

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY SEPTEMBER 11, 2017 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Agenda Approval and Additions	1
3.	Minutes	
4.1	Minutes of Regular Council Meeting August 28, 2017.....	2-5
4.	Public Hearings - None	
5.	Delegations - None	
6.	Bylaws - None	
7.	New and Unfinished Business	
7.1	Franchise Fees – Atco Gas & Pipelines.....	6-7
7.2	Simpson Road.	8
8.	Reports	
8.1	Department Reports - None	
8.2	Boards/Committee Reports	
8.2.1	Rimbey Historical Society Board Meeting Minutes May 17, 2017.....	9-11
8.2.2	Rimbey Historical Society Board Meeting Minutes June 21, 2017.....	12-13
9.	Correspondence - None	
10.	Open Forum <small>(Bylaw 924/16– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</small>	
11.	In Camera - None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, AUGUST 28, 2017 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Godlonton
Councillor Jaycox
Councillor Payson
Councillor Webb
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Recording Secretary – Karen Dawn

Absent:
Director of Community Services –Cindy Bowie
Contract Development Officer –Liz Armitage

Public:
Treena Mielke, Rimbey Review
3 members of the public

2. Adoption of Agenda

2.1 August 28, 2017 Agenda

Motion 234/17

Moved by Councillor Godlonton to accept the Agenda for the August 28, 2017 Regular Council Meeting, as presented.

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting July 24, 2017

Motion 235/17

Moved by Councillor Jaycox to accept the Minutes of the Regular Council Meeting of July 24, 2017, as presented.

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Delegations - None

6. Bylaws 6.1 Bylaws - None

7. New and
Unfinished
Business

7.1 Rimbey Public Auction – Reserve Bid

Motion 236/17

Moved by Councillor Webb to accept as information.

CARRIED

7.2 Moore Maintenance – Spray Park Holdback Release Request

Motion 237/17

Moved by Councillor Godlonton to release the holdback with the conditions stated in the letter from Moore Maintenance Ltd.

CARRIED

7.3 Rimbey Chamber of Commerce

Motion 238/17

Moved by Councillor Webb to grant the request by the Rimbey Chamber of Commerce and donate the use of the Auditorium at the Peter Lougheed Community Centre for their Chamber of Commerce Business Awards Dinner which will be held on Tuesday, October 19, 2017.

CARRIED

7.4 Rimbey & District Crime Watch Association

Motion 239/17

Moved by Councillor Jaycox to authorize the Rimbey & District Crime Watch Association to hold their monthly one hour meetings, on the third Tuesday of each month, in the Kinsmen Room at the Peter Lougheed Community Centre, free of charge, for the period September 2017 through May 2018., and further, the Rimbey & District Crime Watch Association shall apply in writing for the rental, each and every year prior to August.

CARRIED

7.5 2017 Municipal Election

Motion 240/17

Moved by Mayor Pankiw to approve the request by the Chief Administrative Officer Lori Hillis, to close the Town of Rimbey Administration Office on Monday October 16, 2017 in order to have the staff conduct the 2017 Municipal Election which is to be held at the Peter Lougheed Community Centre, Main Auditorium from 10:00 am to 8:00 pm.

CARRIED

7.6 Franchise Fees – Atco Gas & PipelinesMotion 241/17

Moved by Mayor Pankiw to table the Atco Gas & Pipelines Ltd. Franchise Fee increase of 1% from 25% to 26% to the September 11, 2017 meeting.

CARRIED

7.7 Rear Alley Behind Legacy Ford, The Co-Operators and Michael's StudioMotion 242/17

Moved by Councillor Jaycox to defer to the 2018 Budget Meeting.

CARRIED

7.8 Lindy's Mobile Home Park Water Lines

Motion 243/17

Moved by Councillor Webb to accept as information

CARRIED

8. Reports

8.1 Department Reports - None8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update to August 3, 2017

8.2.2 Tagish Engineering Project Status Update to August 17, 2017

Motion 244/17

Moved by Councillor Godlonton to accept the Tagish Engineering Project Status Update to August 3, 2017 and August 17, 2017 as information.

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Godlonton's Report

-
- 8.3.3 Councillor Jaycox's Report
 - 8.3.4 Councillor Payson's Report
 - 8.3.5 Councillor Webb's Report

Motion 245/17

Moved by Councillor Jaycox to accept the reports of Council, as presented.

CARRIED

- 9. Correspondence
 - 9.1 Letter from Annie Houghton
 - 9.2 City of Red Deer
 - 9.3 Alberta Municipal Affairs (2)
 - 9.4 Letter from Donald Hewer

Motion 246/17

Moved by Councillor Godlonton to accept the correspondence from Annie Houghton, City of Red Deer, Alberta Municipal Affairs (2) and Donald Hewer, as information.

CARRIED

- 10. Open Forum
 - 10.1 Open Forum

There were 3 members of the public at the Council Meeting.

One person spoke regarding buildings in Red Deer remaining empty for a year or five years.

One person spoke regarding have cats tagged and paying extra for non-neutered cats.

One person spoke regarding the concern with people assuming that the Nesting Place Campground is an off leash dog walking park.

One person spoke regarding what the 4 suggestions were for the present manor;

- Library
- Outreach School
- Independent apartments
- Assisted living

One person spoke regarding whether the contest is over for the naming of the new lodge.

- 11. In Camera
 - 11.1 In Camera – None

- 12. Adjournment
 - Motion 247/17


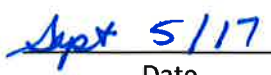

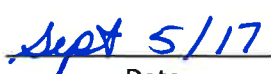
Moved by Councillor Jaycox to adjourn the meeting.

CARRIED

Time of Adjournment: 8:02 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	7.1
Council Meeting Date	September 11, 2017
Subject	Franchise Fees – Atco Gas & Pipelines
For Public Agenda	Public Information
Background	At the August 28, 2017 Regular Council meeting the following resolution was passed: <i>Moved by Councillor Pankiw to table the Atco Gas & Pipelines Ltd. Franchise Fee increase of 1% from 25% to 26% to the September 11, 2017 meeting.</i>
Discussion	For the average residential customer using 120 GJ's per year an increase of 1% will cost an additional \$5.79 per year, not per month as noted in the RFD of August 28, 2017. An increase of 1% from 25% to 26% will generate an additional \$8,867 in revenue for the Town.
Relevant Policy/Legislation	Bylaw 906/15
Options/Consequences	<ol style="list-style-type: none"> 1. Council may choose to accept the Atco Gas and Pipelines Ltd. Franchise Fee increase of 1% from 25% to 26%. 2. Council may choose a different Atco Gas and Pipelines Ltd. Franchise Fee percentage increase. 3. Council may choose to leave the Atco Gas and Pipelines Ltd Franchise Fee at 25%.
Financial Implications	As previously noted.
Attachments	Atco Letter
Recommendation	Administration recommends increasing the Atco Gas and Pipelines Ltd. Franchise fee by 1% from 25% to 26% for the 2018 budget year.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>



August 4, 2017

Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Attention: Ms. Lori Hillis
Chief Administrative Officer

Re: ATCO Gas and Pipelines Ltd. Franchise Agreement Clause 5

Dear Madam:


Pursuant to Clause 5 of our franchise agreement, the municipality has the ability to change the franchise fee percentage in 2018; this request must be received by ATCO Gas in writing prior to November 1st. If you are considering changing the franchise fee in 2018, please contact us as soon as possible to begin the process.

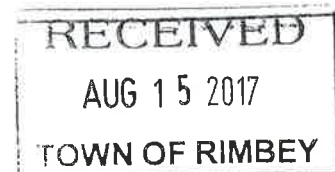
As you are aware, ATCO Gas pays the Town of Rimbey a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Town of Rimbey this percentage is 25.00%.

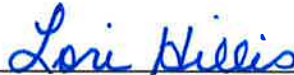



In 2016, our Delivery Tariff revenue in the Town of Rimbey was \$819,597. Our forecast Delivery Tariff revenue for 2018 is \$886,706. Therefore, based on the current franchise fee percentage, the forecast 2018 franchise fee revenue would be \$221,677.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to call me at (403) 357-5241.

Sincerely,


Jamie Jaques,
Senior Manager, Red Deer Region



Council Agenda Item	8.2
Council Meeting Date	September 11, 2017
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various community groups supply minutes of their board meetings to Council for their information.
Discussion	
Relevant Policy/Legislation	Not applicable
Options/Consequences	Accept the various community groups' board meeting minutes submitted to Council as information. Discuss items in question from the submitting community boards with Council members who sit as a member on the Board.
Financial Implications	Not applicable
Attachments	8.2.1 Rimbey Historical Society Board Meeting Minutes May 17, 2017 8.2.2 Rimbey Historical Society Board Meeting Minutes June 21, 2017 8.2.3 8.2.4
Recommendation	Motion by Council to accept the Rimbey Historical Society Board Meeting Minutes May 17, 2017 and June 21, 2017, as information.
Prepared By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>
Endorsed By:	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;">  _____ Date </div> </div>

Rimbey Historical Society Board Meeting
Smithson International Truck Museum
Wednesday May 17 2017

Present: Larry Varty, Reuben Giebelhaus, Jack Webb, Jim Schneider, Linda Girodat, Janet Carlson, Allan Tarleton, Cheryl Jones, Chuck Hendricks, Eric Horsney.

Call to Order: Meeting called to order by President at 7:30pm

Agenda: Jim Schneider moved and Reuben Giebelhaus seconded that agenda be accepted
- CARRIED

Minutes: Allan Tarleton moved and Jack Webb seconded that the minutes of April 19, 2017 board meeting be accepted as presented, CARRIED

Business Arising From the Minutes:

Tribute to Ken Smithson committee reported food ordered and will be looked after, possible move barbecue to truck museum Friday, Jack to do the talking, Jim and Al to do the cooking.

Addition to Blacksmith Shop, moving right along with walls up and roof almost completed, some suggestions for inside discussed.

Glass replacement was continuing as the meeting was being held.

Thank You Cards being mailed and some were delivered.

Received one computer from Town Office.

President: Nothing this meeting

Treasurer: Janet Carlson moved and Jim Schneider seconded "that the Treasurer report be accepted as presented. CARRIED

Town Representative: Getting ready for Canada Day 150 and the parade.
Advised Cheryl to check on other computer as he felt there should be another one available.

Park Administrator: Spring clean up under way, glass being replaced, pond filled waiting for water to be ready for fish, Canada 150 tulips coming up nicely in front of Military Museum.

Historical Museum Opens seven days a week starting this week-end.

Public Health Inspector gave our Kitchen a clean bill of health.

Cheryl signed up for a Grant Writing Workshop at the community centre.

Curator:

Some small artifacts donated by Fred Harrison for Military Museum presented to and accepted by the RHS Board.

VIP Centre:

Travel Alberta conference very informative and worthwhile.

Committee Reports

- a) Grants:** Nothing at this time
- b) Gaming/Casino:** AGLC report and letter concerning use of proceeds signed and sent.
- c) Restoration/Trucks:** Quite
- d) Buildings/Yards:** Blacksmith Shop expansion ongoing.
- e) Events/Fundraising:** Kitchen going
- f) Volunteer/Recruitment:** Nothing at this time
- g) Strategic Planning:** Allan reported that there would not be anything significant concerning this or the By-Laws until probably early fall.

New Business:

RV Storage/Camping was discussed with the following:

Sign on Highway 20a or 51st street to be looked after - by whom??????

Three sections of fence around Fire Hydrant and Water Shut Off to have No Parking signs installed - Al will look after.

When patrons come in to renew contract they will be advised to move to the new stalls that were set up last fall.

Movement of the International Trucks around the Park and Town was discussed with the following:

All drivers should have valid drivers license and be known to Park Administration.

The International Trucks with insurance are the only ones to leave the park grounds except for Rimbey Parades and should be displayed around town as much as possible.

The other international trucks should be driven around the park to maintain lubrication and the dates chosen for this action was:

The Second Friday and the Last Friday of the month weather permitting.

In order to keep the cost of batteries down, those that were NOT moved one Friday would be the ones for the next Friday.

Adjournment: Eric Horsney moved adjournment

Next Board Meeting:

June 21, 2017 7:30 pm Smithson International Truck Museum

Rimbey Historical Society Board Meeting
Smithson International Truck Museum
Wednesday June 21 2017

Present: Larry Varty, Reuben Giebelhaus, Janet Burghardt, Brian Godlonton, Linda Girodat, Janet Carlson, Cheryl Jones, Chuck Hendricks.

Call to Order: Meeting called to order by President at 7:30pm

Agenda: Reuben Giebelhaus moved and Linda Girodat seconded that agenda be accepted
- CARRIED

Minutes: Linda Girodat moved and Reuben Giebelhaus seconded that the minutes of May 17, 2017 board meeting be accepted as presented, CARRIED

Business Arising From the Minutes: None

President Report: Larry thanked he volunteers for all their work putting together the tribute to Ken Smithson, it was a great day.

Treasurer's Report: Janet Carlson moved and Chuck Hendricks seconded "that the Treasurer's report be accepted as presented. CARRIED

Town Representative: Getting ready for Canada Day 150 parade. The Town's contribution of retired Town flags to the Historical Society. Congratulations for the Blacksmith shop renovation and how the Historical Society does a great job looking after the Museums and grounds.

Park Administrator: See attached.
The tree removers will be given shirts as a thank you.

Curator: The 66 Barracuda, which was accepted by a phone out majority of the board members, will be arriving mid July.

Artifacts for donation; 1945 school costume, an "Article of Agreement" expropriating land for the Hospital, a copper picture of the "Last Supper", school books from the 1830's, a Ford Ferguson Tractor and a W4 McCormick Tractor. Chuck moved and Reuben seconded to accept all these artifacts. The 66 Barracuda, which was accepted by a phone majority of the board, will be arriving mid July.

VIP Centre:

We need to assure there is a volunteer or staff in the VIC 7 days a week 9 to 4 to retain our VIC accreditation.

Committee Reports

a) Grants: Awaiting CFEP grant.

b) Gaming/Casino: AGLC report received and letter concerning use of proceeds time extension needs to be submitted after our deadline.

c) Restoration/Trucks: Need to send Keith a thank you for the work he did on the vehicles. Busy getting things ready for the parade.

d) Buildings/Yards: Blacksmith Shop expansion complete and it turned out great, only \$156 over budget.

e) Events/Fundraising: Discussion regarding Canada Day

f) Volunteer/Recruitment: Looking for volunteers for Canada Day.

g) Strategic Planning: Ongoing.

New Business:

Adjournment: Reuben moved adjournment

Next Board Meeting: Chuck moved to skip Julys meeting, Linda seconded, carried.
August 16, 2017, 7:30 pm Smithsonian International Truck Museum