

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, NOVEMBER 23, 2015 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing - None	
3.	Agenda Approval and Additions	1-2
4.	Minutes	
4.1	Minutes of Organizational Council Meeting October 26, 2015	3-6
4.2	Minutes of Regular Council Meeting October 26, 2015	7-10
4.3	Minutes of Special Council Meeting November 2, 2015	11-12
5.	Delegations	
5.1	Verne Brown, Former Director of Public Works	13
5.2	Community Events/Service Clubs/Other	14-15
	<u>Community Events Grants Applications:</u>	
	Rimbey Lions Club (Rock'in Rimbey)	16-17
	Rimbey Lions Club (Lions Pancake Day)	18-19
	Rimbey and District Community Christmas Bazaar	20-21
	Rimbey & District Horticultural Group	22-23
	Girl Guides of Canada	24-25
	Rimbey Nursery School	26-27
	Rimbey & District Victims Services	28-29
	Ladies Auxiliary to Rimbey Hospital	30-31
	Rimbey Fire and Rescue	32-33
	Rimbey & District Old Timers Association	34-35
	Rimbey Women's Conference Committee	36-37
	Rimbey & District Chamber of Commerce	38-39
	Gull Lake North Citizens on Patrol	40-41
	Rimbey & District Volunteer Week Committee	42-43
	Rimbey Sleigh Wagon and Saddle Club	44-45
	Rimbey Art Club	46-47
	Rimbey & District Drop In Centre	48-49
	Rimbey Kinsmen Club	50-51
	<u>Service Clubs/Organizations:</u>	
	Rimbey Municipal Library	52-54
	Parkland Regional Library	55-72
	Blindman Handi-Van Society	73-75
	Rimbey Family & Community Support Services	76-77
	Beatty Heritage House	78-81
	Catholic Social Services	82
	Big Brothers Big Sisters of Rimbey	83-87
	Rimbey Historical Society	88-91
	<u>Other Functions (Public Relations)</u>	
	Rimbey Municipal Library (2)	92
	Rimbey Boob Tour	93
	Rimbey & District Victim Services Valentines Gala	94
	Kinsmen Annual Christmas Party	95
	Rimbey RCMP Positive Ticketing	
6.	Bylaws - None	
6.1	Bylaw 906/15 ATCO Gas and Pipelines Ltd. Franchise Fee Renewal	96-98
6.2	Bylaw 908/15 Town of Rimbey Nuisance Bylaw	99-107
6.3	Bylaw 909/15 Town of Rimbey Traffic Bylaw	108-126
7.	New and Unfinished Business	
7.1	Certificate of Compliance Policy	127-130
7.2	Town of Rimbey Vision Statement	131
7.3	Tagish Engineering Project Status Update to November 3, 2015	132-135
7.4	Snow Removal Policy 3101	136-145
7.5	Community Events Grant Program Application – Bentley Generals	146-148
7.6	Budget Meeting Dates	149
7.7	Community Events Grant Program Application – Rimbey Kinsmen	150-152

8.	Reports	
8.1	Department Reports	153
8.1.1	Interim Chief Administrative Officer Report.....	154-155
8.1.2	Public Work's Foreman's Report.....	156-157
8.1.3	Director of Community Services Report.....	158
8.1.4	Community Peace Officer's Report.....	159-160
8.1.5	Contract Development Officer Report.....	161
8.2	Boards/Committee Reports	162
8.2.1	FCSS/RCHHS Minutes of September 9, 2015 and October 21, 2015.....	163-169
8.2.2	Rimbey Historical Society Minutes of September 16 and October 21, 2015.....	170-171
8.3	Council Reports	172
8.3.1	Mayor Pankiw's Report.....	173
8.3.2	Councillor Godlonton's Report.....	174
8.3.3	Councillor Jaycox's Report.....	175
8.3.4	Councillor Payson's Report.....	
8.3.5	Councillor Webb's Report.....	
9.	Correspondence - None	
10.	Open Forum (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	In- Camera - None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE ORGANIZATIONAL MEETING OF TOWN COUNCIL HELD ON MONDAY, OCTOBER 26, 2015, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the Organizational Meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton (7:14) pm
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer Donna Tona, CTS
Municipal Intern Michael Fitzsimmons
Municipal Enforcement Services CPO Jay Klause
Director of Community Services Cindy Bowie
Recording Secretary – Kathy Blakely

Absent:

Assistant Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Contract Development Officer Liz Armitage
Director of Public Works Rick Schmidt

Public:

2 members of the public

2. Adoption of Agenda of Agenda Approval and Additions

Motion 334/15

Moved by Councillor Webb to approve agenda as presented.

CARRIED

3. Schedule

3.1. Council Meeting Dates and Times

Motion 335/15

Moved by Councillor Jaycox to schedule Regular Council Meetings every 2nd and 4th Monday of the month commencing at 7:00 pm.

CARRIED

Motion 336/15

Moved by Councillor Payson there be only one meeting in November 2015 being November 23, and one meeting per month in the months of July 2016 and August 2016 on the 4th Monday of the month, commencing at 7:00 pm and one meeting in December 2016 on the 3rd Monday of the month, commencing at 7:00 pm.

CARRIED

Motion 337/15

Moved by Councillor Webb that if any regularly scheduled meeting falls on a statutory holiday, the meeting moves to the Wednesday of the same week, commencing at 7:00 pm.

CARRIED

Motion 338/15

Moved by Mayor Pankiw to eliminate Committee of the Whole Meetings.

CARRIED

4. Appointments

4.1 AuditorMotion 339/15

Moved by Councillor Jaycox to appoint Seniuk & Company as the Town of Rimbey Auditors for a five year period 2015 through 2019.

CARRIED

4.2 AssessorMotion 340/15

Moved by Mayor Pankiw to retain Municipal Property Consultants as Assessors for the Town of Rimbey as per our Service Agreement through to 2018.

CARRIED

4.3 Engineering ServicesMotion 341/15

Moved by Mayor Pankiw to appoint Tagish Engineering Services as engineers for the municipality for a three year term.

CARRIED

4.4 Banking ServicesMotion 342/15

Moved by Mayor Pankiw the Town of Rimbey stay with our current banking services provider ATB Financial until the CFO has returned, and bring back information on Service Credit Union by the December 21, 2015 Regular Council Meeting.

CARRIED

4.5 Legal ServicesMotion 343/15

Moved by Councillor Webb the Town of Rimbey appoints Brownlee LLP and SIRRS as the legal teams for the Municipality.

CARRIED

4.6 SurveyorsMotion 344/15

Moved by Councillor Godlonton to appoint New West Geomatics as the Town of Rimbey's surveyor.

CARRIED

4.7 Deputy Mayor and Signing AuthorityMotion 345/15

Moved by Councillor Jaycox the position of Deputy Mayor and Signing Authority revolve on a 6 month term commencing November 1, 2015 and revolve in the order of Councillor Godlonton, (November 1, 2015 – April 30, 2016), Councillor Webb (May 1, 2016 – October 31, 2016), Councillor Jaycox (November 1, 2016 – April 30, 2017) and Councillor Payson (May 1, 2017 – October 31, 2017).

CARRIED

4.8 – 4.26 Committee Appointments (Schedule A)*Town of Rimbey***SCHEDULE A
Committee / Boards October 2015 – 2016**

	Committees / Boards	Mayor Pankiw	Councillor Jaycox	Councillor Payson	Councillor Godlonton	Councillor Webb	Dev. Officer Liz Armitage	Interim CAO Donna Tona	Acting CAO Lori Hillis
4.7	Deputy Mayor (6 month term proposed)		Nov 1 2016 – Apr 30, 2017	May 1, 2017 – Oct 31, 2017	Nov 1, 2015 – Apr 30, 2016	May 1, 2016 – Oct 31, 2016			
4.7	Signing Authorities (6 month term proposed)		Nov 1 2016 – Apr 30, 2017	May 1 2017 – Oct 31, 2017	Nov 1, 2015 – Apr 30, 2016	May 1, 2016 – Oct 31, 2016			
	<i>Council Internal Committees</i>								
4.8	Bylaw & Policy Committee (3)	X	X			X	X		
4.9	Cemetery Committee (2)				X	X			
	<i>Council Community Committees</i>								
4.10	Blindman Youth Action Society (1)			X					
4.11	CAEP								
4.12	Chamber of Commerce (1)				X				
4.13	Disaster Services Committee(3)		X	X				X	X
4.14	FCSS Board (1)					X			
4.15	Fire Commission (1)	X						X	X
4.16	F.O.I.P. Coordinator							X	X
4.17	Historical Society Board (1)					X			
4.18	Interagency Committee (2)		X		X				
4.19	Rimbey Municipal Library Board (1)			X					
4.20	Parkland Regional Library Board (1)	X							
4.21	Neighborhood Place (1)			X					
4.22	Rimoka Foundation Board (2)	X	X						
4.23	Wellness Committee (1)				X				
4.24	West Central Planning Agency								
4.25	Subdivision and Development Appeal Board Members(5) SDAB Board Member Rob Rondeel November 1, 2015 – October 31, 2018 SDAB Board Member vacant November 1, 2015 – October 31, 2018 SDAB Board Member vacant November 1, 2015 – October 31, 2018 SDAB Board Member Kathy Pfau November 1, 2015 – October 31, 2017 SDAB Board Member Rhonda Tarney November 1, 2015 – October 31, 2017								
4.26	Assessment Review Board				Regional Assessment Review Board				

**Mayor ex officio to all Committees

3 members of the public joined the meeting at 7:41 pm

Motion 346/15

Moved by Mayor Pankiw the Town of Rimbey will no longer participate in CAEP (Central Alberta Economic Partnership).

CARRIED

Motion 347/15

Moved by Councillor Webb the Town of Rimbey will no longer participate in West Central Planning Agency.

CARRIED

Motion 348/15

Moved by Councillor Godlonton to adopt all other Board Appointments according to Schedule A.

CARRIED

5. Adjournment Motion 349/15

Moved by Councillor Godlonton to adjourn.

CARRIED

Time of adjournment 7:36 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, OCTOBER 26, 2015 IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:40 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Municipal Intern - Michael Fitzsimmons
Municipal Enforcement Services CPO Jay Klause
Director of Community Services – Cindy Bowie
Recording Secretary – Kathy Blakely

Absent:

Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Contract Development Officer – Liz Armitage
Director of Public Works – Rick Schmidt

Public:

5 members of the public

2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. October 26, 2015 Agenda

Motion 350/15

Moved by Councillor Payson to accept the agenda for October 26, 2015 Regular Council Meeting as presented.

CARRIED

4. Minutes 4.1 Minutes of Regular Council Meeting of October 14, 2015

Motion 351/15

Moved by Councillor Jaycox to accept the Minutes of the Regular Council Meeting of October 14, 2015, as presented.

CARRIED

5. Delegation 5.1 Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson (7.1)

Mayor Pankiw welcomed Mr. Stevenson to the Council Meeting.

Mr. Stevenson spoke regarding the volunteers of the Committee, their learning curve, their phone calls and their visitations to the Town of Rimbey businesses.

He indicated that based on the questionnaires sent out in the paper, there were 137 replies. These replies were broke down into the following priorities:

1. Better interactive web site with active business listings.
2. Clean up the town, streets, sidewalks, signage, business frontage and residential.
3. Bigger and better events with more collaboration from services groups.
4. Better business profile brochure or magazine. To be available at trade shows around central Alberta.
5. Revisit incentive programs for new and existing businesses.

Mayor Pankiw thanked Mr. Stevenson for attending the meeting.

Move agenda item 7.1 up to follow 5.1.

7.1 Rimbey Business Sector Sustainability Advisory Committee – Chairman Bob Stevenson Delegation Discussion (5.1)

Motion 352/15

Moved by Councillor Godlonton to accept the presentation from the Rimbey Business Sector sustainability Advisory Committee Chairman Bob Stevenson, as information.

CARRIED

5.2 Rimbey & Area Community Wellness Group – Helen Coers (7.2)

Mayor Pankiw welcomed Mrs. Coers to the Council Meeting.

Mrs. Coers spoke to Council regarding Family Violence Prevention Month and requested Council to declare November 2015 as Family Violence Prevention Month in the Town of Rimbey.

Mayor Pankiw thanked Mrs. Coers for attending the Council Meeting.

Move agenda item 7.2 up to follow 5.2

7.2 Rimbey & Area Community Wellness Group – Helen Coers Delegation Discussion (5.2)

Motion 353/15

Moved by Mayor Pankiw to proclaim the Month of November 2015, Family Violence Prevention Month in the Town of Rimbey.

CARRIED

6. Bylaws

6.1 Bylaw 907/15 Amendment Bylaw

Motion 354/15

Moved by Mayor Pankiw to give first reading to Amendment Bylaw 907/15.

CARRIED

Motion 355/15

Moved by Councillor Mayor Pankiw to give second reading to Amendment Bylaw 907/15.

CARRIED

Motion 356/15

Moved by Mayor Pankiw to unanimously agree to consider third and final reading to Amendment Bylaw 907/15.

CARRIED

Motion 357/15

Moved by Mayor Pankiw to give third and final reading to Amendment Bylaw 907/15.

CARRIED

6.2 Amendment to Bylaw 903/15

Motion 358/15

Moved by Councillor Jaycox to give first reading to Bylaw 903/15.

CARRIED

Motion 359/15

Moved by Councillor Godlonton to give second reading to Bylaw 903/15.

CARRIED

Motion 360/15

Moved by Councillor Jaycox to unanimously agree to consider third and final reading to Bylaw 903/15.

CARRIED

Motion 361/15

Moved by Councillor Webb to give third and final reading to Bylaw 903/15.

CARRIED

6.3 Amendment to Bylaw 904/15Motion 362/15

Moved by Councillor Payson to give first reading to Bylaw 904/15.

CARRIED

Motion 363/15

Moved by Councillor Webb to give second reading to Bylaw 904/15.

CARRIED

Motion 364/15

Moved by Mayor Pankiw to unanimously agree to consider third and final reading to Bylaw 904/15.

CARRIED

Motion 365/15

Moved by Councillor Godlonton to give third and final reading to Bylaw 904/15.

CARRIED

7. New and
Unfinished
Business

7.3 Town of Rimbey Vision/Mission Statement/Core ValuesMotion 366/15

Moved by Mayor Pankiw to hold a Special Council Meeting, Monday, November 2, at 7:30 pm, in the Council Chambers to discuss Vision/Mission Statement/Core Values.

CARRIED

8. Reports

8.1 Department Reports – None8.2 Boards/Committee Reports

8.2.1 Rimbey Municipal Library Board Meeting Minutes of September 21, 2015

Motion 367/15

Moved by Councillor Webb to accept the Rimbey Municipal Library Board Meeting Minutes of September 21, 2015, as information.

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 368/15

Moved by Councillor Godlonton to accept the reports of Council as information.

CARRIED

9. Correspondence Correspondence - None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

No members of the public wished to address Council

Mayor Pankiw recessed the Council Meeting at 8:31 pm.

Mayor Pankiw reconvened the Council Meeting at 8:34 pm.

11. In Camera 11.1 Legal (Pursuant to Division 2, Section 27(1)(A) of the Freedom of Information and Protection of Privacy Act.)11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)Motion 369/15

Moved by Councillor Webb the Council Meeting go in camera at 8:34 pm, pursuant to Division 2, Sections 27(1)(A) and 17(2), of the Freedom of Information and Protection of Privacy Act, with all Council, Interim Chief Administrative Officer Donna Tona, Municipal Intern Michael Fitzsimmons, Director of Community Services Cindy Bowie, Municipal Emergency Services Jay Klause, Cst Dutz and Recording Secretary Kathy Blakely, to discuss legal and personnel issues.

CARRIED

Motion 370/15

Moved by Councillor Jaycox the meeting reverts back to an open meeting at 9:09 pm.

CARRIED

12. Adjournment Motion 371/15

Moved by Councillor Godlonton to adjourn the meeting.

CARRIED

Time of Adjournment: 9:09 p.m.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE SPECIAL COUNCIL MEETING OF TOWN COUNCIL
HELD ON MONDAY, NOVEMBER 2, 2015 IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING

1. Mayor Pankiw called the meeting to order at 7:30 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Municipal Intern/Recording Secretary – Michael Fitzsimmons
Contract Development Officer Liz Armitage

Absent:

Councillor Payson
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CA
Director of Municipal Enforcement Sgt. Kyle Koller
Director of Public Works Rick Schmidt
Director of Community Services Cindy Bowie
Executive Assistant Kathy Blakely

Public:

Mr. Bob Stevenson
4 members of the public

2. November 2, 2015 Special Council Meeting Agenda

Motion 372/15

Moved by Councillor Godlonton to accept the agenda for the Special Council Meeting of November 2, 2015 as presented.

CARRIED

3. 3.1 Vision/Mission Statement/Core Values
3.2 Linking The New Town Vision to the Municipal Development Plan

Motion 373/15

Moved by Councillor Webb, Council approves the Mission Statement of “Building a community known for its quality life style”.

CARRIED

Motion 374/15

Moved by Mayor Pankiw to table discussion on the Vision Statement to the November 23, 2015 Regular Council Meeting.

CARRIED

4. Adjournment

Motion 375/15

Moved by Councillor Jaycox to adjourn the meeting.

CARRIED





Time of Adjournment 9:20 pm.

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER






TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	November 23, 2015
Subject	Delegation
For Public Agenda	Public Information
Background	Council has requested former Director of Public Works, Mr. Verne Brown to attend the Council Meeting.
Discussion	
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	
Prepared By:	
	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date
Endorsed By:	
	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date



Council Agenda Item	5.2
Council Meeting Date	November 23, 2015
Subject	Delegations-Community Events/Service Clubs/Other
For Public Agenda	Public Information
Background	Council has indicated its' desire to meet with all service clubs and organizations who will be requesting monies from the Town of Rimby in 2016 and have them come to a Council Meeting to present their funding requests and financial statements. These items would then come forward in the budget deliberations.
Discussion	Administration advertised in the Rimby Review for the weeks of Oct 20-26 and Oct 27-Nov 2, and November 3-9, 2015 advising Service Clubs and organizations of the requirement to submit their information and each service club or organization would be required to appear before Council with their funding requests. Administration also sent the information out via mail to 47 groups and service clubs.
Relevant Policy/Legislation	
Options/Consequences	Council
Desired Outcome(s)	To provide information to Council for its budget deliberations.
Financial Implications	To be determined during budget deliberations.
Follow Up	To advise each service club and organization of Council's decision on their funding request.
Attachments	<p><u>Community Events Grant Applications:</u> Rimby Lions Club (Rock'in Rimby) Rimby Lions Club (Lions Pancake Day) Rimby and District Community Christmas Bazaar Rimby & District Horticultural Group Girl Guides of Canada Rimby Nursery School Rimby & District Victim Services Ladies Auxiliary to Rimby Hospital Rimby Fire and Rescue Rimby & District Old Timers Association Rimby Women's Conference Committee Rimby & District Chamber of Commerce Gull Lake North Citizens on Patrol Rimby & District Volunteer Week Committee Rimby Sleigh Wagon and Saddle Club Rimby Art Club Rimby & District Drop In Centre Rimby Kinsmen Club</p>



	<p><u>Service Clubs/Organizations:</u> Rimbey Municipal Library Parkland Regional Library Blindman Handi-Van Society Rimbey Family & Community Services Beatty Heritage House Society Catholic Social Services Big Brothers Big Sisters of Rimbe Rimbey Historical Society</p> <p>Other Functions (Public Relations) Rimbey Municipal Library (2) Rimbey Boob Tour Rimbey & District Victims Services Valentines Gala Kinsmen Annual Christmas Party Rimbey RCMP Positive Ticketing</p>
Recommendation	Administration recommends the requests be forwarded to budget deliberations.
Prepared By:	<p> _____ Donna Tona, CTS Interim Chief Administrative Officer</p> <p> _____ Date</p>
Endorsed By:	<p> _____ Donna Tona, CTS Interim Chief Administrative Officer</p> <p> _____ Date</p>



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY LIONS CLUB Date: OCT. 16/2015
Contact Name: Stephan van Coster Title/Position: PRESIDENT
Mailing Address: Box 326 RIMBEY, AB.
Telephone Number: 403-843-0028 Email:

Describe the primary objectives of your organization:

RAISE MONEY FOR COMMUNITY PROJECTS +
PROMOTE RIMBEY WITH THIS EVENTS

Project/Event Information

Name of Project/Event: "ROCK 'N RIMBEY"
Date of Event: AUG. 27/2016 (SAT) Expected Attendance: 200-300

Provide a description of the project/event for which this funding is being applied for:

MULTI-FACETED, ALL DAY EVENT INCLUDING PANCAKE BREAKFAST/SHOW 'N SHINE/
CAR RALLY / CAR CRUISES / SUPPER / ROCK 'N ROLL DANCE
TO BE HELD AT P.L. COMMUNITY CENTER WITH ARENA AS BACK-UP INDOOR
VENUE FOR CAR SHOW IN EVENT OF RAIN

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

- 1. DONATIONS OF PRIZES/CASH (FROM LOCAL BUSINESSES) \$ 1500.00
2.
3.
4.

X EVENT CHAIRMAN: TERRY VON HOLLOW 403-358-8141 IF MORE INFO REQUIRED.

Budget Information

<u>P.L. COMMUNITY CENTER</u>	\$ <u>700</u>
Expenses	
<u>SIGNAGE</u>	\$ <u>1800 (FIRST YEAR ONLY)</u>
<u>POSTERS/FLYERS/ADS</u>	\$ <u>600</u>
<u>FOOD (BREAKFAST/CONCESSION/SUPPER)</u>	\$ <u>1000</u>
<u>PRIZES (CAR SHOW / RALLY)</u>	\$ <u>1000</u>
<u>T-SHIRTS (CAR SHOW)</u>	\$ <u>800</u>
<u>BAND (FLASHBACK FREDDY)</u>	\$ <u>500</u>
<u>ALCOHOL/MIX (DANCE)</u>	\$ <u>400</u>
 Total Expenses:	\$ <u>6800⁰⁰</u>

Revenues

<u>FOOD SALES</u>	\$ <u>2000</u>
<u>SPONSORSHIPS</u>	\$ <u>1500</u>
<u>T-SHIRT SALES</u>	\$ <u>1000</u>
<u>BAR SALES</u>	\$ <u>700</u>
<u>DAY PASSES/TICKET SALES</u>	\$ <u>1500</u>
<u>CAR SHOW ENTRIES</u>	\$ <u>500</u>
<u>CAR RALLY ENTRIES</u>	\$ <u>400</u>
 Total Revenues:	\$ <u>7600⁰⁰</u>

Net Profit/Loss: \$ 800⁰⁰ (FIRST YEAR)

(PROJECTED PROFIT IN SUBSEQUENT YEARS \$2600)



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: REMBEY LIONS Date: 13-03-2016

Contact Name: STEFFEN OLSEN Title/Position: _____

Mailing Address: Box 326.

Telephone Number: 403 704 3545. Email: _____

Describe the primary objectives of your organization:

TO SERVE.

Project/Event Information

Name of Project/Event: LIONS PANCAKE DAY.

Date of Event: 13-03-15. Expected Attendance: 350.

Provide a description of the project/event for which this funding is being applied for:

PANCAKE BREAKFAST.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500,-

**Note: The maximum amount of funding available for this application is \$500.00*

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____

Budget Information

Expenses

	\$	
FOOD + BEV	\$	1600, -
FACILITY	\$	472, 50
ENTERTAINMENT.	\$	1500, -
	\$	
	\$	
	\$	
Total Expenses:	\$	3572, 50

Revenues

	\$	
310 x 8	\$	2480, -
40 x 6.	\$	240, -
	\$	
	\$	
	\$	
	\$	
Total Revenues:	\$	2720, -
Net Profit/Loss:	\$	÷ 852, 50.



Town of Rimbeys
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbeys and District Community Christmas Bazaar Date: Oct 15/15
Contact Name: Kathy Turner Geige 843-3584 Title/Position: Co-ordinator for 2015
Hoadley Church Coordinator for 2016
Mailing Address:
Telephone Number: 403-843-3584 Email:

Describe the primary objectives of your organization:
Bazaar - Fundraising for non-profit groups through sale of wares/baking/crafts etc
A variety of non-profit groups including (but not limited to) churches, community halls, kids' clubs, hospital auxiliary etc gathering to form a community.

Project/Event Information

Name of Project/Event: Rimbeys and District Community Christmas Bazaar
Date of Event: Nov. 26/16. Expected Attendance: 200-300

Provide a description of the project/event for which this funding is being applied for:
Bazaar - Fundraising for non-profit groups through sale of wares/baking/crafts, etc.

Project/Event Funding If you will write a cheque, please contact us ahead of time to make arrangements. Thanks!

What is the funding amount requested from your organization for this project/event: \$ 500.00
*Note: The maximum amount of funding available for this application is \$500.00. Is it possible to reduce the hall fees so that GST included totals \$500?

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

- 1. \$
2. \$
3. \$
4. \$

Budget Information

Expenses

_____	\$ _____
<i>Advertising / Photocopies</i>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Expenses: \$ _____

Revenues

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Revenues: \$ _____

Net Profit/Loss: \$ _____



Town of Rimbeys
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbey District Horticulture Group Date: October 27/15
Contact Name: Kathy SARSON Title/Position: Treasurer
Mailing Address: Box 1715, Rimbey, AB, T0C 2J0
Telephone Number: 780-388-0262 Email: _____

Describe the primary objectives of your organization:

The objective of our organization is to share our horticulture information with the public to encourage and maintain interest in growing vegetables and gardening, as well as rewarding individuals for participating in horticulture activities.

Project/Event Information

Name of Project/Event: Annual Horticulture & Craft Show
Date of Event: Aug 11 + 12 / 2016 Expected Attendance: 600 - 650 viewers

Provide a description of the project/event for which this funding is being applied for:

Our group applies for the funding to help cover the cost of advertising, judges, food, Hall Rental, Ribbons, Resettes, show bags, award money paid out, and printing our showbooks for our Annual horticulture and craft show.

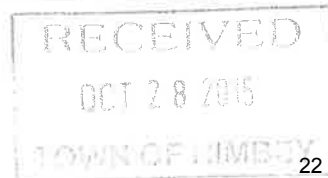
Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. County of Ponoka \$ 100.00
2. Town of Rimbeys \$ 500.00
3. Local Businesses \$ Prizes + Gift certificates
4. _____ \$ _____



Budget Information Rimbey + District Horticulture Group
2015

Expenses

Lunch for Judges + helpers	\$ 106.47
Printing Showbooks	\$ 291.45
HALL Rental (2 days)	\$ 200.00
Advertisement	\$ 207.59
Photocopies + Thankyou Notes	\$ 74.84
Judges	\$ 418.50
Prize Money	\$ 1,150.00
Ribbons + Postage	\$ 151.20
Total Expenses:	\$ 2,600.05

Revenues

TAG SALES	\$ 137.75
Town of Rimbey	\$ 500.00
County of Ponoka	\$ 100.00
Membership Fees	\$ 115.00
Rhubarb Day	\$ 241.50
Apple Day	\$ 145.00
Donations + Gift Certificates	\$ 502.35
Total Revenues:	\$ 1,741.60
Net Profit/Loss:	\$ 858.45



Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: GIRL GUIDES OF CANADA Date: Oct 29, 2015
Contact Name: Gail Stuart Title/Position: RIMBEY UNIT TREASURER
Mailing Address: P.O. Box 1160
Telephone Number: 403-843-3267 Email: rgstuart88@gmail.com

Describe the primary objectives of your organization:

- Make a positive difference in the life of every girl and woman who experiences Guiding so she can contribute responsibly to her community.
- Enables girls to be confident, resourceful and courageous and to make a difference in the world
- All inclusive programming and acceptance

Project/Event Information

Name of Project/Event: Year-end Advancement and Family celebration
Date of Event: April 25, 2016 Expected Attendance: 100 - 130

Provide a description of the project/event for which this funding is being applied for:

Girls advance from Sparks to Brownies, Brownies to Guides, Guides to Pathfinders and Pathfinders to Rangers. This event celebrates those girls advancing, and the accomplishments of all the girls. Our group runs on volunteers, and it is also a time to thank them and the family support we need to be successful.

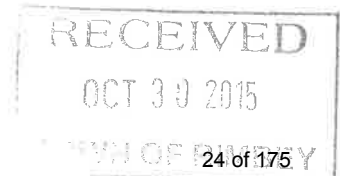
Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500⁰⁰

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____



Budget Information

Expenses

Community Center Upper Aud. \$ 150⁰⁰

Light Meal + Juice (2.50-3.00)
pp \$ 390⁰⁰

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Total Expenses: \$ 540⁰⁰

Revenues

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Total Revenues: \$ 0

Net Profit/Loss: \$ 540⁰⁰



Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY NURSERY SCHOOL Date: November 4, 2015
 Contact Name: LINDA JEAN KIND Title/Position: TREASURER
 Mailing Address: Box 778, Rimbey, AB T0C 2J0
 Telephone Number: 403-358-1167 Email: KIRYA1@hotmail.com

Describe the primary objectives of your organization:

Rimby Nursery School is a play based program for children aged 3-5. It is a welcoming environment where a sense of community is established, a foundation for life long learning is built and it is a safe place for children to learn and discover the world around them.

Project/Event Information

Name of Project/Event: RNS Spring Dance Fundraiser
 Date of Event: March 17, 2016 Expected Attendance: Approx 150 families (225 children)

Provide a description of the project/event for which this funding is being applied for:

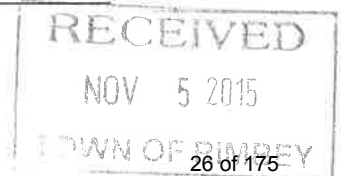
The RNS Spring Dance is the Main fundraiser for the Community Pre-School. RNS uses the funds raised during this Event to help cover the operating cost associated with running the Nursery School. Not only is it a fundraiser but it has become a well loved Spring Tradition in Rimby that children look forward to every year!

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00
 *Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Donations from Area \$ Unknown at this
2. Parents & Business \$ time. To be Determined
3. Owners \$ on the date of the
4. _____ \$ Event



Budget Information

Expenses

Community Centre RENTAL	\$ 300.00
Juice Boxes for Children	\$ 100.00
Decorations / PRIZES	\$ 150.00
Disc Jockey	\$ 450.00
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Expenses: \$ 1000.00

Revenues

ADMINISTRATIONS	\$ Approx 500.00
DONATIONS	\$ Unknown at this time.
SILENT AUCTIONS	\$ Unknown at this time.
50/50 DRAW	\$ Up to \$500 -
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Revenues: \$ 1000 -

Net Profit/Loss: \$ Unknown at this time



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY DISTRICT VICTIM SERVICES Date: 2015-11-05
Contact Name: PATRICIA JONES Title/Position: PROGRAM MANAGER
Mailing Address: Box 919 RIMBEY, AB T0C 2J0
Telephone Number: 403-843-8494 Email: patricia.jones@rcmp-grc.gc.ca

Describe the primary objectives of your organization:

Victim Services provides emotional support, information & resources as well as referral services to individuals dealing with the impact of crime and/or trauma. We provide links between victims & the justice system and help prepare them for court. We assist in directing them to other agencies as necessary.

Project/Event Information

Name of Project/Event: 4th ANNUAL VALENTINES GALA
Date of Event: FEBRUAR 13 - 2016 Expected Attendance: 250-300

Provide a description of the project/event for which this funding is being applied for:

This is our major fundraiser and an annual event. We have planned a fun filled evening of entertainment, great food along with a live and silent auction of items graciously donated by community businesses & individuals. This year we have secured Tracy Miller & the Little Miller Band to entertain our guests.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.-

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

CATERER	\$ 5000.-
BAND	\$ 3500.-
HALL RENTAL & LINENS	\$ 1000.-
ADVERTISING & POSTERS	\$ 1200.-
DECORATIONS & FLOWERS	\$ 500.-
SAFE DRIVE	\$ 250.-
PARTY INSURANCE	\$ 300.-

Total Expenses: \$ 11,750.-

Revenues

TICKET SALES	\$ 10,000.-
DONATIONS	\$ 3500.-
AUCTIONS	\$ 7000.-
BAR SALES	\$ 500.-
50-50 RAFFLE	\$ 500.-
RCMP PRINT SALES	\$ 750.-
	\$

Total Revenues: \$ 22,250.-

Net Profit/Loss: \$ 10,500.-



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Ladies Auxiliary to Rimby Hospital Date: Nov 12 2015
Contact Name: Sheila Forsen Title/Position: Tres
Mailing Address: Box 440 Rimby Ladies Hospital Aux.
Telephone Number: 403-843-2702 Email:

Describe the primary objectives of your organization:

Our objective is to raise money by buy extra comforts for patients in acute care & continuing care in Rimby Hospital. All funds raised stay in the Town of Rimby. Last year we purchased sheepskin slippers & overalls. Also donated money towards our new handi-van

Project/Event Information

Name of Project/Event: Rimby Hospital Auxiliary Strawberry Tea & Bake Sale
Date of Event: May 11 2016 Expected Attendance: 80-85 people

Provide a description of the project/event for which this funding is being applied for:

This is a social afternoon of tea, strawberries & cake with our annual draw made on our raffle tickets. This is our main fundraising done with bake sales.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

- 1. \$
2. \$
3. \$
4. \$

Budget Information

Expenses

_____	\$ _____
<u>Cake Supplies & Flowers</u>	\$ 250 250
<u>Pastors & Adv.</u>	\$ 125.00
<u>Rent</u>	\$ 125.00 125.00
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Expenses:	\$ 500.00

Revenues

_____	\$ _____
<u>Total Donor (2015)</u>	\$ 425
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Revenues:	\$ _____

Net Profit/Loss: \$ Oppose. \$75.00



Town of Rimbe
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbe Fire and Rescue Date: 11/09/2015
Contact Name: Bonnie Grundy Title/Position: Deputy Chief
Mailing Address: PO Box 237, Rimbe, AB T0L-2T0
Telephone Number: 403-843-2404 Email: r.mbe.fire.rescue@penoke.county.com

Describe the primary objectives of your organization:

Serve the residents of the town of Rimbe and county of penoke to the best of its ability. Help provide Education to the residents of the town of Rimbe and county of penoke in fire prevention and safety.

Project/Event Information

Name of Project/Event: fire prevention week movie night and fire rodeo
Date of Event: fire prevention week Oct, 2016 Expected Attendance: 250 people

Provide a description of the project/event for which this funding is being applied for:

The funding will go to pay for the movie rental at which we will be show at ~~penoke~~ fire prevention week movie night and fire rodeo. This Events main go is to teach kids and adults alike the danger of fire and how they can stop it, by providing a fun family night out and showing all the kids all the tools we use to fight fire.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Do not know at this time \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

month rental	\$ 500.00
Advertising	\$ 475.00
Food	\$ 877.90
Ag Center Rental	\$ 450.00
Misc.	\$ 200.00
	\$
	\$
Total Expenses:	\$ 2502.90

Revenues

	\$
This year we received	\$
coporate grants to cover	\$
the complete cost of our	\$
event. Yay to Rimbey Sponsors	\$
	\$
	\$ 2500.00 profit which
	1000.00 went to ag Center for
Total Revenues:	\$ 1500.00 purchase of AEDs
Net Profit/Loss:	\$



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimby ^{a District} Old Timers Assoc Date: Nov. 10/2015
Contact Name: Carol Carruthers Title/Position: Treasurer
Mailing Address: Box 2 Rimby, AB T0C 2T0
Telephone Number: 403 843-6138 Email: calcar@telus.net

Describe the primary objectives of your organization:

To organize an annual reunion for Rimby & Area where former & present residents can get together to share stories, meet former & present friends. Involves the high school class & a pioneer family who are re-recognized at the event. This will be our 61st year. Sunday morning there is a pancake breakfast at Parkview Park.

Project/Event Information

Name of Project/Event: Rimby & District Old Timers Reunion
Date of Event: June 18 /2016 Expected Attendance: 250-300

Provide a description of the project/event for which this funding is being applied for:

Rental of Peter Lougheed Community Centre, rental of linens, afternoon lunch & program, supper & old time dance.
-grant will cover majority of cost of the facility

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Registration fee \$ \$10/person
2. Supper & dance \$ \$20/person.
3. Donation Lions Club \$ \$100.00
4. _____ \$ _____

Budget Information

Expenses	
Supper for band	180.00
Rental Comm. Centre + linens	\$ 700.00
Lunch	\$ 1200.00
Advertising	\$ 250.00
Door prizes	\$ 125.00
Banking fees	30.00
Stationery, posters, etc	\$ 50.00
Catered supper	\$ 1800.00
Decorations	\$ 50.00
Total Expenses:	\$ 4510.00

Revenues

	\$
Registration - estimate 250 people	\$ 2500.00
Supper & dance - estimate 100 people	\$ 2000.00
Lions Club donation	\$ 100.00
	\$
	\$
	\$
Total Revenues:	\$ 4600.00

Net Profit/Loss: \$ 90.00



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimby Women's Conference Committee Date: Nov 12/2015
 Contact Name: Teri Ormberg Title/Position: Treasurer
 Mailing Address: Box 404, Rimby, AB T0C 2J0
 Telephone Number: 403 843 6497 Email: ormbergt@telus.net

Describe the primary objectives of your organization:

To provide a day, for mainly women in Rimby Area, with an educational and entertaining day. It is a means of networking, learning, laughing and having a day together. This is our 30th conference which was started when we had Home Economists.

Project/Event Information

Name of Project/Event: Rimby Women's Conference
 Date of Event: Feb 11/2016 Expected Attendance: 150-200

Provide a description of the project/event for which this funding is being applied for:

funding for use of the facility so we have this event in Town. It would also allow our other funds to bring in more speakers.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Mosaic Energy \$ 2500.00 not confirmed
2. Other sponsorship \$ 200.00 not confirmed
3. Registration fee/vendors \$ 6300.00
4. Door prizes \$ donated
Photocopying Ponoka County

Budget Information

Expenses

Community Centre & linens	\$ 770.00
Catered meal / coffee breaks	\$ 4200.00
Event Insurance	\$ 360.00
Advertising	\$ 725.00
Brochures & mailing	\$ 140.00
Thankyou's / name tags	\$ 350.00
Session presenters / entertainment	\$ 2500.00
Rooms setup / take down	160.00
Total Expenses:	\$ 9570.00 9205.00

Revenues

	\$ _____
Sponsorship / donations	\$ 2700.00 (not confirmed)
Registration fees	\$ 6300.00
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
Total Revenues:	\$ 9000.00
Net Profit/Loss:	\$ 205.00



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimby & District Chamber of Commerce Date: Nov 4/15
Contact Name: Carrie Vaartstra Title/Position: Office Administrator
Mailing Address: Box 87, Rimby, AB T0C2S0
Telephone Number: 403-392-6521 Email: rimbychamber@gmail.com

Describe the primary objectives of your organization:

- promote businesses,
- Support businesses w/ network, advocacy, special discounts,
recognition

Project/Event Information

Name of Project/Event: Chamber of Commerce Trade Show 2016
Date of Event: April 29-30, 2016 Expected Attendance: _____

Provide a description of the project/event for which this funding is being applied for:

Promotion of our town and businesses. Increase awareness
of what Rimby has to offer. Encourage community
unity and enjoyment

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00
*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Just the booth reg fee @ \$ 325.00 each
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information 2015 Trade Show

Expenses

	\$	
Show Services	\$	5736 -
Venue	\$	1200 -
Advertising	\$	3062 -
hospitality	\$	550 -
entertainment	\$	1200 -
	\$	
	\$	
Total Expenses:	\$	11748. -

Revenues

	\$	
Booth Rentals	\$	14662.00
door proceeds	\$	1100.00
Town grant	\$	500.00
Donations	\$	600.00
	\$	
	\$	
Total Revenues:	\$	16862.00
Net Profit/Loss:	\$	5114.00



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NOV 16 2015
TOWN OF RIMBEY

Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: GULL LAKE NORTH
CITIZENS ON PATROL Date: NOV. 10, 2015.

Contact Name: IRENE WEGMANN Title/Position: SECRETARY

Mailing Address: BOX 919, RIMBEY AB T0C 2J0

Telephone Number: 403-748-2893 Email: irenewegmann@gmail.com

Describe the primary objectives of your organization:

- TO PROMOTE, ENCOURAGE & DEVELOP AWARENESS OF CRIME & CRIME PREVENTION
- TO SUPPORT RIMBEY RCMP IN ANY ACTIONS & ENDEAVORS THEY UNDERTAKE
- TO ADVISE RIMBEY RCMP ON ANY ISSUES THAT MAY EVOLVE (BE THEIR EYES & EARS)
- TO PROMOTE GLNCOP & EXCHANGE INFO WITH OTHER PROVINCIAL AND NATIONAL COP GROUPS

Project/Event Information

Name of Project/Event: ANNUAL GARAGE SALE

Date of Event: MAY 28, 2016 Expected Attendance: 300-500 PEOPLE

Provide a description of the project/event for which this funding is being applied for:

OUR 14TH ANNUAL GARAGE SALE, WE ACCEPT DONATED ITEMS FROM AREA RESIDENTS AND THE RCMP, AND THEN RESELL. PROFITS ARE USED TO PAY OPERATING EXPENSES.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts. NONE

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

_____	\$ _____
ADVERTISING	\$ 524,00
SALES SUPPLIES	\$ 248,00
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Expenses:	\$ 772,00

Revenues

_____	\$ _____
SALES	\$ 5044,00
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Revenues:	\$ 5044,00
Net Profit/Loss:	\$ # 4372,00



Town of Rimbey
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbey District Volunteer Week Committee Date: November 2, 2015
 Contact Name: Katherine Winters Title/Position: Committee Member
FCSS Volunteer Coordinator
 Mailing Address: Box 404 Rimbey, AB T0C 2J0
 Telephone Number: 403-843-2030 Email: KWinters@rimbeyfcss.com

Describe the primary objectives of your organization:

It is a community event held once each year for all the non-profit organizations and the community to say Thankyou to all Volunteers that give of their time skills and knowledge. It is a strong community because of all our non profit organizations and service clubs that keep giving back in their community

Project/Event Information

Name of Project/Event: Volunteer Week Appreciation evening event
 Date of Event: April 11th 2016 Expected Attendance: 200

Provide a description of the project/event for which this funding is being applied for:

This is an evening event where we provide supper and entertainment for all volunteers. This is a free event to say Thankyou. Through donations and funding we are able to do this.

Project/Event Funding

What is the funding amount requested from your organization for this project/event? \$ 500.00
 *Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Volunteer Alberta Enhancement Funding \$ 536.00
2. Parkland County Special Projects Funding \$ 500.00
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

Advertising	\$ 200.15
Entertainment	\$ 200
Event Supplies	\$ 280
Meal	\$ 832.03
Setup/takedown	\$ 250.00
Stationery Supplies	\$ 205.79
Equipment Maintenance	\$ 632.62
Total Expenses:	\$ 2600.59

Revenues

Donations	\$ 1881.10
Funding	\$ 1036.79
	\$
	\$
	\$
	\$
	\$
	\$
Total Revenues:	\$ 2917.89
Net Profit/Loss:	\$ 317.30



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimby Sleigh wagon and saddle club Date: Nov 12, 2015

Contact Name: Brook Bohning Title/Position: Treasurer

Mailing Address: RRI Eckville, AB T0M 0X0

Telephone Number: 403-392-8390 Email: brook-1983@hotmail.com

Describe the primary objectives of your organization:

To provide a community for equine enthusiasts to come together and participate in public and private equine related events.

Project/Event Information

Name of Project/Event: Rimby Cutter Parade

Date of Event: Feb 6, 2015 Expected Attendance: 100

Provide a description of the project/event for which this funding is being applied for:

Rimby sleigh wagon and saddle club hosts an annual cutter parade in the community of Rimby, a parade of horse drawn cutter/sleighs. This is free to the public to attend and participate.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500⁰⁰

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. ATB Financial \$ 500⁰⁰
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

Advertising \$ 70⁰⁰.
Thank you cards & Giftcards \$ 500⁰⁰.
Concession supplies \$ 490⁰⁰
~~Costs~~ Sanding & Arena Rental \$ 280⁰⁰
Stationary supplies \$ 100⁰⁰.
Insurance \$ 625⁰⁰.
Rimbey
Food Bank Donation \$ 1000⁰⁰.

Total Expenses: \$ 3065⁰⁰

Revenues

Silent Auction \$ 1900⁰⁰.
Concession \$ 1400.
Donations \$ 1175⁰⁰.

Total Revenues: \$ 3215⁰⁰

Net Profit/Loss: \$ 1500.



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY ART CLUB Date: Nov 9, 2015
Contact Name: SHARON JOHNSTON Title/Position: PRESIDENT
Mailing Address: Box 933, TOC-2J0
Telephone Number: 1 403 843-3197 Email: rjohnst@telus.net

Describe the primary objectives of your organization:

The RAC Mandate is to promote and encourage, to our community, the enjoyment of the visual Arts. We operate an active studio, provide workshops, teach a student Art program, organize Art shows, and display Art works in the community.
We believe, and are guided by the process of create, participate, and share.

Project/Event Information

Name of Project/Event: Alberta Culture Days Art Show
Date of Event: Sept 30, Oct 1, 2 Expected Attendance: 600

Provide a description of the project/event for which this funding is being applied for:

As our club was formed in 1966, this year 2016 is our 50th Anniversary. We would like to rent the auditorium and partner with other groups to celebrate 'Alberta Cultural Days' and our 50th.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00
**Note: The maximum amount of funding available for this application is \$500.00*

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. No \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

* Rent of Auditorium ^{Sept. 30} Oct 1, 2	\$ 1050.00
Advertising	\$ 250.00
Printing	\$ 50.00
Hospitality - refreshments	\$ 250.00
Hardware for Hanging Show	\$ 100.00
	\$
Total Expenses:	\$ 1700.00

Revenues

Personal Donations	\$ 400.00
	\$
	\$
	\$
	\$
	\$
	\$
Total Revenues:	\$ 400.00
Net Profit/Loss:	\$ -1300.00



Town of Rimbe
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: RIMBEY DISTRICT DROP-IN CENTRE Date: _____

Contact Name: DOREEN GLANFIELD Title/Position: PRESIDENT-MANAGER

Mailing Address: Box 1352

Telephone Number: 403-843-2012 / 403-843 6498 Email: rimdropin@telus.net

Describe the primary objectives of your organization:

To provide a place for SENIORS TO MEET as well for recreation - cards, dancing, floor curling, pool - etc. We provide a home for Brownies, Guides, Coffee equipment and meetings as well as for the Old-Timers and the Rimby Horticulture Group

Project/Event Information

Name of Project/Event: SENIORS WEEK JUNE 6-10 2014

Date of Event: JUNE - 9 (or 10) Expected Attendance: _____

Provide a description of the project/event for which this funding is being applied for:

We intend to do a slide show (Dessert Tea) perhaps as a grand finale to Seniors Week. We'd invite Seniors groups (many seniors) to come. We will have a (comedy) hopefully entertaining during the afternoon, as well as DOR PRIZES

from other AREAS

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts. No

- 1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

Food

\$ 600⁰⁰ - 800⁰⁰

decorating

\$ 50⁰⁰ - 75⁰⁰

Cost of enter tainer

\$ 100⁰⁰ - 200⁰⁰

door prizes

\$ 50⁰⁰ - 75⁰⁰

\$ _____

\$ _____

\$ _____

Total Expenses:

\$ 800⁰⁰ - 1150⁰⁰

Revenues

Donation Jar

\$ 200⁰⁰ - 300⁰⁰

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Total Revenues:

\$ 200⁰⁰ - 300⁰⁰

Net Profit/Loss:

\$ Loss - ?

any would be absorbed
by Drop-In



Town of Rimby
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimby Kiwanis Club Date: Nov 18/2015

Contact Name: Allen Adam Title/Position: President

Mailing Address: Box 97 Rimby TC 2W

Telephone Number: 403-704-9678 Email: Adam.valley@hotmail.com

Describe the primary objectives of your organization:

Non Profit Community oriented Society
Fund Raising to support community projects and events

Project/Event Information

Name of Project/Event: Town Christmas Party

Date of Event: Dec 2016 Expected Attendance: 250

Provide a description of the project/event for which this funding is being applied for:

Town Christmas Party • A event for people to come enjoy
with entertainment and supper
All Proceeds go to Kiwanis skate Park loan

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

Catering	\$ 5500.00
Hall Rental	\$ 515
Ticket Printing	\$ 300.00
Comedian	\$ 1000.00
Event Supplies	\$ 1000.00
	\$
	\$

Total Expenses:

\$ 11315.00

Revenues

Ticket Sales	\$ 13950.00
Bar Sale	\$ 500.00
	\$
	\$
	\$
	\$
	\$

Total Revenues:

\$ 14450

Net Profit/Loss:

\$ 3135.00



October 15, 2015

Town of Rimbey Councilors
Box 350
Rimbey, Alberta
T0C 2J0

Dear Mayor Pankiw and Council;

The Rimbey Municipal Library respectfully requests an increase in our requisition of \$5,978 bringing our total for 2016 to \$96,978.

Our increase is mainly based on the new minimum wage. As you are all aware, minimum wage has just taken a 9.8% increase and there is slated to be another increase next year. In addition, the devaluation of the Canadian dollar has increased the cost of many of our expenses including books and magazines.

You will note that our increases have occurred in three lines:

1. Salaries (grid increases, COLA of 1.7% and accommodation for the increase in minimum wage)
2. Magazines: (we have maintained the same number of subscriptions, but this reflects the increase in cost of maintaining those subscriptions)
3. Postage

We are striving to keep our costs as low as possible without out impacting the level of service we are able to deliver.

I will be most honored to come and speak to this matter on November 23rd.

Sincerely,

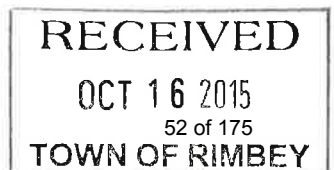
A handwritten signature in cursive script that reads 'Jean Keetch'.

Jean Keetch
Library Manager

PO Box 1130 4938 50th Ave, Rimbey, AB, T0C 2J0

403-843-2841

rimbeylibrary.prl.ab.ca



Rimbey Municipal Library Budget 2016

	2015	2016
Revenue		
Library Fines	2100	2100
Library Card Fees	7800	0
Program Revenue	2000	2500
Other Service Revenue	900	1000
Fundraising Revenue	10000	10000
Donations	5000	5000
Book donations	1500	1500
Arts Presenting Grant	1000	1000
Conditional Provincial Grants	16350	16650
Other Local Gov't Contributions	38500	39655
PRL Libraries Service Grant	24279	25263
Trans. From Operating Res	5486	9800
Town of Rimbey Appropriation	91000	98247
Utilities & upkeep paid for by town	8000	8000
Total General Revenue	213915	220715

Rimbey Municipal Library Budget 2016

	2015	2016
Expenditures		
Salaries	45584	47407
Wages - Part Time - Casual	78000	80000
Board fees - Library	1200	1500
Benefits - Pension	5090	5400
Benefits - Canada Pension	5317	5468
Benefits EI	3081	3979
Benefits - Group Insurance	4600	5518
In Service Training - Library	50	100
WCB	380	380
Contracts - Library	10000	10000
Travel & Subsustance - Library	2300	2300
Volunteer & Staff Appreciation	1200	1200
Memberships & Conf. - Library	400	170
Conference		230
Postage	150	400
Advertising - Library	1200	1200
Audit	250	250
Purchased Repair/Maint	650	650
Equip. Repairs & Mtce	250	250
Licenses	50	50
Insurance	1638	1638
Janitorial Supplies	925	925
Office Supplies		1500
Goods	7000	5500
Fundraising Expenses	10000	10000
Books	12000	12000
Periodicals	1300	1400
Program Supplies	12000	12000
Audio-Visual Materials	1300	1300
utilities and upkeep	8000	8000
Capital Reserve		
Total General Expenditures	213915	220715



Proposed Budget 2016

Proposed 2016 Budget
PARKLAND REGIONAL LIBRARY

	Present Budget 2015	Proposed Budget 2016
INCOME		
1	916,888	963,195
2	1,584,127	1,637,910
3	425,952	428,077
4	45,000	40,000
TOTAL INCOME	2,971,967	3,069,182
LIBRARY MATERIALS		
1	266,416	271,260
2	425,952	428,077
3	4,000	3,700
4	13,000	13,000
Econtent		
5	0	38,500
6	46,500	27,000
7	2,000	1,800
8	5,500	5,500
9	6,000	6,000
10	500	750
11	61,481	68,648
TOTAL LIBRARY MATERIALS	831,349	864,236
COST OF SERVICES		
1	16,500	15,000
2	500	500
3	4,500	4,500
4	26,000	28,000
5	5,000	5,000
6	127,875	149,560
7	20,000	20,000
8	10,500	11,000
9	6,100	0
10	7,500	7,500
11	15,500	15,500
12	16,800	20,160
13	27,500	27,500
14	2,000	2,000
15	800	800
16	6,500	9,000
17	5,000	5,000
18	3,000	3,500
19	5,500	6,500
20	1,500	1,500
21	1,372,931	1,392,944
22	281,451	299,483
23	40,000	40,000
24	14,000	13,000
25	13,000	13,000
26	21,000	21,000
27	37,661	37,000
28	41,000	41,000
29	11,000	15,000
TOTAL COST OF SERVICES	2,140,818	2,204,947
TOTAL Expenses (Library materials & cost of service)	2,971,967	3,069,182
Surplus/Deficit	0	0
AMOUNT PER CAPITA REQUIRED	7.73	7.88
		2%

Notes for the Parkland Regional Library Budget 2016

Parkland's budget is developed according to Board policy and the constraints imposed by the Parkland Regional Library Agreement. According to clause eight of the agreement – Library System Budget:

- 8.1 The PRL Board shall prior to November 1 of each year submit a budget to the Parties to this Agreement and an estimate of the money required during the ensuing fiscal year to operate the library system. [Reg. s.25 (1)(f)]*
- 8.2 The budget and estimate of money required referred to in clause 8.1 above, shall be effective upon receipt by the PRL Board of written notification of approval from two-thirds of the Parties to this Agreement which must represent at least two-thirds of the member population; and thereupon, each Party to this Agreement shall pay to the PRL Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the agreement. Payments shall be made on or before the dates set out therein.*
- 8.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs.*
- 8.4 Municipalities which join the library system after January 1, 1998 shall pay a signing fee as determined by the PRL Board.*
- 8.5 The PRL Board shall apply to the Government of Alberta for all library grants for which it is eligible, in accordance with the Department of Community Development Grants Regulation 57/98.*
- 8.6 Notwithstanding Clause 17.1.c., any increase in the requisition requires written notification of approval from two-thirds of the parties to this agreement which must represent at least two-thirds of the member population.*

Generally speaking, PRL budgets are prepared with conservative estimates. Revenue is estimated at its minimum level and expenditures are estimated at their maximum level.

PRL's budget projections for 2016 use the information supplied by the Public Library Services Branch, Alberta Municipal Affairs. For this year, we project that the provincial operating grant to regional systems will have an increase of \$.10 per capita to \$4.70 per capita and \$5.55 per capita for the rural library service grant. We also assume that grant levels will be based on 2014 population statistics.

The budget for 2016 is a very conservative budget with respect to operations. Despite the increased software licensing costs, projected savings in other areas of operations mean the budget for 2016 reflects an increase of only 2% (down from last year's projected increase of approximately 4.5%).

Points within the budget to note include:

Under Income:

- For budgeting purposes, the provincial operating grant for regional systems is calculated using 2014 population statistics and a \$.10 increase to \$4.70 per capita (line 1).

Under Library Materials:

- The eContent Materials Allotment line has been created to track eContent purchases such as ebooks and eAudiobooks (see line 5).
- The eContent Platform Fees, Subscriptions line has been created to pay for items such as databases or platform fees necessary to access resources such as Zinio (see line 6).
- Library Computers (line 11) has increased slightly to pay for computers for member libraries.

Under Cost of Service

Most lines in this section experienced only modest growth relating to inflationary costs.

- Line 6, Computer Maint. Agree. Software licenses has increases to account for the rising costs associated with the Microsoft suite for PRL and member library computers software, PRL's management of wireless networks, computer desktops for member libraries, and costs associated with maintaining the new websites for both PRL and member libraries.
- Line 9, Equipment – Lease/Rental/Maint is for our mailing scale and postage meter which is being eliminated after our current contract in late 2015. Use of regular letter post has been declining and staff will use online options for calculating costs for mailing packages.
- Line 12, Internet Connection Fees, is being increased with planned internet bandwidth increases based on projected demand.
- Line 16, Photocopy, has been increased due to our communications plan and efforts. Budget increases reflect current actual costs plus some estimations for increased printing in 2016.
- The lines for staff salaries and benefits have been increased in 2016. See lines 21 and 22. Line 21 supports the wage and salary grid with its incremental increases.

In section 1 of the Budget Supplement document, you will see there is no vehicles being purchased in 2016. In the same section, there are two transfers from the Technology reserve of \$47,550 to pay for routine, planned PRL computer hardware purchases, and another \$86,000 to pay for computers for member libraries.

In section 3 of the Budget Supplement is the amount that will be transferred into the Technology Reserve (\$68,648).

Section 5 of the Budget Supplement shows no transfers from operating to build reserves. Given our current reserve levels, we have temporarily suspended budgeting for the Vehicle and Technology Reserves.

Section 6 of the Budget Supplement, shows the estimated amount needed to cover off the amortization expense for purchases made prior to Dec 31, 2008 before the Amortization Reserve was created.

Due to the current level of work in Technical Services, one cataloguing position has been eliminated from the budget permanently.

Last year a librarian position was eliminated.

It may become difficult in the long term to support the 2.5% or 5% incremental increases in our salary grid even though wages are not outside of industry standards. Some staff have expressed concern about low wages.

It is also worth noting that in the expense portion of our budget (Library Materials and Cost of Services) staff have been able to reduce costs in six budget lines and hold costs at previous year levels in a further eighteen lines.

Brief Notes – September 2015**INCOME**

1. Estimate, based on the announcement from Public Library Services Branch (PLSB)
2. Estimated requisition to municipalities to balance budget
3. Estimate, based on the announcement from PLSB
4. Reduced to reflect the anticipated returns on investments

LIBRARY MATERIALS

1. Reflects allotment rate of \$1.30 per capita for 2016
2. Estimate, based on the announcement from PLSB
3. Based on actual with a slight decrease in 2016
4. Held at the 2015 amount
5. New line created to reflect materials allotment for the purchase of eContent
6. New line to pay for licenses and subscriptions for, but not limited to, databases and platform fees
7. Reduced slightly in 2016
8. Held at the 2015 amount
9. Held at the 2015 amount
10. Increased slightly in 2016
11. Line increased slightly – used as balancing line for the budget

COST OF SERVICES

1. The fee for 2016 is estimated as the service will be tendered in May 2016 for period of 2016-2018
2. Held to \$500 to cover the cost of cheques – the direct deposit payroll services are now paid due to our tendering process
3. Held at \$4,500
4. Increased in 2016 - based on four-year averages
5. Line used by Parkland staff to provide tools for marketing, advocacy and other initiatives for PRL and member library staff and boards – held at 2015 level
6. For software maintenance agreements and subscriptions - line increases to account for the rising costs associated with Horizon maintenance fees due to purchasing additional enhancements, the new maintenance fee for our website, the Microsoft suite for PRL and member library computers software, PRL's management of wireless networks and computer desktops for member libraries
7. Held at \$20,000
8. Increased slightly to \$11,000 – to cover PRL's cost to belong to member organizations
9. Eliminated – postage expenses have been declining and staff will use online options for preparing items for mailing
10. Held at \$7,500
11. Held at \$15,500 based on estimates
12. Based on a contract with Platinum – increased to cover expended demand for additional internet bandwidth
13. Held at \$27,500 – includes snow removal and yard maintenance
14. Line used to pay for external consultants and cover legal fees – held at 2015 level
15. Held at \$800
16. Increased due to account for new initiatives for communications, marketing, and advocacy
17. Based on actual – held at 2014 level
18. Increased by \$500 due to an increase in use of the ship to patron service
19. Increased by \$1,000 to cover increased costs
20. Held at \$1,500
21. Increased to reflect predicted staff salary costs based on current staff levels
22. Increased to reflect predicted staff benefits costs based on current staff levels
23. Based on a six year review and using an average with an increase for non-asset technology purchases required, held at 2015 level of \$40,000
24. Reduced slightly by \$1000 to reflect actual costs as some savings were found
25. Held at \$13,000
26. Held at \$21,000
27. Based on five-year averages – reduced slightly
28. Based on anticipated maintenance costs for three vehicles and fuel with a cushion to account for fluctuations in fuel prices – held at 2015 level of \$41,000
29. Increased to \$15,000 due to estimated costs mostly associated with projects for training library managers and staff, and increased conference expenses

Complete Notes to the 2016 Budget

Proposed 2016 Budget

PARKLAND REGIONAL LIBRARY

	Present Budget	
	2015	2016
INCOME		
1 Provincial Grant	916,888	963,195
2 Membership Fees	1,584,127	1,637,910
3 Rural Library Services Grant	425,952	428,077
4 Interest Income	45,000	40,000
TOTAL INCOME	2,971,967	3,069,182

Income – line details

- 1. Provincial Grant:* for budgeting purposes, the provincial operating grant rate for regional systems is based on the announcement from the Public Library Services Branch (PLSB) that the grant for regional systems will be calculated using 2014 population statistics and a \$.10 increase to \$4.70 per capita - this rate is subject to change annually.
- 2. Membership Fees:* \$7.88 per capita – requisition to municipalities to balance budget.
- 3. Rural Library Services Grant:* grant received from Alberta Municipal Affairs for service to rural residents, based on the membership in PRL of municipalities and municipal districts which do not appoint a library board – grant passed directly to libraries, as directed by these municipalities; based on the announcement from the Public Library Services Branch (PLSB) that the grant will be calculated using 2014 population statistics and a \$.10 increase to \$5.55 per capita – see line 2 under Library Materials.
- 4. Interest Income:* estimate based on the returns from the RBC Dominion investment program, the Servus Credit Union short-term investments, and current bank account – reduced to reflect the anticipated returns on investments.

LIBRARY MATERIALS		2015	2016
1	Book Allotment PRL	266,416	271,260
2	Rural Library Services Grant	425,952	428,077
3	Cataloguing Tools	4,000	3,700
4	Large Print Books	13,000	13,000
Econtent			
5	eContent materials Allotment	0	38,500
6	eContent Platform fees, Subscriptions	46,500	27,000
7	Periodicals	2,000	1,800
8	Audio Book Materials	5,500	5,500
9	Reference Materials	6,000	6,000
10	Programming Boxes	500	750
11	Library Computers	61,481	68,648
TOTAL LIBRARY MATERIALS		831,349	864,235

Library Materials Expenditures - line details

- 1. Book Allotment PRL:* reflects allotment rate of \$1.30 per capita.
- 2. Rural Library Services Grant:* provincial grant received by PRL for municipalities and municipal districts that do not have library boards but are members of the system – per membership agreement, the grant is passed back to the libraries as determined by the municipalities – see line 3 under income.
- 3. Cataloguing tools:* based on actual with a slight decrease – includes a number of electronic resources such as Library of Congress classification web, Web Dewey, and BookWhere; in addition to print materials such as LCSH/DDC, all of which are used to prepare books for libraries.
- 4. Large Print Books:* held steady at 2015 level.

- 5. eContent Materials Allotment:* to allocate funds to allotment for 3M eBooks, Zinio Magazines, One Click digital eAudiobooks, and a small top up amount for Hoopla.
- 6. eContent Platform fees and Subscription fees:* platform fee for 3M ebooks, Novelist, Novelist Select and the TAL core databases.
- 7. Periodicals:* held at 2015 level; includes public performance rights licensing fee.
- 8. Audiobook Materials* held at 2015 level – to support the physical audio collection.
- 9. Reference Materials:* held at 2015 level – to purchase limited amounts of reference material for use by PRL staff and member libraries. eResources for reference and professional development purposes can also be purchased using this line.
- 10. Programming Boxes:* increased to refresh and build new boxes such as Maker Space kits to use for programming in member libraries.
- 11. Member Library Computers (New):* income collected for transfer to the Technology Reserve for the purchase of computers and peripherals for member libraries in the year the funds are collected.

COST OF SERVICES		2015	2016
1	Audit	16,500	15,000
2	Bank expenses	500	500
3	Bank Investment Fees	4,500	4,500
4	Building-Repairs/Maintenance	26,000	28,000
5	Communications/Marketing/Advocacy	5,000	5,000
6	Computer Maint. Agree. Software licenses	127,875	149,560
7	Continuing Education	20,000	20,000
8	Dues/Fees/Memberships	10,500	11,000
9	Equipment - Lease/Rental/Maint.	6,100	0
10	Freight	7,500	7,500
11	Insurance	15,500	15,500
12	Internet Connection Fees	16,800	20,160
13	Janitorial expense	27,500	27,500
14	Legal/Consulting/Advocacy	2,000	2,000
15	Outlets - Contribution to Operating	800	800
16	Photocopy	6,500	9,000
17	Postage	5,000	5,000
18	Postage Reimbursement	3,000	3,500
19	Promotion/Trade Shows/Publicity	5,500	6,500
20	Recruitment/Advertising	1,500	1,500
21	Salaries	1,372,931	1,392,944
22	Salaries - Employee Benefits	281,451	299,483
23	Supplies/Stationery/Processing/Recon	40,000	40,000
24	Telephone	14,000	13,000
25	Travel	13,000	13,000
26	Trustee expense	21,000	21,000
27	Utilities	37,661	37,000
28	Vehicle expense	41,000	41,000
29	Workshop/Training expense	11,000	15,000
TOTAL COST OF SERVICES		2,140,618	2,204,947

Cost of Services – line details

- 1. Audit:* 2016 based on actual then estimated.
- 2. Bank Expenses:* held at \$500 to cover the cost of cheques.
- 3. Bank Investment Fees:* fee for management of the RBC Dominion investment program – based on actual charges – held at 2015 level.
- 4. Building-Repair/Maintenance:* based on repairs expected in aging building with known ongoing problems – increased slightly in 2016 based on four-year averages.
- 5. Communications/Marketing/Advocacy:* this line is used by Parkland staff to provide tools for marketing, advocacy and other initiatives for PRL and member library staff and boards – held at 2015 level.
- 6. Computer Maint. Agree. Software Licenses:* for software maintenance agreements and subscriptions – line increased to account for the rising costs associated with, but not limited to, the Microsoft suite for PRL and member library computer software, website software, PRL’s management of wireless networks and desktop computers for member libraries, and new licensed services for the Horizon integrated library system.
- 7. Continuing Education:* funds to attend the Alberta Library Conference, plus other conferences, workshops, seminars, technology courses, and other continuing education activities – held at \$20,000.
- 8. Dues/Fees/Memberships:* memberships may include, but are not necessarily limited to: LAA, ALTA, AALT, PLA, AAMD&C, ALA, APLAC, and TAL – based on actual, with a modest increase in 2016 to cover higher costs then held.
- 9. Equipment –Lease/Rental /Maint.:* reflects elimination of line – outgoing postage has been declining and staff will be cancelling the lease agreement for PRL’s postage machine and using other online options.
- 10. Freight:* vendor freight costs for allotment, in-house collections and shipment of computers for repairs and/or replacement parts held at 2015 level.
- 11. Insurance:* includes the building, contents, outlet contents, general liability, bond and crime – held using an average of actual costs.

- 12. Internet Connection Fees:* for internet service provision to Parkland HQ and member libraries – based on a contract with Platinum – increased to meet anticipated demands for additional bandwidth.
- 13. Janitorial Expense:* held at 2015 level – also includes snow removal and yard maintenance.
- 14. Legal/Consulting/Advocacy:* line used to pay for external consultants and cover legal fees – held at 2015 level.
- 15. Outlet - Contribution to Operating:* amounts set by board policy, up to \$200 annually, if local library outlet sponsor provides matching funds – held at \$800.
- 16. Photocopy:* has been increased due to our communications plan – reflects actual costs plus some estimations.
- 17. Postage:* based on actual held at 2015 level.
- 18. Postage Reimbursement:* increased slightly, based on actual – reflects increased use of the “ship to patron” service.
- 19. Promotion/Trade Shows/Publicity:* increased, includes, but not limited to, printing systems’ brochures and hospitality expenses for ALC, AUMA, AAMD&C, and LGAA conventions, plus gifts/donations, flowers for libraries’ anniversaries, and promotional items.
- 20. Recruitment/Advertising:* line used for advertising job vacancies, assisting prospective candidates with travel costs for interviews, and new employees with moving expenses where needed – line held at \$1,500.
- 21. Salaries:* increased on the basis of expense estimation at maximum level, the budget reflects the possibility of all eligible staff members moving up on the grid after receiving a satisfactory performance appraisal.
- 22. Salaries-Employee Benefits:* increased on the basis of all eligible staff members being provided full benefits including LAPP and Blue Cross.

23. *Supplies/Stationery Processing/Recon:* includes, but not limited to, book-related supplies as well as barcodes, barcode label protectors, new plastic patron membership cards supplied to public libraries, building supplies, and stationery supplies, small non-capital IT items as needed such as monitors and bar code scanners – based on a six year review and held at 2015 level.
24. *Telephone:* includes line charges, toll free numbers, outgoing fax, mobile telephones, and long distance costs – reduced slightly to \$13,000 based on saving found in contract and reduction of staff cell phones.
25. *Travel:* includes consulting travel to public libraries, administrative travel, annual IT visits, and staff travel to workshops and conferences (includes reimbursement to staff when not using the PRL passenger staff vehicle) – based on estimates, held at \$13,000.
26. *Trustee Expense:* includes costs for a 10 member executive committee meeting approximately 8 or 9 times a year, and 4 trustees attending the Alberta Library Conference; additional expenses include \$100 half day/\$200 full day honorarium and mileage reimbursement is paid for committee meetings (includes meetings the board chair attends such as the Systems Directors and Chairs meetings) – held at \$21,000.
27. *Utilities:* based on five-year averages – held at \$37,000.
28. *Vehicle Expense:* includes fuel with a cushion to account for fluctuation in fuel prices, insurance, and repairs for two cargo vans and a vehicle for staff use – based on 2015 level \$41,000.
29. *Workshop/Training:* increased to \$15,000 – includes costs for all workshops and training activities hosted or planned by PRL staff for member libraries regardless of whether they are held at PRL or other locations; increased due to meet anticipated costs, especially the rental of facilities for events not held at Parkland.

**Proposed 2016 Budget
PARKLAND REGIONAL LIBRARY**

Present
Budget

	2015	2016
INCOME		
TOTAL INCOME	2,971,967	3,069,182
TOTAL LIBRARY MATERIALS	831,349	864,235
TOTAL COST OF SERVICES	2,140,618	2,204,947
TOTAL EXPENSES	2,971,967	3,069,182
Surplus/Deficit	0	0
AMOUNT PER CAPITA REQUIRED	7.73	7.88
		2%

Budget Supplement

Explanation points to the 2016 Budget dealing with Capital Assets, Amortization and Reserves.

Staff make all applicable computer and vehicle purchases directly from reserves.

Historically when PRL prepared its budget, the monies collected to pay for computer related purchases and vehicle purchases are moved directly into the Technology and Vehicle Reserves.

For IT purchases, PRL has a very detailed Technology Replacement Schedule as it relates to maintaining our current IT infrastructure and the purchase of computers for member libraries. Based on PRL's Technology Replacement Schedule, items being identified as needing to be replaced or newly acquired will have their costs estimated with the funds required for purchase included in the notes section of the Budget Supplement document. This amount will be shown as coming from the Technology Reserve. The expense for amortization will be allocated and the residual value set aside in the Amortization Reserve.

There are no planned vehicle purchases in 2016.

In passing the budget, Board members are approving the movement of funds between reserves and operating as defined on the following pages and based on policy. Capital assets are now purchased from reserves.

Parkland Regional Library
Budget Supplement - Movement of Funds

Explanation points to the 2016 Budget dealing with Capital Assets, Amortization and Reserves
 In passing the budget you agree to the movement of funds between reserves and operating as defined below and based on policy. Capital assets will now be purchases from reserves.

1 MOVEMENT OF FUNDS FROM RESERVES TO OPERATING INCOME	2016	
Amortization Reserve		
Anticipated funds required to cover current portion of amortization expense from prior years (Jan 1, 2009 forward)	65,291.00	A
<i>(actual amount will be affected by asset disposals during the year)</i>		
Vehicle Reserve		
Anticipated funds required to purchase new vehicles	0.00	B
<i>(actual amount will be based on exact purchase price in the year)</i>		
Technology Reserve		
Anticipated funds required to purchase PRL computer hardware	47,550.00	B
Anticipated funds required to purchase member library computers	86,000.00	E
Anticipated funds required to purchase member libraries Wireless equipment	0.00	E
Anticipated funds required to purchase member libraries SuperNet CED units	0.00	E
<i>(actual amount will be based on exact purchase price in the year)</i>		
	198,841.00	
<hr/>		
2 INCOME FROM THE SALE OF CAPITAL ASSETS		
Vehicle selling price	0.00	C
<i>(actual amounts will be based on exact selling price in the year)</i>		
	0.00	
<hr/>		
3 MOVEMENT OF FUNDS FROM OPERATING EXPENSE TO RESERVES		
Amortization Reserve		
Residual Amortization anticipated - Vehicle purchases	0.00	B
Residual Amortization anticipated - Technology purchases	33,285.00	B
<i>(actual amounts will be based on exact purchase amounts in the year)</i>		
Vehicle Reserve		
Proceeds from the sale of vehicles	0.00	C
<i>(actual amounts will be based on exact selling price in the year)</i>		
Technology Reserve		
Budgeted for member library computers	68,648.00	E
	101,933.00	

4 CAPITAL ASSET EXPENSE ALLOCATION

Current Amortization estimated – Vehicle purchases	0.00	B
Current Amortization estimated – Technology purchases	14,265.00	B
<i>(actual amounts will be based on exact purchase amounts in the year)</i>		
Amortization - Capital asset expense		
Amortization expense anticipated from prior years (Jan 2009 forward)	65,291.00	A
<i>(actual amount will be affected by asset disposals during the year)</i>		
	<u>79,556.00</u>	

5 Budgeted expense to build reserves and use for current and ongoing capital purchases

Vehicle Reserve		
Policy budget item – movement of \$5,000 per vehicle to the Vehicle Reserve	0.00	D
Technology Reserve		
Policy budget item – to fund Technology purchases	0.00	D
	<u>0.00</u>	

6 Unrestricted Operating Fund - as needed to balance at year end

Current Amortization expense anticipated – purchases from years previous to Dec 31, 2008	21,008.00	F
<i>(actual amounts will be based on exact disposals amounts in the year)</i>		



Town of Rimbe
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Blind-man Handvans Date: OCT 27 - 2015

Contact Name: Allen m Elliott Title/Position: President

Mailing Address: Box 982 Rimbe AR 700 270

Telephone Number: 403 843-2844 Email: -
403 248 2767

Describe the primary objectives of your organization:
Transport seniors + Rimbe + district

Project/Event Information

Name of Project/Event: _____

Date of Event: 2016 Expected Attendance: 2500

Provide a description of the project/event for which this funding is being applied for:
Wages for van driver

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 20,000
*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. County of Panola \$ 20,000
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

BLINDMAN HANDI-VAN SOCIETY
Balance Sheet As at 2015-09-30

ASSET**Current Assets**

ATB Chequing Account	5,566.69	
VAN/DONATION ACCOUNT	58,502.53	
Total Cash		64,069.22
GIC Investment - 25446998400		5,052.50
GIC Investment - 25447059100		5,000.00
GIC Investment - 25447060500		5,052.50
GIC Investment - 25447308600		5,052.50
GIC Investment - 27286256500		5,000.00
Accounts Receivable	556.50	
Total Receivable		556.50
Total Current Assets		89,783.22

Capital Assets

Vehicle	140,018.70	
Net - Vehicle		140,018.70
Total Capital Assets		140,018.70

TOTAL ASSET 229,801.92

LIABILITY**Current Liabilities**

Accounts Payable		1,311.84
GST Paid on Purchases	-462.26	
GST Owing (Refund)		-462.26
Prepaid Sales/Deposits		52.00
Total Current Liabilities		901.58

TOTAL LIABILITY 901.58

EQUITY**Retained Earnings**

Retained Earnings - Previous Year		203,718.83
Current Earnings		25,181.51
Total Retained Earnings		228,900.34

TOTAL EQUITY 228,900.34

LIABILITIES AND EQUITY 229,801.92

BLINDMAN HANDI-VAN SOCIETY
Income Statement 2014-10-01 to 2015-09-30

REVENUE

Sales Revenue	
Services	20,634.43
Donations	58,595.00
Net Sales	<u>79,229.43</u>
Other Revenue	
Dividend	51.13
Interest Revenue	561.03
Total Other Revenue	<u>612.16</u>
TOTAL REVENUE	<u>79,841.59</u>

EXPENSE

Payroll Expenses	
Accounting & Legal	4,245.50
Advertising & Promotions	310.00
Business Fees & Licenses	222.90
Cash Short/Over	0.28
Administration Fees	84.03
Contract Driver	29,834.55
GST Expensed	462.26
Insurance	483.00
Auto Insurance	2,318.00
Interest & Bank Charges	13.16
Office Supplies	107.54
Postal Box Rental	150.00
Handi Van Bus Repairs	4,681.89
Fuel & Oil	9,035.26
Miscellaneous Expenses	30.00
WCB Premiums	553.91
Small Tools & Supplies	12.00
Telephone	1,385.58
Cellular Phone	600.72
Meals and Entertainment	129.50
Total General & Admin. Expen...	<u>54,660.08</u>
TOTAL EXPENSE	<u>54,660.08</u>
NET INCOME	<u>25,181.51</u>

RIMBEY FAMILY & COMMUNITY SUPPORT SERVICES
RIMBEY COMMUNITY HOME HELP SERVICES
BOX 404, RIMBEY, AB T0C 2J0
Tel: (403) 843-2030 Fax: (403)843-3270

September 14, 2015

Mayor and Council
Town of Rimbey
Box 350
Rimbey, AB
T0C 2J0

Dear Mayor Pankiw and Council Members:

Please find enclosed the Rimbey Family & Community Support Services budget for the period January 1, 2016 to December 31, 2016 which was adopted by the Rimbey FCSS/RCHHS Board of Directors at their regularly scheduled meeting on September 9, 2015

We would appreciate your support for our financial plan and look forward to our continued partnership with the Town of Rimbey. If you have any questions or concerns, please contact me for clarification.

Thank you for your anticipated approval.

Yours truly,

Christine HN Simpson
Office Manager/Quality Control
on behalf of Peggy Makofka
Executive Director Rimbey FCSS/RCHHS

encl.

RIMBEY FAMILY COMMUNITY SUPPORT SERVICES

	A	B	C	D	E
1	Proposed Budget for January 1 to December 31, 2016				
2					
3	REVENUE				
4					
5					
6	DONATIONS				\$7,510.60
7	FAMILY WELLNESS PROGRAMS				\$41,970.36
8	FUNDRAISED INCOME				\$31,693.60
9	HEALTH CARE PROGRAMS				\$971,620.08
10	INTEREST				\$2,176.04
11	SENIORS PROGRAMS				\$72,172.38
12	COUNTY FUNDING				\$27,336.00
13	PROVINCIAL GOVERNMENT FUNDING				\$158,686.00
14	TOWN FUNDING				\$27,336.00
15					
16	TOTAL REVENUE				\$1,340,501.06
17					
18	EXPENSES				
19					
20	MILEAGE:				
21	ADMINISTRATION				\$5,114.28
22	HEALTH CARE PROGRAMS				\$100,588.08
23	VOLUNTEER DRIVERS				\$320.00
24	OCCUPANCY/ADMINISTRATIVE EXPENSES:				
25	ACCOUNTING FEES				\$8,700.00
26	ADVERTISING				\$5,000.00
27					
28	AMORTIZATION				\$3,000.00
29	INSURANCE				\$731.88
30	MEMBERSHIP DUES & FEES				\$4,768.27
31	SMALL OFFICE EQUIPMENT & INSTALLATION				\$7,020.00
32	OFFICE SUPPLIES				\$16,260.00
33	RENT				\$22,593.51
34	TELECOMMUNICATIONS				\$9,500.00
35	WCB				\$7,000.00
36	OPERATING EXPENSES:				
37	HEALTH CARE STAFF SUPPLIES				\$6,000.00
38	STAFF APPRECIATION				\$8,000.00
39	VOLUNTEER FAIR				\$3,500.00
40					
41	VOLUNTEER APPRECIATION WEEK				\$600.00
42	PROGRAMS WAGES & SUPPLIES:				
43	COMMUNITY DEVELOPMENT				\$20,443.00
44	FAMILY WELLNESS				\$30,873.80
45	FUNDRAISING EXPENSES				\$16,236.30
46	SENIORS PROGRAMS				\$65,068.16
47					
48	SALARIES:				
49	ADMINISTRATION SALARIES & WAGES				\$241,478.35
50	ADMINISTRATION EXTENDED BENEFITS				\$23,200.00
51	CPP & EI - EMPLOYER EXPENSES				\$51,989.83
52	HEALTH CARE PROGRAMS WAGES				
53	STAFF DEVELOPMENT:				\$646,097.72
54	HEALTH CARE PROGRAMS				\$7,950.00
55	OFFICE STAFF				\$6,000.00
56	PROGRAM LEADERS				\$8,700.00
57	VOLUNTEER COORDINATOR, VOLUNTEERS & BOARD				\$13,767.88
58					
59	TOTAL EXPENSES				\$1,340,501.06



Town of Rimbey Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Beatty Heritage House Society Date: Oct. 27, 2015

Contact Name: Jackie Anderson Title/Position: Treasurer

Mailing Address: Box 675 Rimbey, AB

Telephone Number: 403-843-6518 Email: jjanderson403@gmail.com

Describe the primary objectives of your organization:

- to own, manage and maintain the Beatty House and grounds for the following reasons:

- 1) to recapture the mood in their original state (now recognized as a Municipal & Provincial Historic Resource)
- 2) to make the resource available for community cultural, social and educational activities
- 3) to provide the grounds as a park in downtown Rimbey

Project/Event Information

Name of Project/Event: Ongoing activity to support objectives above

Date of Event: 2016 Annual Grant Request Expected Attendance: _____

Provide a description of the project/event for which this funding is being applied for:

The House is used regularly for cultural, social and educational activities within the community.

The House has also been the site of the summer tourist information booth over the past few years.

Visitors during 2015 summer...246 outside only, 562 inside. Total 808

Project/Event Funding

What is the funding amount requested from your organization for this project/event? \$ 4000.00 - see attached letter

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____



Box 675
Rimbey, AB T0C2J0
Sept. 10, 2015

Town of Rimbey
Rimbey, AB T0C2J0

Dear Rimbey Town Council:

We understand that Town Council would like to have Budget requests for this upcoming year prior to November 13, 2015. We are writing to request that, once again, the Beatty House be considered in your budgeting for the upcoming year. For the last number of years, we have received \$4000 from the Town Budget. This amount is very helpful towards the payment of the insurance and of ongoing maintenance projects. The Beatty House continues to be maintained by a dedicated group of volunteers. The Beatty Heritage House has been designated as a Municipal Historic Resource and a Provincial Historic Resource. It is listed on the Historic Places National Register (<http://www.historicplaces.ca/en/rep-reg/place-lieu.aspx?id=3189>). The dissolution clause in our Bylaws states "In the event of the dissolution of the Society, its books, records, documents, and all its assets and possessions shall become the property of the Town of Rimbey."

This past summer the entire exterior of the House and shed were painted. We did receive some funding from the Alberta Historical Resources Foundation for this project but two thirds of the cost fell to our Society. Also, we have just completed a project of stonework restoration. We do have some reserve of funds, but anticipate ongoing major projects, such as roof repair, and regular painting every 5 years or so.

Thank you for your ongoing support. We welcome all Town Council members to visit the House, either at public functions, or during the summer months when it is typically open 24/7.

With appreciation,

A handwritten signature in cursive script, appearing to read "Jackie Anderson".

Jackie Anderson, Treasurer
Beatty Heritage House Society

Beatty Heritage House Society
Profit & Loss Prev Year Comparison
January 1 through October 27, 2015

	<u>Jan 1 - Oct 27, 15</u>
Income	
Donations	1,987.79
Fund Raising Income	10,487.90
Grants	13,311.00
Interest income	7.07
Memberships	190.00
Other Income	0.00
Use of House	1,150.00
Total Income	<u>27,133.76</u>
Expense	
Advertising	104.98
Culture Events	439.67
Fundraising Expenses	3,167.11
Maintenance	1,339.78
Miscellaneous	90.00
Payroll Expenses	6,591.00
Projects	
Painting Project	<u>8,630.00</u>
Total Projects	8,630.00
Temporary Utilities	-1,020.00
Natural Gas	968.51
Phone	146.00
Power	858.86
Water	<u>126.86</u>
Total Utilities	<u>2,100.23</u>
Total Expense	<u>21,442.77</u>
Net Income	<u><u>5,690.99</u></u>

Beatty Heritage House Society
Balance Sheet Prev Year Comparison

As of October 27, 2015

	Oct 27, 15	Oct 27, 14
ASSETS		
Current Assets		
Chequing/Savings		
Servus Chequing	23,560.42	20,374.85
Servus Common Share	1.12	1.04
Total Chequing/Savings	23,561.54	20,375.89
Total Current Assets	23,561.54	20,375.89
Fixed Assets		
Beatty House and Property	65,000.00	65,000.00
Building Improvements	53,275.00	53,275.00
Equipment	66.49	66.49
Total Fixed Assets	118,341.49	118,341.49
TOTAL ASSETS	141,903.03	138,717.38
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
GST/HST Payable	-657.60	-196.28
Total Other Current Liabil...	-657.60	-196.28
Total Current Liabilities	-657.60	-196.28
Total Liabilities	-657.60	-196.28
Equity		
Change in Equity	53,275.00	53,275.00
Opening Bal Equity	84,210.82	84,210.82
Retained Earnings	-616.18	-3,899.00
Net Income	5,690.99	5,326.84
Total Equity	142,560.63	138,913.66
TOTAL LIABILITIES & EQUITY	141,903.03	138,717.38



**Rimbey
Neighbourhood
Place**

4907 49th Street
PO Box 980
Rimbey, AB T0C 2J0
(403)843-4304 (p)
(403)843-4346 (f)
rimbeynp@telus.net

October 20, 2015

Dear Mayor Pankiw and the town Council of Rimbey

Re: Catholic Social Services Family Counselling Services in Rimbey

The Rimbey and Area Community Wellness Association, who has just been granted society status, would like to take this opportunity to thank you for supporting the services provided by the Catholic Social Services Family Counsellor for just over a year now. The Family Counsellor comes to our community once a week to provide service to residents that may otherwise be unable to access it because of any number of barriers. There are those that are unable to access services out of town because transportation is a barrier and there are even more still that finances are a larger barrier.

After generous contributions from the town as well as two other community minded groups we were able to begin to offer Catholic Social Services Family Counselling in September of 2014. The Family Counsellor has been coming to Rimbey weekly since then and has had a steady stream of clients. The total number of individuals served between September 2014 and August 2015 was 38. The number of direct client hours was approximately 95 hours. There has been conversations with and referrals from; School Social Workers, Victim Services and Alberta Mental Health. Relationships have been built and the word is getting around the community that the service is available. Great progress has been made to break down stigmatism and fear so that anyone that may find themselves in need of this service will access it.

The initial funding you were able to provide was for service from September 2014 until September 2015. You have generously agreed to fund a second year from September 2015-September 2016 but in order to fit in with your budget year and in order to be proactive and avoid a disruption in service, we would like to ask if you would be willing to provide the same level of funding in the future so that we can continue offering this valuable service in our community. Because the Rimbey Family Counsellor has said that approximately half of the clients she sees here would not be accessing services if they had to travel to Red Deer or elsewhere to receive them, a disruption in the services offered would be a huge detriment to these clients. It takes a very large leap of faith to reach out and admit that you need help; I hope we are able to continue to support these courageous people in their quest for peace. Thank you for your time, and if you have any questions please don't hesitate to contact me.

Sincerely,

Leanne Evans, Program Coordinator
Rimbey Neighbourhood Place &
Community Wellness Group



Big Brothers Big Sisters
of Rimbey

Mentoring

Since Big Brothers Big Sisters began in Rimbey just over 4 years ago we have grown considerably. The total number of mentorships reached 43 last year with 27 in-school, 5 community based (or traditional) and 11 teen matches. Our goal is simple – that every child in Rimbey that needs a mentor shall have a mentor. By creating these mentorships we know that confidence, resiliency, as well as increased likelihood of academic, social, and economic success will follow.

Go Girls

In September 2013 we added the Go Girls! Healthy Bodies Healthy Minds group mentorship program. This 10 week program for girls 11 – 14, encourages active living, balanced eating and positive self-image. Effective communication, strong relationships, learning to trust one's own judgement as opposed to media and peer pressure to look and act a certain way are all a part of it. 82 girls in 6 classes, including Bluffton, participated last year.

Youth Justice Committee

BBBS of Rimbey also oversees our local Youth Justice Committee which holds young offenders accountable for their actions, changes attitudes which have contributed to the offending behaviour and reintegrates them into the community.

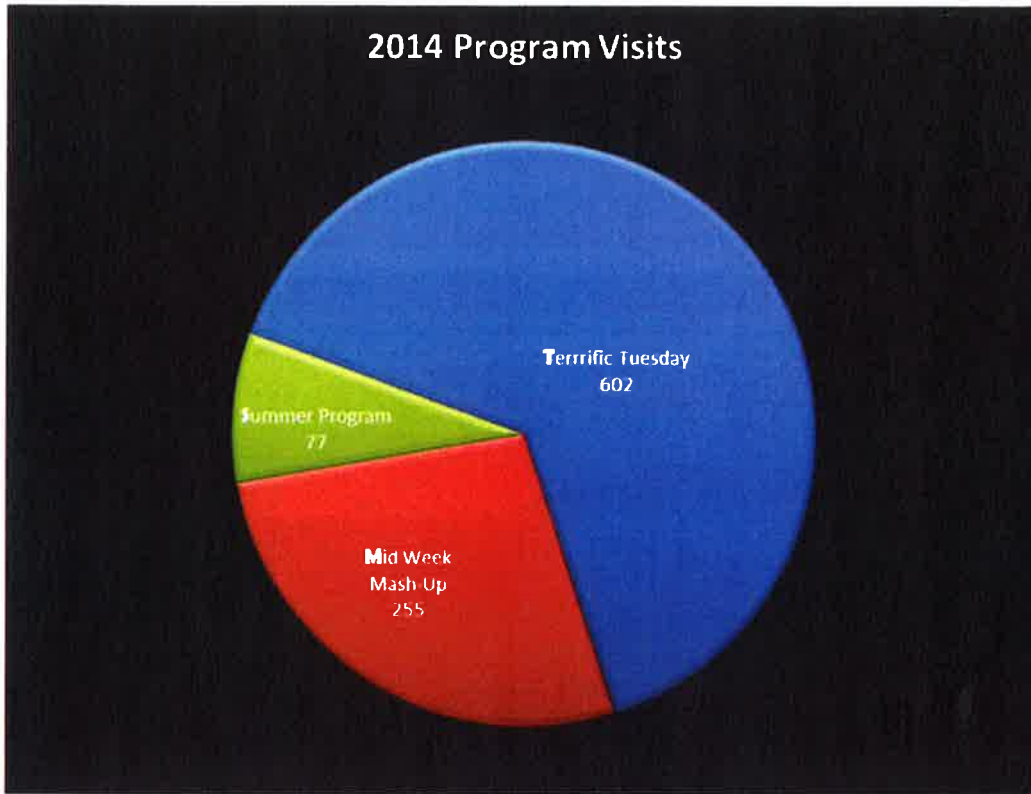
Funding

We have been very fortunate to have obtained sufficient funding to this point through grants, donations and fundraising without which BBBS could not exist. We are extremely grateful for all we have received.



Boys & Girls Clubs of Wolf Creek

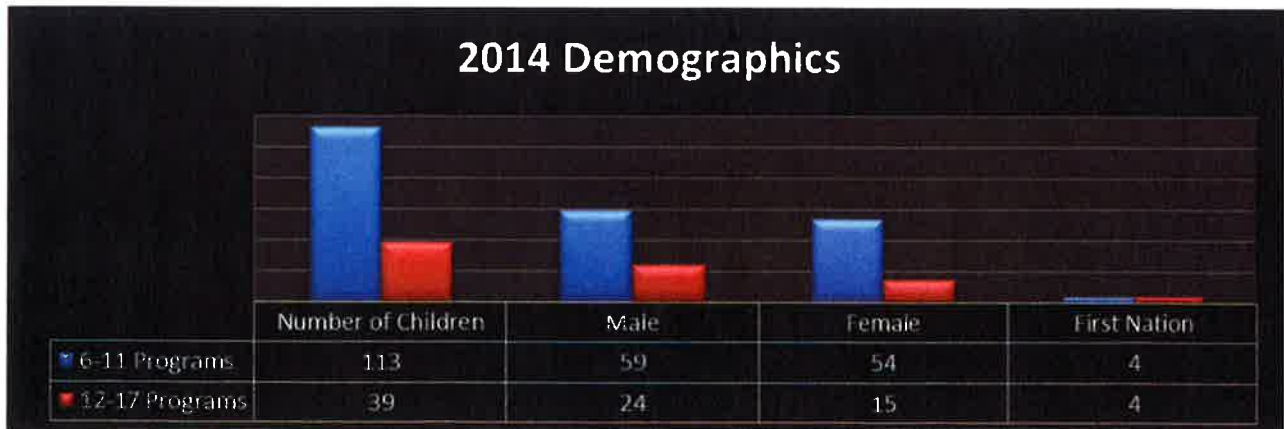
RIMBEY



Program Visits = 934

Individual Youth = 152

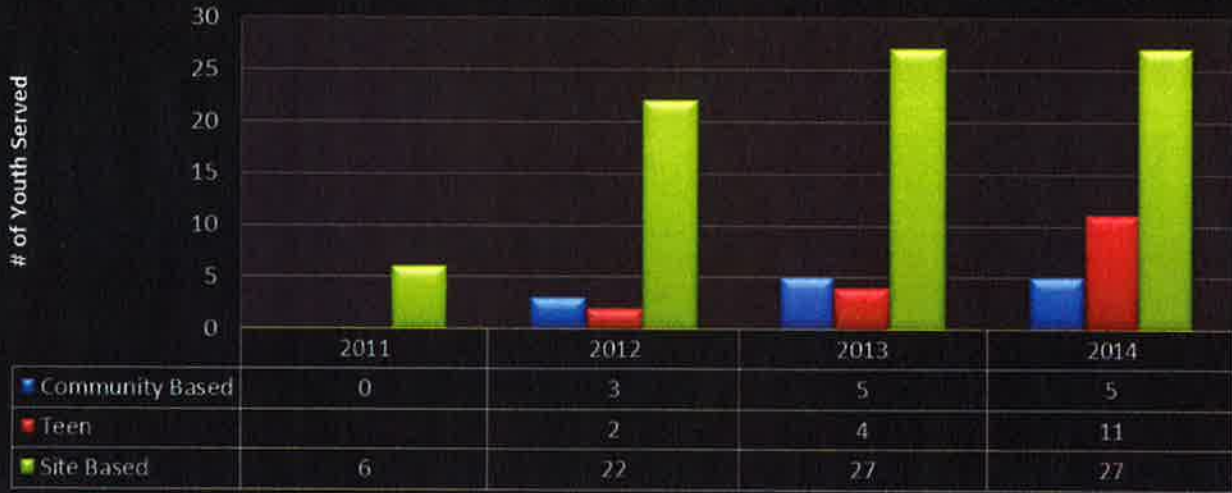
Total Programs in 2014 = 3





Big Brothers Big Sisters of Rimbe

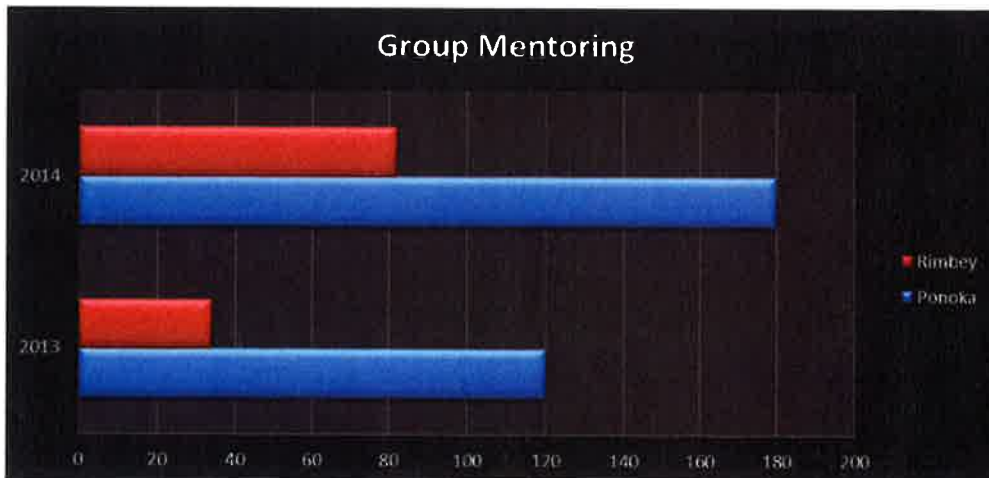
Rimbe BBBS Match Summary



Demographics of Littles



Group Mentoring





Boys & Girls Clubs of Wolf Creek

RIMBEY

Mission Statement: Boys and Girls Clubs of Wolf Creek – Rimbey is a safe, supportive place where children and youth can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life.

Current Programs for Elementary School Aged Children

Funtastic Fridays

Time: Fridays 9:00 a.m. – 4:00 p.m. Upper Auditorium, Peter Lougheed Community Centre
Ages: 6-12 (grades 1-6) **Dates:** Sept. 25th, 2015 to June 5th, 2016 **Cost:** \$10 per day
Description: BGC Rimbey is now offering a full-day program on Fridays when there is no scheduled school. We provide new opportunities and experiences where children can build positive relationships and develop confidence and new skills. Activities include active team games indoors and out, self-directed play, experiments, imaginative learning and creative projects. Registration is on a first-come first served basis to a maximum of 15 children per day. This program has been very well attended.

SPORTBALL

Every Wednesday, BGC – Rimbey hosts Sportball after school. Starting with 45 minutes of stations, snacks and activities upstairs, they go to the main auditorium for an hour of Sportball.

Certified Sportball coaches reinforce the benefits of teamwork and personal growth, enabling children to gain confidence and develop social skills. Each class consists of individualized skill development partnered with fun gameplay. New in January 2016: We expand into 2 full hours. All costs covered by Boys and Girls Club of Rimbey. This program filled up in 10 minutes!

Mid-Week Mash-Up **Evening Drop In for Teens**

Time: 6:30-9:30 at the Blindman Youth Centre Wednesdays

Ages: 12-18 (grades 7-12)

Description: Year round drop in activities that provide a safe, supportive place for youth. It creates opportunities to build positive relationships and learn new skills. Activities include games, creative projects, special events, contests, snacks and just hanging out. We are averaging 9 teens per night. All costs covered by Boys and Girls Club of Rimbey.

SUMMER PROGRAM

Summer Activities for Elementary School Aged Children

Time: 9:00am-4:00pm Tuesdays and Thursdays at the Peter Lougheed Community Centre

Ages: 6-12 (grades 1-6) **Cost:** \$10 per day

Description: A full-day summer program that provides new opportunities and experiences where children can build positive relationships and develop confidence and new skills. Activities include active team games indoors and out, self-directed play, experiments, imaginative learning and creative projects. 12 children were registered in the program this past summer.

Staffing:

- Obtaining adequate staffing has been an obstacle in the past but we have been fortunate to find stability in the past year.
- We currently have great staff set in place and are anticipating a wonderful year to come.

Volunteers:

- Volunteers are a necessity in order to make the programs run smoothly.
- We have been able to recruit several amazing community members but are in need of several more in order to operate as needed.

Finances in Addition to Support from the Town of Rimbey:

- Multi-year funding has been obtained from United Way through the Ponoka Partnership.
- Minimal registration fees have been charged for some programs.
- Donation received from the Rimbey Lion's Club
- Several small grants and donations have been obtained through the Ponoka Partnership



Phone/Fax: 403-843-2004
5620-51st Rimby, AB
Box 813 - ToC 2J0
paskapoo@telus.net
www.paskapoopark.com

Town of Rimby
4938-50th Avenue, PO Box 350
Rimby, AB T0C 2J0

November 10, 2015

Rimby Town Council:

The mission of the Rimby Historical Society is to preserve the history and heritage of the community, and to provide and maintain a local recreation facility and to strengthen community bonds, for present and future generations

We value promoting a collaborative interest in Rimby and its region's essential history by providing, inspirational interpretation, preservation, restoration and visualization of significant materials and stories in a friendly and reliable social manner.

The Town of Rimby has recognized the importance PasKaPoo Historical Park, and the Smithson International Truck Museum plays in building community, and preserving our history. The PasKaPoo Historical Park and Smithson International Museum is a provincial recognized museum. We are accountable for our Museums Standards ensuring they are up to date in keeping with the Alberta Museums Association. In 2014, we became an accredited Alberta Visitor Information Provider through Travel Alberta. This accreditation will provide us with Provincial road signage, province wide tourism awareness, also parks and recreation designation awareness for our community.

Our ongoing objectives include:

- Provide a recreational facility with an authentic historical approach for all who visit.
- The yearly upkeep to the museum buildings and its grounds. (Roofs, painting, repairs)
- The restoration of artifacts, which encompasses a wide variety both large and small.
- Development of programs to engage the public and generate future income.
- Organizing and cataloging all archival information, to assist in the preservation of local history and research into genealogy both internally and for the public.
- Providing a safe and functional facility for volunteers to continue to be contributing members of their community.
- Upgrading of the facilities to better service the public and draw a larger number of tourists.

Annually the Town of Rimbey has made an operational grant to PasKaPoo Historical Park and International Truck Museum to help cover a portion of the museums operational expenses. The Rimbey Historical Society appreciates this support in the past, and looks forward to continuing our mutually beneficial partnership as valued tourist historical destination, and community builder.

In 2015, a general operations grant from the Town of Rimbey to the Rimbey Historical Society was \$39,000. This amount helped to cover a portion of the basic operations which include; garbage & snow removal, phone/internet/website, basic grounds keeping, and administration wages.

We are requesting approval of a \$39,000 grant from the Town of Rimbey to be put towards, the Museum's and Historical Park's 2016 general operations. Attached is a copy of our 2015 expenses to date, and if you require any additional information please contact us.

We thank you for your ongoing partnership. We are proud to share with you the importance in the preservation of our Town's history and the continued availability of a great local recreational resource.

Thank you for your consideration

Yours truly,



Janet Carlson
Treasurer,
The Rimbey Historical Society
paskapoo@telus.net

CC to: Larry Varty, RHS President
Town of Rimbey Administration generalinfo@rimbey.com
Jack Webb, RHS Town of Rimbey Representative jwebb@rimbey.com

Rimbey Historical Society

Trial Balance Financial Report

Financial Statement	Jan. 01,2015		31-Oct-15
Bank Balances	Opening		Closing
General Acct	\$67,219.58	General Acct	\$72,453.46
Casino Acct	\$3,074.93	Casino Acct	\$29,464.07
Dec. 2012 Cheques to clear	\$4,152.63	Cheques to clear	\$4,470.02
Total:	\$66,141.88		\$97,447.51
Assets		Liabilities	
Total Assets	\$0.00	Total Liabilities	\$0.00
Income		Expenses	
Bank Interest	\$24.70	Administration	\$27,659.32
Donations / Other	\$13,115.00	Seasonal Staff Wages	\$7,983.92
Donations / Private	\$2,621.83	Gate Security	\$3,040.00
Admissions	\$3,235.00	Chamber Group Ins.	\$1,870.34
Park Rentals	\$3,390.00	CRA Deductions	\$10,962.58
Park House Rentals	\$7,500.00	WCB	\$200.00
Park Kitchen & Events	\$20,593.80	Phone & Internet	\$1,872.33
RV Storage	\$1,280.00	Memberships	\$390.00
Co-op rebate	\$200.83	Office Supplies	\$1,402.05
GST Tax Refund & Co-op Rebate	\$1,341.62	Events Supplies	\$12,528.34
Town of Rimbey (Annual grant)	\$39,000.00	Nikirk (Waste Disposal)	\$718.35
Town of Rimbey (special projects)	\$16,500.00	Park Maintenance	\$5,103.01
County of Ponoka	\$5,000.00	Park House Maintenance	\$4.50
Gov. Grants (CSJ, MAP)	\$4,971.00	Restoration Shop	\$5,918.21
Casino Reambursments	\$2,079.27	Bank Charges	\$191.24
Casino 2015 proceeds	\$26,384.62	GST Paid	\$1,884.67
		Courses & Future ITC	\$779.62
		Advertising	\$1,332.67
		Casino Expense	\$2,079.27
		CP Kitchen Grill	\$1,043.57
		CP 2015 Anniversary Project	\$11,950.18
		CP Pond Restoration (Phase 1)	\$15,000.00
		CP Cataloging upgrades	\$2,017.87
Total:	\$147,237.67		\$115,932.04
Total Funds Available	\$213,379.55		
Total Expenses	\$115,932.04		
Closing Balances	\$97,447.51		

RimbeY Historical Society 2015 Year to Date Totals														
Revenue	Budget	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Totals
Bank Balances Combined	\$ 66,141.88													
Bank Interest	\$ 43.12	2.32	1.89	1.91	1.63	1.68	1.74	2.27	4.11	3.62	3.53			\$ 24.70
Donations / Other	\$ 2,000.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	12865.00	0.00	0.00			\$ 13,115.00
Donations / Private	\$ 2,000.00	0.00	41.00	162.00	222.00	122.00	207.00	1257.00	208.45	340.63	61.75			\$ 2,621.83
Admissions from Visitors	\$ 2,500.00	0.00	15.00	55.00	110.00	150.00	615.00	180.00	1060.00	460.00	590.00			\$ 3,235.00
Park Rentals	\$ 4,000.00	0.00	0.00	0.00	150.00	1110.00	0.00	700.00	1030.00	400.00	0.00			\$ 3,390.00
Park House Rentals	\$ 9,000.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00			\$ 7,500.00
Park Kitchen & Events	\$ 17,000.00	0.00	0.00	0.00	0.00	1623.00	3238.75	8927.00	3839.30	2202.75	763.00			\$ 20,593.80
RV Storage	\$ 900.00	0.00	0.00	0.00	0.00	90.00	440.00	0.00	0.00	300.00	450.00			\$ 1,280.00
Rebates (Co-op, Citi card))	\$ 100.00	0.00	0.00	0.00	0.00	0.00	0.00	200.83	0.00	0.00	0.00			\$ 200.83
GST Refund (current)	\$ 1,300.00	0.00	0.00	0.00	0.00	1341.62	0.00	0.00	0.00	0.00	0.00			\$ 1,341.62
Town of RimbeY Annual Grant	\$ 39,000.00	0.00	0.00	0.00	0.00	0.00	0.00	39000.00	0.00	0.00	0.00			\$ 39,000.00
Town (rental house heating, 50th ann.)	\$ 16,500.00	1500.00	0.00	0.00	0.00	0.00	0.00	15000.00	0.00	0.00	0.00			\$ 16,500.00
County of Ponoka (Capital Projects)	\$ 5,000.00	0.00	0.00	0.00	0.00	5000.00	0.00	0.00	0.00	0.00	0.00			\$ 5,000.00
Gov. Grants (CS, MAP)	\$ 3,000.00	0.00	0.00	0.00	0.00	0.00	4971.00	0.00	0.00	0.00	0.00			\$ 4,971.00
Casino (reimbursement on expenses)		0.00	0.00	2079.27	0.00	26384.62	0.00	0.00	0.00	0.00	0.00			\$ 28,463.89
TOTALS	\$ 168,485.00	2252.32	807.89	3298.18	1233.63	36572.92	10223.49	66017.10	19756.86	4457.00	2618.28	0.00	0.00	\$ 147,237.67
Administration	\$ 32,000.00	2664.66	2664.66	3053.75	2753.75	2753.75	2753.75	2753.75	2753.75	2753.75	2753.75			\$ 27,659.32
Seasonal Wages	\$ 10,000.00	0.00	0.00	0.00	0.00	75.00	1919.98	3017.59	2631.76	339.59	0.00			\$ 7,983.92
Gate Security	\$ 3,700.00	310.00	280.00	310.00	300.00	310.00	300.00	310.00	310.00	300.00	310.00			\$ 3,040.00
Chamber Group Ins.	\$ 2,200.00	183.10	183.10	183.10	188.72	188.72	188.72	188.72	188.72	188.72	188.72			\$ 1,870.34
CRA Deductions	\$ 13,050.00	932.97	932.97	981.05	981.05	981.05	1137.59	1599.60	1438.60	996.65	981.05			\$ 10,962.58
WCB	\$ 200.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			\$ 200.00
Phone & Internet	\$ 2,300.00	188.51	0.00	378.15	185.68	181.47	191.96	190.02	188.37	184.83	183.34			\$ 1,872.33
Memberships	\$ 300.00	50.00	75.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	115.00			\$ 390.00
Office Supplies	\$ 2,000.00	0.00	91.14	698.02	11.81	70.45	64.00	432.86	26.25	0.00	7.52			\$ 1,402.05
Events supplies	\$ 10,000.00	669.86	294.99	533.45	0.00	215.15	2112.42	1363.95	4154.49	2459.30	724.73			\$ 12,528.34
Nikirk (Waste Disposal)	\$ 900.00	84.50	65.10	65.00	81.25	65.00	65.00	81.25	65.00	65.00	81.25			\$ 718.35
Park Maint.(gen.shingles, paint)	\$ 10,000.00	28.78	755.79	0.00	0.00	1040.35	891.58	1119.94	801.27	162.20	303.10			\$ 5,103.01
Park House Maint.	\$ 2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.50	0.00			\$ 4.50
Restoration Shop	\$ 3,000.00	0.00	0.00	78.74	219.57	1045.71	1145.46	1006.77	334.74	2043.63	43.59			\$ 5,918.21
Bank Charges & (Cheques printed)	\$ 100.00	0.00	2.40	0.00	0.00	4.00	13.40	12.00	148.24	9.60	1.60			\$ 191.24
GST Paid	\$ 2,000.00	89.92	52.40	81.56	22.93	926.12	202.86	153.13	203.95	117.64	34.16			\$ 1,884.67
Course & Future ITC	\$ 1,000.00	0.00	317.50	0.00	35.97	52.82	0.00	282.38	90.95	0.00	0.00			\$ 779.62
Advertising	\$ 1,000.00	0.00	0.00	734.46	0.00	52.50	150.00	235.71	0.00	0.00	160.00			\$ 1,332.67
Casino expenses				2079.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00			\$ 2,079.27
Capital Projects:														\$ -
CP: Kitchen Grill	\$ 1,095.75	1043.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			\$ 1,043.57
CP: 2015 Anniversary project	\$ 15,000.00	0.00	0.00	0.00	0.00	0.00	2372.10	2475.00	5747.00	991.96	364.12			\$ 11,950.18
CP: Pond Restoration (phase 1)	\$ 15,000.00	0.00	0.00	0.00	0.00	15000.00	0.00	0.00	0.00	0.00	0.00			\$ 15,000.00
CP: Cataloging upgrades	\$ 3,000.00	0.00	0.00	0.00	0.00	1105.68	0.00	0.00	912.19	0.00	0.00			\$ 2,017.87
Expenses (Jan.-May 2015)	\$ 38,639.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			\$ -
TOTALS	\$ 168,485.00	6245.87	5915.05	9176.55	4780.73	24067.77	13508.82	15222.67	20145.28	10617.37	6251.93	0.00	0.00	\$ 115,932.04



November 18, 2015

Rimbey Town Council
Box 350
Rimbey, Alberta
T0C 2J0

Dear Mayor Pankiw and Council;

On behalf of the Board and Staff of the Rimbey Municipal Library, I would like to inform you of two of the fundraising initiatives we will be doing next year. On May 28th we will be having our annual Steak and Lobster dinner with a table of 8 for \$450.00 and the last week in November we will be sponsoring the Baying Buffoons with prices yet to be determined.

We would respectfully ask that if Council is setting money aside in the budget to support community events that you would consider one or both of these for next year.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jean Keetch".

Jean Keetch
Library Manager

PO Box 1130 4938 50th Ave, Rimbey, AB, T0C 2J0

403-843-2841

rimbeylibrary.prl.ab.ca

the Boob tour

To Kathy,

RE: The Boob Tour 2016 – Rimbey Community Centre

We are once again organizing The Boob Tour comedy night, in Rimbey, on April 8th, 2016. In 2015 we donated over \$16,000.00, thanks to the support of generous people like yourself. The proceeds from this evening will be going to Alberta Cancer Foundation in Support of Red Deer Cancer Centre – Area of Greatest Need. The Boob Tour is a stand-up comedy tour that fights all forms of cancer with laughter.

In 2015, the Town of Rimbey purchased a table of 8 for \$240.00, and we are hoping that we can again count on your support. Anything is appreciated to help offset the costs of the evening, in order to donate as much as we possibly can. If you are able to purchase a table again or donate a portion of the cost of renting the Peter Lougheed Community Centre, we value your contribution more than words can say.

If you would like more information on this evening, please contact Kerry Levie at (403) 843-4888 or Tammy Holmes at (403) 783-1234.

Warm regards,

Kerry Levie
The Boob Tour Team 2016

Town of Rimbey
Box 350 Rimbey, AB
T0C 2J0

November 18, 2015

Dear **Mayor Pankiw, Counsellors and Managers,**

As you likely are aware, the Rimbey & District Victim Services Unit (VSU) is a non-profit organization which offers support, information and referrals to local citizens who are the unfortunate victims of crime and tragedy. Feedback from those who have accessed our services consistently highlight the value and importance placed on the supports received by community members in times of need.

The VSU also leads or participates in local community education and awareness raising programs. We provide valuable information to the general population on a wide variety of topics such as domestic violence, avoiding fraud, bullying, internet safety and healthy relationships in teen dating.

The Rimbey & District Victim Services Unit is holding our third annual Valentine Gala on February 13, 2015. The evening features a prime rib, salmon and chicken dinner, and live and silent auctions. There will be dancing to the music of Tracy Millar and the Little Millar Band, an Alberta born country artist with multiple showcase performances under her belt. These include the Canadian and National Finals Rodeo's, the Calgary Stampede and Klondike Days. She has also opened for Tim McGraw and performed at the CCMA Music Awards to name a few. She has released a number of CD's and we are looking forward to having her entertain us for this evening. This special event will be the VSU's major fundraiser for the year.

We appreciate the positive support that VSU receives from businesses and organizations in this community, and people such as you and your staff. As you have attended our Gala regularly in the past, we are hopeful that you may again consider purchasing a table of eight for you, your family and friends, and your staff to attend this event.

Please let me know if you are interested and I can make arrangements to deliver tickets to you. Do not hesitate to contact me if you have any questions regarding this special event or the programming and services of VSU.

Best regards,

Patricia Jones
Program Manager

November 19, 2015

To Mayor Pankiw and Council,

Reference: Rimbey Kinsmen Annual Christmas Party

The Kinsmen are planning to hold a Christmas Town Party in December of 2016.

We are hoping the Town of Rimbey will be able to purchase a table of 8 for \$450.00.

The proceeds from the event will be going to the Skateboard Park.

Thank you.



Sincerely,

Allen Adam
Rimbey Kinsmen President

A handwritten signature in blue ink, appearing to be 'A Adam', written in a cursive style.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	November 23, 2015
Subject	Bylaw 906/15 ATCO Gas and Pipelines Ltd Franchise Agreement
For Public Agenda	Public Information
Background	<p>Council passed first reading of Bylaw 906/15 ATCO Gas and Pipelines Ltd Franchise Agreement at the September 14, 2015 Regular Council Meeting.</p> <p>Atco Gas prepared the information required by the Alberta Utilities Commission regulation to support the application for renewal, submitted the application form, unsigned renewal agreement and the amendment to the rate rider schedule and any written objections or concerns to the AUC.</p>
Discussion	The AUC has approved the application and now requires Bylaw 906/15 ATCO Gas and Pipelines Ltd Franchise Agreement be given second and third reading.
Relevant Policy/Legislation	Legislation required by ATCO Gas to operate.
Options/Consequences	
Desired Outcome(s)	
Financial Implications	Council increased the franchise fees by 1% Administration.
Follow Up	Once Bylaw 906/15 ATCO Gas and Pipelines Franchise Agreement has received second and third reading, two copies the agreement will need to be executed and one returned to ATCO Gas and Pipelines along with one certified copy of Bylaw 906/15.
Attachments	Bylaw 906/15 ATCO Gas and Pipelines Franchise Agreement.
Recommendation	<p>Administration recommends Council give second reading to Bylaw 906/15 ATCO Gas and Pipelines Ltd. Franchise Agreement.</p> <p>Administration recommends Council give third and final reading to Bylaw 906/15 ATCO Gas and Pipeline Ltd Franchise Agreement.</p>
Prepared By:	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: right;"> <p><i>Nov 19/15</i> Date</p> </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: right;"> <p><i>Nov 19/15</i> Date</p> </div> </div>

Atco Gas and Pipelines Ltd. Franchise Agreement

Bylaw 906/15

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER TO ENTER INTO AN AGREEMENT WITH ATCO GAS AND PIPELINES LTD. (THE "COMPANY"), TO RENEW AN AGREEMENT WITH, AND TO CONFER A FRANCHISE ON THE COMPANY TO DELIVERY OF NATURAL GAS TO CUSTOMERS WITHING THE MUNICIPALITY.

WHEREAS, pursuant to the provisions of the Municipal Government Act, R.S.A. 2000 c. M-26, as amended (the "**Act**"), the Municipality desires to grant, and the Company desires to obtain, an exclusive franchise to provide distribution access services within the Municipality for a period of ten (10) years subject to the right of renewal as set forth in the said agreement and in the said Act;

WHEREAS, the Council of the Municipality and the Company have agreed to enter into a Natural Gas Distribution System Franchise Agreement (the "**Agreement**"), in the form annexed hereto;

WHEREAS, it is deemed that the Agreement would be to the general benefit of the consumers within the Municipality

NOW THEREFORE; the Council of the Town of Rimbey enacts as follows:

- 1) THAT the Natural Gas Distribution System Franchise Agreement, a copy of which is annexed hereto as Schedule "A", be and the same is hereby ratified, confirmed and approved, and the Mayor and Chief Administrative Officer are hereby authorized to enter into the Natural Gas Distribution System Franchise Agreement for and on behalf of the Municipality, and the Chief Administrative Officer is hereby authorized to affix thereto the corporate seal of the Municipality.
- 2) THAT the Natural Gas Distribution System Franchise Agreement annexed hereto as Schedule "A" is hereby incorporated in, and made part of, this Bylaw.
- 3) THAT the Council consents to the exercise by the Company within the Municipality of any of the powers given to the Company by the Water, Gas and Electric Companies Act, R.S.A. 2000 c. W-4, as amended.
- 4) THAT this Bylaw shall come into force upon the Natural Gas Distribution System Franchise Agreement being approved by the Alberta Utilities Commission and upon being given third reading and finally passed.
- 5) THAT Bylaw 759/03 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

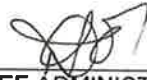
Atco Gas and Pipelines Ltd. Franchise Agreement

Bylaw 906/15

READ a first time this 14th day of September, 2015.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

READ a second time this ____ day of _____, 2015.

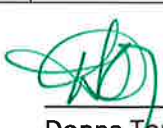
READ a third and final time this ____ day of _____, 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	6.2
Council Meeting Date	November 23, 2015
Subject	Bylaw 908/15 Town of Rimbey Nuisance Bylaw
For Public Agenda	Public Information
Background	Currently Bylaw 859/10 (Nuisance) houses the snow and sidewalk portion of snow removal. In actuality this needs to be placed in the traffic bylaw so that Peace Officers can enforce it properly.
Discussion	<p>Bylaw 907/15 allows Administration to make amendments to Bylaws and we are informing Council of those amendments:</p> <p>Administration has struck Part VI – Snow, Ice, Dirt, Debris Section 18 (a-b) and Section 19 and 20 from this Bylaw as it belongs in the Traffic Bylaw.</p> <p>MGA S. 63(1) 2d allows moving provisions from one Bylaw to another to create a new Bylaw</p> <p>Bylaw 908/15 will repeal Bylaw 859/10</p>
Relevant Policy/Legislation	<p>MGA</p> <p>Bylaw 859/10</p> <p>Bylaw 907/15</p>
Options/Consequences	This does not impact this Bylaw and eventually this Bylaw will be repealed in favour of a Community Standards Bylaw in 2016 along with public consultation on the new Bylaw.
Desired Outcome(s)	Bylaw 908/15 will repeal Bylaw 859/10.
Financial Implications	None
Follow Up	A notice will be placed in the Town’s paper indicating the change to the Traffic Bylaw.
Attachments	Bylaw 908/15
Recommendation	<p>That Council give consideration to First Reading of Bylaw 908/15.</p> <p>That Council give consideration to Second Reading of Bylaw 908/15.</p> <p>That Council give consideration to unanimous approval for Third Reading Bylaw 908/15.</p> <p>That Council give consideration to Third and Final Reading of Bylaw 908/15.</p>
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Donna Tona, CTS Interim Chief Administrative Officer</p> </div> <div style="text-align: right;"> <p><i>Nov 19/15</i> Date</p> </div> </div>
Endorsed By:	



TOWN OF RIMBEY REQUEST FOR DECISION

Donna Tona

Donna Tona, CTS
Interim Chief Administrative Officer

Nov 19/15

Date

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF REGULATING, CONTROLLING, AND ABATING NUISANCES AND REMEDYING DANGEROUS AND UNSIGHTLY PREMISES.

WHEREAS, Pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass Bylaws respecting nuisances and dangerous and unsightly premises;

NOW THEREFORE, the Council of The Town of Rimbey, duly assembled enacts as follows:

1. BYLAW TITLE

This Bylaw may be cited as the “Nuisance Bylaw”.

2. DEFINITIONS

2.1 In this Bylaw unless the context otherwise requires:

- a) **“boulevard”** means that part of a highway that;
 - (i) is not a roadway; and
 - (ii) is that part of the sidewalk that is not especially adapted to the use or ordinarily used by pedestrians.
- b) **“C.A.O.”** means the Chief Administrative Officer of the Town of Rimbey.
- c) **“Development Authority”** means a person appointed as a Development Authority pursuant to the provisions of Town of Rimbey Bylaw No. 762/04, being the Land Use Bylaw, and amendments thereto.
- d) **“dwelling”** means a permanent structure designed or manufactured primarily for the occupation or living quarters for people and includes mobile homes.
- e) **“explosive substance”** means and includes;
 - (i) anything intended to be used to make an explosive substance;
 - (ii) anything or any part thereof, used or intended to be used, or adapted to cause, or to aid in causing an explosion in or with an explosive substance, and;
 - (iii) an incendiary grenade, fire bomb, Molotov cocktail, or similar incendiary substance or device and a delaying mechanism or other thing intended for use in connection with such a substance or device.
- f) **“non-operational vehicle”** means any motor vehicle or part of a motor vehicle which is unlicensed, or uninsured, or derelict, or not in a state to legally travel on a highway.
- g) **“nuisance”** means any use or activity upon any property which is offensive to any person acting reasonably, or has or may be reasonably expected to have a detrimental impact upon any person or other property in the neighborhood and without limiting the generality of the foregoing, includes the following:
 - (i) grass and/or weeds in excess of twenty (20) centimeters;

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

- (ii) the failure to destroy restricted weeds, control noxious weeds, or prevent the spread or scattering of nuisance weeds pursuant to the Weed Control Act S.A. 2008, c.W-5.1 and amendments thereto;
- (iii) the causing of opaque, dense, toxic or noxious smoke and permitting such smoke to be emitted to the atmosphere, as determined by the Peace Officer, unless specifically authorized by Council;
- (iv) the burning of anything other than preservative or chemical free wood or wood products within an acceptable fire pit or fireplace meeting the standards of the Town of Rimbey Land Use Bylaw 762/04 and amendments thereto.
- (v) the generation of excessive dust and permitting such dust to escape from the property;
- (vi) the emission of an unpleasant odor and permitting such odor to escape from the property;
- (vii) the use of any pesticide or herbicide which has significant detrimental or environmental effects on surrounding areas;
- (viii) the failure to control or eliminate insect pests harmful to the growth and development of any trees, shrubs, vegetable or plant life;
- (ix) the storage or accumulation of dilapidated vehicles or the storage of vehicles contrary to the Land Use Bylaw;
- (x) the storage or accumulation of or failure to dispose of discarded or dilapidated furniture or household appliances, scrap metals, scrap lumber, cardboard, tires, motor vehicle parts or scrap building materials;
- (xi) the failure to dispose of or to prevent the spread or scattering of any rubbish or garbage accumulated upon any property, including but not limited to;
 - (a) any rubbish, refuse, garbage, paper, packaging, containers, bottles, cans,
 - (b) rags, clothing, petroleum products, manure, human or animal excrement,
 - (c) sewage or the whole part of an animal carcass; or
 - (d) the whole or a part of any article, raw or processed material, vehicle or other machinery that is disposed of;
 - (e) animal or vegetable matter, including materials resulting from the handling, preparation, cooking, consumption and storage of food;
 - (f) building waste;
 - (g) garden waste;
 - (h) anything that is designated as waste in the regulations under the Environmental Protection & Enhancement Act R.S.A. 2000, c. E-12 and amendments thereto.

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

- (xii) the posting or exhibiting of posters, signs, billboards, placards, writings or pictures on any fence, wall, or property, where the same are accumulated and become in a dilapidated condition.
- (xiii) the failure to remove graffiti off any buildings, structures, fences etc. within a period of at least two (2) weeks, or a longer period as determined by the Peace Officer.
- h) **“Peace Officer”** means any member of the RCMP, a Peace Officer and a Bylaw Enforcement Officer.
- i) **“person”** includes any owner, agent, lessee or occupier including a corporation and their heirs, executors, administrators or other legal representative of a person or corporation.
- j) **“premises”** means and includes all land, buildings, excavations, structures and appurtenances thereto.
- k) **“recreational vehicle”** means any vehicle, trailer or anything designed to be carried on a vehicle or trailer that is designed for temporary habitation of people commonly referred to as a holiday trailer, motor home, camper or tent trailer.
- l) **“sign”** means anything defined as a sign pursuant to Land Use Bylaw No. 762/04 and amendments thereto.
- m) **“Town”** means the Town of Rimbey.
- n) **“unsightly condition”** means:
 - (i) in respect of a structure, a structure whose exterior, relative to the adjacent land and land use, shows signs of significant physical deterioration, and
 - (ii) in respect of land, land that shows signs, relative to the adjacent land and land use, of serious disregard for general maintenance and upkeep.
- o) **“weapon”** means a firearm or any other device that propels a projectile by means of an explosion, spring, air, gas, string, wire or elastic material and any combination of these things.

3. OFFENCES

- 3.1 No person being the owner, agent, lessee or occupier of any premises or dwelling within the Town of Rimbey shall permit such premises or dwelling or the activities on such place to be or become a nuisance or be in an unsightly condition.
- 3.2 No person being the owner, agent, lessee or occupier of any premises or dwelling within the Town of Rimbey shall permit the grass, weeds, or other vegetation on a boulevard adjacent to the subject property to become a nuisance by growing uncontrolled. All property owners or occupants are charged with the responsibility of maintaining the boulevard adjacent to, abutting, or flanking their property.
- 3.3 No person shall keep a recreational vehicle, in a residential area, in the front yard or in the flanking yard on a corner lot, for a period longer than is reasonably necessary to load or unload the vehicle. The foregoing does not apply between the months of April and October inclusive if;
 - a) there is no vehicle access to the rear yard of the lot, and;

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

- b) the vehicle will not overhang the sidewalk or road or otherwise create a traffic hazard, and;
 - c) the parking of the vehicle will not, in the Development Authority's opinion, reduce the value or enjoyment of adjacent properties.
- 3.4 No person shall place an unauthorized sign or a sign contrary to the Land Use Bylaw on any public or private lands.

4. NOISE

- 4.1 No person shall make, continue or cause or allow to be made or continued any loud, unnecessary or unusual noise or any noise whatsoever which either annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons within the Town of Rimbey.
- 4.2 No person shall allow property belonging to him under his control to be used so that there originates from the property any loud unnecessary or unusual noise which disturbs the comfort or repose of other persons in the vicinity of such property or generally within the limits of the Town of Rimbey.
- 4.3 A loud noise, an unnecessary noise, an unusual noise or a noise which disturbs, injures, or endangers the comfort, repose, health, peace or safety of others is a question of fact for a Court which hears a prosecution of an offence against Section 6 or 7 of this Bylaw.
- 4.4 In determining if a sound is reasonably likely to disturb the peace of others the following criteria may be considered:
- a) type, volume and duration of the sound;
 - b) time of day and day of week;
 - c) nature and use of the surrounding area; and
 - d) any other relevant factor.
- 4.5 No person shall operate or allow to be operated any sound amplifying equipment from any residence, business premises, vehicle or in any park or other public place so as to unduly disturb residents of the Town.
- The above shall not apply to any person or group who has obtained consent or permission from the Council of the Town or from the C.A.O.
- 4.6 No person shall carry on construction of any kind that can be heard beyond the boundary of the construction site between the hours of 10:00 P.M. (2200 hrs.) and 7:30 A.M. (0730 hrs.).
- 4.7 No person shall operate any equipment, machinery or mechanical devices or any other tool or device of a noisy nature in a residential area between the hours of 10:00 P.M. (2200 hrs.) and 7:30 A.M. (0730 hrs.).
- 4.8 Notwithstanding sections 4.6 and 4.7 a Peace Officer, C.A.O. or Town Council may allow construction to be carried on, subject to any restrictions or conditions that they may impose.
- 4.9 No person shall cause or permit or undertake any activity upon any Town property, which constitutes a nuisance.
- 4.10 No person who occupies any premises shall keep any kind of animal in excessive numbers so as to cause a health concern, damage to other properties or in the opinion of the Development Authority the keeping of the animals in excessive numbers will reduce the value or enjoyment of adjacent properties.

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

- a) A Provincial Court Judge or Justice of the Peace, in addition to the penalties provided in this Bylaw, may, if he considers the keeping of the excessive number of animals to be serious considering health and property issues, direct or order the owner of the animals to have the animals removed from the Town.

5. WEAPONS AND EXPLOSIVES

- 5.1 No person shall discharge or use any dangerous weapon, devices, firearm or explosive substance within the corporate limits of the Town of Rimbey.
- 5.2 No person shall allow property belonging to him or under his control to be used so that there originates from his property the setting off or throwing of any fireball, firecracker, or other fireworks or explosive device within the corporate limits of the Town of Rimbey;

Excepting where special permission is obtained in writing from the CAO outlining any conditions related to the permission for discharge as deemed necessary by Council, notice of which will be transmitted to the Town Peace Officer or the Royal Canadian Mounted Police.

6. ENFORCEMENT

- 6.1 A person who contravenes this Bylaw is guilty of an offence.
- 6.2 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.
- 6.3 For the purposes of this Bylaw, an act or omission by an employee or agent of a person is deemed also to be an act or omission of the person if the act or omission occurred in the course of the employee's employment with the person, or in the course of the agent's exercising the powers or performing the duties on behalf of the person under their agency relationship.
- 6.4
 - a) When a corporation commits an offence under this Bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.
 - b) if a partner in a partnership is guilty of an offence under this Bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.
- 6.5 A Peace Officer is hereby authorized to carry out an inspection to determine compliance with any provision of this Bylaw.
- 6.6 The C.A.O. of the Town or a Peace Officer may, at their discretion, issue a letter or notice to anyone who is in contravention of any section of this Bylaw directing the said person to take any action required so as not to be in breach of the section. The notice or letter may provide a time frame for the person to complete the action.
- 6.7
 - a) Any person who does not comply with a notice or letter is subject to a fine in the amount of \$200.00. A person who commits a second or subsequent offence within a one-year period shall be subject to a fine of \$400.00.

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

- b) Notwithstanding 6.7 a), A Provincial Court Judge or Justice of the Peace may set a penalty higher than the specified penalty in this Bylaw, but not to exceed \$2,500.00.
- 6.8 The Town may perform the task or action that any person has not complied with at that person's expense. If the person fails to pay the Town then the amount owing may be added to the person's or owner's taxes.
- 6.9 A Peace Officer is hereby authorized and empowered to issue a violation ticket, pursuant to the Provincial Offences Procedure Act, to any person who the Peace Officer believes on reasonable and probable grounds has contravened any section of this Bylaw.
- 6.10 Any person to whom a violation ticket has been issued may make the voluntary payment, if one is offered, by delivering the violation ticket as per instructions on the violation ticket along with an amount equal to that specified for the offence as set out in this Bylaw.
- 6.11 A Peace Officer who believes that the breach of any section in this Bylaw is of such a serious nature he may issue an offender with a violation ticket compelling the offender's appearance in court.
- 6.12 Notwithstanding the provisions of this Bylaw, any person who has been issued a violation ticket pursuant to any section of this Bylaw may exercise his right to defend any charge of committing a contravention of any provision of this Bylaw.
- 6.13 A person issued a violation ticket for an offence shall be deemed sufficiently and properly served:
 - a) if served personally on the accused;
 - b) if mailed by registered mail to the address of the person who has contravened this Bylaw.

7. SEVERABILITY

- 7.1 Should any provision of this Bylaw be invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

8. GENERAL

- 8.1 Whenever the singular and masculine gender is used in this Bylaw, the same shall include the plural, feminine and neuter gender whenever the context so requires.

9. REPEAL

- 9.1 Bylaws 470/84, 548/88, 627/95, 736/02 and 859/10 are hereby repealed.

10. EFFECTIVE DATE

- 10.1 AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

The Town of Rimbey Nuisance Bylaw

Bylaw 908/15

READ a first time this _____ day of _____, 2015.

READ a second time this _____ day of _____, 2015.

READ a third and final time this _____ day of _____, 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Council Agenda Item	6.3
Council Meeting Date	November 23, 2015
Subject	Bylaw 909/15 Town of Rimbey Traffic Bylaw
For Public Agenda	Public Information
Background	<p>Administration through Bylaw 909/15 recommended the Snow Ice Dirt Debris Section be removed from Bylaw 859/10 and inserted as Part 13 of the Traffic Bylaw 909/15. As well, additional sections are added to insert the Business District into this Bylaw as per Policy 3101 Snow Removal to capture the special district snow removal issues.</p> <p>Bylaw 907/15 allows Administration to make administrative changes and MGA S. 63(1) 2d allows moving provisions from one Bylaw to another to create a new Bylaw.</p> <p>Bylaw 909/15 will repeal Bylaw 872/11.</p>
Discussion	<p>When reading the Traffic Bylaw, it was noted that Snow/Dirt/Debris is a natural fit to this Bylaw and not within the nuisance Bylaw. As well the Bylaw provides the Downtown Business District with the special approval for their snow and snow removal.</p> <p>Snow removal and street sweeping equipment have also been added as having the right of way at all times during the course of these duties and motorists must obey unless directed by a Peace Officer of Traffic Flagman to conduct themselves in another fashion.</p> <p>The information highlighted in Yellow was pulled in from the previous Nuisance Bylaw 859/10. The information highlighted in green is new context and direction for the Bylaw.</p>
Relevant Policy/Legislation	MGA, Bylaw 859/10 and 872/11 MGA S. 63(1) and Bylaw 907/15
Options/Consequences	Bylaw 909/15 repeals Bylaw 872/11.
Desired Outcome(s)	
Financial Implications	This service level has been reduced. Administration is no longer sweeping the downtown sidewalks, they will not be moving snow out of parking lots that the businesses have put there (approximately 6000.00 yearly cost saving) and snow removal from the Highway is more active with Alberta Transportations approval.
Follow Up	Businesses will be notified through the Chamber of Commerce and a notice will be placed in the paper for a month. As well, sidewalks will be monitored this year and fines levied. This is a safety issue.
Attachments	Bylaw 909/15
Recommendation	Administration recommends Council give First Reading to Bylaw 909/15



TOWN OF RIMBEY REQUEST FOR DECISION

Administration recommends Council give Second Reading for Bylaw 909/15
Administration recommends Council give unanimous consent for Third Reading for Bylaw 909/15
Administration recommends Council give third reading for a final reading to Bylaw 909/15

Prepared By:

Donna Tona, CTS
Interim Chief Administrative Officer

Date

Endorsed By:

Donna Tona, CTS
Interim Chief Administrative Officer

Date

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

WHEREAS, the Traffic Safety Act, R.S.A.2000, c, T-6, section 13 provides that a Municipal Council may pass a Bylaw with respect to regulation of parking and the use of highways under its direction, control and management.

AND WHEREAS, Council has deemed it necessary to rescind and replace Bylaw 545/88, Bylaw 847/09, amending Bylaw 545/88, and Bylaw 872/11.

NOW THEREFORE, the Council of the Town of Rimbey, duly assembled enacts as follows:

1. TITLE

1.1 This Bylaw may be cited as the "Town of Rimbey Traffic Bylaw"

2. DEFINITIONS

2.1 Words used in this Bylaw which have been defined in the act or the Regulations have the same meaning when used in this Bylaw.

2.2 In this Bylaw:

- (a) "Act" means The Traffic Safety Act, R.S.A. 2000, c. T-6, as amended or replaced from time to time;
- (b) "alley" as defined in the Act means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land;
- (c) "boulevard" as defined in the Act means that part of a highway in an urban area that
 - (i) Is not roadway, and
 - (ii) Is that part of the sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
- (d) "C.A.O." means the Chief Administrative Officer of the Town of Rimbey, or designate;
- (e) "Council" means the Municipal Council of the Town of Rimbey;
- (f) "crosswalk" as defined in the Regulations Means
 - (i) That part of a roadway at an intersection included within the connection of the lateral line of the sidewalks on opposite sides of the roadway measured from the curbs or, in the absence of curbs from the edges of the roadway, or
 - (ii) Any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or by other markings on the road surface;
- (g) "curb" means the actual concrete or asphalt curb, or in the absence of one, the dividing line of a highway between the edge of the roadway and the sidewalk;
- (h) "disabled parking zone" means a space or portion of a highway or parking lot set apart and designated exclusively for the parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the C.A.O.;
- (i) "emergency vehicle" as defined in the Act means,

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (i) A vehicle operated by a police service as defined in the Police Act;
- (ii) A fire-fighting or other type of vehicle operated by the fire protection service of a municipality;
- (iii) An ambulance operated by a person or organization authorized to provide ambulance services in the municipality;
- (iv) A vehicle operated as a gas disconnection unit of a public utility;
- (v) A vehicle designated by regulation as an emergency response unit;

(j) “heavy vehicle” means a motor vehicle, alone or together with any trailer, semi-trailer or other vehicle being towed by the motor vehicle, with a registration gross weight of five (5) tonnes or more, or exceeding eleven (11) metres in total length. A public passenger vehicle, when engaged in the transport of passengers, shall be deemed to be excluded from the definition of a heavy vehicle for the purposes of sections 11.1 and 11.2 of this Bylaw;

(k) “highway” as defined in the Act means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes

- (i) A sidewalk, including a boulevard adjacent to the sidewalk
- (ii) If a ditch lies adjacent to and parallel with the roadway, the ditch, and
- (iii) If a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,

But does not include a place declared by regulation not to be a highway;

(l) “loading zone” means a portion of the street adjacent to the curb designated by traffic control device for the exclusive use of vehicles loading or unloading passengers or materials;

(m) “maximum weight” means the maximum weight permitted for a vehicle and load pursuant to the vehicle’s official registration certificate issued by the Province of Alberta, or absent such certificate, the combined weight of the vehicle and the heaviest load that may be carried in accordance with the provisions of the Act and the applicable regulations passed pursuant to the Act;

(n) “median” as defined in the Regulations means a physical barrier or area that separates lanes of traffic on a highway;

(o) “motor vehicle” as defined in the Act; means

- (i) A vehicle propelled by any power other than muscular power, or
- (ii) A moped,

But does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a motor vehicle that runs only on rails;

(p) “parade or procession” means any group of pedestrians (except military or funeral processions) numbering more than twenty five (25) who are marching, walking, running, standing or racing on a roadway or sidewalk, and includes an group of vehicles (excepting military or funeral processions) numbering ten (10) or more that are involved in a procession on a roadway;

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (q) **“park”** as defined in the Regulations means allowing a vehicle to remain stationary in one place, except
- (i) While actually engaged in loading or unloading passengers, or
 - (ii) When complying with a direction given by a peace officer or traffic control device;
- (r) **“parking violation ticket”** means a tag issued in lieu of prosecution in respect of an infraction against this Bylaw or the parking provisions of the Regulations in a form approved by the C.A.O. or his authorized designate;
- (s) **“parking stall”** means a portion of a roadway or public parking lot indicated by markings as a parking space for one vehicle;
- (t) **“peace officer”** means any member of the Royal Canadian Mounted Police, a Peace Officer and a Bylaw Enforcement Officer;
- (u) **“pedestrian”** as defined in the Act means
- (i) A person on foot, or
 - (ii) A person in or on a mobility aid,
- And includes those persons designated by regulation as pedestrians;
- (v) **“private road” or “driveway”** means an entrance from a roadway to private property or a road or space on private property designed for vehicular traffic that is not open to the general public;
- (w) **“public holiday”** means a Sunday, a Holiday as defined in the Interpretation Act of the Province of Alberta, and any day or portion of a day so proclaimed by the Mayor or so declared by the Council of the Town of Rimbey;
- (x) **“Regulations”** means The Use of Highway and Rules of the Road Regulation, (A.R. 304/2002) made pursuant to the Act;
- (y) **“refuse”** means any substance or material discarded or disposed of within the Town other than by lawful deposit at a disposal site and includes animal waste, dry waste, construction waste, garbage, industrial waste, chemical waste, yard waste, litter, ashes, medical waste and any other types of refuse or waste whatsoever;
- (z) **“roadway”** as defined in the Act means that part of a highway intended for use by vehicular traffic;
- (aa) **“sidewalk”** as defined in the Act means that part of a highway especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a highway between
- (i) The curb line, or
 - (ii) Where there is no curb line, the edge of the roadway,
- And the adjacent property line, whether or not it is paved or improved;
- (bb) **“Municipality” or “Town”** means the Corporation of the Town of Rimbey or the area contained within the corporate boundaries of the Town, as the context requires;
- (cc) **“specified penalty”** means a penalty for specific offences in this Bylaw as provided for in Schedule A of this Bylaw;
- (dd) **“trailer”** as defined in the Act means a vehicle so designed that it may be attached to or drawn by a motor vehicle or tractor, and is intended to transport property or persons, and includes any vehicle defined by regulation as a trailer,

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

but does not include machinery or equipment solely used in the construction or maintenance of highways;

- (ee) **“traffic control device”** as defined in the Act means any sign, signal, marking or device placed, marked or erected under the authority of this Act for the purpose of regulating, warning or guiding traffic;
- (ff) **“traffic control signal”** as defined in the Act means a traffic control device, whether manually, electrically or mechanically operated, by which traffic is directed to stop and to proceed;
- (gg) **“track”** means to allow, cause or permit any substance or material excluding snow or ice clinging to vehicles due to winter conditions, from being deposited by becoming loose or detached from the tires or any other part of a vehicle whether the vehicle is moving or stationary;
- (hh) **“truck loading zone”** means a space or section of the roadway so marked with a sign or other marking authorized by the C.A.O. or his authorized designate permitting parking for the period of time reasonably necessary to load or unload goods, materials or merchandise;
- (ii) **“truck route”** means a highway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such in this Bylaw;
- (jj) **“vehicle”** means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid;
- (kk) **“vehicle storage area”** means any area which is at least one hundred and fifty (150) metres away from the nearest residential, institutional or assembly occupancy, and that has been so designated and approved by the C.A.O. or his authorized designate;

3. TRAFFIC CONTROL DEVICES AND AUTHORITY TO PLACE

- 3.1 Pursuant to section 110 of the Act, the C.A.O. is hereby delegated the authority to place, erect, display or alter traffic control devices at such locations within the Town as he may determine, or as Council may by resolution direct, for the purpose of controlling and regulating traffic, including, but not limited to, the following specific purposes:
- (a) To divide the surface of a roadway into traffic lanes marked by solid or broken lines;
 - (b) To prohibit “U” turns at any intersection
 - (c) To designate any intersection or other place on a highway as an intersection or place at which to left hand turn or right hand turn shall be made;
 - (d) To designate as a one way street any roadway or portion thereof;
 - (e) To designate “School Zones” and “Playground Zones”;
 - (f) To designate roadways or portions thereof as truck routes, parking lots, and vehicle storage areas;
 - (g) To set apart as a “through-street” any roadway or part of a roadway and to control entry to any roadway by means of a “stop” sign or “yield” sign;
 - (h) To designate a crosswalk upon any roadway;
 - (i) To designate “parking” zones, passenger and truck loading zones, disabled parking zones, “no parking” and “no stopping” zones and the times and days when the restrictions of such zones are in effect;

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (j) To close or restrict the use of any highway, or any part of any highway, either as to the full width or as to part of the width with respect to any class or classes of vehicles or with respect to any class or classes of pedestrians;
 - (k) To prohibit, restrict or regulate the parking of vehicles or any particular class of vehicles on any highway or other public place or any portion thereof during such hours as he may determine;
 - (l) To designate and mark guidelines for parking on any highway or other public place or any portion thereof;
 - (m) To indicate the maximum speed limits for any roadway;
 - (n) To designate a roadway or certain portion of a roadway as a "Truck Route"
 - (o) To issue a permit for a heavy vehicle to be operated on a roadway or a portion of a roadway not designated as a "truck route", subject to such restriction including, but not limited to, dates, times and purposes. A request for such permit may be refused and such refusal may be appealed in writing to Council.
- 3.2 The C.A.O. or his authorized designate is hereby delegated the authority to place, or cause to be placed, temporary traffic control devices prohibiting the parking of vehicles on a roadway for snow cleaning and maintenance purposes at least 12 hours prior to such cleaning or maintenance.
- 3.3 The C.A.O. or his authorized designate is hereby delegated the authority to designate the location of traffic control devices and traffic control signals and undertake the placement of same.
- 3.4 The C.A.O. or his authorized designate shall cause a report to be kept of the location of all traffic control devices placed pursuant to this section and this record shall be open to public inspection during normal business hours.
- 3.5 Traffic control devices placed and located pursuant to this section are deemed to have been made pursuant to this Bylaw.
- 3.6 Notwithstanding any provision of this Bylaw all traffic control devices placed, erected or marked along highways located in the Town prior to the passing of this Bylaw shall be deemed to be duly authorized traffic control devices until altered pursuant to the provisions of section 3.1 of this Bylaw.

4. TEMPORARY CLOSING OF ROADWAYS

- 4.1 In any case where, by reason of any emergency or any other special circumstances, it is the opinion of the C.A.O. or his authorized designate that it is desirable and in the public interest to do so, the C.A.O. or his designate may:
- (a) Temporarily close within the Town, any roadway, sidewalk, boulevard or public parking lot, in whole or in part, to traffic;
 - (b) Temporarily suspend parking privileges granted by the provision of this or any other bylaw and take such measures necessary for the temporary closing of such roadways, sidewalks, boulevards or public parking lots or suspension of parking and place barricades or post appropriate notices on or near the roadways, sidewalks, boulevards or public parking lots concerned;

5. SPEED LIMITS

- 5.1 Unless otherwise directed by posted Traffic Control Devices no person shall drive a vehicle at a speed in excess of fifty (50) kilometres per hour on any roadway within the Town.
- 5.2 The C.A.O. or his authorized designate may, by signs posted along a roadway, temporarily fix a maximum speed greater or lesser than the speed prescribed by the Regulations and Section 5.1 of this Bylaw. Such designation is for a maximum of 90

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

days. In all cases, Council must give final approval to make the maximum speed permanent.

- 5.3 Notwithstanding section 5.1, no person shall drive a motor vehicle in any alley at a greater speed than twenty (20) kilometres per hour.
- 5.4 The C.A.O. or his authorized designate may by signs posted along a roadway, fix a maximum speed limit in respect of any part of the highway under construction or repair or in a state of disrepair applicable to all vehicles or to any class or classes of vehicles while traveling over that part of the highway.

6. PARKING RESTRICTIONS AND PROHIBITIONS

6.1 GENERAL PROVISIONS

- (a) The parking prohibitions and restrictions provided in sections 44 through 49 of the Regulations apply within the Town and may be enforced through the issuance of a violation ticket by a Peace Officer.
- (b) A Peace Officer or other person authorized to enforce this Bylaw is hereby authorized to place an erasable chalk mark on the tread face of the tire of a parked vehicle, and to issue and place a violation ticket upon a parked vehicle, without that person or the Town incurring any liability for doing so.
- (c) All parking will be parallel parking unless otherwise specified by traffic control device.
- (d) Except when actively engaged in loading or unloading passengers, no person shall park or stop a vehicle in a passenger loading zone.
- (e) Unless authorized by special permit approved by the C.A.O. or his authorized designate, no person shall park or stop a vehicle in a truck loading zone for a period of time longer than twenty (20) minutes.
- (f) No person shall park a vehicle in an alley except for such period of time as may be reasonable necessary for the loading or unloading of passengers or goods from a vehicle, and in any case not longer than one (1) hour.
- (g) Except for section 6.1(f), no person shall park a vehicle in an alley in a manner that obstructs the safe passage of other vehicles along the alley.
- (h) No person shall park any unattached trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any roadway except for the purpose of loading or unloading for a period not to exceed forty-eight (48) hours, and only if it is located on that portion of the roadway that lies immediately adjacent to the property it is being loaded from or unloaded to, and is parked in the same direction of travel with no slides extended. At the expiration of the forty-eight (48) hour period, the trailer must be moved to an off-roadway location for a period of not less than forty eight (48) hours.
- (i) Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the vehicle shall not remove and leave the camping accommodation on or extending over any sidewalk, boulevard, alley or any portion of the roadway.
- (j) No person shall park any commercial licensed vehicle, of any design capacity of more than one (1) tonne, including but not limited to a truck, bus, trailer, or delivery van, on any roadway in a residential area except when such vehicle is actively engaged in bona fide delivery, transport, or other similar activities.
- (k) No person shall park any vehicle on a roadway or public parking lot owned by or in the care, custody and control of the Town of Rimbey, unless otherwise provided for in this Bylaw, for a period exceeding 72 hours.
- (l) No person shall park any vehicle or unattached trailer in the parking lots designated for attendees of the Rimbey Aquatic Centre, Rimbey Community Centre Complex or the Town Office except for the express purpose of attending

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

the Rimbey Aquatic Centre, Rimbey Community Centre Complex or the Town Office.

- (m) No person shall park any vehicle on any portion of a highway in the Town in such a manner as to constitute a hazard to other persons using the highway, including those using a sidewalk.
- (n) No person shall park any vehicle upon any land owned by the Town which the Town uses or permits to be used as a playground, recreation area, public park and green space except on such parts clearly signed or otherwise authorized by the C.A.O. for vehicle parking.
- (o) Where parking lines are visible on a roadway or parking lot no person shall park a vehicle except within the limits of the lines designating the parking stall.
- (p) Except in the case of sudden vehicle breakdown, a person shall not stand or park any vehicle on any portion of a highway in the Town for the purpose of servicing or repairing the vehicle.
- (q) The Town, after clearly posting or signing a roadway or public parking lot a minimum of twelve (12) hours prior may cause a roadway or public parking lot to be cleared of vehicles for the purpose of street cleaning, snow removal or highway repairs. In such cases, the Town may tow and impound vehicles blocking street cleaning or repair equipment at the vehicle owner's expense.
- (r) No person shall park a vehicle in an angle parking zone where such vehicle exceeds 6.2 metres in overall length.
- (s) No person shall park a vehicle on a roadway or parking lot with the motor running in such circumstances and location as to cause a disturbance to residents within the area.

6.2 DISABLED PARKING

- (a) The C.A.O. is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he deems necessary for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.
- (b) The owner, tenant, occupant or person in control of private property within the Town to which vehicles driven by the public generally have access may designate parking spaces for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services. The signage or markings used to so designate such parking spaces shall be in a form similar to that approved and used by the C.A.O.
- (c) No person shall park or stop a vehicle which does not display a disabled placard or license plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated pursuant to sections 6.2(a) or 6.2(b) of this Bylaw.

6.3 PARK CAUSING OBSTRUCTION

- (a)
 - (i) No person shall park a vehicle on a sidewalk, boulevard, or median except, under special circumstances and by request to the Town, when authorized by the Chief Administrative Officer.
 - (ii) Where permission is granted pursuant to Section 6.3 (a)(i), any resultant damage will be the responsibility of the owners of the vehicle.
- (b) No person shall park a vehicle in such a manner as to obstruct or interfere with an entrance or exit of any public or commercial building open to the general public.
- (c) No person shall park a vehicle in such a manner as to obstruct or interfere with an entranceway to any fire hall or ambulance station or hospital.

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (d) No person shall park a vehicle in such a manner as to obstruct or interfere with the use of a doorway intended as a fire or emergency exit from any building.
- (e) No person shall park a vehicle in front of or in any manner so as to prevent access to and collection of refuse collection container, bin or garbage storage area. This does not apply to sidewalk litter bins for general use.

6.4 SECOND AND SUBSEQUENT PARKING OFFIENCES

- (a) For timed parking offences under paragraph 6.1 of this Bylaw, second and subsequent offence4s are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw for a second or further period of time in excess of the maximum time allowed.
- (b) For all other offences under this section, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw 24 hours after the violation ticket was issued.

7. OPERATION OF VEHICLES

- 7.1 No person shall ride a bicycle or use roller blades or a skateboard on a roadway, sidewalk, boulevard or median in a manner that is unsafe or that interferes with pedestrian or motor vehicle traffic.
- 7.2 No person shall ride, pull or use a sled, toboggan, skis or wagon on a roadway
 - (a) Where a sidewalk parallels such roadway and it is reasonable and practicable to use the sidewalk, or
 - (b) Where there is no sidewalk paralleling the roadway, in any manner that interferes with, obstructs or is hazardous to vehicular traffic on the roadway.
- 7.3 (a) No person shall drive a motor vehicle on a boulevard, median, playground, recreation area, public park, green space, bicycle trail, nature trail or nature preserve except as permitted by a traffic control device or, under special circumstances and by request to the Town, when authorized by the Chief Administrative Officer.
 - (b) Where permission is granted pursuant to Section 7.3 (a) any resultant damage will be the responsibility of the owners of the vehicle.
- 7.4 No person shall drive, operate or permit to be driven or operated, any vehicle or equipment in such a manner as to track upon a roadway.
- 7.5 Any person who tracks upon a roadway shall, in addition to the penalty, be liable to clean up or remove the substance or material tracked upon the roadway, in default of which the Town may arrange for clean up or removal of such substance or material at the expense of the person tracking or the owner or registered owner of the equipment from which the substance or material was tracked.
- 7.6 No person shall, driving a motor vehicle approaching an intersection controlled by a traffic light, stop sign or other traffic control device, exit the roadway onto private or public property and continue onto the same roadway or and intersection roadway for the purpose of avoiding the traffic control device.

8. PEDESTRIANS

- 8.1 A pedestrian shall not cross any roadway within the Town, other than an alley, except within a marked or unmarked crosswalk.
- 8.2 No person shall stand on any roadway, crosswalk or sidewalk in such a manner as to:
 - (a) Obstruct vehicular or pedestrian traffic;
 - (b) Annoy or inconvenience any other person lawfully upon such roadway, crosswalk or sidewalk; or

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (c) Obstruct the entrance to any building.

9. PARADES, PROCESSIONS AND SPECIAL EVENTS

- 9.1 Any person that intends to hold a parade, procession, race or special event involving a roadway, sidewalk, boulevard, median or town parking lot within the Town of Rimbey shall at least thirty (30) days prior to the scheduled date, make application in writing to the C.A.O. for permission and in such application shall furnish to the C.A.O. information with respect to the following, namely:
- (a) The name and address of the applicant, and if such applicant is an organization, the names, addresses of the executive thereof.
 - (b) The nature and purpose of such parade, procession, race or special event.
 - (c) Dates and times.
 - (d) The intended route.
 - (e) The approximate number of persons who will take part.
 - (f) The approximate size, number and nature of flags, banners, placard or such similar things to be carried and particulars of such signs, inspections and wording to be exhibited thereon; and such written application shall bear the signatures and addresses of the persons who will be in control of such parade or procession and who undertake to be reasonable for the good order and conduct thereof.
- 9.2 The C.A.O. may either grant permission, with or without conditions, or refuse permission for any reasons that are determined to be appropriate concerns in all the circumstances. In the case of a refusal the applicant has a right of appeal to Council, who may grant or refuse permission for the parade.
- 9.3 If a refusal for an application for permission to hold a parade is appealed to Council pursuant to section 9.2, Council may:
- (a) Grant permission without conditions;
 - (b) Grant permission with conditions; or
 - (c) Refuse permission
- 9.4 Where permission has been granted pursuant to sections 9.2 or 9.3, the C.A.O. shall fix the hour and route of the parade or procession and may require to be erected temporary barriers or traffic control devices as he deems necessary.
- 9.5 If any funeral procession is in process of formation or proceeding along any roadway, any Peace Officer may regulate all traffic in the vicinity and all persons whether on foot or in vehicles shall obey the order and direction of the Peace Officer so regulating traffic.
- 9.6 Before a funeral procession enters upon, crosses or turns into a roadway designated and marked as a through-street by a stop or yield sign, the first vehicle in the funeral procession shall come to a complete stop in the manner required by the Regulations and shall not drive the vehicle into the intersection until it is safe to do so. A vehicle that follows in the funeral procession may then enter into the intersection without stopping provided the headlamps are alight. The provisions of this section shall not apply at an intersection where traffic is controlled by a Peace Officer or by a traffic control signal.
- 9.7 Except for funeral processions, no person shall hold or organize any parade, procession, race or special event unless permission has been first granted by the C.A.O. or Council pursuant to this section.
- 9.8 No person driving any vehicle, or riding or driving a horse, shall drive or ride through, nor shall any pedestrian walk through, the ranks of a military or funeral procession (the vehicles of which have their lights on) nor through the ranks of another authorized parade or processions, or in any way obstruct, impede or interfere with the same.

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- 9.9 No person shall take part in the organization of a parade or procession or participate in a parade or procession, which is conducted without permission having first been granted pursuant to the provision of this Bylaw.
- 9.10 No person shall carry out or allow or cause to be carried out a parade or procession that does not conform to conditions imposed in a permit issued by the C.A.O. or his authorized designate.
- 9.11 Nothing in this section waives the requirement to obtain a permit through any other permit authorizing body, Provincial, Federal or otherwise for any parade, procession or special event. Ex. – Special Events permit through Alberta Transportation.

10. FIRES AND FIRE LINES

- 10.1 In case of a fire within the Town, any Peace Officer or member of the Fire Department of the Town of Rimbey may designate in any manner a line or lines near the location of the fire beyond which no member of the public shall pass, and no unauthorized person, whether on foot or in a vehicle shall cross such line or lines.
- 10.2 The Town of Rimbey Fire Chief or any person acting under his/her direction is hereby empowered to move or cause to be moved any vehicle which he may deem necessary for the purpose of carrying out any duty, work or undertaking of the Town of Rimbey Fire Department.
- 10.3 No person shall fail or refuse to comply with any traffic control device or direction of a Peace Officer or of any officer of the Fire Department at the scene of a fire or other emergency.

11. HEAVY AND OVER DIMENSION VEHICLES AND TRUCK ROUTES

- 11.1 No person shall operate a heavy vehicle, excluding a motor home, on a roadway or public parking lot owned and operated by the Town except on a designated truck route as outline in Schedule "B" of this Bylaw, the Schedule being hereby incorporated into and made part of this Bylaw.
- 11.2 The following shall be deemed not to be operating or parking a heavy vehicle in contravention of section 11.1 if the heavy vehicle was being operated on the shortest route between the delivery, pick-up or other location concerned and the nearest route by:
- (a) A person delivering or collection goods, materials or merchandise to or from the; premises of a bona fide customer;
 - (b) A person going to or from the business premises of the owner of the heavy vehicle, a heavy vehicle repair or maintenance facility, or an approved "vehicle storage area" for heavy vehicles;
 - (c) A person towing a disabled vehicle from or along a roadway prohibited to heavy vehicles; and
 - (d) A person actively engages in lawful public works requiring him by the very nature of such work to deviate from established truck routes.
 - (e) A person traveling by the most direct route to their place of residence and parking the heavy vehicle on private land off the roadway.

12. MAXIMUM WEIGHTS OF VEHICLES

- 12.1 No person shall drive or park upon any roadway within the Town a vehicle or combination of attached vehicles with a weight, including or excluding any load thereon, in excess of maximum weight.
- 12.2 A person driving or in charge or control of a vehicle or combination of attached vehicles suspected by a Peace Officer of being on a roadway in contravention of section 12.1

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

shall, when requested by the Peace Officer, produce for such officer's inspection any official registration certificate or interim registration for such vehicle or vehicles that may have been issued by the Province of Alberta showing the maximum weight of such vehicle or combination of attached vehicles.

13. SNOW, ICE, DIRT, DEBRIS

13.1 All persons within the Town of Rimbey owning, controlling, or occupying property that adjoins any sidewalk shall remove or cause to be removed and cleared away all snow, ice, dirt, debris or other material from any sidewalk adapted to the use of pedestrians. Such removal shall be completed within 48 hours from the time that the snow, ice, dirt, debris, or other material was formed or deposited there.

13.2 The Business District shall be identified as East/West Highway 53 extending east to Highway 20 and west to the Town limits.

1. (a) Businesses

(i) Businesses are permitted to shovel their sidewalk to curb edge;

(ii) Snow will be removed as per Road Priorities2;

(iii) Businesses engaging contractors to clear their lots will NOT be allowed to push snow from their properties, onto roadways, and/or Town property;

(b) Contractors are allowed access to the Town's snow storage site at no charge and must phone ahead to make arrangements.

13.3 Contractors

(a) Contractors hauling snow to the Town snow storage site must have commercial equipment, insurance satisfactory to the Town and use at their own risk.

13.4 Any person who fails to comply with sections 13.1, 13.2 or 13.3 is guilty of an offence and may be issued a violation ticket by a Peace Officer in an amount specified in this Bylaw.

13.5 In default of any person complying with sections 13.1, 13.2 or 13.3 above, and in addition to any other remedy available to the Town of Rimbey for noncompliance with this Bylaw, the Town may arrange to have the sidewalk cleared and any cost thereof shall be paid to the Town upon demand and failing payment, such cost shall be charged against the property as a special assessment.

13.6 No person shall remove snow, ice, dirt, debris or other material from a sidewalk or private property by causing it to be placed on any other portion of a highway or on any private property other than their own except to the extent that removal of the snow or ice to private property is impractical.

13.7 No person shall place or permit to be placed any snow, ice, dirt, debris or other material removed from private property on to a highway or other public place in the Town of Rimbey.

13.8 At all times Snow Clearing Equipment and Street Sweeping Equipment shall have the right of way on Rimbey Streets unless so directed by a Peace Officer or a Traffic Flag Person.

14. MISCELLANEOUS RESTRICTIONS AND PROHIBITIONS

14.1 No person shall allow the engine or motor of any stationary vehicle

(a) In a residential area, or

(b) In any other area where prohibited by traffic control device

to remain running for a period of time longer than twenty minutes.

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- 14.2 No person shall place an electrical cord on or above a roadway or above a sidewalk unless it is a minimum height of 2.5 metres above the sidewalk.
- 14.3 No person shall, while clearing a sidewalk, use power driven equipment, or any other tools or equipment, or any other material, unless the use of such equipment does not result in damage to the sidewalk.
- 14.4 No person shall wash, service or repair a vehicle on any roadway, sidewalk, boulevard or median within the Town.
- 14.5 No person shall wash, repair, or service a vehicle near any roadway, sidewalk, boulevard or median within the Town in a manner that allows soap suds, mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids to flow onto or enter upon the roadway, sidewalk, boulevard or median or enter any storm water system.
- 14.6 No person shall park a vehicle on a roadway or public parking lot within the Town that, due to the state of the vehicle, results in mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids being deposited upon the roadway or public parking lot or enter a storm water sewer system.
- 14.7 Where an offence under section 14.3, 14.4 14.5 or 14.6 occurs resulting in damage to a roadway, sidewalk, boulevard or median or other town property or resulting in spillage or deposit of dirt, gravel, vehicle fluids or other material on a roadway, sidewalk, boulevard or median, notice may be given to
- (a) The person responsible, or
 - (b) In cases involving a vehicle, to the registered owner of the vehicle, or
 - (c) If the offence occurred on private property, to the occupant or owner of the private property to take reasonable cleanup or damage repair measures.
- 14.8 No owner or occupant of private property located at an intersection of roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the property closest to the intersection, measured from the corner of the intersection to a distance of eight (8) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the portion of the property, to a height less than two (2) metres.
- 14.9 No owner or occupant of private property shall allow any vegetation overhanging a sidewalk, boulevard, roadway or alley to reach a height less than four (4) metres above the sidewalk, boulevard, roadway or alley.
- 14.10 No owner or occupant of private property in the Town shall park a vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within eight (8) metres of the nearest corner of a street intersection when such vehicle, fence, wall, dirt pile, snow pile or other object interferes with good visibility for safe traffic flow.
- 14.11 Where an offence under sections 14.8, 14.9, or 14.10 occurs, notice may be given to the occupant or owner of the private property requiring remedial action to bring the property within compliance of this bylaw.
- 14.12 No person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials dumpsters, snow, boulevard, earth, sand, gravel, sod, or any other matter on a roadway, sidewalk, boulevard or median within the Town, excepting vehicles and materials for which specific permission has been granted by the C.A.O..
- 14.13 Where an offence under section 14.2 occurs, notice may be given to the occupant or owner of the property adjacent to where the materials were placed to take specific remedial action.
- 14.14 A notice issued pursuant to this Bylaw shall specify:
- (a) The civic address or physical location where remedial action is required;

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (b) The condition that is not in compliance with the Bylaw, including reference to the applicable provision of the Traffic Bylaw;
 - (c) Remedial action required;
 - (d) A deadline for compliance.
- 14.15 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving a vehicle
- (a) If left at a conspicuous location on the vehicle;
 - (b) If mailed by regular or registered mail to the registered owner of the vehicle using the address on record with the Alberta Motor Vehicle Branch;
 - (c) If given verbally, including all information as required in section 14.14, by a Peace Officer and directed to the registered owner of the vehicle.
- 14.16 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving private property:
- (a) If served personally upon the person to whom it is directed, or
 - (b) If posted at a conspicuous location on the property, or
 - (c) If mailed by regular or registered mail to the address of the person to whom the notice was directed, or to the owner of the private property involved using the address on record with the Town of Rimbey, or
 - (d) If given verbally, including all information as required in section 14.14, by a Peace Officer and directed to the occupant or owner of the private property involved.
- 14.17 No person shall fail to satisfactorily comply with a notice issued pursuant to sections 14.7, 14.11, or 14.13 of this bylaw within the specified deadline.
- 14.18 In the case of the owner of a vehicle or owner or occupant of private property failing to comply with a notice issued pursuant to any provision of this Bylaw, the Town may do the work at the expense of the owner of the vehicle or the owner or occupant of the private property.
- 14.19 In cases involving owners of private property, the expenses incurred by the Town for the work done, where applicable, may be recovered with costs by action in court of competent jurisdiction or in a like manner as municipal taxes.
- 14.20 Where, pursuant to this Bylaw, work is done at the expenses of the owner of a vehicle or owner or occupant of private property, the owner or occupant may appeal to Council to have the expenses cancelled.
- 14.21 No person other than the owner or driver of a vehicle will remove a notice issued pursuant to the Bylaw affixed to the vehicle.
- 14.22 No person other than the occupant or owner of private property will remove a notice issued pursuant to this Bylaw affixed to a conspicuous location on a private property.

15. PENALTIES AND ENFORCEMENT PROCEDURES

- 15.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not less than THREE HUNDRED DOLLARS (\$300.00) and not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500.00) and in default of payment is liable to imprisonment for a term not exceeding SIX (6) MONTHS.
- 15.2 Where a Peace Officer believes that a person has contravened any provision of the Bylaw, or sections 44 through 49 of the Regulations, he may serve upon:
- (a) Such person a Violation Ticket referencing the section contravened; or

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- (b) The registered owner of the motor vehicle a Violation Ticket referencing section 160(1) of the Act and the section of the Bylaw or Regulations contravened;

In accordance with the provisions of the Provincial Offences Procedure Act, R.S.A.2002, c. P-34.

- 15.3 The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he is liable under the provisions of this Bylaw.
- 15.4 In accordance with section 77 of the Act, a Peace Officer may tow and impound any vehicle found to be parked in contravention of the provision of this Bylaw or the parking provisions of the Regulations.
- 15.5 The specified penalty payable in respect of a contravention of a provision of this Bylaw is as provided for in Schedule "A" of this Bylaw
- 15.6 The specified penalty payable in respect of a contravention of a parking provision of the Regulations is as provided for in the Procedures Regulation (A.R.233/1989) made pursuant to the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, and must include the required Victims of Crime Act surcharge.
- 15.7 Notwithstanding section 14.2, in lieu of prosecution, a Peace Officer may issue a Parking Violation ticket, in a form as approved by the C.A.O., referencing the section of the Bylaw or Regulation contravened, to the alleged offender, or to the registered owner of any vehicle involved in a contravention of this Bylaw or the parking provisions of the Regulations.
- 15.8 Service of any such Parking Violation ticket shall be sufficient if it is:
- (a) Personally served;
 - (b) Served by regular mail; or
 - (c) Placed on or attached to the vehicle involved in the contravention of this Bylaw or the parking provisions of the Regulations.
- 15.9 The penalty payable to the Town in lieu of prosecution in respect of a contravention of this Bylaw or the parking provisions of the Regulations, to be indicated on any such Parking Violation ticket issued, is the amount provided for in Schedule "A" of this Bylaw, Schedule being hereby incorporated into and made part of this Bylaw.
- 15.10 A person who has been issued a Parking Violation ticket pursuant to the provisions of this Bylaw, and who has fully paid the penalty as indicated to the Town within the time allowed for payment, shall not be liable to prosecution for the subject contravention.
- 15.11 No person, other than the owner or driver of a vehicle, shall remove a Parking Violation ticket placed on or attached to such vehicle by a Peace Officer in the course of his/her duties.
- 15.12 No person shall willfully obstruct, hinder or interfere with a Peace Officer or any other person authorized to enforce and engaged in the enforcement of the provisions of this bylaw.
- 16. GENERAL**
- 16.1 It is the intention of the Council of the Town that each provision of this Bylaw should be considered a being separate and severable from all other provisions. Should any section or provision of this Bylaw be found to have been improperly enacted, then such section or provision shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall remain effective and enforceable.
- 16.2 It is the intention of the Council of the Town that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

- 16.3 Whenever the singular and masculine gender is used in this Bylaw, the same shall include the plural, feminine and neuter gender whenever the context so requires.
- 16.4 Schedules "A" and "B" may, from time to time, be amended by a resolution of Council.
- 16.5 This Bylaw shall come into effect upon third reading, and Town of Rimbey Bylaws 545/88, 847/09, 710/00 and 872/11 are hereby repealed upon Town of Rimbey Bylaw 909/15 coming into effect.

READ a first time this _____ day of _____, 2015.

READ a second time this _____ day of _____, 2015.

READ a third and final time this _____ day of _____, 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

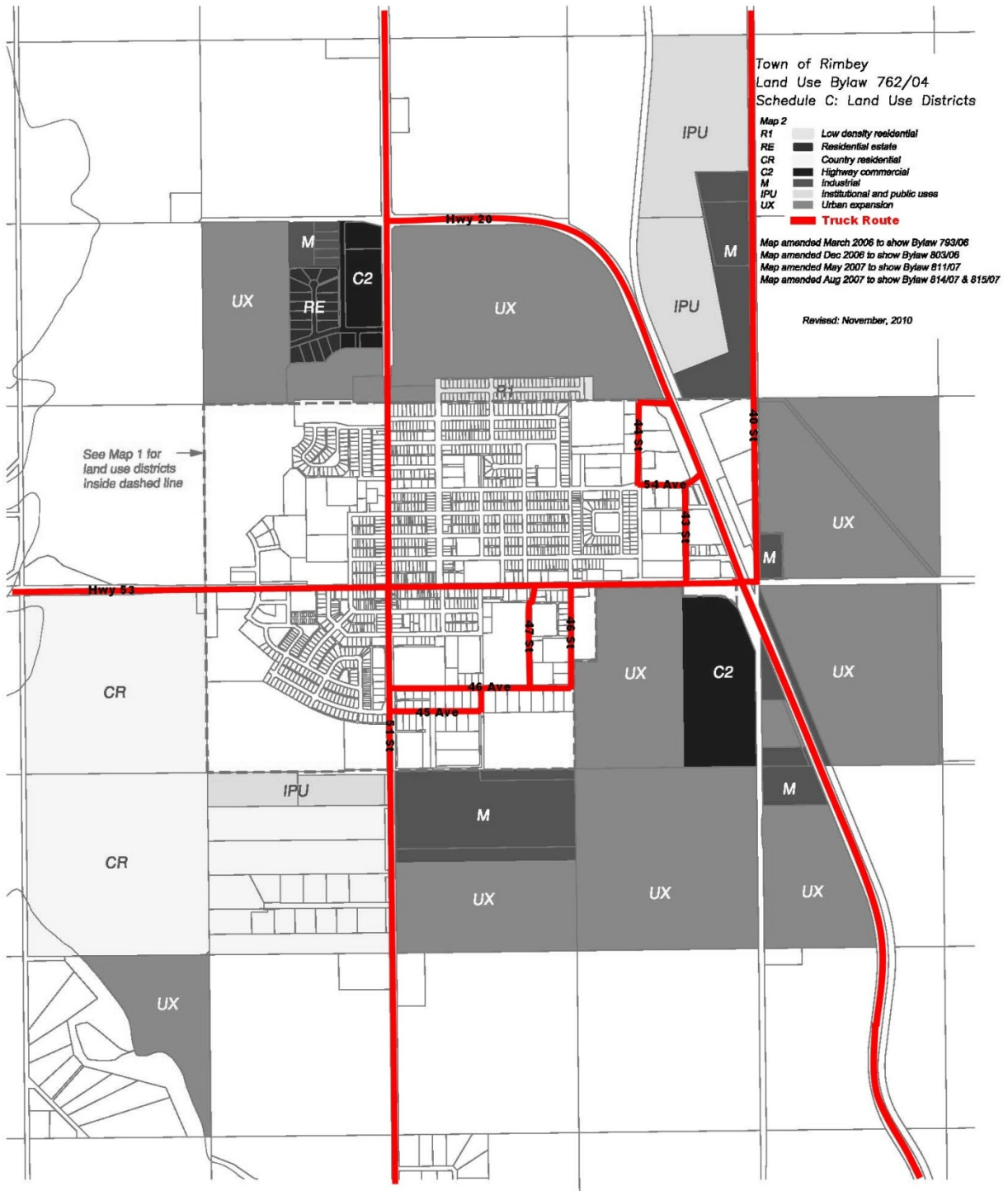
SCHEDULE "A" – VIOLATIONS AND PENALTIES

Section	Description of Offence	Penalty
General Penalty	All Bylaw sections not specified in this Schedule	\$250.00
12.1	Drive or park vehicle in excess of maximum weight	\$500.00

THE TOWN OF RIMBEY TRAFFIC BYLAW

Bylaw 909/15

SCHEDULE "B" – TRUCK ROUTE MAP





Council Agenda Item	7.1
Council Meeting Date	November 23, 2015
Subject	Compliance Certificate Policy
For Public Agenda	Public Information
Background	Policy 6001 regarding the administrative processing of requests for Compliance Certificates was approved by resolution 67/12 on April 11, 2012.
Discussion	<p>Compliance Certificates not required by the provincial legislation. Although not a legislative requirement, municipalities offer this services to residents as Compliance Certificates are often required for real estate transactions and mortgage approvals.</p> <p>Administration has conducted a review of the 2012 Compliance Certificate Policy and has identified the following changes:</p> <ul style="list-style-type: none"> • Clarifying requirements for statutory declarations. • Addition of requirement for additional supporting material to be supplied at time of application. • Addition of a stamp process to ensure the compliance letter and RPR are both approved, should they become separated. • Addition of a policy regarding obtaining encroachment agreements and variances when necessary before issuing a Compliance Certificate. • Revisions to the time allotted for administrative processing. • Removal of policy related to not charging for Compliance Certificates that are the result of non-conforming uses being remedied. <p>Upon approval of the amended Policy 6001, administration will</p> <ul style="list-style-type: none"> • Obtain the necessary stamp(s). • Prepare an internal administrative standard operating procedure. • Prepare a publically available information brochure.
Relevant Policy/Legislation	N/A
Options/Consequences	<ol style="list-style-type: none"> 1. Approve amended Policy 6001 as presented. 2. Approve amended Policy 6001 as presented with additional revisions. 3. Do not approve amended Policy 6001 and retain Policy 6001 as approved by resolution 67/12.
Desired Outcome(s)	Provide a consistent system policy whereby requests for Compliance Certificates are received and processed.
Financial Implications	None.
Follow Up	None.
Attachments	Amended Policy 6001.
Recommendation	Administration recommends option 1, approve amended Policy 6001 as presented.



TOWN OF RIMBEY REQUEST FOR DECISION

Prepared By:

Liz Armitage

Liz Armitage
Contract Development Officer

November 28, 2015
Date

Endorsed By:

Donna

Donna Tona, CTS
Interim Chief Administrative Officer

Nov 19/15
Date



Town of Rimbeey Policy Manual

Title: Compliance Certificate Policy **Policy No.:** 6001
Supersedes: ~~NEW~~ 6001, April 11, 2012
Approved: ~~April 11, 2012~~ November 23, 2015 **Resolution No.:** 67/12
Effective Date: ~~April 11, 2012~~ November 23, 2015

Purpose: ~~The Town of Rimbeey would like to establish~~ Provide a consistent system policy whereby requests for Compliance Certificates are received and processed.

GUIDELINES:

1. Compliance Certificates issued by the Town of Rimbeey only relate to the placement of the buildings and structures on a site relative to the Land Use Bylaw requirements ~~for site coverage and setbacks.~~
2. All requests for a Certificate of Compliance submitted to the Town must be accompanied by:
 - a. A minimum of two copies of the valid Real Property Report (RPR) for the property, with at least one being an original bearing an original signature and permit stamp.
 - b. A copy of the certificate of title and applicable caveats no older than ninety (90) days.
 - c. The RPR must be no older than seven (7) years.
 - d. Where the date of the RPR is greater than ninety (90) days ~~one (1) year~~ prior to the date of applying for a Compliance Certificate, it must be accompanied by a Statutory Declaration indicating that no changes, alterations or additions to the buildings property have been made since the RPR was prepared. The Statutory Declaration must be dated within ninety (90) days of the date of submission.
 - e. An application fee as set out by Town Bylaw and as may be amended from time to time.
 - f. Additional information as required by the Development Officer.

Amended:

Date:

Resolution:

Date:

Resolution:

3. When issuing a Compliance Certificate the Development Authority shall:
 - a. Provide a letter of compliance.
 - b. Stamp and sign RPRs.
 - c. Retain one copy of the letter and stamped RPR for Town records.
4. Compliance Certificates will not be issued until necessary encroachment agreements and/or variances have been obtained.
5. All Compliance Certificate requests will should be processed within five ~~(5)~~ seven (7) working days of receipt of the request. Expedited service cannot be guaranteed.
6. Rush order requests of two (2) working days may be requested for an additional fee. Rush order requests cannot be guaranteed.
- ~~7. When a development permit approval is granted to remedy a non-conforming use, there will be no charge for the issuance of a new Certificate of Compliance if the development permit approval is granted within one (1) year from the date the original Compliance Certificate was issued.~~
8. Any Compliance Certificate request that results in a non-conforming use shall not be entitled to a refund of the application fee.

Amended:

Date:





Resolution:

Date:

Resolution:







TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	November 23, 2015
Subject	Town of Rimbe Vision Statement
For Public Agenda	Public
Background	At the special meeting on November 02, 2015, it was recommended that a Special meeting be called to finish the Vision Statement so that attention could be placed on the matter in an appropriate and thoughtful fashion.
Discussion	Administration would like Council to pick a date for a special meeting that also fits with our facilitator Mr. Stevenson's schedule.
Relevant Policy/Legislation	None
Options/Consequences	This Vision is critical for our MDP, LUB, Strategic Plan and other documents that propel the Town forward.
Desired Outcome(s)	Administration recommends Council set an appropriate date for a special meeting to accomplish this task.
Financial Implications	None
Follow Up	None
Attachments	None
Recommendation	Administration recommends a special meeting be called to facilitate the Vision statement planning
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	November 23, 2015
Subject	Tagish Engineering Project Status Updates for November 3, 2015
For Public Agenda	Public Information
Background	Tagish Engineering is supplying their status report
Discussion	Tagish Engineering is the Town of Rimbey's Engineering Firm. As such they are required to provide status updates as well as meetings with administration.
Relevant Policy/Legislation	Not applicable
Options/Consequences	Not applicable
Desired Outcome(s)	Not applicable
Financial Implications	None at this time
Follow Up	None at this time
Attachments	Tagish Engineering Ltd. Project Status Updates for November 3, 2015
Recommendation	Administration respectfully requests Council accept the Tagish Engineering Ltd. Project Status Updates for November 3, 2015, as information.
Prepared By:	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>	



PROJECT STATUS UPDATES

November 3, 2015

Town of Rimbey

RB00 – Rimbey General

This project is for small general requests for the Town.

(September 22)

- September 17, an inspection related to the CCC Surface Improvements was conducted. The Contractor has indicated that the deficiencies related to the project will be completed by September 25.
- Public Works Director and Tagish staff meet to inspect several streets to determine the conditions of the asphalt and concrete surface. A budget estimate will be provided to the Town for future infrastructure upgrading.

(October 6) received and reviewing information submitted by WSP for CCC on both underground Utilities and Surface Improvements.

(October 20) Working with Public Works staff to complete cost estimates for the 2016 Capital Budget.

(November 3)

- Discussed Rimstone Drive billing with Town, the Town is comparing numbers against their Tri-party Agreement.
- Tagish has requested final documentation from WSP to support CCC for this year's construction.
- Tagish attended developer summit last week.
- Tagish is completing estimates for 2016 capital works.

RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM

This project is related to all work involving the NE Lagoon repairs and drainage.

(September 22) AMEC has indicated that a draft report on the ground water analysis should be completed by October 5, 2015.

(October 6) AMEC has indicated the draft report for the Ground Water Testing at Well 13 and the NE Lagoon should be completed by October 7, 2015.

(October 20) AMEC has submitted a draft copy for review of the "Aquifer Connectivity Evaluation Northeast Wastewater Lagoons" report.

(November 3) Contacted AMEC to provide Omni-McCann with draft copy of the "Aquifer Connectivity Evaluation Northeast Wastewater Lagoons" report. Meeting to be schedule with all parties involved.

RB122 – Water System Upgrades 2014 – (GM)

(September 22 – October 6) Public Works Department has indicated that the flow switch in the Main Reservoir is not working properly, Nason Contracting is checking manufacturer to correct the problem.

(October 20) No Change.

(November 3) November 2 a construction completion inspection was completed at Well #12, #13 and Main reservoir.

RB125 – Main Reservoir Upgrade – (GM)

(Nov 3) Tagish is scheduling a site meeting with the Sub-consultants.

RB126 – 2015 New Water Well Phase 1 – (GM)

Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.

(September 8 – October 20) Omni-McCann is waiting for AMEC draft report related to ground water assessment report for Well 13.





(September 8 – November 3) Omni-McCann is waiting for AMEC draft report related to ground water assessment report for Well 13.

RB127 – MDP Mapping Update – (LS)

This project is related to updating the Municipal Development Plan figures/drawings which was completed by West Central Planning.

(Nov. 3) Tagish will update the Municipal Development Plan figures/drawings this week and will send them to Town next week for their review.



Council Agenda Item	7.4
Council Meeting Date	November 23, 2015
Subject	Snow Removal Policy 3101
For Public Agenda	Public
Background	The snow removal policy required updating and new information that has come to light based on the conversations that have been held with Alberta Transportation. As well, the Chamber of Commerce has been summarily notified as to the changes.
Discussion	The snow removal policy approved august 22, 2011 required updates as to wording, mapping, language definition, and a new section for the downtown business district. NOTE: the policy language that has been changed is in strikeout and the proposed changes are in highlighted yellow. Upon passing of this policy those changes will be made and the document will be whole.
Relevant Policy/Legislation	Policy 3101 and Traffic Bylaw 872/11 as amended and the New Traffic Bylaw 909/15
Options/Consequences	This is for clarification and ease for Public Works. It also indicates service level delivery downgrade due to the discontinuation of sweeping sidewalks and provides clear direction and mapping for businesses as well as "right of way" for snow and street sweeping equipment.
Desired Outcome(s)	That Council approves the changes Administration is proposing, or through discussion recommends further amendments.
Financial Implications	Downgrade in services saving approximately 6000.00
Follow Up	Dissemination to the Chamber and information in the paper as to the changes
Attachments	Policy 3101
Recommendation	Due to the fact this is a service level policy from Council Administration is recommending a robust discussion and approval of the changes administration is proposing, or additions of council to make an appropriate policy.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  Date </div> </div>

Snow Removal Policy 3101



Policy Statement:

~~Within approved budget parameters and the terms of this policy, the traveling public will be provided with safe roads, sidewalks and parking lots in a cost effective and efficient manner. A system of assigning labor, equipment and materials on a prioritized basis shall be adopted. Levels of service will be established for routes dependent upon their priority ranking.~~ A system of labour, equipment and materials on a priority basis, in keeping with the requirements of the Town and Alberta Transportation shall be adopted.

Procedures:

A: Communication/Execution

1. **General Public** - Public Works will monitor conformance to this policy, exercise judgment in interpretation of this policy and periodically recommend changes to this policy when required.

B: Road Priorities

1. **Road Priorities** – as outlined on attached map – There may be snowfall events which exceed the capacity of available manpower and equipment to carry out the work listed under each priority within the time allotted; the order of priority will not change in such a case.

Priority 1 – Snow plowing and removal as required, at 10 cm service level.

Priority 2 – Snow-plowing and removal within 24 48 hours following the end of a snowfall of 10cm or greater service level. Snow will be removed off 50 ave at the conclusion of Priority 2 snow removal between 47th and 53 streets.

Priority 3 Residential - Snow plowing and removal within 96 120 hours following the end of a snowfall of 15cm or greater, service level.

Priority 4 Back Alleys - Snow plowing and removal as required when rutting or drifting occurs, or when roadways and lanes become impassable due to accumulated snowfall, service level. If snow accumulation is 122cm (4 feet) or greater, alleys will be closed and garbage service will be moved to the front streets.

Policy Amended:
Resolution Number:
Policy Approved By:

Policy Effective Date:
Supercedes:

Snow Removal Policy 3101



C: Service Level Roads

Roads

The sequence of clearing will be established at the discretion of the Public Works department within each priority category.

- a. On roadways with boulevards on both sides and no sidewalks on either side, snow windrows shall be plowed to and stored on either or both boulevards.
- b. On roadways with a centre median, snow shall be plowed to and stored on the median.
- c. On roadways with boulevards on both sides between the curb and sidewalk, snow windrows shall be plowed onto either or both boulevards.
- d. On roadways with a boulevard on one side and a monolithic sidewalk on the other side, the snow shall be plowed to the side with the boulevard only.
- e. On roadways with ~~monolithic~~ sidewalks on both sides, snow windrows shall be plowed ~~onto~~ adjacent to the sidewalk on roads edge at Public Works Directors discretion. ~~on one side only.~~ The selection of which side shall be based on consideration of efficiency of plowing, number of driveways and fire hydrants and number of properties affected. The snow plowed onto the sidewalks may spill onto the road right-of-way between the back of the sidewalk and the property line.
- f. The Public Works Department may select locations for temporary snow storage where traffic volumes, parking constrictions, multi-family development, roadway alignment constraints or such like matters make snow storage within the road right-of-way inappropriate. Inconvenient and unsafe.

Driveways and Lane Crossings – Where a snow windrow is placed across a private driveway entrance, a public driveway entrance, the Town will open up the windrow at all such locations by pushing the majority of the snow to each or both sides of the crossing.

Laneways – When laneways become impassable or rutted or drifted in, the snow will be flattened and pushed by front-end loader.

Policy Amended:
Resolution Number:
Policy Approved By:

Policy Effective Date:
Supercedes:

Snow Removal Policy 3101



D: Service Level Sidewalks

Priority 1 Sidewalk

50th-54th Ave to 50th Street East Side is deemed a priority One Sidewalk and will be maintained by Public Works for the benefit of the Kansas Ridge residents.

~~Sidewalk clearing will commence independent of road clearing and is typically done after a major snowfall event, if resources permit. Clearing will progress along the route established in the attached map, according to priority. It is the responsibility of the property owner to remove snow from adjacent sidewalks as per Bylaw #859/10-872/11. The Town of Rimby will not remove snow from any sidewalks, unless it was deposited on the sidewalk by Town snow removal crews.~~

E: Service Level Parking Lots

Parking lot cleaning will commence as part of Priority 2 clearing due to the facilities being essential components of the Municipal Emergency Plan for the Town of Rimby.

Sand, Chips, De-icers

As road conditions become slippery, abrasives and/or melting agents may be applied at hazardous locations such as hills, curves and intersections if other techniques are ineffective or inappropriate. The application is done on a priority basis similar to snow removal.

F: Service Level Downtown Business District

The Business District shall be identified as East/West Highway 53 extending east to Highway 20 and west to the Town limits.

1. Businesses

- **Businesses are permitted to shovel their sidewalk to curb edge;**
- **Snow will be removed as per Road Priority 2;**
- **Businesses engaging contractors to clear their lots will NOT be allowed to push snow from their properties, onto roadways, and/or Town property;**
- **Contractors are allowed access to the Town's snow storage site at no charge and must phone ahead to make arrangements.**

Policy Amended:
Resolution Number:
Policy Approved By:

Policy Effective Date:
Supercedes:

Snow Removal Policy 3101



Contractors

- Contractors hauling snow to the Town snow storage site must have commercial equipment, insurance satisfactory to the Town and use at their own risk.

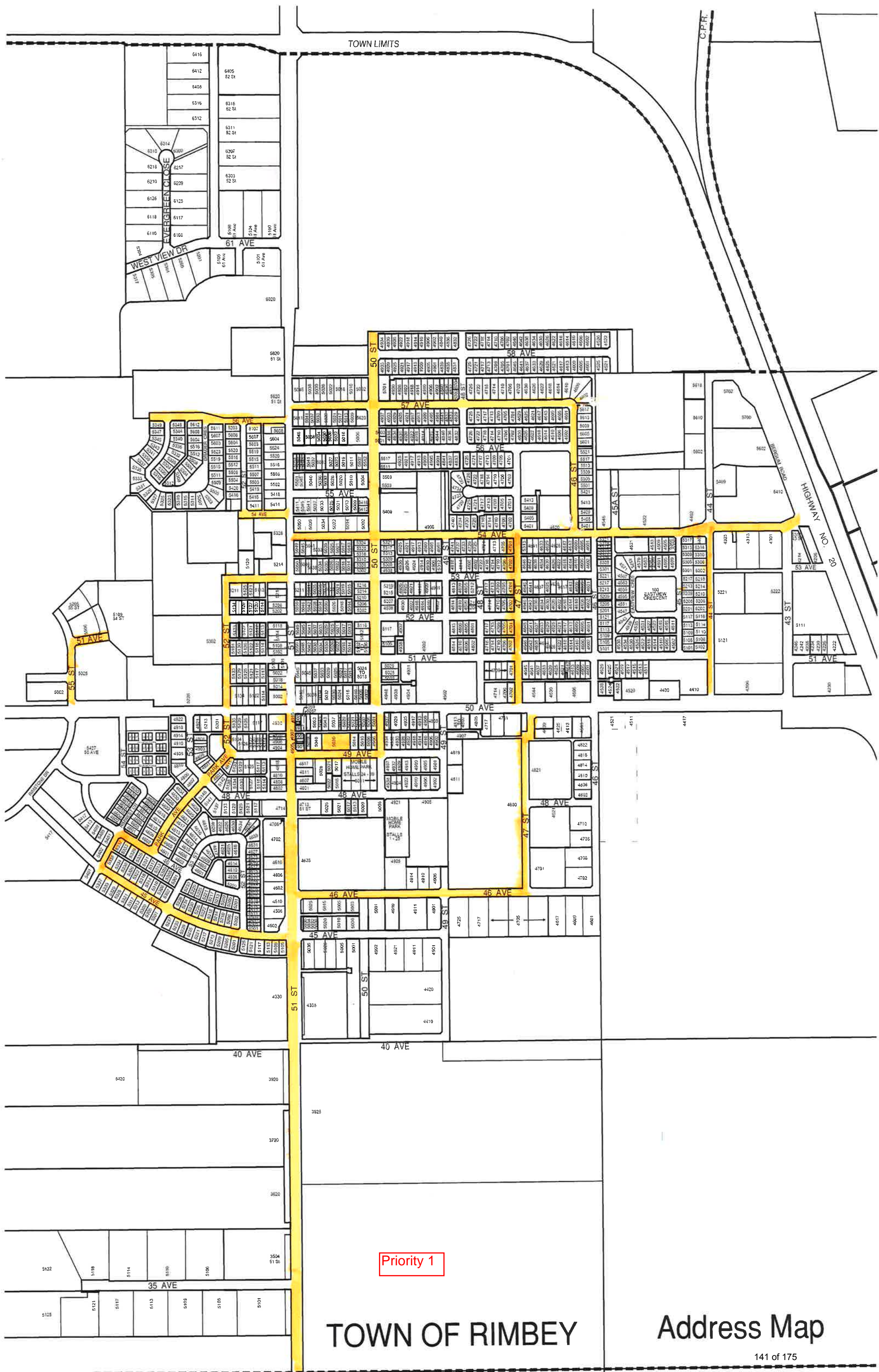
Bylaw 909/15

- 13.8 At all times Snow Clearing Equipment and Street Sweeping Equipment shall have the right of way on Rimbey Streets unless so directed by a Peace Officer or a Traffic Flag Person.

Policy Amended:
Resolution Number:
Policy Approved By:

Policy Effective Date:
Supercedes:

TOWN LIMITS

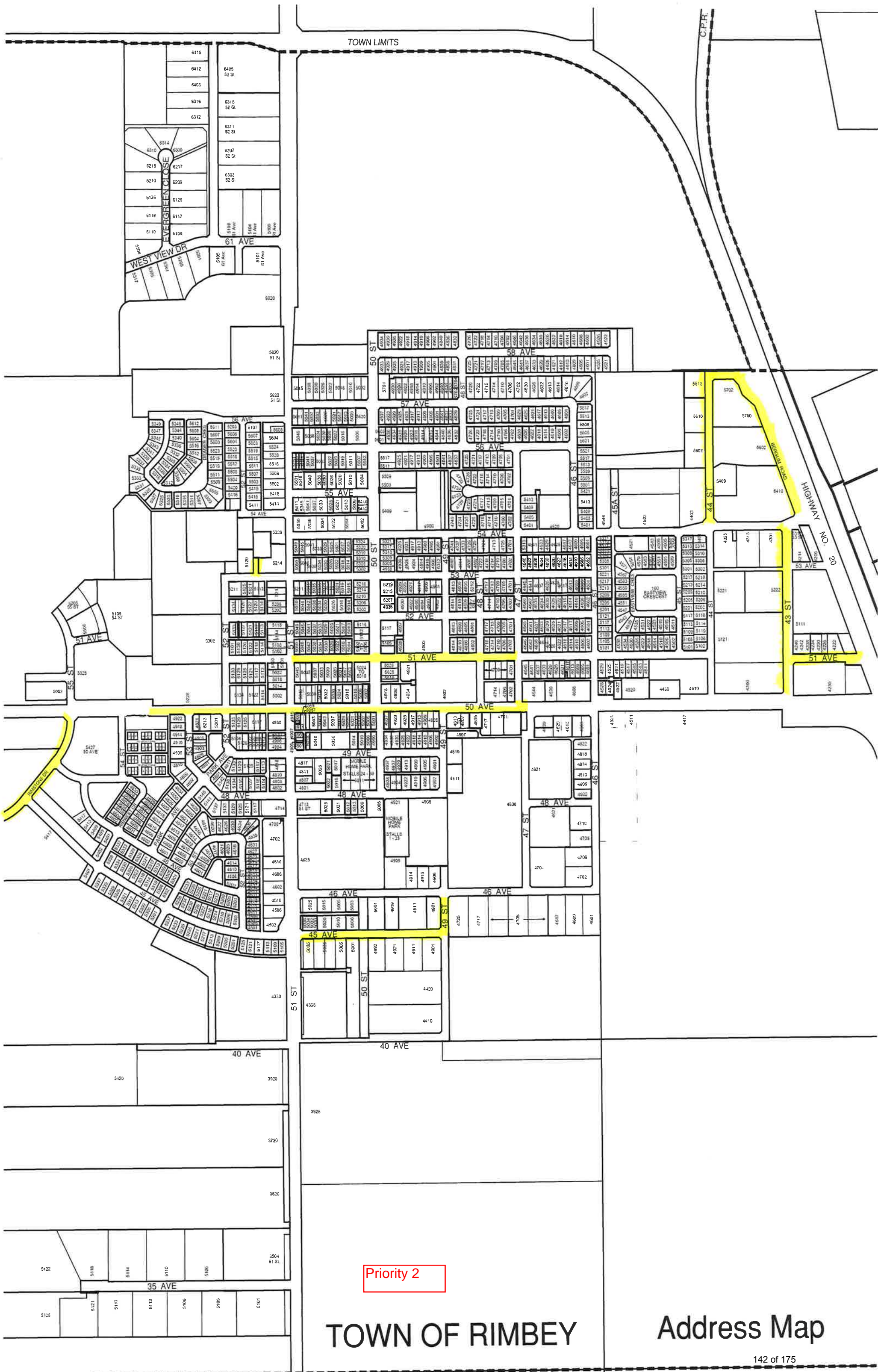


Priority 1

TOWN OF RIMBEY

Address Map

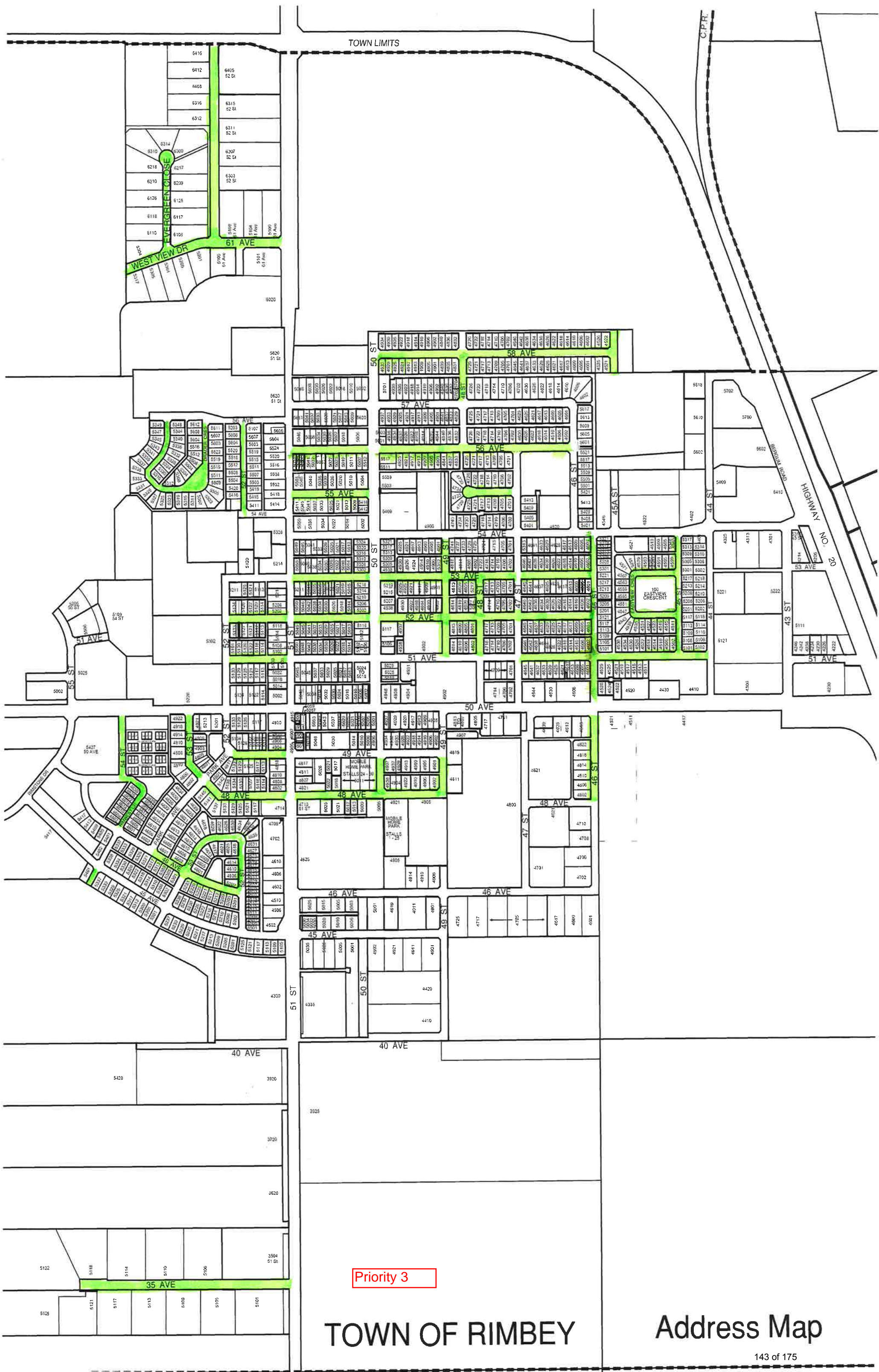
TOWN LIMITS



Priority 2

TOWN OF RIMBEY

Address Map



TOWN LIMITS

C.P.R.

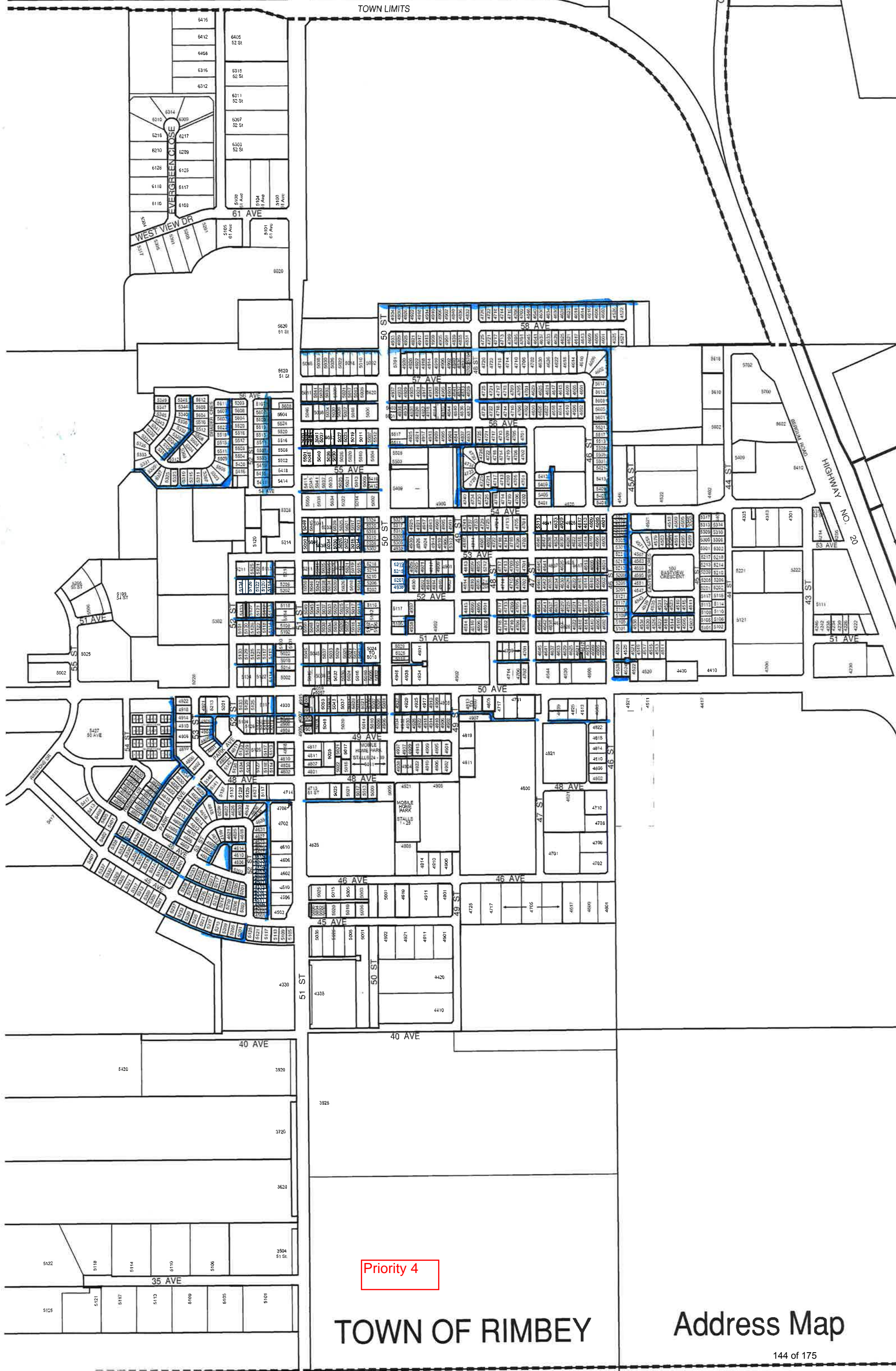
WEST VIEW DR
EVERGREEN CIRCLE
61 AVE

Priority 3

TOWN OF RIMBEY

Address Map

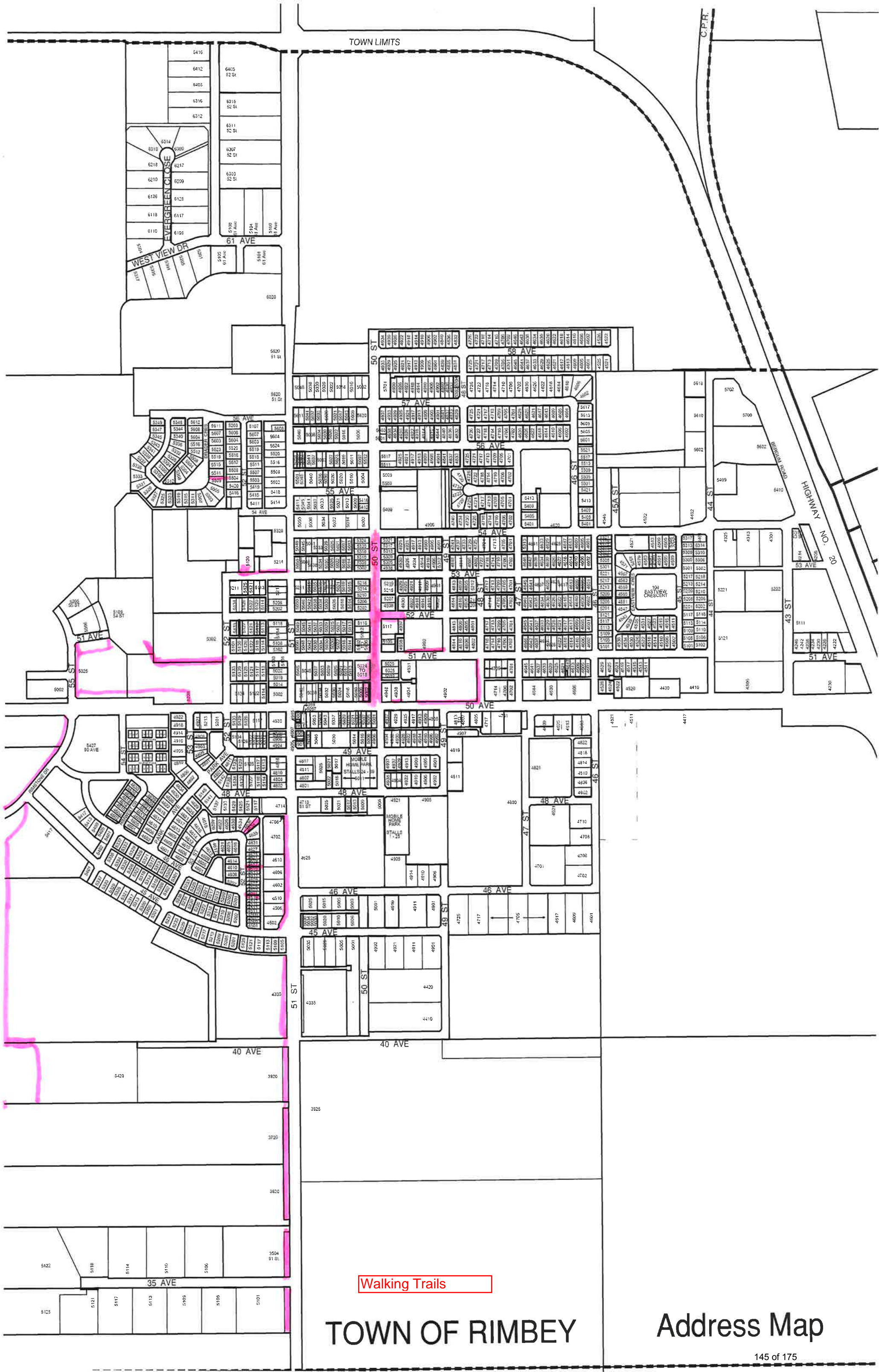
TOWN LIMITS



Priority 4

TOWN OF RIMBEY

Address Map



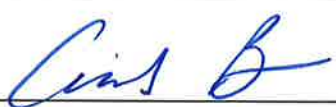
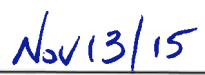


Walking Trails

TOWN OF RIMBEY

Address Map



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.5	
Council Meeting Date	November 23, 2015	
Subject	Community Grants Program Application	
For Public Agenda	Public Information	
Background	The Bentley Generals will be hosting a home game against Stony Plain at the Rimbey Arena on December 19 th , 2015.	
Discussion	The Bentley Generals will be hosting 3 home games at the Rimbey Arena this hockey season. The game on Saturday, December 19 th will be a special night and will honor a local hockey player. The Team hopes to generate interest in the community as they attempt to capture a third national title. Funding is currently available in the program to cover this request.	
Relevant Policy/Legislation	Community Events Grant Program Policy #5402	
Options/Consequences	Council may choose to assist the Bentley Generals with the \$500 towards their Event. Council may choose not to assist the Bentley Generals. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.	
Desired Outcome(s)	A large crowd attends all the Bentley General home games at the Rimbey Arena.	
Financial Implications	\$500 from the Community Events Grant Program budget	
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.	
Attachments	Grant Application	
Recommendation	This application follows the policy guidelines and therefore it is recommended that Council approve the \$500 towards the Bentley Generals special night for a local hockey player on December 19 th , 2015.	
Prepared By:		
Prepared By:	 _____ Cindy Bowie Director of Community Services	 _____ Date
Endorsed By:	 _____ Donna Torra, CTS Interim Chief Administrative Officer	 _____ Date

403-340-6413



Town of Rimbey Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Bentley Generals Date: Nov/4/2015
 Contact Name: Tre Dube Title/Position: Director
 Mailing Address: 688 Tim Wolf Blvd Lacombe AB T4L 2K5
 Telephone Number: 403-704-9030 Email: tre.dube@srbc.ca

Describe the primary objectives of your organization:

Our organization is looking to create an awareness about our hockey club and about our brand of hockey. We are looking to capture a third national title.

Project/Event Information

Name of Project/Event: Generals vs Stony Plain Kent Beagle night
 Date of Event: Dec/19/15 Expected Attendance: 1000

Provide a description of the project/event for which this funding is being applied for:

We (The Bentley Generals) will be holding a home game at the Rimbey arena. The Generals will also retire local resident Kent Beagle for his years of service as a general.

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. Sponsorship \$ 2500
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

_____	\$ _____
Fuel	\$ 500
Equipment	\$ 500
Meals	\$ 150
Advertising	\$ 350
Ice rental	\$ 390
Beer	\$ 250
Total Expenses:	\$ 2140

Revenues





_____	\$ _____
Alcohol	\$ 500
Tickets	\$ 2000
5.150	\$ 250
Sponsorship	\$ 2500
_____	\$ _____
_____	\$ _____
Total Revenues:	\$ 5250

Net Profit/Loss:

+ \$ 3110 * EST.

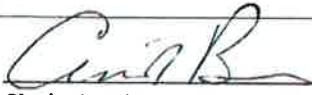



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.6	
Council Meeting Date	November 23, 2015	
Subject	Budget Meeting Dates	
For Public Agenda	Public Information	
Background	Administration realizes that due to unforeseen circumstances the Budget was not able to be passed before the December 31 deadline for 2015. Administration is on track to have council pass the budget for 2016 at the last meeting in January or the First meeting in February and no later. This is for ease of tendering and the ability of administration to move the municipality forward.	
Discussion	Administration recommends that public budget meetings to be held in Council take place on the 9 th and 16 th of January 2016. They will be advertised in the paper and on the Town website.	
Relevant Policy/Legislation	MGA	
Options/Consequences	The budget is a public document and must be debated in public. Saturdays are easier to provide Council with the opportunity of attending so as not to conflict with work. Budget binders are starting to be prepared and administration is targeting the 15 th of December to send out to Council.	
Desired Outcome(s)		
Financial Implications	None	
Follow Up	None	
Attachments	None	
Recommendation	That Council approve the special budget meetings on the dates requested.	
Prepared By:		
Prepared By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer	
		 _____ Date
Endorsed By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer	
		 _____ Date



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	7.7
Council Meeting Date	November 23, 2015
Subject	Community Grants Program Application
For Public Agenda	Public Information
Background	The Rimby Kinsmen Club will be hosting a Community Christmas Party at the Peter Lougheed Community Centre on December 12 th , 2015.
Discussion	The Rimby Kinsmen Club will be hosting a Community Christmas Party to fundraise for the Skate Park built this year. The Christmas Party is open to businesses to bring staff to enjoy an evening of food and entertainment. Funding is currently available in the program to cover this request.
Relevant Policy/Legislation	Community Events Grant Program Policy #5402
Options/Consequences	Council may choose to assist the Rimby Kinsmen Club with the \$500 towards their Event. Council may choose not to assist the Rimby Kinsmen Club. Council may select a different amount of support. Under the current policy, the maximum contribution is \$500.
Desired Outcome(s)	A large crowd attends all the Rimby Kinsmen Club Christmas Party.
Financial Implications	\$500 from the Community Events Grant Program budget
Follow Up	A letter will be sent to the organization after the meeting on the decision of Council.
Attachments	Grant Application
Recommendation	This application follows the policy guidelines and therefore it is recommended that Council approve the \$500 towards the Rimby Kinsmen Club's Community Christmas Party on December 12 th , 2015.
Prepared By:	
	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  Cindy Bowie Director of Community Services </div> <div style="width: 35%; text-align: right;"> <u>Nov 19/15</u> Date </div> </div>
Endorsed By:	
	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="width: 35%; text-align: right;"> <u>Nov 19/15</u> Date </div> </div>



Town of Rimbe
Community Events Grant Program Application

Contact/Group Information

Group/Assoc: Rimbe Kinsmen Club Date: Nov 18/2015
 Contact Name: Allen Adam Title/Position: Vice President
 Mailing Address: Box 97 Rimbe TOC 250
 Telephone Number: 403-704-9678 Email: Adam.valley@whitetail.com

Describe the primary objectives of your organization:

Non Profit Community Orientated Society
Fund raising for local events, facilities

Project/Event Information

Name of Project/Event: Community Christmas Party
 Date of Event: Dec 12 Expected Attendance: 250

Provide a description of the project/event for which this funding is being applied for:

Town Christmas party for bussiness to bring staff to for
a evening of entertainment & event comedians
Supper is also provided
All proceeds go to the Skate Park in Rimbe

Project/Event Funding

What is the funding amount requested from your organization for this project/event: \$ 500.00

*Note: The maximum amount of funding available for this application is \$500.00

Will your organization be requesting funds from any other sources for this project/event? If so, please list your funding sources below with anticipated funding amounts.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____
4. _____ \$ _____

Budget Information

Expenses

Catering for 250 people	\$ 5,500 ⁰⁰
Hall Rental	\$ 515
Ticket Printing & Signs	\$ 300 ⁰⁰
Comedians	\$ 4,000 ⁰⁰
Party Supplies, gifts	\$ 1,000 ⁰⁰
	\$
	\$

Total Expenses:

\$ 11,315⁰⁰

Revenues

Ticket Sale	\$ 13,950 ⁰⁰
Bar Sale	\$ 500 ⁰⁰
	\$
	\$
	\$
	\$
	\$

Total Revenues:





\$ 14,450

Net Profit/Loss:

\$ 3,135⁰⁰



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	November 23, 2015
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
Discussion	
Relevant Policy/Legislation	Not applicable.
Options/Consequences	1. Accept the department reports as information. 2. Discuss items in question with department managers.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various Town of Rimbey Departments.
Financial Implications	Not applicable.
Follow Up	Advise department managers of an requirements made by Council.
Attachments	8.1.1 Interim Chief Administrative Officer Report 8.1.2 Director of Public Works Report 8.1.3 Director of Community Services Report 8.1.4 Community Peace Officer Report 8.1.5 Contract Development Officer Report
Recommendation	Motion by Council to accept the department reports as information.
Prepared By:	
	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date
Endorsed By:	
	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date



Highlights

November 23, 2015

Mayor and Council

It seems that one month is no busier than the next and this month was no exception.

Council called a special meeting in November to set aside the time to develop the mission and visioning statements that will be used for the Municipal Development Plan, the Land Use Bylaw, Economic Development and other guiding documents that will build and sustain the Town.

A meeting was held with CN Police in Edmonton as to the query of why we are paying for signals across from Highway 20. The Town has been paying approximately 250 per month since 1998. CN will be looking into it as they were also not sure why we would be paying for their infrastructure no matter the reason. As well, CN has grants to professionally landscape their rail right of way and they will send us the link to apply. If the grant is successful CN will bring in a professional arborist and landscaper and will landscape the lands where the grain elevators were so that we have a more pleasing footprint along Highway 20. All they ask for is their sign and perhaps the Town's, a service club and recognition in the media. We will be applying for this grant. As well, we will enter into a MOU for our Peace Officers to police their right-of way of which they are pleased to do because of the caliber of our Enforcement Services Unit and the trust that has been earned.

We have been busy with the Rimoka development agreements, Land Titles and other development issues that are common-place in a municipality. Some are left-over clean up issues and others are new which is very encouraging.

Our municipal Intern has been busy with development files, helping Public Works, meetings and Mr. Fitzsimmons set up the developer's summit which was highly successful. We are very pleased with his work ethic, his willingness to learn and the work he produces.

We are realizing as well that we have old Bylaws that are still effective and policies that require updating. The Snow Removal Policy that Council has before it will be the new format for our policies with our new logo. This will be our winter project along with the new performance metrics that staff will use in the 2016 year as well – goal oriented only.

We are busy internally with the budget along with planning for the Christmas season.

We met with Fortis regarding our street lights and they are re-designing for the North side of Main Street which will save money. Once the plan is complete (three weeks) we will be ready to present it to Council along with a funding plan.

AMEC Foster Wheeler through our Engineers Tagish has provided an executive summary regarding the aquifer connectivity evaluation report. Council will be provided a copy for information and study.

We are awaiting still the signs for the schools indicating parallel parking; however, Enforcement Services is at the schools assisting and directing traffic when they are able. The traffic flow is much smoother and tickets are not being written.

As always it is a pleasure to be part of the staff team, serve the residents and report to Mayor and Council.

Donna Tona
Interim CAO



Highlights

ROADS

The Street Sweeper was put away for the winter months in late October. Pothole filling is still ongoing. We have used 45 Tonnes of pothole material compared to the 12 Tonnes from any other year. New signs were installed at the Lions #2 Park to replace the missing Playground signs. Snow removal equipment has been readied and is awaiting use. The Yellow curb at the Elementary School was painted grey as requested by the Enforcement Department. Budget targets have been picked and pricing is being determined. Sidewalks have been evaluated and some target areas have been picked for the 2016 Capital budget. The Walking Trail on the south end of Rimstone Drive was adjusted to make pedestrian traffic safe. Tree trimming crews were in and removed and trimmed trees as needed.

WATER

Training for all staff in the Utilities Department has begun. Succession is a must in this department. The AMEC connectivity study on our aquifer is almost complete. Routine Water samples around town, the Reservoirs and Well #13 are ongoing. There is a pump control issue at Reservoir #1. Nasson Group is looking into repairs. Hydrant maintenance of all 117 hydrants is complete. Pressure Reducing Valves have been maintenance and are good.

WASTEWATER

The Drainage Ditch is being inspected once a week. Alberta Environment has denied all of our wastewater amendments that we requested. We will have to add samplers to be in compliance of our Wastewater Approval. Talisman Energy has signed an agreement to have access to our effluent. AMEC study should be done soon. Nelson Environmental has come and done our annual Aeration Maintenance. Operations and Capital budgets are being done. The Lift Station building is complete. The Grinder Pump has had heat tape added.

PARKS

Grass mowing and weed whipping continued into October and now has stopped. Our 1 hour per week per park for clean-up has needed to be changed due to the addition of the Skateboard Park. The Lions Park #1 now needs an hour per day just to do clean-up there alone. Budgets for parks for 2016 are now being done.

CEMETRY

Cemetery maintenance is ongoing. Crews did tree removal in the cemeteries.

RECYCLE

The recycle facility has been running smooth overall. Residents are still adjusting to the new changes. The County of Ponoka has made changes to the road and pads to better serve our patrons.

COMPOST

The compost facility located at the Recycle Center has been cleaned up. All the partially composted material was sent to the Town of Ponoka's Compost Facility. Alberta Environment visited the site. A letter was then sent to Alberta Environment asking for our Class II Compost facility approval to be withdrawn. October 19 was the last day of compost pick-up. There were 36 customers for the season. 50 bins were purchased. On the last day of collection, Public Works picked up 19 bins of compost. Compost is still being accepted at the Recycle Facility.

SCOUT HALL

Helping Hands has vacated this building. Public Works assisted with getting some of their materials out. Samples have been taken to determine if asbestos exists. Utilities have been requested to be left on. Garbage left by Helping Hands was picked up and taken to Bluffton Landfill.

LIBRARY

The Library's storage shed was ordered and delivered.

BLINDMAN YOUTH ACTION SOCIETY BUILDING

A budget is being put together for this building.

R.C.M.P.

The renovations are ongoing at the R.C.M.P. building. This would include lighting, paint and flooring.

MAINTENANCE

Supervision of maintenance personnel has been assumed by Administration.

R. Schmidt
Director of Public Works



Highlights:

Peter Lougheed Community Centre

- 3 new HVAC units installed in November;
- Continually cleaning, doing required maintenance and upgrading the facility;
- Researching the card lock security system for the facility;
- Budget #'s for improvements in lighting, roofing and décor;
- Many community events are booked for the fall/winter.

Community Fitness Centre

- Fitness Mechanics will be servicing the equipment quarterly to eliminate equipment down time;
- Meeting with fitness users to improve or add equipment that is required;
- Daily cleaning and maintenance of the area.

Rimbey Aquatic Centre

- Spray Park design/costs and assessments are being researched for the budget;
- Met with Western Recreation on possible solutions in repairing existing park;
- Pool/Spray Park winterized. Monitoring over winter.

Arena

- 3 Tournaments scheduled for November;
- Bentley Generals playing 4 games in Rimbey ;
- Experienced Staff returned to the Arena in November.

Programs

- Monday 1-2 pm – Sr. Skate;
- Tuesday mornings – Pickleball;
- Tuesday 11:30 am-12:30 pm – Parent & Tot Skate;
- Tuesday nights – Badminton ;
- Wednesday nights – Basketball;
- Thursday nights – Open Gym/Pickleball;
- Kids and Preschool Dance, Zumba, Functional Fitness.

Events

- Santa Night will be held on Friday, Nov. 27th, 3:30-6 pm at Pas Ka Poo Park;
- Canada Day Grant submitted prior to Nov. 16 deadline.

Respectfully submitted by:

Cindy Bowie
Director of Community Services



Highlights

Summer Villages

The Summer Villages have slowed down for the fall and winter months, however, the Peace Officers continue their patrols of the villages. Protective Services investigated several Bylaw offences in Parkland Beach. The investigation generated 14 tickets issued to a Corporation out of Calgary for unsightly premises. Further investigation generated several tickets issued to homeowners in relation to unsightly premises offences as well. Council also directed an Order to Remedy in regards to the Corporate owned properties.

Dangerous Goods

Sgt. Koller investigated a dangerous goods spill which occurred on one of our residential streets. Special thanks to Public works Director Rick Schmidt for his assistance with the investigation. Sgt. Koller's investigation gathered evidence such as eye witness reports, pictures and resident phone calls which concluded with a violation ticket being issued for \$690.00 for failing to transport dangerous goods so not to be released. Sgt Koller also contacted Dangerous Goods Alberta and Environmental department to attend and assess the affected area. Arrangements were made and Public works attended the scene for clean up. Through Public works a Vacuum truck was ordered and attended the scene for further clean up.

Enforcement and Education

Peace Officers are continuing to patrol Rimbey and deal with Bylaw complaints and traffic enforcement concerns.

- Sgt. Koller recently dealt with a person travelling through our 70 km/h zone at a speed of 150 km/h. The person received an automatic summons to appear before a judge in Rimbey in the near future. Peace Officers have been receiving complaints about the bus lane at the school so patrols are ongoing.
- Pick up and drop off signs are helping with traffic; however, Peace Officers have noted that residents want to face the curb when parking their vehicles. Parallel parking is both safer and less chaotic in the morning for both bus drivers, passenger vehicles and more importantly the safety of children while getting out of the vehicles.
- Brad Buss from Wolf Creek has attended Rimbey schools to assess the request for Parallel parking signs for the areas in front of Junior/High school and Elementary school.
- Sgt Koller parked his marked patrol vehicle and monitored traffic which he directed to Parallel Park rather than front or Angle Park. Not only was the parallel parking more efficient at drop and going, but they had clear unobstructed view as they left the area southbound on 52 Street. The average stop and go time was between 4-10 seconds. Sgt Koller noted that the vehicles which were parked at an angle or parked straight on could not see clearly as they backed up, they stopped vehicles or buses which had the right of way. The time to back up and leaving ranged from 30 seconds to 2 minutes, but again,

the backing into traffic caused chaos for vehicles which had the right of way such as buses leaving the area.

Community Project

Peace Officer Klaus attended the Peter Lougheed Centre on October 15, 2015 to set up a parent information workshop session for child seat information. This provided a free check to ensure that child safety seats were properly installed in the automobile.

Commercial Vehicle Joint operation

On October 16, 2015 Sgt Koller joined Rocky Mountain House and Red Deer Commercial Vehicle enforcement for Bus and Vehicle inspections here in Rimbey.

RCMP/Sheriffs/Protective Services

The integrated Traffic unit from Blackfalds attended Rimbey and conducted some traffic enforcement activities over several days in both the month of September and October. Protective services continues to speak with and help our local RCMP for any joint operations or help they may need. Sgt Koller was involved with the RCMP on a car theft matter. The RCMP continues to help the Peace Officers with their investigation for out of province matters.

Sgt. Koller
Sgt/Director Protective Services



Highlights

In addition to day-to-day activities, the Planning & Development Department has also been working on the following items:

- **Rimoka Housing Corporation.** Town administration has been working with the Rimoka Housing Corporation to finalize the site plan for the Lodge.
- **Developers Summit.** Town administration held a Developers Summit on October 29, 2015. It appeared to be very successful and we intend to host these events biannually.
- **Municipal Development Plan.** The new MDP is currently being drafted.
- **Certificates of Compliance Policy & Procedures.** Town Administration has prepared a new policy regarding certificates of compliances.
- **West Central Planning Agency (WCPA).** Town Administration has terminated our relationship with WCPA.
- **Subdivisions.** Effective immediately, town administration is now processing all subdivisions applications.
- **Area Structure Plan Policy & Procedures.** Town administration is working to develop policy regarding future Area Structure Plan applications. The policy should discuss requirements, fees, standard processing times, etc. One the policy is drafted it will be presented to council for approval.
- **Contaminated Site Development Policy & Procedures.** Due to inquiries regarding development on a known contaminated, administration is working on a policy for contaminated sites within Town. Administration has been in touch with Alberta Environment and Sustainable Resource Development.
- **Template Encroachment Agreement.** Town Administration is finalizing a template Encroachment Agreement to be utilized when encroachments onto town land are found.
- **Easements.** The Planning & Development and Public Works are working together to identify potential easements and right-of-ways within the Town of Rimbey that have not been registered on title. This is an ongoing process and will be led by Michael Fitzsimmons.
- **Land Use Bylaw.** Town Administration is tracking all issues and complaints raised with the town's current Land Use Bylaw as they arise. This list will be utilized for the new bylaw which is anticipated to begin in 2016.
- **Development Statistics.** Administration is developing new tracking sheets. The new spreadsheets will include more detail and we will implementing them starting January 1, 2016.
- **2015 Development Statistics until November 16, 2015.**

	Applications Submitted 2016
Development Permits	26
Subdivisions	4 (WCPA) 1 (Town Administration)

Liz Armitage
Contract Planning & Development Officer
Vicinia Planning & Engagement Inc.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	November 23, 2015
Subject	Boards/Committees Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community group board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.
Financial Implications	Not applicable
Follow Up	Not applicable
Attachments	8.2.1 FCSS/RCHHS Minutes of September 9, 2015 and October 21, 2015 8.2.2 Rimbey Historical Society Minutes of September 16, 2015 and October 21, 2015
Recommendation	Motion by Council to accept the FCSS/RCHHS Minutes of September 9, 2015, the Rimbey Historical Society Minutes of September 16 and October 21, 2015 as information.
Prepared By:	 <hr style="width: 80%; margin: 0 auto;"/> Donna Tona, CTS Interim Chief Administrative Officer
	 <hr style="width: 80%; margin: 0 auto;"/> Date
Endorsed By:	 <hr style="width: 80%; margin: 0 auto;"/> Donna Tona, CTS Interim Chief Administrative Officer
	 <hr style="width: 80%; margin: 0 auto;"/> Date

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
September 9, 2015
2:00 p.m. Rimbey Provincial Building

Present

N. Hartford, Chairperson
I. Steeves, Vice Chairperson
J. Webb, Board Member
P. Weeks, Board Member
B. Coulthard, Board Member
M. Josephison, Board Member
F. Pilgrim, Board Member
I. Wegmann, Board Member
P. Makofka, Executive Director
C. HN Simpson, Recording Secretary

Regrets:

1. CALL TO ORDER

The meeting was called to order by N. Hartford at 2:00 p.m.

2. APPROVAL OF AGENDA

15-09-01 MOTION: By: J. Webb: That the agenda be adopted with the following additions and deletions:

Additions:

- 8.2 Quality Improvement/Risk Management
- 8.3 Job Description JD – 095.10
- 14.2 ACCA & ASCHA merge discussion

Deletions:

P. McLaughlin will not be attending this meeting

CARRIED

3. PREVIOUS MEETING MINUTES – June 24, 2015

15-09-02 MOTION: By: B. Coulthard: That the minutes of the June 24, 2015 Board Meetings be adopted as corrected:

Present

N. Hartford, Chairperson
I. Steeves, Vice Chairperson
J. Webb, Board Member
P. Weeks, Board Member
M. Josephison, Board Member
F. Pilgrim, Board Member
P. Makofka, Executive Director
P. Elliot, Recording Secretary

Regrets:

I. Wegmann, Board Member
B. Coulthard, Board Member

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

- 4.1 FCSS Family Barbeque
- 4.2 Community Counselling Program – agreement has been signed

5. OLD BUSINESS

- 5.1 B. Coulthard 15 year service award
- 5.2 ASCHA membership- discount code for RDC courses

6. FINANCE

6.1 July 15, August 19 and September 9, 2015 Finance Committee Meetings

Minutes/Highlights

15-09-03 MOTION: By: I. Steeves: That the Minutes of the July 15, 2015, August 19, 2015 and September 9, 2015 Finance Committee meetings be accepted as information.

CARRIED

15-09-04 MOTION: By: J. Webb: To submit the proposed Agency budget for the 2016 year to the Town of Rimbey and Ponoka County for approval. Seconded by: B. Coulthard

CARRIED

F. Pilgrim exited the meeting at 2:20 p.m.

15-09-05 MOTION: By: B. Coulthard: That the Agency work with BDO to solve the discrepancy in the donation receipt issued to F. Pilgrim for hours worked in 2014 and how to proceed forward this year and upcoming years at the expense of the Agency. Seconded by: J. Webb

CARRIED

F. Pilgrim re-entered the meeting at 2:35 p.m.

7. WRITTEN REPORTS

- 7.1 Home Support/Personal Care
- 7.2 Compass Program
- 7.3 Education Coordinator
- 7.4 Seniors Information & Referral Centre
- 7.5 Volunteer Income Tax
- 7.6 Food Bank- Alberta Food Banks Association
- 7.7 Volunteer Services
- 7.8 Palliative Care
- 7.9 Medical Alert
- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels- Volunteer appreciation tea
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Accreditation Coordinator
- 7.21 Office Manager/Quality Control

15-09-06 MOTION: By: I. Steeves: That the Written Reports be accepted as information.

CARRIED

8. POLICY/RISK MANAGEMENT COMMITTEE

8.1 New Policy ADM – 283.15 Code of Ethics

15-09-07 MOTION: By: F. Pilgrim: To accept the new policy ADM – 283.15 Code of Ethics and add it to the policy binder. Seconded by: M. Josephison

CARRIED

8.2 Update policy 1145.04 Quality Improvement & Risk Management

15-09-08 MOTION: By: P. Weeks: To accept the update to policy 1145.04 Quality Improvement & Risk Management and update it in the policy binder. Seconded by: I. Steeves

CARRIED

8.3 Update policy JD – 095.10 Policy/Risk Management Committee
15-09-09 MOTION: By: J. Webb: To accept the update to policy JD - 09.10 Policy/Risk Management and update it in the policy binder. Seconded by: B. Coulthard

CARRIED

9. **DIRECTOR'S REPORT**

- 9.1 AHS Providers meeting
- 9.2 Community Kitchen Coordinator
- 9.3 New immigrant services
- 9.4 FCSS Provincial Outcomes review
- 9.5 Early Childhood Coalition barbeque
- 9.6 AHS service authorization review
- 9.7 Adult Learning Society council & staffing updates
- 9.8 Red Deer College- Lodge Mangers training
- 9.9 Norquest College tuition increase
- 9.10 Man Van
- 9.11 AHS Block billing
- 9.12 FCSSAA Board meeting Highlights
- 9.13 AHS Home Care audit Completion
- 9.14 Community Connector

15-09-10 MOTION: By: I. Steeves: That the Director's Report be accepted as information.

CARRIED

10. **NEW BUSINESS**

- 10.1 Community Counselling Program- agreements signed
- 10.2 Healthy Families- mandatory supervisor training

15-09-11 MOTION: By B. Coulthard: To approve the supervisor training at the expense of the Agency. Seconded by: F. Pilgrim

CARRIED

- 10.3 2015 FCSS Board Retreat
- 10.4 AEMA Stakeholder Summit

15-09-12 MOTION: By: F. Pilgrim: To request the Town to consider sending 1 staff to this workshop at the Town's expense. Seconded by: B. Coulthard

CARRIED

- 10.5 FCSSAA membership fees

15-09-13 MOTION: By I. Steeves: To take out the annual membership with FCSSAA. Seconded by: M. Josephison

CARRIED

- 10.6 Meeting with MLA- Jason Nixon
- 10.7 Volunteer Alberta meetings September 23rd – 25th 2015

15-09-14 MOTION: By: M. Josephison: To send one staff to Volunteer Alberta meetings September 23rd – 25th 2015 at the expense of the Agency. Seconded by: F. Pilgrim

CARRIED

- 10.8 Emergency Social Services Network forum
- 10.9 Community Kitchen & Food Bank partnership

15-09-15 MOTION: By: P. Weeks: To trial the new Community Kitchen proposal for six months with reports monthly to Board and with conclusion. Seconded by: I. Wegmann

CARRIED

10.10 Charity Golf tournament-wind-up luncheon

15-09-16 MOTION: By: B. Coulthard: To invite golfers, sponsors, volunteers and celebrities to lunch on October 21, 2015 (immediately following FCSS Board meeting. Seconded by: J. Webb

CARRIED

15-09-17 MOTION: By: B. Coulthard: That the 2015 Charity Golf Tournament funds raised of \$20000.00 be designated to go towards Family programming. Seconded by: J. Webb

CARRIED

10.11 Community & College Social Innovation Fund

15-09-18 MOTION: By: B. Coulthard: That the E.D. sit on this Community & College Social Innovation Fund Advisory Committee. Seconded by: J. Webb

CARRIED

11. Progress report on 2015 goals & objectives

12. Workplace Health & Safety Committee- report

15-09-19 MOTION: By: I. Steeves: To accept the Progress report on 2015 goals & objectives and the Workplace Health & Safety Committee reports as presented. Seconded by: P. Weeks

CARRIED

13. Review of Statistics

- Home Care & Home Support Client totals
- Monthly Board Program Statistics
- Client Safety Reports

15-09-20 MOTION: By: I. Steeves: to accept the review of the above statistics as information. Seconded by: J. Webb

CARRIED

14. CORRESPONDENCE

14.1 Payroll memo- June, July, August 2015

14.2 ACCA & ASCHA merge discussion

15. NEXT MEETING DATE – FCSS Board Meetings

- October 21, 2015
- November 18, 2015
- December 15, 2015 (note- this is a Tuesday)
- No meeting in January 2016

16. ADJOURNMENT

15-09-21 MOTION: By: N. Hartford: That the meeting adjourns at 3:50 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

Christine HN Simpson, Recording Secretary

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
October 21, 2015
9:00 a.m. Rimbey Provincial Building

Present

N. Hartford, Chairperson
I. Steeves, Vice Chairperson
J. Webb, Board Member
P. Weeks, Board Member
M. Josephison, Board Member
F. Pilgrim, Board Member
I. Wegmann, Board Member
P. Makofka, Executive Director
C. HN Simpson, Recording Secretary

Regrets:

B. Coulthard, Board Member

1. CALL TO ORDER

The meeting was called to order by N. Hartford at 9:15 a.m.

2. APPROVAL OF AGENDA

15-10-01 MOTION: By: J. Webb: That the agenda be adopted as presented.

CARRIED

3. PREVIOUS MEETING MINUTES – September 9, 2015

15-10-02 MOTION: By: F. Pilgrim: That the minutes of the September 9, 2015 Board Meetings be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES - none

5. OLD BUSINESS

5.1 AHS- Central Alberta Consortium Contract extension

5.2 FCSS Board Retreat

6. FINANCE

6.1 October 21, 2015 Finance Committee Meetings Minutes/Highlights

15-10-03 MOTION: By: I. Steeves: That the Minutes of the October 21, 2015 Finance Committee meetings be accepted as information.

CARRIED

15-10-04 MOTION: By: M. Josephison: That the Agency accepts the Finance committee's recommendation for the staff Christmas bonus. Seconded by: J. Webb.

CARRIED

7. WRITTEN REPORTS

7.1 Home Support/Personal Care

7.2 Compass Program

7.3 Education Coordinator

7.4 Seniors Information & Referral Centre

7.5 Volunteer Income Tax

7.6 Food Bank- Alberta Food Banks Association

7.7 Volunteer Services

- 7.8 Palliative Care
- 7.9 Medical Alert
- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels- Volunteer appreciation tea
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Accreditation Coordinator
- 7.21 Office Manager/Quality Control

15-10-05 MOTION: By: I. Steeves: That the Written Reports be accepted as information.

CARRIED

8. QUALITY/RISK MANAGEMENT COMMITTEE

9. DIRECTOR'S REPORT

- 9.1 Alberta Caregivers Association
- 9.2 Emergency Social Services Network
- 9.3 Alberta Seniors Communities & Housing Association
- 9.4 Alberta Continuing Care Association
- 9.5 FCSS Provincial Funding increase

15-10-06 MOTION: By: J. Webb: That the Director's Report be accepted as information.

CARRIED

10. NEW BUSINESS

- 10.1 Delegation: Paul McLaughlin- Rimoka Housing- regrets
- 10.2 Delegation: Jason Nixon- MLA Rimbey-Rocky-Sundre
- 10.3 Accreditation Primer results – That the board supports the agency moving forward of the Accreditation process.
- 10.4 2014 FCSS Reconciliation Statement
- 10.5 December & January meeting dates & times discussion

15-10-07 MOTION: By: J. Webb: That the Rimbey FCSS/RCHHS Board meetings will be as follows:

- November 18, 2015
- Finance & Board Meeting December 21 at 9:00am.
- No meeting in January 2016

CARRIED

10.6 FCSSAA Conference attendance- 3 double rooms are booked

11. Progress report on 2015 goals & objectives

12. Workplace Health & Safety Committee

13. Review of Statistics

- Home Care & Home Support Client totals
- Monthly Board Program Statistics
- Client Safety Reports

15-10-08 MOTION: By: J. Webb: to accept the review of the above statistics as information.
Seconded by: F. Pilgrim

CARRIED

14. CORRESPONDENCE
14.1 Payroll memo- September
15. NEXT MEETING DATE – FCSS Board Meetings
- November 18, 2015
 - Finance & Board Meeting December 21 at 9:00am.
 - No meeting in January 2016
16. ADJOURNMENT
15-10-09 MOTION: By: N. Hartford: That the meeting adjourns at 10:50 a.m.
- CARRIED**
17. BOARD SHARING TIME

N. Hartford, Chairperson

Christine HN Simpson, Recording Secretary

**** Please note the FCSS Charity Luncheon Wrap-up meeting to follow at 12 noon****

Rimbey Historical Society
Meeting Minutes September 16, 2015

Present: Larry Varty, Brian Godlonton, Cheryl Jones, Janet Carlson, Linda Girodat, Kim Lovell, Barney Oldfield, Rueben Giebelhaus, Jack Webb, Janet Burghardt, Pauline Hansen, Eric Hornsey and guest Shirley Hanick, Larry Hansen, Elsie Giebelhaus.

Order: Larry Varty called the meeting to order at 7:30

Agenda: Moved by Eric Hornsey & seconded by Barney Oldfield to approve the agenda as presented. CARRIED

Minutes: Moved by Jack Webb & seconded by Barney Oldfield approve the minutes of the Aug.19 2015 meeting. CARRIED

Old Business: None

Committee Reports:

President: Larry Varty thanked everyone for working at the 50th anniversary.

Treasurer: The Treasurer's Report Aug 19 was presented. Janet reported that we received the money from Lavesta Hall.

Moved by Janet Carlson & seconded by Pauline Hansen.
CARRIED

Park Admin. Cheryl Jones gave her Park Administrator's report. Donated artifacts were accepted. Moved by Brian Godlonton and seconded by Eric Hornsey that the park accept the artifacts.

Grant Janet Carlson reported that we are still waiting to hear if we got the Canada 150 grant.

Restoration

& Trucks: Barney reported the Farm All M tractor is finished and all it needs is decals.

Buildings

& Yard: None

Park Events None

Volunteer

& Recruitment None

Town Rep. Jack thanked us for letting him speak at the 50th anniversary. The town is no longer be using the brand THE FRIENDLY INTERNATIONAL TOWN, they have given the museum permission to use the logo.

New Business: Board agreed to get the 3 plaques done by scratching the surface.

Next Meeting: Wednesday, OCT. 22 2015.

Adjournment: Moved by Kim Lovell to adjourn the meeting at 8:10.

Rimbey Historical Society
Meeting Minutes October 21, 2015

Present: Brian Godlonton, Janet Carlson, Linda Girodat, Kim Lovell, Jack Webb.

Order: Brian Godlonton called the meeting to order at 7:30

Agenda: Moved by Jack Webb and seconded by Janet Carlson the agenda as presented.
CARRIED

Minutes: Moved by Jack Webb & seconded by Kim Lovell approve the minutes of the Aug.19, 2015 meeting. CARRIED

Old Business: None

Committee Reports:

President: none

Treasurer: The Treasurer's Report Sept 16 was presented.
Moved by Janet Carlson & seconded by Jack Webb.
CARRIED

Park Admin. Park Administrator's report read. Donated artifacts were accepted.
Moved by Brian Godlonton and seconded by Jack Webb.

Grant Janet Carlson reported that we are still waiting to hear if we got the Canada 150 grant. Brian suggested we look into step grant which he informed us is coming back in.

Restoration & Trucks: none

Buildings & Yard: Kim offered to climb a ladder to fix some shingles on the church roof.

Park Events None

Volunteer & Recruitment None

Town Rep. None





New Business: Everyone liked the plaques.

Next Meeting: Wednesday Nov 18, 2015.

Adjournment: Moved by Kim Lovell to adjourn the meeting at 7:43



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	November 23, 2015
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not applicable.
Options/Consequences	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Desired Outcome(s)	To keep the community informed of actions taken by Council.
Financial Implications	Not applicable.
Follow Up	Not applicable.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



Highlights

- Oct 26/15 Attended the Legislature for Budget (Provincial)
- Oct 28/15 Rimoka Housing Foundation Meeting in Rimby
- Oct 30/15 Rimoka Housing Foundation Meeting with FCSS
- Nov 2/15 Special Council Meeting
- Nov 3/15 Meeting with Stan Cummings
- Nov 4/15 Rimoka Building Committee Meeting at Berry Architects in Red Deer
- Nov 5/15 Parkland Regional Library Meeting in Lacombe
- Nov 11/15 Remembrance Day Ceremony at the Peter Loughheed Community Centre
- Nov 12/15 Development Permit Meeting (Rimoka Housing Foundation)
- Nov 17/15 Meeting with local residents
- Nov 23/15 Regular Council Meeting

Cheque signings
Commission of Oaths

Rick Wm. Pankiw
Mayor



Highlights

Nov 2/15 Special Council Meeting
Nov 11/15 Remembrance Day Ceremony at the Peter Loughheed Community Centre
Nov 23/15 Regular council Meeting

Brian Godlonton
Councillor



Highlights

- Oct26/15 Seniors Housing Meeting – Edmonton
- Oct 28/15 Rimoka Regular Meeting
- Oct 28/15 Skateboard Park Review Meeting
- Oct 30/15 Rimoka & FCSS Meeting
- Nov 4/15 Rimoka Project Meeting
- Nov 5/15 Rimoka Special Meeting
- Nov 23/15 Regular Council Meeting

Mathew Jaycox
Councillor