

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, MAY 25, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
	2.1 None .....	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
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5.	<b>Delegations</b>	
	5.1 None	
6.	<b>Bylaws</b>	
	6.1 None	
7.	<b>New and Unfinished Business</b>	
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9.	<b>Correspondence</b>	
	9.1 None	
10.	<b>Open Forum</b>	
11.	<b>In Camera</b>	
	11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, MAY 11, 2015 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Deputy Mayor Payson called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw (via teleconference)  
Councillor Godlonton  
Councillor Jaycox  
Councillor Payson (Deputy Mayor presiding)  
Councillor Webb  
Interim Chief Administrative Officer – Donna Tona, CTS (via teleconference)  
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA  
Director of Community Services – Cindy Bowie  
Director of Public Works – Rick Schmidt  
Enforcement Services - Sgt. Kyle Koller  
Recording Secretary – Kathy Blakely

Absent:

Public:

9 members of the public  
Shirley Pobuda - Petition Delegation (in replacement of Helen Coers)  
Mr. Bob Stevenson – Delegation - Rimbey Business Sector Sustainability Advisory Committee Chairman  
Treena Mielke, Rimbey Review

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. May 11 2015 Agenda  
7.9 Lions Contract (addition)

Motion 145/15

Moved by Councillor Webb to accept the agenda for May 11, 2015 Regular Council Meeting, as amended.

CARRIED

4. Minutes 4.1 Minutes of April 27, 2015

Motion 146/15

Moved by Councillor Jaycox to accept the April 27, 2015 Regular Council Minutes, as presented.

CARRIED

5. Delegation 5.1 Helen Coers – Petition (7.1)

Shirley Puboda thanked Council for allowing to her present in place of Helen Coers, who is unable to attend.

Mrs. Puboda read a statement outlining the concerns of Rimbey residents which included: ending a service in waste management that has been part of Rimbey Town life for almost 20 years, Rimbey has a high percentage of seniors who still enjoy living in their own homes and the new policy requires them to have a vehicle, operators' license and a certain amount of physical strength, many residents work during the week and Saturdays are often filled with family and other responsibilities, Council has appointed a Sustainability Advisory Committee to promote Rimbey however the policy regarding the management organic waste may result in untidy yards which will have an effect on the people who live in or visitors to Rimbey, and finally a concern regarding the manner in which this change occurred.

Mrs. Pobuda presented petition to the Recording Secretary.

The telephone connection to Mayor Pankiw was lost at 7:08 pm.

5.2 Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson (7.2)

Deputy Mayor Payson welcomed Mr. Stevenson to the Council Meeting.

Mr. Stevenson addressed Council regarding specific questions The Committee requires response to from Council.

- 1) What will the Town Council support to attract business response to questions
  - a) Draw for 50% relief of business tax ( in and out of town, only applicable to 2015.)
  - b) Draw for business license cost to be absorbed by the town
    - i) Direct to business
    - ii) Donation to community project of the business owners choice
  - c) Recognition given to the responding businesses in the Rimbey Review
- 2) Approval of Questions
- 3) Approval of the deliverable up to and including two week run time in the Rimbey Review.

The survey questions to be asked to the business community are:

1. What business marketing is your organization currently engaged in?
2. What would you like the Town of Rimbey to do to assist promote the Rimbey Business Community?
3. Would you participate (with time and resources) in a community-wide marketing collaboration?
4. What community events would you like the Town to develop to help bring customers into Rimbey?

Deputy Mayor Payson thanked Mr. Stevenson for his presentation.

6. Bylaws

6.1 Town of Rimbey Tax Mill Rate Bylaw 901/15

Motion 147/15

Moved by Councillor Jaycox to give first reading to Town of Rimbey Tax Mill Rate Bylaw 901/15.

CARRIED

Motion 148/15

Moved By Councillor Godlonton to give second reading to Town of Rimbey Tax Mill Rate Bylaw 901/15.

CARRIED

Motion 149/15

Moved by Councillor Webb for Council to unanimously agree to give third and final reading to Town of Rimbey Tax Mill Rate Bylaw 901/15.

CARRIED

Motion 150/15

Moved by Councillor Jaycox to give third reading to Town of Rimbey Tax Mill Rate Bylaw 901/15.

CARRIED

7. New and Unfinished Business

7.1 Helen Coers – Petition - Delegation Discussion (5.1)

Mayor Pankiw entered the Council meeting at 7:28 pm.

Motion 151/15

Moved by Councillor Godlonton to accept Shirley Pobuda's presentation on behalf of Helen Coers, and the submitted petition, as information.

CARRIED

7.2 Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson Delegation Discussion (5.2)Motion 152/15

Moved by Mayor Pankiw for the survey questions of the business community to be reviewed by Administration and advertised in the Rimbey Review for a two week period.

CARRIED

Motion 153/15

Moved by Mayor Pankiw to have Administration review the question regarding the business attraction options and bring recommendations to the May 25 Regular Council Meeting.

CARRIED

7.3 Tagish Engineering Project Status Updates for April 21 and May 5, 2015Motion 154/15

Moved by Councillor Jaycox to accept the Tagish Engineering Project Status Update for April 21 and May 5, 2015 as information.

CARRIED

7.4 Community Grants Program Application Gull Lake North Citizens on PatrolMotion 155/15

Moved by Mayor Pankiw to approve a grant in the amount of \$500.00 to the Gull Lake North Citizens on Patrol Association for their 13<sup>th</sup> Annual Garage Sale which will be held May 30, 2015.

CARRIED

7.5 Community Grants Program Application Rimbey Arts ClubMotion 156/15

Moved by Councillor Webb to approve a grant in the amount of \$500.00 to the Rimbey Art Club for their Annual Alberta Culture Days Art Show to be held September 25-27, 2015.

CARRIED

7.6 Compost UpdateMotion 157/15

Moved by Councillor Godlonton to accept the update on Compost as information.

CARRIED

7.7 Committee of the WholeMotion 158/15

Moved by Councillor Webb to cancel the Committee of the Whole meeting scheduled for May 29, 2015 and move it to June 26, 2015 at 9:00 am.

CARRIED

7.8 National Public Works WeekMotion 159/15

Moved by Mayor Pankiw to have Deputy Mayor Payson to proclaim the week of May 17-23, 2015 as Public Works Week in the Town of Rimbey.

CARRIED

7.9 Lions Ball Diamond Grass Cutting Contract (addition)Motion 160/15

Moved by Councillor Godlonton to table discussions regarding the ball diamond grass mowing to the May 25, 2015 Regular Council Meeting.

CARRIED

## 8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Rimbey Business Sector Sustainability Advisory Committee Meeting Minutes of April 8, 2015.

8.2.2 Rimbey Municipal Library Board Meeting Minutes of March 24, 2015

Motion 161/15

Moved by Councillor Webb to accept the Rimbey Business Sector Sustainability Advisory Committee Meeting Minutes of April 8, 2015 and the Rimbey Municipal Library Board Meeting Minutes of March 24, 2015, as information.

CARRIED

## 9. Correspondence

9.1 None

## 10. Open Forum

10.1 Open Forum

One member of the public spoke regarding waste control disposal, suggesting the Town find out real costs to the best of their knowledge, and if there are any credits given to the municipalities from the province regarding waste.

One person spoke regarding the composting information regarding the grass cycling and the petition and are there any peripheral items that the residents have not been informed of. He also inquired if there would be a time where residents of Rimbey would have the opportunity to come and address Council regarding the grass clippings.

One person of the gallery spoke regarding the petition.

One person inquired regarding the composting facility at Ponoka and about the costs associated with the hauling. She also requested clarification of motion 143/15 from the previous meeting with regards to Phase B of SJC/Rimoka Housing Foundation.

One person spoke regarding the costs of the composting versus the cost of maintenance of the town facilities.

One person spoke regarding FCSS advertising for meals on wheels.

One person spoke with regards to conflicting and questionable information being provided to the public.

11. In Camera 11.1 None

12. Adjournment Motion 162/15

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:26 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ACTING CHIEF ADMINISTRATIVE OFFICER



<b>Council Agenda Item</b>	7.1						
<b>Council Meeting Date</b>	May 25/15						
<b>Subject</b>	Rimbey Lions Club Contract Mowing of the Ball Diamonds						
<b>For Public Agenda</b>	Public Information						
<b>Background</b>	Rimbey Lions Club has approached the Town of Rimbey regarding taking over the mowing of the ball diamonds.						
<b>Discussion</b>	<p>Rimbey Lions Club has proposed a contract price of \$15,000 to mow the ball diamonds for the summer, effective immediately. If their costs come in below the contract price they will donate the money back to the Town.</p> <p>Currently our summer parks staff mows the ball diamonds. We spend approximately 18 man hours per week for an average of 26 weeks per year. In addition, repairs and maintenance, fuel and capital replacement of the mowers is estimated at \$38 per hour.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 40px;">19 man hours per week (\$456) x 26 weeks</td> <td style="text-align: right;">\$11,856</td> </tr> <tr> <td style="padding-left: 40px;">R &amp; M, capital replacement, fuel \$38 x 19 hours x 26 weeks</td> <td style="text-align: right;"><u>18,772</u></td> </tr> <tr> <td style="padding-left: 40px;">Total annual cost to mow ball diamonds</td> <td style="text-align: right;"><u>\$30,628</u></td> </tr> </table> <p>If it is decided to contract the Rimbey Lions Club to mow the ball diamonds the park staff hours (494 hours) and the mowing equipment will be reallocated to other areas of town to help keep up with the mowing and weed whacking in the parks, cemeteries, at the airport and in the ditches at the entrances to the Town.</p> <p><b>As we are not proposing to reduce any positions or equipment the contract price of \$15,000 will be in addition to our current mowing budget and will come from Recreation Reserves.</b></p>	19 man hours per week (\$456) x 26 weeks	\$11,856	R & M, capital replacement, fuel \$38 x 19 hours x 26 weeks	<u>18,772</u>	Total annual cost to mow ball diamonds	<u>\$30,628</u>
19 man hours per week (\$456) x 26 weeks	\$11,856						
R & M, capital replacement, fuel \$38 x 19 hours x 26 weeks	<u>18,772</u>						
Total annual cost to mow ball diamonds	<u>\$30,628</u>						
<b>Relevant Policy/Legislation</b>	N/A						
<b>Options/Consequences</b>	<ol style="list-style-type: none"> <li>1. Parks staff continue to mow the ball diamonds</li> <li>2. Contract the Rimbey Lions Club to mow the ball diamonds at an additional cost of \$15,000 to come from recreation reserves.</li> </ol>						
<b>Desired Outcome(s)</b>	To continue to provide the Rimbey Slow Pitch Association with ball diamond mowing services at the least possible cost.						
<b>Financial Implications</b>	To be determined						
<b>Follow Up</b>							
<b>Attachments</b>							
<b>Recommendation</b>	Administration recommends that Council decide which of the options presented above they wish to pursue.						



TOWN OF RIMBEY REQUEST FOR DECISION

**Prepared By:**

*L Hillis*

Lori Hillis, CA  
Chief Financial Officer

*May 2015*

Date

**Endorsed By:**

*L Hillis*

Lori Hillis, CA  
Acting Chief Administrative Officer

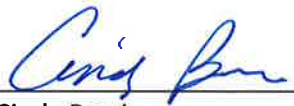



*May 2015*

Date





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.2
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Community Grants Program Application
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Rimbey Exhibition Association will be hosting their 50 <sup>th</sup> annual Rodeo on July 10 <sup>th</sup> -12 <sup>th</sup> , 2015.
<b>Discussion</b>	The Rimbey Exhibition Association promotes family fun and brings in many visitors to the community for the weekend. The Rimbey Exhibition Association received \$500 towards this event in 2014. Funding is currently available in the program to cover this request.
<b>Relevant Policy/Legislation</b>	Community Events Grant Program Policy #5402
<b>Options/Consequences</b>	Council may choose to assist the Rimbey Exhibition Association with the \$500 towards their Event. Council may choose not to assist the Rimbey Exhibition Association. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
<b>Desired Outcome(s)</b>	The Rimbey Rodeo Association has a great event.
<b>Financial Implications</b>	\$500 from the Community Events Grant Program budget
<b>Follow Up</b>	A letter will be sent to the organization after the meeting on the decision of Council.
<b>Attachments</b>	Grant Application
<b>Recommendation</b>	That Council approves the \$500 towards the Rimbey Exhibition Association for their 50 <sup>th</sup> Rodeo on July 10 <sup>th</sup> , 11 <sup>th</sup> & 12 <sup>th</sup> , 2015.
<b>Prepared By:</b>	
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr/>           Cindy Bowie            Director of Community Services         </div> <div style="text-align: center;">   <hr/>           Date         </div> </div> <div style="margin-top: 20px;"> <b>Endorsed By:</b> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="text-align: center;">   <hr/>           Lori Hillis, CA            Acting Chief Administrative Officer         </div> <div style="text-align: center;">   <hr/>           Date         </div> </div> </div>



**Town of Rimbey**  
Community Events Grant Program Application

**Contact/Group Information**

Group/Assoc: Rimbey Exhibition Association Date: May 12, 2015  
 Contact Name: Hazel Street Title/Position: TREASURER/PROMOTION DIRECTOR  
 Mailing Address: Box 124, Rimbey, AB. T0C 2J0  
 Telephone Number: 403-704-4010 Email: hstreet@telusplanet.net

Describe the primary objectives of your organization:

To put on a Rodeo where folks can take part bring their families & spend the weekend in Rimbey enjoying themselves.  
We use the proceeds as donations back to our community.

**Project/Event Information**

Name of Project/Event: Rimbey Rodeo  
 Date of Event: July 10, 11 + 12<sup>th</sup> 2015 Expected Attendance: 2500

Provide a description of the project/event for which this funding is being applied for:

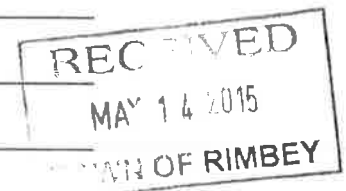
Rimbey's Annual Rodeo - 50 years this year!

**Project/Event Funding**

What is the funding amount requested from your organization for this project/event: \$500.<sup>00</sup>  
 \*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

- |                            |                             |
|----------------------------|-----------------------------|
| 1. <u>Keyera Energy</u>    | <u>\$2500.<sup>00</sup></u> |
| 2. <u>Bona Vista</u>       | <u>\$2000.<sup>00</sup></u> |
| 3. <u>TAPA NORTH</u>       | <u>\$1000.<sup>00</sup></u> |
| 4. <u>Regent Resources</u> | <u>\$1000.<sup>00</sup></u> |



**Budget Information**

**Expenses**

Stock	\$ 8550. <sup>00</sup>
Buckles	\$ 4500. <sup>00</sup>
Rodeo Announcer	\$ 2200. <sup>00</sup>
EMS	\$ 2300. <sup>00</sup>
Rodeo Clowns	\$ 1500. <sup>00</sup>
Rodeo Judges	\$ 1200. <sup>00</sup>
Pick Up Men	\$ 1000. <sup>00</sup> Plus many more
Total Expenses:	\$ 62742. <sup>75</sup>

**Revenues**

GATES	\$ 11,198. <sup>00</sup>
Beer Gardens	\$ 3,018. <sup>00</sup>
Cabaret	\$ 6655. <sup>00</sup>
Sponsors	\$ 30,000. <sup>00</sup>
Plus miscellaneous Income	\$ 2800. <sup>00</sup>
Rodeo Office	\$ 13,221. <sup>00</sup>
	\$ _____
Total Revenues:	\$ 66,892. <sup>06</sup>
Net Profit/Loss:	\$ 4150. <sup>00</sup>



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.3 National Health and Fitness Day
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	National Health and Fitness Day
<b>For Public Agenda</b>	Public Information
<b>Background</b>	A letter to the Town of Rimbey from MP Blaine Calkins requests Council to pass a resolution in support of the new national day to enhance the health and fitness of Canadians.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable
<b>Options/Consequences</b>	Council may wish to proclaim June 6, 2015 as National Health & Fitness Day. Council may opt not to make a proclamation to observe National Health and Fitness Day.
<b>Desired Outcome(s)</b>	To better the lives of Canadians by promoting health and fitness, not only on June 6, but each and every day of the year.
<b>Financial Implications</b>	Not applicable
<b>Follow Up</b>	Sign proclamation.
<b>Attachments</b>	Letter from MP Blaine Calkins.
<b>Recommendation</b>	Administration recommends a proclamation to proclaim the June 6, 2015 as National Health and Fitness Day in the Town of Rimbey.

**Prepared By:**

*L Hillis*

Lori Hillis, CA  
Acting Chief Administrative Officer

*May 2015*

Date

**Endorsed By:**

*L Hillis*

Lori Hillis, CA  
Acting Chief Administrative Officer

*May 2015*

Date



HOUSE OF COMMONS  
CANADA

House of Commons  
Room 401, Justice Building  
Ottawa, Ontario  
K1A 0A6  
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Fax: 613-996-9860  
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Constituency  
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Fax: (403) 783-5532

DONNA  
THIS ONE AS WELL  
D

February 26, 2015  
Ponoka, Alberta



**Blaine Calkins**  
M.P. for Wetaskiwin

His Worship Rick Pankiw  
Mayor, Town of Rimbey  
Box 350  
Rimbey, AB T0C 2J0

Re: National Health & Fitness Day

Dear Mayor Pankiw:

I write to ask that your Council pass a resolution in support of the new national day to enhance the health and fitness of your constituents and of all Canadians. Enclosed is a draft resolution that can be adopted by Council to commit to a national program along with other local governments in the promotion of increased participation in physical activities in communities across Canada. I personally have made significant fitness changes to my routine, which has improved all other aspects of my life. I strongly encourage others to take this step towards healthy living.

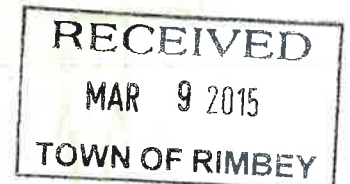
Councils that have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity. Other municipalities have marked the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities, in order to boost participation in healthy, physical activity. Endorsement of the concept should ultimately drive up participation rates and help promote our common interest in encouraging Canadians to live healthier lifestyles.

If you support National Health and Fitness day, please send a copy of your resolution to the office of John Weston, MP, who is monitoring the results from Coast to Coast.

Thank you in anticipation of your Council helping to promote health and fitness in Canada.

With best regards,

Blaine Calkins, MP  
Wetaskiwin





**PROCLAMATION**  
**“National Health and Fitness Day”**  
**June 6, 2015**

**WHEREAS:**

The Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;

It is in Canada’s interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;

Many local governments in Canada have public facilities to promote the health and fitness of their citizens;

The Government of Canada wishes to encourage local governments to facilitate Canadian’s participation in healthy physical activities;

The Government of Canada wishes to encourage the country’s local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;

Canada’s mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;

Canadian Environment Week is observed through the country in early June, and walking cycling are great ways to reduce vehicle pollution and improve physical fitness;

Declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

**NOW THEREFORE,**

I, Rick Wm. Pankiw, Mayor of the Town of Rimbey, proclaim June 6, 2015, to be National Health and Fitness Day in Rimbey.

Dated this 25<sup>th</sup> day of May 2015.

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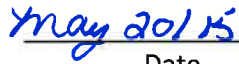

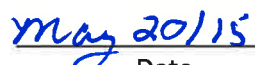
Rick Wm. Pankiw, Mayor





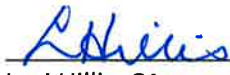



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.4 Rimbe Business Sector Sustainability Advisory Committee
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Rimbe Business Sector Sustainability Advisory Committee
<b>For Public Agenda</b>	Public Information
<b>Background</b>	At the May 11, 2015 Regular Council Meeting, Council passed motion 153/15 to have Administration review the question regarding business attraction options and bring recommendations to the May 25, 2015 Regular Council Meeting.
<b>Discussion</b>	Administration respectfully requests additional time to complete this task.
<b>Relevant Policy/Legislation</b>	
<b>Options/Consequences</b>	
<b>Desired Outcome(s)</b>	
<b>Financial Implications</b>	
<b>Follow Up</b>	
<b>Attachments</b>	
<b>Recommendation</b>	To postpone discussion regarding the question regarding business attraction options and bring recommendations to the June 8, 2015 Regular Council Meeting.
<b>Prepared By:</b>	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">               _____              Lori Hillis, CA              Acting Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>	
<b>Endorsed By:</b>	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">               _____              Lori Hillis, CA              Acting Chief Administrative Officer           </div> <div style="text-align: center;">               _____              Date           </div> </div>	



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.5
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Petition
<b>For Public Agenda</b>	Public Information
<b>Background</b>	A petition to reinstate the residential yard compost pick-up program for all organic yard material including grass clippings was brought to the May 11, 2015 regular council meeting.
<b>Discussion</b>	<p>Administration is in the process of verifying the names, addresses and signatures on the petition. This must be completed within 30 days of receiving the petition. The petition has not been verified for sufficiency using the MGA guidelines.</p> <p>Council has also requested that administration verify the number of households represented by the signatures on the petition.</p> <p>As per our assessment summary there are 1,089 residential properties in the Town of Rimbey. The names on the petition represent 418 Rimbey households, which is approximately 38% of the residential residences. This is the total households represented on the petition and not the number of petitioners who have signed the document. As the petition has not yet been verified for sufficiency this does not take into account any invalid entries for any reason.</p>
<b>Relevant Policy/Legislation</b>	MGAs.219-s226
<b>Options/Consequences</b>	
<b>Desired Outcome(s)</b>	
<b>Financial Implications</b>	
<b>Follow Up</b>	
<b>Attachments</b>	
<b>Recommendation</b>	Administration recommends that Council accept as information.
<b>Prepared By:</b>	<p>            _____            Lori Hillis, CA            Acting Chief Administrative Officer</p> <p style="text-align: right;"><u>May 20/15</u>            _____            Date</p>
<b>Endorsed By:</b>	<p>            _____            Lori Hillis, CA            Acting Chief Administrative Officer</p> <p style="text-align: right;"><u>May 20/15</u>            _____            Date</p>





<b>Council Agenda Item</b>	7.6
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Rimbey Kinsmen Club Skateboard Park
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Rimbey Kinsmen Club is contracting New-Line Skate Parks Inc. to design and build a skateboard park in the Town of Rimbey.
<b>Discussion</b>	<p>Administration has received a contract between New-Line Skateparks Inc. and Rimbey Kinsmen Club and Town of Rimbey for the design and build of the Rimbey Skatepark for a total contract price of \$448,103. New-Line Skateparks Inc. is waiting for the Town of Rimbey to sign the contract before starting construction.</p> <p>It is administrations understanding that the Kinsmen Club have a raised a total of \$135,000 cash and \$187,000 of in-kind donations to date and have made a progress payment of \$35,000, leaving a shortfall of \$91,000.</p> <p>As the Town of Rimbey is named on the contract as an Owner, if there is any shortfall in funding or default of any payment by the Rimbey Kinsmen Club the Town of Rimbey must guarantee the funds. If any of the in-kind donations do not materialize or if the Kinsmen Club is unable to raise further funds, the Town would be required to pay the outstanding balance of the contract.</p>
<b>Relevant Policy/Legislation</b>	
<b>Options/Consequences</b>	<ol style="list-style-type: none"> <li>1. To pass a resolution to direct administration to sign the contract and guarantee the contract amount of \$448,103; a maximum of \$290,000 from Special Projects and any additional funding from Recreation Reserves.</li> <li>2. To pass a resolution to direct administration not to sign the contract and not guarantee the contract amount.</li> <li>3.</li> </ol>
<b>Desired Outcome(s)</b>	The Rimbey Kinsmen Club is successful with their construction of the Rimbey Skateboard park.
<b>Financial Implications</b>	Unknown at this time.
<b>Follow Up</b>	
<b>Attachments</b>	
<b>Recommendation</b>	Administration recommends that Council pass a resolution to pass a resolution for either option 1 or 2 stated above.



TOWN OF RIMBEY REQUEST FOR DECISION

**Prepared By:**

*L Hillis*

Lori Hillis, CA  
Acting Chief Administrative Officer

*May 20/15*

Date

**Endorsed By:**

*L Hillis*


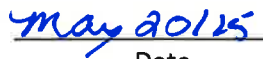
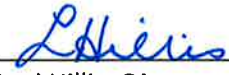
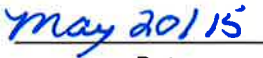
Lori Hillis, CA  
Acting Chief Administrative Officer

*May 20/15*

Date



TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable.
<b>Options/Consequences</b>	1. Accept the department reports as information. 2. Discuss items in question with department managers.
<b>Desired Outcome(s)</b>	To keep Council and the community informed of actions taken by the various Town of Rimbey Departments.
<b>Financial Implications</b>	Not applicable.
<b>Follow Up</b>	Advise department managers of an requirements made by Council.
<b>Attachments</b>	8.1.1 Chief Financial Officer Report 8.1.2 Director of Public Works Report 8.1.3 Director of Community Services Report 8.1.4 Community Peace Officer Report 8.1.5 Chief Administrative Officer Report
<b>Recommendation</b>	Motion by Council to accept the department reports as information.
<b>Prepared By:</b>	
<p style="text-align: center;">               _____              Lori Hillis, CA              Interim Chief Administrative Officer           </p>	
<p style="text-align: right;">               _____              Date           </p>	
<b>Endorsed By:</b>	
<p style="text-align: center;">               _____              Lori Hillis, CA              Acting Chief Administrative Officer           </p>	
<p style="text-align: right;">               _____              Date           </p>	



## Highlights

The annual audit is complete and we have received the final copy of the Audited Financial Statements and Audit Report. We have also received the management letter prepared by the Auditors which outlines any recommendations for improvements in policies and procedures followed by Administration in the preparation of the accounting records. The Auditors did not identify any areas of concern or deficiencies and as a result we will continue to follow our current policies and procedures. I have forwarded a copy of the management letter to all members of Council.

Currently we are recording the budget numbers into the accounting software and preparing variance reports for Council and the various departments. We are specifically looking into the revenues and expenses of our utilities.

We are also calculating costs for various scenarios regarding the compost program.

Tax notices were mailed on May 19, 2015. Taxes are due on July 31, 2015.

Rick Schmidt and I had a meeting with a local contractor regarding contracting the Town's grading services.

Administration has also attended meetings with Rimoka and SJC Developments regarding the new seniors lodge in Rimby.

Donna Tona and I met with Charlie Cutforth from Ponoka County regarding the regional fire services. The contract has been signed and the transfer of the building and equipment is almost complete.

Lori Hillis, CA  
CFO  
Town of Rimby



## Highlights

**ROADS** – Pot hole filler was ordered and pot hole filling has begun. Street sweeping is ongoing. Areas where sod and lawns were hit by the grader have been repaired and reseeded with grass seed. A survey of the roads was done to target areas where crack sealing needs to be done this year. Debris from the ditches and other areas has been cleaned up.

**WATER** – The meter replacement program for the well houses and Reservoir #1 has started. The Nesting Place water system was started up a month sooner than normal this year. Super chlorinating of the towns water wells has been completed. Routine water sampling and testing is ongoing.

**WASTEWATER** – The drainage ditch has been walked and found free of blockages. The Cell 5 underdrain at the North Lagoon experienced a pump failure that required a new pump.

**PARKS** – With the mild weather we have had, the Parks have been all cleaned and readied for mowing.

**CEMETERY** – Litter was picked up along with tree boughs and other debris to ready the cemeteries for mowing season.

**RECYCLE** – The new recycle bins were delivered to the site and set up to start accepting material. Clean up of this facility has begun.

**POOL** – Maintenance staff have been hard at work preparing the Pool for spring use.

R. Schmidt  
Director of Public Works



## Highlights:

### Peter Lougheed Community Centre

- HVAC tenders for the South Auditorium, Upper Auditorium and Fitness Courts were sent out and the submission deadline is May 25<sup>th</sup>.
- Current users of the facility are Schools, funerals and special events.
- Continually cleaning, doing required maintenance and upgrading the facility
- Researching the card lock security system for the facility
- Annual Floor refinishing in the main Auditorium June 1-10

### Community Fitness Centre

- Daily cleaning and maintenance of the area.

### Rimbey Aquatic Centre

- Main washrooms in the facility were sandblasted and an epoxy sand and paint rolled on the floors.
- Chemical Room was renovated with the addition of a larger exhaust fan, new electrical fixtures and removal of corroded pipes.
- 2015 startup – Water was in the main pool by May 1 and water samples were taken by May 5<sup>th</sup> to start the process of opening for the May long weekend.
- Hot Tubs were shut down by Western Rec and they were to come and start up the Hot Tubs by replacing pipes but there has been no response from them. We will start repairing and get them open as soon as possible.
- Splash Park will need the motor/pump put into the vault and plumbed by Western Rec. prior to opening.
- Hired lifeguards and Assistant Pool Managers

### Arena

- After a successful Hockey season the arena is now being used by Minor Ball and the Schools.
- Bullarama was another success with a large crowd. Minor damage to the boards occurred when the dirt was being removed. Damage has been paid for and repairs will begin the end of May into June.
- The Arena concession area has a new ledge along the windows for food and drinks.
- Main entrance and concession area have a new coat of paint and floors stripped and waxed.
- Repairs over the summer – Painting hallways, bathrooms; fixing dressing room benches and repairing arena boards, kick plates and adding new lexan

### Programs: May-August

- Tuesday nights – Badminton
- Wednesday nights – Pickleball in the Auditorium / Floor hockey in the Arena
- Thursday nights – Open Gym

- Continually looking for instructors that would like to teach Yoga, dance, martial arts or other types of activities for the community to partake in.

*Boys and Girls Club*

- Summer Fun Program for the 6-12 year olds on Tuesdays and Thursdays from 9 am – 4 pm at the Peter Lougheed Community Centre. The Teens meet on Wednesday night's at the Blindman Youth Action Centre.

*Events*

- Planning Canada Day (July 1) and the Rodeo Parade (July 11)
- Invitation to Mayor and Council to attend the Canada Day event at 1:00 pm at Pas Ka Poo Park for the ceremony and to hand out cake to everyone.

Respectfully submitted by:  
Cindy Bowie  
Director of Community Services







## Highlights

### **Commercial Vehicle/Dangerous Goods Regional Community Joint Operation -**

On March 30 and 31, 2015 the Rimby Protective Services hosted a two day joint CVSA (Commercial Vehicle) and TDG (Dangerous Goods) operation. We had Red Deer Commercial Vehicle Officers, Penhold Officers, Town Of Blackfalds Officers, Lacombe County Peace Officers, and Rocky Mountain House Commercial Vehicle Officers in attendance. It was very successful and a number of citations were issued. A number of unsafe commercial vehicles were taken off the road and all Officers were very happy with the operation and would like to continue a Regional operation with the Peace Officers of Rimby with future operations.

**Report Exec-**The Peace Officers have been using the software from Report Exec and have been very successful. We have been working hard to update the program. We have a joint venture with Penhold, Lacombe County and Blackfalds to create a data base to create a Regional Community Peace Officer Information Centre with our four programs so that information will be available for Officers. Sgt Koller is developing the Memo of Understanding with the Sgt's of the other agencies.

**Pick up/Drop off Sign at School-** Sgt Koller and Peace Officer Klause attended the Rimby Public schools and met with the Principals of the schools and presented our ideas of the new signs. They were very happy with the ideas. We also interviewed parents of the schools and they also were very happy with our ideas. Sgt Koller has made contact with Wolf Creek school district and is awaiting a reply to the idea so we can move forward with the signs.

**Unightly premises:-**The Peace Officers have placed a map in our office and are indicating homes to monitor within the community according to the degree of necessity bylaw violations. Throughout the summer we will be attending various areas of the Town and communicate with residents to comply with Community Standards.

**Crosswalk by Best Western-** Sgt Koller has contacted Lee Bowman of Development and Planning Central Region Operations to speak about a crosswalk being placed by the Best Western.

Sgt. Kyle Koller  
Sgt/Director Protective Services





## Highlights

The CAO's office along with the Assistant CAO have been busy catching up on old issues and are immersed in the new issues that arise with the municipality. For Council's reference please find the following highlights for your consideration:

- Attended Rimoka meetings as they pertain to the upcoming development agreements regarding the development and the Town;
- Busy with resident's queries regarding Peace Officers and compost;
- Developed weekly stat sheet for Council as to the quick happenings within the Town. Peace Officer's stats for each week will be in the Town section of the paper for residents reference;
- Met with the County regarding the Transfer station;
- Working with all departments on the functions for the new Municipal Intern and disseminated the work plan for their perusal;
- Working on the strategic planning workbook and framing for the June Committee of the Whole. Staff and Council will receive the booklet for their use;
- Working on the information required to prepare for the Town Hall meeting;
- Working with The sustainability Committee on any requirements they may need. The Chair has been invited to the Strategic Planning Meetings;

As always it is a pleasure serving Council, the staff and the Town of Rimby

Donna Tona, CTS  
Interim Chief Administrative Officer  
Town of Rimby



# TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Boards/Committees Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various community groups supply minutes of their board meetings to Council for their information.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable
<b>Options/Consequences</b>	Accept the various community group board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
<b>Desired Outcome(s)</b>	To keep Council and the community informed of actions taken by the various community groups.
<b>Financial Implications</b>	Not applicable
<b>Follow Up</b>	Not applicable
<b>Attachments</b>	8.2.1 Rimbey Business Sector Sustainability Advisory Committee Meeting Minutes of May 7, 2015.
<b>Recommendation</b>	Motion by Council to accept the Rimbey Business Sector Sustainability Advisory Committee Meeting Minutes of May 7, 2015, as information.

**Prepared By:**

*L Hillis*

\_\_\_\_\_  
Lori Hillis  
Acting Chief Administrative Officer

*May 20/15*

\_\_\_\_\_  
Date

**Endorsed By:**

*L Hillis*

\_\_\_\_\_  
Lori Hillis, CA  
Acting Chief Administrative Officer

*May 20/15*

\_\_\_\_\_  
Date

## Business Sustainability Meeting

May 7, 2015 Minutes Kinsman Room, Peter Loughed Center

Meeting called to order by Bob at 7:00 pm

Committee members: Bob Stevenson, Terry VonHollan, Tony Delyster, Gayle Rondeel, Jackie Stratton, Steffen Olsen, Steve Schrader

Absent Committee members: Michelle Andrishak, Duane Adams, Melvin Durand

Minutes accepted by Steve, 2<sup>nd</sup> by Jackie

Worked on 3 priorities this month:

1. Branding – town tabled this month
2. Marketing – Michelle finished the questionnaire that will be presented to the town for approval
3. Resources & Budget

Town's process (see attached from Bob) Reference specific needs for information to be taken to the town council for review. (information only)

Discussion on incentives for answering survey: Gayle wanted to discuss alternatives to the draw for 50% tax relief. The board decided on a \$100 - \$300 break and do not use the word "tax".

Discussion of #4 on the survey "What community events would you like the town to develop to help bring customers into Rimbey?" **Assistance in getting all groups in Rimbey to work together on larger events.**

Bob left the chair to Steffen in order to participate in the discussion.

Bob is meeting with the town on May 11 to present the survey and incentives for approval.

Steffen and Bob met with the company (OML Construction) that is building the senior's complex. They will be consulting with Bob, Steffen and Melvin in order to tap into local suppliers and businesses.

Bob met with Kinsmen representatives, town council member and developer on the skate board park

Bob met with Agrim representative for clarification of communication and path forward development

Bob will schedule further meetings with Agrim and the Chamber of commerce.

Next meeting June 4, 2015 7:00 pm Kinsmen Room

Steffen Olsen will chair the meeting in Bobs absence. Bob returning on June 15<sup>th</sup>.

Meeting closed at 9:40 pm

BS/JS





TOWN OF RIMBEY REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.3
<b>Council Meeting Date</b>	May 25, 2015
<b>Subject</b>	Council Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
<b>Discussion</b>	
<b>Relevant Policy/Legislation</b>	Not applicable.
<b>Options/Consequences</b>	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
<b>Desired Outcome(s)</b>	To keep the community informed of actions taken by Council.
<b>Financial Implications</b>	Not applicable.
<b>Follow Up</b>	Not applicable.
<b>Attachments</b>	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
<b>Recommendation</b>	Motion by Council to accept the reports of Council, as information.
<b>Prepared By:</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><i>L Hillis</i> Lori Hillis, CA Acting Chief Administrative Officer</p> </div> <div style="width: 35%; text-align: right;"> <p><i>May 20/15</i> Date</p> </div> </div>
<b>Endorsed By:</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><i>L Hillis</i> Lori Hillis, CA Acting Chief Administrative Officer</p> </div> <div style="width: 35%; text-align: right;"> <p><i>May 20/15</i> Date</p> </div> </div>



## Highlights

- April 21 Meeting with Berry Architects regarding Rimoka Lodge
  - April 24-25 Trade Show
  - April 27 Met with Bruce Tona
  - April 28 Met with Kinsmen Club
  - May 6 Meeting with Berry Architects regarding Rimoka Lodge
  - May 7 Meeting with Lyn Radford, Summer Games Chairman
  - May 9 Attended Library Fundraiser
  - May 11 Regular Council Meeting
  - May 12 Meeting with Kinsmen Club regarding Skateboard Park
  - May 14 FCSS Regional Meeting
  - May 19 Meeting with Trevor Morgan
  - May 20 Meeting with Berry Architects regarding Rimoka Lodge
  - May 22 West Central Planning Agency Annual Meeting
  - May 25 Regular Council Meeting
- 
- Commissioner of Oaths signed for numerous citizens

Rick Wm. Pankiw  
Mayor



### Highlights

- April 13 Rimoka Building Committee Meeting
- April 20 Special Town Council Meeting
- April 21 Rimoka Building Design Meeting
- April 24 Rimbey Trade Show
- April 27 Regular Council meeting
- May 4 & 6 Rimoka Building Committee
- May 11 Regular Council Meeting
- May 20 Rimoka Housing Foundation Building Committee Meeting
- May 25 Regular Council Meeting

Mathew Jaycox  
Councillor



### Highlights

- April 24-25 Trade show
- April 2 Library board meeting
- May 7 Rimbeý Legion meeting
- May 9 Library Fundraiser
- May 11 Neighbourhood Place
- May 11 Council meeting
- May 25 Council meeting

Paul Payson  
Councillor