

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, JULY 25, 2016 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order

Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Interim Chief Administrative Officer – Donna Tona, CTS
Acting Chief Administrative Officer/Chief Financial Officer – Lori Hillis, CPA, CA
Municipal Intern - Michael Fitzsimmons
Contract Development Officer – Liz Armitage
Director of Public Works – Rick Schmidt
Recording Secretary – Kathy Blakely

Absent:
Director of Community Services – Cindy Bowie

Public:
Amelia Naismith – Rimbey Review
10 members of the public
Kenn Burr - Citizen Communications
Patrick Bergen – Smart Towns Inc.

2. Public Hearing

2.1 Bylaw 917/16 Land Use Bylaw

Mayor Pankiw opened the Public Hearing for Bylaw 917/16 Land Use Bylaw at 7:01 pm.

Bylaw 917/16 is a Bylaw of the Town of Rimbey, in the Province of Alberta, to repeal Bylaw 762/04 Land Use Bylaw as amended, and enact Bylaw 917/16 Land Use Bylaw.

Mayor Pankiw requested confirmation of notice of Bylaw 917/16 from the Development Officer.

Development Officer Liz Armitage indicated the notice was placed in the June 21st, June 28th and July 5th, 2016 editions of the Rimbey Review, and notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review.

Development Officer Liz Armitage gave the following report:

Town Council initiated a re-write of Land Use Bylaw 762-04 in January 2016. Vicinia Planning & Engagement and Tagish Engineering were retained to complete the review and prepare a new Land Use Bylaw.

On May 30, 2016 Council held a special meeting to review the first draft of the Land Use Bylaw. At that time they requested specific edits and initiated circulation to developers and government agencies.

On June 13, 2016 Council passed first reading. Council also set:

- Open House for Bylaw 917/16 at 4:00pm to 6:30 pm on July 25, 2016 in Council Chambers.
- Public Hearing for Bylaw 917/16 at 7 00 pm on July 25, 2016 in Council Chambers.

Upon review and comment by Council at the May 30th Council meeting, a second draft was prepared which incorporates Council's direction. This second draft has been made available on the Town of Rimbey's website for all residents to review. Formal notice was placed in the Rimbey Review on June 21, June 28 and July 5, 2016. On June 1, 2016 local developers, owners of the Manufactured Home Parks, and government agencies were circulated a

notice seeking comments.

The following is the timeline for this project:

Task	Date	Status
Council Edits	By June 3, 2016	Completed – June 1, 2016
Circulate notice to: <ul style="list-style-type: none"> • Government agencies • Local Developers • Superior Safety Codes • Manufactured Home Park Owners 	By June 3, 2016	Completed – June 1, 2016
First Reading	June 13, 2016	Completed
Resident Notification in Rimbey Review	June 21, 2016 June 28, 2016 July 5, 2016	Completed
Government Agency Circulation Deadline	July 4, 2016	Completed
Resident Circulation Deadline	July 8, 2016	Completed
Open House & Public Hearing	July 25, 2016	Underway
Second Reading	TBA	TBA
Third Reading	TBA	TBA

Based on all feedback received, Administration has made substantial changes to the draft LUB based on input from residents, government circulation agencies and further administrative review. The administration review also included a review of land use designations for all existing direct control districts and all town owned land. A summary of the town own land review is available in Appendix 3. The draft presented at the Public Hearing and tonight includes all these changes. A detailed listing of the changes can be found in Appendix 4.

A summary document highlighting the changes made between the current LUB Bylaw 762/04 and the proposed LUB Bylaw 917/16 is available in Appendix 5. The land use bylaw as presented is available in Appendix 6.

Ms. Armitage advised only 3 members of the public attended the open house.

Mayor Pankiw inquired if any written submissions had been received regarding Bylaw 917/16.

Ms. Armitage advised as of July 17, 2016, Administration received no written comments from any residents or developers.

Administration received comments from:

- Lindy's Trailer Park - Verbal
- Superior Safety Codes - Written
- Atco Gas - Written
- Atco Pipelines - Written
- Alberta Transportation – Written
- Ponoka County - Written

Written circulation comments are provided in Appendix 1.

A detail summary of the verbal responses received is located in Appendix 2.

Mayor Pankiw asked the gallery if there were any persons wishing to be heard regarding Bylaw 917/16 Land Use Bylaw.

There were no responses from the gallery.

Mayor Pankiw asked the gallery a second time if there were any other persons wishing to be heard regarding Bylaw 917/16 Land Use Bylaw.

There were no responses from the gallery.

Mayor Pankiw asked the gallery a third time and final time if there were any persons wishing to be heard regarding Bylaw 917/16 Land Use Bylaw.

There were no responses from the gallery.

Mayor Pankiw closed the Public Hearing regarding Bylaw 917/16 Land Use Bylaw at 7:10 pm.

3. Adoption of Agenda

of 3.1. July 25, 2016 Agenda

7.6 Weed and Pest Inspector (addition)

7.7 Renaming of Rimbey Arena (addition)

7.8 Tax Relief Program for Residential Spec Built Homes Application(addition)

Motion 306/16

Moved by Councillor Godlonton to accept the agenda for July 25, 2016 Regular Council Meeting as amended.

CARRIED

Motion 307/16

Moved by Councillor Godlonton to extend the Regular Council Meeting beyond the 90 minutes as allocated for Council Meetings in Bylaw 894/14 Town of Rimbey Procedural Bylaw.

CARRIED

4. Minutes

4.1 Minutes of the Regular Council Meeting June 27, 2016

4.2 Minutes of the Special Council Meeting June 29, 2016

Motion 308/16

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of June 27, 2016, as presented.

CARRIED

Motion 309/16

Moved by Councillor Jaycox to accept the Minutes of the Special Council Meeting of June 29, 2016, as presented.

CARRIED

5. Delegation

5.1 Kenn Burr and Patrick Bergen – Smart Towns Inc.

Mr. Burr and Mr. Bergen along with Mr. John McCall (via teleconference) of Smart Towns Inc., made a presentation to Council regarding economic development for the Town of Rimbey including a power point presentation outlining objectives, revenues, commercial tax, and strategies.

Motion 310/16

Moved by Councillor Webb to accept the presentation from Mr. Burr and Mr. Bergen regarding economic development for the Town of Rimbey, as information.

CARRIED

Mr. Burr and Mr. Bergen departed the Council Meeting at 7:22 pm.

One member of the public departed the meeting at 7:22 pm.

6. Bylaws

6.1 Bylaw 917/16 Land Use BylawMotion 311/16

Moved by Councillor Webb to give second reading to Bylaw 917/16 Land Use Bylaw.

CARRIED

Motion 312/16

Moved by Councillor Godlonton to give third and final reading to bylaw 917/16.

CARRIED

7. New and Unfinished Business

7.1 Town of Rimbey Website

3 members of the public joined the meeting.

Motion 313/16

Moved by Councillor Jaycox to accept the update regarding the Town of Rimbey website, as information.

CARRIED

7.2 Tagish Engineering Project Status Update to June 28 and July 12, 2016Motion 314/16

Moved by Councillor Jaycox to accept the Tagish Engineering Project Status Update to June 28 and July 12, 2016 as information.

CARRIED

7.3 Termination of Contract with OMG Handiwerks Inc.Motion 315/16

Moved by Councillor Webb to cancel the interim management consultant with OMG Handiwerks Inc., as of July 30, 2016, ending all management responsibilities, signing authorities, and other duties as Interim CAO prescribed by the Municipal Government Act.

CARRIED

7.4 Signs within Highway Right-of-WaysMotion 316/16

Moved by Councillor Jaycox to accept the information regarding signs within Highway Right of Ways, as information.

CARRIED

7.5 Strategic Planning Session Outcome DocumentMotion 317/16

Moved by Councillor Godlonton to accept the Strategic Plan Document presented by Interim Chief Administrative Officer Donna Tona, as information.

CARRIED

7.6 Weed and Pest ControlMotion 318/16

Moved by Mayor Pankiw to appoint Rick Schmidt, Director of Public Works as the Town of Rimbey Weed Control Inspector.

CARRIED

Motion 319/16

Moved by Councillor Payson to appoint Rick Schmidt, Director of Public Works as the Town of Rimbey Pest Control Inspector.

CARRIED

7.7 Renaming of Rimbey ArenaMotion 320/16

Moved by Mayor Pankiw to rename the Rimbey Arena located within the Peter Lougheed Community Centre to the Vern Poffenroth Arena, with the name change to take place in October of 2016 at a ceremony held prior to commencement of the Midgets first league hockey game of the year, with the new name to be effective that evening.

CARRIED

7.8 Tax Relief Program for Residential Spec Built Homes ApplicationMotion 321/16

Moved by Councillor Jaycox to approve the application of the Tax Relief Program for Residential Spec Built Homes for Lot 7B, Block J, Plan 0121726, Roll Number 22140, in the amount of \$2,871.31.

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Interim Chief Administrative Officer Report
- 8.1.2 Chief Financial Officer Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.4.5 Development Officer's Report

Motion 322/16

Moved by Councillor Godlonton to accept the department reports, as information.

CARRIED

8.2 Boards/Committee Reports - None8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Godlonton's Report
- 8.3.3 Councillor Jaycox's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report

Motion 323/16

Moved by Councillor Webb to accept the reports of Council, as information.

CARRIED

9. Correspondence 9.1 Correspondence – None10. Open Forum 10.1 Open Forum

Mayor Pankiw asked if anyone from the gallery wished to address Council.

There were 3 responses from the gallery.

One person spoke regarding the strategic plan document and inquired regarding the in camera items.

One person spoke regarding the weed situation in the Town of Rimbey.

One person spoke regarding noxious weeds in the Town of Rimbey.

One person inquired if the public should still submit letters of complaint if the Director of Public Works has now been named the Weed Control Inspector.

Mayor Pankiw advised the members of the gallery the next items would be in camera.

Mayor Pankiw recessed the Council Meeting at 8:10 pm.

All members of the public departed the Council Meeting at 8:10 pm.

Mayor Pankiw reconvened the Council Meeting at 8:19 pm.

11. In Camera

11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act)

11.2 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act)

Motion 324/16

Moved by Councillor Jaycox the Council meeting go in camera at 8:19 pm, pursuant to Division 2, Sections 17(2) and 24(1) of the Freedom of Information and Protection of Privacy Act, with all Council, Interim Chief Administrative Officer Donna Tona, Acting Chief Administrative Officer/Chief Financial Officer Lori Hillis, Director of Public Works Rick Schmidt, Contract Development Officer Liz Armitage, Municipal Intern Michael Fitsimmons and Recording Secretary Kathy Blakely to discuss personnel and land issues.

CARRIED

Motion 325/16

Moved by Councillor Godlonton the Council meeting reverts back to an open meeting at 9:35 pm.

CARRIED

7 members of the public returned to the Council Meeting.

Motion 326/16

Moved by Councillor Godlonton to accept the appraisal from Waters Mackie Valuations Inc. for the Rimbey Airport, as presented.

CARRIED

Motion 327/16

Moved by Councillor Jaycox to advertise a public notice of sale of land – Rimbey Airport, with the following conditions:

1. No terms or conditions of sale will be considered other than those specified by the municipality.
2. The parcel of land must remain an airport.
3. The purchaser(s) must create an Airport Authority.
4. The parcel of land offered for sale will be subject to a reserve bid of \$125,000, plus closing costs and to the reservations and conditions contained in the existing certificate of title.
5. The lands are being offered for sale on an “as is, where is” basis, and the Municipality makes no representation and gives no warranty whatsoever as to the state of the parcel, or its suitability of the lands for any intended use by the successful bidder.
6. The Mayor, Councillors, Chief Administrative Officer, Designated Officers and Employees of the municipality or immediate family members are not eligible to bid or buy the land.
7. The purchaser will be required to execute a Sale Agreement in form and substance provided by the municipality.
8. The successful purchaser must, at the time of sale, make payment in cash or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
9. GST will be collected on the property.
10. The risk of the property lies with the purchaser immediately following the sale.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on the property or if the reserve bid is not met, the property will not be sold.
13. The Town of Rimbey will register a caveat on title to have first right of refusal to purchase at current market value.

CARRIED

One person departed the council meeting at 9:59 pm.

12. Adjournment

Motion 328/16

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 10:00 pm.



MAYOR RICK PANKIW



ACTING CHIEF ADMINISTRATIVE OFFICER LORI HILLIS