

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JUNE 27, 2016 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing - None	
3.	Agenda Approval and Additions	1
4.	Minutes	
	4.1 Minutes of Regular Council June 13, 2016	2-9
5.	Delegations	
	5.1 Behren Signs – Melvin Durand.....	10-11
6.	Bylaws - None	
	6.1 Bylaw 916/16 Town of Rimbey Revolving Operating Loan Bylaw	12-16
7.	New and Unfinished Business	
	7.1 Town of Rimbey Website.....	17
	7.2 SJC Development Corp Subdivision Application	18-52
	7.3 Tagish Engineering Project Status Update to June 14, 2016	53-56
	7.4 Rimbey Coop Signs	57-73
8.	Reports	
	8.1 Department Reports - None	
	8.2 Boards/Committee Reports	74
	8.2.1 Rimoka Housing Foundation Minutes of April 20 and May 18, 2016	75-83
	8.2.2 Rimbey Historical Society Minutes May 18, 2016	84-85
	8.2.3 Rimbey Municipal Library Minutes Apr 4, 2016.....	86
	8.2.4 Rimbey FCSS/RCHHS Minutes May 18, 2016	87-90
	8.3 Council Reports	91
	8.3.1 Mayor Pankiw's Report.....	92
	8.3.2 Councillor Godlonton's Report.....	
	8.3.3 Councillor Jaycox's Report	93
	8.3.4 Councillor Payson's Report	
	8.3.5 Councillor Webb's Report.....	
9.	Correspondence	94
	9.1 Alberta Infrastructure Transportation Letter.....	95-96
	9.2 Alberta Infrastructure Transportation Letter.....	97
10.	Open Forum (Bylaw 894/14 – Council Procedural Bylaw #30 - The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.)	
11.	In- Camera	
	11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, JUNE 13, 2016 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CPA, CA
Municipal Intern - Michael Fitzsimmons
Contract Development Officer – Liz Armitage
Director of Public Works – Rick Schmidt
Recording Secretary – Kathy Blakely
- Absent:
Director of Community Services – Cindy Bowie
- Public:
10 members of the public
Stan Cummings – Subdivision Applicant
2. Public Hearing 2.1 None
3. Adoption of Agenda of 3.1. June 13, 2016 Agenda
11.2 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)(addition)
- Motion 241/16
- Moved by Councillor Godlonton to accept the agenda for June 13, 2016 Regular Council Meeting as amended.
- CARRIED
- Motion 242/16
- Moved by Councillor Webb to extend the Regular Council Meeting beyond the 90 minutes as allocated for Council Meetings in Bylaw 894/14 Town of Rimbey Procedural Bylaw.
- CARRIED
4. Minutes 4.1 Minutes of the Regular Council Meeting May 25, 2016
- Motion 243/16
- Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of May 25, 2016, as presented.
- CARRIED
- 4.2 Minutes of the Special Council Meeting (7:00 pm) May 30, 2016
- Motion 244/16
- Moved by Councillor Jaycox to accept the Minutes of the Special Council Meeting (7:00 pm) of May 30, 2016, as presented.
- CARRIED

4.3 Minutes of the Special Council Meeting (8:00 pm) May 30, 2016Motion 245/16

Moved by Councillor Godlonton to accept the Minutes of the Special Council Meeting (8:00 pm) of May 30, 2016, as presented.

CARRIED

5. Delegation

5.1 None

6. Bylaws

6.1 Bylaw 916/16 Town of Rimbey Revolving Operating Loan BylawMotion 246/16

Moved by Councillor Webb to give first reading to Bylaw 916/16 Town of Rimbey Revolving Operating Loan Bylaw.

CARRIED

6.2 Bylaw 917/16 Land Use BylawMotion 247/16

Moved by Councillor Godlonton to give first reading to Bylaw 917/16 Land Use Bylaw.

CARRIED

Motion 248/16

Moved by Councillor Jaycox to schedule a Public Hearing for Bylaw 917/16 Land Use Bylaw for July 25, 2016.

CARRIED

6.3 Bylaw 918/16 to Repeal Bylaw 749/03Motion 249/16

Moved by Councillor Jaycox to give first reading of Bylaw 918/16 Bylaw to Repeal Bylaw 749/03.

CARRIED

Motion 250/16

Moved By Councillor Payson to give second reading of Bylaw 918/16 Bylaw to Repeal Bylaw 749/03.

CARRIED

Motion 251/16

Moved by Councillor Godlonton to unanimously agree to give third and final reading to Bylaw 918/16 Bylaw to Repeal Bylaw 749/03.

CARRIED

Motion 252/16

Moved by Mayor Pankiw to give third and final reading of Bylaw 918/16 Bylaw to Repeal Bylaw 749/03.

CARRIED

6.4 Bylaw 919/16 Bylaw to Repeal Bylaw 826/08Motion 253/16

Moved by Councillor Jaycox to give first reading of Bylaw 919/16 Bylaw to Repeal Bylaw 826/08.

CARRIED

Motion 254/16

Moved by Councillor Godlonton to give second reading of Bylaw 919/16 Bylaw to Repeal Bylaw 826/08.

CARRIED

Motion 255/16

Moved by Councillor Jaycox to unanimously agree to give third and final reading to Bylaw 919/16 Bylaw to Repeal Bylaw 826/08.

CARRIED

Motion 256/16

Moved by Councillor Webb to give third and final reading of Bylaw 919/16 Bylaw to Repeal Bylaw 826/08.

CARRIED

6.5 Bylaw 920/16 Bylaw to Repeal Bylaw 827/08Motion 257/16

Moved by Councillor Payson to give first reading of Bylaw 920/16 Bylaw to Repeal Bylaw 827/08.

CARRIED

Motion 258/16

Moved by Councillor Godlonton to second reading of Bylaw 920/16 Bylaw to Repeal Bylaw 827/08.

CARRIED

Motion 259/16

Moved by Councillor Jaycox to unanimously agree to give third and final reading to Bylaw 920/16 Bylaw to Repeal Bylaw 827/08.

CARRIED

Motion 260/16

Moved by Councillor Godlonton to give third and final reading of Bylaw 920/16 Bylaw to Repeal Bylaw 827/08.

CARRIED

7. New and
Unfinished
Business

7.1 Concrete DisposalMotion 261/16

Moved by Mayor Pankiw to discontinue accepting concrete from the general public at this time until the current stock pile of concrete is crushed.

DEFEATED

Motion 262/16

Moved by Council Jaycox to continue to receive concrete at the rates of \$25.00 per tonne for concrete without rebar and \$40.00 per tonne of concrete with rebar, of which \$5.00 per truck load, regardless of weight, would be reimbursed to Nikirk Bros Contracting for the use of their scale and to crush \$50,000.00 worth of concrete, with the funds being taken from reserves.

CARRIED

7.2 Tagish Engineering Project Status Update to May 16 and May 30, 2016Motion 263/16

Moved by Councillor Godlonton to accept the Tagish Engineering Project Status Update to May 16 and May 30, 2016 as information.

CARRIED

7.3 SJC Development Corp Subdivision ApplicationMotion 264/16

Moved by Mayor Pankiw to table further discussions on SJC Development Subdivision Application to the June 27, 2016 Regular Council Meeting.

CARRIED

Mr. Cummings departed the meeting at 8:01 pm.

7.4 Rimbey AirportMotion 265/16

Moved by Mayor Pankiw to sell the Rimbey Airport.

CARRIED

3 members of the public departed the meeting at 8:07 pm.

7.5 Community Events Grant Program ApplicationMotion 266/16

Moved by Councillor Payson to approve the Community Events Grant Application in the amount of \$500.00, to the AES Rimbey for their Rugarok Open Martial Arts Tournament being held on June 25, 2016 at the Peter Loughheed Community Centre.

CARRIED

3 members of the public departed the meeting.

7.6 Request for Municipal Property Tax CancellationMotion 267/16

Moved by Councillor Godlonton to refund the 2014 Municipal Property Tax in the amount of \$662.66 for Roll # 24180, Lot 6, Block 1, Plan 0727008

CARRIED

Motion 268/16

Moved by Councillor Webb to refund the 2015 Municipal Property Tax in the amount of \$696.15 for Roll # 24180, Lot 6, Block 1, Plan 0727008.

CARRIED

Motion 269/16

Moved by Councillor Jaycox approve the request for Roll # 24180, Lot 6, Block 1, Plan 0727008 for cancellation of 2016 Municipal Property Tax in the amount of \$717.16.

CARRIED

Motion 270/16

Moved by Jaycox to deny the request for Roll # 26040, Lot 35, Block 1, Plan 1123761 for cancellation of 2016 Municipal Property Tax in the amount of \$1,614.30.

CARRIED

Motion 271/16

Moved by Councillor Godlonton to deny the request for Roll # 26070, Lot 38, Block 1, Plan 1222867 for cancellation of 2016 Municipal Property Tax in the amount of \$2,003.20.

CARRIED

Motion 272/16

Moved by Councillor Payson to deny the request for Roll # 26080, Lot 39, Block 1, Plan 1222867 for cancellation of 2016 Municipal Property Tax in the amount of \$2,003.20.

CARRIED

Motion 273/16

Moved by Mayor Pankiw to deny the request for Roll # 24440, Lot 15, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$785.94.

CARRIED

Motion 274/16

Moved by Councillor Godlonton to deny the request for Roll # 24460, Lot 17, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$787.11.

CARRIED

Motion 275/16

Moved by Councillor Jaycox to deny the request for Roll # 24470, Lot 18, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$798.54.

CARRIED

Motion 276/16

Moved by Councillor Godlonton to deny the request for Roll # 24480, Lot 19, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$801.96.

CARRIED

Motion 277/16

Moved by Councillor Jaycox to deny the request for Roll # 24490, Lot 20, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$759.58.

CARRIED

Motion 278/16

Moved by Councillor Payson to deny the request for Roll # 24510, Lot 22, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$902.69.

CARRIED

Motion 279/16

Moved by Councillor Jaycox to deny the request for Roll # 24520, Lot 23, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$892.35.

CARRIED

Motion 280/16

Moved by Councillor Godlonton to deny the request for Roll # 24550, Lot 26, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$888.42.

CARRIED

Motion 281/16

Moved by Councillor Payson to deny the request for Roll # 24570, Lot 28, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$785.94.

CARRIED

Motion 282/16

Moved by Councillor Jaycox to deny the request for Roll # 24610, Lot 32, Block 1, Plan 0820670 for cancellation of 2016 Municipal Property Tax in the amount of \$888.42.

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 FCSS/RCHHS Minutes of April 20, 2016

8.2.2 Rimoka Housing Foundation Minutes of March 23, 2016

8.2.3 Beatty Heritage House Society Minutes of May 2, 2016

Motion 283/16

Motion by Councillor Godlonton to accept the FCSS/RCHHS Minutes of April 20, 2016, Rimoka Housing Foundation Minutes of March 23, 2016, and the Beatty Heritage House Society Minutes of May 2, 2016, as information.

CARRIED

9. Correspondence

9.1 None

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

There were 2 responses from the gallery.

One person spoke regarding the Land Use Bylaw and inquired where he could get a copy.

Council Godlonton departed the meeting at 8:35 pm.

Councillor Godlonton returned to the meeting at 8:36 pm.

One person spoke regarding a road in Legacy Lane.

Mayor Pankiw advised the gallery the next item would be in camera.

Mayor Pankiw recessed the meeting at 8:38 pm.

4 members of the public departed the meeting.

Mayor Pankiw reconvened the meeting at 8:46 pm.

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)11.2 Legal (Pursuant to Division 2, Section 27(1) of the Freedom of Information and Protection Of Privacy Act.)(addition)Motion 284/16

Moved by Councillor Godlonton the Council meeting go in camera at 8:46 pm, pursuant to Division 2, Sections 17(2) and 27(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Interim Chief Administrative Officer Donna Tona, Acting Chief Administrative Officer/Chief Financial Officer Lori Hillis Municipal Intern Michael Fitzsimmons, Director of Public Works Rick Schmidt, Contract Development Officer Liz Armitage and Recording Secretary Kathy Blakely, to discuss personnel and legal issues.

CARRIED

Municipal Intern Michael Fitzsimmons, Contract Development Officer Liz Armitage, Director of Public Works Rick Schmidt, and Recording Secretary Kathy Blakely departed the meeting at 8:55 pm.

Interim CAO Donna Tona to record the Minutes for the remainder of the Council Meeting.

Motion 285/16

Moved by Councillor Webb the Council meeting reverts back to an open meeting at 10:05 pm.

CARRIED

Motion 286/16

Moved by Councillor Webb to appoint Lori Hillis as Chief Administrative Officer effective August 1, 2016.

CARRIED

12. Adjournment

Motion 287/16

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 10:09 pm.

MAYOR RICK PANKIW

INTERIM CHIEF ADMINISTRATIVE OFFICER DONNA TONA

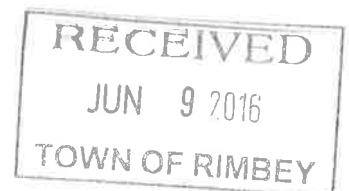
Council Agenda Item	5.1
Council Meeting Date	June 27, 2016
Subject	Behren Signs – Melvin Durand
For Public Agenda	Public Information
Background	
Discussion	Mr. Durand will be doing a presentation to Council on digital sign boards.
Relevant Policy/Legislation	
Options/Consequences	
Desired Outcome(s)	
Financial Implications	
Follow Up	
Attachments	
Recommendation	Administration recommends Council accept Mr. Durand’s presentation as information.
Prepared By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date
Endorsed By:	 _____ Donna Tona, CTS Interim Chief Administrative Officer
	 _____ Date

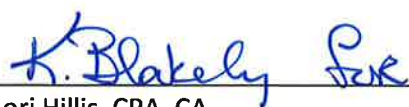


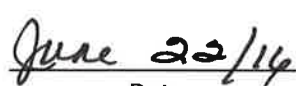
Hi Donna,

Can you please add me to the agenda for the June 13th council meeting. I would like to do a presentation on digital sign boards. I have a representative from my supplier coming down.

Thanks Donna.

M



Council Agenda Item	6.1
Council Meeting Date	June 27, 2016
Subject	Bylaw 916/16 Town of Rimbey Revolving Operating Loan Bylaw
For Public Agenda	Public Information
Background	Our current Revolving Operating Loan Bylaw was enacted on November 22, 2010 and is through ATB Financial.
Discussion	<p>As we are changing banking services providers the current bylaw must be updated. The new bylaw has been drafted as a general borrowing bylaw and therefore does not name the banking service provider. We believe that by updating the bylaw to be more general the Town is not restricted to one service provider. We would also note that the operating loan is for emergency purposes only and is rarely used.</p> <p>As per the MGA this bylaw must be advertised in the local paper for two weeks. The Bylaw was advertised in the Rimbey Review on June 14 and June 21, 2016.</p>
Relevant Policy/Legislation	MGA s 251(1), 252, 253(1),256(1)(2)(3)
Options/Consequences	To provide emergency fund to the Town.
Desired Outcome(s)	To update our current revolving operating loan bylaw
Financial Implications	
Follow Up	
Attachments	Bylaw 916/16 Town of Rimbey Revolving Operating Loan Bylaw MGA s 251(1), 252, 253(1),256(1)(2)(3)
Recommendation	Administration recommends Council give second reading to Bylaw 916/16 Town of Rimbey Revolving Operating Loan Bylaw. Administration recommends Council give third and final reading to Bylaw 916/16 Town of Rimbey Revolving Operating Loan Bylaw
Prepared By:	<p style="text-align: center;">  _____ Lori Hillis, CPA, CA Acting Chief Administrative Officer/Chief Financial Officer </p> <p style="text-align: right;">  _____ Date </p>
Endorsed By:	<p style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </p> <p style="text-align: right;">  _____ Date </p>



Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 916/16

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MUNICIPAL COUNCIL TO INCUR AN INDEBTEDNESS ON BEHALF OF THE SAID TOWN BY THE ISSUANCE OF A REVOLVING OPERATING LOAN FACILITY FOR THE PURPOSE OF MAINTAINING A POSITIVE OPERATING CASH FLOW.

WHEREAS, pursuant to Section 256 of the Municipal Government Act to maintain a positive operating cash flow thereto, the Council may pass Bylaws in relation to maintain a positive operating cash flow: and

WHEREAS, it is necessary to secure a revolving operating loan facility for a maximum of \$1,000,000.00 on the terms and conditions referred to in this bylaw:

WHEREAS, the amount of the existing debenture and loan debt of the Town of Rimbey at June 2, 2016 is \$2,868,445.25 and no part of the principal or interest is in arrears;

WHEREAS, all required approvals for operating expenditures have been obtained, and are in compliance with all Acts and regulations of the Province of Alberta:

NOW THEREFORE, the Council of the Town of Rimbey, duly assembled enacts as follows:

1. For the purpose of maintaining a positive operating cash flow, the sum of ONE MILLION DOLLARS (\$1,000,000.00) be borrowed by way of a revolving operating loan on the credit and security of the Municipality at large, of which amount the full sum of \$1,000,000.00 is to be paid by the Municipality at large.
2. The Mayor and the Chief Administrative Officer of the Town of Rimbey are hereby authorized to borrow on behalf of the Town of Rimbey for the amount and purpose as authorized by this bylaw, namely the maintaining of a positive operating cash flow.
3. The Town of Rimbey shall repay the indebtedness according to the repayment structure in effect, namely monthly payments of combined principal and interest installments as determined by Servus Credit Union, calculated at a rate not exceeding the interest rate fixed by Servus Credit Union on the date of the borrowing, and not to exceed FIVE (5) percent.
4. The Town of Rimbey shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Town of Rimbey.
6. The amount borrowed under the bylaw shall be applied only to the purpose specified by this bylaw.
7. Bylaw 860/10 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 916/16

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third and final time this _____ day of _____, 2016.

MAYOR RICK PANKIW

ACTING CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS

incorporated, continued or registered under the *Business Corporations Act* if the investment is approved by the Minister.

(3) The approval of the Minister under subsection (2)(e) may contain conditions and a municipality may not acquire shares of a corporation under subsection (2)(e) if the acquisition would allow the municipality to control the corporation.

(4) In addition to the investments referred to in subsection (2), the Minister may by regulation allow one or more municipalities to invest their money in other investments described in the regulation.

(5) Nothing in this section prevents a municipality from acquiring a share or membership in a non-profit organization.

1994 cM-26.1 s250;1994 cR-9.07 s25(24)

Borrowing

Borrowing bylaw

251(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

- (a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
- (b) the maximum rate of interest, the term and the terms of repayment of the borrowing;
- (c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

(3) A borrowing bylaw must be advertised.

1994 cM-26.1 s251

Debt limit

252 No municipality may make a borrowing if the borrowing will cause the municipality to exceed its debt limit, unless the borrowing is approved by the Minister.

1994 cM-26.1 s252

Use of borrowed money

253(1) Money obtained by a municipality under a borrowing must be used for the purpose for which it is borrowed.

(2) Money obtained by a municipality under a borrowing for the purpose of financing a capital property may be used for an operating purpose if the amount spent is available when it is needed for the capital property.

1994 cM-26.1 s253

Capital property

254 No municipality may acquire, remove or start the construction or improvement of a capital property that is to be financed in whole or in part through a borrowing unless the borrowing bylaw that authorizes the borrowing is passed.

1994 cM-26.1 s254

Exemption from borrowing conditions

255(1) The Minister may, in respect of a particular borrowing, exempt a municipality from any requirement in sections 256 to 263.

(2) The *Regulations Act* does not apply to an exemption made under this section.

1994 cM-26.1 s255

Operating expenditures

256(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

1994 cM-26.1 s256

Capital property - short-term borrowing

257(1) This section applies to a borrowing made for the purpose of financing a capital property when the term of the borrowing is 5 years or less.

(2) The expenditure for the capital property must be included in a budget.

(3) Repealed 1998 c24 s13.

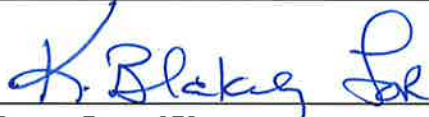
(4) A borrowing bylaw that authorizes the borrowing does not have to be advertised.

1994 cM-26.1 s257;1996 c30 s14;1998 c24 s13

Capital property - long-term borrowing

258(1) This section applies to a borrowing made for the purpose of financing a capital property when the term of the borrowing exceeds 5 years.

(2) This section does not apply to a borrowing referred to in section 263.

Council Agenda Item	7.1	
Council Meeting Date	June 27, 2016	
Subject	Town of Rimbey Website	
For Public Agenda	Public Information	
Background		
Discussion	Interim CAO Donna Tona will be providing an update on the Town of Rimbey Website. Information will be provided at the meeting.	
Relevant Policy/Legislation		
Options/Consequences		
Desired Outcome(s)		
Financial Implications		
Follow Up		
Attachments		
Recommendation		
Prepared By:	 Donna Tona, CTS Interim Chief Administrative Officer	<u>June 23/16</u> Date
Endorsed By:	_____ Donna Tona, CTS Interim Chief Administrative Officer	_____ Date

Council Agenda Item	7.2
Council Meeting Date	June 27, 2016
Subject	SJC Development Corp. Subdivision Application
For Public Agenda	Public Information
Background	<p>On October 19, 2015, the Town of Rimbey Subdivision and Development Appeal Board rendered its decision pertaining to subdivision TR15/03. The applicant, Mr. Stan Cummings on behalf of SJC Development Corp, chose to resubmit the subdivision application for review. Under the MGA there are no limits on the number of times an applicant can submit a subdivision application. The SDAB Decision is included as an appendix as it provides a sound history of the subdivision up-until this point.</p> <p>On November 23, 2015 Donna Tona and Liz Armitage met with Stan Cummings to discuss a new subdivision application. It was discussed that upon review of the new application by Mrs. Armitage, the subdivision as presented is not compliant with the Land Use Bylaw. The Land Use Bylaw requires all R3 lots to have a lane/back alley which are not shown on the tentative subdivision plan. Specifically, Land Use Bylaw 762-04 states in clause 4.11 that "A new subdivision intended to be classified R3 shall contain lanes serving every residential lot." Three options were presented to Mr. Cummings:</p> <ol style="list-style-type: none"> 1. Complete TR-13-03 as approved by the Subdivision and Development Appeal Board. This includes paying the Municipal Reserve owing as determined by the board. 2. Extend the Subdivision application deadline to allow the Land Use Bylaw review to include a review of clause 4.11 and/or redesignate the three parcels from R3 to R1. 3. Immediately apply and pay to amend the land use bylaw to remove clause 4.11 and/or redesignate the lands from R3 to R1. <p>On November 25, 2016 Mr. Cummings submitted a letter which opted to extend the subdivision while the Land Use Bylaw review is undertaken by administration (as attached).</p> <p>On December 14, 2015 Mr. Cummings submitted an additional letter requesting that the redesignation of three R3 lots to R1 as part of the overall Land Use Bylaw project starting in January 2016 (as attached)</p> <p>Mr. Cummings presented a delegation at the February 22, 2016 council meeting. At this time Mr. Cummings requested the lots be redesignated immediately.</p> <p>Upon further conversation with Mrs. Tona on February 25, 2016, Mr. Cummings indicated his preference was for a text amendment to the Land Use Bylaw to remove the requirement of the lanes as required by Clause 4.11.</p> <p>On February 25, 2016 the application information was forwarded to Mr. Cummings by</p>

administration. At that time he indicated that he is not going to apply as he does not want to pay the application fee.

A further email was received by Mrs. Tona and Mrs. Armitage on March 2, 2016 from Mr. Cummings. This email expressed a desire to seek resolution on the 5 lot subdivision, the Municipal Reserve owed and the rezoning of the lots prior to the council meeting on March 7, 2016. On March 7, 2016 Council directed administration to begin processing the land use re-designation application and waived the application fee.

Land Use Bylaw 912/16, to re-designate a portion of these lands from R3 to R1 received First reading on March 30, 2016, Public Hearing on April 25, 2016, Second Reading on April 25, 2015 and Third Reading on May 9, 2016.

Further, the most recent site visit were conducted by Elizabeth Armitage on May 30, 2016. Michael Fitzsimmons also conducted a site visit on June 7, 2016 to take photographs of the site. The site visits indicated that the site is currently vacant.



North facing view of subdivision from Rimstone Drive.



West facing view of Subdivision from Rimstone Drive.



South facing view of subdivision from the Rimstone Ridge Hotel.



South facing view of subdivision from the Rimstone Ridge Hotel.



North east facing view of subdivision from Rimstone Drive.

Circulation notices to adjacent neighbours and government agencies were sent out on November 9 2015. Upon request, neighbouring landowner Rimoka Seniors Lodge was re-circulated on May 31, 2016. As changes were not substantial a full circulation was not completed. Copies of the circulation responses are included as appendices and discussed in the *Discussion* section of this report.

As a Subdivision application a bylaw process is not followed. Therefore a public hearing is not required.

On June 13, 2016 this subdivision application was presented to council. Council requested that the application be brought back on June 27, 2016 for further review

	<p>and discussion.</p>
<p>Discussion</p>	<p>Once the land use re-designation was approved by council, administration conducted a review of the subdivision. Through discussions with Mr. Cummings two lots were altered slightly to ensure they match the requirements of the R1 designation. On June 3, 2016, administration received the final subdivision submission. The subdivision as presented meets the requirements of Land Use Bylaw 762/04 and the requirements of the Municipal Development Plan.</p> <p>On May 30, 2016 Administration met with Mr. Cummings to present a draft of Administration’s recommended subdivision conditions. The draft conditions discussed were as follows:</p> <ol style="list-style-type: none"> 1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the approved drawing dated June 2, 2016, 2015. On completion of the survey plan, your surveyor must submit the plan to West Central Planning Agency for endorsement. 2. The applicant shall enter into and comply with a development agreement, on terms satisfactory to the Town of Rimbey, for the purposes described in Section 655 of the <i>Municipal Government Act</i>, and including: <ol style="list-style-type: none"> a. The provision of municipal services, utilities and the payment of related fees and levies. b. Provision to assist in future improvement to the intersection of 50th Ave and Rimstone Dr. c. All shallow services including but not exclusive to natural gas, power, and cable. d. Payment of full securities. 3. The applicant is required to build Rimstone Drive to Town specification to ensure each propose lot has public road access. 4. Make any necessary changes to the gas utility, AltaGas Utilities, to provide service to the lots and provide any easements required. 5. Make arrangements with the power utility, Fortis, to provide service to the lots, and provide any easements required. <i>(You should contact the utilities before finalizing the survey, because they may require easements to be registered simultaneously with the plan of subdivision.)</i> 6. All outstanding costs associated with the development of Rimstone Drive as per the Tri-Party Cost Sharing Agreement dated July 8, 2015, shall be paid in full. 7. Any outstanding taxes on the property are to be paid. 8. Municipal Reserves are owing in the amount of 0.221 hectares or 0.5461 acres. The applicant is to pay cash-in-lieu of the reserves. The amount to be paid as cash-in-lieu shall be calculated by using the value of \$36,342.00 per acre. The amount to be paid as cash-in-lieu is \$19,846.37. 9. The applicant is pay and endorsement fee of \$1000 to the Town of Rimbey.

10. The approval of Subdivision Application TR 15/03 located on Lot 1 Block 19 Plan 072 9960 is null and void.

On June 5, 2016 Mr. Cummings submitted a response to the subdivision conditions. His response via email is as follows (Appendix 3):

Liz and Donna; Attached Meeting

As per our meeting regarding my application for the 5 lot Sub Division, I comment on the following;

1 Engage an Alberta Land Surveyor etc.

This was done and a copy sent to Liz Armitage

2 The applicant shall enter into and comply with a development etc.

SJC Dev Corp has a Development Agreement in place that was renewed by the Town of Rimbey in Aug 2015 for a two year period and included terms regarding the Rimstone Drive extension. I am satisfied with that agreement as it has served to allow the sub division of several other lots including the one sold for the Seniors Lodge. I will not accept a different Development Agreement as I now have one in place.

3 The applicant is required to build Rimstone Drive to Town specifications etc.

SJC Dev Corp has been given a certification of completion by the Town's engineering firm with the understanding the pavement will be placed once the Seniors Lodge has completed construction and the road is refurbished ready for pavement. As per Towns own by law, pavement will be completed once 60% of the lots facing Rimstone Ridge are sold.

4 Make any necessary changes to the gas etc.

SJC Dev Corp has engaged the services of DES Engineering to design, tender and supervise the construction, coordination and completion of shallow services on Rimstone Drive.

5 Make and arrange with the power utility etc.

SJC Dev Corp has engaged the services of DES Engineering to design, tender and supervise the construction, coordination and completion of shallow services on Rimstone Drive.

6 All outstanding costs associated with the etc.

Arrangements with DB Bobcat in regards to payment have been made ie: They have placed a caveat on properties owned by SJC Dev Corp for payment. I have a problem with the Town instructing me to make payments when I have made arrangements for such payments.

7 Any outstanding taxes etc.

All taxes are paid up to date

8 Municipal Reserves are owing etc.

Rimoka Foundation will take care of this as part of my agreement allowing them to place shallow servicing in Rimstone Ridge Drive.

9 The applicant is to pay endorsement etc.

Agreed upon receiving approval of SD

10 The approval of etc.

Agreed

One of the items to consider is the tax base this SD will contribute to the Town, approximately \$3,000 more per year. Check this out

Now, lets get this done. Either the SD is approved, council accepts my responses or I will look at other options

Stan Cummings
Owner

The circulation comments received from required government agencies indicated (originals are in appendix 4):

- Atco Gas.
- Alberta Transportation.
- Alberta Energy Regulator (AER).
- Atco Pipelines.

Two written responses were received from directly adjacent neighbours (originals are in appendix 5):

- Earl Repas.
- Rimoka Seniors Lodge.

Further, Administration would like to note that during the Public Hearing for Bylaw 912/16 pertaining to the Land Use Re-designation members of the public did speak against the land use re-designation and subdivision.

As the proposed subdivision is consistent with Town policy, Administration recommends approval of subdivision file TR/15/06 contingent on the following list of conditions:

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the approved drawing dated June 2, 2016, 2015. On completion of the survey plan, your surveyor must submit the plan to the Town of Rimbey for endorsement.
2. The applicant shall enter into and comply with a new development agreement, on terms satisfactory to the Town of Rimbey, for the purposes described in Section 655 of the *Municipal Government Act*, and including but limited to:
 - a. The provision of municipal services, utilities and the payment of related fees and levies.
 - b. Provision to assist in future improvement to the intersection of 50th Ave and Rimstone Dr.
 - c. All shallow services including but not exclusive to natural gas, power, and cable.
 - d. Payment of full securities for all municipal infrastructure including shallow utility installation.

	<ol style="list-style-type: none"> 3. All infrastructure is to be constructed as per the approved engineering documents (ex. plans and specifications), verified by the responsible engineer, and confirmed by submission of fully endorsed record drawings and all support construction related documents. All information to be submitted to the Town for final approval before acceptance of the infrastructure. 4. The applicant is required to build Rimstone Drive to Town specification to ensure each propose lot has public road access. 5. Make any necessary changes to the gas utility, AltaGas Utilities, to provide service to the lots and provide any easements required. 6. Make arrangements with the power utility, Fortis, to provide service to the lots, and provide any easements required. <i>(You should contact the utilities before finalizing the survey, because they may require easements to be registered simultaneously with the plan of subdivision.)</i> 7. Payment of all outstanding costs as per the Tri-Party Cost Sharing Agreement dated July 8, 2015. 8. Any outstanding taxes on the property are to be paid. 9. Municipal Reserves are owing in the amount of 0.221 hectares or 0.5461 acres. The applicant is to pay cash-in-lieu of the reserves. The amount to be paid as cash-in-lieu shall be calculated by using the value of \$36,342.00 per acre. The amount to be paid as cash-in-lieu is \$19,846.37. 10. The applicant is pay and endorsement fee of \$1000 to the Town of Rimby. 11. The approval of Subdivision Application TR 15/03 located on Lot 1 Block 19 Plan 072 9960 is null and void. <p><i>Please note that additional information pertaining to this subdivision application may be presented at Council on June 27, 2016.</i></p>
Relevant Policy/Legislation	Municipal Government Act Subdivision and Development Regulations
Options/Consequences	Option 1: Approve the subdivision with the conditions proposed. Option 2: Approve the subdivision with revised conditions. Option 3: Refuse the subdivision stating reasons.
Desired Outcome(s)	Council approve the subdivision with the conditions proposed.
Financial Implications	None to the Town
Follow Up	N/A

Attachments	<ol style="list-style-type: none"> 1. TR15/03 Subdivision and Development Appeal Board Notice of Decision 2. Applicant Correspondence 3. Applicant Response to Administration's Draft Conditions. 4. Agency Circulation Responses. 5. Adjacent Neighbour Circulation Responses. 6. Application including Land Title 7. Plan Showing Survey of Subdivision
Recommendation	<p>As the proposed subdivision is consistent with Town policy, Administration recommends approval of subdivision file TR/15/05.</p>
<p>Prepared By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  _____ Liz Armitage Development Officer </div> <div style="text-align: center;"> _____ June 22, 2016 Date </div> </div> <p>Endorsed By:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> _____ <i>Donna Tona</i> Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;"> _____ June 22, 2016 Date </div> </div>	

THE TOWN OF RIMBEY
SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Notice of Decision

Appeal by: SJC Development Corp (“SJC”)

RE: SUBDIVISION APPLICATION: TR 15/03

LEGAL DESCRIPTION: Lot 1 Block 19 Plan 072 9960 (the “Lot 1”)

The appeal from the decision of the Subdivision Authority for the Town of Rimbey (the “SA”) is DENIED. The Subdivision Decision of the SA, and all conditions attached to that Subdivision Decision are confirmed with the exception of Condition 8. Condition 8 is amended to read:

Municipal Reserves are owing in the amount of 0.221 hectares or .5461 acres. The applicant is to pay cash-in-lieu of the reserves. The amount to be paid as cash-in-lieu shall be calculated by using the value of \$29,421.89 per acre. The amount to be paid as cash-in-lieu is \$16,067.29.

A. INTRODUCTION

On June 30, 2015 SJC submitted an application for subdivision of the lands legally described as Plan 072 9960, Block 19, Lot 1 (“Lot 1”). The proposed subdivision, if approved, would reduce the size of Lot 1 by creating five new lots from Lot 1 as shown on the attached map. Lot 1, although reduced in size, would continue to exist. The application was processed and reviewed by the West Central Planning Agency (“WCPA”), planning consultants retained by the Town of Rimbey (the “Town”). WCPA recommended to the SA that the subdivision be approved subject to conditions. The SA approved the application subject to nine conditions. SJC was advised of the SA decision by WCPA by letter dated August 5, 2015 (“TR 15/03”).

SJC appealed decision TR 15/03 on August 13, 2015. On the Notice of Appeal form filed by SJC with the Subdivision and Development Appeal Board of the Town of Rimbey (the “Board”), SJC indicated that SJC wanted to appeal decisions TR15/01 and TR15/03. It was determined during the course of the Hearing that SJC wanted to appeal decision TR14/01 and TR15/03. TR 14/01 is a decision approving a prior subdivision of Lot 1 that resulted in the creation of a lot that SJC sold to Ponoka County (the “Ponoka Lot”). With respect to decision TR15/03 SJC objected to Condition 8 of decision TR15/03. Condition 8 provides:

Municipal Reserves are owing in the amount of 0.221 hectares. The applicant is to pay cash-in-lieu of the reserves. This shall be calculated by the current market value per hectare.

In the initial appeal document that SJC filed it was argued that only 0.166 acres (0.067 hectares) municipal reserve ("MR") was due from Lot 1 and that the value used to calculate the cash-in-lieu payment should be \$29,421.89 per acre, based on the value of Lot 1 when the first development agreement between the Town and SJC, regarding the development of Lot 1, was entered into in August, 2008. The value of \$29,421.89 per acre was the amount paid by SJC when SJC purchased Lot 1 (and other land) from Do-Mar Farms Ltd ("Do-Mar") in 2008. Given the proximity in time between the original Development Agreement between the Town and SJC and SJC's purchase of the land, SJC considered that the purchase price would accurately reflect the market value for the land at the time of the Development Agreement. SJC's position was that the cash-in-lieu amount, if calculated according to SJC numbers, would be \$4,884.03.

Prior to the commencement of the Hearing on August 26, 2015, SJC submitted a revised calculation of the MR owing by way of a letter dated August 17, 2015. The revised calculation indicated that only 0.162 acres (0.066 hectares) of MR was due from Lot 1. SJC's position was that the cash-in-lieu amount, if calculated according to SJC numbers, would be \$1,874.92.

The position of the Town's administration both before and at the Hearing on August 26, 2015 was that the value used to calculate the cash-in-lieu should be the current, assessed value for the land as indicated by the Town's Assessor. The Assessor had advised the Town that the current value for the land was \$36,342.00 per acre. The Town converted the 0.221 hectares to 0.5461 acres and had calculated the cash-in-lieu owing as being the sum of \$19,846.37 (0.546 acres X \$36,342.00/acre.)

B. THE HEARING

The Hearing was held in two parts. The Hearing commenced August 26, 2015. The Hearing was adjourned and the Board began its deliberations. During the course of its deliberations the Board concluded that the Board needed additional information in order to render a decision. On September 10, 2015 the Board sent a letter to SJC, the Town's Development Officer and other individuals that attended the August 26, 2015 hearing identifying the specific additional information that the Board wanted to see and advising that the Hearing on the Appeal would reconvene on October 5, 2015.

Hearing on August 26, 2015

At the commencement of the Hearing on August 26, 2015, members of the Board were introduced and the Chair asked the Appellant and those in attendance if there were any objections to the composition of the Board. There were no objections.

During the Hearing on August 26, 2015 the Board heard evidence from Kemi Apanisile and Jason Tran of WCPA, the Appellant SJC Corporation represented by Stan Cummings and the engineer for the project Dean Reid, Liz Armitage, contract planner for the Town and Stacey Johnson, a resident of Ponoka County.

Evidence of WCPA

Mr. Apanisile and Mr. Tran presented an Appeal Brief to the Board. A copy of the Appeal Brief was provided to both the Appellant and Ms. Johnson. With respect to the issue of the calculation of the MR, Mr. Tran advised that there was a Deferred Reserve Caveat (the "DRC") registered against the Certificate of Title for Lot 1. Copies of the DRC, Land Titles Instrument No. 142 219 391 and the Certificate of Title for Lot 1 (Title # 142 219 389 +1) were provided to the Board. The Certificate of Title, obtained from the Registrar of Land Titles on July 2, 2015, showed that the DRC was registered on the Certificate of Title. Given the registration of the DRC on the Certificate of Title to the land that was the subject of the subdivision, Mr. Tran recommended that the Board uphold Condition 8 as imposed by the SA.

When asked by the Board Mr. Tran indicated that WCPA had not reviewed the 2008 Agreement between the Town and SJC so WCPA did not know whether a new development agreement would be required or if the 2008 Agreement covered off all the requirements.

Evidence of SJC Corporation

Mr. Cummings reviewed with the Board the detailed calculation that SJC had prepared to determine the amount of MR owing from Lot 1. A copy of the calculation had been provided to the Board by Mr. Cummings on August 17, 2015. The letter stated that the calculations of the MR on the addendum submitted on August 17, 2015 were to replace the original calculations set out on the Notice of Appeal. Mr. Cummings indicated that SJC purchased 29.06 acres of land from Do-Mar in 2007. In 2014 SJC sold 8.54 acres from the 29.06 acres of land to the County of Ponoka (the "Ponoka Lot"). This left SJC with 20.52 acres of land. Mr. Cummings submitted that as a result SJC would only owe 2.052 acres of land as MR. According to his calculations SJC should get MR credit for the size of the MR Pond that will be constructed on the Ponoka Lot, being 2.029 acres, leaving only a balance of 0.023 acres. Further, Mr. Cummings argued that because the size of the MR Pond had increased and because now it was expected that more than 2.77 acres of land would be taken as MR for the Pond from the Ponoka Lot and by extrapolation from Lot 1, no more MR land, or cash-in-lieu, was due from Lot 1. All necessary or required MR that would have been required from Lot 1, as of the date the Lot was purchased by SJC, would be provided from the Ponoka Lot and the current Lot 1 should not have to dedicate or pay cash-in-lieu for MR. Additionally SJC had paid cash-in-lieu for 1.4493 acres of MR in 2014.

Mr. Cummings submitted that if cash-in-lieu were to be required the value used in the calculation should be \$7,500.00 which was the value that the SA stipulated be used for the cash-in-lieu calculation in 2014. Mr. Cummings advised the Board that SJC and the Town had entered into an agreement to provide for the servicing of the lands that SJC had purchased from Do-Mar including the lands that are the subject of this subdivision application (the "2008 Agreement"). The Town and SJC had just recently entered into an Extension and Novation Agreement extending the time that SJC had to complete the obligations in the 2008 Agreement. A copy of the 2008 Agreement and the Extension and Novation Agreement were provided to the Board.

Mr. Reid, SJC's engineer supported the representations of Mr. Cummings. Mr. Reid stated that, based on his understanding of the requirements to dedicate MR, the municipality was only allowed to take 10% of the land originally purchased from Do-Mar as MR. The expansion of the MR Pond meant that even more than 10 % of the original 29.06 acres would become MR.

In questioning the Board clarified that the MR Pond was being built on the lands that SJC sold to Ponoka County. Neither Mr. Cummings nor Mr. Reid provided an explanation as to why SJC should be able to offset the Lot 1 requirements to dedicate MR against MR that may or may not be dedicated by Ponoka County from the Ponoka Lot.

Evidence of Liz Armitage, Town Planning Consultant

Ms. Armitage advised that following receipt of the appeal of the decision of the SA she had asked the Town's Assessor to provide her with the current assessed value of Lot 1. Ms. Armitage indicated that in her view the current assessed value was an indicator of the current market value. The Town's Assessor advised Ms. Armitage that the current assessed value was \$36,341.00 per acre. Ms. Armitage submitted that this was the value that should be used to calculate the cash-in-lieu payable as per Condition 8 of the SA Approval.

Evidence of Stacey Johnson

Ms. Johnson advised the Board that her company also develops land within the Town. She expressed concerns about a deal between Ponoka County and another developer. She was concerned with the number of benefits that have been given to SJC referencing the fact that the Town waived/forgave the dedication of 1 acre of MR in 2014 and the fact that the Town utilized \$7,500.00/acre for the purposes of calculating SJC's cash-in-lieu of MR payment in 2014. She advised the Board that in her opinion the DRC on Lot 1 was correct, the Board should not decrease the amount of MR to be provided and that the Board should, if ordering the payment of cash-in-lieu, utilize a fair market value and not use \$7,500.00 to calculate the cash-in-lieu to be paid.

Hearing on October 5, 2015

The Hearing was reconvened on October 5, 2015. The documents listed in the Board's letter of September 10, 2015 had been provided to the Board prior to the start of the Hearing on October 5.

On October 5, 2015 the Board again heard from Mr. Cummings of SJC Corporation. Mr. Cummings was accompanied by his legal counsel, Josh Mohr, Sirrs LLP. Mr. Mohr made representations to the Board. Ms. Stacey Johnson made comments to the Board. Mr. Jason Tran of WCPA answered questions from the Board. Ms. Armitage was not in attendance at the continuation of the Hearing on October 5.

Evidence of Mr. Mohr and Mr. Cummings

Mr. Mohr presented a new argument as to why no MR should be taken from Lot 1. Mr. Mohr advised the Board that at the time Mr. Cummings purchased Lot 1 from Do-Mar the DRC was not registered against Lot 1 and Do-Mar had not disclosed to Mr. Cummings that MR obligations from other lands were being transferred to Lot 1. Mr. Mohr explained that the DRC claiming an interest in Lot 1 in the amount of 1.562 hectares (3.9 acres) increased the amount of MR that would have to be dedicated from Lot 1 by .40 hectares (1.0 acre). Mr. Mohr advised that SJC did not agree to assume this obligation when SJC purchased Lot 1 from Do-Mar. Because the DRC was registered after the transfer of land occurred, SJC had no knowledge of the additional obligation that was being transferred to Lot 1. Mr. Mohr acknowledged that SJC may have a remedy against Do-Mar but suggested that the Board ignore the DRC and only look at the amount of MR that Lot 1 would need to dedicate given its size. As Lot 1 was approximately 20.5 acres after the registration of the subdivision creating the Ponoka Lot, Lot 1 should only have to give up 2.05 acres. Mr. Mohr then went through a calculation that showed that when the original size of the proposed Pond (2.03 acres) was considered to be MR, and if all of that MR is considered to be coming from Lot 1, then Lot 1 would only have to provide an additional 0.022 acres. When the proposed increase in the Pond size is factored in (now estimated to be 2.744 acres), and if all of that MR is considered as coming from Lot 1, and given that SJC paid cash-in-lieu for 1.449 acres of MR with the subdivision in 2014, SJC would actually have over dedicated MR from Lot 1 by 1.287 acres. Mr. Cummings indicated that Ponoka County knew that the land for the Pond would come from the Ponoka Lot and that SJC should get a “credit” against the MR obligation of Lot 1 for the size of the Pond. Mr. Mohr suggested that part of the difficulty was that the deal between SJC and Ponoka County that required Ponoka County to give up MR for the benefit of Lot 1, was not reflected on the titles to Lot 1 and the Ponoka Lot. Mr. Cummings was asked why, if the size of the Pond increased after the sale of the Ponoka Lot, SJC should get additional credit for the growth in the size of the Pond. Mr. Mohr responded that his understanding was that Ponoka County had agreed to assume the MR burden for the Pond.

Comment of Stacey Johnson

Ms. Johnson advised the Board that it was her understanding, based on comments that she has heard from Ponoka County representatives, that Ponoka County had only agreed to assume responsibility for the dedication of .854 acres of MR as per the deferred reserve caveat registered on the Ponoka Lot. Ms. Johnson indicated that the size of the Pond was a surprise to Ponoka County.

FINDINGS

1. SJC’s Notice of Appeal referred to two subdivision decisions: TR15/01 and TR15/03. It became clear that SJC actually wanted to appeal TR 14/01 and TR 15/03. TR14/01 was approved in June, 2014. The Board finds that the document filed in August 2015, attempting to appeal subdivision TR14/01 was not filed within the time prescribed for the filing of subdivision appeals to the Board (which is 14 days according to s 687 of the *Municipal*

Government Act). Because the appeal was not filed within the prescribed time, the Board has no jurisdiction to deal with an appeal of conditions related to decision TR 14/01. The Board also notes that a subdivision plan has been registered implementing decision TR 14/01. Notice of the decision on TR15/03 was given to SJC on August 5, 2015. The appeal of TR15/03 was filed on August 13, 2014. The appeal of TR 15/01 was filed within the time prescribed by the *Municipal Government Act*. The Board finds that it has jurisdiction to deal with an appeal of the decision TR15/03.

2. Based on the information contained in the WCPA Appeal Brief and the fact that WCPA recommended approval of the subdivision to the SA, the Board finds, with respect to the lands identified in TR15/03, that
 - the land is suitable for subdivision; and
 - the proposed subdivision complies with the Town's Land Use Bylaw and the applicable area structure plan.
3. The Board accepts the information Ms. Armitage provided from the Town's Assessor as to the current assessed value of the land. However, the Board does not agree that the current assessed value of the land should be used for calculating the amount owing as money-in-lieu of MR. The assessed value was determined by the Town's Assessor based on one sale of land. The Board was not satisfied that the sale relied upon by the Town's Assessor reflected a value for the land based on land in an un-subdivided state. The 2014 sale from SJC to Ponoka County was for a subdivided parcel.
4. The Board was not persuaded by the arguments of SJC that there were no reserves owing from Lot 1. Whether there was miscommunication or a misunderstanding between Do-Mar and SJC as to the amount of MR that would be provided from Lot 1 is not an issue for the Board to decide. Nor can the Board assume that Ponoka County has, as a term of its agreement with SJC, agreed to dedicate MR for the benefit of SJC and Lot 1. The Board finds based on the evidence presented to it, that the only obligation that Ponoka County has to dedicate MR is the obligation identified in the deferred reserve caveat registered on the Ponoka Lot.
5. The Board finds that the issue of the MR owing on Lot 1 is separate and distinct from the issue of the MR that may or may not be owing and may or may not be provided from the lands sold to Ponoka County by SJC Corporation. The fact that the Pond may have expanded in size, and that some or all of the Pond may be on land that may be designated MR, does not mean that SJC, who no longer owns the land on which the Pond shall be built, is entitled to an increased MR credit based on the increased size of the Pond.
6. The Board finds, based on the DRC registered against the Certificate of Title for Lot 1, that MR in the amount of 0.221 ha or 0.5461 acres remains owing from Lot 1.
7. There was no evidence that the DRC was registered in error. The evidence from WCPA, as set out in their submissions to the Board, supports the conclusion that the DRC was validly

registered. The WCPA submission included a letter, from the Town to WCPA dated April 29, 2014, setting out the motions that dealt with the disposition of the MR owing from Lot 1 at the time of the 2014 subdivision which created the Ponoka Lot. Included in one of the motions, Motion 153/14, is the statement "10% of the remainder shall be deferred into the remainder parcel". This part of the motion resulted in the registration of the DRC that is currently registered on the certificate of title for Lot 1.

8. It is the opinion of the Board that if SJC objected to the registration of the DRC or objected to the calculation of the amount of MR that was being deferred and protected by the DRC, SJC should have raised those objections when the 2014 subdivision was approved. As SJC did not question the registration of the DRC in 2014, the Board does not accept that the DRC should be ignored at this time.
9. The Board was not persuaded by SJC's argument that the Board should direct that the value of \$7,500.00/acre should be used for the calculation of the cash-in-lieu of MR. The Board is not bound by the decisions of the SA or the Municipal Council but must make its own determination as to the market value of the land based on the evidence provided to the Board. There was no evidence provided to the Board that would support a conclusion that the market value of the land is \$7,500.00/acre. The Board finds that \$7,500.00/acre is not a number that reflects the current market value of the land being subdivided.
10. The Board finds that the land value to be used for calculating the money-in-lieu of reserves is \$29,421.89 per acre which was the price paid by SJC when it purchased the un-subdivided Lot 1 from Do-Mar. The Board is satisfied that this value reflects what a willing buyer would pay to a willing seller for land on the open market in an un-subdivided state.
11. For these reasons the Board DENIES the appeal from the decision of the Subdivision Authority for the Town of Rimbey (the "SA") on subdivision TR15/03. Subdivision Decision TR15/03 of the SA and all conditions attached to that Subdivision Decision are confirmed with the exception of Condition 8 which is amended to read:

Municipal Reserves are owing in the amount of 0.221 hectares or .5461 acres. The applicant is to pay cash-in-lieu of the reserves. The amount to be paid as cash-in-lieu shall be calculated by using the value of \$29,421.89 per acre. The amount to be paid as cash-in-lieu is \$16,067.29.

Dated:

TOWN OF RIMBEY

October, 19, 2015

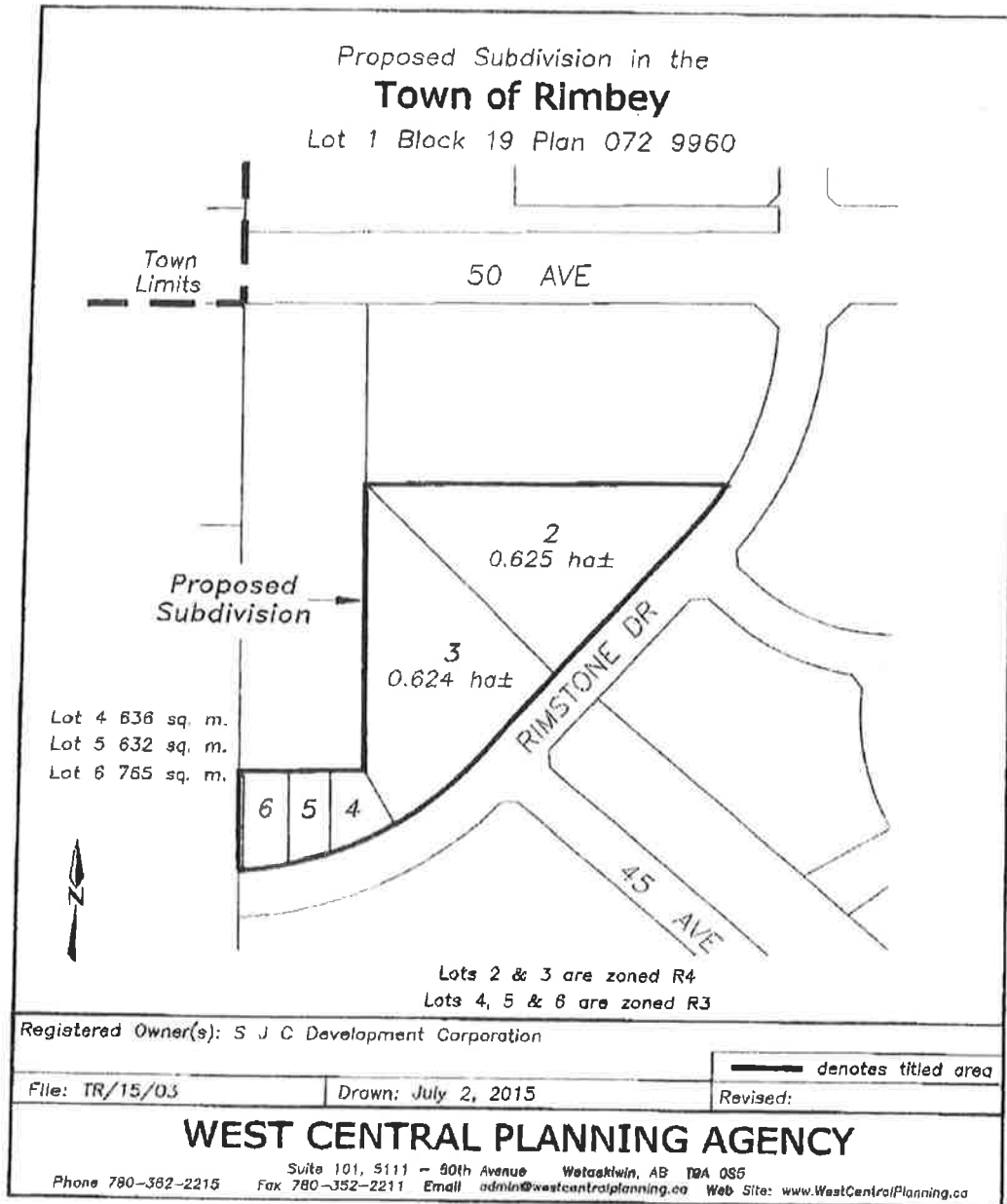
Per:


 Chairman Kathy Pfau
 Subdivision and Development Appeal Board

Attachment: Plan of Approved Subdivision

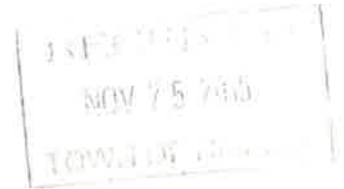
ATTACHMENT

Plan of Approved Subdivision



[Handwritten Signature]

SJC DEVELOPMENT CORPORATION
P.O. Box 1546, Rimbey, Alberta T0C 2J0
Tel 1 587-679-6907 Fax 1 403 843 2997



Nov 25, 2015

Town of Rimbey

Attn: Donna Tonna CEO

Re: Extend Sub Division Application Date

Dear Donna;

As per our discussion regarding the sub division of 5 lots on SJC Dev. Corp. Land, the options gave to me were:

1. Pay the Municipal Reserve as per Sub-Division Development Appeal Board and reactivate the original sub-division application.
2. Extend the date on the second application dated Nov 2, 2015 to July 1 2016, (to enable the Town Council to determine if lanes are required as per R3 zoning item 4.11).
3. Apply for rezoning of the R3 Lots to R1.
4. Drop the sub-division and let it remain designated as farm land.

I have reviewed the above option and decided option 2 is the best course of action, "Extend the date on the second application dated Nov 2, 2015 to July 1 2016".

Therefore I am requesting the Town of Rimbey give me an extension on the date on the second application dated Nov 2, 2015 to July 1 2016.

I am also requesting The Town of Rimbey provide me with confirmation, the legal opinion they obtained that the Municipal Reserve has to be calculated in "real numbers" as per the MGA, and the Municipal Reserve as the Retention Pond dedicated in my Development Agreement dated Aug 8 2008, is void because I sold land to The County of Ponoka.

The County of Ponoka dedicated that land to The Rimoka Foundation for a Seniors Residence, who in turn subdivided out a parcel of land containing the expanded Retention Pond by 30,000 sq ft as Municipal Reserve to The Town of Rimbey, and the original dedicated Municipal Reserve cannot be used as SJC Dev Corp contribution.

Thank you;

Signed:


Stan Cummings
SJCDC Director/Owner

**SJC DEVELOPMENT CORPORATION
P.O. Box 1546, Rimbey, Alberta T0C 2J0
Tel 1 587-679-6907 Fax 1 403 843 2997**

Town of Rimbey

Dec 11, 2015

Re: Subdivision Application 5 Lots Dated October 2015.

To Members of The Town of Rimbey Council;

Please change the 3 lots that are presently zoned as R3 to R1 Single Family Dwelling when you review the above Subdivision Application 5 Lots Dated October 2015. as part of the Town's comprehensive review of the Land Use Bylaw starting in January 2016

Thank you

Stan Cummings _____

Subject: FW: 5 lot sub division Municipal Reserve Owed back alley in 3 lots
From: "Stanley Cummings" <stan@sjcdc.ca>
Sent: 2016-03-02 12:31:29 PM
To: "Liz Armitage" <vicinia.planning@gmail.com>

Note sent to Donna

From: Stanley Cummings [mailto:stan@sjcdc.ca]
Sent: March-02-16 12:31 PM
To: 'Donna Tona'
Subject: 5 lot sub division Municipal Reserve Owed back alley in 3 lots

Donna;

I have received your addendum to the Tri-party agreement and have no problem with it.

I would like to try and get some resolution to the following prior to the council meeting on Monday evening:

1. 5 lot subdivision application
2. SJC Dev Corp Municipal Reserve Owed
3. E lots re-zoned in error

The big push to get this 5 lot subdivision in place, is to enable the shallow servicing to proceed to the Seniors Residence and service the 5 lot subdivision.

The reason I agreed to the Tri-party agreement and agreed to input \$100,000 was to be able to service these 3 residential lots.

I agreed with Rimoka Foundation that I would take their place in the Tri-party agreement so they could develop a fish pond and remove my \$100,000 commitment to the development of the retention pond, and not be a party to the road extension

Give me a time and a date and I will make myself available

Stan

Subject: May 30 2016 Meeting
From: "Stanley Cummings" <stan@sjcdc.ca>
Sent: 2016-06-05 5:56:16 PM
To: "Liz Armitage" <vicinia.planning@gmail.com>; "Donna Tona" <Donna@rimbey.com>
CC: "Karen Conover" <kconover52@icloud.com>
Attachments: Meeting Town May 30 16.pdf

Liz and Donna; Attached Meeting

As per our meeting regarding my application for the 5 lot Sub Division, I comment on the following;

- 1 **Engage an Alberta Land Surveyor etc.**
This was done and a copy sent to Liz Armitage
- 2 **The applicant shall enter into and comply with a development etc.**
SJC Dev Corp has a Development Agreement in place that was renewed by the Town of Rimbey in Aug 2015 for a two year period and included terms regarding the Rimstone Drive extension. I am satisfied with that agreement as it has served to allow the sub division of several other lots including the one sold for the Seniors Lodge. I will not accept a different Development Agreement as I now have one in place.
- 3 **The applicant is required to build Rimstone Drive to Town specifications etc.**
SJC Dev Corp has been given a certification of completion by the Town's engineering firm with the understanding the pavement will be placed once the Seniors Lodge has completed construction and the road is refurbished ready for pavement. As per Towns own by law, pavement will be completed once 60% of the lots facing Rimstone Ridge are sold.
- 4 **Make any necessary changes to the gas etc.**
SJC Dev Corp has engaged the services of DES Engineering to design, tender and supervise the construction, coordination and completion of shallow services on Rimstone Drive.
- 5 **Make and arrange with the power utility etc.**
SJC Dev Corp has engaged the services of DES Engineering to design, tender and supervise the construction, coordination and completion of shallow services on Rimstone Drive.
- 6 **All outstanding costs associated with the etc.**
Arrangements with DB Bobcat in regards to payment have been made ie: They have placed a caveat on properties owned by SJC Dev Corp for payment. I have a problem with the Town instructing me to make payments when I have made arrangements for such payments.
- 7 **Any outstanding taxes etc.**
All taxes are paid up to date
- 8 **Municipal Reserves are owing etc.**
Rimoka Foundation will take care of this as part of my agreement allowing them to place shallow servicing in Rimstone Ridge Drive.
- 9 **The applicant is to pay endorsement etc.**
Agreed upon receiving approval of SD
- 10 **The approval of etc.**
Agreed

One of the items to consider is the tax base this SD will contribute to the Town, approximately \$3,000 more per

year. Check this out

Now, lets get this done. Either the SD is approved, council accepts my responses or I will look at other options

Stan Cummings
Owner



Your File: TR/15/05
Our File: RIMB01

November 17, 2015

Re: Subdivision Application TR/15/05

The Engineering Department of ATCO GAS, an Operating Name of ATCO Gas and Pipelines Ltd. has reviewed the above-named plan and have no objections, subject to the following:

CONDITIONS TO SUBDIVIDE:

1. ATCO Gas' existing Right-of-Way or other land rights shall be carried forward and registered on any newly created lots.
2. Work of any nature (i.e. grading, paving, stockpiling, landscaping, berms, etc.) affecting the surface of ATCO Gas' right-of-way must first receive prior written consent from ATCO Gas' Land Administration Department (780) 420-4135.
3. Should it be necessary to lower, relocate or make any alterations to our existing pipelines and/or appurtenances due to this project, contact ATCO Gas' Distribution Engineer at (403) 357-5220. If alterations are required, the cost shall be borne by owner/developer.

FOR YOUR INFORMATION:

1. Each lot is to have a separate service line.
2. When gas service is required for the individual lots, the owner/developer shall contact the local ATCO Gas office at 403-357-5200 to discuss their service requirements, timing and the associated costs
3. Remember to contact Alberta One-Call at 1-800-242-3447 to have the gas lines located at least 48 hours prior to any excavation.

If you have any questions or concerns, please do not hesitate to call.

Yours truly,

Per Godswill Onwunali, E.I.T.
District Engineer
Red Deer District Operations

cc Nicole Smith

November 17th, 2015

File: Rimbey (Sub)
Town File: TR/15/05

Town of Rimbey
4938 – 50th Avenue
PO Box 350
Rimbey, AB T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Elizabeth Armitage

**RE: PROPOSED FIVE (5) LOT SUBDIVISION (SJC DEVELOPMENT LTD.)
LOT 1, BLOCK 19, PLAN 072 9960; PT. NE 20-42-02-W5
SOUTH OF HIGHWAY 53 (50TH AVENUE) AND RIMSTONE DRIVE**

With reference to the above, I would advise that we have no objections to the proposed subdivision to create three (3) residential and two (2) apartment lots.

It is Alberta Transportation's position that development-driven improvements are the responsibility of the Town/Developer. Continued development may accelerate the need for intersection improvements at the Highway 53 and Rimstone Drive intersection. Although not required at this time, the Town may wish to consider updating the Area Structure Plan (ASP) or developing a Traffic Impact Assessment (TIA) to identify required improvements, timing, cost, responsibility that gives the Town the ability to collect for the improvements.

As well, if this subdivision proposal is approved, Block B, Plan 762 0599 will continue to have temporary physical access to Highway 53, but no legal access to a municipal road. Should there be future subdivision or development on Block B, Plan 762 0599 or the adjacent quarter section to the west, NW 20-42-02-W5, the legal access requirement to Block B, Plan 762 0599 will have to be addressed.

If you have any questions, please contact me or Sandy Choi at 403-340-5166.

Sincerely,



Lee Bowman
Development & Planning

SC/sc

Subject: FW: Setback Referral Process
From: "Michael Fitzsimmons" <michael@rimbey.com>
Sent: 2015-11-20 10:06:58 AM
To: "Liz Armitage" <vicinia.planning@gmail.com>

From: Setbackreferrals [mailto:SetbackReferrals@aer.ca]
Sent: Monday, November 09, 2015 3:11 PM
To: Michael Fitzsimmons <michael@rimbey.com>
Subject: Setback Referral Process

For referrals that are **required** to be submitted to the Alberta Energy Regulator (AER), as per the *AER Bulletin 2013-03 Mandated Subdivision and Development Application Referrals, Setback Relaxations, Land Development Information Package, and Abandoned Well Information*, an email reply will be sent within **30 business days**.

The bulletin can be found on the AER website at <http://aer.ca/rules-and-regulations/bulletins/aer-bulletin-2013-03>.

The form for submission of a setback referral to the AER can be found here at: <http://www.aer.ca/data-and-publications/aer-forms/miscellaneous-forms>

Questions can be directed to the EPA Helpline via EPAHelpline@aer.ca or (403) 297-2625.

Not Required Setback Referrals	Required Setback Referrals
<p>Referrals are not required for subdivision or development applications:</p> <ul style="list-style-type: none"> ? that do not include a permanent dwelling, business, or public facility, as part of the application (such as applications for road closures, gravel pits, wind farms, storage lots, lot line adjustments, area structure plans, bylaw amendments, rezoning, etc. where no permanent dwellings or public facilities are being proposed in the application) or; ? Where it is known that no sour gas facilities are located within the distances set out above. 	<p>Subdivision and development applications are only required to be referred to the AER if they meet the following AER land use description criteria (land use descriptions are defined in the bulletin's glossary):</p> <ul style="list-style-type: none"> ? Proposed permanent dwelling (8 or less dwellings/businesses per quarter section) where sour gas facilities may be found within a 100 metre radius. ? Proposed unrestricted country development (greater than 8 but less than 50 dwellings/businesses per quarter section) where sour gas facilities may be found within 500 metres. ? Proposed additional development within an urban centre (see definition in bulletin) located outside an urban centre, or a proposed public facility (see definition in bulletin) where sour gas facilities may be found within 1500 metres (1.5 kilometres).
<p>Replies will no longer be sent for</p>	<p>If this information is unknown, please indicate on the form submission or in your referral.</p>

**setback referrals that are not required
by the AER for submission.**

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager.

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Subject: FW: 15-3550 Response - Town of Rimbey - Subdivision TR/15/05
From: "Michael Fitzsimmons" <michael@rimbey.com>
Sent: 2015-11-20 1:30:10 PM
To: "Liz Armitage" <vicinia.planning@gmail.com>
Attachments: TR1505 - Agency Letter.pdf

From: Isabel.Solis@atcopipelines.com [mailto:Isabel.Solis@atcopipelines.com]
Sent: Friday, November 20, 2015 12:54 PM
To: Michael Fitzsimmons <michael@rimbey.com>
Subject: 15-3550 Response - Town of Rimbey - Subdivision TR/15/05

ATCO PIPELINES has no objection.

Thank you ☺

Isabel Solis | Operations Engineering Administrative Coordinator
ATCO Pipelines | 7210-42 Street NW | Edmonton, AB T6B 3H1
T: 780.420.3896 | F: 780.420.7411 | E: Isabel.Solis@atcopipelines.com
MISSION: ATCO Pipelines provides reliable and efficient delivery of natural gas and is committed to operational excellence and superior customer service while ensuring the safety of our employees and the public.
♻️ Please consider the environment before printing this e-mail

From: Michael Fitzsimmons [mailto:michael@rimbey.com]
Sent: Monday, November 09, 2015 3:23 PM
To: Solis, Isabel
Subject: Town of Rimbey - Subdivision TR/15/05

Good afternoon,

I'm sending you this email on behalf of the Town of Rimbey. As a potentially affected agency, we are requesting that you review the enclosed information and forward your comments, recommendations and/or requirements with respect to this application. If you have any comments regarding this file, please contact our office within 10 days (November 19, 2015). Attached above is the letter which also includes the subdivision application.

Thank you,

Michael Fitzsimmons
Municipal Intern, Town of Rimbey
Phone: 403-843-2113
Fax: 403-843-6599
Email: michael@rimbey.com

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

Nov. 19/15

To Town of Rimbey, att; Elizabeth Armitage

RE; subdivision application # TR/15/05, SJC Dev.

From; Earl Repas, adjacent land owner to the north

My concerns are;

* the flow of storm water being blocked by the build up of buildings and landscaping on lots 4,5, and 6

* lots 4,5 and 6 do not appear to conform to the bylaws under R3 zone, ie (4.11 page 26)

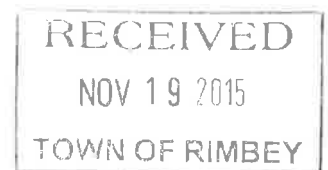
* are these lots servicable by natural gas and power, and where will the developer gain access to the mains?

* is there a provison for access to water and sewer to service my lands?

Yours Truly,



Earl Repas
5555 50 ave. Rimbey
403-704-0605





5608 57 Ave.
Ponoka, AB
T4J 1P2

Town of Rimbey
Rimbey, AB
T0C 2J0

Re: Circulation Notice of Subdivision TR/15/05

Ms. Armitage,

As you are aware, the Rimoka Housing Foundation is partnering with CMHC and Alberta Seniors housing to develop a new Seniors Lodge in Rimbey, Alberta, Canada. As a neighbouring landowner, The Rimoka Housing Foundation has no concerns with the proposed subdivision. Should the proposed subdivision be approved however, we wish to ensure the following points are included as part of the conditions of approval by the Town of Rimbey:

- Include reference to the terms of the Cost Sharing Agreement (between The Town of Rimbey, the Rimoka Housing Foundation, and SJC Development Corp) such that the terms of the agreement are implemented including specifically provision of deep and shallow utilities.
- That all other provisions of the Agreement become conditions of approval of the subdivision related to Rimstone Drive development based upon the timelines and conditions prescribed therein.

These are only our suggestions but, feel strongly that the town endeavor to enforce all the conditions of the Cost Sharing Agreement as part of your subdivision approval.

Best Regards,

A handwritten signature in black ink, appearing to be "P. McLauchlin", written over a horizontal line.

Paul McLauchlin
Chair Rimoka Housing Foundation

APPLICATION FOR SUBDIVISION APPROVAL

TOWN OF RIMBEY
4938 50TH AVENUE
Box 350
Rimbey, Alberta, T0C 2J0-Tel: 403.843.2113/ Fax:403.843.6599

File
Date Received Nov. 2/2015
Date Registered
Fees Received

REGISTERED OWNER

Name SJS DEVELOPMENT LTD
Address PO Box 1546
Postal Code T0C 2J0 Telephone 587 679 4907 Fax

LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED

Quarter Section Township Range Meridian
Lot 1 Block 19 Plan 0729960
Municipal Address if any
Area of current title 5.4c Area of lot(s) to be created 1.56 Ac
1.52 Ac
4888 Sq Ft
6781 Sq Ft
8934 Sq Ft

LOCATION AND PRESENT USE

Name of Municipality RIMBEY
If the land is immediately adjacent to a municipal boundary, give name of the other municipality
If the land is within half a mile (800m) of a highway or secondary road, give its number HIGHWAY 53
If the proposed parcel is within 1.6km (one mile) of a sour gas facility, give its location
If the proposed parcel contains or is bounded by a river, stream, lake or other water body of water, or by a drainage ditch or canal, give it name
Present land classification (zoning) R1

PROPOSED SUBDIVISION

Describe the proposed subdivision 5 lots (3 Residential)
(2 Apt lots)
Number of lots to be created 5
Describe any existing buildings on the proposed parcel(s)
List all utility services available (water, sewer, gas, power, etc) ALL
Describe the soil, slope and vegetation OK.
Describe the present sewage disposal system and indicate its location on a sketch To Box. To Lots

OWNER'S APPLICATION AND CONSENT

1. I am registered owner of the property above noted.
2. I apply for approval to subdivide the property as noted above.
3. The information on this form is full and complete and is to the best of my knowledge a true statement of the facts relating to this application for subdivision.
4. I consent to staff of the Agency, municipality and referral agencies entering that land to conduct a site inspection.
5. The information on this form may be released under S.217 of the Municipal Government Act or successor legislation.
6. *(Delete if not applicable)* I nominate the person noted below to act as my agent in processing the application.


Signature of owner

Nov 2/2015
Date

OWNER'S AGENT

Name _____

Address _____

Postal Code _____ Telephone _____ Fax _____

Signature of Owner's Agent

Date

Application fees:

The application fee(s) are per Bylaw 905/15.

roads, utility lots, and reserves or



the adjustment of the boundary of an existing lot, or

where the new lot is defined by an existing intervening surveyed ownership, for example where a quarter is split by a highway.

Fees are non refundable but are exempt from GST.

Form: November 2, 2015

NOTE: A DETAILED SKETCH OF THE PROPOSED LOT MUST BE SUBMITTED ALONG WITH THE APPLICATION. WITHOUT THE DRAWING, THE APPLICATION CAN'T BE PROCESSED.

ABANDING PRESENT TR 3/15 SUBDIV. 
New Application Nov 2/2015 

TO: NEW WEST GEOMATICS L FROM: ALTA Production 02:09MST Page 4/6



CERTIFIED COPY OF
CERTIFICATE OF TITLE

LINC SHORT LEGAL
0036 221 604 0729960;19;1

S

TITLE NUMBER: 142 219 389 +1
SUBDIVISION PLAN
DATE: 11/07/2014

AT THE TIME OF THIS CERTIFICATION

SJC DEVELOPMENT CORPORATION,
OF BOX 1546
RIMBEY
ALBERTA T0C 2J0

IS THE OWNER OF AN ESTATE IN FEE SIMPLE
OF AND IN

DESCRIPTIVE PLAN 0729960
BLOCK 19
LOT 1

CONTAINING 11.468 HECTARES (28.34 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

		HECTARES	(ACRES)	MORE OR LESS
A) PLAN 0826554	SUBDIVISION	3.52	8.70	
B) PLAN 0840365	ROAD	0.076	0.19	
C) PLAN 1120539	SUBDIVISION	1.31	3.24	
D) PLAN 1423218	SUBDIVISION	4.35	10.75	

EXCEPTING THEREOUT ALL MINES AND MINERALS

SUBJECT TO THE ENCUMBRANCES, LIENS AND INTERESTS NOTIFIED BY MEMORANDUM UNDER-
WRITTEN OR ENDORSED HEREON, OR WHICH MAY HEREAFTER BE MADE IN THE REGISTER.

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

7492LV	18/11/1960	CAVEAT RE : EASEMENT CAVEATOR - FORTISALBERTA INC. 320-17 AVE SW CALGARY ALBERTA T2S2V1 AGENT - GARRY SIMPSON " AFFECTS PART OF THIS TITLE " (DATA UPDATED BY: TRANSFER OF CAVEAT 022225106) (DATA UPDATED BY: TRANSFER OF CAVEAT 042105963) (DATA UPDATED BY: CHANGE OF NAME 042504289)
310TG	12/07/1972	UTILITY RIGHT OF WAY GRANTEE - FORTISALBERTA INC. 320-17 AVE SW CALGARY ALBERTA T2S2V1 AGENT - GARRY SIMPSON " AFFECTS PART OF THIS TITLE " (DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 022194158)

(CONTINUED)

TO: NEW WEST GEOMATICS L

FROM: ALTA Production

02:09MST

Page 5/6

PAGE 2

CERTIFIED COPY OF
CERTIFICATE OF TITLE

SHORT LEGAL 0729960;19;1
NAME SJC DEVELOPMENT CORPORATION
NUMBER 142 219 389 +1

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
		(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 042105965) (DATA UPDATED BY: CHANGE OF NAME 042493265)
072 674 608	15/11/2007	UTILITY RIGHT OF WAY GRANTEE - FORTISALBERTA INC. 700, 801 - 7 AVE SW CALGARY ALBERTA T2P3P7 PORTION DESCRIBED SEE INSTRUMENT
082 316 524	31/07/2008	UTILITY RIGHT OF WAY GRANTEE - THE TOWN OF RIMBEY. AS TO PORTION OR PLAN:0826555
102 017 307	15/01/2010	UTILITY RIGHT OF WAY GRANTEE - FORTISALBERTA INC. AS TO PORTION OR PLAN:0826555
102 017 309	15/01/2010	UTILITY RIGHT OF WAY GRANTEE - FORTISALBERTA INC. AS TO PORTION OR PLAN:1020623
102 084 329	15/03/2010	MORTGAGE MORTGAGEE - CANADIAN WESTERN TRUST COMPANY. SUITE 600, 750 CAMBIE STREET VANCOUVER BRITISH COLUMBIA V6B0A2 ORIGINAL PRINCIPAL AMOUNT: \$800,000 (DATA UPDATED BY: TRANSFER OF MORTGAGE 102091318)
102 084 330	15/03/2010	CAVEAT RE : ASSIGNMENT OF RENTS AND LEASES CAVEATOR - CANADIAN WESTERN TRUST COMPANY. SUITE 600, 750 CAMBIE STREET VANCOUVER BRITISH COLUMBIA V6B0A2 (DATA UPDATED BY: TRANSFER OF CAVEAT 102281966)
142 219 391	11/07/2014	CAVEAT RE : DEFERRED RESERVE CAVEATOR - THE TOWN OF RIMBEY. C/O WEST CENTRAL PLANNING AGENCY 5111-50 AVENUE WETASKIWIN ALBERTA T9A0S5 AGENT - JASON TRAN.
162 115 013	29/04/2016	CAVEAT RE : AGREEMENT CHARGING LAND CAVEATOR - DB BOBCAT SERVICES LTD. 5913 LEN THOMPSON DRIVE LACOMBE ALBERTA T4LOE8 AGENT - KENNETH CRUICKSHANK

(CONTINUED)

TO: NEW WEST GEOMATICS L

FROM: ALTA Production

02:09MST

Page 6/6

PAGE 3

CERTIFIED COPY OF
CERTIFICATE OF TITLE

SHORT LEGAL 0729960;19;1

NAME SJC DEVELOPMENT CORPORATION

NUMBER 142 219 389 +1

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS




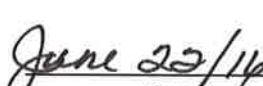
162 126 750 11/05/2016 UTILITY RIGHT OF WAY
GRANTEE - THE TOWN OF RIMBEY.
AS TO PORTION OR PLAN:1621849

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF
THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 11 DAY OF MAY ,2016



SUPPLEMENTARY INFORMATION

MUNICIPALITY: TOWN OF RIMBEY
REFERENCE NUMBER:
112 018 073 +1
ATS REFERENCE:
5;2;42;20;NE
TOTAL INSTRUMENTS: 011

Council Agenda Item	7.3
Council Meeting Date	June 27, 2016
Subject	Tagish Engineering Project Status Update to June 14, 2016
For Public Agenda	Public Information
Background	Tagish Engineering is supplying their status report.
Discussion	Tagish Engineering is the Town of Rimbey's Engineering firm. As such they are required to provide status updates as well as meeting with Administration.
Relevant Policy/Legislation	Not applicable.
Options/Consequences	Not applicable.
Desired Outcome(s)	Not applicable.
Financial Implications	None at this time.
Follow Up	None at this time.
Attachments	Tagish Engineering Project Status Update to June 14, 2016.
Recommendation	To accept the Tagish Engineering Project Status Updates to June 14, 2016, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



PROJECT STATUS UPDATES

June 14, 2016

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.16 RB00 - General Engineering 2016		
April 19, 2016	Matichuk, Gerald	Project Description: This project is for small general requests for the Town. April 11, Town Council and staff held a "Developers Summit" to discuss development issues and proposed changes to the Land Use By-Law. The Summit was well attended by the local Developers.
May 3, 2016	Matichuk, Gerald	No Change.
May 17, 2016	Matichuk, Gerald	No Change.
June 14, 2016	Matichuk, Gerald	Northside Construction Partner repaired the water service at Blooms Flower Shop (4907-51 St.) and at Cervus Credit Union (5046-50 Av.). The concrete repairs at both locations will be repaired under the 2016 - Street Improvement Program.
Project: RBYM00106.00 RB106 -NE Lagoon General Engineering		
	Matichuk, Gerald	Project Description: This project is related to all work involving the NE Lagoon repairs and drainage.
April 19, 2016	Matichuk, Gerald	Public Works is working with AMEC on testing at Well # 12 & # 13.
May 3, 2016	Matichuk, Gerald	The Town continues to test ground water at Well # 13, and sending samples to AMEC for testing.
May 17, 2016	Matichuk, Gerald	AMEC indicated that the Town should continue to test at Well # 13, # 12 for sucrose levels.
May 30, 2016	Matichuk, Gerald	AMEC will complete the routine testing at Northeast Lagoon, South Lagoon, PW # 12, PW # 13 and the Nesting Place Well.
June 14, 2016	Matichuk, Gerald	AMEC has completed the onsite sampling and the North and South Lagoons and laboratory testing continues. Ground water testing at Well # 13, 12 & the Nesting Place continue.
Project: RBYM00125.00 RB125 - Main Reservoir Upgrade		
May 3, 2016	Matichuk, Gerald	Tagish Engineering is working with LEX3 the structural engineers to provide comments on the feasibility on expanding the existing pumphouse to accommodate the installation of the proposed upgrades.
May 17, 2016	Matichuk, Gerald	LEX3 has completed a draft report on the structural requirements that would have to be upgraded in and to the pumphouse. Tagish is working on the completing the entire pre-design report.
May 30, 2016	Matichuk, Gerald	The pre-design report is being compiled, staff will complete a internal review by June 6, 2016.
June 14, 2016	Matichuk, Gerald	Additional information from LEX3 on the cost of the building expansion is being incorporated into the pre-design draft report.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
	Matichuk, Gerald	Project Description: Included in the 2015 Capital Budget, Council approved funds to retain a Hydrogeologist to assist the Town in locating a new ground water source. To complete this task the Town of Rimbey selected Omni-McCann Consulting Services. Phase 1 of the project includes reviewing all of the Town of Rimbey's water well data and Alberta Environment data to determine a probably location and water source. Phase 1 would include the drill and testing of an observation wells to determine a location for a production well. Phase 2 (2016 Capital) would include the drilling, testing and registering of a new production well.
April 19, 2016	Matichuk, Gerald	On April 11 Administrative staff, Access Land and Tagish Engineering met to discuss the proposed locations for the exploratory wells.
May 3, 2016	Matichuk, Gerald	Access Land Services Ltd. has supplied the Town with copy of the offer to purchase land documents which are being reviewed by the Town Solicitors.
May 17, 2016	Matichuk, Gerald	Town Solicitors have reviewed the purchase agreement documents from Access Land Services and have indicated that the documents can be used to acquire land for the new wells. Access Land will be contacting the land owners in the next few weeks.
May 30, 2016	Matichuk, Gerald	Access Land Services will be contacting the land owners to obtain legal access to drill new water wells.

June 14, 2016	Matichuk, Gerald	Access Land Services is in conversation with several land owners to obtain access to drill new water wells.
Project: RBYM00128.00 RB128 - 2016 Street Improvements		
	Matichuk, Gerald	Project Description: Included in the 2016 Capital Budget, Council approved funds to provide an in-term solution to extend the life of roadways and to ensure that the travelling public can continue using the streets in a safe manner, until such time the Town completes a total street reconstruction. Roads and concrete structures will be repaired as required with an asphalt overlay installed to the following roads. <ul style="list-style-type: none"> • 50 Street asphalt overlay from 52 Ave to 56 Ave • 49 Street asphalt overlay from 52 Ave to 54 Ave • 49 Street repair and overlay from 49 Ave to 50 Ave • Concrete replacement at various locations
April 19, 2016	Matichuk, Gerald	Public Works and Tagish Engineering inspected sidewalk locations on 50 Av and 51 St which will be included in the concrete replacement program. Public Works has indicated that 46 Ave from 50 St to 51 St would be included in the 2016 Street Improvements.
May 3, 2016	Matichuk, Gerald	A Change Order is being prepared and sent to Border Paving to include 46 Ave from 50 St to 51 St to the 2016 – Street Improvement program.
May 17, 2016	Matichuk, Gerald	Change Order # 1 signed by Town, Contractor and Tagish and will be included in the Contract. A site meeting with Contractor will be scheduled for later in the week of May 16 to mark out concrete to be replaced. Contractor is anticipating starting project the week of May 30, 2016.
May 30, 2016	Matichuk, Gerald	Concrete replacement was to start this week but due to weather will be delayed and construction will start June 6, 2016. Pre Construction was held June 1, 2016.
June 14, 2016	Matichuk, Gerald	Branco Concrete Services are on site working on separate sidewalk removal and replacement on 51 St.
Project: RBYM00129.00 RB129 - Land Use Bylaw Update		
April 19, 2016	Solberg, Lloyd	Working on bylaw mapping and reviewing the land use bylaw text document. Should be complete for the Town's review by the end of the week.
May 3, 2016	Solberg, Lloyd	Met With Liz last week to discuss bylaw text document. Have submitted bylaw map for Liz's review and comments.
May 17, 2016	Solberg, Lloyd	Have submitted bylaw map for Liz's review and comments. Will make any required revisions once she has reviewed the information.
May 30, 2016	Solberg, Lloyd	No change.
June 13, 2016	Solberg, Lloyd	No change.
Project: RBYM00130.00 RB130 - Rimoka Shallow Utilities		
April 19, 2016	Matichuk, Gerald	ACUITY Engineering and Berry Architecture are working with Fortis Alberta to select the electrical transformer for the new Rimoka Seniors Lodge.
May 17, 2016	Matichuk, Gerald	Town Administration has indicated that the shallow utilities will be installed by SJC Development with the assistance of WSP Engineering.
May 30, 2016	Matichuk, Gerald	No Change.
June 14, 2016	Matichuk, Gerald	No Change.

Council Agenda Item	7.4
Council Meeting Date	June 27, 2016
Subject	Rimbey Co-op Signs
For Public Agenda	Public Information
Background	<p>On June 10, 2016, Rick Moon on behalf of the Rimbey Co-op Association inquired with the Town of Rimbey regarding updating the Rimbey Co-Op signage along Highway 20 and Highway 20A. Rimbey Co-Op would like to:</p> <ul style="list-style-type: none"> • Relocate the existing sign to a new location as described below as Proposed Location 1. • Remove an old sign and replace it with a new one. This sign would be moved approximately 6 feet north of the current location. This is described below as Proposed Location 2. <p>On June 17, 2016, Municipal Intern Michael Fitzsimmons met with Rick Moon to discuss the proposal. Michael visited the proposed sign locations to verify the potential sign locations and take photographs.</p> <p><u>Proposed Location 1 – Road Plan 882 2959</u></p> <p>Rimbey Co-op would like to move an existing sign currently located at NW22 42-2-5 along Highway 20 to Road Plan 882 2959. The current land is greenspace. The following signs are located on this site:</p> <ul style="list-style-type: none"> • Town of Rimbey sign; • Rimbey Rodeo sign; • Auction company sign. <p>The sign to be relocated is pictured in Proposed Location 1, Photo 4. Once the sign is moved, there are no plans to put a new sign at NW22 44-2-5.</p> <p>This proposed location is directly adjacent to 50th Avenue, Range Road 23 and Highway 20 as indicated on the map and photos below:</p>

Proposed Location 1 - Map of Road Plan 8822959, Highway 20A and Highway No. 20



Proposed Location 1, Photo 1 - North facing view of Road Plan 8822959 from Range Road 23



Proposed Location 1, Photo 2 - East facing view of Road Plan 8822959 from Range Road 23



Proposed Location 1, Photo 3 - View of Road Plan 8822959 from 40th Street



Proposed Location 1, Photo 4 - Sign Rimby Co-op will move to Road Plan 8822959. This sign is currently south and east of the Town adjacent to Highway No. 20.



Proposed Location 2 – Road Plan 5430LZ

The second proposed sign location is on Road Plan 5430LZ, directly adjacent to Highway No. 20A and North of the Town.

Rimby Co-op currently has a sign at this location and would like to remove the sign and replace it with a new and updated sign. Rimby Co-Op proposes that the new sign will be located approximately 6 feet north of the old sign and will have the same orientation as the old sign. The sign will be similar in design to the sign depicted in Proposed Location 1, Photo 4.

Note that as there are additional signs for other businesses in this vicinity, their sight lines may be impacted by the relocation of the Rimby Co-Op sign.

Proposed Location 2 - Map of Road Plan 5430LZ and the proposed new sign location.



Proposed Location 2, Photo 1 - View of Existing Signs from Highway No. 20A



Proposed Location 2, Photo 2 - View of Existing Signs from Highway No. 20A.



Discussion

Land Use Bylaw Analysis

Proposed Location 1 and 2 are within Highway right-of-ways. Road right-of-ways do not have land use designations within the land use bylaw. Therefore, there are no specific provisions in the Town’s current LUB for signs located within highway right-of-ways.

The Town’s Land Use Bylaw 762-04 (LUB) has provisions for signage under Section 15, Signs. Specific policies which may pertain to signs located in right-of-ways include the following:

15.3 Signs on Public Property

15.3.1 No sign shall be placed on public property with the

exception of signs for community events, without a municipally issued permit [Bylaw 835/09].

15.3.2 No sign shall be placed on the right of way of a public property [bylaw 835/09] without the approval of the municipality.

15.3.3 Notwithstanding sections 15.2 and 15.3.1 and 15.3.2 [Bylaw 835/09] above,

15.3.3.1 temporary signs protected by section 2(b) of the Constitution Act, 1982 (Canada), and

15.3.3.2 signs advertising auctions and garage sales taking place that day, do not require a development permit, and may be placed on a road provided that the signs

15.3.3.3 are not a danger to public safety, and

15.3.3.4 are removed promptly after the election or event, which is the subject of the sign, and these signs do not require an encroachment agreement or insurance cover under section 12 of this schedule.

15.6 Signs on Undeveloped Land Adjacent to Highways

15.6.1 No advertising other than

15.6.1.1 signs exempted by section 15.1, shall be placed within 200 metres of Highways 20 and 53 in the UX district [Bylaw 835/09], and

15.6.1.2 billboards as defined elsewhere in this bylaw shall be placed within 200 metres of Highways 20 and 53 in the UX district.

15.10 Situations Not Covered by This Bylaw

Where this bylaw provides no regulations governing the size, style, number, purpose, content, or location of a sign, a permit may be issued by the Development Authority, but the use shall be deemed a discretionary use, and shall be advertised in the usual manner, and may be appealed to the Subdivision and Development Appeal Board, which may confirm, amend, or revoke the permit.

Alberta Transportation Correspondence:

On June 20th, 2016 Mr. Fitzsimmons contacted and confirmed with Sandy Choi at Alberta Transportation, both locations are on Alberta Transportation Highway Right-of-Ways. Alberta Transportation provided Mr. Fitzsimmons with a survey map of the Road Plan (as attached).

Alberta Transportation provided the Town with a copy of a Survey of Public Road Work for Plan 8822959 (Attachment #3). This map indicates the boundary between the Alberta Transportation highway right-of-way and the Town's service road. Alberta Transportation indicated anything east of Range Road 23 is within Alberta Transportation's Right-of-Way and west of Range Road 23 is within the Town's Right-of-Way.

Note that within right-of-ways, Alberta Transportation does not allow individual business advertising. Businesses wishing to have a presence on highway right-of-ways may apply for Alberta's Highway Signage Program which is available to help visitors navigate their way to eligible businesses. Businesses which provide essential services (gas, food and lodging) are eligible for the program as long as they are:

- Open to the general public.
- Comply with all municipal, provincial and federal laws regarding health, public safety and business operations.
- Maintain washroom facilities as required by health authorities.

Details pertaining to this program are available in Attachment #4.

Alberta Transportation does not require circulation for signs placed within the Town's corporate limits and outside of highway right-of-ways. However, if the town is placing billboard/electronic signs just outside of the highway right-of-ways, Alberta Transportation has requested circulation as they may offer suggestions regarding setbacks necessary for future highway improvements for the town to consider.

Considerations for Proposed Signs

Proposed Location 1 - Road Plan 8822959

- Prior to approving this location, Town administration recommends consulting with other signs located in this vicinity to ensure that this sign will not be negatively impacted.
- As the proposed location is within Alberta Transportation's right-of-way, the Town must consult with Alberta Transportation prior to issuing any sign permits at this location.
- The Town's Engineers should be consulted prior to issuing a sign permit in this location to review impacts of traffic safety and traffic sight lines along Highway No. 20 and Highway No. 20A.
- The Town's Planning and Development Department will require a sketch of the proposed sign, including height and dimensions prior to approval.

Proposed Location 2 – Road Plan 5430LZ

- On Road Plan 5430LZ a sign for Parkland Motel is directly below Rimbey Co-op’s current sign. Based on Rimbey Co-op’s email to the Town (Attachment #1) and Proposed Location 1, Photo 4, Co-Op intends to remove this sign. The future of the Parkland Motel sign should be addressed with the Parkland Motel owners.
- Additionally, the Co-Op sign is proposed to be re-located about 6 feet north. The relocation may directly obscure the view of the Parkland Motel’s sign and it may obscure the views of other signs in the vicinity as illustrated in Proposed Location 2, Photo 2. Should the new location be considered, the town should ensure the sight-lines to the existing signage is not hindered and the existing sign owners should be consulted.
- As per Rimbey Co-op’s email to the Town, the new sign on Road Plan 5430LZ will be of the same orientation as the sign in Proposed Location 1, Photo 4. The Town’s Planning and Development Department will require a sketch of the proposed sign, including height and dimensions prior to approval.
- As the proposed location is within Alberta Transportation’s right-of-way, the Town must consult with Alberta Transportation prior to issuing any sign permits at this location.

Implications for Signs in Highway Right-Of-Ways

The decision to approve private business advertising signs within road right-of-ways should include an review of the following:

- Future requests to location possible additional signs within proximity to the area highways is to direct visitor traffic to businesses within the Town.
- Council’s decision on this item will impact future requests for private signage within the highway right-of-ways.
- Utility accesses on other right-of-ways may be impacted depending on the locations.
- Additional signage on public lands may impact Public Works’ ability to conduct regular maintenance.
- Responsibility for long term maintenance for private signage on public property.

Town Policy for Signs in Highway Right-of-Ways

Outside of the policies in the current land use bylaw, Town Administration has not located any existing town policies specific to private business advertising signs located within road right-of-ways or on public lands.

A Town process to allow private signs on public lands and/or within highway right-of-ways should be consistent among requesting businesses. Therefore, Council may direct Administration to:

- Develop a policy for private signs to be located on public lands and/or within highway right-of-ways. Administration should work with Alberta Transportation to develop a policy specific to private signs located within highway right-of ways.
- Develop clauses for the new Land Use Bylaw for private billboard signs

	located within highway right-of-ways.
Relevant Policy/Legislation	MGA Section 640(4)(m-n)
Options/Consequences	<p>Private signage located within Alberta Transportation’s highway right-of-ways requires approval from both the Town of Rimbey and Alberta Transportation. Therefore, administration recommends council considering the following options:</p> <ol style="list-style-type: none"> 1) Council to provide support for locating these signs at the proposed locations within the Alberta Transportation right-of-ways and direct administration to work with and seek approve from Alberta Transportation prior to processing the sign permits. 2) Council not to provide support for locating these signs within the Alberta Transportation right-of-ways. 3) Council to direct administration to develop a policy for private signage on public lands and/or within road right-of-ways. Administration will work with Alberta Transportation as required. 4) Council to direct administration to develop policies within the Land Use Bylaw related to private signage within road right-of-ways.
Desired Outcome(s)	To provide the Town with safe and visually pleasing signage.
Financial Implications	Not Applicable
Follow Up	<p>Approval of option 1 - Administration will begin working with the applicant and Alberta Transportation.</p> <p>Approval of option 2 - No further work on this matter will be conducted.</p> <p>Approval of option 3 - Administration will begin developing a policy for advertising signs on highway right-of-ways. The policy will be brought back to Council for approval.</p> <p>Approval of option 4 – Policies will be developed for including in the revised Land Use Bylaw to be presented for Public Hearing on July 25, 2016.</p>
Attachments	<ol style="list-style-type: none"> 1) Email from Rimbey Co-op Association to the Town of Rimbey. 2) Email correspondents between Alberta Transportation and Municipal Intern Michael Fitzsimmons. 3) Highlighted plan of Survey of Public Road Work for Plan 8822959 indicating the boundary which separates Range Road 23 from Highway 20 Right-of-Way. 4) Sign up Alberta Logo Signs Brochure.
Recommendation	Planning & Development recommends Council choose options 1, 3 and 4

Prepared By:



Liz Armitage
Contract Development Officer

June 23, 2016

Date

Endorsed By:

Donna Tona, CTS
Interim Chief Administrative Officer

Date

Michael Fitzsimmons

From: Liz Armitage <vicinia.planning@gmail.com>
Sent: Thursday, June 23, 2016 11:47 AM
To: Michael Fitzsimmons
Subject: Fw[2]: New Co-op Signage

From: Rick Moon [mailto:r.moon@rockycoop.com]
Sent: Friday, June 10, 2016 6:10 PM
To: Kathy
Cc: Shane Buss
Subject: New Co-op Signage

Hello,

The Rimbey Co-op would like to update their Co-op signage within the town of Rimbey. Please accept this as our request in writing to the Town of Rimbey for their consideration.

The first sign, which is currently located south and east of Rimbey on the east side of the railway tracks, we would like to relocate this sign to the pie shaped piece of land which is currently green space, which is numbered 882 2959 on the town of Rimbey Index Map.

The second sign, which is a new sign but is exactly the same in appearance as the highway sign currently located south and east of Rimbey, we would like to replace the old outdated Co-op sign located on the south east corner of the lot of land numbered 042 4165 on the Town of Rimbey Index Map. We would ask that we would be able to move the new sign 6' north of the current old Co-op sign. Orientation of the new sign will be exactly the same as the old sign, with the minor change of the 6' north. We would like to remove the old sign with the installation of our new sign.

Please contact me directly if you should require any further information or clarification.

Thanks,

Rick Moon
Operations Manager
Rimbey Co-op Association Ltd.
Box 260 Rimbey, AB T0C 2J0
Cell : (403)846-7237
Phone: (403) 843-2258 Ext. 103
r.moon@rockycoop.com
Fax: (403)-843-4242

You're at home here.



This email including attachments is privileged and may be confidential. If you are not the intended recipient, any redistribution or copying of this message is prohibited. If you have received this email in error, please notify us immediately, by return email, and delete this email.

Michael Fitzsimmons

From: Sandy Choi <sandy.choi@gov.ab.ca>
Sent: Monday, June 20, 2016 4:05 PM
To: Michael Fitzsimmons
Cc: Liz Armitage
Subject: RE: Road Plans 5430LZ and 8822959
Attachments: Scanned from a Xerox Multifunction Device.pdf

Hi Michael,

I've highlighted what we believe is the highway right-of-way boundary on the attached Road Plan 8822959.

As discussed, grateful if you can refer us if the Town considers approval for the proposed billboard sign. The Brix Outline Plan & TIA had identified improvements at 40th Street (Range Road 23) & Highway 53, so we may have comments for the Town's consideration regarding sign location, etc.

Anything else, let me know!

Thanks,
Sandy

From: Sandy Choi
Sent: Monday, June 20, 2016 3:02 PM
To: 'Michael Fitzsimmons'
Cc: 'Liz Armitage'
Subject: RE: Road Plans 5430LZ and 8822959

Hi Michael,

Thanks for the chat today. Just wanted to recap our call.

A sign permit from Alberta Transportation is not required if the proposed sign is within the corporate limits of the Town of Rimbey, and outside Alberta Transportation's right-of-way. Alberta Transportation does not allow advertising signs within the highway right-of-way. If businesses wish to have a presence within the highway right-of-way, we have a Highway Signage Program available to help visitors navigate their way to eligible business in the attractions and essential services sector, such as food, gas and lodging. These are the blue-and-white signs that you see along provincial highways.

The highway signage program is contracted to a company called, "Alberta Traffic Supply". If businesses are interested in signing up for highway directional/way-finding signs within the highway right-of-way, please have them contact Edward Chin, Program Manager at 1-866-560-7446, 780-463-1209 Ext-2019, or edwardc@atstrafficgroup.com and he can walk interested business through eligibility criteria and the registration process. For more information, we have a dedicated website on the blue-and-white sign program at: <http://www.signupalberta.com/>

Now to determine if Road Plans 5430LZ and 8822959 are part of the highway right-of-way. It looks like Road Plan 5430LZ is part of the Highway 20A (51 Street) right-of-way. As for Road Plan 8822959, it looks like the service road was surveyed at the same time as the Highway 20 right-of-way. The dashed line in the northwest corner of NW 21-42-02-W5 (as shown on the attached survey plan) shows the service road & highway right-of-way boundary. We need more

information to whether the proposed sign is on the service road side, or highway right-of-way side of Road Plan 8822959.

Also, if the proposed signs are larger billboard-type signs, or electronic signs, would you be able to refer Alberta Transportation? Although approval from Alberta Transportation is not required if the sign is outside the highway right-of-way and within Town limits, billboard/electronic-type signs are more "permanent" in that they are a bit more difficult to relocate, and we may have some suggestions for the Town's consideration for setback to protect for future highway improvements.

We also have recommended practices for electronic signs posted online:

<http://www.transportation.alberta.ca/Content/docType233/Production/88ElectronicMessageSigns.pdf>

We prefer urban and rural municipalities not to permit electronic signs next to provincial highways, but if the Town of Rimbey considers approval, we have suggested conditions for inclusion in the Town's permit on page 4 & 5.

Let me know if you require additional details/information.

Have a great day,

Sandy Choi

Development and Planning Technologist
Delivery Services Division, Central Region
Alberta Transportation
Government of Alberta

Tel 403-340-7179
Fax 403-340-4876
Sandy.Choi@gov.ab.ca

511 Alberta - Alberta's Official Road Reports
Go to 511.alberta.ca and follow [@511Alberta](https://twitter.com/511Alberta)



From: Michael Fitzsimmons [<mailto:michael@rimbey.com>]
Sent: Monday, June 20, 2016 12:00 PM
To: Sandy Choi
Subject: Road Plans 5430LZ and 8822959

Hey Sandy,

This email is just a follow up to my phone call. 8822959 is a Road Plan directly adjacent to Highway 20 and 50th Avenue in the Town of Rimbey. The second Road Plan 5430LZ is between Plan 0424165 and Highway 53 in the Town of Rimbey. I'm just double checking if these plans are under Alberta Transportation for a Council report. The report is in regards to some business advertising signs that may be placed on these road plans. If you need any more information and clarification I will be available in the office this afternoon.

Thank you,

Michael Fitzsimmons
Municipal Intern, Town of Rimbey
P: 403-843-2113
F: 403-843-6599
E: michael@rimbey.com

<http://www.rimbey.com/>

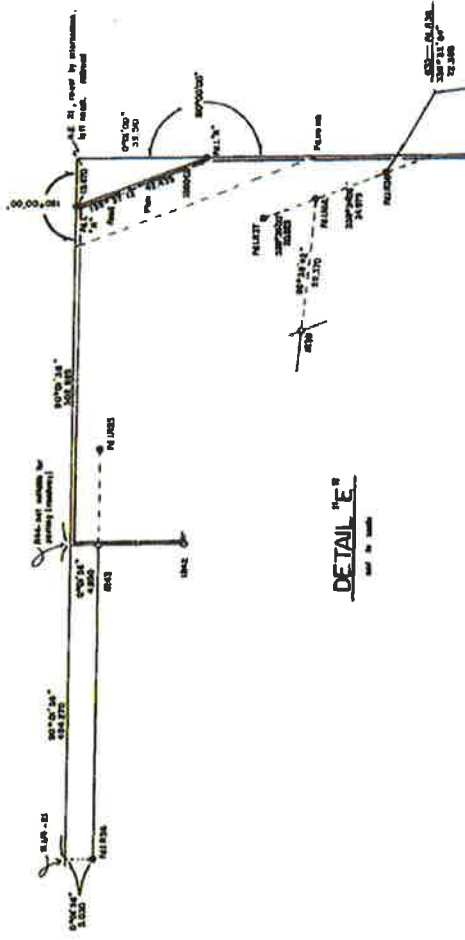


Up-to-date road information, including traffic delays, is a click or a call away. Call 5-1-1 toll-free, visit 511.alberta.ca or follow us on Twitter [@511Alberta](https://twitter.com/511Alberta) to get on the road to safer travel.

<http://511.alberta.ca/ab/en.html>

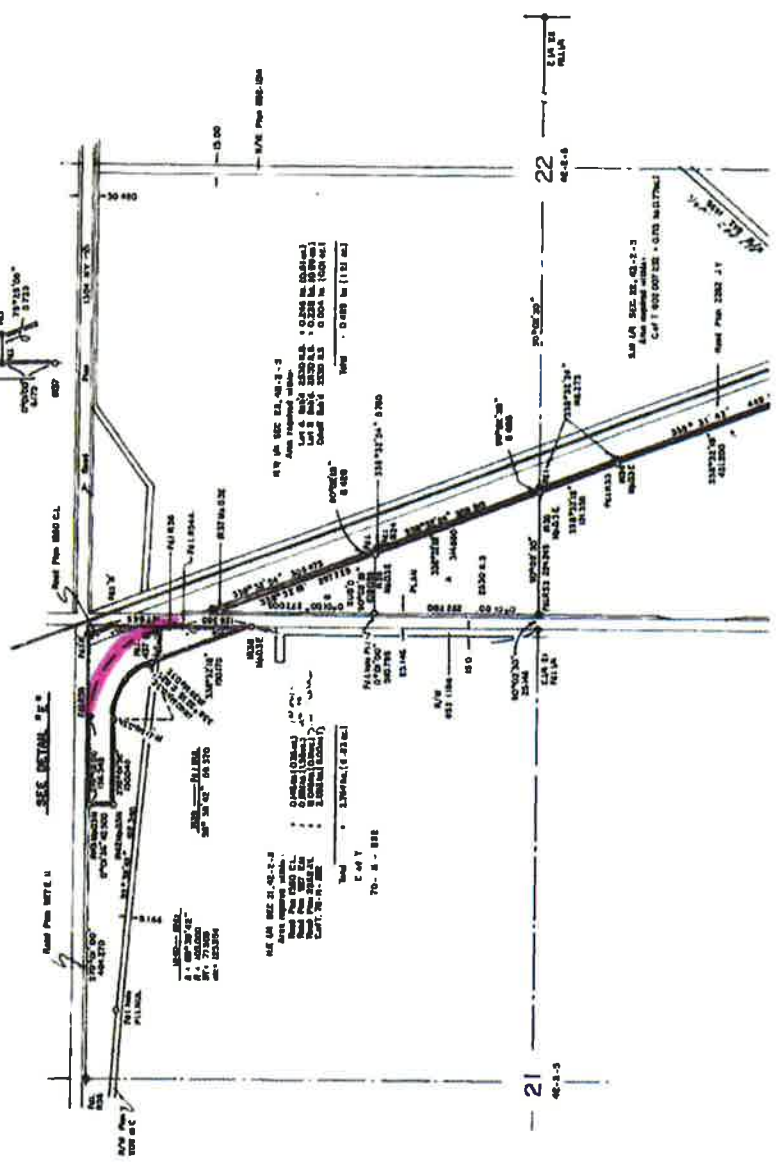
<https://twitter.com/511Alberta>

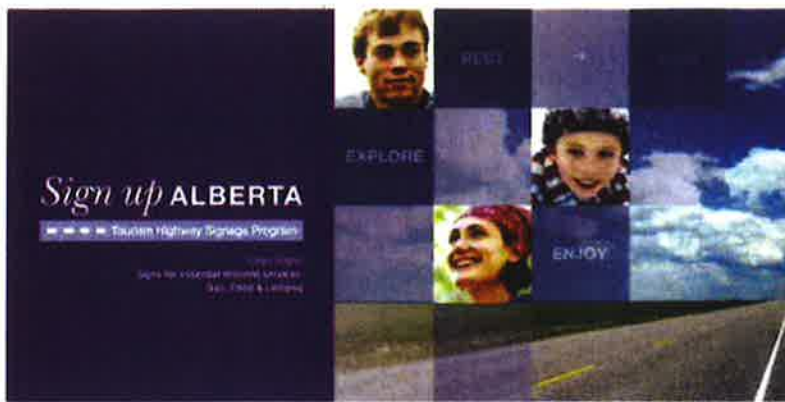
This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



DETAIL "E"

— highway right-of-way boundary





Heading in the right direction...

As of May 2004, Sign Up Alberta replaces the former highway sign program with one that is more informative and efficient. The new tourism sign program provides easier to read signs and consistent guidelines, and meets standards common to North America. Sign Up Alberta will allow Albertans, and visitors from around the world, to easily find what they're looking for on the province's highways. The transition will take place over the next two to three years as the current brown signs are gradually replaced with new blue ones.



The Sign Up Alberta program

This program deals with two major components of tourism signs: Logo Signs and Tourist Oriented Directional Signs, or TODS.

Logo Signs direct motorists to essential services such as gas, food and lodging.

TODS provide directions to tourist attractions and facilities. Motorists will identify the new Logo Signs and TODS by their blue background colour.

A new direction for Alberta tourism

Logo Signs are designed to meet North American standards for tourism signs. The new signs are great news for tourism operators in rural communities because the new signs make it easier for motorists to locate essential motorist services near the highway. Logo Signs also reduce visual clutter on the highway, helping motorists find their way to local services safely and easily.



THE LOGO SIGN ROUTE

Each sign has a symbol of one (or, at most two) of the three categories of essential motorist services at the top. The spaces at the bottom can be filled with the logos or business names of companies that offer those services. This simple layout, in combination with simple and recognizable logos, allows motorists to easily identify these essential motorist services when travelling at highway speeds.



*Note: There are several other tourist highway signs that are not part of the new Sign Up Alberta program. The providers for these remain the same.

Who can apply?

You are eligible for a Logo Sign if you provide an essential service (gas, food, lodging) and you:

- Are open to the general public
- Comply with all municipal, provincial and federal laws regarding health, public safety and business operations
- Maintain washroom facilities as required by health authorities



It's simple to apply

A one-window approach provides a fair and equitable system for tourism operators across the province when applying for signs:

- Your application is evaluated using up-to-date operational criteria guidelines
- If you meet the criteria, your application is approved within 30 days
- If additional information is required, you will be notified within the 30-day timeframe
- In the event of a refusal, you have the right to appeal

Find more information on this program at www.SignUpAlberta.com

For more information, please contact:



Alberta Highways
 98-10-14 Avenue NW, Edmonton, AB T6C 2K5
 Phone: 780-443-2114
 Toll Free: 1-800-963-7348
 Fax: 780-443-2226
 E-Mail: signup@alberta.ca

www.SignUpAlberta.com



Council Agenda Item	8.2
Council Meeting Date	June 27, 2016
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Desired Outcome(s)	To keep Council and the community informed of actions taken by the various community groups.
Financial Implications	Not applicable
Follow Up	Not applicable
Attachments	8.2.1 Rimoka Housing Foundation Minutes of April 20 and May 18, 2016 8.2.2 Rimbey Historical Society Minutes May 18, 2016 8.2.3 Rimbey Municipal Library Minutes April 4, 2016 8.2.4 Rimbey FCSS/RCHHS Minutes May 18, 2016
Recommendation	Motion by Council to accept the Rimoka Housing Foundation Minutes of April 20 and May 18, 2016, the Rimbey Historical Society Minutes of May 18, 2016, Rimbey Municipal Library Minutes of April 4, 2016 and the Rimbey FCSS/RCHHS Minutes of May 18, as information.

Prepared By:



Donna Tona, CTS
Interim Chief Administrative Officer

June 22/16
Date

Endorsed By:



Donna Tona, CTS
Interim Chief Administrative Officer

June 22/16
Date



BOARD MEETING
Wednesday, April 20, 2016
9:00 am
Legacy Place, Ponoka

- PRESENT: P. McLaughlin, Board Chair L. Gulka M. Jaycox C. Prediger
 R. Pankiw D. MacPherson W. Sheppard, Interim CAO
 M. Nielsen, Recorder
- ABSENT: B. Liddle

CALL TO ORDER

P. McLaughlin, Board Chair called the meeting to order at 9:02 am.

ADOPTION OF AGENDA

ADDITION TO AGENDA requested by R. Pankiw to add personnel discussion to In Camera session.

MOVED by C. Prediger that the Board meeting agenda be adopted as amended. (RHF 16-04-01) Carried

APPROVAL OF MINUTES

MOVED by M. Jaycox that the Board accept the minutes of the March 23, 2016 Board meeting. (RHF 16-04-02) Carried

FINANCIAL REPORTS

For the two months ended February 29, 2016

MOVED by C. Prediger that the Board accept the Lodge Financial Statements for the two months ended February 29, 2016 as information. (RHF 16-04-03) Carried

MOVED by M. Jaycox that the Board accept the Legacy Financial Statements for the two months ended February 29, 2016 as information. (RHF 16-04-04) Carried

MOVED by L. Gulka to accept the Cash in Bank report as presented. (RHF 16-04-05) Carried

MOVED by M. Jaycox to accept the cheque registers as presented. (RHF 16-04-06) Carried

CAO REPORT

D. Inman, Auditor for Grant Thornton is able to present the Legacy Financial Statements to the Legacy Tenants the second week of May. W. Sheppard will confirm a date and advise the Board.

B. Raugust has evaluated the three quotes he received for roof replacement on Golden Leisure Lodge and based on experience and magnitude of the project, will be awarding the contract to Woodchuck Roofing from Sylvan Lake.

Town Councils from Rimbey and Ponoka have requested signed copies of Rimoka Board minutes so W. Sheppard will provide each month.

MOVED by C. Prediger that the Board accept the CAO report as information. (RHF 16-04-07)

Carried

STANDING AGENDA ITEMS

SENIORS SELF CONTAINED

P. McLaughlin will email the letter of intent to Board Members for the meeting on May 16, 2016 with Alberta Seniors and Housing to recap the transition from The Bethany Group, the new Rimbey project, repurposing of Parkland Manor and senior self-contained housing.

RIMBEY PROJECT

UPDATE FROM BUILDING COMMITTEE

Stripping of the lot for the new building started April 16th and basement excavation is slated to start by the end of this week.

Shawn Boylan is the new project manager from Alberta Infrastructure, replacing P. Harries.

MOVED by M. Jaycox that the Board organize a conference call with D. Squires from Alberta Seniors Housing to discuss options from government to provide a funding mechanism. (RHF 16-04-08)

Carried

OUT-OF-SCOPE ITEMS

Currently the plans for the new building has wiring to accommodate 39 security cameras with none in the mechanical room. Board members agreed to add wiring in the mechanical room to accommodate four security cameras.

The building committee needs to provide Shunda with direction on whether Rimoka Housing Foundation will be installing a permanent generator as per Alberta Health Services standards or whether we are only mandated to provide access to a generator in the event of utility interruption.

Shunda has security cameras on the lot for construction. They would like to know if Rimoka Housing Foundation wants to put up additional cameras outside during construction.

The internet provider, Telus or Eastlink, needs to be determined before the deadline of Thursday, April 28, 2016.

MOVED by R. Pankiw to put up additional cameras at every corner of fencing, around the pond and on the east/west fencing. (RHF 16-04-09)

Carried

MOVED by M. Jaycox for P. McLauchlin to organize a conference call with D. Squires to discuss funding mechanism options from government. (RHF 16-04-10)

Carried

ASCHA TRADE SHOW

MOVED by C. Prediger to admend motion RHF 16-03-09 to include tubs in the letter of intent provided to Trade Show representatives. (RHF 16-04-11)

Carried

PROJECT CHARTER

Project Charter is ready for signing; L. Gulka to call B. Finley to have charter sent to P. McLauchlin for signature.

GROUND BREAKING CEREMONY

W. Sheppard has completed invitations for the Ground Breaking Ceremony on June 6th. Board members will verbally invite council members and an invitation will be put in the Rimbey Review and Ponoka News.

NEW BUSINESS & CORRESPONDENCE

UNRESTRICTED NET ASSETS (TRANSFER)

Tabled

PERSONNEL POLICIES

C. Prediger suggested modifications be made to the Management and Out-of-Scope Employment Terms and Conditions with regard to increments on vacation and the benefits package.

Tabled

MOVED by L. Gulka to go In Camera. (RHF 16-04-12)

Carried

MOVED by R. Pankiw to come Out of Camera. (RHF 16-04-13)

Carried

MOVED by R. Pankiw that D. MacPherson, C. Prediger and P. McLauchlin be on the committee for hiring a C.A.O. (RHF 16-04-14)

Carried

DATE AND LOCATION OF NEXT MEETING

The next regularly scheduled Board meeting will be held on May 18, 2016 at Parkland Manor in Rimbey at 9 am.

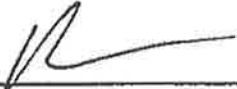


pg. 3

ADJOURNMENT

MOVED by L. Gulka that the meeting adjourn at 11:43 am. (RHF 16-04-15)

Carried



Paul McLauchlin, Board Chair

June 15 / 2016
Date Signed



Wendy Sheppard, Interim CAO

June 2 / 2016
Date Signed

Action Log				
Rimoka Housing Foundation – April 20, 2016 Board Meeting				
ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Set up meeting with Legacy Tenants and Board Members for Grant Thornton to present Legacy Financial Statements	W. Sheppard	May 15		
Provide Rimbey & Ponoka Town Councils with signed Rimoka Board meeting minutes	W. Sheppard			
Email letter of intent to Board members for May 16 meeting on transition from TBG, Rimbey project, repurposing Parkland Manor & senior self-contained	P. McLauchlin			
Contact Telus for providing services to the new Rimbey Lodge	M. Jaycox	April 28		
Contact supplier to install security cameras at the new lodge site	R. Pankiw			
Gather more information regarding emergency power requirements	R. Pankiw			
Set up conference call with D. Squire and Board Members regarding funding mechanism options	P. McLauchlin			
Gather more information on tub mandate for new Rimbey Lodge	L. Gulka			



BOARD MEETING
Wednesday, May 18, 2016
9:00 am
Legacy Place, Ponoka

PRESENT: L. Gulka B. Liddle D. MacPherson R. Pankiw
C. Prediger W. Sheppard, Interim CAO M. Nielsen, Recorder
ABSENT: P. McLaughlin, Board Chair M. Jaycox

CALL TO ORDER

L. Gulka, Board Vice- Chair called the meeting to order at 9:02 am.

ADOPTION OF AGENDA

MOVED by B. Liddle that the Board meeting agenda be adopted. (RHF 16-05-01) Carried

APPROVAL OF MINUTES

MOVED by D. MacPherson that the Board accept the minutes of the April 20, 2016 Board meeting. (RHF 16-05-02) Carried

FINANCIAL REPORTS

For the three months ended March 31, 2016

MOVED by R. Pankiw that the Board accept the Lodge Financial Statements for the three months ended March 31, 2016 as information. (RHF 16-05-03) Carried

MOVED by R. Pankiw that the Board accept the Legacy Financial Statements for the three months ended March 31, 2016 as information. (RHF 16-05-04) Carried

MOVED by R. Pankiw to accept the Cash in Bank report as presented. (RHF 16-05-05) Carried

MOVED by R. Pankiw to accept the cheque registers as presented. (RHF 16-05-06) Carried

CAO REPORT

Administration is in the process of determining how best to utilize the remainder of the Lodge Renewal Grant for both Golden Leisure Lodge and Parkland Manor. The Board requested we inspect the sidewalks at Parkland Manor and possibly use some of the funding for replacement or repairs if required.

The Board requested that all managers and key personnel (e.g. maintenance, supervisors, CAO) have ICS training in emergency preparedness, minimum ICS100 and ICS200.

W. Sheppard has received a bill for a portion of the BBQ that was donated to Parkland Manor from the Rimbey Co-op. R. Pankiw will follow-up regarding the invoice and donation.

Gord Parker with Rowland Parker is recommending we begin the audit review with the 2015 financial statements and audit of our due to/from account. W. Sheppard will prepare a request for auditor proposal for 2016.

MOVED by D. MacPherson that the Board accept the CAO report as information. (RHF 16-05-07)

Carried

STANDING AGENDA ITEMS

SENIORS SELF CONTAINED

The Board will continue the process to recapture senior self-contained and social housing and government has recommended that both Rimoka and The Bethany Group provide letters of support to the Ministry. The Board recommends Rimoka request a maintenance audit be completed on all buildings prior to the transition. The government would like to schedule another meeting in the fall for further discussion and updates.

MOVED by R. Pankiw to go In Camera (RHF 16-05-08)

Carried

MOVED by B. Liddle to come Out of Camera (RHF 16-05-09)

Carried

RIMBEY PROJECT

UPDATE FROM BUILDING COMMITTEE

Telus has declined putting in a bid for providing internet services as they are unable to meet time requirements due to other commitments. W. Sheppard will talk to Shaw Cable regarding supplying internet connection.

L. Gulka and R. Pankiw to attend a meeting with Shunda, Alberta Seniors Housing, and SJC Development Corp. on May 19th at 10:00 a.m. regarding shallow services.

C. Prediger joined the meeting at 10:23 a.m.

OUT-OF-SCOPE ITEMS

At government request, the letter of intent for tub purchases has been transferred to Shunda who will purchase the tubs for the new lodge on our behalf.

R. Pankiw will contact an electrical engineer on the cost of installing the proper switch for a backup generator in the event of utility (power) disruption.

The building committee received three quotes for the supply and installation of security cameras at the new building.

MOVED by R. Pankiw to purchase cameras from Rimbey TV and have them provide installation and training services. (RHF 16-05-10)

pg. 2

PROJECT CHARTER

Signing of the Project Charter is still in process. L. Gulka continues to try and get responses from appropriate government personnel.

GROUND BREAKING CEREMONY

Minister Sigurdson will be attending the ground breaking ceremony. W. Sheppard will discuss with P. McLauchlin the schedule for speeches at the Drop-In Centre.

NEW BUSINESS & CORRESPONDENCE

UNRESTRICTED NET ASSETS (TRANSFER)

W. Sheppard recommended before the Board transfers any assets to reserves the audit review be completed by Rowland Parker.

Tabled

PERSONNEL POLICIES

MOVED by C. Prediger to accept the Management and Out of Scope Terms and Conditions with the amendment that we include a 2% Wellness Benefit Account and omit the Health Spending Account. (RHF 16-05-11)

Carried

DATE AND LOCATION OF NEXT MEETING

The next regularly scheduled Board meeting will be held on June 15, 2016 at Parkland Manor in Rimbey at 9 am.

MOVED by R. Pankiw to go In Camera (RHF 16-05-12)

Carried

MOVED by B. Liddle to come Out of Camera (RHF 16-05-13)

Carried

C. Prediger has requested a two month leave of absence from the Board.

ADJOURNMENT

MOVED by R. Pankiw that the meeting adjourn at 12:02 p.m. (RHF 16-05-14)

Carried



Paul McLauchlin, Board Chair

June 15/2016
Date Signed



Wendy Sheppard, Interim CAO

June 15/2016
Date Signed

Action Log

Rimoka Housing Foundation – April 20, 2016 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Set up meeting with Legacy Tenants and Board Members for Grant Thornton to present Legacy Financial Statements	W. Sheppard	May 15	May 11	
Provide Rimbey & Ponoka Town Councils with signed Rimoka Board meeting minutes	W. Sheppard		Complete	
Email letter of intent to Board members for May 16 meeting on transition from TBG, Rimbey project, repurposing Parkland Manor and seniors self-contained	P. MacLauchlin		Complete	
Contact Telus for providing services to the new Rimbey Lodge	M. Jaycox	April 28	Unable to provide service	
Contact supplier to install security cameras at the new lodge site	R. Pankiw			
Gather more information regarding emergency power requirements	R. Pankiw			
Set up conference call with D. Squire and Board Members regarding funding mechanism options	P. MacLauchlin			
Gather more information on tub mandate for new Rimbey Lodge	L. Gulka		Tub purchasing transferred to Shunda	

Action Log

Rimoka Housing Foundation – May 18, 2016 Board Meeting

ACTION	PERSON RESPONSIBLE	TARGET DATE (If applicable)	COMPLETED	IN PROGRESS
Prepare a request for auditor proposal for 2016	W. Sheppard			

Follow up with Rimbey Co-op regarding invoice for donated BBQ	R. Pankiw			
Contact Shaw cable regarding providing internet connection/services to new Rimbey Lodge	W. Sheppard			
Contact electrical engineer regarding generator switch	R. Pankiw			
Contact government official in charge of contracts for project charter signing	L. Gulka			

Rimbey Historical Society
Meeting Minutes May 18, 2016
Held at the Smithson International Truck Museum

Present: Larry Varty, Eric Hornsey, Jack Webb, Reuben Giebelhaus, Cheryl Jones, Jim Schneider, Linda Girodat, Allan Tarleton, Janet Carlson, Janet Burghardt, Pauline Hansen

Call to Order: Larry Varty called the meeting to order at 7:30pm

Agenda: Jim moved, Rueben seconded to approve agenda. CARRIED

Minutes: Al moved, Jack seconded to accept the minutes of the March 16 2016 meeting as presented. CARRIED

Business Arising from the Minutes:

Board member's Insurance - Jack reported he was still waiting to hear.

President's Report: None

Treasurer's Report:

The monies from the Town had been received.

Linda moved, Jack seconded, treasurer's report be accepted as presented.
CARRIED

Administrator/Curators Report:

Pas Ka Poo Historical Park officially opens 7 days of the week starting this week-end May 21 2016

Getting busy with school tours. Summer Students starting. Trees are being carved with the Canada tree almost done. Buildings and Grounds being cleaned for the season. Pond is refilled and ready for fish. Moving around some exhibits in the Medical Museum for the reception of the Janette Oke's artifacts.

Allan mentioned that at the Alberta Museum course being delivered in Rimbey April 29 - 30 2016 that the facilitators being from the Royal Alberta Museum and the Alberta Museum had several accolades for the overall park and especially the display of the artifacts in such a manner for the public to enjoy but also in a manner that protects these artifacts from deterioration.

Allan moved, Jim seconded that we accept the Artifacts and cabinets from the Janet Oke writing museum. CARRIED

Eric moved, Reuben seconded that a collection of Square Dancing Outfits be accepted. CARRIED

Cheryl reported that all the necessary paper work was in place for the transfer of the Janet Oke writing Museum to the Rimbey Historical Society and all that was needed was a work bee to transport to Rimbey.

Town Representative Report:

Town will be assisting the Beatty House to obtain a new sign for information center.

Jack stated that the Park and associated Museums were a Jewel to the Town.

Rimbey Historical Society

Committee Reports:

Grants: Looking at other possibilities of grants.

Letter from the Ponoka County stating that our request was not forthcoming but has not been denied. Economic times has put it on hold.

Gaming Casino: None

Restoration& Trucks:

Jim reported that the garden boxes had been picked up by the town.

Jim reported that he had three tractors in and around the shop.

Minne being prepped for painting, two Cockshutt's having tires changed. He went to Ardrosen to pick up five tires of which three were usable.

Buildings& Yard:

Cheryl reported that the Sleigh on the Lean Too had been damaged and needed repair.

Larry would like to put together a work bee and clean up around the Sawmill as well as some painting on back inside of Sawmill shed building.

Events and Fundraising:

A list of events to the end of August presented.

Pauline suggested that we put up some kind of donation tube which would show the rising amount and that this is for the Steeves House move.

Volunteer& Recruitment: Still needing Volunteers for the Park Cafe Kitchen on Saturday mornings.

Strategic Planning: Allan stated that this is a work in progress and deals with Policies and Procedures for the Museum Accreditation coming upon in November.

New Business:

Allan reminded the board that they will need Secretary for next two months.

The "Go Green" Park go cups had arrived and it was decided that they would go on sale for the sum of \$12.00 dollars and a free coffee.

Next Meeting: Wednesday June 15, 7:30pm at the Smithson International Truck Museum.

Adjournment: Jack moved adjournment 8:15pm

Rimbey Municipal Library Board Meeting
Monday, April 4th, 2016. (6:00 p.m.)

Present: Mike Boorman, Robin Burns, Jay Cottell, Bev Ewanchuk, Jean Keetch, Paul Payson, Marg Ramsey.

Call to Order

Minutes from the Last Meeting - The minutes were read and Bev moved that we adopt the minutes as read. All in favor.

Consent Agenda Items:

1. Librarians Report - Jean added that we received a Telus grant of 2 TV's and gaming equipment. There is a chance we might get to move the Library to the Senior's Lodge as a space of 9000 feet has been offered.
2. Financial Report -
3. Correspondence - the Foundation for the Arts has given us a grant of \$2,081.00 for our Performing Arts presentations.
Mike approved the Consent Agenda Items, all in favor.

Business Arising from the Minutes

1. St. James Gate - next year we are thinking of changing to a Country Music group. Please let Jean know of any ideas for a band - Mike said he would check on one he knows of. Tabled until the May meeting.
2. May Fund Raiser - Jean has the following prizes already:
1 month pass at the Fitness Studio, Skin Care regime, Weavings,
Mike has 2 items, Bev has many items from neighbors, Barbara Patey will donate a baby quilt, The auction items are: Wine tasting, Necklace, Co-op and maybe a large quilt.
Jean checked with Cheryl Duckett and she will help run the toonie draw and will check on the auctioneer.
Tickets will go on sale soon.
3. Alberta Library Conference at the end of April - Marg will be attending

New Business

1. New Chairperson - Bev nominated Robin Burns to be our new chairperson. Paul seconded the motion. All in favor.
2. Auditor for the Books - Jay moved that Betty Evernden to be the auditor for the libraries financial books. Bev seconded. All in favor.

Jay adjourned the meeting at 6:52 p.m

Next Meeting: Monday, May 2nd. at 6:00 pm.

Secretary

Margaret J. Ramsey

Chairperson

B. Ewanchuk (Acting)

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
May 18, 2016
10:00 a.m. Rimbey Provincial Building

Present:

N. Hartford, Chairperson
I. Steeves, Vice Chairperson
B. Coulthard, Board Member
J. Webb, Board Member
P. Weeks, Board Member
M. Josephison, Board Member
F. Pilgrim, Board Member
P. Makofka, Executive Director
J. Adams, Recording Secretary

Regrets: I. Wegmann, Board Member

1. CALL TO ORDER
The meeting was called to order by N. Hartford at 10:00 a.m.
2. APPROVAL OF AGENDA
16-05-01 MOTION: By: J. Webb: That the agenda be adopted with the following deletions additions and deletions:

6.2 Purchase of calendars and day timers

10.5 Delete ADSP Caregiver Tea – date change; replace with AHVNA AGM

10.7 Compassion Fund

10.8 Delegation – Sandy Doze (11:15 a.m.)

14.3 ASHA/ACCA letter

14.4 I. Wegmann letter

14.5 Town of Rimbey letter

14.6 MP Blaine Calkins

CARRIED
3. PREVIOUS MEETING MINUTES – April 20, 2016
16-05-02 MOTION: By: F. Pilgrim: That the minutes of the April 20, 2016 Board Meetings be adopted as presented.

CARRIED
4. BUSINESS ARISING FROM THE MINUTES
 - 4.1 Meals on Wheels agreement with Rimoka Housing
 - 4.2 Agency brochures- Donation opportunities
5. OLD BUSINESS
 - 5.1 ICS- 100 & ICS-200 training – April 30, May 1
 - 5.2 FCSS West Central Spring Meeting – 11:00 a.m. Red Deer

Feedback was given from those attending and information re resolutions.

5.3 Ponoka County Special Projects
Cheques received May 16.

5.4 Summer Student funding

6. FINANCE

6.1 May 18, 2016 Finance Committee Meetings Minutes/Highlights

16-05-03 MOTION: By: I. Steeves: That the Minutes of the May 18, 2016 Finance Committee meetings be accepted as information.

CARRIED

6.2 Purchase of Calendars and Day-Timers

16-05-04 MOTION: By: P. Weeks: That the agency purchases calendars and day timers.
Seconded by: I. Steeves

CARRIED

7. WRITTEN REPORTS

7.1 Home Support/Personal Care

7.2 Compass Program

7.3 Education Coordinator

7.4 Community Information & Referral Centre

7.5 Volunteer Income Tax

7.6 Welcome to Canada

7.7 Food Bank- Ab. Food Banks AGM- Airdrie

16-05-05 MOTION: By: M. Josephson: That two staff may attend the Alberta Food Banks AGM in Airdrie on Friday May 20th, 2016 at the expense of the agency. Seconded by: F. Pilgrim

CARRIED

7.8 Volunteer Services

7.9 Palliative Care

7.10 Medical Alert

7.11 Volunteer Visitor

7.12 Meals on Wheels

7.13 Kitz 4 Kidz

7.14 Adult Day Support

7.15 Community Kitchen

7.16 Information Technology

7.17 Rimbey Parent Link Centre

7.18 Healthy Families/Young Parent Outreach

7.19 Rainbows

7.20 Family Resource Library

7.21 Big Brothers Big Sisters – no report at this time (quarterly)

7.22 Office Manager/Quality Improvement/Accreditation Coordinator- Board self-evaluation.

16-05-06 MOTION: By: F. Pilgrim: That the Written Reports be accepted as information.

CARRIED

8. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE – no report at this time

9. DIRECTOR'S REPORT

9.1 Rimbey Trade Fair

9.2 ASCHA Conference & Trade Show

9.3 Volunteer Week

9.4 Falls Prevention Project

9.5 Telecare Conference

9.6 Alberta Health Services Expo

16-05-07 MOTION: By: I. Steeves: That the Director's Report be accepted as information.

CARRIED

10. NEW BUSINESS

10.1 2016 Charity Golf Tournament- updates

10.2 Team Leaders Retreat

16-05-08 MOTION: By: J. Webb: That the Board approves funds up to \$6000.00 for the 2016 Team Leaders' Retreat. Seconded by: F. Pilgrim

CARRIED

10.3 Alberta Continuing Care Association- members meeting

16-05-09 MOTION: By: B. Coulthard: To attend the ACCA conference at the expense of the agency. Seconded by: J. Webb

CARRIED

10.4 FCSS Family Barbeque

16-05-10 MOTION: By: F. Pilgrim: That the Board contribute \$500.00 to the Social Fund for the Family Barbecue on July 7th, 2016.
Seconded by: M. Josephison

CARRIED

10.5 AHVNA AGM

16-05-11 MOTION: By: F. Pilgrim: That P. Makofka attends the AHVNA AGM in Red Deer at the expense of the agency. Seconded by: P. Weeks

CARRIED

10.6 Board Member Self Evaluation and Peer Evaluation

16-05-12 MOTION: By J. Webb: To accept the draft document to be included in the Agency Policy binder as an accepted Form and that the Executive Director is to meet individually with Board members following their evaluations. Seconded by: M. Josephison

CARRIED

10.7 Compassion Fund

10.7.1 Guidelines and Principles

10.7.2 Financial Review

10.7.3 Application

16-05-13 MOTION: By: P. Weeks: To adopt the Compassion Fund Guidelines and Principles, Financial Review, and Application as the guide for the Compassion Fund. Seconded by: F. Pilgrim

CARRIED

10.8 Delegation – Sandy Doze - Accreditation

11. Progress report on 2016 goals & objectives – no report at this time (quarterly)

12. Workplace Health & Safety Committee – (quarterly)
16-05-14 MOTION: By: J. Webb: To accept the Workplace Health & Safety Committee report as information.

CARRIED

13. Review of Statistics
- Home Care & Home Support Client totals
- 16-05-15 MOTION:** By: I. Steeves: To accept the review of the above reports/statistics as information.

CARRIED

- Monthly Board Program Statistics
- 16-05-16 MOTION:** By: I. Steeves: To accept the review of the above reports/statistics as information.

CARRIED

- Client Safety Reports – no report at this time (quarterly)
- 16-05-17 MOTION:** By: P. Weeks: To accept the review of the above reports/statistics as information.

CARRIED

14. CORRESPONDENCE
- 14.1 April Payroll Memo
 - 14.2 Rimbey & Area Community Newsletter
 - 14.3 ASHA/ACCA
 - 14.4 I. Wegmann letter
 - 14.5 Town of Rimbey letter
 - 14.6 MP Blaine Calkins

15. NEXT MEETING DATE – FCSS Board Meetings
- June 15, 2016
 - September 14, 2016
 - October 19, 2016





16. ADJOURNMENT
16-05-18 MOTION: By: N. Hartford: That the meeting adjourns at 12:00 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

J. Adams, Recording Secretary

Council Agenda Item	8.3 Council Reports
Council Meeting Date	June 27, 2016
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Discussion	
Relevant Policy/Legislation	Not Applicable.
Options/Consequences	1. Accept the reports of Council as information. 2. Discuss items in question arising from the reports.
Desired Outcome(s)	To keep the community informed of actions taken by Council.
Financial Implications	Not Applicable.
Follow Up	Not Applicable.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Godlonton's Report 8.3.3 Councillor Jaycox's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Webb's Report
Recommendation	Motion by Council to accept the reports of Council, as information
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

Highlights

- May 26/16 Rimoka Housing Foundation Building Committee Meeting
- May 26/16 COP Meeting
- May 27/16 West Country Outreach School Graduation
- May 28/16 Rimbey Municipal Library Fundraiser
- May 30/16 Special Council Meeting
- June 1-5/16 FCM Conference in Winnipeg
- June 6/16 Meeting at Lawyers
- June 6/16 Official Sod Turning for new Rimoka Lodge
- June 9/16 Rimoka Housing Foundation Building Committee Meeting
- June 11/16 4H Banquet
- June 13/16 Regular Council Meeting
- June 14/16 Meeting with Minister Mason at Legislature Building
- June 15/16 Rimoka Housing Foundation Meeting
- June 16/16 Mayor's Caucus in Olds
- June 16/16 COP Meeting
- June 17/16 Meeting with SJC Development Corp
- June 22/16 Rimoka Housing Foundation CAO Interviews
- June 23/16 Rimoka Housing Foundation Building Committee Meeting
- June 27/16 Regular Council Meeting


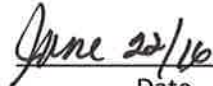

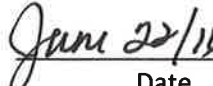
Commissioner of Oaths
Signed Cheque Runs

Rick Wm. Pankiw
Mayor

Highlights

- May 30/16 Special Council Meeting
- June 2/16 COP Meeting
- June 3/16 Meet with SJC and Paul McLauchlin re new lodge project
- June 3/16 Parkland Manor Family BBQ
- June 6/16 New Lodge Ground Breaking
- June 10/16 Sign Cheques
- June 13/16 Regular Council Meeting
- June 15/16 Rimoka Board Meeting
- June 16/16 COP Meeting
- June 22/16 Rimoka CAO Interviews
- June 27/16 Regular Council Meeting

Mathew Jaycox
Councillor

Council Agenda Item	9.0
Council Meeting Date	June 27, 2016
Subject	Correspondence
For Public Agenda	Public Information
Background	Not applicable.
Discussion	As required.
Relevant Policy/Legislation	Not applicable.
Options/Consequences	Not applicable.
Desired Outcome(s)	Not applicable.
Financial Implications	Not applicable.
Follow Up	Not applicable.
Attachments	9.1 Alberta Infrastructure Transportation Letter 9.2 Alberta Infrastructure Transportation Letter
Recommendation	Motion to accept the letters from Alberta Infrastructure Transportation as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  Donna Tona, CTS Interim Chief Administrative Officer </div> <div style="text-align: center;">  Date </div> </div>



ALBERTA
INFRASTRUCTURE
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton-Highlands-Norwood*

AR68165

June 7, 2016

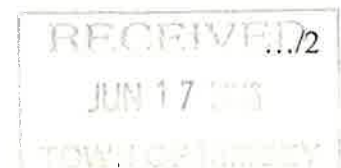
His Worship Rick Pankiw
Mayor
Town of Rimbey
4938 - 50th Ave.
PO Box 350
Rimbey AB T0C 2J0

Dear Mayor Pankiw:

Thank you for sharing your concerns regarding the Town of Rimbey's grant application for a new water well, as well as potential federal infrastructure funding with Mr. Rick Pollard, Stakeholder Relations Manager in Premier Rachel Notley's office. I am following up on your enquiries relating to Alberta Transportation.

Alberta Transportation has received the Town's application under the Alberta Municipal Water/Wastewater Partnership program for phase one of the project. Drilling the new well (phase one), has an estimated cost of \$607,000; if approved, it will receive a grant for approximately \$367,000. It is anticipated approved projects under Alberta Municipal Water/Wastewater Partnership will be announced shortly.

A Canada-Alberta bilateral agreement, the Clean Water Wasterwater Fund, is under review. This agreement requires substantial consideration and planning. Currently, the details are being worked out, including the program objective, the funding allocation formula, and eligibility criteria. Once the agreement details are finalized, a formal announcement will be made.



If you have any further questions regarding the Alberta Municipal Water/Wastewater Partnership, please contact Mr. Barry Pape, Team Lead, Water/Wastewater and Grants. Mr. Pape can be reached toll-free at 310-0000, then 780-415-1266, or at barry.pape@gov.ab.ca.

Sincerely,



Miriam Rycroft
Chief of Staff

cc: Rick Pollard
Stakeholder Relations Manager, Premier's Office
Barry Pape
Team Lead Water/Wastewater and Grants, Alberta Transportation

*I believe you should
receive a letter
confirming funding
under AMWWP very
soon!*



ALBERTA
INFRASTRUCTURE
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton-Highlands-Norwood*

AR68270

June 6, 2016

His Worship Rick Pankiw
Mayor
Town of Rimbey
PO Box 350
Rimbey AB T0C 2J0

Dear Mayor Pankiw:

The Government of Alberta is pleased to offer cost-shared grant funding under the Alberta Municipal Water/Wastewater Partnership for the following two projects. Based on our review of the information provided for the:

- Phase 1 Water Well Risk Mitigation - New Well, the Town of Rimbey will receive a grant of 60.51 per cent of the estimated eligible project costs, or up to \$367,447 for the project under this program.
- Phase 1 Lagoon Upgrade - Outlet Channel, the Town of Rimbey will receive a grant of 60.51 per cent of the estimated eligible project costs, or up to \$418,608 for the project under this program.

Department staff will contact you in the near future to make arrangements for the grant payments.

Our government is committed to investing in resilient rural communities. Investments like this one help support local economies and sustain jobs.

Sincerely,

Brian Mason
Minister

