

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY MAY 28, 2019 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
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10.	Open Forum (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	In-Camera	
11.1	FOIP Section 21(1) Disclosure harmful to intergovernmental relations - Rimoka Housing Foundation/Rimstone Drive	
11.2	FOIP Section 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond	
12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	May 28, 2019
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council May 13, 2019
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of May 13, 2019, as presented.
Prepared By:	<p><u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>May 24/19</u> Date</p>
Endorsed By:	<p><u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer</p> <p><u>May 24/19</u> Date</p>

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, MAY 13, 2019 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 - 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Director of Public Works – Rick Schmidt
Planning and Development Officer – Liz Armitage
Recording Secretary – Kathy Blakely

Absent:

Public:

Travis Jaffrey and Phil Swanson – Kinsmen Club of Rimbe
2 member(s) of the public

2. Adoption of Agenda

2.1 May 13, 2019 Agenda

11.3 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (addition)

Motion 170/19

Moved by Councillor Coulthard to accept the Agenda for the May 13, 2019 Regular Council Meeting, as amended.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

3. Minutes

3.1 Minutes of Regular Council April 23, 2019

3.2 Minutes of Special Council May 1, 2019

Motion 171/19

Moved by Councillor Payson to accept the Minutes of the Regular Council Meeting of April 23 2019, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 172/19

Moved by Councillor Curle to accept the Minutes of the Special Council Meeting of May 1, 2019, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

4. Public Hearings
5. Delegations

4.1 Public Hearings - None

5.1 Rimbey Kinsmen Club

Mr. Travis Jaffrey and Mr. Phil Swanson of the Rimbey Kinsmen Club attended the Council meeting to speak to Council regarding Central Alberta Raceways and Off Road Obstacle and Road Course Expansion.

Motion 173/19

Moved by Councillor Coulthard to accept the information from the Rimbey Kinsmen Club, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Mr. Jaffrey and Mr. Swanson departed the Council Meeting at 5:30 pm.

5.2 Rimbey Elementary School – Jayce Smith

Jayce Smith requested a delegation to speak to Council regarding the crosswalk at the Rimbey Elementary School. Ms. Smith did not attend the Council Meeting.

6. Bylaws

6.1 Bylaw 955/19 2019 Property Tax Bylaw

Director of Community Services Cindy Bowie joined the Council Meeting at 5:32 pm.

Motion 174/19

Moved by Councillor Rondeel to give first reading to Bylaw 955/19 2019 Property Tax.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 175/19

Moved by Councillor Payson to give second reading to Bylaw 955/19, 2019 Property Tax Bylaw.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 176/19

Moved by Councillor Curle to unanimously consent to give third and final reading to Bylaw 955/19 2019 Property Tax Bylaw.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 177/19

Moved by Councillor Coulthard to give third and final reading to Bylaw 955/19 2019 Property Tax Bylaw.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

6.2 Town of Rimbey Tax Discount BylawMotion 178/19

Moved by Councillor Payson to have Administration to bring back a new Town of Rimbey Tax Discount Bylaw with the discount only to be given if the total taxes based on the prior year amounts, including the school and Rimoka requisitions are paid in full before the end of February.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson

Opposed

Councillor Rondeel

CARRIED

7. New and
Unfinished
Business7.1 Vern Poffenroth Memorial Arena Concession LeaseMotion 179/19

Moved by Councillor Curle to accept the template of the Vern Poffenroth Memorial Arena Concession Lease Agreement, as presented.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 180/19

Moved by Councillor Coulthard to have the Director of Community Services advertise for the Vern Poffenroth Memorial Arena Concession Lease for two weeks in the Rimbey Review and bring back the potential candidates to the Regular Meeting of Council on June 11, 2019.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Rimbey/Bluffton Minor BallMotion 181/19

Moved by Councillor Rondeel to authorize the Rimbey/Bluffton Minor Ball Board to utilize the Party Room at the Rimbey Aquatic Centre after the long weekend in September to March 31st of the following year to store their ball equipment and further, the Town of Rimbey will not accept any responsibility for any damage or theft of their equipment while in our facility.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.3 Hawk Tail Brewery Signage RequestMotion 182/19

Moved by Councillor Coulthard to accept the letter from Hawk Tail Brewery, as information and have administration forward information to Hawk Tail Brewery directing them to Tourism Alberta regarding their signs.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

2 members of the public departed the Council meeting at 6:07 pm.

8. Reports

8.1 Department Reports

8.1.1 Director of Finance – Accounts Payable Listing

Motion 183/19

Moved by Councillor Payson to accept the Director of Finance Report – Accounts Payable Listing, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

8.2.1 Rimbey Historical Society Board Meeting Minutes of March 20, 2019

8.2.2 FCSS/RCHHS Board Meeting Minutes of March 28, 2019

Motion 184/19

Moved by Councillor Curle to accept the Rimbey Historical Society Board Meeting Minutes of March 20, 2019 and the FCSS/RCHHS Board Meeting Minutes of March 28, 2019, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

Correspondence

9.1 Rimbey Elementary School

9.2 Stettler Regional Board of Trade

Motion 185/19

Moved by Councillor Rondeel to accept the correspondence from the Rimbey Elementary School, and the Stettler Regional Board of Trade, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

10. Open Forum

10.1 Open Forum

There were no members of the public present for the Open Forum.

Mayor Pankiw recessed the Council Meeting at 6:11 pm.

Director of Public Works Rick Schmidt and Director of Community Services Cindy Bowie departed the Council Meeting at 6:17 pm.

Mayor Pankiw reconvened the Council Meeting at 6:17 pm.

11. In Camera

- 11.1 FOIP Section 17(1) Disclosure harmful to personal privacy – Library Board Member Application
- 11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachments into Utility Right of Way
- 11.3 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond (addition)

Motion 186/19

Moved by Councillor Coulthard the Council meeting go in camera at 6:17 pm, to discuss:

- 11.1 FOIP Section 17(1) Disclosure harmful to personal privacy – Library Board Member Application with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support, Director of Finance Wanda Stoddart as Finance Support, Planning and Development Officer Liz Armitage as Planning and Development Support and Recording Secretary Kathy Blakely as Administrative support.
- 11.2 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Encroachments into Utility Right of Way with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support, Director of Finance Wanda Stoddart as Finance Support, Planning and Development Officer Liz Armitage as Planning and Development Support and Recording Secretary Kathy Blakely as Administrative support.
- 11.3 FOIP Section 25 (1)(c)(iii) Disclosure harmful to economic and other interests of a public body – Southwest Storm Water Pond with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support, Director of Finance Wanda Stoddart as Finance Support, Planning and Development Officer Liz Armitage as Planning and Development Support and Recording Secretary Kathy Blakely as Administrative support.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 187/19

Moved by Councillor Coulthard the Council meeting reverts back to an open meeting at 7:04 pm.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Payson
 Councillor Rondeel

Opposed

CARRIED

Motion 188/19

Moved by Councillor Curle to appoint John Hull to be a Municipal Library Board Member for a three year term, commencing May 13, 2019.

In Favor	Opposed
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 189/19

Moved by Councillor Coulthard to authorize the Development Authority to send a letter to the affected landowners informing them that a legal land survey will be conducted to determine the exact location of the road right of way and the nature of any encroachments.

In Favor	Opposed
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

Motion 190/19

Moved by Councillor Payson for administration to commence the legal land survey.

In Favor	Opposed
Mayor Pankiw	
Councillor Coulthard	
Councillor Curle	
Councillor Payson	
Councillor Rondeel	

CARRIED

12. Adjournment

Adjournment

Motion 191/19

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 7:19 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	May 28, 2019
Subject	Elementary School Council – Michelle Service
For Public Agenda	Public Information
Background	Administration has received an email from Michelle Service on behalf of The Elementary School Council requesting a delegation before Council as they are concerned about the new stop signs at the school.
Attachments	Email from Michelle Service
Recommendation	Administration recommends Council accept the information from The Elementary School Council, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Kathy

From: Michelle Service FOIA 17(1)
Sent: Wednesday, May 15, 2019 7:09 PM
To: Lori Hillis; Kathy
Subject: School Visit

Good evening.

The Elementary School Council would like to let you know that some of us will attend the meeting on 28th May 2019 @ 5 pm. We are concerned about the stop signs and would like to have this added to the agenda at that meeting.

Please confirm receipt of this email and that this will be added to the agenda at your meeting.

Thanks,
Michelle



REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	May 28, 2019
Subject	Animal Control Services – Jim DeBoon
For Public Agenda	Public Information
Background	<p>The Town of Rimby contracts Animal Control Services for dog related concerns and offences in the Town of Rimby.</p> <p>Administration has invited Jim DeBoon of Animal Control Services to attend the Council Meeting to provide information to Council regarding responsible pet ownership and bylaws.</p>
Recommendation	Administration recommends Council accept the information from Jim DeBoon of Animal Control Services, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date



REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	May 28, 2019
Subject	956/19 Town of Rimbey Tax Discount Bylaw
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held on May 13, 2019, Administration requested clarification from Council regarding the intent of Bylaw 871/11 Tax Discount Bylaw as several interpretations of the bylaw had come to light in recent months.</p> <p>Council passed the following motion:</p> <p style="text-align: center;"><u>Motion 178/19</u></p> <p style="text-align: center;"><i>Moved by Councillor Payson to have Administration to bring back a new Town of Rimbey Tax Discount Bylaw with the discount only to be given if the total taxes based on the prior year amounts, including the School and Rimoka requisitions are paid in full before the end of February.</i></p> <p><u>In Favor</u> <u>Opposed</u></p> <p><i>Mayor Pankiw</i></p> <p><i>Councillor Coulthard</i></p> <p><i>Councillor Curle</i></p> <p><i>Councillor Payson</i></p> <p style="text-align: right;"><i>Councillor Rondeel</i></p> <p style="text-align: right;">CARRIED</p>
Discussion	Administration has prepared 956/19 Town of Rimbey Tax Discount Bylaw to reflect the clarification from Council.
Relevant Policy/Legislation	Bylaw 956/19
Financial Implications	2% discount of Municipal Taxes on rolls taking advantage of the Bylaw.
Attachments	956/19 Town of Rimbey Tax Discount Bylaw
Recommendation	Administration recommends Council give first reading to 956/19 Town of Rimbey Tax Discount Bylaw.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 04/19

Date



Town of Rimbey Tax Discount Bylaw

Bylaw 956/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR RATES OF DISCOUNT ON PREPAYMENT OF TAXES.

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass bylaws allowing incentives for payment of taxes by a certain date;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

PART I - BYLAW TITLE

- 1) This Bylaw may be cited as the "Tax Discount Bylaw".

PART II - PROCEDURES

- 2) A discount of two percent (2%) of the municipal portion of property taxes shall be applied to the current years taxes if payment in full is received before the last day of February. Payment must be in full based on prior year amounts, including municipal taxes, Alberta school requisition and Rimoka requisition.
- 3) Discount will not be applied to pre-payment of local improvement levies.
- 4) Discount is not available for properties which are on the Tax Installment Payment Plan.

PART III – EFFECTIVE DATE

- 5) This Bylaw shall take effect on the date of third and final reading.

Bylaw 871/11 is hereby repealed.



Town of Rimbe Tax Discount Bylaw

Bylaw 956/19

READ a First Time in Council this _____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this _____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third and Final Time in Council this _____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

Council Agenda Item	6.2
Council Meeting Date	May 28, 2019
Subject	Bylaw 953/19 Road Closure
For Public Agenda	Public Information

Background

The Town of Rimbey has received a request to close a portion of the alley behind Lot 3 Block 13 Plan 8320606 east of 51 Street and south of 48 Avenue.

On December 28, 2018 Administration sent a letter to all potentially impacted landowners to gauge their interest in closing the alley and purchasing the lands located adjacent to their property.

The properties contacted were Lots 12, 13, Block 3, Plan 832 0606; Lot 14 & 15, Block 3, Plan 892 0100; Lot 10, Plan 792 2928; Lot 3, Plan 8325ET. The proposed alley closure is depicted on the following image:



— Approximate alley location

A total of five responses were received from the potentially impacted landowners, with two supporting the land closure and purchase.

Discussion

The two landowners located on the furthest east end of the alley (Lots 13, Block 3, Plan 832 0606 and Lot 12, Block 3, Plan 812 0861) both expressed interest in purchasing the portion of the alley adjacent to their property and consolidating it into their property, which are depicted in the following image:



- Approximate alley location
- ★ Properties impacted by the proposed closure and land purchase.

On February 12, 2019, Council passed the following motions:

Motion 037/19

Moved by Mayor Pankiw to approve the road closure request for the alley behind Lots 12 and 13, Block 3, Plan 832 0606 (two lots on the furthest east) with all costs borne by the impacted landowners allocated on the basis of frontage and the purchase price of \$1 per lot.

In Favor
 Mayor Pankiw
 Councillor Coulthard
 Councillor Curle
 Councillor Rondeel

Opposed

CARRIED

Motion 038/19

Moved by Councillor Coulthard for Administration to prepare a Road Closure Bylaw and bring back to the Regular Meeting of Council on February 26, 2019 for first reading.

In Favor

*Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Rondeel*

Opposed

CARRIED

Council gave first reading to Bylaw 953/19 Road Closure Bylaw on February 26, 2019. Council set the Public Hearing date of April 9, 2019 and directed administration to circulate notice of Bylaw 953/19 to relevant agencies. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

At the time of Public Hearing written submission were received from:

- AltaLink – No Objections
- Telus – No objections
- Federation of Alberta Gos Co-Ops Ltd. – No objections
- Written responses from 2 residents located along the alley.
- Verbal conversation were held with area residents who contacted the Town of Rimbey. Residents have been encouraged to submit comments and/or attend the public Hearing on April 9, 2019.
- Confirmation of agreement to purchase the land for the cost of \$1, plus costs associated with the road closure process from the landowner located at Lot 13, Lot 3, Plan 832 0606 (not included as an attachment).
- We have now received confirmation from the landowner located at Lot 12, Block 3, Plan 812 0861.

At the public hearing a landowner who was in support of closing the entire laneway spoke. Council requested the residents work with each to determine if there was more support from all residents to close and purchase their portion of the entire laneway.

After the public hearing, Administration has now received:

- Written confirmation from the landowner located at Lot 12, Block 3, Plan 812 0861, with their intent to purchase the portion or the lane directly behind their parcel.
- One phone call indicating support for the closure of the entire laneway, from a resident who was already in support of closing the laneway. Administration

	<p>again directed the resident to work with the other landowners and develop their own agreement, as Town administration cannot force this land purchase on residents.</p> <p>As of May 22, 2019, Administration is not aware of any private agreements amongst the landowners. As well, neither of the two landowners who were not in support of the purchase and closure have provided verbal or written confirmation that they are now in support of the closure and purchase.</p> <p>As such, on May 22, 2019, administration spoke to the original applicant (Lot 3 Block 13 Plan 8320606) about their preferences for moving forward. The applicant indicated that they would like to proceed with the closure presented in Bylaw 953/19 of portion of the road behind the two most eastern parcels (Lots 13, Block 3, Plan 832 0606 and Lot 12, Block 3, Plan 812 0861).</p> <p>The next steps in the Road Closure bylaw process is to submit the bylaw with required accompanying information to Alberta Transportation for review and approval from the Minister of Transportation. After approval by the Minister of Transportation, Second Reading will be brought to Council for consideration.</p>
<p>Relevant Policy/Legislation</p>	<p>Municipal Government Act, Section 22 Bylaw 953/19 Road Closure and Sale of Land</p>
<p>Financial Implications</p>	<p>All costs associated with the road closure will be borne by the impacted landowners.</p>
<p>Attachments</p>	<p>953/19 Road Closure and Sale of Land</p>
<p>Recommendation</p>	<p>1. Administration recommends Council direct administration to submit Bylaw 953/19 Road Closure and Sale of Land Bylaw to Alberta Transportation for review and approval from the Minister of Transportation.</p>

Prepared By:

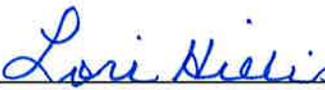


 Elizabeth Armitage, MEdes, MCIP, RPP
 Planning and Development Officer

May 22, 2019

 Date

Endorsed By:



 Lori Hillis, CPA, CA
 Chief Administrative Officer

May 24/19

 Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO CLOSE AND SELL A CERTAIN PORTION OF A ROAD.

BEING A bylaw of the Town of Rimbey in the Province of Alberta for the purpose of closing and selling a certain road in accordance with Section 22 of the municipal Government Act RSA 2000, ch. M-26.

WHEREAS The roads hereinafter described are no longer required for public travel;

AND WHEREAS Notice of intention to pass this by-law has been advertised in accordance with Section 22 and 606 of the Municipal Government Act;

AND WHEREAS No person has claimed to be affected prejudicially by the bylaw;

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Road Closure Bylaw.

PART II – ROAD CLOSURE

1. For the purposes of this bylaw, "road" means street, road, lane or public highway;
2. That the following road is hereby closed: All that portion of the land south of Lot 12, Block 3, Plan 812 0861; and south of Lot 13, Block 3, Plan 832 0606 (as shown on the attached Appendix A).
3. That the lane referred to in section two shall be sold to the adjoining owner of Lot 13 and Lot 12 as shown on the attached Appendix A. All parcels shall be sold for \$1.00 (one dollar) each.

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



BYLAW NO. 953/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO CLOSE AND SELL A CERTAIN PORTION OF A ROAD.

Approved by the Minister of Transportation this

_____ Day of _____, 2019.

READ a Second Time in Council this ____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2019.

Mayor Rick Pankiw

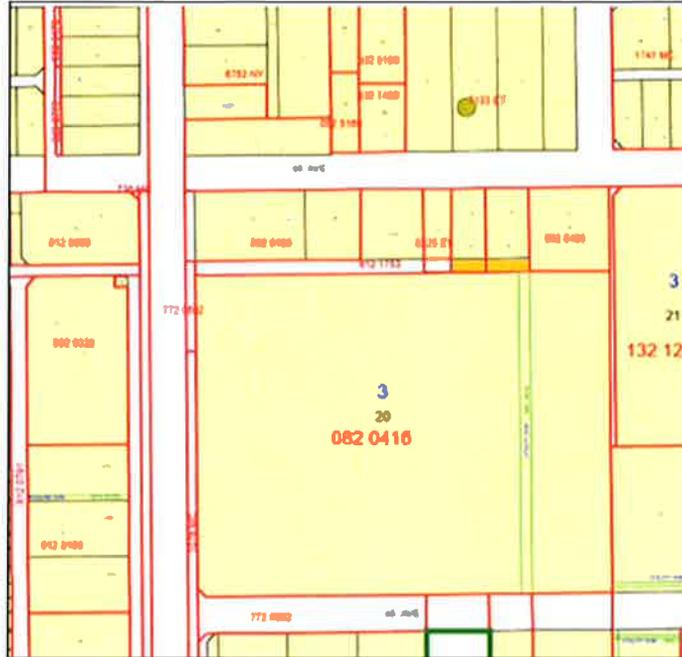
Chief Administrative Officer Lori Hillis



BYLAW NO. 953/19

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO CLOSE AND SELL A CERTAIN PORTION OF A ROAD.

Appendix A Bylaw 953/19 – Road Closure



Council Agenda Item	6.3
Council Meeting Date	May 28, 2019
Subject	Bylaw 957/19 Amendment to Land Use Bylaw 917/16
For Public Agenda	Public Information
Background	<p>Administration has received a complaint regarding a garbage enclosure located in the front yard of a residential property.</p> <p>After conducting a site visit and driving approximately 4 blocks within the Town, garbage enclosures were located in the front yard of 16 residential properties.</p> <p>The Land Use Bylaw prohibits any accessory buildings in the front yard setback area of any district as per clause 8.1(5):</p> <p><i>An accessory building shall not be constructed within the required front yard setback area of any district.</i></p>
Discussion	<p>Given there is front street garbage pick-up within the Town, Administration recommends the following additions be made to the Land Use Bylaw:</p> <p>3.2 Developments Not Requiring a Development Permit (1)(q) Garbage enclosure as per Section 8.1(6).</p> <p>8.1(6) Notwithstanding Section 8.1(5), a movable garbage enclosure may be constructed in the front yard setback area of a residential district in which garbage collection occurs at the front of the building. A garbage enclosure must meet the following conditions:</p> <ul style="list-style-type: none"> (a) be under 0.75m in height (b) be under 1.5m long. (c) must be fully enclosed. (d) Must not obstruct the view of vehicles and/or pedestrians.
Relevant Policy/Legislation	Land Use Bylaw 917/16
Financial Implications	None at this time. Potential costs associated with enforcement are unknown.
Attachments	957/19 Amendment to Land Use Bylaw Page 8 and Page 44 of Land Use Bylaw 917/16



REQUEST FOR DECISION

Recommendation

1. Administration recommends Council give first reading to Bylaw 957/19 Amendment to Land Use Bylaw 917/16.
2. Administration recommends advertisement of the public hearing for Bylaw 957/19 Amendment to the Land Use Bylaw 917/16 in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing, and further that Administration circulate notice of Bylaw 957/19 to relevant agencies.
3. Administration recommends Council set the Public Hearing for Bylaw 957/19 Amendment to the Land Use Bylaw 917/16 for June 25, 2019 at 5:00pm.

Prepared By:

Elizabeth Armitage, MEdes, MCIP, RPP
Planning and Development Officer

May 22, 2019

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24, 19

Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – TEXT AMENDMENTS

Section 3.2(1) shall be amended to add:

(q) Garbage enclosure as per Section 8.1(6).

Section 8.1 shall be amended to add:

(6) Notwithstanding Section 8.1(5), a movable garbage enclosure may be constructed in the front yard setback area of a residential district in which garbage collection occurs at the front of the building. A garbage enclosure must meet the following conditions:

- (a) be under 0.75m in height**
- (b) be under 1.5m long.**
- (c) must be fully enclosed.**
- (d) Must not obstruct the view of vehicles and/or pedestrians.**

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO
AMEND LAND USE BYLAW 917/16.

READ a Second Time in Council this ____ day of _____ 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Third Time and Finally Passed this _____ day of _____, 2019.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

- (i) The development of Town owned structures or public works, services and utilities. 944/18
- (j) Development within a basement which does not change or add to the uses in a dwelling, which do not require a building permit under the Safety Codes Act;
- (k) All accessory buildings which are less than 13.4 m² in area. 944/18
- (l) The demolition or removal of any building or structure for which a development permit would not have been required pursuant to Subsections (d) to (k) when the building or structure was constructed. 944/18
- (m) Dugouts in the Urban Holdings district provided that they conform to the regulations specified in this Land Use Bylaw.
- (n) Fire pits provided that they conform to the regulations specified in this Land Use Bylaw;
 - (i) the combustion area is contained and screened,
 - (ii) the outside diameter is no more than 1.0 metres (three feet),
 - (iii) the pit is set back from buildings and fences in accordance with the Alberta Fire Code,
 - (iv) only clean wood is burned, and
 - (v) the location and use does not reduce the quiet enjoyment of neighbouring property. 944/18
- (o) Landscaping provided that the grades and overland water flows are not substantially altered.
- (p) The construction of a deck, provided that the deck is uncovered, and the walking surface is less than 60 cm (2 feet) above grade. 944/18
- (q) Garbage enclosure as per Section 8.1(6).

3.3 NON-CONFORMING BUILDINGS AND USES

- (1) Non-conforming buildings and non-conforming uses shall be treated in accordance with the Act, and any amendments thereto.

3.4 DEVELOPMENT APPROVAL AUTHORITIES

- (1) The Development Authority is hereby established by Bylaw pursuant to the Act.
- (2) The Development Authority shall exercise development powers and duties on behalf of the Town.
- (3) The Development Authority shall be the Development Officer, or where the context of this Bylaw permits, the Council.

PART 8 – GENERAL REGULATIONS

8.1 ACCESSORY BUILDINGS AND USES

- (1) No person shall construct or utilize an accessory building except in compliance with this section.
- (2) All accessory buildings shall be located at least 2.0 m from any principal building, unless under 13.4 m² and on a non-permanent foundation. 944/18
- (3) An accessory building shall not be used as a dwelling unit. 944/18
- (4) An accessory building that contains sanitation facilities shall contain a sump and be designed to the satisfaction of the Development Authority. 944/18
- (5) An accessory building shall not be constructed within the required front yard setback area of any district.
- (6) Notwithstanding Section 8.1(5), a movable garbage enclosure may be constructed in the front yard setback area of a residential district in which garbage collection occurs at the front of the building. A garbage enclosure must meet the following conditions:
 - (a) be under 0.75m in height
 - (b) be under 1.0m long.
 - (c) must be fully enclosed.
 - (d) Must not obstruct the view of vehicles and/or pedestrians.
- (7) Accessory buildings shall be constructed with exterior finish materials that compliment those of the principal building.
- (8) An accessory building shall not be located on an easement or utility right-of-way.
- (9) An accessory building shall not be developed or approved on a lot prior to the issuance of a development permit for the principal building or use on the lot.
- (10) Decks, balconies, sunrooms and the like shall not be constructed on top of an accessory building unless the setbacks of the accessory building comply with the allowable setbacks for the principal building in that district.

Council Agenda Item	7.1															
Council Meeting Date	May 28, 2019															
Subject	Rimbey Kinsmen Club															
For Public Agenda	Public Information															
Background	<p>The Town of Rimbey owns the land on which the Kinsmen Club of Rimbey has developed the Central Alberta Raceways Motor Park.</p> <p>At the Regular Meeting of Council May 13, 2019, 2 members of the Kinsmen Club of Rimbey attended as a delegation where they requested Councils consideration for the Central Alberta Raceways facility to become exempt from paying annual property taxes.</p> <p>They also requested additional lands to expand the existing motorsports operations which may include an off-road obstacle and road course.</p> <p>Administration has also received a separate request on May 14, 2019, from the Kinsmen Club of Rimbey for a letter of support for their grant application for a sound system at Central Alberta Raceways.</p>															
Discussion	<p>Tax Cancellation Request:</p> <p>The Town of Rimbey and the Rimbey Kinsmen Club have entered into a Letter of Understanding regarding the development of a Motor Park. The agreement is in place as long as the area is being actively used as a motor sports park. Annual lease cost is \$1 plus payment of the property taxes. The property is owned by the Town of Rimbey and leased to the Rimbey Kinsmen.</p> <p><i>MGA 347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:</i></p> <ul style="list-style-type: none"> <i>a) Cancel or reduce tax arrears;</i> <i>b) Cancel or refund all or part of a tax</i> <i>c) Defer the collection of a tax</i> <p>Property taxes for 2018 and 2019 for the Central Alberta Raceways Motor Park were as follows:</p> <table border="1" data-bbox="592 1606 1205 1791"> <thead> <tr> <th>Year</th> <th>2018</th> <th>2019</th> </tr> </thead> <tbody> <tr> <td>Municipal Taxes</td> <td>4,856.67</td> <td>4,835.78</td> </tr> <tr> <td>Rimoka Requisition</td> <td>45.13</td> <td>45.24</td> </tr> <tr> <td>Alberta School Foundation</td> <td>1,685.68</td> <td>1,692.01</td> </tr> <tr> <td>Total</td> <td>6,587.48</td> <td>6,573.03</td> </tr> </tbody> </table> <p>Administration does not recommend the cancellation of any portion of the taxes on this property.</p>	Year	2018	2019	Municipal Taxes	4,856.67	4,835.78	Rimoka Requisition	45.13	45.24	Alberta School Foundation	1,685.68	1,692.01	Total	6,587.48	6,573.03
Year	2018	2019														
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Rimoka Requisition	45.13	45.24														
Alberta School Foundation	1,685.68	1,692.01														
Total	6,587.48	6,573.03														

	<p>Off-Road Obstacle and Road Course Expansion: The Rimbey Kinsmen Club would like to amend the current agreement to include Plan 082 1573, Block 1, Lots 2 and 3 for the expansion of the existing motorsport operations to include an off-road obstacle and road course.</p> <p>The Town of Rimbey Public Works Director has indicated that the southernmost lot (Lot 2) is used as one of the Town of Rimbey’s snow storage areas. The Town does not currently use the north lot (Lot 3) however there is an old water well on the property that would need to be abandoned if the land were to be used. The potential costs to abandon the water well have not been determined at this time.</p> <p>Administration recommends Council deny the request for use of the additional lots as the Town currently uses Lot 2 for snow storage and the potential costs to abandon the old water well are unknown at this time.</p> <p>Letter of Support: The Rimbey Kinsmen Club is requesting a letter of support from the Town for a grant application for a sound system at the Central Alberta Raceways facility.</p>
<p>Financial Implications</p>	<p>Loss of Municipal, Rimoka and School taxes annually.</p>
<p>Attachments</p>	<p>Central Alberta Raceways Tax Exemption Request Off Road Obstacle and Road Course Expansion Email request for Letter of Support Area Map</p>
<p>Recommendation</p>	<p>Tax cancellation request – Administration recommends Council continue with the Letter of Understanding Between The Town of Rimbey and the Rimbey Kinsmen in regards to Clause 4 and the Kinsmen will continue to pay the property taxes on an annual basis.</p> <p>Off-Road Obstacle and Road Course Expansion - Administration recommends Council deny the request for use of the additional lots as the Town currently uses Lot 2 for snow storage and the potential costs to abandon the old water well are unknown at this time.</p> <p>Letter of Support – Administration recommends Council direct Administration to provide a letter of support to the Rimbey Kinsmen for the sound system at the Central Alberta Raceways facility.</p>

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Central Alberta Raceways

Tax Exemption Request

Request:

The Kinsmen Club of Rimbey (Kinsmen) is requesting that the Central Alberta Raceways facility becomes exempt from paying annual property taxes.

Specifically, item 4 of the letter of understanding with the Town of Rimbey (Town) outlining the leasing of land to the Kinsmen for the purpose of developing and operating a motorsports park be amended.

The Kinsmen club is a non-profit club serving the community's greatest needs, by removing property taxes requirement our club would be able to further reinvest monies into both the motorsports park and other valuable community projects.



Off-Road Obstacle and Road Course Expansion

Request:

The Kinsmen Club of Rimbey (Kinsmen) is requesting that our current Letter of Understanding with the Town of Rimbey (Town) outlining the leasing of land to the Kinsmen for the purpose of developing and operating a motorsports park be amended to include additional property(s). Specifically the inclusion of Lot 2 (7.29 acres) and Lot 3 (12.58 acres), total of 19.87 acres, into the agreement.



Purpose:

The requirement for additional land is driven by the Kinsmen's desire to expand existing motorsport operations which may include an off-road obstacle and road course. These additional facilities would accomplish several key functions, including but not limited to:

- Attract Outlaw of Top Truck Association (OTTA) <https://www.outlawsoftoptruck.ca/> and similar competitors from AB, SK, BC as well as MT, OR, NV and ID where they currently compete. There is an understanding that should a course be developed, a sanctioned season qualifying event will be held in Rimbey.
- Attract Punisher <http://www.punisher4x4.com/home.html> and similar competitors from AB, SK, BC and MT where they currently compete. There is an understanding that should a course be developed, a sanctioned season qualifying event will be held in Rimbey.
- Expand the use of our facility by local users by offering memberships for UTV and ATV riders. Similar to services currently available to Motocross rider, however on wider, more durable and safer track appropriate to their rides.
- Utilize the course year round by offering winter memberships to snowmobilers, and hosting snocross events where riders can be challenged by the twist, turns, moguls and jumps of a snow covered track.
- Offer day rentals to Recreational Vehicle dealers to promote their summer or winter products, allowing for a full experience of Motorbike, ATV, UTV or Snowmobiles.
- Offer day rentals to Jeep and similar clubs to come out as a small group to test their equipment.

The additional land will also allow for more spectator and competitor parking plus options for our existing Mud Bog and Motocross facilities.

The potential revenue generated by above items will further the Kinsmen's self reliance as a service organization that can reinvest into other deserving community organizations and events.

Kinsmen Club of Rimbey
RimbeyKinsmen@gmail.com



Box 97
Rimbey, Alberta
T0C-2J0

Rick Pankiw

From: Phil@RimbeyTV.com
Sent: May 14, 2019 12:36 PM
To: Rick Pankiw
Subject: Letter of support
Attachments: Government support.pdf

Hi Rick

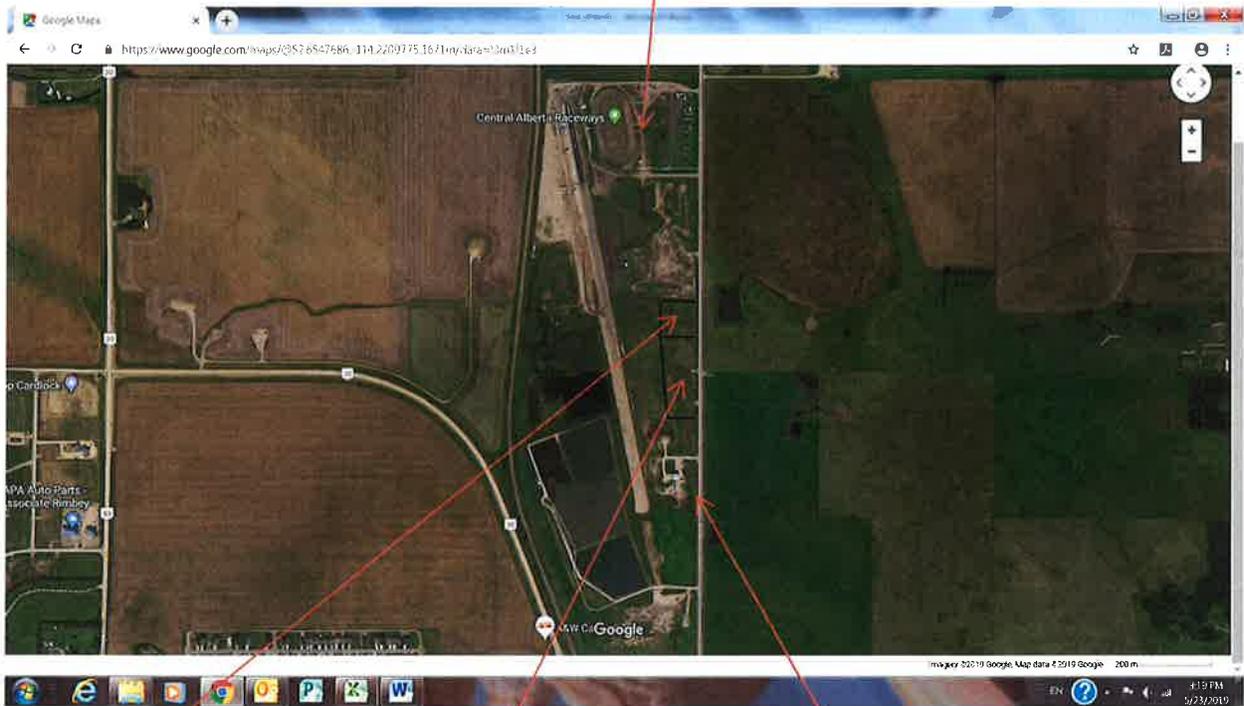
Could we get a letter of support from the Mayor or from the town for a grant application for a sound system at CARS
Here is an old one back from a few years ago.

Thanks

Phil Swanson
Rimbey TV & Electronics
Missing Link Internet
403-843-2460



Central Alberta Raceways



Water Well

Snow Dump Area

Town of Rimbey Recycle Facility



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	May 28, 2019
Subject	Coffee with Council
For Public Agenda	Public Information
Background	Coffee with Council is an informal forum for residents to meet and chat with the Mayor and other members of Council. It is held on Friday afternoons from 3-4 pm.
Discussion	<p>Administration has received a request from Councillor Curle to suspend Coffee with Council for the summer months of June, July and August. Councillor Curle suggests the last day of Coffee with Council be May 31, 2019 and resumes on September 13, 2019.</p> <p>Councillor Curle has suggested moving Coffee with Council in the fall to a different date and time, depending on the availability of time and space at the Library. The Library Manager has indicated that any day and time can be made available.</p>
Recommendation	<p>Administration recommends Council suspend Coffee with Council for the summer months of June, July and August with the last day of Coffee with Council being Friday, May 31, 2019.</p> <p>Administration recommends Council determine if a different day and/or time would be more suitable commencing in September, 2019.</p>

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date



REQUEST FOR DECISION

Council Agenda Item	7.3
Council Meeting Date	May 28, 2019
Subject	Community Peace Officer Policies
For Public Agenda	Public Information
Background	Correspondence received from the Alberta Justice and Solicitor General advises of new policy requirements for authorized employers of peace officers. There is now a requirement to have policies reflecting Communication System Policy and Protocol and Know Risk Policy and Protocol.
Discussion	Administration has prepared the policies as required by the Alberta Justice and Solicitor General.
Attachments	Alberta Justice and Solicitor General Bulletin 02-2019 Policy 4111 Community Peace Officer – Communication System Policy 4112 Community Peace Officer – Known Risk
Recommendation	<ol style="list-style-type: none">1. Administration recommends Council approve Policy 4111 Community Peace Officer – Communications System, as presented.2. Administration recommends Council approve Policy 4112 Community Peace Officer – Known Risk, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

BULLETIN

02-2019

February 1, 2019

To all Authorized Employers:

Re: New Policy Requirements for Authorized Employers of Peace Officers

In September 2018, the Peace Officer Program announced two new policy requirements in response to the recommendations from the Lazenby Fatality Inquiry.

The deadline for policy submission has been extended to June 1, 2019.

Communication System Policy and Protocol:

All authorized employers must implement a communications system that allows them to know where their officers are during a shift and ensure officers can call for assistance when needed. The type of system utilized will depend on the needs of the community and can range from online apps monitored through the PRCC to traditional dispatch systems. Policy must be implemented to reflect the new requirements, the frequency and circumstances under which officers must check in and the response process if officers are overdue reporting in.

Known-Risk Policy and Protocol:

All authorized employer must implement a system for identifying individuals or sites within the community that pose a known risk should peace officers attend. The purpose of this system is to ensure officers can reasonably assess risks to officer safety before attending a site and request the necessary back-up required to undertake their duties with the lowest level of risk possible. The system is for internal use only and is intended to be a living document that is updated as required and will include currently known information and new information as it is provided by officers or other law enforcement agencies. Policy must reflect the process for managing and updating the list, restrictions on access to the information, and procedures for officers around use of the system.

For guidance in developing these new policies or to submit policy, please email peaceofficerinfo@gov.ab.ca.

Sincerely,

Tammy Spink
Manager
Peace Officer Program



Town of Rimbey Policy Manual

Title: Community Peace Officer - Communication System

Policy No: 4111

Date Approved:

Resolution No:

Date Effective:

Purpose:

Authorized employers must implement a communications system that allows them to know where their officers are during a shift and ensure officers can call for assistance when needed.

The following systems shall be utilized in the Public Safety & Enforcement Department to ensure uninterrupted communication:

- Each Peace Officer unit shall be equipped with an appropriate radio system and a cellular phone.
- Each Peace Officer shall utilize a “Spot” GPS (or similar) device and/or an appropriate cellular phone app such as “Safety Link” monitored by the Provincial Radio Control Centre (Edmonton, Alberta). The device(s)/app(s) allows the Peace Officer to check in at the start and end of each shift, as well as flagging traffic stop locations. The device(s)/app(s) are also equipped with a “Request Assistance” and “Emergency Help” button which, once activated, notifies the RCMP and/or neighboring Peace Officers and/or other appropriate parties through the Provincial Radio Control Centre (PRCC).
- In the event the “Spot” GPS and/or “Safety Link” device(s)/app(s) are not functioning properly, all occurrence/traffic stops shall cease until such time as they are working again unless determined by the Community Peace Officer(s) and their supervisor(s) of an urgent need to continue and then the Community Peace Officer(s) shall be monitored as follows:
 - The affected Officer(s) shall contact Ponoka County Regional Fire Services (PCRFS) to advise of the stop and to set a timer (length to be determined by Officer).
 - If contact has not been achieved by the end of the timer, PCRFS will attempt contact with the Officer. A five-minute grace period and a review the GPS tracking device to ascertain if the vehicle is moving or is in a “known dead spot” will be allotted before a second contact attempt is made.
 - Failing contact with the Officer, PCRFS will contact emergency services through the 911 call dispatch center and report the last known location of communication.

- Failure to follow the communication protocol shall result in disciplinary action including, but not limited to, verbal reprimand, three-day suspension or dismissal, as determined by the severity of the incident, and at the discretion of the Authorized Employer.

Initial Policy Date:		Resolution No:	
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	
Revision Date		Resolution No:	



Town of Rimbey Policy Manual

Title: Community Peace Officer - Known Risk

Policy No: 4112

Date Approved:

Resolution No:

Date Effective:

Purpose:

Authorized employers must implement a system for identifying individuals or sites within the community that pose a known risk should peace officers attend. The purpose of this system is to ensure officers can reasonably assess risks to officer safety before attending a site and request the necessary back-up required to undertake their duties with the lowest level of risk possible.

The system is for internal use only and is intended to be a living document that is updated as required and will include currently known information and new information as it is provided by officers or other law enforcement agencies.

A listing of known risk persons and sites shall be maintained at all times to ensure officers can undertake their duties with the lowest level of risk possible. Access to the list is restricted to Officers, Public Safety Department personnel and the Chief Administrative Officer or his designate.

The known risk list will be comprised of persons or sites that have:

- Known mental health concerns (M)
- Previously confirmed threats to persons or property (C) (Caution – Police Hater)
- History of violent or unusual behavior (V)

The contents of the list will include names, locations, level or types of risk (1 being the highest risk) and the appropriate safety response by officers.

The known risk list will be updated by the Officers and Public Safety Department personnel as new information becomes available either through direct contact or information from other agencies or departments. Updates to the list will be made available to the Officers immediately. Names or sites, once entered, can only be removed by the Chief Administrative Officer or his designate upon recommendation of the Officers.

Officers must familiarize themselves with the list on a daily basis to ascertain any new inclusions.

Attendance at a call or site on the list is not permitted if the necessary supports are not available or if advised by the police of jurisdiction not to attend.

Failure to follow the known risk protocol shall result in disciplinary action including, but not limited to, verbal reprimand, three-day suspension or dismissal, as determined by the severity of the incident, and at the discretion of the Authorized Employer.

Sample Known Risk List

Name	Location	Risk	Level	Response
John Doe	NW 6-48-22-4	V	1	RCMP must accompany

Initial Policy Date:		Resolution No:	
Revision Date:		Resolution No:	
Revision Date:		Resolution No:	
Revision Date		Resolution No:	



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	May 28, 2019
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council fo the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Highlights

- Meetings with Charlie Cutforth at Ponoka County office regarding the Peace Officer Program.
- Attended Municipal Leaders Conference in Edmonton.
- Attended LGAA Conference.
- Met with Vicinia Planning regarding the Intermunicipal Development Plan between the Town of Rimbey and Ponoka County.
- Met with representatives from AUMA regarding insurance and various other services they provide.
- Attended a webinar on ICompass, an agenda package and minute software.
- Mailed the 2019 Combined Assessment and Tax Notice on May 16, 2019
- Peace Officer Program:
 - o We have posted the employment opportunity on our website and on the AUMA website as well as on the Alberta Association of Community Peace Officers website. To date we have received a number of resumes which we will be reviewing on an ongoing basis.

Lori Hillis
Chief Administrative Officer

Highlights

- Worked on year end and sent year end working papers to auditors.
- Attended the Tax and Assessment Workshop in Olds on March 21, 2019
- Worked with the auditors getting them information that they requested for testing and review purposes. Answered questions and had discussions regarding our municipality and its systems.
- Mike Seniuk from Seniuk & Company presented the 2018 Audited Financial Statements to Council on April 23/19 – the financial statements were accepted and approved.
- Updated 2018 year for adjustments from Auditors.
- Attended the Local Authorities Pension Plan Spring Training Seminar in Red Deer on April 5, 2019.
- Closed the 2018 year and rolled over figures for the 2019 year.
- Worked on the 2019 Property Tax Bylaw.
- Updated the Tax mill rates and assessments for the 2019 Property taxes.
- Met with Andrew Riley and Luis Vazquez from AUMA regarding AUMA services including insurance.
- Attended Council meetings – March 12, March 26, April 9 and April 23, 2019.
- Budget was passed Mar 14, 2019 – worked on entering new budget figures into our accounting program.

Wanda Stoddart
Director of Finance
Town of Rimbey

TOWN OF RIMBEY
VARIANCE REPORT
FOR THE FOURTH MONTH PERIOD ENDING APRIL 30, 2019

OPERATING	2019 Revenues				2019 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
	General Municipal Revenues	4,445,314	202,122	5%	4,243,192	934,539	255,344	27%
Council (11)					217,419	66,493	31%	150,926
Administration (12)	25,035	7,355	29%	17,680	707,404	199,292	28%	508,112
General Administration (13)					107,230	31,617	29%	75,613
Police (21)	92,011	12,587	14%	79,424	96,352	27,907	29%	68,445
Fire (23)						8,657		
Disaster Services (24)				0	3,125	109	3%	3,016
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	53,100	12,082	23%	41,018	143,393	34,533	24%	108,860
Public Works (32)	4,000	7,518	188%	(3,518)	771,418	141,943	18%	629,475
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	17,528	1,730	10%	15,798
Water (41)	552,499	179,641	33%	372,858	395,235	128,203	32%	267,032
Sewer (42)	327,985	103,559	32%	224,426	316,802	62,163	20%	254,639
Garbage (43)	211,171	69,961	33%	141,210	99,766	31,227	31%	68,539
Recycle (43-01)	41,196	12,285	30%	28,911	91,849	25,215	27%	66,634
Compost	1,400	642	46%	758	20,502	1,983	10%	18,519
Community Services (FCSS)	215,424	101,718	47%	113,706	307,392	106,718	35%	200,674
Cemetery (56)	13,800	10,182	74%	3,618	55,879	8,995	16%	46,884
Development (61)	20,860	2,363	11%	18,497	104,918	16,394	16%	88,524
Econ.Development (61-01)	21,500	15,590	73%	5,910	34,229	5,058	15%	29,171
Recreation Office (72)	150	61	41%	89	59,929	10,356	17%	49,573
Pool (72-04)	56,650	0	0%	56,650	294,774	21,540	7%	273,234
Parks (72-05)	0	0	0%	0	115,424	6,847	6%	108,577
Fitness Center (72-06)	29,000	13,359	46%	15,641	44,158	8,128	18%	36,030
Arena (72-09)	100,880	56,086	56%	44,794	340,151	94,363	28%	245,788
Recreation Programs (72-11)	6,000	3,193	53%	2,807	40,711	7,128	18%	33,583
Community Centre (74)	61,625	24,270	39%	37,355	324,204	92,514	29%	231,690
Library (74-06)	0	0	0%	0	130,635	62,108	48%	68,527
Scout Hall (74-08)					2,100	(9)	0%	2,109
Curling Club (74-09)	700	710	101%	(10)	23,300	8,332	36%	14,968
Museum (74-12)					79,100	12,227	15%	66,873
Total Revenues	6,280,300	835,284		5,445,016	5,879,466	1,477,115		4,402,351
Debtenture & Loan Principal Payments					400,235	73,723		326,512
Total operating and debt repayment	6,280,300	835,284		5,445,016	6,279,701	1,550,838		4,728,863

TOWN OF RIMBEY

VARIANCE REPORT

FOR THE FOURTH MONTH PERIOD ENDING APRIL 30, 2019

CAPITAL	Grants and reserves	Operating surplus				Year to Date		Variance
IT - Server and Hosted Mail Upgrade	28,000							28,000
IT - Accounting Software	62,000							62,000
Picker Truck with man basket	40,000							40,000
Flail mower for Skid Steer	8,000							8,000
JD Traditional Utility Vehicle	16,100							16,100
Repeater Station for radios	24,000							24,000
Concrete crushing	100,000							100,000
Water Tower - Building Roof Demolition	15,000							15,000
Annual Water Valve and Hydrant Replacement	70,000					2,966		67,034
New Well Project Phase 2 - raw water supply line from Well 15 to Well 13. Total project \$770,140 (AMWWP Grant \$459,774; Town Share \$310,366 - MSI)	770,140					4,344		765,796
NE Lagoon Outlet Channel (2018 carryover) - Total project \$750,000 (AMWWP GRANT - \$453,825, Town share \$296,175). Received grant funding \$350,000. Remaining cost \$310,000 (grant \$103,825, Town \$206,175 - reserves)	310,000					20,064		289,936
Camera and flush various underground mains	20,000							20,000
52 Street Sanitary Repair	40,000							40,000
51 Street Sanitary Repair (Norm's Tire Shop)	18,000							18,000
Waterline replacement (Parkland Motor Inn)	18,000							18,000
Storm Water Monitoring Equipment	20,000							20,000
2019 Street Improvements - 53 Ave overlay, 52 Ave overlay, PW pavement repair, CC parking lot repair, Downtown sidewalks, Storm swale Drader, Storm swale imp	496,400					14,390		482,010
51 Street Major Project - Predesign and Planning	136,500							136,500
Garbage receptacles, benches, etc.	13,600							13,600
Tree replanting program design	4,000							4,000
Kinsmen skatepark	13,000							13,000
Rimbey Elementary Outdoor Rink	3,000							3,000
Evergreen Connector Trail (Engineering, land, legal)	12,000					1,002		10,998
Westhaven (survey, replace 4 pillow blocks and make 2 new pillow blocks)	9,800							9,800
Ash Garden	3,000							3,000
Fence between Cemetery and United Church	5,000							5,000
Spray Park concrete surface - Total cost \$45,000 (Grant funding \$11,203, our share \$33,797)	45,000					9,600		35,400
Community Center Back Up Generator (2018 carryover - still waiting for pricing)	220,000					3,629		216,371
Arena - Condenser for ice plant	180,000							180,000
Storm Water Management Plan		1,278				1,278		0
								0
	2,700,540	1,278				57,273		2,644,545
Total operating and capital	8,980,840	836,562			5,445,016	6,279,701	1,608,111	7,373,408

Town of Rimbey 2019
Accounts Payable Cheque List
From: 09-May-2019 To: 23-May-2019

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	LAPP - FCSS - May 8/19 (biweekly Apr15-28/19)	PAW5131	09-May-2019	1382.27
Waste Management	recycle	PAW5132	09-May-2019	2121.17
Alberta Municipal Services...	AMSC - May 07/19 - power/gas	PAW5133	09-May-2019	37041.32
Eastlink	cable - CC	PAW5134	09-May-2019	86.31
Servus Credit Union	L.Hillis - M/C - Apr.30/19	PAW5135	09-May-2019	599.93
Servus Credit Union	W.Stoddart - M/C - Apr.30/19	PAW5136	09-May-2019	242.29
Telus Mobility Inc.	cell	PAW5137	14-May-2019	159.77
Workers' Compensation Board -...	WCB - May 06/19	PAW5138	14-May-2019	1785.00
LAPP	LAPP payment - May 17/19 - biweekly payroll -...	PAW5139	14-May-2019	8502.95
Canada Revenue Agency	RP0001/02 - May 17 (Apr.28-May11/19)	PAW5140	14-May-2019	15266.23
Alsco		44580	09-May-2019	1799.78
Animal Control Services		44581	09-May-2019	1428.00
Black Dragon Fireworks Inc.		44582	09-May-2019	1250.00
Brownlee LLP		44583	09-May-2019	326.05
Cast-A-Waste Inc.		44584	09-May-2019	9397.50
Evergreen Co-operative...		44585	09-May-2019	2172.26
Imperial Esso Service (1971)		44586	09-May-2019	461.41
NAPA Auto Parts - Rimbey		44587	09-May-2019	159.08
New Can Truck Parts		44588	09-May-2019	2572.50
Pitney Bowes		44589	09-May-2019	155.17
RECEIVER GENERAL FOR...		44590	09-May-2019	41.00
Renshaw, Robyn		44591	09-May-2019	5.31
Rimbey Express		44592	09-May-2019	100.00
Rimbey Home Hardware		44593	09-May-2019	395.01
Rural Municipalities of Alberta		44594	09-May-2019	394.67
Stationery Stories & Sounds...		44595	09-May-2019	6.51
Superior Safety Codes Inc.		44596	09-May-2019	1190.18
Town Of Rimbey		44597	09-May-2019	3298.81
Uni First Canada Ltd.		44598	09-May-2019	53.38
W5 Steamin' & Cleanin'		44599	09-May-2019	341.25
940918 Alberta Ltd.		44600	14-May-2019	54790.00
Accu-Flo Meter Service Ltd.		44601	14-May-2019	134.40
Alberta One-Call Corporation		44602	14-May-2019	119.70
AN Adventure Distribution &...		44603	14-May-2019	147.84
Black Press Group Ltd.		44604	14-May-2019	1235.97
Campbell, Duncan		44605	14-May-2019	217.48
City Of Red Deer		44606	14-May-2019	1202.00
Coulthard, John W.		44607	14-May-2019	58.00
Curle, Lana		44608	14-May-2019	937.70
Evergreen Co-operative...		44609	14-May-2019	5000.00
Hi-Way 9 Express Ltd.		44610	14-May-2019	30.68
Jack's Auto Repair		44611	14-May-2019	190.26
John Brooks Company Ltd.		44612	14-May-2019	10339.24
Monteith, Rosella		44613	14-May-2019	1700.00
Nikirk Bros. Contracting Ltd.		44614	14-May-2019	882.00
Pankiw, Rick		44615	14-May-2019	274.32
Pitney Bowes		44616	14-May-2019	30.62
Rimbey Builders Supply Centre...		44617	14-May-2019	54.46
Rimbey Janitorial Supplies		44618	14-May-2019	451.50

Town of Rimbey 2019
Accounts Payable Cheque List
From: 09-May-2019 To: 23-May-2019

Vendor Name	Purpose	Cheque	Date	Amount
Rimbey TV & Electronics 1998		44619	14-May-2019	105.00
Rural Municipalities of Alberta		44620	14-May-2019	3793.95
Stationery Stories & Sounds...		44621	14-May-2019	1697.80
Town of Rimbey - Pool Float		44622	14-May-2019	120.00
Uni First Canada Ltd.		44623	14-May-2019	52.91
W5 Steamin' & Cleanin'		44624	14-May-2019	273.00
Waste-Co Disposal Systems		44625	14-May-2019	536.81
Wolseley Industrial Canada INC		44626	14-May-2019	1557.83
			57 cheques for	\$178,668.58

Highlights

ROADS

- Sanding streets ongoing in March
- Removed snow from main street;
- Moving snow back on streets as with warmer weather removing was not possible;
- Picked up load of cold mix;
- Pothole repairs are ongoing;
- Swept main street;
- Street sweeping is ongoing;
- Picking up garbage in parks, ditches and cemeteries;
- Met with Tagish Engineering regarding roads projects – 2019;

WATER

- Routine maintenance and testing;
- AEP reporting, meter reading and other related work is ongoing;
- 5 repairs to frozen water Lines;
- 1 operator went to water seminar in Banff;
- Met with Tagish Engineering regarding water projects – 2019;
- Super-chlorinated all 3 wells;

WASTEWATER

- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- Working on wastewater license renewal;
- Met with Tagish Engineering regarding wastewater projects – 2019
- Working on development of standard operating procedures;

STORMWATER

- Cleaned out blocked and frozen storm drains;
- Met with Tagish Engineering regarding future storm water development and storm water ditch;

RECYCLE

- Assist Ponoka County staff as required;
- Concrete crushing has been started;

R.C.M.P. STATION

- Building maintenance as required;
- Assist with round-up of moose cow and calf from ag grounds to south of town;
- Working with Sergeant Pillipow on future projects;

CEMETERY

- Opened and closed several burials and cremations;
- Assist families with their needs;

PARKS

- Picked up litter;

RV CAMPGROUNDS

- Super chlorinated the well;
- Repaired broken water line at hydrant;

SIDEWALKS – WALKING TRAILS

- Ongoing snow removal and de-icing;
- Picking up litter on walking trails;
- Working with Tagish Engineering on 2019 sidewalk replacement and future Walking Trail;

OTHER

- Clean parkette at town office on daily basis;
- Maintenance at the town office, and library as needed;
- Assisted development department as required;
- Assisted residents and visitors with questions or concerns;
- Swept parkade at town office to get rid of winter gravel;

R. Schmidt
Director of Public Works

Highlights:**Peter Lougheed Community Centre**

- Main Auditorium Floor waxing to start June 17, 2019
- Audio quotes
- Ongoing cleaning, maintenance and event supervision
- Backup Generator Installation

Community Fitness Centre

- Researching new equipment
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics & extra maintenance items on existing equipment

Rimbey Aquatic Centre

- Spray Park – Seal coat to be completed May 21, Park to open in 2-3 weeks for water tests and Health Inspectors approval
- 2019 start up – New boiler working well
- Open May long weekend
- Hiring more Lifeguards
- Canoes coming to the pool the first week of July

Arena

- Painting and repairs for off season
- Minor Ball/Lacrosse/Soccer in April
- Concession Lease

Programs

- Boys & Girls Club using the facility in the summer Tuesday, Wednesday and Thursday
- Booking Fitness Classes/Dance classes in September for the Upper Auditorium

Events

- Canada Day and Parade planning in progress

Cindy Bowie
Director of Community Services

Highlights

The Planning & Development Department has also been working on the following items:

- **Lane / Back-Alley Closure.** Administration with working with Council, area residents and Alberta Transportation to process a request to close a lane / back-alley.
- **Back-Alley Encroachments.** Administration is working with area residents to determine the nature of the encroachments and will evaluate the encroachments on an individual basis once they are confirmed.
- **Policies.** Administration will be reviewing the planning related Town Policies over the next few months.
- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences and house renovations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis. Administration has been involved in ongoing preliminary discussions with a few potential developers who are intending to build new commercial developments in Town.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.
- **Intermunicipal Collaboration Framework.** Administration is currently working on a draft Intermunicipal Collaboration Framework with Ponoka County.
- **Enforcement.** Administration is currently addressing multiple complaints received by residents that pertain to land use and development.

The following chart outlines the 2019 development permit statistics as of May 22, 2019:

2019 Development Statistics to May 22, 2019		
	Applied 2019	Issued 2019
Development Permit Applications	6	6
Business Use Development Permits Applications	5	5
Subdivision Applications	0	0
Certificate of Compliance Requests	4	3
Building Permit Applications	1	0

Elizabeth Armitage, MEdes, RPP, MCIP
 Planning & Development Officer



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	May 28, 2019
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
Attachments	8.2.1 Beatty Heritage House Society Minutes of April 1, 2019 8.2.2 Tagish Engineering Ltd. Project Status Update to May 9, 2019 8.2.3 Rimbey Historical Society Board Meeting Minutes of April 17, 2019 8.2.4 FCSS/RCHHS Board Meeting Minutes of April 18, 2019 8.2.5 Rimoka Housing Foundation Board Meeting Minutes of March 25, 2019
Recommendation	Motion by Council to accept the Beatty Heritage House Society Minutes of April 1, 2019, the Tagish Engineering Ltd Project Status Update to May 9, 2019, Rimbey Historical Society Board Meeting Minutes of April 17, 2019, FCSS/RCHHS Board Meeting Minutes of April 18, 2019, and the Rimoka Housing Foundation Board Meeting Minutes of March 25, 2019, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

The meeting was called to order by Chairperson Teri Ormberg at 7:35 PM.

In attendance: Teri Ormberg Jackie Anderson
Florence Stemo
Nancy Adams Bronwen Jones
Annette Boorman Murray Ormberg
Audreyann Bresnahan Annelise Wettstein
Ed Grumbach Lana Curle - Rimbey Town Councillor

The Meeting opened with quiet conversation - reminiscences about Charter Member Fred Schutz, who passed on March 27. He has been present at most of our meetings over the past 33 years, and will be very much missed.

MINUTES of previous meeting (March 4, 2019) read by Florence. Adopted as read by Nancy; seconded by Murray. Carried.

CORRESPONDENCE: Letter dated March 19, 2019 from Town of Rimbey - notification that requested grant of \$4,000 is forthcoming.

TREASURER'S REPORT: Jackie reported a profit of \$193.00 from the Nadine Landry/Sammy Lind concert, which played to a Full House on March 13. Current Balance is \$28,487.85 Jackie moved the adoption of her report. Seconded by Bron. Carried.

OLD BUSINESS:

HOME ROUTES CONCERT: Pat Temple Trio Concert scheduled for April 11. Mike and Annette Boorman will host the musicians.

DISPLAY SIGNS: Options as to size, base, cost, and text are being considered.

LATCH ON BACK DOOR: The change in weather conditions has solved the problem. The longer latch is not needed.

PERIOD LIGHT - LIVING ROOM: The search for a suitable light is ongoing.

SUMMER EMPLOYEE: Teri asked for suggestions of jobs that might/could be done by our student employee in addition to hosting the Tourist Info Centre. Bron suggested the possibility of a program for young people.

EARTH DAY - APRIL 22, 2019 - Theme: "Protect Our Species". Two programs from Medicine River Wildlife Centre, followed by nature/art activities and snacks.

ALBERTA QUILT PROJECT: Lucie Heins (Royal Alberta Museum) - April 4 and 5. We will provide a hot lunch each day. Evening presentation for public - 7:30 - April 4.

NEW BUSINESS:

WOODDALE LADIES' QUILT - 2019 quilt, "O Canada" is ready. This, the 31st quilt they have donated to the Beatty House for raffle, will be presented at their meeting to a BHH Board Member on May 2nd.

NEXT MEETING: Monday, May 6, 2019.

ADJOURNMENT: By Ed at 9:00 PM.

Florence Stemo Secretary

Minutes adopted May 6, 2019.

Date	Project Manager	Status Update
Town of Rimbey		
Project: RBYM00000.19 RB00 - 2019 General Engineering		
April 25, 2019	Matichuk, Gerald	Tagish is working with Publicworks staff on the wastewater renewal application.
May 9, 2019	Matichuk, Gerald	Tagish is working with Access Land Services related to finalize the land purchase for the Evergreen Connector Walking Trail.
Project: RBYM00126.00 RB126 - 2015 New Water Well Ph 1		
May 9, 2019	Matichuk, Gerald	Waiting for response from Alberta Environment and Parks on the approval for Well PW17-15 April 11, - May 9, 2019).
Project: RBYM00133.00 RB133 - NE Lagoon Outlet Ditch Upgrade		
April 25, 2019	Matichuk, Gerald	SmithIron Earthworks Ltd. is on site and is working on landscaping within the ditch right-of-way prior to the fencing crews installing the boundary fence. The Contractor has schedule to close Twp. Road 424 from May 6 - 10, 2019 to install the 1200mm culvert. The Contractor has contacted Ponoka County regarding the road closure.
May 9, 2019	Matichuk, Gerald	SmithIron Earthworks Ltd. is on site and is working on installation of a 1200mm culvert across Twp. Road 424 and landscaping within the ditch right-of-way prior to the fencing crews installing the boundary fence. The fencing Contractor is scheduled to be on site the week of May 22, 2019.
Project: RBYM00135.00 RB135 - Standby Generator Comm Centre		
April 11, 2019	Matichuk, Gerald	Tagish is working with the Contractors to sign the Service Agreement contracts.
April 25, 2019	Matichuk, Gerald	Highline Electrical Contractors Ltd. has returned a signed "Service Agreement" contract. Frontline Compression Services has indicated their "Service Contract" will be signed and delivered to the Town by April 29, 2019.
May 9, 2019	Matichuk, Gerald	Highline Electrical Constructors Ltd. are on site and are working on installation of the electrical conductors for the installation of the transfer switch. Frontline Compression Services are working with the Town to their "Service Contract" requirements.
Project: RBYM00136.00 RB136 - 2019 Street Improvements		
April 11, 2019	Matichuk, Gerald	Four Bidders submitted tenders for the 2019 - Street Improvement project. Council awarded the contract to Border Paving Ltd. Tagish is preparing the contact for signing.
April 25, 2019	Matichuk, Gerald	Border Paving Ltd. has signed the 2019 - Street Improvement contract. The Contractor has indicated that the concrete work will start in the week of May 20, 2019.
May 9, 2019	Matichuk, Gerald	May 9, 2019 Town staff and Tagish is meeting with the Contractor to make out the concrete removal sections. The Contractor has indicated that the concrete work will start in the week of May 20, 2019.
Project: RBYM00137.00 RB137 - 2019 Utility Upgrades		
April 11, 2019	Matichuk, Gerald	Tagish is preparing Schedule of Quantities, engineering drawings and Request for Proposal (RFQ) documents. (RFQ) documents will be sent out to Contractors next week.
April 25, 2019	Matichuk, Gerald	The Request For Proposal (RFQ) documents have been sent out to four (4) local underground Contractors for pricing. Completed RFQ to be submitted to Tagish Engineering by May 9, 2019.
May 9, 2019	Matichuk, Gerald	The Request For Proposal (RFP) documents have been sent out to four (4) local underground Contractors for pricing. A pre-tender meeting was held on May 1, 2019 with RFQ submissions due May 9, 2019.
Project: RBYM00138.00 RB138 - 51st Street Engineering		
April 11, 2019	Solberg, Lloyd	Tagish is beginning to work on conceptual designs. Once we have came up with some preliminary/conceptual options, we will set up a meeting with the Town to discuss.
April 25, 2019	Solberg, Lloyd	April25 (No change)
May 8, 2019	Solberg, Lloyd	Tagish is finalizing some preliminary cross sections. We will contact the Town in around 2 weeks to discuss the options.

Rimbey Historical Society Board Meeting Minutes

At Smithsonian International Truck Museum

Wednesday, April 17, 2019 @ 7:00 pm

Present: Linda Girodat, Larry Varty, Jack Webb, Diane Miller, Jim Schneider, Chuck Hendricks, Robert Gates, Randy Bliss, Mathew Jaycox, Kurtis Pillipow, Lana Curle (Town Rep.) and Cheryl Jones (Curator)

Guests Present: 0

Call to Order: Meeting called to order by the President Linda Girodat at 7pm.

Agenda: Larry Varty moved, and Jim Schneider seconded the agenda be accepted – CARRIED

Minutes: Jack Webb moved, and Randy Bliss seconded the minutes be accepted from the previous board meeting which was held Wednesday, March 20, 2019 – CARRIED

Old Business Arising from Minutes:

Kurtis Pillipow reported on his inquires with the Provincial Registry re: clarification of vehicle registrations for the museum trucks. Five trucks are registered and insured by the Town of Rimbey. The registration is \$41.00 per vehicle per year, \$5000 deductible. The remaining trucks are covered under the Building Insurance. Temporary registrations can be purchased for taking a truck(s) out of the building.

Jack Webb moved, and Jim Schneider seconded that Lana Curle will get a copy of the registration for the Kenworth truck to keep in the truck at all times. CARRIED.

President: Linda Girodat

President Linda reported that we received a \$10,000.00 Grant from the Ponoka County for Operating and Capital Budget. We, also, received a copy of the Memorandum of Understanding between the Rimbey Town and the Rimbey Historical Society.

Treasurer's Report: Jack Webb presented the Treasurer's Report.

We presently have two accounts but would like to open up another account for monies going into Capital Projects and for large donations. Matthew Jaycox moved, and Jim Schneider seconded the motion that we open up a new cheque account for Capital Projects and for large donations. CARRIED.

Jack Webb presented the Treasurer's Report as printed. Jack Webb moved, and Robert Gates seconded the treasurers report be accepted – CARRIED

Committee Reports:

a) Grants: Randy Bliss reported that possible grants can be applied for from Travel Alberta, EQUIS and ATCO and G.L.D.C with possible "Matching Gov't Grants".

b) Gaming/Casino: None

c) Maintenance/Restoration Shop & Truck Repairs:

Randy Bliss working on making a bench from one of the fallen trees.

A committee meeting should be held to make plans and work orders for the coming up season. Work orders should not be started until approved. Projects under \$100 to be approved by Curator Cheryl and projects over \$100 goes to the Board. Randy Bliss requested purchasing a \$173.00 battery charger. Kurtis Pillipow moved, and Randy Bliss seconded that a shop tool, battery charger/booster, be purchased. CARRIED.

d) Buildings & Yard: Curator Cheryl requested to do a walk through with this committee. A date of April 24 was set for this inspection. Larry Varty requested the committee to purchase a light fixture for the Restoration Shop entrance and to be installed by volunteer, Wayne Thompson. A sheet for people's names that wish to volunteer to cut grass in the west yard, for a two week period, will be posted in the coffee area of the museum.

e) Events & Fundraising: President Linda reported the upcoming events will be Father's Day Breakfast and July 1st. Committee will plan on having a committee meeting.

f) Volunteer/Recruitment: None

g) Strategic Planning Committee: Curator Cheryl gave her report by going over the 10-year Plan as to what has been accomplished and what is still ongoing. Curator Cheryl wants each of the Board members to further study this report and feel welcome to give suggestions as to any additions they would like to see to the 10-Year Plan. Cheryl suggested that one addition could be future plans to move the Steeves family house from the Hoadley area to our site for a Post Office Museum. The Steeves family should first be contacted for their approval/ideas on this move. Secondly, Curator Cheryl would like to see an Oil and Gas exhibit is developed, adding to the west yard.

Town Representation: Lana Curle, Town Representative, reported that the problems with the frozen line is still not solved. Curator Cheryl asked Lana Curle if she would ask the Town of Rimbey to bring some gravel to the parking lot area closest to the building to aid in decreasing the mud going into the Truck Museum.

Park Administration Report: Cheryl Jones presented a Park Report for the month (*Attached*).

Chuck Hendricks moved, and Randy Bliss seconded that we install a Flag Pole that has been donated to the Society by Cheryl Jones' family. CARRIED.

Chuck Hendricks moved, and Robert Gates seconded that the Volunteer Fire Fighter Plaque be placed in the Medical Museum. CARRIED.

Lana Curle reported that there will be an International Quilt Show in September. Our people will be part of this display and a request will be made for borrowing a quilt from the museum.

Next Regular Board Meeting to be held May 15, 2019 @ 7:00pm

Adjournment: Jack Webb adjourned the board meeting at 8:30p m.

Family and Community Support Services (FCSS)
Rimbey Community Home Help Services (RCHHS)
BOARD MEETING MINUTES
April 18, 2019
10:00 a.m. Rimbey Provincial Building

PRESENT: N. Hartford, Chairperson
M. Josephison, Board Member
F. Pilgrim, Board Member
I. Steeves, Vice Chairperson
K. Maconochie, Recording Secretary
P. Makofka, Executive Director
D. Noble, Board Member
R. Schaff, Board Member

REGRETS: G. Rondeel, Board Member
B. Coulthard, Board Member

1. CALL TO ORDER
The meeting was called to Order by: N. Hartford at 10:05 a.m.

2. APPROVAL OF AGENDA

19-04-01 MOTION: By: R. Schaff: That the agenda is adopted with the following additions:

6.6 Canada Summer Jobs
11.9 Golf shirts and tablecloths
11.10 Falls Prevention and Summer walking Program

CARRIED

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.

4. PREVIOUS MEETING MINUTES – March 28, 2019

19-04-02 MOTION: By: I. Steeves: That the Minutes of the March 28, 2019 Board Meeting be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1 Observer/visitor to the meeting welcomed.

Observer cancelled. Notified of the date of the next board meeting.

5.2 West Central FCSSAA Spring meeting

M. Josephison, I. Steeves, N. Hartford and P. Makofka registered to go.

6. OLD BUSINESS

6.1 Meals on Wheels Agreement with Rimoka Housing is now signed.

6.2 Rimbey Trade Fair – went well.

6.3 Volunteer Week event – went well.

6.4 FCSS SWOT – top 3 priorities identified and handed out to board members

6.5 Ponoka County Special Project Grants

19-04-03 MOTION: By D. Noble: That the Board recommends the approved Ponoka County Special Project applications be submitted for the specific amounts requested by each organization to Ponoka County for consideration.

Seconded by: F. Pilgrim

CARRIED

6.6 Canada Summer Jobs

We were approved for one position, 280 hours which equals 40 seven hour days. Dates we will hire for are July 2 to Aug 23, 2019

7. FINANCE

7.1 March 28, 2019 Finance Committee Meeting Highlights

19-04-04 MOTION: By: I. Steeves: That the Highlights of the March 28, 2019 Finance Committee Meeting be accepted as information.

CARRIED

7.2 RCHHS 2018 Financial Statements finalized

Program Outcomes have also been completed and submitted.

CARRIED

8. WRITTEN REPORTS

8.1 Monthly Board Reports

8.2 Parent Link Centre

8.3 Big Brothers Big Sisters – quarterly.

8.4 Catholic Social Services – quarterly.

19-04-05 MOTION: By: F. Pilgrim: To accept the Monthly Board Reports as information.

CARRIED

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE – Next Meeting May 30, 2019 at 10:00 a.m.

10. DIRECTOR'S REPORT

19-04-06 MOTION: By: M. Josephison: That the Director's Report is accepted as information.

CARRIED

11. **NEW BUSINESS**

11.1 AHS Personal Care Vendor Agreement: Has been signed

11.2 Valley View Manor Outbreak update: Started April 9, 2019 and was closed on April 18, 2019.

11.3 Health Program staffing request

19-04-07 MOTION: By: M. Josephison: To have K. Maconochie work one of her four days of work per week, as an RN, at \$36.00/hour to meet the new obligation of the new contract.

Seconded by: R. Schaff

CARRIED

19-04-08 MOTION: By: D. Noble: That M. Siebold works one extra day per week in Home Care Administration.

Seconded by: I. Steeves.

CARRIED

11.4 Employment Survey 2019

Being reviewed to make improvements

11.5 FCSSAA 2019 conference -4 double rooms booked for Nov 27 & 28, 2019.

11.6 Community Kitchen & Adult Learning Partnership

11.7 Staff Spring appreciation

19-04-09 MOTION: By: R. Schaff: To purchase garden items, up to \$500.00 for the Staff Spring Appreciation event on May 3, 2019, at the expense of the agency.

Seconded by: D. Noble

CARRIED

11.8 Cycling Without Age

19-04-10 MOTION: By: R. Schaff: That we progress with the Cycling Without Age, using 2019 Golf Tournament funds to purchase a Trishaw.

Seconded by: I. Steeves.

CARRIED

11.9 Golf Shirts and Tablecloths

19-04-11 MOTION: By: M. Josephison: That we purchase golf shirts and tablecloths, up to \$2,500.00 at the expense of the agency.

Seconded by: I. Steeves

CARRIED

11.10 Falls Prevention and Summer Walking Program

Going to start 2 days a week, Tuesdays and Thursdays. F. Pilgrim will be handing out Movement Logs for participants to track their movement, for the month of May.

12. Workplace Health & Safety Committee – next Meeting April 25, 2019

13. Review of Statistics

- 13.1 2019 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2019
- 13.3 AHS (HC) & Private (HS) billing 2015-2019
- 13.4 AHS (HC) Client Totals & Hours 2015-2019
- 13.5 Private (HS) Client Totals & Hours 2015-2019
- 13.6 Food Bank Hamper Stats 2015-2019
- 13.7 Client Safety Reports – quarterly

19-04-12 MOTION: By: F. Pilgrim: To accept the review of the above reports and statistics as information.

CARRIED

14. CORRESPONDENCE

- 14.1 Staff Newsletter

15. NEXT MEETING DATE: Board and Finance Meeting, May 16, 2019

16. ADJOURNMENT

19-04-13 MOTION: By: N. Hartford: That the FCSS Board meeting adjourns at 12:10 p.m.

CARRIED

17. BOARD SHARING TIME

N. Hartford, Chairperson

K. Maconochie, Recording Secretary



BOARD MEETING
Monday, March 25, 2019
9:00 am
Legacy Place, Ponoka

PRESENT: B. Liddle, Board Chair L. Curle T. Dillon S. Lyon D. MacPherson
P. McLauchlin R. Pankiw P. Hall, CAO W. Sheppard, Recorder
GUEST: G. Parker & D. Krochak, Rowland Parker & Associates

1. CALL TO ORDER

B. Liddle, Board Chair called the meeting to order at 8:58 a.m.

2. ADOPTION OF AGENDA

MOVED by S. Lyon that the Board meeting agenda be adopted. (RHF 19-03-01)

Carried

3. 2018 AUDIT PRESENTATION – Rowland Parker & Associates

G. Parker provided an overview of the draft 2018 audited financial statements and outlined the process and parameters involved in the audit.

The financial statements included the addition of the social housing portfolio and the occupancy of Valley View Manor in 2018.

G. Parker reviewed the audit findings letter with the Board, including the recommendation to adjust the amortization of Legacy Place over a longer life span with a new policy.

MOVED by T. Dillon the Board accept the audited 2018 financial statements as presented. (RHF 19-03-02)

Carried

G. Parker & D. Krochak left the meeting at 9:19 a.m.

4. APPROVAL OF MINUTES

MOVED by L. Curle the Board accept the minutes of the February 20, 2019 Board meeting. (RHF 19-03-03)

Carried

5. FINANCIAL REPORTS

P. Hall provided an overview of the financial reports for one month ending January 31, 2019.

The 2019 requisition letters have been provided to Ponoka County, Town of Ponoka and the Town of Rimbey.

MOVED by D. MacPherson that the Board accept the Statement of Financial Position for one month ending January 31, 2019 as information. (RHF 19-03-04)

Carried

- MOVED by S. Lyon that the Board accept the Financial Statements for one month ending January 31, 2019 as information. (RHF 19-03-05) Carried
- MOVED by L. Curle that the Board accept the Cash in Bank report as information. (RHF 19-03-06) Carried
- MOVED by R. Pankiw that the Board accept the Cheque Registers, Online and Pre-authorized Payment registers as presented. (RHF 19-03-07) Carried

6.	CAO REPORT
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P. Hall provided an overview of each facilities occupancy.

B. Buss, maintenance contractor, is reviewing the facility condition reports received from government and creating a capital plan that will become part of our business plan moving forward. The review includes a costing report and job plans for each building and has revealed some of the condition reports are understated and some overstated.

The maintenance department is also exploring maintenance management software options to enhance their operations.

P. Hall will get estimates on the demolition of Parkland Manor for the Foundation's future reference and pursue opportunities for the sale of the kitchen equipment.

- MOVED by P. McLauchlin that the Board accept the CAO report as information. (RHF 19-03-08) Carried

7.	STANDING AGENDA ITEMS
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SAFETY

CCSA training ongoing and still waiting on the results of our COR audit.

HOUSING FIRST

The Community HUB group in Ponoka is realizing positive successes for residents in the community through their joint efforts and their combined resources.

8.	NEW BUSINESS & CORRESPONDENCE
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RIMSTONE DRIVE

P. Hall advised the condition of Rimstone drive is expected to decline with the spring thaw so improvement options are necessary.

- MOVED by P. McLauchlin that Rimoka Housing Foundation pay up to \$100,000 as a local improvement levy to pave Rimstone Drive with the condition that the Town of Rimbey provides a local improvement bylaw where the levy be returned to the Rimoka Housing Foundation at 74% of the \$100,000. (RHF 19-03-09)

Carried

PTK INVESTMENTS PROPERTY

P. Hall and B. Liddle met with associates of PTK Investments regarding the Ponoka Rising Sun Clubhouse property.

9.	NEXT MEETING
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The next meeting is scheduled for April 24th at Valley View Manor in Rimbey at 9:00 a.m.

MOVED by S. Lyon that the meeting adjourn at 10:32 am. (RHF 19-03-10)

Carried



Bryce Liddle, Board Chair

May 1/2019
Date Signed



Peter Hall

May 1/2019
Date Signed



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	May 28, 2019
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Highlights

Date	Event	Details of Event
Apr 24/19	Rimoka	Monthly Rimoka Meeting
Apr 27/19	Lions	Lions Conference to give greetings from Town
May 1/19	Council	Special Council Meeting in camera
May 6/19	Open House	Council Open House for area of discussion
May 13/19	Council Meeting	Regular Council Meeting
May 16/19	Industry Crime Meeting	Industry Crime Meeting with interested groups
May 22/19	Rimoka	Monthly Rimoka Meeting in Ponoka
May 22/19	Mayors Meeting	Central Alberta Mayors Meeting in Red Deer
May 24/19	Outreach School	Outreach School Grad to bring greetings and congratulations
May 28/19	Council Meeting	Regular Council Meeting

Cheque runs and numerous commissionaire signatures

Rick Wm. Pankiw
Mayor

Highlights

Date	Event	Details of Event
18 Mar 2019	Blindman Youth Action Committee	Attend BYAC meeting- please see minutes.
22 Mar 2019	Coffee with Council	Attend Coffee with Council – no residents in attendance.
26 Mar 2019	Town Council Meeting	Attend Town Council meeting- please see minutes.
28 Mar 2019	FCSS AGM	Attend FCSS AGM – please see minutes.
29 Mar 2019	FCSS Tour of Ponoka Library and Learning Center	Attend Ponca's new Library and Learning Center for a tour set up by Ponoka FCSS.
01 Apr 2019	Citizen's on Patrol AGM	Attend COP AGM. – please see minutes.
09 Apr 2019	Town Council Meeting	Attend Town Council meeting, - please see minutes.
10 Apr 2019	Volunteer Appreciation Event	Attend the annual Volunteer Appreciation desert and theatre.
12 Apr 2019	Chamber of Commerce Annual Trade Fair	Attend and coordinate the COP Booth at the Trade Fair.
13 Apr 2019	FCSS Meeting	Attend the FCSS Meeting. - please see minutes.

Submitted 23 April 2019 (J.W. Bill Coulthard)



Highlights

Date	Event	Details of Event
23/04/2019	Ponoka County Chambers.	Rimbey/ Ponoka Land Use Bylaw.
23/04/2019	Town Council Meeting	Rimbey Town Council Meeting. Please see minutes
01/05/2019	Special Town Council Meeting	Special Town Council Meeting. Please see minutes
05/05/2019	Two Hours in May	Assist Rimbey Lions Club with Town Cleanup. Repairs to BMO parking lot fence.
06/05/2019	Meeting with Property Owners	Meeting with property owners regarding alley access.
06/05/2019	Citizens on Patrol	Monthly scheduled Citizens on Patrol meeting.
13/05/2019	Town Council Meeting	Town Council Meeting. Please see minutes
17/05/2019	Coffee with Council	Attend Coffee with Council. Lana attended. No residents attended
17/05/2019	Citizens on Patrol	Patrol from 1900-2300 hrs with COP.
18/05/2019	Two Hours in May	Assist Rimbey Lions Club with Town cleanup. Painted the fence at MNP Building.
18/05/2019	Citizens on Patrol	Patrol with Citizens on Patrol 1900-2200 hrs.
20/05/2019	Town Council Pick Up Sticks	Assist with Town Cleanup by picking up tree branches in Town
20/05/2019	SUBMITTED	(J.W. Bill Coulthard)

Bill Coulthard
Councillor



Highlights

April 24	Rimoka Board meeting	Regular meeting of Rimoka board, held in Rimbey at Valley View Manor
April 29	Community Development course	Attended 1.5 hour webinar on community development.
May 1	Special council meeting	Attended special meeting to discuss storm water pond issue
May 6	Attraction and recruitment committee	To Red Deer to pick up fruit bouquets and delivered to Nurses in Acute Care, LTC and Home Care in recognition of Nurses' Week
May 8 and 9	Community Development	Attended conference in Three Hills, arranged by RhPAP
May 10	Coffee with Council	Regular program at Library, no citizens attended.
May 13	Town Council	Regular meeting of Rimbey town council, see minutes
May 15	Rimbey Historical Society	Attended regular meeting of this board.
May 17	Coffee with Council	Attended regular program at Library, no citizens attended.
May 19	Town Clean-up	Worked on flower bed in front of town office with Councillor Rondeel
May 20	Town Clean-up	Drove around town and pick up yard waste, stick, branches and garbage with the other 3 councillors.
May 24	Coffee with Council	Regular program at Library.
May 26	Town Clean-up	Drove around town and pick up yard waste, stick, branches and garbage. Followed by barbeque at the park.
May 28	Town Council	Regular Meeting of Town Council.

Submitted by
Lana Curle
Town Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda		

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

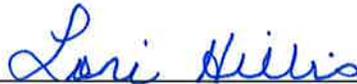
Gayle Rondeel
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	May 28, 2019
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Ridge Business Services 9.2 Rimbey FCSS/RCHHS 2019 Block Party/Volunteer Fair
Recommendation	Administration recommends Council accept the correspondence from Ridge Business Services, and Rimbey FCSS/RCHHS 2019 Block Party /Volunteer Fair, as information.

Prepared By:



Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer

May 24/19
Date

Kathy

From: ridgebusiness@shaw.ca
Sent: Thursday, May 09, 2019 9:16 AM
To: Kathy; Rick Pankiw
Subject: Organic Wastes as an Energy Source
Attachments: Town of Rimbey.pdf

I represent a Calgary-based Company that has developed a solution for transforming organic wastes(food wastes, paper, cardboard, wood, grass clippings) to natural gas. This is done on-site, eliminating the costs of hauling and disposal. The process can also significantly reduce the amount of natural gas required to be purchased. There is also the potential to derive carbon credits for reducing fossil fuel requirements by using biofuel.

If you would like more information, please feel free to contact me.

We have several operating facilities. We would be willing to take you on a tour of a facility.

I look forward to your reply.

Best regards

John Berry
403-9681738

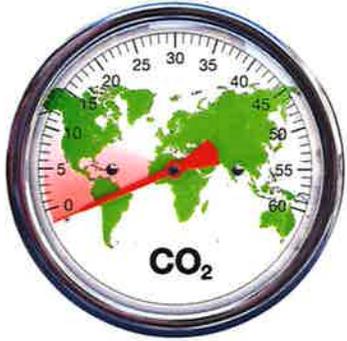




The transition
to a low
carbon
economy.

PROJECT OVERVIEW

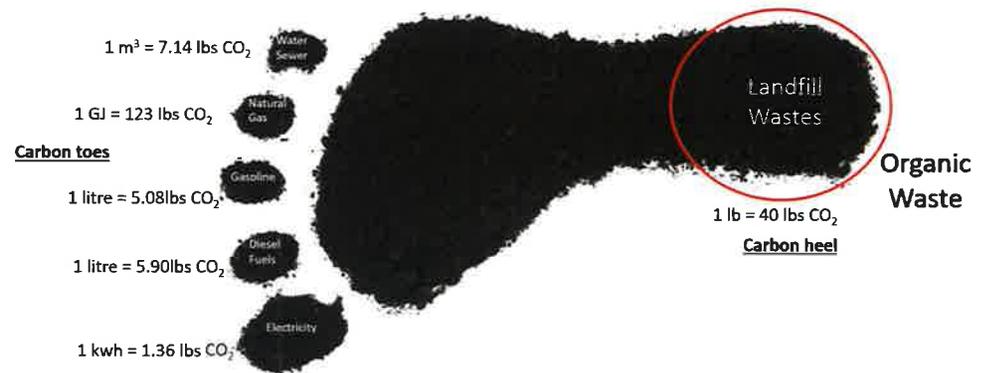
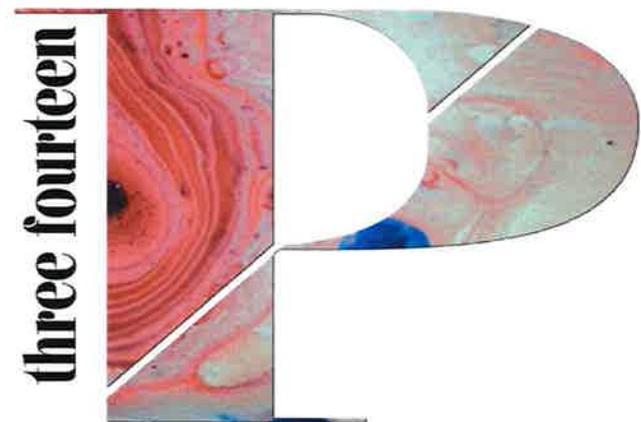
REDUCE TOWN OF RIMBEY'S GHG EMISSIONS
REDUCED WASTE TO LANDFILL
CONVERSION OF WASTE TO CLEAN ENERGY
DRIVE SIGNIFICANT OPERATIONAL COST SAVINGS
DRIVE POTENTIAL CARBON OFFSETS



Landfill Methane The forgotten GHG emission!



WHAT IS A CARBON FOOTPRINT?





FOOD WASTE FACTS

- 40% of food grown or raised for human consumption is wasted <https://www.nrdc.org/resources/wasted-how-america-losing-40-percent-its-food-farm-fork-landfill>
- Food waste accounts for 34% of the global methane emissions <https://www.scientificamerican.com/article/earth-talk-waste-land/>
- In North America food waste generates 193 million tonnes of GHG annually, equivalent to 41 million cars driving continuously for a year <https://www.cbc.ca/radio/thecurrent/the-current-for-april-5-2018-1.4605392/how-bad-is-canada-s-food-waste-problem-among-the-world-s-worst-report-finds-1.4606012>
- If food waste was a country it would rank 3rd behind the USA and China for total GHG emissions <https://www.ecowatch.com/if-food-waste-were-a-country-it-would-rank-no-3-for-greenhouse-gas-emi-1881799533.html>

Eco-Growth Products

Eco-Growth Organic Reactor (EGOR)

- Feedstock of food waste and paper products (anything organic)
- Eco-Growth reactors quickly and efficiently break down organic wastes by up to 80% in weight and volume
- On-site conversion from organic waste to biofuel
- Organic waste is turned into an odour free, pathogen free biomass material
- Available in 125, 500, 850, and 3500 pound models
- Organic reactors are designed and manufactured in Canada

EGOR Model 125

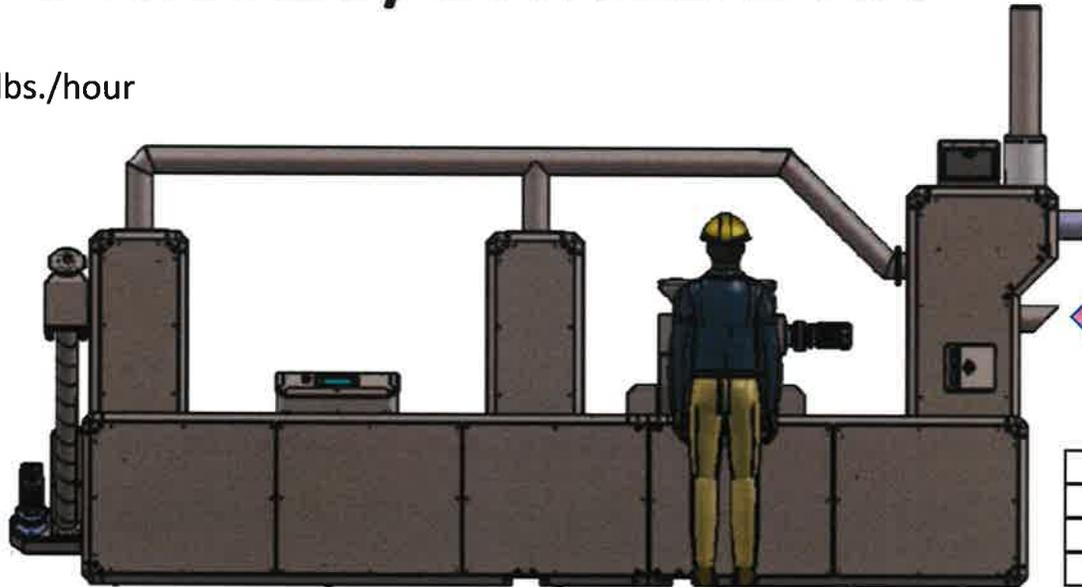


EGORKC10/SHREDDER

Throughput = 100 lbs./hour



Energy consumption dramatically reduced if inlet air is preheated ...



Raw material = 30 lbs./ ft³
Average H₂O = 80%

Running amps @ 220 volts	65	
Cycle on	50%	on
Cycle off	50%	off
KW per hour	7.15	

Through Put	100	lbs/hour							
Hours Operation	8	10	12	14	16	18	20	22	24
Lbs./day	800	1,000	1,200	1,400	1,600	1,800	2,000	2,200	2,400
KW/H-day	57.2	71.5	85.8	100.1	114.4	128.7	143.0	157.3	171.6
Average \$/kwh = \$.15	\$ 8.58	\$ 10.73	\$ 12.87	\$ 15.02	\$ 17.16	\$ 19.31	\$ 21.45	\$ 23.60	\$ 25.74

Electrical Consumption / kw/h	2
kw/h used per day	48
Cost per kw/h	\$ 0.15
Total daily cost to operate	\$ 7.20





	Average	Unit	Moisture	Sources		Average	Unit	Moisture	Sources
Fossil Fuels					Ag Crop Waste				
Fuel Oil	18,015	Btu/lb	-	2	Straw Chopped	6,234	Btu/lb	15	2
Coal	10,749	Btu/lb	-	2	Straw Big Bales	6,234	Btu/lb	15	2
Oil	18,355	Btu/lb	-	1	Grass Pellets	6,879	Btu/lb	8	10,11
Natural Gas	100,000	Btu/therm	-	1	Corn stalks/stover	7,777	Btu/lb	-	12,13,17
Propane	91,600	Btu/gal	-	1	Sugarcane bagasse	7,900	Btu/lb	-	12,13,17
Lignite coal	6,578	Btu/lb	-	1	Wheat straw	7,556	Btu/lb	-	12,13,17
Wood					Hulls, shells, pruning	7,825	Btu/lb	-	13,14
Pellets	7,524	Btu/lb	8	2	Fruit pits	9,475	Btu/lb	-	13,14
Pile Wood	4,084	Btu/lb	-	2	Herbaceous Crops				
Hardwood wood	8,469	Btu/lb	-	14,18	Miscanthus	8,100	Btu/lb	-	17
Softwood wood	8,560	Btu/lb	-	12,13,14,15,16,17	Switchgrass	7,994	Btu/lb	-	12,13,17
Softwood Chips	4,084	Btu/lb	50	2	Switchgrass dry	7,750	Btu/lb	-	9
Softwood Chips	6,535	Btu/lb	20	2	Other grasses	7,901	Btu/lb	-	17
Forest S. Chips	5,718	Btu/lb	30	2	Bamboo	8,330	Btu/lb	-	17
Forest H. Chips	5,718	Btu/lb	30	2	Woody Crops				
Sawdust Dry	8,000	Btu/lb	0	3,4	Black locust	8,496	Btu/lb	-	12,17
Sawdust Green	4,500	Btu/lb	50	5	Eucalyptus	8,303	Btu/lb	-	12,13,17
Animal Waste					Hybrid poplar	8,337	Btu/lb	-	12,14,17
Manure	8,500	Btu/lb	0	6	Willow	8,240	Btu/lb	-	13,14,17
Manure	4,200	Btu/lb	50	6	Urban Residues				
Poultry Litter	5,000	Btu/lb	25	7,8	MSW	7,093	Btu/lb	-	13,17
					Newspaper	9,014	Btu/lb	-	13,17
					Corrugated paper	7,684	Btu/lb	-	13,17
					Waxed cartons	11,732	Btu/lb	-	13

ENERGY VALUES BY WASTE STREAM



Agricultural Utilization Research Institute



Using biofuel instead of natural gas = carbon savings



Brightspot Climate Inc. – Proposal
Eco-Growth Environmental Inc. – E.G.O.R. Offset Project Development

example

2,200 lbs. dry biomass fuel / day = 1 mt
165 mt biomass per year @ carbon neutral
165 mt x 8.5 = 1,428 mt CO₂e emission offset

The Opportunity

The Eco Growth Organic Reactor (E.G.O.R.) processes raw organic waste into a solid biofuel product that can be used to displace fossil fuels in application such as domestic hot water boilers. There are two important greenhouse gas emission reduction pathways that result from the implementation of this technology:

1. Avoided landfill methane emissions – if the organic material waste stream is diverted from landfill, methane emissions that would have resulted from anaerobic decomposition in the landfill are avoided. Note that in jurisdictions where diversion of organic material from landfills is mandated, this emission reduction is not eligible to create GHG emission reduction offsets¹.
2. Combustion of biomass displaces natural gas as the fuel. Carbon dioxide emissions are deemed to be "carbon neutral" in most GHG programs because the carbon dioxide is part of the natural carbon-cycle. Eco-Growth claims that the energy content of the biomass is approximately 8,610 BTU per pound. This equates to an emission reduction of 0.00387 tonnes carbon dioxide equivalent per pound of biomass combusted (8.5 tonnes CO₂e per metric tonne of biomass)².

Emission reductions from avoided disposal of organic materials in landfill and combustion of biomass to displace fossil fuels are both eligible activities for creating GHG emission reduction offsets in the Alberta Offset System. Alberta Environment and Parks has published a "protocol" document, which describes the eligibility requirements, quantification methods and documentation requirements for this type of project, the "Quantification Protocol for Energy Generation from the Combustion of Biomass Waste" (Version 2.0, April 2014).

CO ₂ e offset	1,428	Annual Offset
	\$ 20.00	\$ 28,560
	\$ 30.00	\$ 42,840
	\$ 40.00	\$ 57,120
	\$ 50.00	\$ 71,400
	\$ 60.00	\$ 85,680
	\$ 70.00	\$ 99,960

Market Price
CO₂e offsets



Rimbey Family & Community Support Services
Rimbey Community Home Help Services
Box 404 Rimbey, AB TOC 2J0
Phone: (403) 843-2030 Fax: (403) 843-3270
www.rimbeyfcss.com Email: info@rimbeyfcss.com



2019 Block Party/Volunteer Fair

Be a part of our Community Development project

The Rimbey Volunteer Services is inviting all non-profit organizations in and around the region to participate in a **free** community development event on Thursday July 18th 2019 located at the Rimbey Lions Park/ Kinsmen Skateboard Park.

There will be music, face painting, hamburgers, hot dogs, and popcorn. We will also be having various local food vendors providing free samples of their wares.

This year will be our third annual Block Party/Volunteer Fair. We have had an amazing turnout each year for this event as part of our community development.

The Volunteer Fair has been developed to help ensure that volunteerism continues to thrive through increased recognition and public awareness of community groups and associations.

Participating organizations are provided with:

- 1 table per club
- Tent (you may have share with another organization depending on the number of responses)

Please bring your own folding chairs.

Each organization will need to organize the following:

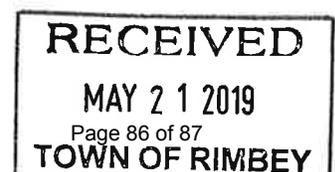
- Any promotional materials, display boards, photos, or other equipment needed. Please arrange for your own volunteers to oversee the table.
- Set up starts at 9:00 a.m. Take down will be from 3:00 p.m.

How to Register:

To register your organization for the 2019 Block Party/Volunteer Fair, please fill out the attached form and submit it to FCSS. The **deadline** to apply is **July 1, 2019**, so hurry now to secure your spot! Space is limited.

If you prefer, you can complete and return the form by fax at (403) 843-3270. You may also drop off the completed form at the Rimbey FCSS office at 5025 – 55 Street (Provincial Building).

For more information, contact Aaron at (403) 843-2030 Email: amones@rimbeyfcss.com.





Rimbey Family & Community Support Services

Rimbey Community Home Help Services

Box 404 Rimbey, AB TOC 2J0

Phone: (403) 843-2030 Fax: (403) 843-3270

www.rimbeyfcss.com Email: info@rimbeyfcss.com



Block Party/Volunteer Fair Registration Form

Registration deadline is July 1, 2019. Space is limited so register today!

Provided free of charge with registration:

Tent

1 table per club

Name of Organization/Club _____

Contact Name _____

Email _____

Daytime Phone Number _____

Brief Description about your Association or Group

Each club/organization must provide:

- Volunteers to oversee the table on Thursday July 18th from 11:00am – 3:00pm.
- Set up starts at 9:00am. Take down will be from 3:00pm.
- Chairs
- Any club promotional materials, display boards, photos, or other equipment needed

Today's Date _____

Limited Space so Register Early!

You will be contacted with information about your table location once your registration has been processed.