2) of the Alberta Safety Codes Act, Superior Safety Codes Inc. is not liable for any decision related to the system of inspections, examinations, evaluations and investigations including but not limited to a decision relating to their frequency and the manner in which they are carried out. The personal information provided on this form is protected by the Freedom of Information and Protection of Privacy Act.

Ross Moore
Installer's Name (please print) Installer's Signature Homeowner's Signature (necessary if homeowner)
Private Sewage Installer's Certification Number: PS E133
Homeowner Declaration: By signing this permit I hereby certify that I own or will own and occupy this dwelling.

Permit Fee: $ 150 *SCC Levy: $ 6 TOTAL FEE: $ 156

*SCC Levy is 4% of the permit fee with a minimum of $4.50 and a maximum of $560

Payment Method: ☐ Visa ☐ M/C ☐ Debit ☐ Cheque ☐ Cash Authorization / Cheque Number: Inv 2012 [illegible]
Credit Card #: Expiry Date: Date of Authorization:
Name of Cardholder: Signature of Cardholder:

Permit Validation Section *to be completed by the Plumbing Safety Codes Officer:* —

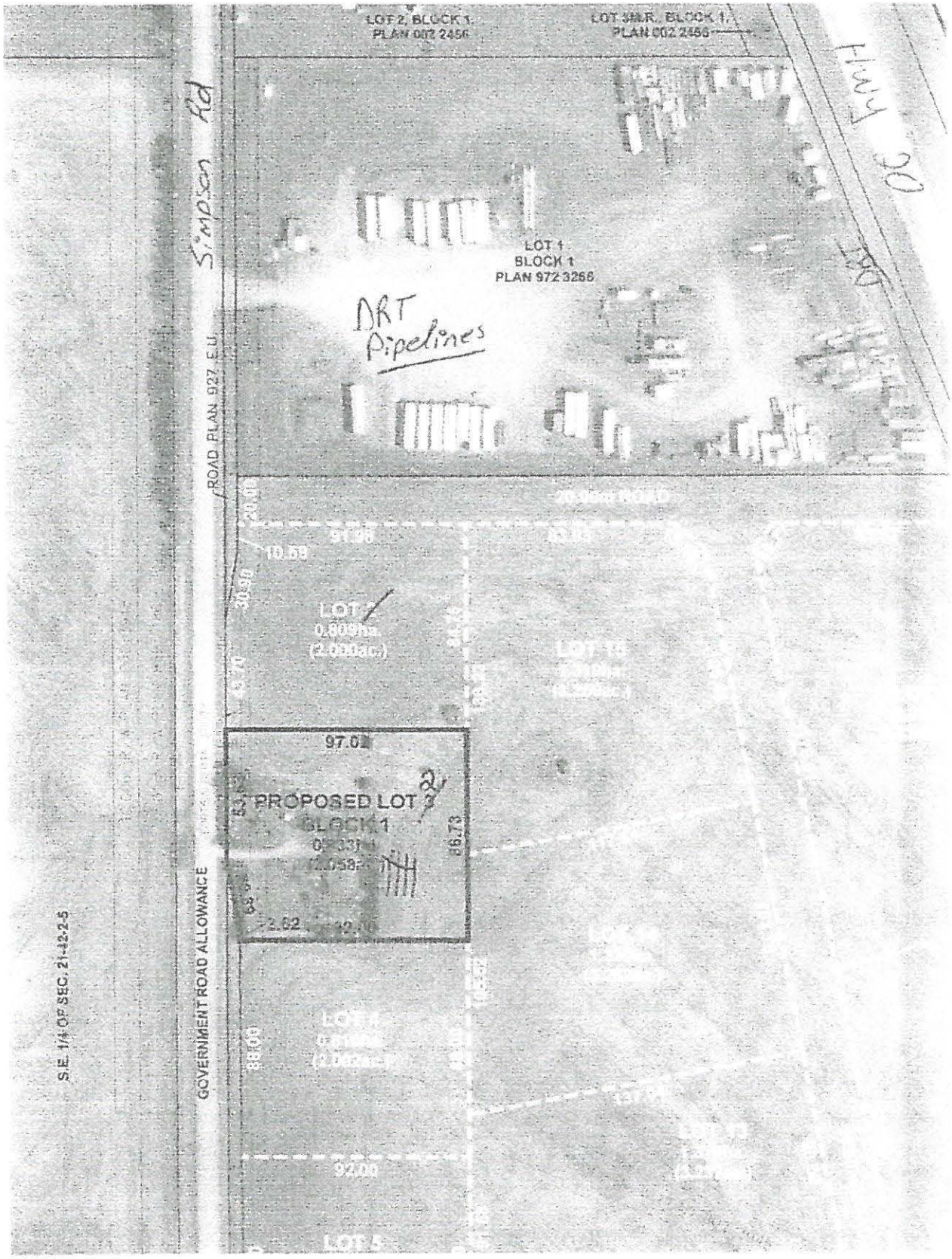
Special Conditions:

Gerald Bolze
SCO's Name (print or type) SCO's Signature
SCO's Designation Number: D5179 Date of Issue (M/D/Y): Oct 9/12

Calgary	25, 2015 – 32 Avenue NE	T2E 6Z3	Ph: 403 717 2344	Toll Free Ph: 1 888 717 2344	Fax: 403 717 2340	Toll Free Fax: 1 888 717 2340
Edmonton	14613 – 124 Avenue	T5L 4S9	Ph: 780 468 4777	Toll Free Ph: 1 866 999 4777	Fax: 780 403 4711	Toll Free Fax: 1 866 932 4711
Fort McMurray	185, 10 Signal Road	T9H 4N6	Ph: 780 715 7726	Toll Free Ph: 1 877 715 7726	Fax: 780 715 7731	Toll Free Fax: 1 877 715 7731
Grande Prairie	1st Floor 10525 – 100 Avenue	T8V 0V8	Ph: 780 882 8777	Toll Free Ph: 1 877 882 8777	Fax: 780 882 7677	Toll Free Fax: 1 877 882 7677
Lethbridge	422 North Mayor Magrath Dr	T1H 6H7	Ph: 403 320 0734	Toll Free Ph: 1 877 320 0734	Fax: 403 320 9989	
Lloydminster	Bay 1, 2914 – 50 Avenue	T9V 2S5	Ph: 780 870 9025		Fax: 780 870 9036	
Red Deer	3, 6264 – 67A Street	T4P 3E8	Ph: 403 358 5545	Toll Free Ph: 1 888 358 5545	Fax: 403 356 5085	Toll Free Fax: 1 866 358 5085

Revised: May 1, 2011

This was revised as per Ross!
Not page is correct Lot/Blk/Plan
SL

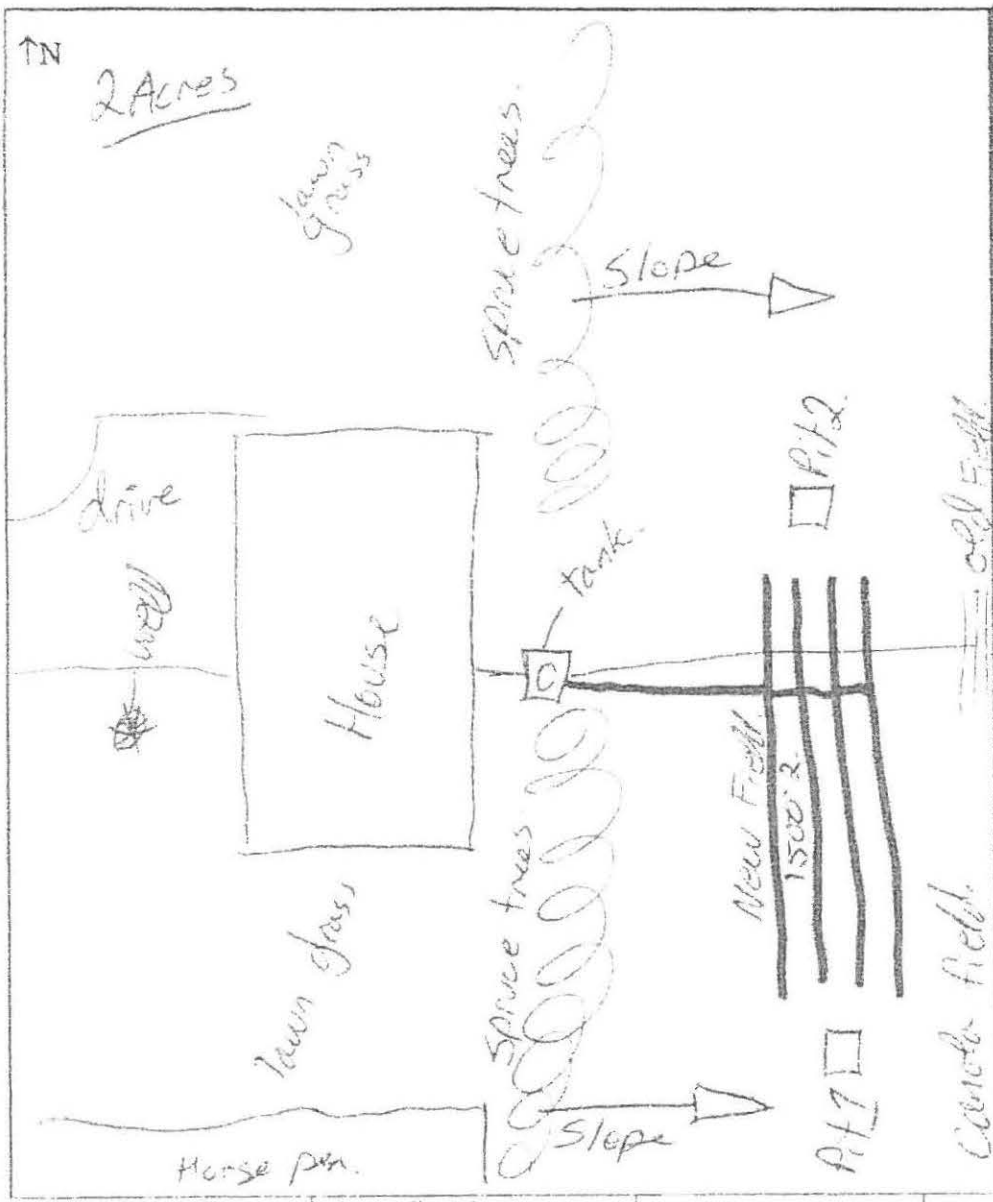


SUPERIOR
Safety Codes Inc.
PERMITS & INSPECTIONS

Permit Number: TRY S 0002 12 RD
Name: _____
Date: _____

Private Sewage System Site Evaluation Diagram

Legal Description: _____



Show the proposed location of the onsite sewage system and indicate the distances from the following:

- trees
- floodplains
- wells
- waste sources
- bedrock
- outcrops
- buildings
- property lines
- easement lines
- ditches or interceptors
- banks or steep slopes
- fills
- driveways
- existing sewage systems
- underground utilities
- soil test pits

drainage course	slope direction	Test Pit 1 ☐	Test Pit 2 ☐

Note: Additional information is required to be submitted separately for the system design detail

Calgary	25, 2215 – 32 Avenue NE	T2E 6Z3	Ph: 403 717 2344	Toll Free Ph: 1 888 717 2344	Fax: 403 717 2340	Toll Free Fax: 1 888 717 2340
Edmonton	14613 – 134 Avenue	T5L 4S9	Ph: 780 489 4777	Toll Free Ph: 1 866 999 4777	Fax: 780 489 4711	Toll Free Fax: 1 866 900 4711
Fort McMurray	165, 101 Signal Road	T9H 4N6	Ph: 780 715 7726	Toll Free Ph: 1 877 715 7726	Fax: 780 715 7731	Toll Free Fax: 1 877 815 7731
Grande Prairie	1st Floor 10525 – 100 Avenue	T8V 0V8	Ph: 780 882 8777	Toll Free Ph: 1 877 882 8777	Fax: 780 882 7677	Toll Free Fax: 1 877 882 8775
Red Deer	3, 6264 – 67A Street	T4P 3E8	Ph: 403 358 5545	Toll Free Ph: 1 888 366 5545	Fax: 403 358 5085	Toll Free Fax: 1 866 358 5085
Lethbridge	422 North Mayor Magrath Drive	T1H 6H7	Ph: 403 320 0734	Toll Free Ph: 1 877 320 0734	Fax: 403 320 9963	
Lloydminster	Bay 1, 2914 – 50 Avenue	T9V 2S5	Ph: 780 870 9020		Fax: 780 870 9035	

1334 50th Avenue SE
Calgary, AB T2G 2B3
Phone (403) 297-0666
Fax (403) 297-0369
E-Mail: kaizenlab@kaizenenviro.com

KaizenLAB

ANALYTICAL DATA REPORT

Client Company: Moore's Backhoe
Client Contact: Ross Moore
Client Project #:

Date Received: Sep 27 2012
Date Reported: Oct 01 2012

Lab File #: 144773

Sample ID: 144773-1, Brix Construction, Simpson Rd
Date Sampled: Unknown

Package Name: Hydrometer

Parameter Name	Units	Results	Detection Limit
Sand %	%	27.5	0.1
Silt %	%	35.0	0.1
Clay %	%	37.5	0.1
Soil Texture		Clay loam	

Comments:

Test Methodologies: Load Rate <.18 .27 Gal Per day / ft2

Soil Texture: Modified from Soil Sampling and Methods of Analysis, M.R. Carter 1993

3 bedroom House

LR — .18 = 1666.67 '2 - field
LR — .27 = 1111.11 '2 - field.

1500 '2 Installed.

QA/QC Reviewed By:

Lab Manager: A. Saleedi

Note: The results in this report relate only to the items tested. Information is available for any items in 5.10.2 of ISO/IEC 17025 that cannot be put on a test report.
*Detailed test methodologies and QA/QC data available upon request.

“TRAFFIC IMPACT ASSESSMENT”

NEW RECREATIONAL VEHICLE STORAGE FACILITY

IN THE

S.W. SEC. 22, TWP. 42, RGE. 2, WEST OF THE 5TH MERIDIAN

APPENDIX ‘C’

PREPARED BY

TRAFFIC SOLUTIONS

September 4th, 2012

September 4, 2012

TSCL File No: TE036

BRIX Construction
R.R. 4
Rimbey, AB T0C 2J0

Attention: Mr. Steffen Olsen

Regarding: Traffic Impact Assessment
New Recreational Vehicle Storage Facility on Highway 20 south of Rimbey

This letter report is prepared for BRIX Construction to assess the potential transportation impacts of the proposed Recreational Vehicle (RV) Storage Facility south of Rimbey on the operations on Highway 20

1. Background

The proposed RV Storage Facility is on a three (3) acre site located east of Highway 20, at 1.2 km south of Rimbey. It is expected that the site will be operating at full capacity in 1 year.

At present, an existing Plain Midstream Crude Oil Loading Facility is located near the proposed RV Storage Facility site. Both the proposed RV Storage Facility and the Plains Midstream Crude Oil Loading Facility will utilize the same approach to access onto Highway 20.

For the purposes of this report, the Highway 20 access which will be shared jointly by the existing Plain Midstream Crude Oil Loading Facility as well as the proposed RV Storage Facility will be referred to in this report as the "**Site Access**". The Site Access has a Type I access intersection geometry.

1.1 Road Network and Canadian Pacific Railway (CPR) Track

Highway 20 at the Site Access is a 2-lane undivided Level 2 Arterial Highway with a pavement width of 11 m and a posted speed of 100 km/h. The 11 m cross-section of Highway 20 consists of two (2) 3.7 m travel lanes and a 1.8 m wide shoulder on each side of the northbound / southbound travel lanes. Highway 20 intersects with Township Road 424 / 50 Avenue in Rimbey at 1.2 km north of the Site Access. There is also an existing field approach on Highway 20 at 800 m south of the Site Access.

A Canadian Pacific Railway (CPR) track running parallel to and east of Highway 20 intersects the approach to the RV site and the Plain Mainstream Crude Oil Loading Facility at approximately 40 m east of the centreline of Highway 20. A 5 m long passenger vehicle stopped on the Site Access just east of the Highway 20 shoulder will be 29.5 m from the centreline of the CPR track. A 20 m long truck stopped on the Site Access just east of the Highway 20 shoulder will be 14.5 m from the centreline of the CPR track.

2. Existing Traffic Conditions

2.1 Existing Highway 20 Traffic Volumes / Conditions

It is anticipated that the PM peak period will be the critical traffic period along Highway 20. Traffic counts were collected at the Site Access on May 31, 2012 (Thursday). Only PM peak period traffic counts were collected.

The existing PM peak hour traffic flows at the Site Access are summarized in **Table 1** below:

Table 1 Existing Site Access Weekday PM Peak Period Traffic Volumes (4:15 PM to 5:15 PM)

Approach	Travel Directions	Volumes (% Truck)
North Approach	**Southbound Through** (Away from Rimbey)	**198 vph** (12% Truck)
	Southbound Left Turn (towards Plains Stream)	**5 vph** (80% Truck)
South Approach	**Northbound Through** (towards Rimbey)	**178 vph** (13% Truck)
	Northbound Right Turn (towards Plains Stream)	**1 vph** (100% Truck)
East Approach	**Westbound Right Turn** (towards Rimbey)	**4 vph** (0% Truck)
	Westbound Left Turn (away from Rimbey)	**4 vph** (50% Truck)

2.2 CPR Train Information

The train information summarized in **Table 2** below was obtained from a phone call to CPR:

Table 2 Train Information Provided by CPR (Contact: Ms. Brenda Land, Phone: 1-800-766-7912)

Train Frequency (from CPR reports)	From October to March: - Average 5 trains per week (could be anytime of the day)
	From April to September: - Average 2 trains per week (could be anytime of the day)
Train Length	Vary, up to ~ 3.05 km (10,000 ft)
Train Speed	40 km/h (25 mph), or equivalent to 11.1 m/s

Based on the above information provided by CPR, for a 3.05 km long train, travelling at 40 km/h, it is estimated that every time when the train passes will result in 4.6 minutes of road blockage to the Site Access (see calculation below).

Blockage time = length of train / speed of train = 3050 m / 11.1 m/s = 275 seconds (or 4.6 minutes)

2.3 Existing Plains Midstream Crude Oil Loading Facility Traffic Information

The following traffic information related to the existing Plains Midstream Crude Oil Loading Facility was provided by Mr. Brent Moxness, the Site Supervisor of Plains Midstream:

i) The Crude Oil Loading Facility is operating 24 hours a day with two (2) 12-hour shifts.

ii) It generates approximately 80 truck trips per day – steady between 8 AM to midnight, and quiet down between midnight and 8 AM. The Weekday PM peak hour is the most critical period. PM peak hour traffic counts collected showed there were 6 inbound vehicles (1 car & 5 trucks) and 8 outbound vehicles (6 cars & 2 trucks)

iii) Trucks are 20 m long (60 feet) tractor trailer units.

iv) There were a couple of minor accidents on the highway over the past few years.

v) Trains usually pass through twice per day – heading southbound around 10 AM and heading back north around 3 PM. (These could be just service trains that occupy the Site Access crossing for considerably shorter durations)

3. Traffic Analysis Methodology

The analysis methods used in this assessment include:

- **Geometry Requirements** - The methodology is used to determine if the intersection geometry / configuration is adequate. The methodology is based on the traffic volume warrant procedures outlined in the Alberta Transportation Highway Geometric Design Guide - in Figure D-7.4, Traffic Volume Warrant Chart for At-Grade Intersection Treatment on Two-Lane Rural Highways (for design speeds of 100, 110 and 120 km/h). The Alberta Transportation traffic volume warrant methodology provides a cursory assessment of the intersection geometry needs through checking the daily traffic volumes (AADT) on both the east/west Site Access road and on Highway 20.
- **Intersection Level of Service** – The Trafficware Synchro program was used to calculate the levels of service expected for all traffic movements at the Highway 20 Site Access – for both the east/west Site Access road and on Highway 20. This analysis was carried out for the most critical traffic period – the weekday PM peak hour.
- **Intersection Queuing Analysis** – The Trafficware SimTraffic program was used to simulate queue lengths on all approaches at the Highway 20 Site Access. The queuing analyses were carried out for scenarios with and without blockage of the Site Access road by passing trains. The queuing analysis was also carried out for the most critical PM peak hour traffic period. The intention of the analysis was to determine how often the queue would form on Highway 20 and on the Site Access road, and also how long the queues are.

4. Traffic Projection

The following traffic impact assessments take into account 2 key traffic components:

- Background traffic (at the time when the proposed RV site is fully developed)
- Site generated traffic (which consists of the traffic from both the existing Plains Midstream Crude Oil Loading Facility and the traffic generated by the proposed RV Storage Facility)

4.1 Background Traffic

4.1.1 Background Traffic - Peak Hour Traffic Flows

It is assumed that, by 2013, the proposed RV Storage Site will be fully built-out within 1 year with its maximum business potential realized. Accordingly, the existing traffic flows on Highway 20 were adjusted to account for 1 year of traffic growth on Highway 20.

To determine the current annual traffic growth rate on Highway 20, the AT website Automatic Traffic Recorder (ATR) volumes at the Highway 20 & Township Road 424 intersection from the Alberta Transportation website were reviewed and the results are shown below in **Table 3**:

Table 3 Traffic Growth on Highway 20 (ATR Station is located south of Hwy 20 & Twp Rd 424 intersection)

	Peak Hour Traffic Volumes			
	Hwy 20 Northbound		Hwy 20 Southbound	
	AM	PM	AM	PM
2011	164 vph	165 vph	184 vph	184 vph
2010	156 vph	158 vph	175 vph	173 vph
2009	155 vph	156 vph	173 vph	171 vph
2008	151 vph	151 vph	170 vph	168 vph
Growth Factor (2008 to 2011)	**1.09**	**1.09**	**1.08**	**1.09**
# of years from 2008 to 2011	**3**	**3**	**3**	**3**
Annual Growth Rate	**3%**	**3%**	**3%**	**3%**

Accordingly, a 3% growth rate is applied to the northbound and southbound traffic volumes on Highway 20 to come up with the projected highway background traffic volumes at 2013, the year when the RV Storage Facility is anticipated to operate at its full capacity.

4.1.2 Background Traffic - Daily Traffic Volumes

In 2011, the AADT on Highway 20 was 3,360 vpd. For the purpose of this traffic review, it is assumed that the proposed site will be built-out and operate in full capacity in 2013. Therefore, a 6 percent growth rate (3 percent per year, for two years) was applied to the 2011 AADT volumes. The 2013 AADT was determined to be 3,600 vpd along Highway 20.

4.2 RV Storage Facility Site Traffic

The Institute of Transportation Engineers (ITE) Trip Generation Manual, 8th Edition does not have a specific land use for the RV Storage Facilities. Typically, the RV storage facilities do not generate a significant number of vehicle trips. In addition, due to the nature of the development, it is likely that the majority of the traffic utilizing the RV Storage Facility will occur during non-peak hours and also at the start and end of weekends. A conservative estimate was prepared based on the worst case scenario, generating up to 20 trips a day, and up to 6 total site trips (3 entering and 3 exiting) for the PM peak hour.

5. Traffic Analysis

5.1 Intersection Geometry – Traffic Volume Warrant

Alberta Transportation's traffic volume warrant analysis for At-Grade Intersection Treatment on Two-Lane Rural Highways (for design speeds of 100, 110 and 120 km/h) was used to determine if the intersection geometry of the current Site Access is adequate to handle the following proposed traffic flows as summarized in **Table 4**:

Table 4 Daily Traffic Volumes used in Traffic Volume Warrant Analysis

Road	Daily Traffic	Source of Traffic	Report reference section
Highway 20	3,600 vpd	Highway background traffic	Section 4.1.2
Site Access	100 vpd	Plain Midstream: 80 vpd	Section 2.3
		Proposed RV Storage Site: 20 vpd	Section 4.2

The above daily volumes were plotted onto the Traffic Volume Warrant Chart (attached. Source: Figure D-7.4, Traffic Volume Warrant Chart for At-Grade Intersection Treatment on Two-Lane Rural Highways, Alberta Transportation Highway Geometric Design Guide).

The attached Traffic Volume Warrant Chart shows that the current Type I intersection geometry would be adequate to handle the proposed level of traffic flows at the Site Access.

5.2 Intersection Level of Service – Synchro Analysis

The weekday PM peak hour volumes at the Site Access are summarized in **Table 5** below.

Table 5 PM Peak Period Traffic Volumes (Background Traffic plus Site Traffic)

Approach	Travel Directions	Volumes (% Truck)	Level Of Service
North Approach	**Southbound Through**	**204 vph**	**LOS A**
	Southbound Left Turn	**7 vph**	
South Approach	**Northbound Through**	**184 vph**	**LOS A**
	Northbound Right Turn	**2 vph**	
East Approach	**Westbound Right Turn**	**6 vph**	**LOS B**
	Westbound Left Turn	**5 vph**	

The result of the Synchro analysis are summarized in Table 6 below as well as attached with this Report. They show that Highway 20 will operate at Level of Service A and the Site Access east/west road will operate at Level of Service B.

5.3 Intersection Queuing Analysis – SimTraffic Analysis

SimTraffic model run was carried out using the same traffic volumes and assuming that the Site Access road will be blocked for 5 minutes. The results of the simulation queuing analysis are summarized in **Table 6** below as well as attached with this Report.

Table 6 PM Peak Period Traffic Volumes (Background Traffic plus Site Traffic)

Approach	Travel Directions	Average Queue	Remarks
North Approach	Southbound Through	1.0 m	No standing queue observed on Highway 20 in 60 minutes of simulation
	Southbound Left Turn	1.0 m	
South Approach	Northbound Through	No queue	
	Northbound Right Turn	No queue	
East Approach	Westbound Right Turn	1.9 m	Queue did not propagate back to the CPR crossing
	Westbound Left Turn	1.9 m	

The results of the queuing simulation analysis indicate that queuing should not be an issue at the Site Access.

6. Conclusions

The purpose of this letter report was to evaluate the potential transportation issues of the new RV Storage Facility. The majority of traffic expected to be generated by the site will occur during non-peak hours and during the weekends. The report concludes that the traffic generated at the Site Access will still result in acceptable level of services on both the highway and the site access, and that the extent of queuing on both the highway and on the site access will be minimal.

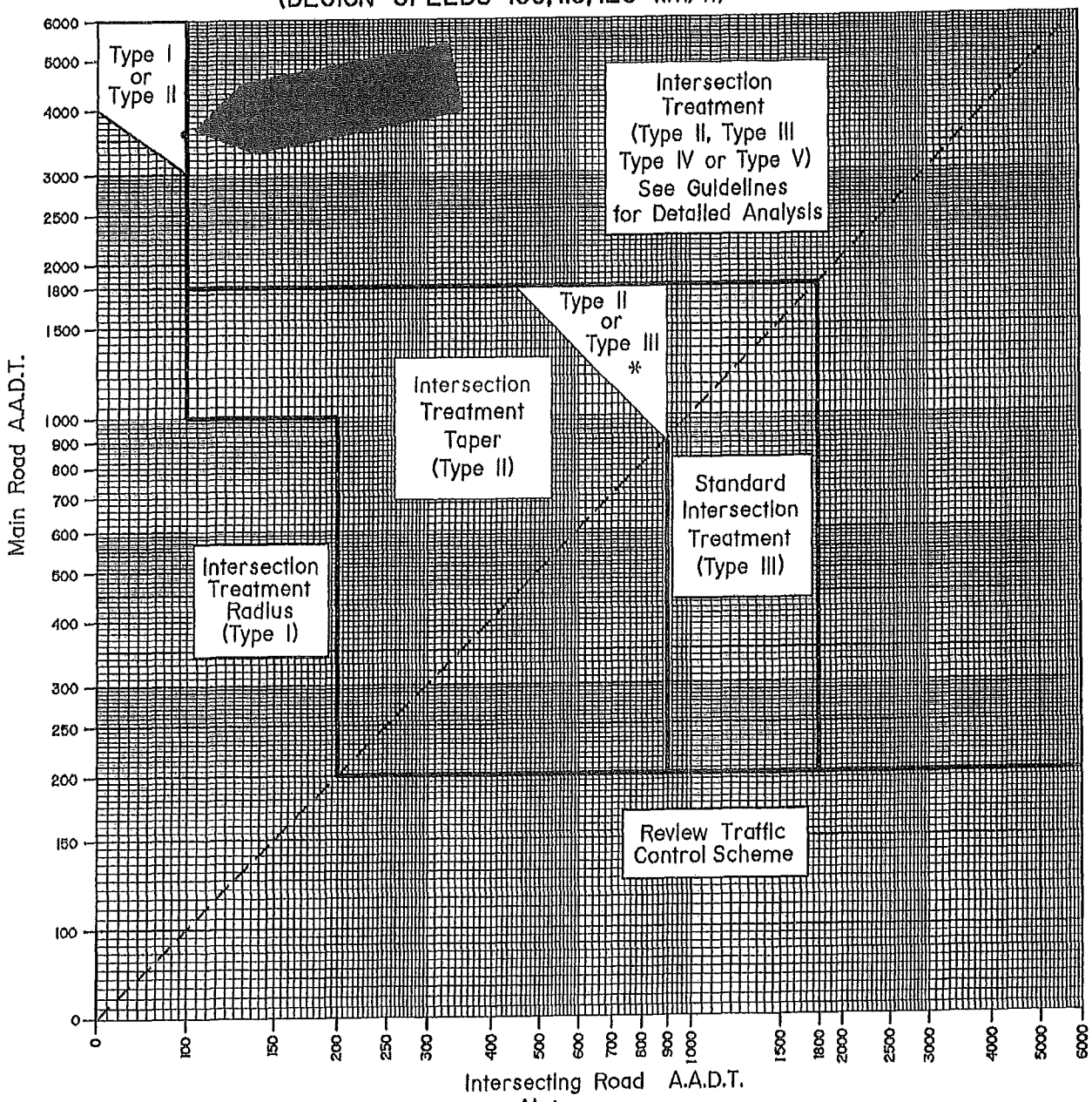
It is therefore concluded that the proposed RV Storage Facility will not trigger any intersection improvements at the intersection of Highway 20 and the Site Access.

Sincerely,

Paul Chan, P.Eng.
Transportation Engineer

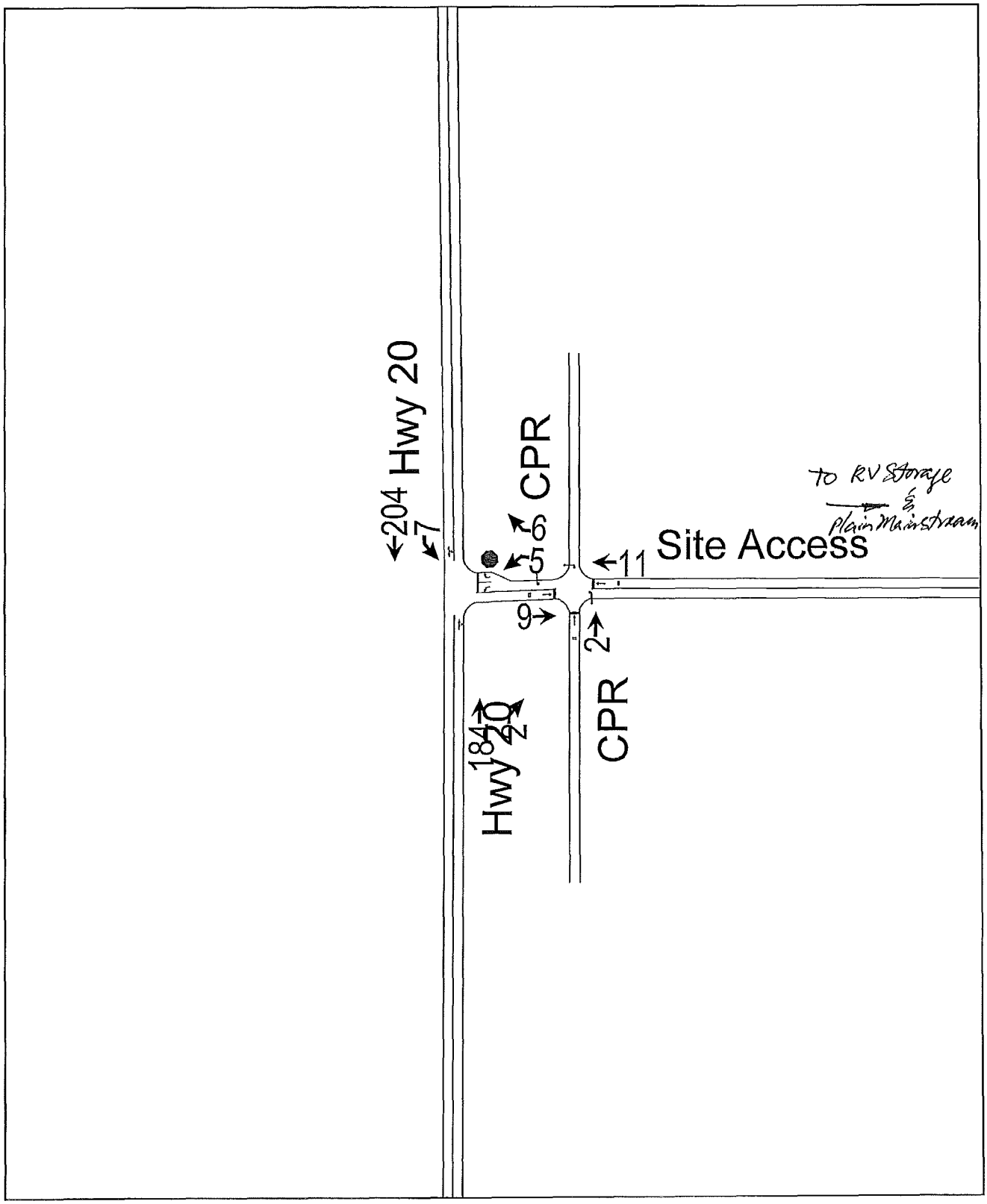
Cc: Gail Long, Alberta Transportation
Pat Sinclair, DGE Civil Engineering Consultants
Patrick Wong, Traffic Solutions Consulting Ltd.

FIGURE D-7.4 TRAFFIC VOLUME WARRANT CHART FOR AT-GRADE INTERSECTION TREATMENT ON TWO-LANE RURAL HIGHWAYS (DESIGN SPEEDS 100, 110, 120 km/h)



Notes:

1. If main road, or intersecting road, is <100 AADT provide Type I Intersection Treatment (15m radius), except as shown for the higher volume main roads on this chart (Type I or II zone) where engineering judgement may be used to select the appropriate treatment.
2. If main road is >4000 AADT Review Access Management
   — — — If Intersecting Road AADT is > Main Road AADT: Review Traffic Control Scheme
3. Use projected traffic volumes for design
   Sloping line is defined by Main Road AADT x Intersecting Road AADT = 800,000


Hwy 20
204
7
CPR
6
5
Site Access
11
To RV Storage & Plain Mainstream
9
2
CPR
Hwy 20
184
10
20

HCM Unsignalized Intersection Capacity Analysis
3: Site Access & Hwy 20

8/31/2012

Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Volume (veh/h)	5	6	184	2	7	204
Sign Control	Stop		Free			Free
Grade	0%		0%			0%
Peak Hour Factor	0.80	0.80	0.80	0.80	0.80	0.80
Hourly flow rate (vph)	6	8	230	2	9	255
Pedestrians						
Lane Width (m)						
Walking Speed (m/s)						
Percent Blockage						
Right turn flare (veh)		1				
Median type			None			None
Median storage veh)						
Upstream signal (m)						
pX, platoon unblocked						
vC, conflicting volume	504	231			232	
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	504	231			232	
tC, single (s)	6.9	6.2			4.9	
tC, 2 stage (s)						
tF (s)	4.0	3.3			2.9	
p0 queue free %	99	99			99	
cM capacity (veh/h)	448	813			986	

Direction, Lane #	WB 1	NB 1	SB 1
Volume Total	14	232	264
Volume Left	6	0	9
Volume Right	8	2	0
cSH	985	1700	986
Volume to Capacity	0.01	0.14	0.01
Queue Length 95th (m)	0.3	0.0	0.2
Control Delay (s)	11.1	0.0	0.4
Lane LOS	B		A
Approach Delay (s)	11.1	0.0	0.4
Approach LOS	B		

Intersection Summary			
Average Delay	0.5		
Intersection Capacity Utilization	26.4%	ICU Level of Service	A
Analysis Period (min)	15		

Intersection: 3: Site Access & Hwy 20

Movement	WB	WB	SB
Directions Served	L	R	LT
Maximum Queue (m)	20.4	10.3	20.4
Average Queue (m)	1.9	2.1	1.0
95th Queue (m)	11.0	8.7	7.6
Link Distance (m)	28.7		229.1
Upstream Blk Time (%)			
Queuing Penalty (veh)			
Storage Bay Dist (m)		5.0	
Storage Blk Time (%)	1	1	
Queuing Penalty (veh)	0	0	

Intersection: 5: Site Access & CPR

Movement	NB
Directions Served	T
Maximum Queue (m)	9.1
Average Queue (m)	1.5
95th Queue (m)	6.8
Link Distance (m)	98.2
Upstream Blk Time (%)	
Queuing Penalty (veh)	
Storage Bay Dist (m)	
Storage Blk Time (%)	
Queuing Penalty (veh)	

Network Summary

Network wide Queuing Penalty: 0

TOWN OF RIMBEY
AGENDA ITEM

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	6.2	Confidential	Yes		No	X
Topic	Bylaw 888/13 Amendment to Land Use Bylaw					
Originated by	Melissa Beebe			Title	Assistant CAO	

BACKGROUND:

Under the Brix Area Structure Plan, the proposal outlines the Phase 1 development. As the property is zoned CR (Country Residential), for any development to continue it would require rezoning which is an amendment to Land Use Bylaw 762/04. For this to be completed an application must be received to amend the bylaw.

As a bylaw, any amendment would require the holding of a public hearing together with public notification.

Documentation Attached:	Yes	No

DISCUSSION:

Administration received an application for amendment to the Land Use Bylaw for rezoning of the Brix Development Phase 1. Bylaw 888/13 Amendment to Land Use Bylaw is to rezone Phase 1 which is PT of SW1/4-Sec 22-42-2-W5 parcel Lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

A public hearing could be scheduled for Monday, October 7, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to affected landowners.

RECOMMENDED ACTION:

Administration recommends Council give first reading to Bylaw 888/13 Amendment to Land Use Bylaw which would rezone Brix Development Phase 1 which is PT of SW ¼ Sec 22 22-42-2-W5M parcel lots 1 through 5 from CR Country Residential to C2 Highway Commercial.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

The Town of Rimbey Amendment to Land Use Bylaw

Brix Phase 1

Bylaw 888/13

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS Council has deemed it appropriate to rezone certain parcels of land,

AND WHEREAS Part 1, Section 21, of the Town of Rimbey Land Use Bylaw 762/04 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE, after due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - BYLAW TITLE

This bylaw may be cited as “Amendment to Land Use Bylaw”.

PART II – REZONING

1) Part of SW ¼- Sec 22-42-2-W5 - Phase 1 (Lots 1 through 5) on the Land Use Concept Plan be rezoned from CR (Country Residential) to C2 (Highway Commercial) as shown in Schedule A.

PART III – EFFECTIVE DATE

AND FURTHER THAT Bylaw 882/13 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this _____ day of _____, 2013.

_____
MAYOR

_____
CHIEF ADMINISTRATIVE OFFICER

READ a second time this _____ day of _____, 2013.

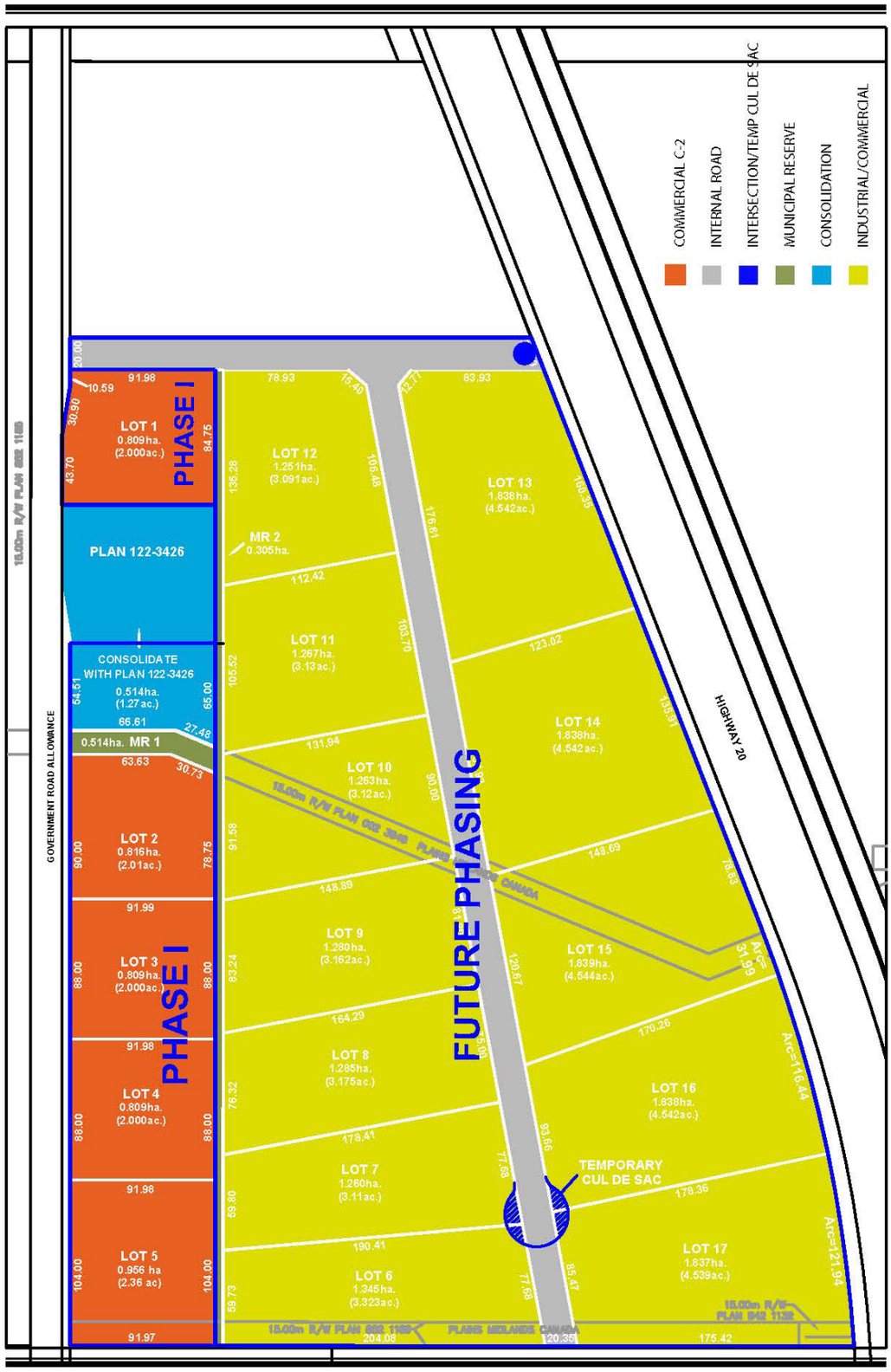
READ a third and final time this ____ day of _____, 2013.

_____
MAYOR

_____
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A

Land Use Concept Plan



BRIX AREA STRUCTURE PLAN - REVISED SEPTEMBER 2013

Figure 6

TOWN OF RIMBEY
AGENDA ITEM

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	7.1	Confidential	Yes		No	xxx
Topic	Community Centre Naming Agreement					
Originated by	Peter Stenstrom			Title	Director of Community Services	

BACKGROUND:

In 2012 the Town agreed that they would explore the idea of selling the naming rights of the Rimbey Community Centre for a specified period of time in exchange for funds.

A company called Keyera, the owners and operators of the Rimbey Gas Plant, came forward and expressed interest in naming the Community Centre for a period of 5 years for $25,000/year. Over the last several months Keyera and the Town of Rimbey have been negotiating an agreement that is now ready to be presented to council for approval.

Documentation Attached:	Yes xxx	No

DISCUSSION:

The proposed agreement will provide the Town of Rimbey with an influx of $25,000 per year for the next five years. The Town will be required to install, maintain and remove signage supplied from Keyera. The Town will be required to publically use the specified name in all verbal and print communication. The Town will also provide space at the Community Centre to Keyera free of charge up to 4 times per year. Finally, the town will provide one free activity per month to our community (example: Drop-in Badminton) and this will be promoted as being provided by Keyera.

As mentioned, the agreement is for 5 years and either Keyera or the Town will have the opportunity to pull out at that time. The opportunity will also exist to continue the arrangement if it is deemed to be mutually beneficial for another 5 years.

Please read the attached Agreement.

RECOMMENDED ACTION:

I recommend that Council provides Keyera with the right to name the Rimbey Community Centre under the terms outlined in the proposed agreement.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

SPONSORSHIP AGREEMENT

This Agreement made the ___ day of September 2013.

BETWEEN

Keyera Corp.
#600, 144 – 4th Ave S.W.
Calgary, Alberta T2P 3N4
(hereinafter referred to as "Keyera")

AND

Town of Rimbey
PO Box 350
Rimbey, Alberta T0C 2J0
(hereinafter referred to as the **"Town"**)

WHEREAS the Town owns and operates the Rimbey Community Centre located at 5109 54st, Rimbey, Alberta (the "**Facility**");

AND WHEREAS Keyera wishes to sponsor the Facility and acquire the right to name the Facility;

AND WHEREAS the Town wishes to accept such sponsorship and provide recognition to Keyera for its contribution, including granting the naming rights for the Facility to Keyera for the term of this agreement (the "**Agreement**");

NOW, THEREFORE, in consideration of the mutual covenants and obligations hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, it is hereby agreed between the Town and Keyera (collectively the "**Parties**"), as follows:

1. TERM AND OPTION TO RENEW

a. The term of the Agreement shall be for a period of five (5) years commencing on the date first written above and ending September 30, 2018, subject to earlier termination as provided herein (the "**Term**").

b. Provided this Agreement is still in effect and has not been terminated for any reason and provided that Keyera notifies the Town in writing at least 60 days prior to the end of the Initial Term, Keyera shall have the right, at its option, to extend the term for an additional period of five (5) years through September 30, 2023 on terms to be mutually agreed between the Parties. If the Parties fail to agree on the terms of an extension within the 60 day notice period, this Agreement shall terminate at the end of the Term.

2. FEES, INVOICING AND PAYMENT

a. In consideration of the rights granted by the Town to Keyera under this Agreement, Keyera shall pay fees to the Town in the amount of $25,000 per year during the Term for a total of $125,000 over the course of the five years of the Term (each an "**Annual Payment**").

b. The Town shall invoice Keyera annually for each Annual Payment in September of each year and upon receipt of such invoice Keyera shall make the Annual Payment no later than October 31 each year.

3. NAMING, LOGO AND SIGNAGE

a. During the Term, the Facility shall be called the Peter Lougheed Community Centre (the "**Designated Name**") and the Town shall:

   i. display the Designated Name at the Facility;

   ii. cause the Designated Name to appear in all communications, promotional, media, advertising, website, display or other materials originated by the Town that mention the Facility (collectively "**Communications Materials**");

   iii. install, at its cost, by no later than October 31, 2013, the agreed upon signage incorporating the Designated Name (the "**Signage**") in the agreed upon locations at the Facility; and

   iv. maintain the Signage, at its cost, in excellent condition.

b. The Parties shall work together and shall mutually agree on:

   i. the development of a logo (the "**Facility Logo**") that incorporates the Designated Name and, at the discretion of Keyera, the Keyera name, for use in Communications Materials;

   ii. the design and type of Signage for the Facility;

   iii. the location and placement of the Signage at the Facility, and any other locations that may be appropriate.

c. In addition to the Annual Payments, Keyera agrees to pay up to $5,000 to be used for:

   i. the development of the Facility Logo and Signage,

   ii. the purchase of the Signage, and

   iii. the development of Communications Materials within the first 90 days of the Term as part of the initial rebranding initiatives.

   Other than the Annual Fees and the Signage Fees, Keyera shall not have any financial obligation to the Town in relation to the Facility, the Signage, the Communications Materials, the recognition activities described in section 4 below or any other matter in relation to the Facility.

d. Upon the expiration or termination of this Agreement, the Town shall, at its cost, remove the Signage and, in accordance with section 7, cease using the Facility Logo.

4. ADDITIONAL RECOGNITION

a. Within 90 days of the commencement of this Agreement, the Town will organize an opportunity to have senior representatives of Keyera participate in a naming or cheque presentation ceremony and photo opportunity.

b. Subject to the prior approval of Keyera, the Town will issue a news release announcing Keyera's sponsorship of the Facility.

c. The Town will provide Keyera with access to the Facility with free use of either the Main Auditorium, Upper Auditorium, Lion's Room and Kinsmen Room up to four (4) times per year (to be mutually agreed between the Parties), to host special events (Damage Deposits and Cleaning Fees will still apply).

d. The Town will offer Rimbey and area community residents one (1) free activity per month at the facility in the form of a mutually agreed upon community program (examples: badminton, pickleball, basketball, swimming and open gym time) during the Term which will be promoted by the Town as being sponsored by Keyera.

5. NOTICE

a. Any formal communication required under this Agreement shall be in writing and may be delivered by facsimile, mail, email or courier. In case of a notice to Keyera, it should be addressed to:

Sarah Wilson
Keyera Corp.
Telephone: 403-205-8478
Facsimile: 403- 205-8425
E-mail: sarah_wilson@keyera.com

In the case of communication to the Town, it should be addressed to:

Peter Stenstrom
Town of Rimbey
Telephone: 403-843-3151
Facsimile: 403-843-4267
E-mail: recreation@rimbey.com

b. Each communication sent in accordance with this section shall be deemed to be received on the day it was delivered if delivered by hand, on the third business day after it was mailed, or on the same day if it was sent by electronic transmission.

6. TRADE-MARKS

a. The Town hereby acknowledges that the Keyera name and logos are trade-marks of Keyera (collectively, the "Trademarks"). The Town further acknowledges that Keyera shall own all rights associated with the Facility Logo.
b. Keyera hereby grants to the Town a limited, non-exclusive right to use, advertise and display the Trademarks in association with Facility and Keyera's sponsorship thereof in accordance with the terms of this Agreement.
c. Each use of the Trademarks or the Facility Logo by the Town by whatever means, including the Signage and any Communication Materials which display the Trademarks, shall comply with the standards of quality of Keyera. Keyera shall have for the term of this Agreement the right to monitor the character, quality and standards associated with the use of the Trademarks and the Facility Logo by the Town.
d. The Licensee(s) will not permit to be done any act or thing which would adversely affect the Trademarks or the Facility Logo or reduce their value or detract from their reputation.
e. The Town agrees that any use of any of the Trademarks by it enures to the benefit of Keyera.
f. Town shall, whenever reasonably possible, (i) cause to appear in advertising and display of the Trademarks words to the following effect: "KEYERA and the KEYERA Design are registered trademarks of Keyera Corp." or a "®" symbol; and (ii) cause to appear in advertising and display

of the Facility Logo words to the effect that the Facility Logo is a trademark of Keyera Corp. or a "™" symbol.

g. Upon the termination or expiration of this Agreement, the limited license granted to the Town to use the Trademarks and the Facility Logo shall terminate and the Town shall immediately cease using the Trademarks and Facility Logo.

7. PREMATURE TERMINATION

a. In the event that Keyera fails to comply with its obligations to pay the Annual Payments or the Signage Fees within 60 days of the payment date, the Town may, on 10 days written notice, terminate this Agreement and retain any Annual Payments and Signage Fees paid up to the effective date of the termination.

b. In the event that the Town fails to comply with its obligations under this Agreement and such default continues for 60 days after Keyera has notified the Town in writing of the Default, Keyera shall have the right to terminate this Agreement and the Town shall return to Keyera a proportionate share of the Annual Installment paid for the year in which the default occurred calculated from the date of the default to September 30 of the payment year.

8. MISCELLENEOUS

a. Neither Keyera nor the Town shall use the name of the other party in any manner whatsoever not specifically authorized hereunder, nor incur any obligation in the other party's name.

b. Nothing herein shall be construed to constitute the Parties partners or joint venturers, nor shall any similar relationship be deemed to exist between them. None of the personnel under contract to, or employed by, or volunteering for the Town shall be deemed in any way to have a contractual relationship with Keyera whatsoever. The Town shall be solely responsible for the conduct of its employees, personnel, and agents in connection with their performance of the Town's obligations hereunder. Nothing shall be construed to give Keyera any responsibility for the operation of the Facility.

c. This Agreement shall be binding on the Parties hereto and on all heirs, successors and assigns or licensees of the Parties, and all companies now or hereafter owned or controlled by the Parties, directly or indirectly.

d. This Agreement may be executed in any number of counterparts and by facsimile copy, portable document format or other electronic format, each of which will be considered an original and which, taken together, will be considered one document.

e. This Agreement constitutes the entire Agreement between Keyera and the Town with respect to the subject matter hereof and supersedes and replaces all prior or contemporaneous proposals, understandings or agreements regarding such subject matter.

f. This Agreement may only be amended or modified by written agreement between the Parties and signed by a duly authorized representative of each of Keyera and the Town. Should either Party propose an amendment, the other Party shall use reasonable commercial efforts to respond within 30 days of receipt of notice of the proposed amendment, provided however that neither party shall be obliged to agree to any amendment.

IN WITNESS WHEREOF, the Parties have made and executed this Agreement effective as of the date first above written.

Keyera Corp. Name: Title:	Town of Rimbey Name: Title:

TOWN OF RIMBEY
AGENDA ITEM

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	7.2	Confidential	Yes		No	xxx
Topic	Gym Usage for Home Schooled Children					
Originated by	Peter Stenstrom			Title	Director of Community Services	

BACKGROUND:

Debra Rist, a local homeschooling parent, approached the Community Services Department asking if gym time could be made available to homeschooled kids free of charge much like it is through the Joint Use Agreements with the Wolf Creek Schools of Rimbey and the Rimbey Christian School.

Documentation Attached:	Yes	No xxx

DISCUSSION:

There are a group of parents here in Rimbey that are a part of an informal organization called the Rimbey Homeschoolers. They would like the opportunity to utilize the Town's Main Auditorium at the Community Centre during the winter months. The times requested are from 3:00pm to 4:00pm on the first and third Thursday of each month. From a scheduling and facility management standpoint, there appears to be no conflicts with us providing this service to these children that do not have routine access to gym space.

RECOMMENDED ACTION:

I recommend that the Council agrees to provide 2 hours of gym time per month as requested to be donated to Rimbey and area homeschoolers from October through April of this winter.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

September 20, 2013

To the Members of Rimbey Town Council,

Hi,. My name is Debbie Rist and I am representing the Rimbey Homeschool Group. As Homeschoolers in the Rimbey and surrounding area, we are trying to organize ourselves into a formal group and plan some activities throughout the year that we can participate in together. At this point, we are an informal group of families who have chosen to educate their children at home. When we met together to plan, we decided that we would like to see our children participating in some more organized gym and exercise activities. As winter is long in Canada, this would require that we use some indoor facilities. We know that the Rimbey Recreation Centre would work well for this.

We are thus asking you, as Town Council, to approve our group to use the Rec Centre Facililites for the 1st and 3rd Thursdays of the month from 3 – 4 pm (or at some other time that we can arrange that would work for our group).

Thank you for your consideration of this matter. We look forward to hearing some good news in regards to this request.

Sincerely,

Debbie Rist, on behalf of Rimbey Homeschool Families
Box 1239
Rimbey, Alberta
T0C 2J0
403-843-1025

TOWN OF RIMBEY
AGENDA ITEM

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	8.1.1	Confidential	Yes		No	XX
Topic	Finance Reports					
Originated by	Lori Hillis			Title	Director of Finance	

BACKGROUND:

Each month the Director of Finance prepares the following reports:

Bank Reconciliation
Cash Position
Consolidated Financial Report
Accounts Payable Cheque Listing
Council Expenses

Documentation Attached:	Yes XX	No

DISCUSSION:

Attached are the Bank Reconciliation to August 31, 2013, Cash Position to August 31, 2013, Consolidated Financial Statement to August, 31 2013, Accounts Payable Cheque Listing for the periods ending September 15, 2013, and Council Expenses for the period August 16, 2013 to September 15, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Bank Reconciliation to August 31 2013, Cash Position to August 31, 2013, and Consolidated Financial Statement to August 31, 2013 as presented.

Administration recommends Council accept the Accounts Payable Cheque Listing for the periods ending September 15, 2013 as presented.

Administration recommends Council accept Council Expenses for the period August 16 to September 15, 2013.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

TOWN OF RIMBEY
Bank Reconciliation
as at August 31, 2013

	ATB GENERAL	ATB SAVINGS	GIC
Balance July 31, 2013	1,680,310.43	153,843.06	2,100,000.00
Add:			
Receipts	418,445.02		
Matured GIC	600,000.00		(600,000.00)
GIC interest	789.04		
Interest	882.52	767.49	
Less:			
Expenses	(690,349.33)		
Debenture and loan payments	(5,908.18)		
School requisition			
Bank charges	(1,714.45)		
Transfer to GIC	(600,789.04)		600,789.04
Transfer to Savings	(1,000,000.00)	1,000,000.00	
Balance August 31, 2013	401,666.01	1,154,610.55	2,100,789.04

GIC represented by	
30 day non-redeemable	600,789.04
1 year cashable	500,000.00
1 year non-redeemable	500,000.00
2 year non-redeemable	500,000.00
	2,100,789.04

TOWN OF RIMBEY
CASH POSITION
AS OF AUGUST 31, 2013

	August 31, 2013		July 31, 2013	
Bank Account				
Cash	1,556,276.56		1,834,153.49	
Investments	2,100,789.04		2,100,000.00	
Total		3,657,065.60		3,934,153.49
Less:				
Other Reserves/Allowances	667,886.39		684,420.81	
Trust Accts.	189,649.42		192,346.43	
Unexpended Grant Revenue				
BMTG Grant	0.00		38,610.25	
FGTG Grant			0.00	
AMIP Grant	1,092.25		1,092.25	
MSI Capital Grant	772,376.51		1,023,420.96	
Total		1,631,004.57		1,939,890.70
Unrestricted Cash		**2,026,061.03**		**1,994,262.79**

Budgeted 2013 Operating Expenses	$5,015,520.00
2013 Debt Principal Payments	$369,241.00
	$5,384,761.00

Two Month Average Operations	(897,460.17)
Cash Position	**1,128,600.86**

TOWN OF RIMBEY
CONSOLIDATED FINANCIAL STATEMENT
FOR THE EIGHT MONTH PERIOD ENDED AUGUST 31, 2013

OPERATING	Revenues			Expenses		
	Budget	Actual	Remaining	Budget	Actual	Remaining
General Municipal Revenues	3,575,394.00	3,338,119.38	237,274.62	843,201.00	405,349.42	437,851.58
Council (11)				111,455.00	65,557.52	45,897.48
Administration (12)	15,649.00	13,397.91	2,251.09	683,805.00	442,413.17	241,391.83
General Operating (12-13)				100,980.00	63,381.90	37,598.10
Police (21)	74,000.00	58,819.36	15,180.64	67,331.00	26,248.97	41,082.03
Fire (23)	63,000.00	20,901.15	42,098.85	106,664.00	42,817.41	63,846.59
Disaster Services (24)				7,950.00		7,950.00
Bylaw Enforcement (26)	162,050.00	1,910.00	160,140.00	141,862.00	33,888.11	107,973.89
Public Works (32)	3,000.00	2,172.86	827.14	511,301.00	308,440.58	202,860.42
Airport (33)	1,170.00	720.00	450.00	15,388.00	6,147.72	9,240.28
Storm Sewer (37)				4,825.00	3,651.67	1,173.33
Water (41)	525,251.00	333,453.47	191,797.53	309,788.00	196,341.52	113,446.48
Sewer (42)	714,675.00	192,267.20	522,407.80	212,602.00	142,912.25	69,689.75
Garbage (43)	202,104.00	132,736.38	69,367.62	72,600.00	42,085.00	30,515.00
Recycle (43-01)	48,690.00	26,912.77	21,777.23	160,251.00	77,101.21	83,149.79
FCSS (51)	158,686.00	119,015.00	39,671.00	186,166.00	146,495.00	39,671.00
Cemetery (56)	35,900.00	9,641.48	26,258.52	50,346.00	12,076.74	38,269.26
Development (61)	52,400.00	23,964.20	28,435.80	99,719.00	59,222.54	40,496.46
Econ.Development (61-01)	20,600.00	15,179.77	5,420.23	82,985.00	13,767.09	69,217.91
RV Park (61-08)	24,400.00		24,400.00	16,400.00	8,981.81	7,418.19
Recreation Office (72)	183,200.00	182,877.71	322.29	97,565.00	40,075.74	57,489.26
Pool (72-04)	135,250.00	58,315.05	76,934.95	258,821.00	185,132.68	73,688.32
Parks (72-05)		63.00		110,574.00	35,769.04	74,804.96
Racquetball (72-06)	22,000.00	18,339.27	3,660.73	12,750.00	6,465.81	6,284.19
Arena (72-09)	94,925.00	50,731.02	44,193.98	261,003.00	152,571.06	108,431.94
Recreation Programs (72-11)	24,500.00	14,016.37	10,483.63	44,313.00	27,901.78	16,411.22
Community Centre (74)	38,800.00	18,245.33	20,554.67	200,688.00	189,991.18	10,696.82
Library (74-06)	12,463.00	5,452.23	7,010.77	118,425.00	90,806.36	27,618.64
Scout Hall (74-08)				3,650.00	1,361.80	2,288.20
Curling Club (74-09)	500.00	500.00	0.00	14,000.00	13,184.32	815.68
Museum (74-12)				108,112.00	93,420.92	14,691.08
Total Revenues	6,188,607.00	4,637,750.91	1,550,919.09	5,015,520.00	2,933,560.32	2,081,959.68
Debenture & Loan Principal Payments				369,201.00	221,527.92	147,673.08
Total operating and debt repayme	6,188,607.00	4,637,750.91	1,550,919.09	5,384,721.00	3,155,088.24	2,229,632.76
CAPITAL	Grants/Reserves					
Comm Centre Boiler Replace					50,129.34	(50,129.34)
Backhoe	105,000.00				104,662.50	337.50
Street Sweeper	245,000.00				242,267.65	2,732.35
PW Truck						0.00
Mower	9,000.00				8,900.00	100.00
Sidewalk Replacement	103,636.00				5,270.40	98,365.60
PW New Truck	26,800.00				27,219.00	(419.00)
Compactor Truck	17,000.00				14,771.67	2,228.33
South Lagoon Baffle Curtain	63,245.00				7,458.75	55,786.25
NE Lagoon Repairs	92,000.00				101,195.24	(9,195.24)
58 Avenue Road	301,000.00				228,663.90	72,336.10
Trails	200,000.00				23,487.40	176,512.60
Comm Centre Air Handling Unit	12,000.00				12,069.50	(69.50)
Comm Centre Washroom Reno	40,000.00					40,000.00
53rd Avenue	661,755.00				524,780.95	136,974.05
Concrete Crushing	50,000.00				47,262.50	2,737.50
Fitness Room	20,000.00				12,114.00	7,886.00
Total	1,946,436.00				1,410,252.80	536,183.20
Total Operating and Capital	**8,135,043.00**	**4,637,750.91**	**1,550,919.09**	**5,384,721.00**	**4,565,341.04**	**2,765,815.96**

Town of Rimbey 2013

Accounts Payable Cheque List

From: 01-Sep-2013 To: 15-Sep-2013

Vendor Name	Purpose	Cheque	Date	Amount
Telus Communications	August 10 invoice	PAW3392	01-Sep-2013	$57.32
Pitney Bowes	Lease Sept1-Nov30/13	PAW3393	01-Sep-2013	$181.69
Telus Mobility Inc.	August 6 invoice	PAW3394	03-Sep-2013	$382.03
Telus Mobility Inc.	August 6 invoice	PAW3395	03-Sep-2013	$25.67
Telus Mobility Inc.	August 5 invoice	PAW3396	03-Sep-2013	$142.65
Telus Mobility Inc.	August 11 invoice	PAW3397	06-Sep-2013	$25.67
Canada Revenue Agency	RP0001 July 28 - Aug 10/13 payroll	PAW3398	10-Sep-2013	$4987.25
Canada Revenue Agency	RP0002 July 28 - August 10/13 Payroll	PAW3399	10-Sep-2013	$11320.31
TransAlta Energy Marketing	Aug 12/13 invoice	PAW3400	10-Sep-2013	$33867.67
Direct Energy Regulated	August 26/13 invoice	PAW3401	13-Sep-2013	$48.55
Workers' Compensation Board -	August 2013 installment	PAW3402	05-Sep-2013	$1680.00
Advanced Fire & Safety	Annual Inspections & Parts	34535	13-Sep-2013	$2147.79
Alberta Association Of	Membership, Westco, Brandt, Frontier Wolseley, Emco, hi Signs, Sinclair	34536	13-Sep-2013	$3989.77
Alberta One-Call Corporation	August 2013 Notifications	34537	13-Sep-2013	$37.80
Alsco	Janitorial Supplies	34538	13-Sep-2013	$703.97
AMEC Enviroment &	Professional Services: 53 Ave	34539	13-Sep-2013	$8554.33
AMSC Insurance Services Ltd.	Sept 2013	34540	13-Sep-2013	$35.04
Anderson Service	Case of Gas/Oil Mix	34541	13-Sep-2013	$105.00
Animal Control Services	Impound Fees	34542	13-Sep-2013	$126.00
Bayco Memorials	Zitter Plaque	34543	13-Sep-2013	$341.85
Black Press Group Ltd.	August 2013 Ads	34544	13-Sep-2013	$1479.44
Blindman Aluminum Welding	Down Payment for 2013 Bush Buggy	34545	13-Sep-2013	$5000.00
Border Paving Ltd.	58th Avenue Re-Construction & Holdback PC 3	34546	13-Sep-2013	$72340.59
Canadian Pacific Railway	Flasher Contract : August 2013	34547	13-Sep-2013	$297.10
Cast-A-Waste Inc.	August 2013 Garbage & Recycling	34548	13-Sep-2013	$9860.03
Century Manufacturing	Chuck Hole Filler & Freight	34549	13-Sep-2013	$131.92
City Of Red Deer	Aug, 2013 Lab Analysis: North & South	34550	13-Sep-2013	$1168.00
Cleartech Industries Inc.	Container Return Credit & Freight & Chemicals	34551	13-Sep-2013	$1028.78
Criterion Pictures	Movie & Freight	34552	13-Sep-2013	$39.27
Direct Energy Regulated	Aug 26 Invoice: July 18 - Aug 19 (Curling	34553	13-Sep-2013	$52.35
Gilchrist, Kathy	Facility Deposit Refund	34554	13-Sep-2013	$250.00
Harbour Pump and Motor	Pump, Labour & Parts (Splash Park)	34555	13-Sep-2013	$660.15
Hillis, Lori	Petty Cash (Postage, Misc & Pool Float)	34556	13-Sep-2013	$150.90
Jet Ice Limited	Paint & Rental Equipment	34557	13-Sep-2013	$1900.09
Krenzler, Josephine	Supplies for BBQ	34558	13-Sep-2013	$92.94
Ladies Auxiliary to Rimbey	2013 Community Events Grant	34559	13-Sep-2013	$389.84
Longhurst Consulting	Sept 2013 Service Contract	34560	13-Sep-2013	$1722.00
Loyek, Stanley	Wool for Ice	34561	13-Sep-2013	$14.68
M. Pidherney's Trucking Ltd.	53 Ave Reconstuction PC#3	34562	13-Sep-2013	$116216.10
Meridian Maverick	Antifreeze (Pool) & Bleach	34563	13-Sep-2013	$1751.40
Municipal Property Consultants	September 2013: 1485 Parcels	34564	13-Sep-2013	$2780.66
NAPA Auto Parts - Rimbey	Grinding Shield Ratch, & Parts	34565	13-Sep-2013	$101.46
Newbury, Ronald	Mileage, Hotel & Meals while attending course	34566	13-Sep-2013	$568.20
Purolator Courier Ltd.	Courier Fees	34567	13-Sep-2013	$51.94
RC Strategies	Master Plan Professional Fees	34568	13-Sep-2013	$2142.00
Red Deer Overdoor	Remove & Replace Security Shutter	34569	13-Sep-2013	$2153.03
Rimbey Adult Learning	2013 Community Events Grant	34570	13-Sep-2013	$500.00
Rimbey Art Club	2013 Community Events Grant	34571	13-Sep-2013	$250.00

Town of Rimbey 2013

Accounts Payable Cheque List

From: 01-Sep-2013 To: 15-Sep-2013

Vendor Name	Purpose	Cheque	Date	Amount
Rimbey Builders Supply Centre	~~Coupling~~ Aug. 2013	34572	13-Sep-2013	$53.64
Rimbey Christian School	Lacombe Corn Maze Bus Trip	34573	13-Sep-2013	$105.04
Rimbey Co-op Association	Supplies Aug. 2013 misc.	34574	13-Sep-2013	$3573.56
Rimbey Electric	Well #13, Repairs & Parts	34575	13-Sep-2013	$897.75
Rimbey Exhibition Assoc.	2013 Community Events Grant	34576	13-Sep-2013	$500.00
Rimbey Home Hardware	Aug. 2013 Invoices	34577	13-Sep-2013	$897.38
Rimbey Implements Ltd.	Bolts, Washers & Parts	34578	13-Sep-2013	$151.11
Rimbey Janitorial Supplies	Janitorial Supplies	34579	13-Sep-2013	$539.70
Rimbey Transport Ltd.	August Freight (City of Red Deer)	34580	13-Sep-2013	$82.03
Rocky Mountain Phoenix	Labour and Parts for Pumper Truck	34581	13-Sep-2013	$664.41
Seniuk & Company	Auditors Report 2012 (Pension Plan	34582	13-Sep-2013	$1050.00
Stenstrom, Rebekah	Baby Sitting Course Instruction	34583	13-Sep-2013	$250.00
Stuart, Crystal	Ice Cream & Corn Maze Entrance Fees	34584	13-Sep-2013	$235.99
Superior Safety Codes Inc.	June 2013 Closed Permits	34585	13-Sep-2013	$622.39
The Patch Man	Peace Officer Shoulder Patches	34586	13-Sep-2013	$275.63
Town Of Rimbey	August Utilities	34587	13-Sep-2013	$1210.42
Trans-Care Rescue Ltd.	Lights, Siren & Lighting Control	34588	13-Sep-2013	$2751.00
Tyash Enterprises Ltd.	Development Deposit Return: Permit 25/12	34589	13-Sep-2013	$2000.00
United Farmers Of Alberta	Fuel	34590	13-Sep-2013	$392.73
Zee Medical Canada	First Aid Supplies	34591	13-Sep-2013	$447.82
			68 cheques for	**308553.83**

Town of Rimbey
Mayor & Councillor Fees

Name: Sheldon Ibbotson Month Ending: September 13, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
Sept 11	Mayors' Caucus	4.5	31.30	134

Total Honorarium: 140.85

Expenses (attach receipts):

				Total
Mileage:	134	Kilometers @	$0.50	67.00
Meals:				
Hotels:				
Other:				

Total Expenses: 67.00

Total Honorarium & Expenses: 207.85

Signature: S Ibbotson

Mayor Approval:

Town of Rimbey
Mayor & Councillor Fees

Name: SCOTT ELLIS Month Ending: SEPTEMBER 15, 2013

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	NO EXPENSES			
	"			

Total Honorarium: _____

Expenses (attach receipts): **Total**

Mileage: _____ Kilometers @ $0.50 _____

Meals: _____

NO EXPENSES

Hotels: _____

Other: _____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: _____

Mayor Approval: _____

Town of Rimbey
Mayor & Councillor Fees

Name: Paul Payson Month Ending: _____

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers

No Claim

Total Honorarium: _____

Expenses (attach receipts): **Total**

Mileage: _____ Kilometers @ $0.50 _____

Meals: _____

Hotels: _____

Other: _____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: Paul Payson

Mayor Approval: _____

Town of Rimbey

Mayor & Councillor Fees

Name: Gayle Rondeel Month Ending: Sept 15/2013.

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers

No Claims

Total Honorarium: _____

Expenses (attach receipts): **Total**

Mileage: _____ Kilometers @ $0.50 _____

Meals: _____

Hotels: _____

Other: _____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: _____

Mayor Approval: _____

Town of Rimbey
Mayor & Councillor Fees

Name: Jack Webb Month Ending: Sept 15

Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	No Claim			

Total Honorarium: _____

Expenses (attach receipts): **Total**

Mileage: _____ Kilometers @ $0.50 _____

Meals: _____

Hotels: _____

Other: _____

Total Expenses: _____

Total Honorarium & Expenses: _____

Signature: _____

Mayor Approval: _____

TOWN OF RIMBEY
AGENDA ITEMS

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	8.2.1	Confidential	Yes		No	XX
Topic	Rimoka Housing Foundation Minutes July 17, 2013					
Originated by	Tony Goode			Title	CAO	

BACKGROUND:

The Rimoka Housing Foundation held a meeting on July 17, 2013.

Documentation Attached:	Yes XX	No

DISCUSSION:

Attached is a copy of the Rimoka Housing Foundation Meeting Minutes from July 17, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimoka Housing Foundation Meeting Minutes of July 17, 2013 as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

MINUTES

In Attendance	Legion	D. MacPherson	
	Town of Ponoka	L. Henkelman	J. Jacobs
	Town of Rimbey	G. Rondeel	S. Ibbotson
	County of Ponoka	P. McLauchlin - Chair	G. Svenningsen
	The Bethany Group	D. Beesley	S. Mickla
		D. Buist	M. Wideman - Recorder

1. CALL TO ORDER

The meeting was called to order at 9:00am by P. McLauchlin

2. ADOPTION OF THE AGENDA

RHF 13-07-01 **MOVED by S. Ibbotson that the Board accept the Agenda as circulated.** **CARRIED**

3. APPROVAL OF MINUTES

- Will be amended to indicate that L. Henkelman left the room after the Conflict of Interest was declared.

RHF 13-07-02 **MOVED by G. Svenningsen that the Board accept the minutes of June 19, 2013 as amended.** **CARRIED**

4. FINANCIAL REPORTS – June 30, 2013

Review of Financial Reports

- Lodge Operations – Roof repairs at Parkland Manor are nearly complete. Occupancy in Golden Leisure is up slightly, to 85%.
- Life Lease Operations – Operating on budget. One unit was returned in June.

RHF 13-07-03 **MOVED by J. Jacobs to approve the Endowment Account Expenditures as presented.** **CARRIED**

RHF 13-07-04 **MOVED by L. Henkelman to accept the Cheque Registers as presented.** **CARRIED**

RHF 13-07-05 **MOVED by G. Rondeel to accept the Unaudited Financial Statements for June 30, 2013 as presented.** **CARRIED**

5. OPERATIONAL REPORT

Update provided by S. Mickla. Benefit package has been presented to all staff in Rimbey and Ponoka with good feedback received, specifically regarding the Health Spending Account. Prescription coverage is slightly lower, but is offset by the HSA.

Update provided by D. Buist regarding changes to the Maintenance Department. D. Burrell has been assigned to Red Deer to manage their maintenance department for a period of time. S. Penrod from Lacombe will manage the Rimoka maintenance staff in the interim. Working with maintenance staff to ensure duties and schedules are clear and concise. Discussion regarding humidity issues in crawl-spaces affecting the floors and carpeting in Golden Leisure. Maintenance department is aware and are considering options.

Update from D. Beelsey. Government has been focusing most of their resources on the flooding situations, and have postponed any announcements. Does seem that the only acceptable proposal would include renovating and revitalizing the existing Rimbey Lodge.

RHF 13-07-06 **MOVED by J. Jacobs to prepare a draft RFP to explore the conceptual design and pricing for revitalizing Parkland Manor.** **CARRIED**

Update from P. McLauchlin regarding the sale agreement. Many caveats were included, i.e. deadline for construction. Will attempt renegotiation of terms. Social Housing Corporation may be responsible for repairs to Calgary buildings damaged by the flooding, which would affect their ability to borrow. Cross-Ministry projects are being explored by government.

6. PREVIOUS BUSINESS

a. Reid Manor

Thank you letter and draft Minutes were circulated, History and Cost Summary will be provided to residents tomorrow.

Ponoka FCSS will be onsite to present an information session on Lifeline for the residents, to ease concerns about the loss of the night staff. Will also talk about Meals on Wheels and Home Care supports that are available.

Reid Manor has six new people moving in over the summer. Are down to 14 residents receiving meal services, several have opted out of the meal program and several have moved to the lodge or LTC. Residents do still have anxiety. Will review the costs for providing coffee for all residents.

b. Insurance Recommendation

Will provide a detailed comparison of the premiums for Jubilee vs. AON through The Bethany Group's agreement at the next Board Meeting.

7. NEW BUSINESS

a. Rimbey FCSS Charity Golf Tournament

Review of invitation, for information.

	b.	**Report to Community** Review of sample Report to the Community, which would be circulated in Rimbey and Ponoka. **RHF 13-07-07** **MOVED by S. Ibbotson to develop a draft Report to the Community.** **CARRIED** The proposed new logo will be discussed at the next meeting.
	c.	**Legacy Place** Front Door Keys – Doors have not been re-keyed since the building was opened. Have received an estimate of $10,822 to install a key-fob system. Rooms would still have regular key access. – Reid Manor locks will be considered closer to the end of the year, depending on what is left in their budget. **RHF 13-07-08** **MOVED by D. MacPherson to approve the instillation of a key-fob system at Legacy Place.** **CARRIED** Patio Stairs – Residents have requested patio stairs from the first floor apartments down to the lawn area. Security was discussed but was not considered an issue by the residents. Would need to ensure any renovations are done to code and to match the building exterior. – Will determine how many residents are interested in stairs, and will discuss further in September.
8.	**DATE & LOCATION OF NEXT MEETING** The next meeting is scheduled for Wednesday September 18, 2013 at Legacy Place, Ponoka.	
9.	**ADJOURNMENT** Meeting adjourned at 10:22am.	

Raul McLauchlin, Board Chair — Date: Sept 18/2013

Sharon Mickla, Director Client Services — Date: Sept 18/2013

TOWN OF RIMBEY
AGENDA ITEMS

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	8.2.2	Confidential	Yes		No	XX
Topic	Rimbey Municipal Library Board Meeting Minutes June 11, 2013					
Originated by	Tony Goode			Title	CAO	

BACKGROUND:

The Rimbey Municipal Library Board held a meeting on June 11, 2013.

Documentation Attached:	Yes XX	No

DISCUSSION:

Attached is a copy of the Rimbey Municipal Library Board Meeting Minutes from June 11, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimbey Municipal Library Board Meeting Minutes of June 11, 2013 as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Minutes

Rimbey Municipal Library Board Meeting Agenda
Monday, June 11, 2013
4:00 p.m.

Present: Jean Keetch, Rowena Aitken (Chairperson), Marg Ramsey, Val Warren, Paul Payson, Cheryl Duckett, Robyn McIntyre, Jim Peck, Sam Samsone
Absent: Jamie Coston
Call to Order

Minutes from the Last Meeting - read and approved as printed by Cheryl
Consent Agenda Items:

1. Librarians Report -
2. Financial Report
3. Correspondence - Sam Samsone has become a board member, the GSP grant of $4,727.56 has been approved and there was a Victim Services letter read (tabled until the next meeting.

Sam moved that we accept the reports as presented. All in favor.

Business Arising from the Minutes:

1. New Logo Update- tabled until next meeting

2. Fund Raiser - Cheryl told us about the lobster fest that she had attended in Rocky where they raised over $30,000.00 in one evening. It was run by the Rotary Club. They had a supper, silent auction, draw prizes, raffles, 50/50 tickets, suitcase of wine. We have the hall booked for May 24th, 2014 and also November 29, 2014. We should book a caterer for May's fundraiser. Cheryl will check with caterers and book one for May 24th. for 6:30 p.m. for approx. 200 people. Jean will look into getting a Comedy Act or Blues Band or Country singer (Danny Hooper) for November.

3. Expansion Plans - Rebecca Seidel will help with expansion plans.

New Business

1. Future direction of expansion - a study will need to be done re- adding a second floor onto out building. The Co-op has been taken off the idea table. There is a possibility of the Provincial Building although there is a question about the size and suitability of the floor. Jean will look into that possibility.

2. Letter to Town Council - we will be sending a letter to town council letting them know that we will be having an engineers study on the feasibility of building upstairs in our present building.

3. Safety Issues within the Library - several issues were raised including:

   - Armchair Travel - too many chair trips up and down the stairs, maybe no more Armchair Travel Club.
   - Books - maybe the second language books should be deleted
   - Laptops - there will be only 1 spot designated for plugging them in
   - Delete some of the computer spaces
   - Set up 2 tables for kids programs
   - Move the chairs upstairs into the hallway

4. Student Library Card for the summer – for the elementary school only a certificate will go out with each report card giving the student a certificate towards a $5.00 summer library membership or it can be used for $5.00 off of a family membership for the year.

Adjournment – at 6:00 by Cheryl

Next Meeting: Monday, Sept 16th. at 7:00 p.m. (planning for the Town Hall meeting)

Chairperson Romona Aitken

Secretary Margaret L. Ramsay

TOWN OF RIMBEY
AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	September 23, 2013			
Agenda Item No.	8.3.	Confidential	Yes		No	XX
Topic	Council Reports					
Originated by	Tony Goode		Title	CAO		

BACKGROUND:

The Mayor and Councillors provide reports on their activities.

Documentation Attached:	Yes XX	No

DISCUSSION:

Attached are the following reports:
8.3.1 Mayor's Report
8.3.2 Councillor Ellis Report

RECOMMENDED ACTION:

Administration recommends Council accept Council reports as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Mayor's Report September 2013

August 13. Spoke to Andrew Blanchard of Gibsons about the opening of new railcar loading facility.

August 14. Tour of Keyara rail car loading facility with MLA Joe Anglin.

August 16. Signed cheques.

August 19. Met with council to discuss CAO position.

August 23. Met with councillors to discuss CAO position.

August 27. Met with Encana and town staff.

August 30. Bylaw committee.

August 30. Coffee with Council.

August 30. Signed cheques.

August 30. Met with Councillors to discuss CAO position.

September 3. Flagraising for Big Brothers Big Sisters.

September 4. Candidate information session presented by Donna Tona.

September 6. Coffee with Council.

September 9. Council meeting.

September 9. CAO meeting

September 10. Met with Sergeant Groves about community policing strategy .

September 11. Central Alberta Mayors' and Reeves' caucus in Red Deer.

September 12. Attended the Partnership Dinner at Paskapoo Park.

September 13. Met with Staff and two AHS officials.

September 13. Interagency meeting.

September 13. Coffee with Council.

September 16. Signed cheques.

September 17. Rimoka meeting.

Councillor Ellis's Report for September

- Saturday, September 14
    - Attended Dr. Boorman's retirement Open House
    -
- Wednesday, September 18
    - FCSS Board Meeting
        - Golf Tournament Fundraiser raised $24,057.82
        - Christine is now full-time
        - Central Alberta Raceways volunteer line is linked with the Volunteer Centre

- Saturday, September 21
    - Attended the Rimbey High School Graduation

TOWN OF RIMBEY
AGENDA ITEMS

Meeting	Council		Meeting Date	September 23, 2013		
Agenda Item No.	9.0	Confidential	Yes		No	XX
Topic	Correspondence					
Originated by	Tony Goode			Title	CAO	

BACKGROUND:

Documentation Attached:	Yes XX	No

DISCUSSION:

9.1 Canadian Diabetes Association

RECOMMENDED ACTION:

Administration recommends Council accept item 9.1 as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Canadian Diabetes Association

September 3, 2013

Rimbey Town Council
Box 350
Rimbey, AB.
T0C 2J0

Dear Council Members,

I am writing on behalf of the Red Deer & District Branch of the Canadian Diabetes Association to inform you of our upcoming Door to Door Campaign in your community from October 15, 2013 to November 15 2013.

We will be securing Volunteer Canvassers from your area to act as Ambassadors during our annual fundraiser.

The Canadian Diabetes Association is urgently calling on all Canadians to get serious about diabetes. Early diagnosis and diabetes management can reduce the risk.

Please contact the office with any questions or concerns.

Thanking you in advance for your support,

Sincerely,

Judy Smith
Residential Campaign Coordinator

RECEIVED
SEP 10 2013
TOWN OF RIMBEY

Red Deer & District Branch
#06 – 5015 – 48th Street, Red Deer, Alberta T4N 1S9
T: 403-346-4631 F: 403-341-3015
diabetes.ca

Charitable Number 11883 0744 RR0001