

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 25, 2018 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel  
Chief Financial Officer – Wanda Stoddart  
Director of Public Works – Rick Schmidt  
Director of Community Services – Cindy Bowie(5:20 pm)  
Planning and Development Officer - Liz Armitage  
Recording Secretary – Kathy Blakely

Absent:  
Councillor Coulthard  
Chief Administrative Officer – Lori Hillis, CPA, CA

Public:  
Treena Mielke - Rimbey Review (5:05 pm)  
0 members of the public  
Craig Teal - Delegation

2. Adoption of Agenda

2.1 September 25, 2018 Agenda

Motion 294/18

Moved by Councillor Curle to accept the Agenda for the September 25, 2018 Regular Council Meeting, as presented.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1. Minutes of Regular Council September 11, 2018

Motion 295/18

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of September 11, 2018, as presented.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings

4.1 Public Hearings - None

5. Delegations

5.1 Craig Teal – Regional Subdivision and Development Appeal Board

Mayor Pankiw welcomed Mr. Teal to the Council Meeting.

Mr. Teal provided a power point presentation to Council regarding a Regional Subdivision and Development Appeal Board. He outlined the concepts with option A, a shared pool of Board members with the municipality providing its own clerk and support staff and option B, a shared pool of board members and a shared pool of clerks and support staff. The Regional SDAB would be established and supported by existing entities. It would have an Administrative Committee which would be a panel of CAO's from participating municipalities.

Their role would be to select Board members, set policies and procedures for operating the SDAB and appeals. There are no standing annual meetings and they would primarily be for startup for the initial recruitment and policies.

A pool of 12 Board members would be recruited and trained for a 3 year term. Selection criteria would be established by the Administrative Committee and Councils authority to appoint Board Members would be delegated to the Administrative Committee. The Board Selects is own Chair and Vice Chair who will normally be the Presiding Officer for an appeal.

The Appointment of the Clerk would be delegated by Council to the Administrator (PCPS – Parkland Community Planning Services) who can then sub-delegate. If the municipality chooses the option to have a planner as a clerk, it would be a PCPS staff. If the municipality chooses the option to use a non-planner as a clerk, it would be a municipal employee from a participating Municipality. The Administrator (PCPS) would appoint a clerk for an appeal based on the options selected by the CAO of the municipality having the appeal.

Cost for the Regional SDAB are based on three year budget estimates and then averaged for annual fees. Option A is estimated at \$410 per year if 12 municipalities participate and drop to \$300 per year if 20 or more municipalities participate. Options B is estimated at \$250 per year if 12 municipalities participate and drops to \$180/year if 20 or more municipalities participate. Option B is over and above option A. A max total of \$660.00 to participate in a Regional SDAB.

The Municipality having the appeal bears all the direct costs related to the appeal hearing, such as Board Member per diems and expenses, hourly charges for Clerks, Legal expenses, audio and digital recording and transcript expenses, printing, venue rental, advertising, etc.

The Municipality sets the appeal fees and retains any fees paid by the appellant.

The proposed timelines for the creation of the Regional SDAB is to receive confirmation of participation from each municipality by October 19, 2018. The Recruiting Committee would let out recruitment criteria, recruiting and selection of Board Members by November 30, 2018 and Training in January of 2019.

Mayor Pankiw thanked Mr. Teal for his presentation.

Motion 296/18

Moved by Councillor Curle to accept the presentation from Mr. Craig Teal regarding a Regional Subdivision and Development Appeal Board, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

6. Bylaws

6.1 947/18 Committee of the Whole

Motion 297/18

Moved by Councillor Rondeel to give first reading to 948/18 Committee of the Whole Bylaw.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 7. New and Unfinished Business

7.1 Franchise Fees – Atco Gas and PipelinesMotion 298/18

Moved by Mayor Pankiw to leave the Atco Gas and Pipelines Ltd Franchise Fee at 26% for the year 2019.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.2 Franchise Fees – Fortis AlbertaMotion 299/18

Moved by Councillor Curle to accept the Fortis Alberta Franchise Fee increase of 1% from 15% to 16% for the 2019 year.

In Favor

Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed  
Mayor Pankiw

CARRIED

7.3 Organizational Meeting DateMotion 300/18

Moved by Councillor Payson to hold the Council Organizational Meeting at 5:00 pm on Tuesday, October 23, 2018, in the Council Chambers located in the Town of Rimbey Administration Office, 4938 50 Avenue, Rimbey, Alberta.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

Motion 301/18

Moved By Councillor Rondeel to hold a Regular Meeting of Council at 5:30 pm on Tuesday, October 23, 2018, in the Council Chambers located in the Town of Rimbey Administration Office, 4938 50 Avenue, Rimbey, Alberta.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.4 Subdivision and Development Appeal BoardMotion 302/18

Moved by Mayor Pankiw to table discussion regarding the Subdivision and Development Appeal Board to the Regular Meeting of Council scheduled for Tuesday, October 9, 2018.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.5 Subdivision and Development Appeal Board DecisionMotion 303/18

Moved by Councillor Curle to accept the Subdivision and Development Appeal Board Decision dated September 14, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.6 North East Lagoon Outlet Ditch UpgradeMotion 304/18

Moved by Councillor Rondeel to approve the recommendation from Tagish Engineering Ltd. to award the contract for the North East Lagoon Outlet Ditch Upgrade, as duly submitted, to SmithIron Earthworks Ltd. for the tendered price of \$519,157.37, including GST.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.7 Evergreen Trail SubdivisionMotion 305/18

Moved by Councillor Curle to approve subdivision file TR/18/01 for the Evergreen Trail Subdivision contingent on the following list of conditions:

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision to be registered at Land Titles Office based on the drawing prepared by Tagish Engineering Ltd. dated February 28, 2018. On completion of the survey plan, the surveyor must submit the plan to the Town of Rimbey for endorsement.
2. Any outstanding taxes on the property are to be paid in full.
3. Prepare a deferred reserve caveat for Lot 1, Block 1, Plan 042 4165 indicating the remaining Municipal Reserve required at time of future subdivision.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.8 Parkland Regional Library 2019 Proposed Budget

Motion 306/18

Moved by Councillor Payson approve the Parkland Regional Library 2019 Proposed Budget estimated requisition for the Town of Rimbey at \$8.25 per capita, for an estimated total of \$21,178.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

7.9 Rimbey Chamber of Commerce Sponsorship Request

Motion 307/18

Moved by Councillor Payson to approve the request from the Rimbey Chamber of Commerce for the Town of Rimbey to be the sponsor of the Lifetime Achievement Award for 2018 with a cost of \$200.00 and the funds to come from the Community Events Grant.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer's Report
- 8.1.2 Chief Financial Officer's Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Planning and Development Officer Report
- 8.1.6 Bylaw Enforcement Report

Motion 308/18

Moved by Councillor Curle to accept the department reports, as information.

In Favor  
Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Tagish Engineering Project Status Update to August 30, 2018

8.2.2 Subdivision and Development Appeal Board Minutes of Sept 11, 2018

8.2.3 Beatty Heritage House Society Minutes of August 6, 2018

8.2.4 Rimoka Housing Foundation Minutes of June 20, 2018

Motion 309/18

Moved by Councillor Payson to accept the Tagish Engineering Project Status Update to August 30, 2018, the Subdivision and Development Appeal Board Minutes of Sept 11, 2018, the Beatty Heritage House Society Minutes of August 6, 2018, and the Rimoka Housing Foundation Minutes of June 20, 2018, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

8.3.1 Mayor Pankiw's Report

8.3.2 Councillor Coulthard's Report

8.3.3 Councillor Curle's Report

8.3.4 Councillor Payson's Report

8.3.5 Councillor Rondeel's Report

Motion 310/18

Moved by Councillor Curle to accept the reports of Council, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 9. Correspondence

Correspondence

9.1 Alberta Municipal Affairs

9.2 Alberta's Rural Health Professions Action Plan Municipal Affairs

Motion 311/18

Moved by Councillor Rondeel to accept the correspondence from Alberta Municipal Affairs and Alberta's Rural Health Professions Action Plan, as information.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

Opposed

CARRIED

## 10. Open Forum

10.1 Open Forum

No members of the public were present at the Council Meeting

## 11. In Camera

In Camera – None

9. Adjournment

Motion 312/18

Moved by Councillor Rondeel to adjourn the meeting.

In Favor

Mayor Pankiw  
Councillor Curle  
Councillor Payson  
Councillor Rondeel

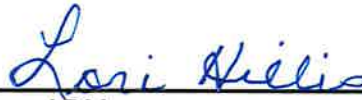
Opposed

CARRIED

Time of Adjournment: 6:25 pm.



MAYOR RICK PANKIW



CHIEF ADMINISTRATIVE OFFICER LORI HILLIS