

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, APRIL 27, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
4.	Minutes	
	4.1 Minutes of April 13, 2015.....	2-6
	4.2 Minutes of April 20, 2015.....	7-8
5.	Delegations	
	5.1 None	
6.	Bylaws	
	6.1 None	
7.	New and Unfinished Business	
	7.1 Independent Review of Salaries and Employee Grids.....	9
8.	Reports	
	8.1 Department Reports	
	8.1.1 None	
	8.2 Boards/Committee Reports	10
	8.2.1 FCSS/RCHHS Board Meeting Minutes of March 18, 2015.....	11-24
	8.3 Council Reports	25
	8.3.1 Mayor Pankiw's Report.....	26
	8.3.2 Councillor Godlonton/s Report	27
	8.3.3 Councillor Jaycox's Report.....	28
	8.3.4 Councillor Payson's Report	29
	8.3.5 Councillor Webb's Report.....	30
9.	Correspondence	
	9.1 None	
10.	Open Forum	
11.	In Camera	
	11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, APRIL 13, 2015 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Director of Public Works – Rick Schmidt
Recording Secretary – Kathy Blakely

Absent: Enforcement Services - Sgt. Kyle Koller
Director of Community Services - Cindy Bowie

Public:
17 members of the public
Rimbey Christian School Delegation, Amaris, Jenaya and Emily
Seniuk & Company Delegation – Mr. Mike Seniuk
Treena Mielke, Rimbey Review (7:14 pm)

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. April 13, 2015 Agenda

Motion 111/15

Moved by Councillor Webb to accept the agenda for April 13, 2015 Regular Council Meeting, as presented.

CARRIED

4. Minutes 4.1 Minutes of March 23, 2015

Motion 112/15

Moved by Councillor Godlonton to accept the March 23, 2015 Regular Council Minutes as presented.

CARRIED

5. Delegation 5.1 Rimbey Christian School Delegation (7.1)

Mayor Pankiw welcomed the Rimbey Christian School delegation to the Council Meeting.

Amaris, Jenaya and Emily of the Rimbey Christian School grade 6/7 class informed Council they had watched videos about the war, including one whereby students in Holland had taken on the responsibility to care for veterans' graves. The class then went on a field trip to the Mount Auburn Cemetery. There they noticed that some of the veterans' graves were in need of some attention.

The delegation requested permission from Council to enter the Mount Auburn Cemetery each year prior to Remembrance Day, to help maintain and clean some of the graves by brushing off dirt and leaves and leaving flowers and poppies. The flowers and poppies would be removed after Remembrance Day.

Amaris, Jenaya and Emily thanked Council for letting them present their idea.

Mayor Pankiw requested to move item 7.1 Rimbey Christian School Delegation Discussion up to immediately follow the delegation presentation.

All members of Council were in agreement.

7.1 Rimbey Christian School Delegation Discussion (5.1)

Mayor Pankiw thanked the delegation for their presentation.

Motion 113/15

Moved by Mayor Pankiw the Rimbey Christian School be allowed to assist the Town of Rimbey to help maintain the veteran's graves prior to Remembrance Day by cleaning some of the graves by brushing off dirt and leaves and leaving flowers and poppies, with the flowers and poppies being removed after Remembrance Day.

CARRIED

A member of the legion invited Amaris, Jenaya and Emily to attend the next Legion meeting scheduled for May 7th to co-ordinate their services.

Mayor Pankiw recessed the meeting at 7:05 pm.

The Rimbey Christian School Delegation and 3 members of the public departed the meeting at 7:05 pm.

Mayor Pankiw reconvened the meeting at 7:07 pm.

1 member of the public joined the meeting.

5.2 Seniuk & Company – Auditor's Report (7.2)

Mr. Seniuk provided to Council a power point presentation outlining the financial statements of the Town of Rimbey.

Mr. Seniuk noted the audit went very well and complimented the staff on the information they provided indicating it was very well maintained.

Mayor Pankiw thanked Mr. Seniuk for his presentation.

6. Bylaws

6.1 None

7. New and Unfinished Business

7.2 Seniuk & Company – Auditor's Report Delegation Discussion (5.2)

Motion 114/15

Moved by Councillor Webb to accept the audit presentation from Mr. Seniuk of Seniuk and Company, as presented.

CARRIED

7.3 Rimbey Elementary School – Christmas Concert

Motion 115/15

Moved by Councillor Jaycox to provide the Rimbey Elementary School the use of the Main Auditorium in the Peter Loughheed Community Centre for the dates of December 15, 16 and 17, free of charge, for their Christmas concert.

CARRIED

7.4 Community Grants Program Application – Rimbey & District Old Timers' Association

Motion 116/15

Moved by Councillor Payson to approve \$500.00 towards the Rimbey and District Old Timers Association for their 60th Annual Reunion which will be held June 20, 2015 at the Peter Loughheed Community Centre.

CARRIED

7.5 Tagish Engineering Ltd. Project Status Update to March 24, 2015Motion 117/15

Moved by Councillor Godlonton to accept the Tagish Engineering Status Update to March 23, 2015, as information.

CARRIED

7.6 Spring Clean Up and CompostingMotion 118/15

Moved by Councillor Jaycox to approve the additional costs, to come from recycle reserves, above the approved 2015 budget for the placing of bins and removal of bins for a spring and fall resident yard cleanup for Town of Rimbey residents.

CARRIED

7.7 Rodeo MidwayMotion 119/15

Moved by Councillor Godlonton to have Administration contact the Rodeo Board and advise them the Town of Rimbey will provide a \$5,000.00 maximum guarantee to assist them in securing a midway for the rodeo, with the funds coming from the recreation reserves if so required.

CARRIED

7.8 Big Hearts Charity RideMotion 120/15

Moved by Councillor Webb to provide a donation in the amount of \$500.00 to the Big Hearts Charity Ride to cover the cost of a band while they are stopped in Rimbey during their rally from the Community Grants Program.

CARRIED

1 person departed the meeting at 7:53 pm.

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 RCSS/RCHHS Board Meeting Minutes of Feb. 18/15

8.2.2 Rimoka Housing Foundation Board Meeting Minutes of Feb.18/15

8.2.3 Rimbey Municipal Library Board Meeting Minutes of Feb. 25/15

8.2.4 Rimbey Business Sector Sustainability Advisory Committee Agenda for April 8, 2015

Motion 121/15

Moved by Council Jaycox to accept the FCSS/RCHHS Board Meeting Minutes of February 18, 2015, the Rimoka Housing Foundation Board Meeting Minutes of February 18, 2015, the Rimbey Municipal Library Board Meeting Minutes of February 25, 2015 and the Rimbey Business Sector Sustainability Advisory Committee Agenda for April 8, 2015, as information.

CARRIED

9. Correspondence 9.1 None

10. Open Forum

10.1 Open Forum

One person thanked Council for the signs which have been placed in the playgrounds and inquired regarding about the impound yard which was in the capital budget, and further inquired about competition with private business.

One person inquired regarding the recycling information that was included in the package.

One person inquired regarding the composting and the grasscycling, noting he was not in favour of the grasscycling and asked if the Town had spoken with other municipalities regarding their composting and grass cycling. The individual also spoke with regards to the bins the associated costs. He also questioned Council on the costs of the water meters.

One person inquired if the Town had considered moving the composting to the Airport as there is a lot of area available out there.

One person spoke up indicating the grass clippings is prohibited at the airport.

One person spoke regarding the savings from the disposal of the vehicle used for grass collection and the cost of the employees and questioned where the funds were be used now.

One person spoke with regards to the code of practice for compost facilities inquiring if it is something the Town of Rimbey has to adhere to and has there been a projected budget for us to have a regulated facility.

One person spoke on lagoon recycling and discharge.

One person raised a concern with regards to the tickets issued by the Town of Rimbey Enforcement Department.

Motion 122/15

Moved by Mayor Pankiw to extend the Council Meeting past the 90 minutes allotted for the Council Meeting.

CARRIED

Mayor Pankiw recessed the Council Meeting at 8:17 pm.

All remaining members of the public departed the meeting at 8:17 pm.

Mayor Pankiw reconvened the Council Meeting at 8:23 pm.

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)

11.2 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)

Motion 123/15

Moved by Councillor Godlonton the Council Meeting go in camera at 8:23 pm pursuant to Division 2, Sections 17(2) and 27(1) of the Freedom of Information and Protection of Privacy to discuss personnel and legal issues, with all Council, Interim CAO Donna Tona, Acting CAO Lori Hillis, Director of Public Works Rick Schmidt and Recording Secretary Kathy Blakely present.

CARRIED

Motion 124/15

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 9:08 pm.

CARRIED

3 members of the public returned to the meeting at 9:08 pm.

Motion 125/15

Moved by Councillor Godlonton to have Administration proceed with having County of Ponoka and Town of Rimbey enter into a Regional Fire Services Agreement.

CARRIED

12. Adjournment

Motion 126/15

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 9:10 p.m.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL COUNCIL MEETING OF TOWN COUNCIL
HELD ON MONDAY, APRIL 20, 2015 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 9:04 am, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Recording Secretary – Kathy Blakely

Absent: Councillor Jaycox
Councillor Payson

Public:
0 members of the public

2. Adoption of 2.1 April 20, 2015 Agenda
Agenda

Motion 127/15

Moved by Councillor Godlonton to accept the agenda for the Special Council Meeting of April 20, 2015 as presented.

CARRIED

3. New and 3.1. Glenn Olson Subdivision
Unfinished Business Motion 128/15

Moved by Mayor Pankiw to approve the proposed subdivision of SW 27-42-2-5, which is being subdivided for estate planning purposes.

CARRIED

4. In-Camera 4.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)

Motion 129/15

Moved by Councillor Webb the Council Meeting go in camera at 9:08 am pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy to discuss a land issue, with the present Council members, Interim CAO Donna Tona, Acting CAO Lori Hillis, and Recording Secretary Kathy Blakely present.

CARRIED

Motion 130/15

Moved by Councillor Webb the meeting reverts back to an open meeting at 9:57 am.

CARRIED

Motion 131/15

Moved by Councillor Webb to proceed with a development agreement between SJC and the Town of Rimbey in regards to construction of road and all services pertaining to the new Rimoka Lodge Development.

CARRIED

5. Adjournment Motion 132/15

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 9:59 a.m.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

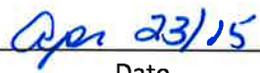
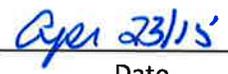


TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	April 27, 2015
Subject	Independent Review of Salaries and Employee Grids
For Public Agenda	Public Information
Background	Council requested Administration to bring forth information on an Independent Review of Salaries and Employee Grids to the April 27, 2015 Regular Council Meeting.
Discussion	Administration respectfully requests Council postpone the receipt of this information to the July 27, 2015 Regular Council Meeting.
Relevant Policy/Legislation	Not applicable
Options/Consequences	Not applicable
Desired Outcome(s)	Administration would appreciate more time to be thorough and conduct a properly place assessment for Council's information.
Financial Implications	None at this time.
Follow Up	Request requires more time to facilitate the request from Council.
Attachments	None
Recommendation	For Council to postpone the receipt of the Independent Review of Salaries and Employee Grids to the July 27, 2015 Regular Council Meeting.
Prepared By:	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><u><i>L Hillis</i></u> Lori Hillis Acting Chief Administrative Officer</p> </div> <div style="width: 35%; text-align: right;"> <p><u><i>Apr 23/15</i></u> Date</p> </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><u><i>L Hillis</i></u> Lori Hillis, CA Acting Chief Administrative Officer</p> </div> <div style="width: 35%; text-align: right;"> <p><u><i>Apr 23/15</i></u> Date</p> </div> </div>



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	April 27, 2015
Subject	Boards/Committees Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community group board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.
Financial Implications	Not applicable
Follow Up	Not applicable
Attachments	8.2.1 Rimbey FCSS/RCHHS Board Meeting Minutes of March 18, 2015
Recommendation	Motion by Council to accept the Rimbey FCSS/RCHHS Board Meeting Minutes of March 18, 2015, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  _____ Lori Hillis Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;">  _____ Lori Hillis, CA Acting Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
March 19, 2015
10:00 a.m. Rimbey Provincial Building

Present:

N. Hartford, Chairperson
I. Steeves, Vice Chairperson
P. Weeks, Board Member
M. Josephison, Board Member
B. Coulthard, Board Member
J. Webb, Board Member
F. Pilgrim, Board Member (Via – FaceTime)
I. Wegmann, Board Member
P. Makofka, Executive Director
C. Simpson, Recording Secretary

Regrets:

1. CALL TO ORDER
The meeting was called to Order by Chairperson: N. Hartford at 9:55 a.m.
2. APPROVAL OF AGENDA
15-03-01 MOTION: By: J. Webb: That the agenda be adopted with the following additions:

10.9 Food Bank Grant application
10.3 F 1 Workplace Health and Safety Committee
7.6 Food Bank Disposal of old shelving

CARRIED

3. PREVIOUS MEETING MINUTES – February 18, 2015
15-03-02 MOTION: By: B. Coulthard: That the minutes of the February 18, 2015 Meeting be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES
5. OLD BUSINESS
 - 5.1 Food Banks Canada AGM- conflicts with Vitalize Conference
 - 5.2 Senior's Service Award nomination submitted
 - 5.3 Surplus agency items**15-03-03 MOTION:** By: I. Steeves: That the Board approves the surplus list for sale.
Seconded by: I. Wegmann

CARRIED

6. FINANCE
 - 6.1 March 19, 2015 Finance Committee Meeting Minutes/Highlights**15-03-04 MOTION:** By: I. Steeves: That the Minutes of the March 19, 2015 Finance Committee Meeting be accepted as information.

CARRIED

7. WRITTEN REPORTS

- 7.1 Home Support/Personal Care
- 7.2 Compass Program
- 7.3 Education Coordinator
- 7.4 Seniors Information & Referral Centre
- 7.5 Volunteer Income Tax
- 7.6 Food Bank- Alberta Food Banks Association- AGM & conference

15-03-05 MOTION: By: F. Pilgrim: That the Agency send two staff and two volunteers to the Alberta Food Banks AGM at the expense of the Food Bank. Seconded by: P. Weeks

CARRIED

15-03-05 MOTION: By: P. Weeks: That the Food Bank disposes of old shelving that is a safety hazard, as required. Seconded by: M. Josephison

CARRIED

- 7.7 Volunteer Services

15-03-06 MOTION: By: I. Steeves: That the Agency send two staff, two volunteers and as many Board members that wish to attend Vitalize 2015 conference do so at the expense of the Agency. Seconded by: B. Coulthard

CARRIED

15-03-06 MOTION: By: M. Josephison: That the Agency sends two staff to the Volunteer Alberta Conference at the expense of the Agency. Seconded by: I. Steeves

CARRIED

- 7.8 Palliative Care
- 7.9 Medical Alert
- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels

15-03-07 MOTION: By: P. Weeks: That the Agency host a tea for the Meals on Wheels drivers, provide snacks and a small gift, total to cost no more than \$125.00. Seconded by: I. Wegmann

CARRIED

- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Accreditation Coordinator
- 7.21 Office Manager/Quality Control

15-03-08 MOTION: By: J. Webb: That the Written Reports be accepted as information.

CARRIED

8. POLICY/RISK MANAGEMENT COMMITTEE

9. DIRECTOR'S REPORT

- 9.1 Alberta Health services Block funding update
- 9.2 2015 Charity Golf Tournament update
- 9.3 Home Support client fees

- 9.4 Compass Program
- 9.5 Letter of Support- Rimbey Lion's Club
- 9.6 Mental Health in the Workplace
- 9.7 Elder Abuse Activities update
- 9.8 Early childhood Initiative
- 9.9 Alberta Home Visitation Network Association
- 9.10 Adult Learning Council updates
- 9.11 Bullying & Family Violence Prevention
- 9.12 Alberta Health Services- contract update

15-03-09 MOTION: By: J. Webb: That the Director's Report be accepted as information.

CARRIED

10. NEW BUSINESS

- 10.1 Delegation – Accountant (10:00 a.m.)
- 10.2 Delegation – Paul McLaughlin
- 10.3 RCHHS Annual Meeting
 - a) Recess FCSS Meeting

15-03-10 MOTION: By: N. Hartford : That the March 19, 2015 FCSS Meeting adjourns in order that the RCHHS Annual General Meeting be called in order to comply with Society Act Regulations.

CARRIED

- b) Call to Order
The RCHHS Annual General Meeting was called to order by Chairperson: N. Hartford at 11:00 a.m.

CARRIED

- c) Election – Chairperson
MOTION: By: P. Weeks: To nominate N. Hartford. B. Coulthard moved that nominations cease.

CARRIED

N. Hartford was declared Chairperson.

- d) Election – Vice Chairperson
MOTION: By: M. Josephison: To nominate: I. Steeves. B. Coulthard moved that nominations cease.

CARRIED

I Steeves was declared Vice Chairperson.

- e) Election – Finance Committee
MOTION: By: M. Josephison: To retain the current members of the Finance Committee.

CARRIED

N Hartford, I. Steeves, M. Josephison are declared to sit on the Finance Committee, with J. Webb as an alternate.

CARRIED

f) Election – Policy/Risk Management Committee

MOTION: By: B. Coulthard: To retain the current members of the Policy/Risk Management Committee.

CARRIED

B. Coulthard, P. Weeks, M. Josephison, and N. Hartford are declared to sit on the Policy/Risk Management Committee.

CARRIED

1. Election of Workplace Health & Safety Committee

MOTION: By: I. Steeves: To retain the Workplace Health & Safety Committee.

CARRIED

F. Pilgrim, C. Simpson, E. Breton, N. Bauer and I. Wegmann are declared to sit on the Workplace Health & Safety Committee.

g) Appointment of FCSS Board Members to RCHHS Board

MOTION: By: N. Hartford: That the FCSS Board Members be appointed the RCHHS Board and continue to act as one Board.

CARRIED

h) RCHHS Annual Report for 2014

MOTION: By: I. Steeves: That the RCHHS Annual Report for 2014 be adopted as presented.

CARRIED

i) Appointment of Auditor

MOTION: By: J. Webb: That the accounting firm of BDO be appointed as the Agency's Auditor for 2015. Seconded: By: M. Josephison

CARRIED

j) Financial Statements

MOTION: By: J. Webb: That the 2014 Financial Statements be adopted as presented, signed by the Chair and Vice Chair of the Board and forwarded to the proper authorities. Seconded: By B. Coulthard

- Note: Accountant may discuss Reserve Fund and make recommendations.

CARRIED

k) Adjournment of RCHHS Meeting

MOTION: By: N. Hartford: That the RCHHS Annual General Meeting adjourns at 11:15 a.m.

CARRIED

l) Reconvene FCSS Meeting

Chairperson: N. Hartford reconvened the FCSS Meeting at 11:15 a.m.

CARRIED

10.4 FCSS/RCHHS Staff Wage Review

15-03-11 MOTION: By J. Webb: That effective April 1, 2015 the staffs pay review will be accepted as per the Executive Director's recommendations as follows.

Seconded by: I. Steeves

HCA staff will receive a \$1.00 per hour increase across the pay grid.

Healthy Families Coordinator will receive a \$1.00 per hour increase across the pay grid.

Reception staff will receive a \$1.00 per hour increase across the pay grid.

Volunteer Coordinator, I.T. and SIRC will receive a \$.50 per hour increase across the grid.

Adult Day Support Coordinator and Program Assistant for Adult Day Support will receive a \$1.00 per hour increase across the grid.

No changes to the Non – grid (Community Kitchen coordinator, Education Coordinator, Food Bank Coordinator, Food Bank assistant, Family Resource Library, on call supervisors, and the R.N. wages.

CARRIED

10.5 Central Alberta Raceways- update

15-03-12 MOTION: By J. Webb: That Agency continues to support Central Alberta Raceways through the Volunteer Centre. Seconded by: I. Steeves

CARRIED

10.6 Executive director's Performance Review

15-03-13 MOTION: By I. Wegmann: After a Board discussion and completing the Executive Director's Performance Review, the Executive Director will receive an increase of \$1.00 per hour as outlined in the signed contract effective April 1, 2015. Seconded: By M. Josephison

CARRIED

10.7 Additional Hours- office admin

15-03-14 MOTION: By J. Webb: That the Reception position hours increase by seven hours a week for a three month trial period. Seconded: By I. Steeves

CARRIED

10.8 Alberta Continuing Care Association membership

15-03-15 MOTION: By I. Steeves: That the RCHHS/FCSS along with the Ponoka FCSS take out a membership to Alberta Continuing Care Association, in the name of the Central Alberta FCSS consortium. Seconded: By M. Josephison.

CARRIED

10.9 Food Bank Grant application

15-03-16 MOTION: By P. Weeks: That the Food Bank apply for the 2015 Communities Garden fund. Seconded: By B. Coulthard

CARRIED

P. McLauchlin joined the meeting at 11:30 a.m.

J. Webb exited the meeting at 12:05 p.m.

11. CORRESPONDENCE

11.1 March Payroll Memo

12. NEXT MEETING DATES – April 15, 2015

May 20, 2015

June 24, 2015

(Vitalize Conference is on June 17-19 and Volunteer Alberta is on June 16 & 17)

13. ADJOURNMENT

15-03-17 MOTION: By: N. Hartford: That the Meeting adjourns at 12:30 p.m.

CARRIED

14. BOARD SHARING TIME

N. Hartford, Chairperson

C. HN Simpson, Recording Secretary

7. WRITTEN REPORTS

7.1 Home Support/Personal Care

As previously reported four new staff were hired and three are at various stages of their orientation. One Health Care Aide has requested a LOA without a return date and that has been granted.

On February 25th we hosted our monthly meeting with the Health Care Aides and Alberta Health Services Home Care RNs. These monthly meetings were historically held at the Health Unit, but due to that building being locked over the noon hour, we have offered to host at the Provincial Building from now on.

Health Care Aide evaluations have been completed and we are currently meeting with each staff to review her evaluation and set goals for 2015. Goal setting is new to the process and it has been interesting to hear the many different goals that have been set.

Respectfully submitted,
Brenda Soderberg
Health Care Programs Coordinator

7.2 Compass Program

A workshop will be beginning on March 24th and L. Tennant will again be the facilitator.

Respectfully submitted,
Brenda Soderberg
Health Care Programs Coordinator

7.3 Education Coordinator

During the month of February four new staff were hired. Map training was given to these four. Staff evaluations and competences were also completed this month.

CPR and First Aid was taught for Adult Learning for the first time. Four students attended and the class went well.

New service authorizations and charting is coming in March. Training for this will be happening in early in the month.

Sincerely,
Arlene Busat
FCSS RN

7.4 Seniors Information & Referral Centre

On February 10th, I had a clinic at the Drop In. I had one volunteer with me and we had one client. I had one client who came to see me in the office as well. Thank you to the board for \$300.00 to put toward our Seniors Week Event in June. I appreciate that very much. Also thank you again for the tickets to the wonderful Valentine Gala put on by Victim's Services. It was a great evening.

7.5 Volunteer Income Tax

I had a training session with some of my volunteers on February 24th, where we watched a pre-recorded webinar on U-File. The rest of my volunteers had a session on March 3rd. I am giving out the zippered binders to each volunteer as they come for training. Thank you very much for these binders. They seem to be well received so far.

Respectfully submitted,
Carolynne Jensen
Senior's Information & Referral/Volunteer Income Tax Program Coordinator

7.6 Food Bank

The Food Bank is looking great. We are figuring things out for the best place to put things and what works well with the new shelving. Our new ladder was well received and has already been utilized. The Alberta Food Bank Conference is on May 27th - 29th and is being held in Lethbridge. I would like to ask the Board for permission for P. Makofka and myself and maybe two volunteers to be able to attend. Hunger Awareness Week is no longer in May. May 4th - 9th is now designated for a campaign, "Every Plate Full" week. I still want to sell hot dogs at the Rimbey Trade Fair on April 24th - 25th to bring awareness to the new campaign for the Food Bank. Food Banks Canada has moved Hunger Awareness Week to September so that it is closer to our busiest time. We had ten hampers this month, one no show, and one emergency hamper. On a personal note, thank you from my volunteers and myself for allowing us the funding to make these changes. I feel that my volunteers are in a safer environment with safer equipment and that my concerns for my volunteers were heard. Thank you.

Sincerely,
Katherine Winters
Food Bank Coordinator

7.7 Volunteer Services

The Volunteer Week Committee planning is going well. Our next meeting is March 5th. Service awards for this year for our volunteers are 3-5yrs, 2-10yrs, 2-15yrs, 1-20yrs and 1-25yrs. I was asked to help with finding volunteers for the Powerful Moms and Super Dads conference held on Saturday, February 28th. They needed volunteers to help with washing and cutting of vegetables for the event and with child care on the day of the event. We have a special guest visitor from England who has asked to volunteer while she is here, until the middle of May. I was more than happy to utilize her as I have many programs and events needing volunteers. Vitalize Conference this year is June 18th - 20th in Edmonton. Registration is not available yet, but because this is a popular conference and hotels get really busy, I would like to go ahead and book rooms if possible. I would like to ask permission for P. Makofka and myself and two volunteers to be able to attend. Volunteer Alberta usually precedes Vitalize and I would book a room for P. Makofka and me for the first two nights.

7.8 Palliative Care

Palliative Care Council meeting was on February 19th. It was decided that we would join with Ponoka to build awareness of the program and its services in our community. We are in the process of putting together a training session for new volunteers and a refresher session for existing volunteers. I am working with A. Busat in organizing the training session, tentatively to be held the middle of May. She is looking into some new books that have just become available for the session and will let us know the cost of the books, her time, and what lunch will cost. We will host the training session here in Rimbey at the Provincial Building and invite volunteers from Ponoka to participate.

7.9 Medical Alert

For February there was very little activity as we had only one new client who joined the program. The charges for the month of February are \$40.00. We had one unit returned this month so our total of clients stays the same at 53.

7.10 Volunteer Visitor

I have received two more requests for volunteer visitors this month. I was able to match up both clients with volunteer visitors.

7.11 Meals on Wheels

We have nineteen clients at this time that are receiving meals. I would like to have an afternoon meeting on Thursday March 26th with my volunteers to refresh the protocols for the program and get feedback to help better the program. I would like to ask for \$125.00 for snacks and refreshments and a small gift to give to each of my volunteers.



7.12 Kitz 4 Kidz

As this is a seasonal program, there is no report at this time.

Sincerely,
Katherine Winters
Volunteer Services Coordinator

7.13 Adult Day Support

We have done some very interesting activities this month. We made bowls by melting beads, and although it makes a lovely aroma abound here, they turn out very nicely. I found three new games to play with the clients and they are lots of fun. We have Quiddler, which is basically a card game with letters instead of numbers. We played Smart Alec, which is a twenty questions typed of game under the categories of "Who am I?" "Where am I?" and "What am I?". We also played a Canadian trivia board game. The clients really enjoyed that. This month we went on an in-town field trip to two businesses. First we visited Scratchin' the Surface where we got to see the laser engraving machine and she made us all magnets with our names on them. We also saw the different items that can be engraved. Following that we went to Whitgan Creations and Gifts, where we had our lunch. Then we saw a demonstration of the embroidery machine. It was a very interesting day. We continue to read from the Chicken Soup books and do our exercises and crossword puzzles. We also play a lot of word games in the afternoon using the white board, all of which help stimulate mental activity and conversation.

Sincerely,
Emily Breton
ADS Coordinator

7.14 Community Kitchen

No report at this time.

7.15 Information Technology

I am spending some time revising our inventory and compiling a list of surplus items for disposal. We have great equipment and experience minimal acceptable downtime relating mostly to the occasional networking issue. A quick reboot of the server will usually suffice to remedy the problem.

At times we may experience issues with our handheld devices such as our cell phones. At these times it may feel as if the world has stopped spinning as we are out of the communication loop. I always recommend a reboot as a first step. Often a power down is all that is needed but there are times you may need to hard start your device. A hard start can be done two different ways; the easiest is to hold down the power button and home screen buttons at the same time. Continue to hold them (even up to 30 seconds if needed) until the phone powers down. In the event that it will still not shut down, you will have to try the third option. There will be a small hole usually near the power button on the iPhone. You will need to use a pin or paper clip to push it. Push and hold until the phone powers down. Restart as usual. Remember to keep your device software updated.

I wish you fully charged batteries and fast network speeds.

Regards,
Deana Harris
Information Technology/Communications Coordinator

7.16 Rimbey Parent Link Centre

The Rimbey Parent Link continues to see steady numbers (287) and lots of happy faces! February was a great month for seeing many new families and the return of old ones. We had our ten year anniversary celebration here at the center. It was a roaring success! 85 people attended and we had a great lunch and a beautiful cake to wrap up our little party. The local paper covered

the celebration and wrote up a nice article in the paper. Hopefully this will bring more awareness about how valuable the Rimbey Parent Link is in this community.

Our programs are going strong and there is a lot of interest in our pre-literacy program, L is For Literacy, which focuses on developing pre-literacy skills in preschoolers and toddlers. Our Stay and Play partnership with the Community Centre is popular and we are now there twice a month. Rimbey Parent Link partnered up with the ECD coalition and put on the second annual Powerful Moms Super Dads Family Celebration on Feb.28th. Though there was a low turnout, the day was a great success. We offered two guest speakers, provided childcare, lunch, family activities such as the photo booth and face painting, and there was a wonderful world class acrobatic show as a wrap up.

Our new spring programs will be out soon; they include celebrating movement, growing food, and positive parenting. We are ready for sun and melting snow!!!!

Regards,
Samantha Sansome
Rimbey Parent Link Coordinator

7.17 Healthy Families/Young Parent Outreach

There were four families registered with the Healthy Families program in February, three of which are actively participating in the program. I was very happy to see all three of our families at the Powerful Moms Super Dads conference held on February 28th at the Community Centre. I made a connection with the Community Health Facilitator from Wetaskiwin at that same conference and I am hoping to get together with her and discuss car seat safety in the near future.

I look forward to some warmer days to spend outside playtime with the families.

Respectfully,
Deana Harris
Healthy Families Home Visitor

7.18 Rainbows

The one program that was running in Rimbey with five participants finished at the end of February. Reports are that the program was very helpful and the children enjoyed their time there. I will be going to the school to pick up left over materials next week.

Sincerely,
Shirley Winter
Rainbows Program Coordinator

7.19 Family Resource Library

No report at this time.

Sincerely,
Audreyann Bresnahan
Resource Librarian

7.20 Accreditation Coordinator

No report at this time.

Sincerely,
Faith Pilgrim
Accreditation Coordinator

7.21 Office Manager/Quality Control

Spring has hopefully sprung! We are heading into another season filled with surveys, logic models, and yes the Charity Golf Tournament. The Outcomes Measures report for 2013 was

finally released and we have completed ours and sent it in. It was rather late as this is usually done in the summer, so we will be gearing up to send in our 2014 information next. Our Audit is coming up from AHS so everyone is getting their areas all ready for another successful review. Income Tax clients are waiting patiently for March 1st to arrive so they can bring in their taxes. Our contract renewal for Home Care is on everyone's mind, along with Accreditation. This Agency continues to amaze me with how busy we are; it's great to know what good work our Agency does and that we are in such demand. I would like to take this opportunity to thank the Board for the wonderful evening out at the Victims Services Gala event, it was a most enjoyable time.

Respectfully submitted,
Christine HN Simpson
Office Manager/Quality Control

9. DIRECTOR'S REPORT

9.1 Alberta Health Services Block Funding update

After receiving our quarterly review of hours funded for care at Rimoka Housing and receiving a substantial reduction, we appealed to the Home Care Manager to reconsider. P. Compton, the new manager for Home Care for Ponoka, Rimbey, and Winfield took the time to review our concerns and research that her method of calculation was correct.

I am pleased to say that she has now revisited the situation and has brought our block funding back up to where we are being paid for the time it takes to provide care in Parkland Manor.

In our conversation I was able to assure P. Compton that we really appreciate her willingness to discuss these concerns and take action to help solve problems.

9.2 2015 FCSS Charity Golf Tournament update

The 2015 FCSS Charity Golf Tournament planning committee meets March 12, 2015 to get started. Our title sponsor has agreed to join the committee and wants to participate again this year. However with the economic downturn lately they have suspended all donations from this business except \$1500 to FCSS. They are willing to share the title sponsor position with another business. I have thanked them and asked who they might think would be compatible with them to share the title sponsorship. They will work on this and get back to us. I accepted their offer of \$1500 and thanked them for whatever support they can offer. We may see this happen in 2015. I will be able to give a verbal report at the March 19th meeting from what the planning committee is feeling.

9.3 Home Support Client Fees

I would like to recommend that we leave our fee schedule and number of subsidized Home Support hours as they are for now.

The client from Lacombe County will be offered Home Support services out of the Lacombe FCSS office, as we have discovered that Lacombe County has made arrangements to contribute to Lacombe FCSS budget to supply services to their area too.

We will need to still check with Lacombe FCSS whenever we cross into Lacombe County to do care and be prepared to negotiate with them if necessary. Lacombe FCSS no longer is the vendor for personal care and it is delivered directly by AHS now. I would like to revisit this at the 2015 Board Strategic Planning retreat.

9.4 Compass Program

The Compass Program was designed by the Alberta Caregiving Association and Rimbey signed up immediately to offer this program to our Community in 2012. We recruited L. Tennant to facilitate this support group for those people that are caring for a loved one as they age or experience age or disease related issues and isolation. We signed a two year agreement originally and I have agreed to another two year extension with ACGA to continue to offer this service.

We have found it to be very helpful to our clients' families and L. Tennant does a very good job of leading this for FCSS.

We will begin to send the stats to ACGA as requested directly from the FCSS office in the future.

9.5 Letter of Support-Rimbey Lions Club

I was asked to support the Rimbey Lions Club initiative to build a new playground in the southwest corner of Rimbey. They have the property and several donors ready to go and are actively seeking grant opportunities and needed letters of support. It was my pleasure to respond to this request positively and explain some of the social emotional value to kids being able to play safely in their neighborhoods and when families feel safe they contribute to the overall wellbeing of a community and are better able to be resilient during times of crisis.

9.6 Mental Health in the Workplace

On February 24th I attended a one day workshop hosted by Lacombe Action Group, Lacombe Employment Centre, AHS and Canadian Mental Health. Sessions were geared to help everyone understand mental health and to know the high cost to business due to absenteeism in the workplace because of mental health issues. We learned some statistics about the illness and symptoms. We learned as employers what we can do to help and still preserve the employee/employer relationship. We should be prepared to recognize any changes or concerns we have regarding our staff members' mental health. We should be prepared to have an initial conversation to try and understand the issue – but then to be certain that any action we take is based on work performance issues only. We need to be prepared to consider any resources that are available in the community and let staff know. In the end it is good to have knowledge about these problems; they are affecting one out of every three people in their lifetime and as employers, we will run into mental health issues. We have a role and obligation to help our staff and we need to be careful and knowledgeable in order to avoid wrongful dismissal suits.

9.7 Elder Abuse Activities update

Prevention of Elder Abuse has been an agency activity for many years. It is a preventable social issue. However it is complex and really no one is charged with policing it until there is an actual charge made or conviction of a crime. Rimbey FCSS completed a resource binder two years ago for our community service providers. Last year I attended workshops to learn the provincial response to elder abuse victims. These include:

- Recognize – know what it is
- Respond – listen to victim concerns
- Refer – refer victim to helping organizations
- Reconnect – check back on victim's progress

I attended a two day workshop on facilitating community information September. Rimbey FCSS joined with Golden Circle in Red Deer to apply for funds to hire a regional case worker. This project is still on hold.

I recently joined a regional Central Alberta network of other agencies; many are FCSS programs, to start to share ideas and resources. I attended this half day meeting in Innisfail on March 4th. This group will meet times a year and have one full day conference.

There currently is no membership fee and it includes Sylvan Lake, Innisfail, Red Deer, Delburne, Bowden, Eckville and more. I think it will prove to be a good source of information as we are all small organizations and trying to do this work off the corner of our desks.

I will be attending the "It's not Right" provincial conference in Calgary in May and also offering community information at the Drop In Centre on April 23, 2015.

This fits with the provincial request for FCSS and others to address Elder Abuse in Alberta: a strategy for Collective Action and Improved Awareness.

9.8 Early Childhood Initiative

The Alberta government is working to help the 0-6 year olds in our province to get a better start in life. Research is showing early years development has a lifelong effect on a person's healthy resiliency, education, and personality traits. It appears that many FCSS programs have been involved in this work already. Many have been active with ECS Coalitions for the past three years. Many FCSS programs have capacity and/or infrastructure already in place to continue this initiative.

FCSSAA has prepared a position paper and background papers to the provincial government and now most FCSS programs have come together in their own regions to put together a regional report.

While it is a positive activity, research based and all FCSS programs support this work – there is no funding available, or time, to take on the project.

This work fits well with FCSS mandate; it is early prevention and typically FCSS has early contact with families.

The challenge is that many FCSS staff are generalists and not specialists and many are already overloaded with projects and don't currently have the resources to move forward at this time.

There are still many things needed to do this besides funding. Examples are: guidelines, provincial standards, direction and strategy, marketing, a review process, support and backing from the Alberta government, networks, more staff training and community engagement and buy in from municipal partners.

We expect to hear an announcement from the Alberta government when the budget comes down this spring and a plan to roll out soon afterwards. The prediction is that we will learn about it at the West Central FCSSAA Spring meeting on May 14th in Rimbey.

9.9 Alberta Home Visitation Network Association

I attended a provincial meeting for AHVNA via video conference at the Red Deer Child and Family Services office on February 20th, 2015. Rimbey FCSS is a member as per contractual agreement for our Healthy Families Program. We had a presentation from the Alberta Network for Safe and Healthy Children. They offer support for parents that help keep kids safe and healthy. They have done the "Shaken Baby Syndrome" campaign and offer resources for new parents for when the baby can't stop crying which is the number one cause of Shaken Baby Syndrome. They educate people on the effects of a child's exposure to family violence. They offer printed, audio and online resources. We also heard about the Alberta Fathers' Involvement initiative and how to talk about sensitive issues with families. It was an interesting session as usual. This area of work is very specialized and any resource or education is helpful to me and Rimbey FCSS.

9.10 Adult Learning Council updates

The Adult Learning Council for Ponoka and Rimbey oversees the adult education program. There will be some changes in their mandate for the future. They will soon have a support staff available through the Regional Support Network that will help Adult Learning Councils train staff and help with giving some standards for operation. ADL will now offer this training to staff. There will be more changes coming that will see increased hours at both Rimbey and Ponoka Adult Learning offices.

9.11 Bullying and Family Violence Prevention

I have received some materials about Bullying Prevention Education. It is called Find Your Voice and is offered in a two day long workshop that guides attendees through the implementation and maintenance of a research based school wide prevention program called, "Olweus".

The sessions are one hour long in length and review bullying in general and touch on specific topics such as diversity, promoting inclusion, developing empathy, cyber bullying, and other issues schools may be facing. Sessions are customized for grade four and up and for staff P.D.,

Parent Council meetings, or any group. I will be forwarding this information to the Community Wellness Group.

9.12 Alberta Health Services Contract update

I had a teleconference with Libby Strawn from Calgary, our new contact with AHS for contracts. AHS is prepared to offer an extension to the current contract for six months. During this time we will be asked to sign a standardized service agreement that would replace our current agreement that originated in 2003. Once we sign the new agreement we will receive a twelve month agreement with option for an additional twelve months. The standard agreement is the same one that Calgary and Edmonton were signing one and a half years ago. It is broken into two elements. The first is terms and conditions that all the continuing care streams are required to agree to. The second is the service delivery price.

While we don't know all the content, we are confident that it will not be too far removed from what we already have in place, but it will be standard with other service provider or vendor agreements with AHS.

There are no changes to the contract rate or additional funding. This is good news for Rimbey FCSS/RCHHS and although it puts us into a position of not knowing more than 18-30 months into the future, it does give us the opportunity to be strategic with our organizational plans for the future.





TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	April 27, 2015
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not applicable.
Options/Consequences	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Desired Outcome(s)	To keep the community informed of actions taken by Council.
Financial Implications	Not applicable.
Follow Up	Not applicable.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information.

Prepared By:

 Donna Tona
 Interim Chief Administrative Officer CTS

 Date

Endorsed By:

L Hillis

 Lori Hillis, CA
 Acting Chief Administrative Officer

Apr 23/15

 Date



Highlights

- March 24 Meeting with Big Brothers Big Sisters at the Community Centre
- March 25 Rimoka Housing Foundation Meeting
- March 25 Central Alberta Mayor's Meeting
- March 27 Committee of the Whole Meeting
- April 8 Rimoka Housing Foundation Meeting
- April 13 Meeting with Seniors Lodge Building Committee
- April 13 Regular Council Meeting
- April 15-17 ASCHA Conference
- April 20 Council Special Meeting
- April 21 Lodge Building Committee meeting with Berry Architects
- April 22 Rimoka Housing Foundation Meeting
- April 24-25 Rimbeý Expo Trade Show
- April 27 Regular Council Meeting

- Various meetings with Chief Administrative Officer during month.
- Commissioner of Oaths signed during month.
- Various Mayor obligations.

Rick Wm. Pankiw
Mayor



Highlights

- March 27 Committee of the whole
- March 27 All Staff Forum
- April 10 Red Carpet Gala at Forshee Hall (Game on Outdoors)
- April 13 Regular Council Meeting
- April 20 Special Council meeting
- April 24 Rimby Wellness Committee Meeting
- April 27 Regular Council Meeting

Brian Godlonton
Councillor



Highlights

- Mar 25 Rimoka Housing Foundation Meeting
- Mar 27 Committee of the Whole Meeting
- Mar 27 Rimbey All Staff Forum
- April 8 Rimoka Housing Foundation Strategic Planning
- April 13 Regular Council Meeting
- April 21 Rimoka Housing Foundation Building Design Meeting
- April 27 Regular Council Meeting

Mathew Jaycox
Councillor



Highlights

- March 24 Rimbey Municipal Library Board Meeting
- March 26-27 Mental Health First Aid Course
- April 13 Regular Council Meeting
- April 13 Volunteer Supper
- April 20 Blindman Youth Action Society Meeting
- April 24-25 Rimbey Trade Fair

Paul Payson
Councillor



Highlights

- March 27 Committee of the Whole
- April 13 Regular Council Meeting
- April 14 Kinsmen Discussion with CAO/Mayor
- April 15 FCSS Meeting
- April 15 FCSS Golf Committee Meeting
- April 20 Special Council Meeting
- April 22 Rimby Historical Society Meeting
- April 23 Met with CAO/Councillor Godlonton regarding Historical Society
- April 27 Regular Council Meeting

- Signed several Commissioner for Oaths

Jack Webb
Councillor