

**TOWN OF RIMBEY
TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
MONDAY, SEPTEMBER 21, 2020 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA**

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10.	Open Forum (<u>Bylaw 939/18– Council Procedural Bylaw Part XXI 1.</u> The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.	
11.	Closed Session	
	11.1 FOIP Section 17(1) Personal Privacy – Bylaw Committee Member Appointments	
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12.	Adjournment	



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	September 21, 2020
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council September 8, 2020
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of September 8, 2020, as presented.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 8, 2020 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Chief Administrative Officer – Lori Hillis, CPA, CA
Recording Secretary – Kathy Blakely

Public:
0 members of the public

2. Adoption of Agenda
2.1 September 8, 2020 Agenda
Motion 203/20

Moved by Councillor Coulthard to accept the Agenda for the September 8, 2020 Regular Council Meeting, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

3. Minutes
3.1. Minutes of Regular Council Meeting August 25, 2020
Motion 204/20

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of August 25, 2020, as presented.

In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

4. Public Hearings 4.1 Public Hearings - None

5. Delegations 5.1 Delegations None

6. Bylaws 6.1 Bylaws - None

7. New and Unfinished Business

7.1 Atco Gas and Pipelines Ltd. Franchise AgreementMotion 205/20

Moved by Councillor Curle to leave the Atco Gas and Pipeline Ltd Franchise Fee percentage rate at the current rate of 26%.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7.2 Rent Relief for ConcessionMotion 206/20

Moved by Councillor Rondeel, due to the COVID 19 restrictions, the arena concession rent for September, October, November and December 2020 be at the off season rate of \$100 + GST and further, to re-evaluate the situation in January 2021.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8. Reports

8.1 Department Reports

8.1.1 Chief Administrative Officer Report

8.1.2 Director of Finance Report

Motion 207/20

Moved by Councillor Coulthard to accept the department reports, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

9. Correspondence

9.1 Correspondence - None

10. Open Forum

10.1 Open Forum

11. Closed Session

11.1 FOIP 17(1) Personal Privacy – Rimbey Municipal Library Board Member Appointment

11.2 FOIP 17(1) Personal Privacy – Bylaw Committee Member Appointment

Motion 208/20

Moved by Councillor Payson the Council Meeting move to a closed session at 5:13 pm to discuss:

11.1 FOIP 17(1) Personal Privacy – Rimbey Municipal Library Board Member Appointment with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support and Recording Secretary Kathy Blakely as Administrative Support.

11.2 FOIP 17(1) Personal Privacy – Bylaw Committee Member Appointment with Mayor Pankiw, Councillor Coulthard, Councillor Curle, Councillor Payson, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support, and Recording Secretary Kathy Blakely as Administrative Support.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 209/20

Moved by Councillor Curle the Council Meeting reverts back to an open meeting at 5:45 pm.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 210/20

Moved by Councillor Payson to reappoint Marg Ramsay to the Rimbey Municipal Library Board for a fifth term, being September 8, 2020 to September 7, 2023.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Motion 211/20

Moved by Councillor Curle to revamp the Bylaw Committee Bylaw to allow for up to 5 voting members (2 Town Councilors and 3 Members at Large), plus 2 non-voting administrative staff consisting of the Chief Administrative Officer and a Recording Secretary.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

12. Adjournment

12.1 AdjournmentMotion 212/20

Moved by Councillor Coulthard to adjourn the meeting.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:46 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS

Council Agenda Item	4.1
Council Meeting Date	September 21, 2020
Subject	Bylaw 971/20 - Public Hearing Amendment to Land Use Bylaw 917/16 - Variance
For Public Agenda	Public Information
Background	The Development Authority has had several requests to use a variance beyond the twenty percent permitted in the Land Use Bylaw section 4.5(6).
Discussion	<p>Land Use Bylaw 917/16 regulates the Development Authority's ability to approve variances from standard regulations in section 4.5:</p> <ol style="list-style-type: none"> (1) <i>Notwithstanding 4.3(3) the Development Authority may approve an application for a development permit for a development that is a Permitted or Discretionary Use, but that does not otherwise comply with the provisions of this Bylaw, if in the opinion of the Development Authority:</i> <ol style="list-style-type: none"> (a) <i>The proposed development would not unduly interfere with the amenities of the neighbourhood.</i> (b) <i>The proposed development conforms with the use prescribed for that land or building in this Bylaw;</i> (2) <i>Notwithstanding 4.4(1) the Development Authority shall not grant a variance from the regulations prescribing height, if the height variance results in an increase in floor area, lot coverage, floor area ratio (FAR), or density.</i> (3) <i>In addition to the considerations provided under 4.4(1), a variance may only be granted if, in the opinion of the Development Authority:</i> <ol style="list-style-type: none"> (a) <i>The variance requested maintains the intent and purpose of the Municipal Development Plan;</i> (b) <i>The variance requested maintains the intent and purpose of this Bylaw;</i> (c) <i>The variance is desirable for the appropriate and orderly development or use of the land; and</i> (d) <i>The variance, in the opinion of the Development Authority, is truly minor in nature.</i> (4) <i>All requests for a variance shall be accompanied by a letter from the applicant clearly stating the reasons for the variance, outlining the applicable criteria identified in 4.4(3), and the nature of the hardship incurred if the variance is not granted.</i>

(5) *If a variance is granted pursuant to this Section, the Development Authority shall specify its nature in the Development Permit approval.*

(6) *The maximum variance that may be granted by the Development Authority is 20%.*

The following text amendment received first reading on August 25, 2020:

Section 4.5 shall be amended to read

(7) The maximum variance that may be granted by the Development Authority is 50% for setbacks from the property line, on accessory buildings over 13.4 m².

Council gave first reading to Bylaw 971/20 Amendment to Land Use Bylaw 917/16 on August 25, 2020. Council set the Public Hearing date of September 21, 2020 and directed administration to circulate notice of Bylaw 971/20 to relevant agencies and adjacent neighbours. Additionally, Council directed administration to advertise the public hearing in the Rimbey Review for 2 consecutive weeks prior to the Public Hearing.

The Public Hearing was advertised as follows:

- Notice was placed in the September 1, 2020 and September 8, 2020 editions of the Rimbey Review; and
- Notice of this public hearing was posted on the Town of Rimbey web site under important notices with a copy of the complete package available for public review, and on the front and back doors of the Town of Rimbey Administration Office and at the front counter.

Written submission were received from:

- Alberta Transportation, September 2, 2020 – *“With reference to the above, I would advise that we have no objections...”*
- Atco Pipelines & Liquids Global Business Unit, September 2, 2020 – No Objections
- Richard and Sharon Fehr letter of support dated September 11, 2020.

<p>Relevant Policy/Legislation</p>	<p>Land Use Bylaw 917/16 Municipal Government Act RSA 2000, ch. M-26, as amended</p>
<p>Attachments</p>	<p>971/20 Amendment to Land Use Bylaw – Variance Circulation responses</p>
<p>Recommendation</p>	<p>Administration recommends Council close Public Hearing for Bylaw 971/20 Amendment to Land Use Bylaw 917/16.</p>



REQUEST FOR DECISION

Prepared By:

Elizabeth Armitage, MEDES, MCIP, RPP
Planning & Development Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – TEXT AMENDMENTS

Section 4.5 shall be amended to read:

- (7) the maximum variance that may be granted by the Development Authority is 50% for setbacks from the property line, on accessory buildings over 13.4 m².

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



BYLAW NO. 971/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO
AMEND LAND USE BYLAW 917/16.

READ a Third Time and Finally Passed this _____ day of _____,
2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

September 2nd, 2020

File: Rimbey: ASP

Town of Rimbey
Box 350
Rimbey, AB T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Lori Hillis, Chief Administrative Officer

RE: BYLAW 971/20 AMENDMENT TO LAND USE BYLAW 917/16

With reference to the above, I would advise that we have no objections to the proposed amendment to Section 4.5 of the land use bylaw to allow for a 50% maximum variance that may be granted by the Development Authority from the property line, on accessory buildings over 13.4 m².

If the land use authority considers approval, Alberta Transportation requests that the Town continue the referral system (particularly on properties adjacent to the provincial highway) to allow the Department the opportunity to advise if the variance would impact future highway widening plans.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc

Subject: FW: 20-2634 Response - Notice of Public Hearing Bylaw 971/20 Amendment to Land Use Bylaw 917/16
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-09-02 1:24:40 PM
To: "Liz Armitage" <liz@viciniaplanning.com>;
Attachments: Notice of Public Hearing Bylaw 971 20 Amendment to Land Use Bylaw with Bylaw.pdf

From: Circulations, HP [mailto:HP.Circulations@atco.com]
Sent: Wednesday, September 02, 2020 1:24 PM
To: Kathy
Subject: 20-2634 Response - Notice of Public Hearing Bylaw 971/20 Amendment to Land Use Bylaw 917/16

Good Afternoon,

ATCO Transmission high pressure pipelines has no comment.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Maira Wright

Sr. Land Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

A: 7210 42 Street, Edmonton, AB T6B 3H1

E: Maira.wright@atco.com

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, August 26, 2020 1:27 PM
To: Circulations, HP <HP.Circulations@atco.com>
Cc: Liz Armitage <liz@viciniaplanning.com>
Subject: Notice of Public Hearing Bylaw 971/20 Amendment to Land Use Bylaw 917/16
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good afternoon,

Please find attached a Notice of Public Hearing for Bylaw 971/20 Amendment to Land Use Bylaw 917/16.

As we are holding the Public Hearing during our Regular Meeting of Council on September 21, 2020, your comments would be appreciated on or before September 15, 2020.

Thank you for your assistance in this regard.

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



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Subject: FW: Support for Bylaw 971/20
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-09-14 8:47:26 AM
To: "Liz Armitage" <liz@viciniaplanning.com>;

From: Sharon Fehr [mailto:FOIP 17(1)]
Sent: Friday, September 11, 2020 3:48 PM
To: Kathy
Cc: Liz Armitage
Subject: Support for Bylaw 971/20

RE: Bylaw 971/20
Development Officer
Town of Rimbey

From Richard and Sharon Fehr
5219 - 50 Street
Rimbey, AB
FOIP 17(1)

September 11, 2020

Bylaw 971/20

7) the maximum variance that may be granted by the Development Authority is 50% for setbacks from the property line, on accessory buildings over 13.4 m squared.

Our situation: The Development Authority said we could replace a crumbling garage pad where it was but that we couldn't build a garage there. We built a garage on skids but that isn't exempt from the existing bylaws. We need approval for a variance greater than 20% so we can finish our garage.

On July 10th LN Land Surveyors said the north-east corner of the old pad was 0.92 m from the property line and the south-east corner was 0.64 m. The setback of our new pad is 3' 4" - or 8" short of a 20% variance.

Support for the Amendment to Bylaw 971/20

1. The amendment could speed up the approval for a smaller setback.

It is hard to find builders in Rimbey and doubly hard to get confirmation from them. Coordinating financing and contractors and a development permit for an unknown date is

difficult, especially if you are inexperienced like us. We had no idea that it takes 1 to 2 months to get a development permit, including the 21-day appeal period.

If a person had to wait for approval from the Appeal Board instead of the Development Authority:

- a) plans would be more complicated and approval would take longer. (It's an even longer delay if you need to wait for an amendment to a Town Bylaw.)
- b) materials could increase in cost during the delay, especially this year. Co-op told our framer that sheeting was \$8 last fall and \$36 now.
- c) materials in an unfinished building could be damaged.
- d) unfinished buildings are an eyesore.

2. The Development Authority said at the Aug. 25th council meeting that the setback in Calgary is 1.2 m, not 1.5 m as in Rimbey, and that the setback in other towns varies. A 20% variance in Calgary would be less than 3 feet 2 inches. If that is safe and acceptable in Calgary, it is hard to imagine what sort of problem it would cause in Rimbey.

3. We built on skids thinking our garage could be moved if necessary. What we didn't realize is that moving it is not a simple solution. We would need to extend the concrete pad on the west side, leaving a tacky concrete ledge on the east side. Extra concrete and a surveyor would increase the cost, drainage from the roof on to the ledge could run into the garage and the bottom siding wouldn't fit right.

4. Reasons a person might want a setback smaller than 1.2 m.

a) We were confused over bylaws as town administration, town council, bylaws and enforcement have changed over the years. Beside us is a 12' x 16' shed built in 2019 (still unfinished) that is less than 18" from the back property line.

b) For us, a larger setback meant moving an established flower bed of perennials and shrubs. (I didn't realize I would have to move all the plants anyway.) That created a lot of hard labor for us, digging them up, moving them and keeping new transplants watered during the hottest days of August.

c) The setback area may be wasted space.

In our case the area behind the garage is not visible from the house so we can't use it for any kind of storage or garden or parking. If it were a 5-foot setback, it would be 120 square feet of space that needs to be maintained and mowed but is no practical use.


d) The existing town sidewalk or curb may have a dip for a driveway. Ours did.



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	September 21, 2020
Subject	Proposed Rimbey Travel Centre
For Public Agenda	Public information
Background	JDL Developments with Davis Developments and the Tim Horton's franchise owner has requested a delegation with Rimbey Town Council.
Discussion	While the Development Permit is being processed by Administration, the applicant has requested a delegation with Council to: <ul style="list-style-type: none"> • Introduce the development team • Introduce the development plans • Review the anticipated local development impacts • Review collaboration opportunities with Town Council
Attachment	Presentation as prepared by the development team
Recommendation	Council to accept as information.

Prepared By:



Elizabeth Armitage, MEDES, MCIP, RPP
Planning & Development Officer

September 16, 2020
Date

Endorsed By:



Lori Hillis, CPA, CA
Chief Administrative Officer

September 16, 2020
Date



Rimbey Travel Centre

Sep 21, 2020

Development team background

- JDL Developments – Jeremy Weddell, Doug Campbell, Logan Moe (Landowners/Partners)
- Davis Development - Miles Davis (Developer/Partner)
 - Former corporate Real Estate Development Manager with Suncor Energy/Petro-Canada.
 - Since 2014 developed and own/operate many fuel anchored travel centre developments in Alberta including
 - Hwy 2 Junction 42 Travel Centre near Penhold, Wandering River Travel Centre, Sylvan Lake Petro-Canada, Hwy 2 Crossfield Travel Centre, Valleyview Travel Centre, Viking Travel Centre, Athabasca Travel Centre, Banff Petro-Canada, Cold Lake Travel Centre, St Paul Petro-Canada, Edmonton 137 Ave Petro-Canada
 - Partnered with major national brands including Petro-Canada/Suncor Energy, Esso, Tim Hortons, Burger King, Pizza 73
- Tim Hortons – Robert & Carol Podritske
 - Operate 7 franchise locations in Central AB including Ponoka, Rimbey will be #8
 - Tim Hortons franchisee for 13 years



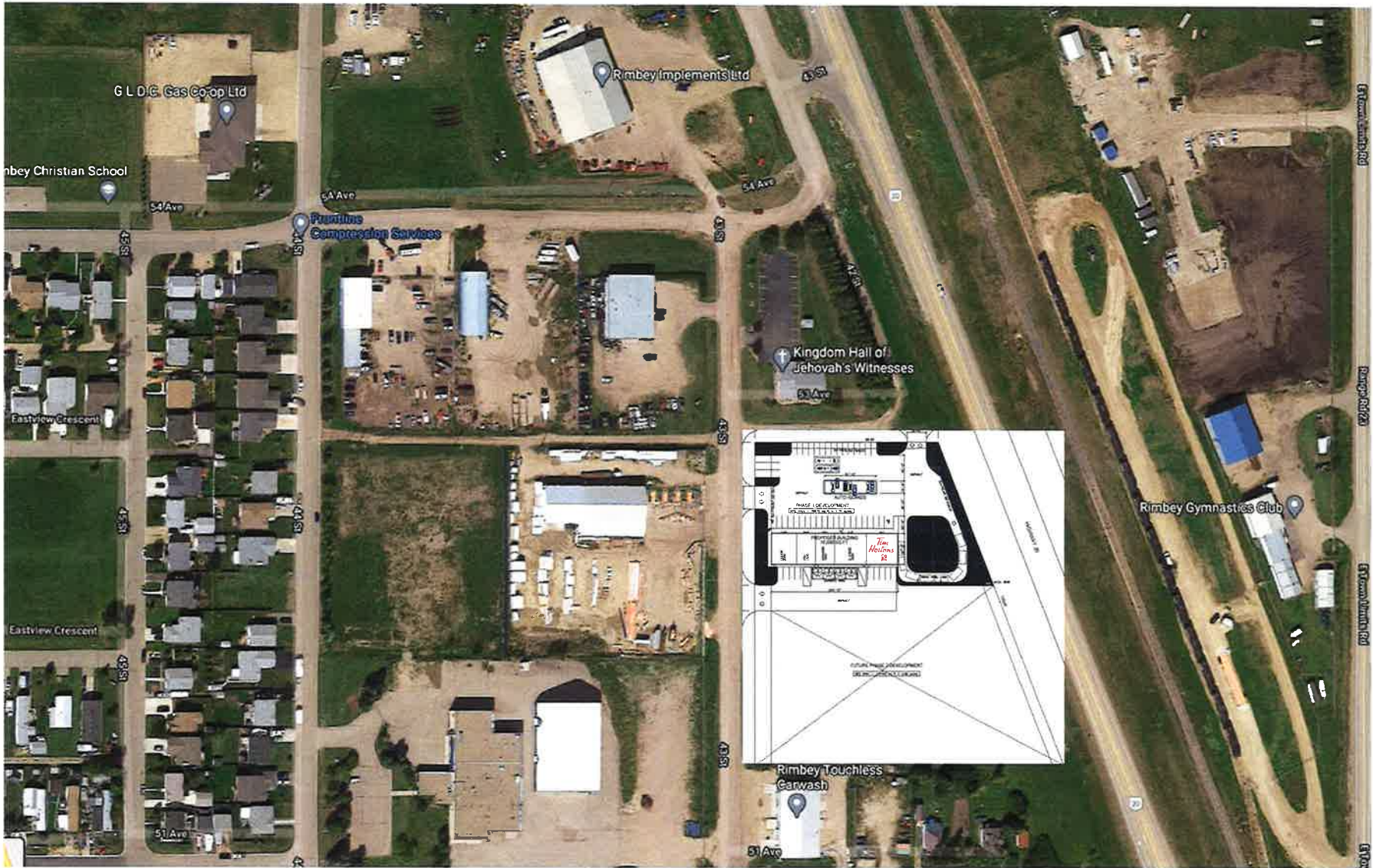
Development Overview

- 4.62 acres C2 zoned land along Hwy 20
- Phase 1 – 10,000 sq ft building on 1.7 acres. Rimbey Travel Centre will be anchored by Tim Hortons and a Petro-Canada gas station and convenience store and also include a liquor store, cannabis store and other complimentary retail businesses
- Construction start Spring 2021. Opening Fall 2021 (5-6 month construction)

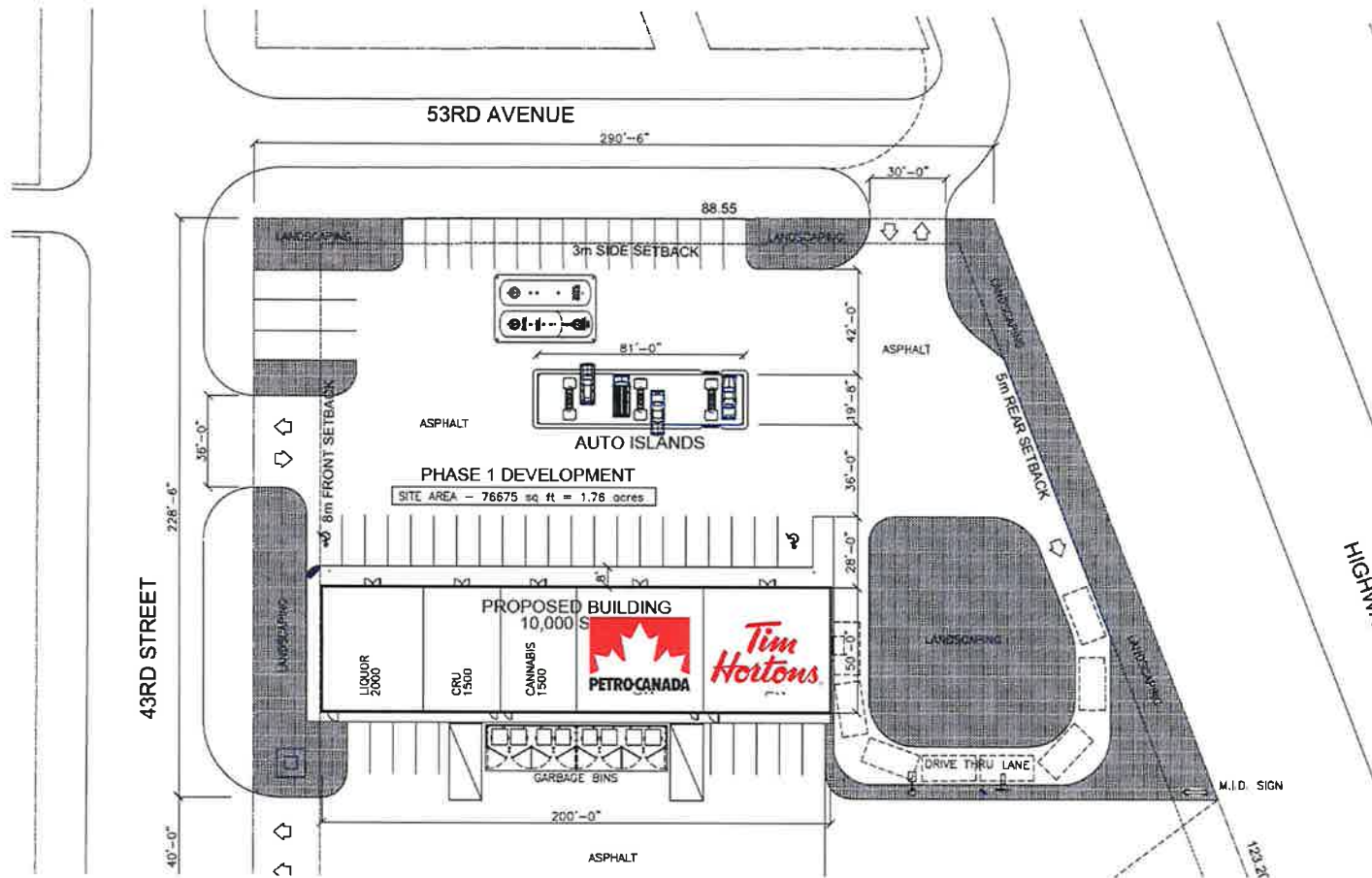


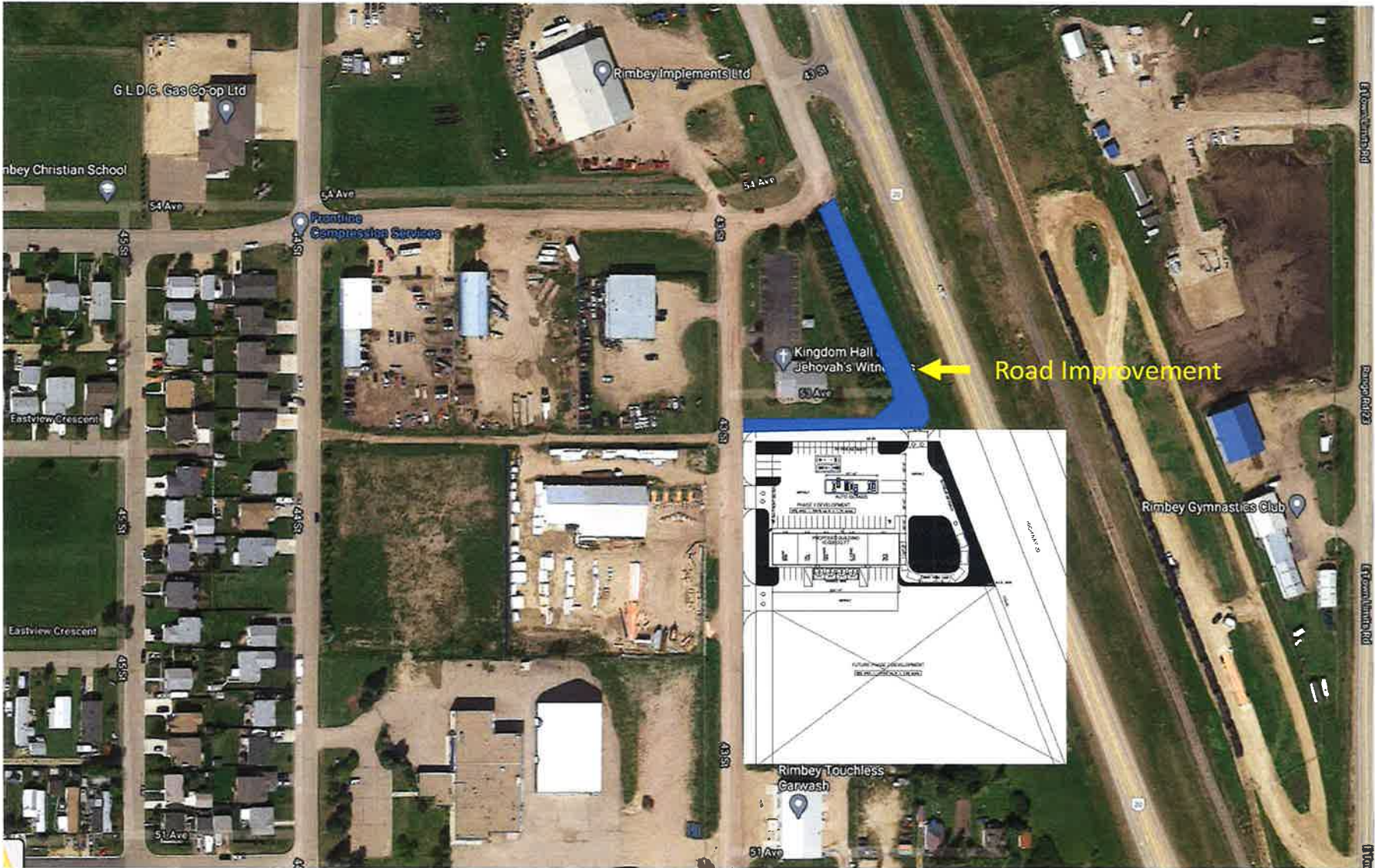
Rimbey Travel Centre





Site plan – Rimbey Travel Centre (Phase 1)





Local Development Impact

- Job creation
 - 55-60 full time local jobs (Tim Hortons 40, Petro-Canada 4-5, Liquor store 4, Cannabis 4, CRU 4)
- Taxes
 - \$34,850 in new annual property taxes (Phase 1 only)
 - \$3M costs -15% => \$2,550,000 X .01366529 (mill rate) = \$34,850.00
 - Source – Municipal Property Consultants
- Long term – local commitment of over 20 years for these businesses
- Bring major National brands to Rimbey
- Spur more local development including Phase 2 of this project.



Collaboration with the Town of Rimbey

- Rimbey Travel Centre
 - Construction Summer 2021, opening Fall 2021
 - Developer to build 42 St to Town of Rimbey gravel standard included in project scope
- Town of Rimbey
 - Business Development Incentive Grant Program (P.6601) – Provide \$5K for demolition and \$10,000 for development over \$1.5M in assessment increase.
 - Development Contribution Policy (P.6602)– 15% of total cost (\$45K max) of sanitary, water, drainage or road improvements for a development notably increasing the Town tax base and long term employment
 - Fire Hydrant Development Policy (P.6603) – provide 50% of the cost of install of a fire hydrant if required.
 - Property taxes – none for first 5 years of operation to help businesses with healthy start up



Thank you and questions.....



Council Agenda Item	6.1
Council Meeting Date	September 21, 2020
Subject	Bylaw 971/20 Amendment to Land Use Bylaw 917/16 - Variance
For Public Agenda	Public Information
Background	The Development Authority has had several requests to use a variance beyond the twenty percent permitted in the Land Use Bylaw section 4.5(6).
Discussion	<p>Land Use Bylaw 917/16 regulates the Development Authority's ability to approve variances from standard regulations in section 4.5:</p> <ol style="list-style-type: none"> (1) <i>Notwithstanding 4.3(3) the Development Authority may approve an application for a development permit for a development that is a Permitted or Discretionary Use, but that does not otherwise comply with the provisions of this Bylaw, if in the opinion of the Development Authority:</i> <ol style="list-style-type: none"> (a) <i>The proposed development would not unduly interfere with the amenities of the neighbourhood.</i> (b) <i>The proposed development conforms with the use prescribed for that land or building in this Bylaw;</i> (2) <i>Notwithstanding 4.4(1) the Development Authority shall not grant a variance from the regulations prescribing height, if the height variance results in an increase in floor area, lot coverage, floor area ratio (FAR), or density.</i> (3) <i>In addition to the considerations provided under 4.4(1), a variance may only be granted if, in the opinion of the Development Authority:</i> <ol style="list-style-type: none"> (a) <i>The variance requested maintains the intent and purpose of the Municipal Development Plan;</i> (b) <i>The variance requested maintains the intent and purpose of this Bylaw;</i> (c) <i>The variance is desirable for the appropriate and orderly development or use of the land; and</i> (d) <i>The variance, in the opinion of the Development Authority, is truly minor in nature.</i> (4) <i>All requests for a variance shall be accompanied by a letter from the applicant clearly stating the reasons for the variance, outlining the applicable criteria identified in 4.4(3), and the nature of the hardship incurred if the variance is not granted.</i>

(5) *If a variance is granted pursuant to this Section, the Development Authority shall specify its nature in the Development Permit approval.*

(6) *The maximum variance that may be granted by the Development Authority is 20%.*

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Written submission were received from:

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- Atco Pipelines & Liquids Global Business Unit, September 2, 2020 – No Objections
- Richard and Sharon Fehr letter of support dated September 11, 2020.

Relevant Policy/Legislation

Land Use Bylaw 917/16

Attachments

971/20 Amendment to Land Use Bylaw – Variance
Circulation responses



REQUEST FOR DECISION

Recommendation

Administration recommends Council give second reading to Bylaw 971/20 Amendment to Land Use Bylaw 917/16.

Administration recommends Council give third and final reading to Bylaw 971/20 Amendment to Land Use Bylaw 917/16.

Prepared By:

Elizabeth Armitage, MEdes, MCIP, RPP
Planning & Development Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 917/16.

WHEREAS Part 6, Section 6.1(2), of the Town of Rimbey Land Use Bylaw 917/16 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE After due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - TITLE

This Bylaw may be cited as the Amendment to the Land Use Bylaw.

PART II – TEXT AMENDMENTS

Section 4.5 shall be amended to read:

- (7) the maximum variance that may be granted by the Development Authority is 50% for setbacks from the property line, on accessory buildings over 13.4 m².

PART III - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

READ a Second Time in Council this _____ day of _____ 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO
AMEND LAND USE BYLAW 917/16.

READ a Third Time and Finally Passed this _____ day of _____,
2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis

September 2nd, 2020

File: Rimbey: ASP

Town of Rimbey
Box 350
Rimbey, AB T0C 2J0
Sent via email to: generalinfo@rimbey.com

Attention: Lori Hillis, Chief Administrative Officer

RE: BYLAW 971/20 AMENDMENT TO LAND USE BYLAW 917/16

With reference to the above, I would advise that we have no objections to the proposed amendment to Section 4.5 of the land use bylaw to allow for a 50% maximum variance that may be granted by the Development Authority from the property line, on accessory buildings over 13.4 m².

If the land use authority considers approval, Alberta Transportation requests that the Town continue the referral system (particularly on properties adjacent to the provincial highway) to allow the Department the opportunity to advise if the variance would impact future highway widening plans.

If you have any questions, please contact me at 403-340-5166. Thank you for the referral and opportunity to comment.

Sincerely,



Sandy Choi
Development & Planning
SC/sc

Subject: FW: 20-2634 Response - Notice of Public Hearing Bylaw 971/20 Amendment to Land Use Bylaw 917/16
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-09-02 1:24:40 PM
To: "Liz Armitage" <liz@viciniaplanning.com>;
Attachments: Notice of Public Hearing Bylaw 971 20 Amendment to Land Use Bylaw with Bylaw.pdf

From: Circulations, HP [mailto:HP.Circulations@atco.com]
Sent: Wednesday, September 02, 2020 1:24 PM
To: Kathy
Subject: 20-2634 Response - Notice of Public Hearing Bylaw 971/20 Amendment to Land Use Bylaw 917/16

Good Afternoon,

ATCO Transmission high pressure pipelines has no comment.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Maira Wright

Sr. Land Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

A: 7210 42 Street, Edmonton, AB T6B 3H1

E: Maira.wright@atco.com

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Kathy <generalinfo@rimbey.com>
Sent: Wednesday, August 26, 2020 1:27 PM
To: Circulations, HP <HP.Circulations@atco.com>
Cc: Liz Armitage <liz@viciniaplanning.com>
Subject: Notice of Public Hearing Bylaw 971/20 Amendment to Land Use Bylaw 917/16
Importance: High

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good afternoon,

Please find attached a Notice of Public Hearing for Bylaw 971/20 Amendment to Land Use Bylaw 917/16.

As we are holding the Public Hearing during our Regular Meeting of Council on September 21, 2020, your comments would be appreciated on or before September 15, 2020.

Thank you for your assistance in this regard.

Kathy Blakely
Executive Assistant
Town of Rimbey
403.843.2113



The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

Subject: FW: Support for Bylaw 971/20
From: "Kathy" <generalinfo@rimbey.com>
Sent: 2020-09-14 8:47:26 AM
To: "Liz Armitage" <liz@viciniaplanning.com>;

From: Sharon Fehr [mailto: *FOIP 17(1)*]
Sent: Friday, September 11, 2020 3:48 PM
To: Kathy
Cc: Liz Armitage
Subject: Support for Bylaw 971/20

RE: Bylaw 971/20
Development Officer
Town of Rimbey

From Richard and Sharon Fehr
5219 - 50 Street
Rimbey, AB
FOIP 17(1)

September 11, 2020

Bylaw 971/20

7) the maximum variance that may be granted by the Development Authority is 50% for setbacks from the property line, on accessory buildings over 13.4 m squared.

Our situation: The Development Authority said we could replace a crumbling garage pad where it was but that we couldn't build a garage there. We built a garage on skids but that isn't exempt from the existing bylaws. We need approval for a variance greater than 20% so we can finish our garage.

On July 10th LN Land Surveyors said the north-east corner of the old pad was 0.92 m from the property line and the south-east corner was 0.64 m. The setback of our new pad is 3' 4" – or 8" short of a 20% variance.

Support for the Amendment to Bylaw 971/20

1. The amendment could speed up the approval for a smaller setback.

It is hard to find builders in Rimbey and doubly hard to get confirmation from them. Coordinating financing and contractors and a development permit for an unknown date is

difficult, especially if you are inexperienced like us. We had no idea that it takes 1 to 2 months to get a development permit, including the 21-day appeal period.

If a person had to wait for approval from the Appeal Board instead of the Development Authority:

- a) plans would be more complicated and approval would take longer. (It's an even longer delay if you need to wait for an amendment to a Town Bylaw.)
- b) materials could increase in cost during the delay, especially this year. Co-op told our framer that sheeting was \$8 last fall and \$36 now.
- c) materials in an unfinished building could be damaged.
- d) unfinished buildings are an eyesore.

2. The Development Authority said at the Aug. 25th council meeting that the setback in Calgary is 1.2 m, not 1.5 m as in Rimbey, and that the setback in other towns varies. A 20% variance in Calgary would be less than 3 feet 2 inches. If that is safe and acceptable in Calgary, it is hard to imagine what sort of problem it would cause in Rimbey.

3. We built on skids thinking our garage could be moved if necessary. What we didn't realize is that moving it is not a simple solution. We would need to extend the concrete pad on the west side, leaving a tacky concrete ledge on the east side. Extra concrete and a surveyor would increase the cost, drainage from the roof on to the ledge could run into the garage and the bottom siding wouldn't fit right.

4. Reasons a person might want a setback smaller than 1.2 m.

a) We were confused over bylaws as town administration, town council, bylaws and enforcement have changed over the years. Beside us is a 12' x 16' shed built in 2019 (still unfinished) that is less than 18" from the back property line.

b) For us, a larger setback meant moving an established flower bed of perennials and shrubs. (I didn't realize I would have to move all the plants anyway.) That created a lot of hard labor for us, digging them up, moving them and keeping new transplants watered during the hottest days of August.

c) The setback area may be wasted space.

In our case the area behind the garage is not visible from the house so we can't use it for any kind of storage or garden or parking. If it were a 5-foot setback, it would be 120 square feet of space that needs to be maintained and mowed but is no practical use.

d) The existing town sidewalk or curb may have a dip for a driveway. Ours did.

Council Agenda Item	6.2
Council Meeting Date	September 21, 2020
Subject	972/20 Bylaw Committee
For Public Agenda	Public Information
Background	<p>At the Regular Meeting of Council held September 8, 2020, Council passed the following motion:</p> <p style="text-align: center;"><u>Motion 211/20</u></p> <p style="text-align: center;"><i>Moved by Councillor Curle to revamp the Bylaw Committee Bylaw to allow for up to 5 voting members (2 Town Councilors and 3 Members at Large), plus 2 non-voting administrative staff consisting of the Chief Administrative Officer and a Recording Secretary.</i></p> <p style="text-align: center;"><u>In Favor</u> <u>Opposed</u></p> <p style="text-align: center;"><i>Mayor Pankiw</i></p> <p style="text-align: center;"><i>Councillor Coulthard</i></p> <p style="text-align: center;"><i>Councillor Curle</i></p> <p style="text-align: center;"><i>Councillor Payson</i></p> <p style="text-align: center;"><i>Councillor Rondeel</i></p> <p style="text-align: right;">CARRIED</p>
Discussion	Administration has prepared a new Bylaw Committee Bylaw for Council's consideration and adoption.
Attachments	972/20 Bylaw Committee Bylaw
Recommendation	<ol style="list-style-type: none"> 1. Administration recommend Council give first reading of 972/20 Bylaw Committee Bylaw. 2. Administration recommends Council give second reading of 972/20 Bylaw Committee Bylaw. 3. Administration recommends Council unanimously consent to consider third and final reading of 972/20 Bylaw Committee Bylaw. 4. Administration recommends Council give third and final reading of 972/20 Bylaw Committee Bylaw. 5. Administration recommends Council appoint 2 Councillors to the Bylaw Committee until the Organizational Meeting in October 2020.



REQUEST FOR DECISION

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 16, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 16, 2020

Date



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

WHEREAS Pursuant to Section 145 of the Municipal Government Act, RSA 2000. Chapter M-26, which permits Councils to pass bylaws in relation to the establishment and functions of Council Committees and other bodies and procedures to be followed by Council, Council Committees and other bodies established by the Council

AND WHEREAS The Council of the Town of Rimbey is desires to create a Committee.

NOW THEREFORE The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

SECTION 1 - Title

- 1. This Bylaw may be cited as the Bylaw Committee Bylaw.

SECTION 2 – Definitions

In this bylaw, unless the context otherwise requires:

“Bylaw Committee” means the persons appointed by the Rimbey Town Council, and shall include any person authorized or appointed to carry out its duties.

“Member at Large” means a member of the public appointed by Council.

“Council” mean the Council of the Town of Rimbey.

“Town” means the Town of Rimbey.

SECTION 3 – Establishment

- 2. The Bylaw Committee is hereby established.

SECTION 4 – Composition of the Committee

- 3. The Bylaw Committee shall allow for up to 5 voting members (2 Town Councilors and 3 Members at Large), plus 2 non-voting administrative staff consisting of the Chief Administrative Officer and a Recording Secretary.

SECTION 5 – Context

- 4. The mandate of the Bylaw Committee will be to review previous bylaws of the Town of Rimbey and review new bylaws prior to submission to Council for review and adoption.

SECTION 6 – Term of Membership

- 5. All the members appointed to the Committee will be appointed by the Council of the Town of Rimbey (the “Council”) at the annual Organizational Meeting, with the exception of the inaugural appointment on establishment of the Bylaw Committee, which may be made by resolution upon passing of this bylaw.



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

SECTION 7 – Roles and Responsibilities

6. The Bylaw Committee shall consist of the following:
 - a. A Chairperson appointed by the members of the Bylaw Committee;
 - ◆ The Chairperson is responsible for developing the meeting agenda, setting the meeting dates, presiding over the meeting, and reporting to Council.
 - b. A Deputy Chairperson as voted by the Bylaw Committee;
 - ◆ The Deputy Chairperson is responsible for assuming the responsibilities of the Chair during times of the Chair's absence. The Deputy Chair assists with the duties of the Chair.
 - c. A Recording Secretary
 - ◆ The recording Secretary takes notes at the meeting, prepare meeting notices and prepares the request for decision to go to Council.
7. The Bylaw Committee shall set the date and times of their Bylaw Committee Meetings.
8. The 2 Council Members and 3 Members at Large shall have equal voting rights within the "Bylaw Committee".
9. Three (3) voting members of the Bylaw Committee shall constitute a quorum.
10. The Chairperson of the Committee shall be selected by the Bylaw Committee.
11. The Town of Rimbey Council will consider, but will not be bound by any recommendation made by the Bylaw Committee.
12. All Bylaw Committee meetings will be open to the public, for observation only.
13. The Mayor shall be an ex-official member of all Council committees and boards which Council has a right to appoint members under the Municipal Government Act.
14. The Bylaw Committee will submit their Minutes to Rimbey Town Council to be accepted as information.

SECTION 8 – Scope of the Bylaw Committee

15. The Bylaw Committee shall not:
 - a) Have any budgetary responsibilities;
 - b) Receive any honoraria or expense reimbursement unless through resolution of Council;
 - c) Represent Council, nor make decisions for Council;
 - d) Discuss circumstances that "may" require "closed session" discussion.



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

SECTION 9 – Effective Date

16. Bylaw 970/20 is hereby repealed.

17. This Bylaw shall come into effect on the date of third and final reading.

READ a First Time in Council this _____ day of _____, 2020.

READ a Second Time in Council this _____ day of _____, 2020.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this _____ day of _____, 2020.

Mayor Rick Pankiw

Chief Administrative Officer Lori Hillis



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	September 21, 2020
Subject	Rimbey Municipal Library
For Public Agenda	Public Information
Background	Due to COVID-19 gathering restrictions and physical distancing recommendations the Rimbey Municipal Library does not have the space to provide any programming and has requested to enter into a joint use agreement with the Town of Rimbe for the use of the Peter Lougheed Community Centre.
Discussion	<p>The Library Manager is requesting a joint use agreement with the Town for the use of the Peter Lougheed Community Centre main auditorium two nights per month for their movie night.</p> <p>The joint use agreements between the Town and Wolf Creek School Division and the Town and the Rimbey Christian School outline the Town facilities that can be used by the schools and the school facilities that can be used by the Town.</p> <p>The alternative to a joint use agreement, as the Town is unlikely to use the Library facilities and as the request is for the duration of COVID-19 restrictions only, is to offer the Library use of the requested facilities at no charge with the stipulation that if the main auditorium can be rented by a third party, the Library will pay the standard rental fee for the space. In either alternative the Director of Community Services and the Rimbey Library Manager will agree on the dates and times of use.</p>
Attachments	Letter from Rimbey Municipal Library
Recommendation	<p>Council determine:</p> <ol style="list-style-type: none"> 1. If they wish to enter into a joint use agreement with the Rimbey Municipal Library or 2. If they wish to grant free rental of the auditorium for two nights per month for movie night for the duration of the COVID-19 restrictions.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date



August 25, 2020

Town of Rimbey Councilors
Box 350
Rimbey, Alberta
T0C 2J0

Dear Mayor Pankiw and Council;

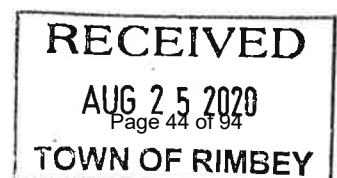
It would be much appreciated if the Rimbey Municipal Library could please enter into a joint use agreement with the Peter Lougheed Community Centre. We were offered this opportunity years ago and turned it down as at the time we only wanted to use the space for special events, which we believe we should be paying for. With the regulations around COVID 19 the library does not have the space to do any programming. We would like to have use of the auditorium two Thursday evenings a month please, to be able to host our movie nights and still comply with the new physical distancing restrictions. We would also like the option of using the Kinsmen room one or two days a week, if the school opening goes well and parents show an interest in some in person programming. We are aware that groups who use the centre on a joint use agreement risk getting bumped if there is the opportunity to rent it. We would ask that we not be bumped, but rather billed for those days. We would like to make it clear that we do not expect free rental for special events, nor do we expect this to be long term; it is only a solution for us until either COVID restrictions are lifted or our expansion is complete.

Sincerely,

A handwritten signature in blue ink that reads "Jean Keetch". The signature is written in a cursive style and is positioned above the printed name.

Jean Keetch
Library Manager

PO Box 1130 4938 50th Ave, Rimbey, AB, T0C 2J0
403-843-2841
rimbeylibrary.prl.ab.ca





REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	September 21, 2020
Subject	Rimbey Art Club
For Public Agenda	Public Information
Background	<p>Administration has received correspondence from the Rimbey Art Club requesting Council consider a rent reduction for their lease for 2020 due to the COVID-19 pandemic situation.</p> <p>The current 3 year lease agreement of January 1, 2020 to December 31, 2022 indicates rent as follows:</p> <p style="text-align: center;">RENTAL</p> <p style="text-align: center;">4. <i>The Art Club will pay to the Town the sum of \$2,000 per year in lease fees to be paid no later than Nov. 15th of each year for the term of this Agreement. The lease fee includes the payment of all utilities.</i></p> <p>An annual rent payment of \$2,000 is equivalent to \$166.67 a month.</p>
Discussion	<p>As directed by Alberta Health Services, most of the province closed their businesses in late March due to COVID 19 pandemic, except for businesses deemed essential services. This also affected all non-profit groups and their ability to raise funds through memberships and events.</p> <p>3 months of rent (January to March) would be valued at \$500.00.</p>
Financial Implications	Loss of \$1500 revenue.
Attachments	Letter from Rimbey Art Club
Recommendation	Council to reduce the Rimbey Art Club annual lease payment from \$2,000 (12 months) to \$500.00 (3 months) for the 2020 year, due to the COVID-19 circumstances.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 16, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 16, 2020

Date

Rimbey Art Club.

September 11, 2020

Dear Mayor Rick Pankiw and Rimbey Town Counselors,

The Rimbey Art Club is experiencing some challenges as we work through these difficult times of Covid 19. For the well being and longevity of the club we ask for some consideration and assistance from the Town of Rimbey.

Our first item of concern is to inform the town council that for safety measures we have decided to postpone our Cultural Days Annual Art Show scheduled for September 25, 26, till April of 2021. Having applied for the Community Events Grant Program of \$500 towards the cost of hosting the show, we would like to request that our application be transferred forward to that date if possible.

Our second item of concern is to request that our Lease agreement with the Town of \$2000 per year due November 15, 2020 be considered for a special circumstance reduction. We find that sources of our income have significantly decreased as our membership income is down 60%, our Adult Workshops open to the community have not operated, our Children's Art Fusion Program and our Annual Cultural Days Art show have not proceeded. These are the sources of our income to meet our lease agreement annually. Hopefully our financial position is temporary and our lease

responsibilities will resume as Covid subsides and we are allowed to offer our normal programs that the public feels safe enough to participate in.

Thank you for your consideration on these two financial matters for the Rimbey Art Club.

Respectfully,

Sharon L. Johnston

A handwritten signature in black ink that reads "Sharon L. Johnston". The signature is written in a cursive style with a large, prominent initial "S" and a long, sweeping underline.

President RAC



REQUEST FOR DECISION

Council Agenda Item	7.3										
Council Meeting Date	September 21, 2020										
Subject	Well PW (17-15) Raw Water Supply Line										
For Public Agenda	Public Information										
Background	The Town of Rimbey requested our Engineers, Tagish Engineering Ltd. to request for tenders for the Well PW (17-15) Raw Water Supply Line. Tenders were advertised publicly with a closing date of September 16, 2020.										
Discussion	<p>Tender documents were picked up by 16 companies. 5 companies returned tender submissions. All required Bonding and Consent of Surety were received with each tender. All tenders include a 10% contingency allowance and 5% GST. The tenders were reviewed for accuracy and are as follows:</p> <table border="0"><tr><td>Pidherney's Inc.</td><td>\$481,532.21</td></tr><tr><td>Elite Site services</td><td>\$560,013.03</td></tr><tr><td>Urban Dirtworks</td><td>\$560,111.11</td></tr><tr><td>Excalibur Mechanical</td><td>\$698,738.94 (Errors Corrected)</td></tr><tr><td>Northside Construction</td><td>\$732,238.08</td></tr></table> <p>Tagish Engineering advises they have worked with Pidherney's Inc in the past with projects for the Town of Rimbey and other municipalities and have found them both capable and experienced in underground installation work.</p> <p>They also advised Pidherney's Inc has indicated work would begin on October 12, 2020 and have a completion date of November 19, 2020, with time allowance for some additional time for spring cleanup and deficiencies for the site works.</p> <p>Tagish Engineering recommends Council award the tender submitted by Pidherney's Inc, for the tendered price of \$481,532.21, GST included.</p> <p>Upon receipt of notification of acceptance from the Town of Rimbey, Tagish Engineering Ltd. will issue a "Notice of Award to the successful bidder.</p>	Pidherney's Inc.	\$481,532.21	Elite Site services	\$560,013.03	Urban Dirtworks	\$560,111.11	Excalibur Mechanical	\$698,738.94 (Errors Corrected)	Northside Construction	\$732,238.08
Pidherney's Inc.	\$481,532.21										
Elite Site services	\$560,013.03										
Urban Dirtworks	\$560,111.11										
Excalibur Mechanical	\$698,738.94 (Errors Corrected)										
Northside Construction	\$732,238.08										
Options/Consequences	<ol style="list-style-type: none">1. Council could accept the recommendation of Tagish Engineering Ltd. and award the tender to Pidherney's Inc.2. Council could select an alternate contractor.3. Council could redirect Tagish Engineering Ltd to retender the projects.										
Financial Implications	As per the awarded tender.										
Attachments	Tagish Engineering Letter of Recommendation										



REQUEST FOR DECISION

Recommendation

Administration recommends Council approve the recommendation from Tagish Engineering Ltd to award the tender of the Well PW (17-15) Raw Water Supply Line as duly submitted, to Pidherney's Inc. for the tendered price of \$481,532.21, GST included.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

September 17, 2020

File#: RB139
Sent by: Mail/EmailTown of Rimbey
4938 – 50th Avenue
Rimbey, Alberta
T0C 2J0**ATTENTION: Lori Hillis, CAO**

Dear Madam:

**RE: Well PW (17-15) Raw Water Supply Line
Tender Results and Recommendations**

The tender was closed on September 16, 2020 for the above project. The tender call was advertised publicly, and documents were picked up by sixteen (16) companies. Five (5) tender submissions were received, with the results as follows:

Pidherney's Inc	\$ 481,532.21
Elite Site Services	\$ 560,013.03
Urban Dirtworks	\$ 560,111.11
Excalibur Mechanical	\$ 698,738.94 (Errors Corrected)
Northside Construction	\$ 723,238.08

All tenders include a 10% contingency allowance and 5% GST.

The bids have been reviewed by our office and all required Bonding and Consent of Surety was received with each tender. Copies of all tenders received are attached for your records.

We have worked with Pidherney's Inc in the past with projects for the Town of Rimbey and other municipalities and have found them both capable and experienced in underground installation work.

Pidherney's does not have any subcontractors listed for this project as they will be completing all work in house.

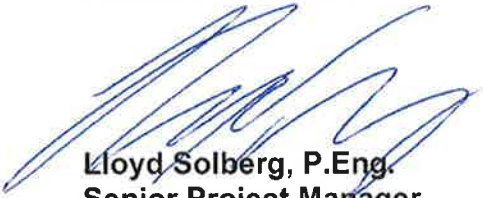
Pidherney's is indicating a start date of October 12, 2020 and having the work complete by November 19, 2020. This schedule meets the contract completion date of December 31, 2020 for the water supply line installation. The tender does allow for some additional time for spring clean up and deficiencies for the site works. Their schedule does not indicate that they will require this additional time for clean up but it does remain an option if required; depending on weather conditions.

Based on the above, we respectfully recommend award of the contract to Pidherney's at the tender price of \$ 481,532.21(GST Included).

If you are in agreement, please notify us and we will prepare contract documents for endorsement and issue a Notice of Award to the successful bidder.

Should you have any questions, do not hesitate to contact us at 403-346-7710.

**Respectfully,
TAGISH ENGINEERING LTD**



**Lloyd Solberg, P.Eng.
Senior Project Manager**

Attached


RB139_LH06- Tender Results and Recommendation to Owner_16Sept2020



REQUEST FOR DECISION

Council Agenda Item	7.4
Council Meeting Date	September 21, 2020
Subject	Business Development Incentive Grant Application (Policy 6601)
For Public Agenda	Public Information
Background	The Business Development Incentive Grant Program (Policy 6601) was approved by Rimbeey Town Council on September 12, 2011, via resolution No. 206/11. The Policy was initially intended to be brought back to Council after two years to be evaluated for effectiveness of the program. Administration is unable to determine if the policy was reviewed by Council after the initial term.
Discussion	<p>There has been recent interested in the Business Development Incentive Grant program. Administration received an application from an existing business in September 2020 that is completing an exterior renovation and a developer has expressed interest in the program as a tool to help support their proposed development.</p> <p>As the policy does not appear to have been reviewed two years after it was initially approved in 2011, Administration is requesting Council determine if the Business Development Incentive Grant is a program that they wish to continue to offer to businesses within the Town of Rimbeey.</p>
Relevant Policy/Legislation	Policy 6601
Financial Implications	As per Schedule A of Policy 6601.
Attachments	Business Development Incentive Grant Program Policy 6601
Recommendation	Town Council determine if the Business Development Incentive Grant Policy 6601 is a program that they wish to continue to offer to businesses within the Town of Rimbeey.

Prepared By:



 Elizabeth Armitage, MEdes, MCIP, RPP
 Planning & Development Officer

September 17, 2020
 Date

Endorsed By:



 Lori Hillis, CPA, CA

September 17, 2020
 Date



Town of Rimbey Policy Manual

Title:	Business Development Incentive Grant Program	Policy No:	6601
Date Approved:	September 12, 2011	Resolution No:	206/11
Date Effective:	September 12, 2011		
Purpose:	Development incentive to encourage business growth within the community.		

1.0 Policy Statement

The Town of Rimbey is committed to encouraging development of businesses within the Town by encouraging the enhancement of existing buildings, the construction of new buildings and additions to existing buildings, or the demolition of dilapidated buildings.

To this end, Council has established a business development incentive grant program for eligible development projects, to be paid upon project completion.

2.0 Purpose

The purpose of this Policy is to establish the Business Development Incentive Grant Program (the "Program") in order to:

- 2.1 Encourage owners of non-residential buildings to invest in improvements that enhance the building's appearance and function and which will increase the assessed value of the property.
- 2.2 Attract economic growth and employment, and encourage new investment in the Town.
- 2.3 Encourage the demolition of existing buildings that may detract from the visual amenities of the area, as well as posing a potential fire and safety hazard to the community.

3.0 Application Area, Effective Date and Program Timeline

- 3.1 This Program applies to all private commercial and industrial buildings within the Town of Rimbey, together with all vacant lots zoned for commercial or industrial purposes in accordance with the Town of Rimbey Land Use Bylaw.
- 3.2 This Program becomes effective upon approval by Town Council.
- 3.3 Once approved, the Program shall run for a two-year period for application submissions. At the end of the two-year period, Administration shall evaluate the overall effectiveness of the Program and report its findings to Town Council. Town Council can then determine whether to continue the Program.
- 3.4 All Program funding is subject to Town Council approval within the Town's operating budget and all applications for grants shall be processed on a first come, first serve basis subject to the availability of funding as approved by Town Council.

4.0 Eligibility

- 4.1 The Applicants assessed value must increase by a minimum of \$50,000, except for demolition.
- 4.2 To be eligible for a grant under this Program, no work may be performed until approved by the Town. Except as noted in clauses 4.3 or 4.4, work that has commenced prior to Town approval is not eligible for a grant through this Program.
- 4.3 Business Applicants that previously qualified for a development incentive pursuant to Town of Rimbey Bylaw #827/08, which was rescinded March 9, 2011, would be eligible for a grant.
- 4.4 Business Applicants that previously qualified for a demolition incentive pursuant to Town Policy #6701, which was abolished March 9, 2011, would be eligible for a grant.
- 4.5 The applicant would be eligible for a grant once the Town has received verification that the improvements, the subject of the grant application, have been completed to the Town's satisfaction.
- 4.6 The Program is limited to one grant application per parcel or principal building on a parcel. In the case of a single parcel accommodating multiple tenants or businesses, the grant incentive program may be applied for each independent business operation, with the grant available to the property owner(s).
- 4.7 Home based businesses are not eligible for grant funding through this Program.
- 4.8 The applicant must be the registered property owner or his or her designate.
- 4.9 Business Applicants must be in good standing with the Town in order to qualify under this Program. Applicants and businesses that have outstanding taxes (including tax arrears), outstanding utilities or any litigation or Town Bylaw infractions with the Town will not qualify for this Program. If any tax or utility payments are missed or received late for the property, the Town may terminate any application related to that property.
- 4.10 Government offices and agencies and any organizations exempt from paying property taxes to the Town will not qualify for this Program.
- 4.11 All projects approved under this Program must be completed in a timely manner. All projects must be completed within 12 months of the approval by the Town. When it can be demonstrated that circumstances clearly beyond the applicant's control prohibit completion in 12 months, the Town may, in its discretion, grant a 12 month extension. Failure to complete the project in a timely manner will result in cancellation of the application at the discretion of the Town.
- 4.12 The applicant will be responsible for securing all required development permits and building permits. All work must comply with the Town, Provincial and Federal regulations.
- 4.13 All construction contracts will be between the applicant and the contractor.
- 4.14 Final determination of qualification for a grant pursuant to this Program will not be made until the construction is substantially complete and ready for occupancy and a review has been undertaken by the Development Authority assessing the project against the applicant's previously approved proposal.

5.0 Development Incentive Grant

- 5.1 New Build or Enhancements to Existing Buildings (Including internal and external improvements and additions to existing buildings and rebuild after demolition)
 - 5.1.1 The grant is provided and paid to the property owner in one payment following receipt of new assessment. Schedule "A" attached to this policy, sets out the grants available.
 - 5.1.2 As this is a one time grant, each grant is subject to review by Council annually.
- 5.2 Demolition of Existing Buildings (with no rebuild)
 - 5.2.1 A one-time grant up to \$5,000 is available to the property owner to assist with demolition costs, grant not to exceed the total cost of the demolition.
 - 5.2.2 The grant is available following demolition and subject to the Town's satisfaction that the entire site has been cleared of all buildings and structures.
 - 5.2.3 Must comply with relevant environmental standards.
 - 5.2.4 Each grant is subject to annual review by Council.

6.0 Application Requirements

- 6.1 Applications submitted under this Program shall be accompanied by the following components:
 - 6.1.1 An approved Development Permit and approved Building Permit.

7.0 Application Process

- 7.1 In conjunction with or prior to filing an application, the applicant shall review the Application Requirements and consult with the Development Authority regarding the application process, requirements, criteria, rules of eligibility, project design and other relevant details of the proposed project.
- 7.2 In order to ensure adequate, consistent review and evaluation, the project proposal shall be prepared in accordance with the format established by Town Administration.
- 7.3 Completed applications shall be submitted to the Town's Development Authority.
- 7.4 Upon receipt of the application by the Development Authority, the applicant will be required to contact the Development Authority to schedule a pre-construction inspection of the subject property to determine the pre-construction status of the lands and any buildings on it.
- 7.5 Except as noted in clauses 4.3 or 4.4, to be eligible for reimbursement, no work may be performed until approved by the Town. Work that has commenced prior to Town approval is not eligible for reimbursement.
- 7.6 The Town reserves the right to accept, reject or modify any application and render decisions in regards to complete applications as approvals, approvals with conditions, and refusals.
- 7.7 In the case of an approval with conditions, or refusal of an application by the Town, the applicant may appeal such a decision to Council.
- 7.8 An appeal may be made in writing by the applicant to the Development Authority for presentation to Council within 14 days of the date of the decision of the Development Authority.
- 7.9 There is no fee associated with an appeal to Council, however only one appeal may be filed for an application, with no opportunity permitted for a second appeal on the same application.

- 7.10 Within 30 days of receipt of a notice of appeal, Council will hold a hearing respecting the appeal. The hearing shall be conducted in public.
- 7.11 Council shall give at least 5 days notice in writing of the appeal hearing to the applicant and the Development Authority.
- 7.12 At the appeal hearing, Council shall hear:
 - 7.12.1 The appellant or any person acting on behalf of the appellant;
 - 7.12.2 The Development Authority; and
 - 7.12.3 Any other person affected by the decision, or claims to have an interest in the decision and that Council agrees to hear.
- 7.13 Council shall make a decision on the appeal within 14 days of the appeal hearing.

8.0 General Program Conditions

- 8.1 The general conditions and requirements of the Program are not necessarily exhaustive and the Town reserves the right to include other conditions, considerations and requirements as deemed necessary on a property specific basis. All grants pursuant to this Program are subject to the following general conditions and requirements:
 - 8.1.1 The Town is not responsible for any costs incurred by the applicant in relation to the Program, including without limitation, costs incurred in the anticipation of the grant;
 - 8.1.2 If an applicant is in default of any of the Program's requirements or conditions, or any other requirement of the Town, the Town may delay, reduce or terminate an approved grant;
 - 8.1.3 The Town may discontinue the Program at any time but applicants with approved grants will continue to receive approved grants subject to the meeting of the Program's conditions and requirements;
 - 8.1.4 All proposed projects approved under the Program shall conform to all relevant codes, policies, procedures, standards and guidelines, including any applicable Town bylaws, zoning requirements and approvals;
 - 8.1.5 The Town may inspect the property that is subject to an application under this Program at any time;
 - 8.1.6 Outstanding work orders, and orders or requests to comply, and other charges from the Town (including current year tax and arrears) must be satisfactorily addressed prior to any payment being issued at any time.

9.0 Responsibilities

- 9.1 Town Council
 - 9.1.1 Approves changes to this Program and Policy;
 - 9.1.2 Approves Program funding for implementation of this Program;
 - 9.1.3 Hears and decides appeals on Program applications; and
 - 9.1.4 Evaluates the Program upon completion.
- 9.2 Chief Administrative Officer
 - 9.2.1 Recommends to Town Council the application of this Program;
 - 9.2.2 Recommends to Town Council the Program funding for implementation of the Program;
 - 9.2.3 Recommends changes to the Program to Town Council;
 - 9.2.4 Provides administrative evaluation of the Program upon completion;
 - 9.2.5 Identifies a funding source for the Program and makes recommendations to Town

Council accordingly;

9.2.6 Renders decisions regarding the approval, approval with conditions or refusal of grant applications pursuant to this Program; and

9.2.7 Administers the funding source.

9.3 Development Authority

9.3.1 Recommends to the Chief Administrative Officer the Program funding for implementation of the Program;

9.3.2 Recommends changes to the Program to the Chief Administrative Officer;

9.3.3 Recommends a funding source for the Program to the Chief Administrative Officer;

9.3.4 Evaluates the Program annually, provides report to the Chief Administrative Officer regarding its performance and makes appropriate recommendations regarding its ongoing implementation;

9.3.5 Serves as the Town's contact for receipt of applications for Program grants issued pursuant to this Program;

9.3.6 Evaluates applications for completeness;

9.3.7 Coordinates the administrative review of applications throughout the period between submission of the application and project completion;

9.3.8 Prepares a written report to the Chief Administrative Officer on each application with a recommendation to approve, conditionally approve or refuse an application; and

9.3.9 Conducts on-site pre-construction, post-construction and periodic inspections of the subject project.

10.0 Measurements for Program Effectiveness

10.1 In order to measure the effectiveness of the Program at the end of the two-year period, the Town may establish starting benchmarks and final evaluation criteria which may include such measurements as:

10.1.1 2011 Baseline Figures;

10.1.2 Assessment impacts upon the Town;

10.1.3 Review of dollar value figures for building permits (new construction and improvements) through participation in the Program;

10.1.4 New and/or continuing employment opportunities created through the Program.

SCHEDULE "A"

Total Increase in Assessment	Grant payment upon receipt of new assessment
\$50,000 to \$99,999	\$500
\$100,000 to \$149,999	\$1,000
\$150,000 to \$199,999	\$1,500
\$200,000 to \$249,999	\$2,000
\$250,000 to \$299,999	\$2,500
\$300,000 to \$349,999	\$3,000
\$350,000 to \$399,999	\$3,500
\$400,000 to \$449,999	\$4,000
\$450,000 to \$499,999	\$4,500
\$500,000 to \$749,999	\$5,000
\$750,000 to \$999,999	\$6,000
\$1,000,000 to \$1,499,999	\$8,000
\$1,500,000+	\$10,000

Initial Policy Date:	September 12, 2011	Resolution No:	206/11
Revision Date:		Resolution No.	
Revision Date:		Resolution No.	



REQUEST FOR DECISION

Council Agenda Item	7.5																		
Council Meeting Date	September 21, 2020																		
Subject	Municipal Stimulus Program (MSP)																		
For Public Agenda	Public Information																		
Background	<p>On July 28, 2020 the Alberta government announced the \$500-million Municipal Stimulus Program as part of Alberta’s Recovery Plan. Further clarification of the program requirements was received on September 3, 2020.</p> <p>The Program is intended to support local jobs and stimulate the economy both through construction and over the life of the asset. Eligible projects are projects that would not have otherwise proceeded in the 2020 or 2021 year which includes projects that were approved in the 2020 year but were at risk of not proceeding due to local financial circumstances. The MSP funding can be combined with MSI and Federal Gas Tax Funding. All grant funds must be spent before December 31, 2021.</p> <p>Deadline for the first round of applications is October 1, 2020.</p>																		
Discussion	<p>Administration has been working with Tagish Engineering to identify possible projects that would fit within the program parameters. Several Water Infrastructure Upgrades have been identified that would be in addition to our Main Reservoir Upgrades and the Raw Water Supply Line from Well 15 to Well 13.</p> <p>The projects and estimated cost are as follows:</p> <table border="0"> <tr> <td>1. Well 10R Wellhouse & Connection to Supply Line</td> <td>\$134,600</td> </tr> <tr> <td>2. Reservoir 2 Emergency Pump VFD</td> <td>\$42,500</td> </tr> <tr> <td>3. Well 13 Water Level Controller</td> <td>\$16,900</td> </tr> <tr> <td>4. Well Radio Communication System</td> <td>\$15,500</td> </tr> <tr> <td>5. SCADA and Distribution Improvements</td> <td>\$50,000</td> </tr> <tr> <td>6. Contingency 15%</td> <td>\$38,925</td> </tr> <tr> <td>7. Fortis Alberta New Power Supply</td> <td>\$15,000</td> </tr> <tr> <td>8. Engineering & Testing 12.5%</td> <td><u>\$32,438</u></td> </tr> <tr> <td>Total Estimate</td> <td><u>\$345,863</u></td> </tr> </table> <p>Available grant funding for the Town of Rimbey is \$305,137.</p> <p>Administration is recommending Council approve these projects for the Municipal Stimulus Funding Program with the additional required funding of \$40,726 to come from Municipal Sustainability Initiative (MSI).</p>	1. Well 10R Wellhouse & Connection to Supply Line	\$134,600	2. Reservoir 2 Emergency Pump VFD	\$42,500	3. Well 13 Water Level Controller	\$16,900	4. Well Radio Communication System	\$15,500	5. SCADA and Distribution Improvements	\$50,000	6. Contingency 15%	\$38,925	7. Fortis Alberta New Power Supply	\$15,000	8. Engineering & Testing 12.5%	<u>\$32,438</u>	Total Estimate	<u>\$345,863</u>
1. Well 10R Wellhouse & Connection to Supply Line	\$134,600																		
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8. Engineering & Testing 12.5%	<u>\$32,438</u>																		
Total Estimate	<u>\$345,863</u>																		
Attachments	2 emails																		



REQUEST FOR DECISION

Recommendation

Council approves the Water Infrastructure Upgrades as the project for the Municipal Stimulus Program Funding application to include the projects and estimated cost as follows:

1. Well 10R Wellhouse & Connection to Supply Line	\$134,600
2. Reservoir 2 Emergency Pump VFD	\$42,500
3. Well 13 Water Level Controller	\$16,900
4. Well Radio Communication System	\$15,500
5. SCADA and Distribution Improvements	\$50,000
6. Contingency 15%	\$38,925
7. Fortis Alberta New Power Supply	\$15,000
8. Engineering & Testing 12.5%	<u>\$32,438</u>
Total Estimate	<u>\$345,863</u>

with the additional required funding of \$40,726 to come from Municipal Sustainability Initiative (MSI).

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

Lori Hillis

From: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Sent: Thursday, July 30, 2020 8:26 AM
To: Rick Pankiw
Cc: Lori Hillis
Subject: Municipal Stimulus Program
Attachments: MSP Program Summary.pdf; MSP Program Guidelines.pdf; MSP Application Form.pdf; Town of Rimbey.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Dear Chief Elected Official,

On July 28 your Alberta government was proud to announce the \$500-million Municipal Stimulus Program, a key component of [Alberta's Recovery Plan](#). Thank you for submitting information on your shovel-ready infrastructure projects over the past few months. This information was very useful to help us understand the capacity of municipalities to take on additional infrastructure projects, as well as the types of projects that could be started this year.

The Municipal Stimulus Program (MSP) is designed to distribute stimulus funding quickly and equitably across the province so local governments, like yours, can help support local jobs and stimulate the economy. Funding will be allocated using the same formula as the federal Gas Tax Fund and municipalities can access their allocation by submitting project applications before October 1, 2020. Applications will be reviewed as they are received and payments will begin shortly after projects are approved.

Projects *must* begin construction in 2020 or 2021 and *must not* result in municipal tax increases. Municipalities also need to commit to further supporting growth in their local economies by reducing municipal red tape. Further information about the program and allocation amounts are available on the [program website](#), and in the attached program summary and program guidelines. The grant agreement and application form are also attached.

The intention of this program is to support local jobs and stimulate the economy – both through construction and over the life of the asset. We will be evaluating project applications through this lens. You are also encouraged to apply this lens as you consider which projects to put forward.

Please note that the MSP is not related to operating and transit funding recently announced as part of the federal Safe Restart Agreement. Further information about this funding will be made available soon.

Thank you for your leadership during these difficult times. I know this is not an easy situation to manage, but together we can overcome these challenges and return our province to prosperity.

If you have any questions, please contact ma.municipalstimulus@gov.ab.ca.

Yours very truly,

Honourable Kaycee Madu, QC
Minister of Municipal Affairs

Attachments

Lori Hillis

From: MA.municipalstimulus@gov.ab.ca
Sent: Thursday, September 03, 2020 4:04 PM
To: Lori Hillis
Subject: MSP Clarification Mass Email to Municipalities

Dear Chief Administrative Officer and/or Administrator:

I am writing to provide some additional clarification on the Municipal Stimulus Program (MSP). Under the program guidelines, it states: "Projects previously submitted under the MSI and/or federal GTF are not eligible for MSP funding." Previously submitted projects should be interpreted as projects submitted prior to the 2020 program year.

This means that MSP funding can be combined with 2020 MSI or GTF funded projects (whether they have been either submitted or approved). However, you will still need to attest that the project would not have otherwise proceeded in the 2020 or 2021 construction season without the MSP funding. This provides flexibility for those projects recently approved or submitted for MSI or GTF that were at risk of not proceeding due to local financial circumstances.

I would also like to remind you that the deadline for project applications is October 1. Any funding that has not been applied for by this time may be reallocated by the Minister. Additionally, all MSP funding must be expended by December 31, 2021, though the project does not need to be complete by this time if the remaining costs are funded by other sources.

If you have any additional questions on the MSP, please contact a Municipal Affairs Grant Advisor by email at ma.municipalstimulus@gov.ab.ca, or by phone at 780-422-7125, toll free in Alberta by first dialling 310-0000.

Sincerely,

Susan McFarlane
Director, Grant Program Delivery



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	September 21, 2020
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report 8.1.3 Director of Public Works Report 8.1.4 Director of Community Services Report 8.1.5 Development Officer Report
Recommendation	Motion by Council to accept the department reports, as information.
Prepared By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>September 16, 2020</u> Date </div> </div>	
Endorsed By:	
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>September 16, 2020</u> Date </div> </div>	

Highlights

Tax and Utility Accounts:

- We are monitoring our outstanding tax and utility accounts compared to the same time last year to determine if our cash flow is being impacted by residents and business postponing their payments until December 2020 as there is no penalties for either taxes or utilities until the end of the year. At September 10, 2020 unpaid taxes are \$808,331 compared to \$384,872 as at September 10, 2019.
- Utility accounts remain consistent with last year.

Evergreen Paving Project:

- We have sent the local improvement plan to legal for review before sending the intent letters to property owners.

Evergreen Trail:

- The trail is ready for paving. Border Paving will be in town to pave in the next couple of weeks, weather permitting.

Emergency Management:

- Met with Dennis Jones regarding upcoming staff training and reporting requirements. Several training dates have tentatively been set for the next couple of months.
- Updated our Community Emergency Management Program (CEMP) requirements for the year and reviewed with Dennis Jones, Regional Director of Emergency Management and Brian Boutin from Alberta Emergency Management Association (AEMA).

Lori Hillis
Chief Administrative Officer

Highlights

- Worked on balancing asset and liability accounts for month end reports year to date.
- Working on the Tangible Capital Asset amounts and project worksheets for 2020.
- Attended a meeting regarding a citizen's complaint.
- Checking out insurance values and verifying lists of equipment and property according to information sent out by our insurance provider.
- Filling in all of the additional insurance forms that are required this year by our insurance company and their underwriters.
- Sending out insurance forms to all of our Additionally Named Insured – these forms are required to be filled in by the insurance underwriters. The forms required a lot of additional information than in previous years. Verifying that the forms have all been completed and returned to the insurance company for purposes of renewal.

Wanda Stoddart
Director of Finance
Town of Rimby

TOWN OF RIMBEY
VARIANCE REPORT
FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2020

OPERATING	2020 Revenues				2020 Expenses			
	Budget	Year to Date	% Revenue to Date	Variance	Budget	Year to Date	% Expenses to Date	Variance
General Municipal Revenues	4,114,036	3,993,681	97%	120,355	926,337	406,785	44%	519,552
Council (11)					211,449	113,645	54%	97,804
Administration (12)	34,602	14,802	43%	19,800	744,615	457,196	61%	287,419
General Administration (13)					104,385	53,738	51%	50,647
Police (21)	97,318	51,012	52%	46,306	92,746	61,639	66%	31,107
Fire (23)						17,314		
Disaster Services (24)				0	2,990	31,307	1047%	(28,317)
Intern	0	0	0%	0	0	0	0%	0
Bylaw Enforcement (26)	41,300	16,056	39%	25,244	157,649	65,195	41%	92,454
Public Works (32)	7,040	10,064	143%	(3,024)	804,878	450,072	56%	354,806
Airport (33)	0	0	0%	0	0	0	0%	0
Storm sewer (37)	0	0	0	0	19,314	12,674	66%	6,640
Water (41)	524,345	335,213	64%	189,132	383,934	198,329	52%	185,605
Sewer (42)	313,150	184,609	59%	128,541	314,626	133,109	42%	181,517
Garbage (43)	211,870	141,791	67%	70,079	101,692	63,895	63%	37,797
Recycle (43-01)	39,595	24,972	63%	14,623	101,713	52,231	51%	49,482
Compost	2,410	1,684	70%	726	20,043	6,493	32%	13,550
Community Services (FCSS)	215,424	126,952	59%	88,472	258,511	174,755	68%	83,756
Cemetery (56)	20,670	18,790	91%	1,880	46,731	25,561	55%	21,170
Development (61)	20,860	31,689	152%	(10,829)	103,479	49,129	47%	54,350
Econ.Development (61-01)	21,200	18,661	88%	2,539	30,963	20,025	65%	10,938
Recreation Office (72)	297,750	298,335	100%	(585)	91,029	31,957	35%	59,072
Pool (72-04)	56,650	25,907	46%	30,743	285,732	101,238	35%	184,494
Parks (72-05)	0	0	0%	0	116,556	44,942	39%	71,614
Fitness Center (72-06)	30,600	13,286	43%	17,314	43,422	12,751	29%	30,671
Arena (72-09)	126,800	50,326	40%	76,474	328,287	168,568	51%	159,719
Recreation Programs (72-11)	6,250	0	0%	6,250	42,041	21,441	51%	20,600
Community Centre (74)	43,900	7,892	18%	36,008	306,925	151,904	49%	155,021
Library (74-06)	0	0	0%	0	134,767	99,276	74%	35,491
Scout Hall (74-08)					0	0	0%	0
Curling Club (74-09)	732	732	100%	0	21,500	11,000	51%	10,500
Museum (74-12)					71,100	61,715	87%	9,385
Total Revenues	6,226,502	5,366,454		860,048	5,867,414	3,097,884		2,769,530
Debenture & Loan Principal Payments					412,496	207,609		204,891
Total operating and debt repayment	6,226,502	5,366,454		860,048	6,279,910	3,305,489		2,974,421

**TOWN OF RIMBEY
VARIANCE REPORT**

FOR THE EIGHT MONTH PERIOD ENDING AUGUST 31, 2020

CAPITAL	Grants and reserves	Operating surplus				Year to Date	Variance	
Public Works - Windows	10,000						10,000	
IT - Accounting Software - 2019 CO	15,455					15,045	410	
IT - Computers	1,500						1,500	
Tahoe - Buyout	15,500					12,097	3,403	
2009 Chev Crew Cab replacement	48,000					41,759	6,241	
Salt Dog Sander	13,650						13,650	
Snowdogg Snow Plow	13,000						13,000	
Curb & Crosswalk Painter	15,300					13,883	1,417	
Streetlights (50th Ave from 55th St to 51 St.)	217,554						217,554	
Pedestrian Crossing Lights - Hiway 53 and 55 Street	10,000						10,000	
New Water Well RB 126 3-04-07-610		13,150				24,780	(11,630)	
New Well Project Phase 2 3-04-00-84-610	897,500					17,016	880,484	
Main Reservoir/Pump HouseUpgrades	835,000					12,880	822,120	
NE Lagoon Outlet Ditch upgrade		463				463	0	
2020 Street Improvements								
Downtown Concrete Repairs(2019)	67,300					44,222	23,078	
Storm Swale - Drader Crescent	8,500						8,500	
Storm Swale Improvements - 46 St and 57 Ave)	11,000						11,000	
Asphalt repairs(School, Grand Hotel)	120,000						120,000	
51 St Maj Project - Predesign		428				428	0	
Recycle Depot								
Burn Pit upgrades	15,450						15,450	
Parks								
Tree replacement 50 Ave.	7,200					6,125	1,075	
Tree replacemnt 50 St.	3,000					2,500	500	
Tree replacement 50 Ave. - across from Hospital	3,000						3,000	
Evergreen Connector Trail (Eng)	10,000					60	9,940	
Evergreen Connector Trail (Lions)	124,800						124,800	
Cemetery								
Replace 4 Pillow Blocks	18,300						18,300	
Tree Replacement (Mount Auburn)	7,200						7,200	
Community Center								
Community Center Back up Generator Complete Spring 2020	110,000					15,192	94,808	
Community Center- Main Bathroom Renovations	50,000					41,869	8,131	
Arena								
Zamboni	125,000					102,970	22,030	
Land Purchase - UMC Financial		211				211	0	
Land Purchase - LI Ranches		10,298				10,658	(360)	
Evergreen Paving - Local Imp Levy		6,018				6,018	0	
	2,773,209	30,568				368,176	2,435,601	
Total operating and capital	8,999,711	5,397,022			860,048	6,279,910	3,673,665	5,410,022

Council Board Report



Supplier : 1020405 to ZIM1598
 Fund : 1 GENERAL FUND
 Include all Payment Types : Yes

Date Range: 03-Sep-2020 to 14-Sep-2020
 Sequence by: Cheque/EFT#
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
1182211 ALBERTA LTD.	46572	03-Sep-2020	1182211 Alberta Ltd - replacement of existing sar	5,244.75
Brownlee LLP	46573	03-Sep-2020	Brownlee LLP - local improvement plan	8,983.25
Cull,Jennifer	46574	03-Sep-2020	J.Cull - cardlock refund	25.00
Curle,Lana	46575	03-Sep-2020	L.Curle - expense claim - AUMA reg.	105.00
DICK,ELIZABETH	46576	03-Sep-2020	E.Dick - cardlock refund	25.00
Digitex Inc.	46577	03-Sep-2020	Digitex - copies - Town Office	321.13
Expert Security Solutions	46578	03-Sep-2020	Expert Security Solutions - Pool - security monitc	26.20
Imperial Esso Service (1971)	46579	03-Sep-2020	Imperial Esso - water	5.00
J. Branco and Sons	46580	03-Sep-2020	J.Branco and Sons - cemetery runners	18,059.39
LEX3 Engineering Inc.	46581	03-Sep-2020	Lex3 Engineering Inc. - RB139 - Well House	3,937.50
Midwest Propane	46582	03-Sep-2020	Midwest Propane - post pounder rental	136.50
New Can Truck Parts	46583	03-Sep-2020	New Can Truck Parts - PW - repair picker truck	761.20
Rimbey Express	46584	03-Sep-2020	Rimbey Express - freight - August 2020	139.00
Rimbey Home Hardware	46585	03-Sep-2020	Rimbey Home Hardware - supplies	149.47
Rimbey Janitorial Supplies	46586	03-Sep-2020	Rimbey Janitorial Supplies - CC - supplies	806.40
ROBINSON,KALI	46587	03-Sep-2020	K.Robinson - cardlock refund	25.00
Royal Glass	46588	03-Sep-2020	Royal Glass - RCMP Bldg - glass partition	3,836.00
Sanitec	46589	03-Sep-2020	Sanitec - supplies	411.03
Silver Star Septic Service	46590	03-Sep-2020	Silver Star Septic - PW	52.50
Sinclair Supply Ltd.	46591	03-Sep-2020	Sinclair Supply Ltd - supplies	238.85
Superior Safety Codes Inc.	46592	03-Sep-2020	Superior Safety Codes - July 2020 - closed perm	52.50
The Government of Alberta	46593	03-Sep-2020	Land Titles - Aug. 2020	30.00
Town Of Rimbey	46594	03-Sep-2020	Town of Rimbey - Aug. 2020 - util	3,177.41
Uni First Canada Ltd.	46595	03-Sep-2020	UniFirst - coveralls/supplies	64.04
Wolseley Industrial Canada INC	46596	03-Sep-2020	Wolseley - PW - bleach	1,370.25
AlSCO	46597	10-Sep-2020	AlSCO - supplies	723.18
AN Adventure Distribution & Consulting	46598	10-Sep-2020	An Adventure - supplies	71.60
Animal Control Services	46599	10-Sep-2020	Animal Control - August 2020 patrols	1,428.00
Black Press Group Ltd.	46600	10-Sep-2020	Black Press Media - Aug. 2020 inv.	658.20
Cast-A-Waste Inc.	46601	10-Sep-2020	Cast-A-Waste - garbage/recycling collection - Se	9,397.50
Environmental 360 Solutions (Alberta) Ltd	46602	10-Sep-2020	Environmental 260 - 5109-54 St. - bin dump/rent	640.50
Highline Electrical Constructors Ltd.	46603	10-Sep-2020	Highline Electrical - PP #5 - Standby Generator	66,863.85
MLA Benefits Inc.	46604	10-Sep-2020	MLA Benefits - HSA -Mayor/Councilors - Sept.20	1,757.91
NAPA Auto Parts - Rimbey	46605	10-Sep-2020	Napa - supplies	176.46
Rimbey Family & Community Support Services	46606	10-Sep-2020	Rimbey FCSS - Sept. 2020 payment	15,868.00
Staples Advantage	46607	10-Sep-2020	Staples Advantage - office supplies	130.47
Stationery Stories & Sounds (2005)	46608	10-Sep-2020	Stationery Stories & Sounds - supplies	201.60
United Farmers Of Alberta	46609	10-Sep-2020	UFA - fuel - Aug. 2020 - bylaw	350.88
Vicinia Planning & Engagement Inc.	46610	10-Sep-2020	Vicinia - Aug. 2020 inv.	4,898.74
West Country Outreach School Council Society	46611	10-Sep-2020	West Country Outreach School Council Society -	150.00
Wolseley Industrial Canada INC	46612	10-Sep-2020	Wolseley Industrial - Pool - bleach	117.18
Canada Revenue Agency	00035-0001	03-Sep-2020	CRA - Sept 4/20 (Aug 16-29/20) payroll	17,269.16
LAPP	00035-0002	03-Sep-2020	LAPP - Sept.4/20 biweekly payroll (Aug 16-29/20	11,356.87
Servus Credit Union Ltd.	00035-0003	03-Sep-2020	Servus - Debenture #44 payment - Lagoon	91,490.32
VICTOR CANADA	00035-0004	03-Sep-2020	Victor - HSA - top-up - Sept.2020	1,519.55
ALBERTA MUNICIPAL SERVICE CORPORATION	00036-0001	14-Sep-2020	AMSC - gas/power - Sept.08/20	34,600.19
Eastlink	00036-0002	14-Sep-2020	Eastlink - cable - Rec	89.46
Total:				307,741.99

Highlights

ROADS

- Pothole repairs ongoing;
- Street sweeping ongoing
- Grading ongoing;
- Grass cutting ongoing;
- Street sweeping ongoing;
- Sidewalk repairs completed;
- Weed spraying ongoing;
- Filling holes in alleys;
- Assisted Lions with new stretch of Walking Trail from Evergreen Estates;
- Trimming tree overlapping sidewalks;

WATER

- Routine maintenance and testing;
- AEP reporting, meter reading and other related work is ongoing;
- Working on PRV vaults;
- Replacing broken meters as required;

WASTEWATER

- Routine maintenance and testing;
- AEP reporting and other utility related work is ongoing;
- During Discharge – drainage ditch being walked/checked daily;

RECYCLE

- Assist Ponoka County staff as required;
- Mowing, hauling yard waste to Ponoka;

R.C.M.P. STATION

- Building maintenance as required;
- Grass cutting ongoing;
- Vaulting of front counter completed and tinting of windows;

CEMETERY

- Assist families with their needs;
- Mowing ongoing;
- Planted 21 trees and landscaped in Mount Auburn;
- Watering trees in Mount Auburn ongoing;
- Moved headstones in West Haven for pillow block replacement;
- New pillow blocks installed and landscaping completed;

OTHER

- Maintenance at Town Office and Library as required;
- Assist Development Department as required;
- Assist residents and visitors with questions and concerns;

R. Schmidt
Director of Public Works

Highlights:**Peter Lougheed Community Centre**

- Ongoing cleaning, maintenance and painting
- Generator installed
- Main bathroom renovations completed
- Open for bookings – ½ capacity for room rentals, except for Main Auditorium – following AHS guidelines for capacity
- Pickleball and Badminton nights will begin in October

Community Fitness Centre

- Fitness Centre opened June 22 with new guidelines – running smoothly
- Researching new equipment – trade in options
- Cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics and extra maintenance items on existing equipment

Rimbey Aquatic Centre

- Pool and Spray Park opened July 6th with restrictions due to Covid 19 – closed Sept. 6
- Red Cross Lessons started July 13th (7 weeks of lessons will be offered) – good attendance
- Completing shutdown of spray park and main pool
- Anti-Entrapment Compliance plan completed – Action required to be compliant
- Hot tubs will remain closed due to their size. Physical distancing is difficult

Arena

- Maintenance – completed
- Zamboni arrived May 5th – waiting on the removal of the old Zamboni
- Ice should be available by Sept. 28

Programs

- Fitness Classes and Dance classes in the Upper Auditorium
- Regular meetings throughout the week

Events

- All bookings cancelled or postponed into October

Cindy Bowie
Director of Community Services

Highlights

- **Resident Questions.** Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- **Development Permits.** Administration has been answering resident questions regarding potential development permits on an on-going basis.
- **Certificate of Compliance.** Administration has been processing certificates of compliance and accompanying paperwork as requested.

The follow chart outlines the 2020 development statistics:

2020 Development Statistics to Sept. 18, 2020			
	Applied 2020	Issued 2020	In Progress 2020
Development Permit Applications (non change in use / home occupation)	21	16	5
Change in Use / Home Occupation Development Permits Applications	10	10	0
Subdivision Applications	3	3	0
Land Use Bylaw Amendments	4	3	1
Certificate of Compliance Requests	10	9	1
Building Permit Applications	6	6	Unknown

The following development permits have been approved in 2020:

Permit Number	Date Issued	Civic Address	Type of Development
01/20	03/25/2020	5213-50th Avenue	Basement Development
02/20	04/20/2020	6311-52 Street	Commercial Kitchen Renovation
03/20	04/20/2020	4706-53 Ave	Home Occupation
04/20	04/28/2020	4706-50 Ave	Signage and Use
05/20	06/23/2020	4522-54 Ave	Attached Gymnasium with entry foyer
06/20	05/20/2020	4625-51 Street	Internal Renovations
07/20	05/26/2020	#2 Lindy's	Move out
08/20	05/24/2020	5109-45 Ave	Home Occupation
09/20	06/17/2020	4705-58 Ave	Variance
10/20	05/28/2020	#23 Lindy's	Move out
11/20	06/08/2020	4301-54 Ave	Fence & new approach

DEVELOPMENT OFFICER REPORT SEPTEMBER 21, 2020

12/20	06/01/2020	4601-54 Ave	Pouring concrete driveway
13/20	06/02/2020	4630-58 Ave	Adding addition to existing deck
14/20	06/03/2020	5213-50 Ave	Home Occupation
15/20	06/04/2020	4626-51 Ave	Home Occupation
16/20	06/23/2020	5008-50 Ave	Change of Use
17/20	07/02/2020	5504 Drader Crescent	Garage setback variance
18/20	07/09/2020	5041-57 Ave	Demolition
19/20	07/29/2020	4513-54 Ave	16 x 16 shed with attached carport
20/20	07/28/2020	4911 46 Ave.	New Business
21/20	08/13/2020	4917-56 Ave	Home Occupation
22/20	In Progress		
23/20	In Progress		
24/20	09/02/2020	4717-50 Ave	14 x 25 extension
25/20	In Progress		
26/20	08/31/20	5630 – 53 Street	Garage and house setback variance
27/20	09/04/20	40th Street Right of Way	Temporary 4 x 8 free standing sign
28/20	In Progress		
29/20	09/16/20	5501 50 Avenue	New signs, using old bases
30/20	In Progress		
31/20	09/16/20	4800-47 Street	Remove old approach and install new approach

The following chart outlines historic development statistics:

Historic Development Statistics								
	2019		2018		2017		2016	
	Applied	Issued	Applied	Issued	Applied	Issued	Applied	Issued
Development Permit Applications	40	39	37	34	17	15	19	18
Change in Use / Home Occupation Development Permits Applications	11	11	n/a	n/a	n/a	n/a	n/a	n/a
Subdivision Applications	1	0	1	1	0	0	0	0
Land Use Bylaw Amendments	1	1	3	2	2	2	2	2
Certificate of Compliance Requests	13	13	13	13	10	10	12	11
Building Permit Applications	7	7	18	18	7	7	16	16

Elizabeth Armitage MEDES, RPP, MCIP
 Planning & Development Officer



REQUEST FOR DECISION

Council Agenda Item	8.2
Council Meeting Date	September 21, 2020
Subject	Boards/Committee Reports
For Public Agenda	Public Information
Background	Various Community Groups supply Minutes of their board meetings to Council for their information.
	8.2.1 Tagish Engineering Ltd Project Status Update to September 3, 2020 8.2.2 Beatty Heritage House Society AGM Meeting Minutes of March 4, 2020 and Beatty Heritage House Society Minutes of August 4, 2020 8.2.3 Rimbeby Historical Society Meeting Minutes of July 15 and August 19, 2020
Recommendation	Motion by Council to accept the Tagish Engineering Ltd Project Status Update to September 3, 2020, Beatty Heritage House Society AGM Meeting Minutes of March 4, 2020, Beatty Heritage House Society Minutes of August 4, and the Rimbeby Historical Society Meeting Minutes of July 15 and August 19, 2020, as information.
Prepared By:	
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>September 16, 2020</u> Date </div> </div>
Endorsed By:	
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Lori Hillis</u> Lori Hillis, CPA, CA Chief Administrative Officer </div> <div style="text-align: center;"> <u>September 16, 2020</u> Date </div> </div>

Date	Project Manager	Status Update
Town of Rimbey		
RBYM00000.20 RB00 - 2020 General Engineering		
August 6, 2020	Quartly, Debi	Revised budget estimates to complete road reconstruction and paving for Evergreen Estates has been sent to the Town. Tagish is awaiting information from the Town before we can proceed further.
August 20, 2020	Matichuk, Gerald	Public works staff are relocating equipment at PasKaPoo Historical Park to make way for the Evergreen Connector Walking Trail. The Evergreen Estates road paving is temporary on hold awaiting a legal opinion on moving forward.
September 2, 2020	Matichuk, Gerald	Construction on the Evergreen Connector Walking Trail continue. Tagish is working on preparing budget estimates for projects for the stimulus grant program.
RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades		
August 6, 2020	Solberg, Lloyd	Continuing to work on designs. Information has been sent out to sub-consultants for their portions of work. Union Street is completing their geotechnical investigations this week. Working on getting the project ready for Tender in late August.
August 20, 2020	Solberg, Lloyd	As discussed with the Town we are going to Tender this project with the Well Building. We are aiming towards tendering the project in Mid September.
September 2, 2020	Solberg, Lloyd	We are working on the Tender document for the Main Reservoir and the Well Control Building. Timelines have been pushed back a bit. We are expecting the Tender to go out near the end of September.
RBYM00135.00 RB135 - Standby Generator Comm Centre		
July 23, 2020	Matichuk, Gerald	Frontline Compressor Services Ltd. is working with Highline Electrical Constructors to complete the commissioning on the standby generator and related equipment. (July 23-Aug 6)
August 20, 2020	Matichuk, Gerald	Highline Electrical is working with Centratch Technical Services in coordinating the installation of fire alarm equipment. Frontline Compressor Services Ltd. continue to work in completing the commissioning on the standby generator and related equipment.
September 2, 2020	Matichuk, Gerald	Frontline Compressor Services Ltd. continue to work in completing the commissioning on the standby generator and related equipment.
RBYM00136.01 RB136.01 - 2019/20 Street Improvements		
August 6, 2020		J. Branco & Sons Concrete Services are expected to remove and replace concrete in Mid to Late August
August 20, 2020	Matichuk, Gerald	Border Paving is working on completing the asphalt patching and deficiencies from the 2019 Street Improvement program. J. Branco & Sons Concrete Services have completed the repair on the drainage swale at 57 Av & 46 St and on the sidewalk under drains on 50 Av.
September 2, 2020	Matichuk, Gerald	Border Paving has completed the asphalt patching and deficiencies from the 2019 Street Improvement program. J. Branco & Sons Concrete Services are scheduled to complete the concrete swale extension in Drader Crescent by September 30, 2020.
RBYM00138.00 RB138 - 51st Street Engineering		
September 2, 2020	Solberg, Lloyd	We will work on revising cost estimates and budgets for the 51st Street project. Cost estimates will be revised in October as the Raw Water Supply line and Main Reservoir Tender are main priorities at the moment.

RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply

- August 6, 2020 [Matichuk, Gerald](#) Tagish is working with Lex3 Engineering, Canadian Consulting Group on the well house design. Union Street Geotechnical are drilling holes at various locations along the proposed water line route this week. Once we have the designs complete, we will set up a meeting with the Town to complete a design review.
- August 20, 2020 [Matichuk, Gerald](#) Tagish is working to have the Well PW(17-15) Raw Water Supply Line out to tender by the first week of September.
- September 2, 2020 [Matichuk, Gerald](#) Tender pick-up for Well PW(17-15) Raw Water Supply Line on September 2, 2020 with pre-tender meeting September 9, and tender closing September 16, 2020..

Beatty Heritage House Society

Eighteenth Annual Meeting - March 4th, 2019

Meeting was called to order by Teri at 7:40 pm.

Moved by Jackie seconded by Florence that Teri chair the meeting .

Carried.

In attendance: Board Members:

Teri Ormberg	Jackie Anderson
Florence Stemo	
Nancy Adams	Judy Larmour
Ed Grumbach	Murray Ormberg
Bron Jones	Annelise Wettstein
Active Member	Nancy Selent
Town Councillor	Lana Curle

AGENDA: Accepted as presented.

MINUTES of previous Annual Meeting (March 5, 2018) as recorded by Bron read by Florence. Adopted by Annelise; seconded by Nancy. Carried.

CHAIRPERSON'S ANNUAL REPORT: Presented by Teri. Adopted by Bron; seconded by Nancy. Carried.

FINANCIAL REPORT: Reviewed and signed by Donna Pecharsky February 26, 2018. Presented by Treasurer, Jackie Anderson. Adopted by Nancy, seconded by Bron. Carried.

BUDGET: Presented by Jackie Anderson. Suggestion made by Judy that the amount of \$370 be added to Disbursements for Interpretation Supplies. Jackie moved to accept the Budget with the change as suggested.

Seconded by Nancy. Carried

ELECTION: Moved by Murray; seconded by Ed that the 2018 slate of Officers and Directors stand for 2017. Carried. (Unanimous)

OFFICERS:	Chairperson	Teri Ormberg
	Vice-Chairperson	Audreyann Bresnahan
	Secretary	Florence Stemo
	Treasurer	Jackie Anderson

DIRECTORS:	Annette Boorman	Murray Ormberg
	Ed Grumbach	Annelise Wettstein
	Bronwen Jones	Fred Schutz
	Judy Larmour	

MEMBERSHIP FEE: Moved by Florence; seconded by Annelise that it remain at \$10.00. Carried (with one opposing vote).

MEETING DATES: Moved by Bron seconded by Nancy that meeting dates be as in the past - First Monday of each month unless it falls on a holiday; alternate date to be chosen by consensus.

ADJOURNMENT: Murray moved for adjournment at 8:10 pm.

Note:

The Annual Meeting of the BHH Society, which is usually held in March, was postponed until September, due to Covid-19 Regulations.

Minutes of the 2019 Annual Meeting - adopted as written - September 14, 2020.

Florence Stemo Secretary

Beatty Heritage House Society Report for 2019 (presented at annual meeting Sept. 14/20 because of COVID 19)

Alison Walker was our employee for the summer and a child program was started with 4 Super Mondays.

I believe this was our 6th season for Home Routes concerts with 4 held in the spring and 2 in the fall. We had some sold out shows again this season. We appreciate our faithful patrons, helpers and those who billet the performers.

The house was again used for small community events.

We were saddened of the loss of our life time member of the Beatty House, Fred Schutz on March 27/2019.

In conjunction with the Alberta Quilt project we hosted the documentation of local pre 1970 quilts in April. Under the leadership of Lucie Heins from the Royal Alberta Museum and help of Lana Curle, Margaret Steiger, Judy Frayn, and Judy Larmour, over 20 quilts were documented. Thank you to Judy Larmour for hosting Lucie while here for 2 days.

Earth Day was held in April with the Medicine River Rehab doing 2 presentations with one being for the youth and the other for the adults. Two of their rescue animals, Otis the Owl and Fang the Skunk, were part of the presentations.

The annual after parade BBQ in July and the Coop BBQ in August went well. Thank you to all the helpers.

In July we had a display at the Volunteer Fair/Block Party held at the Lions Park.

Thank you to Wooddale Ladies Club donating the 31st quilt which was won by Dylan Romanick, granddaughter of Mike and Annette Boorman's. The draw was again made in Sept. in conjunction with Alberta Arts Week. This year the theme was "Words West of the 5th" and featured poets and authors. A concert was held with Sid Marty on the Friday night as well as "Poetry Café" at the Empress Theatre Coffee Shop, "Writers in Session" at the Beatty House and "Home grown and Open Mike" at Hawk Tail Brewery on the Saturday.

Thanks to the put up and take down crews and use of the poles for Christmas lights. The big spruce by the sidewalk (also known as the peace tree) had new replaceable bulb light put up and the old lights taken off. This required a man lift.

A "period" light was purchased for the living room to replace the more modern stained-glass fixture. The local history book "Over the Years" was purchased.

A big thank you to the Rimbey 4H Club for once again donating their time to shovel the walks.

Thank you for the help of all the society members and friends, and summer employee to maintain, and promote the house and yard and operation of the Tourist Information Center.

Thank you to the Town of Rimbey for their yearly grant which is a great help to the operations and preservation of the Beatty Heritage House.

Looking forward to a successful, rewarding 2020.

Respectfully submitted by Teri Ormberg, Chairperson

Beatty Heritage House Society

August 4, 2020 Meeting

The meeting was called to order by Chairperson Teri Ormberg at 7:45 pm.

In attendance: Teri Ormberg Jackie Anderson
Florence Stemo
Annette Boorman AudreyAnn Bresnahan
Bronwen Jones Councillor Lana Curle
Rebekah Seidel Guest Speaker

MINUTES of previous meeting (July 6, 2020) read by Florence. Minutes adopted as read with one correction (addition of AudreyAnn's name to list of attendees at meeting).

TREASURER'S REPORT: Jackie reported a Balance of \$31,506.29. She moved adoption of her report. Seconded by AudreyAnn. Carried.

Teri welcomed Rebekah, who presented a summary of information arising from our two meetings with representatives from community groups re a long-range plan for the BHH.

OLD BUSINESS:

BOOK-NOOK: We have been offered the "book-box" constructed by Lance Hannesson for the Early Childhood Coalition (now disbanded).

TREES IN NEED OF ATTENTION: Both weeping birches have now been removed. MOVED by Florence, seconded by Jackie that we accept Mario Renaud's bid on the removal of the two stumps. Carried.

LONG-RANGE PLAN: It was decided to send a personal invitation, to each of the people who attended one or both meetings on this subject, to the BHH Annual General Meeting set for Monday, September 14, 2020 at 7:00pm.

SUMMER EMPLOYEE: MOVED by Florence, seconded by AudreyAnn that we give a bonus of \$100 to Ryan as a sign of our appreciation for his excellent work during this summer season. Carried.

MOVED by Jackie, seconded by Annette that we hire Ryan for 8 hours a week for September at the expense of the BHH Society to care for the grounds (this motion to be dependent on whether Ryan is studying online from Rimbey). Motion Carried.

EARTH DAY EVENT: Formerly postponed; now cancelled.

ALBERTA CULTURE DAYS: Discussion re plan which was discussed at our July meeting. Teri will act as our liaison with the Wooddale Ladies Club. Florence will research the history of the club in preparation for writing an article for our Culture Days event.

NEW BUSINESS:

PICNIC TABLES: Discussion - No decision reached.

NEXT MEETING: Monday, September 14, 2020, following the Annual General Meeting.

ADJOURNMENT: By Teri at 9:15pm.

Minutes Adopted September 14, 2020.

Florence Stemo Secretary

Rimbey Historical Society Board Meeting Minutes

At Smithson International Truck Museum

Wednesday, July 15, 2020 @ 4:00 pm

Present: Larry Varty, Bill Hval, Pauline Hansen, Diane Miller, Jim Schneider, Chuck Hendricks, Celia Hendricks, Janet Carlson, Sharon Bowness, Larry Beckley, Lana Curle (Town Rep.) and Cheryl Jones (Curator).

Call to Order: Meeting called to order by President, Larry Varty at 4:00 pm.

Agenda: Jim Schneider moved, and Sharon Bowness seconded the Agenda be accepted – CARRIED.

Minutes: Correction to the June minutes - Larry Beckley, not Larry Varty, helped reassemble the VanBrunt Seed Drill. Chuck Hendricks moved, and Celia Hendricks seconded the Minutes from the previous board meeting which was held Wednesday, June 17, 2020 is accepted – CARRIED.

Old Business Arising from Minutes: None

President: Larry Varty –

The Park grounds have been closed and this decision was to be revisited at our July meeting. Due to the request from the Town Council and Mayor to open the grounds, president Varty discussed this with all the board members and it was agreed to open the grounds July 4th to foot traffic only.

Treasurer's Report: Pauline Hansen presented the Treasurer's Report Sharon Bowness moved, and Larry Beckley seconded the Treasurer's report be accepted – CARRIED.

A reminder was given from Pauline Hansen that the Treasurer's Report is to be shared with Board Members and Museum Administrator only, to keep banking information secure.

Committee Reports:

a) Grants: A grant of \$17,000 from Canadian Heritage Emergency Support Fund has been applied for. We should hear if our application is successful by the end of August.

b) Gaming/Casino: None

c) Maintenance/Restoration Shop & Truck Repairs: None

d) Buildings & Yard:

Sharon Bowness reported that the algae problem in the pond has not been resolved. Larry Varty will purchase a chemical to be added to the water and hopefully, this will help. A successful tree-trimming work party was held. More trimming needs to be done.

e) Events & Fundraising:

The RHS Coffee Group's attendance is down. The ending time of the coffee sessions will be extended to 10:00 am.

- f) Volunteer/Recruitment:** Jim Schneider made the motion for volunteers to be able to return to the Truck Museum, seconded by Bill Hval. CARRIED. Larry Beckley will monitor the COVID-19 situation and may come back volunteering, *at his discretion*, on Tuesday and Wednesday of each week from 9:00am to 3:00pm.
- g) Strategic Planning Committee:** None

Town Representation: Lana Curle, Town Representative, reported Lana Curle had forwarded an email to the Rimbey Town Council that was sent to RHS on a successful tour given to a group of 30 people - SSR Chevy - in June by Curator Cheryl Jones. She also, made the Board aware that the COVID-19 cases are up in the Alberta Central Zone.

Park Administration Report: *(Attached)*

Cheryl Jones presented a Park Report for the month
Lana Curle made a motion, seconded by Janet Carlson that the RHS will re-open the pavilion for bookings. Abstained Bill Hval and Chuck Hendricks. CARRIED. The renters must follow the Alberta Guide Lines - The Public Health Order.

Artifacts for Acceptance: None

New Business:

Jim Schneider made a motion, seconded by Celia Hendricks to purchase a front door buzzer to a max. of \$200.00 for the Truck Museum. CARRIED. Larry Beckley volunteered to be in charge of this purchase.

Next Regular Meeting to be held Wednesday, August 19, 2020 @ 4:00 pm.

Adjournment: Pauline Hansen adjourned the Board Meeting at 4:50 p.m.

Rimbeby Historical Society Board Meeting Minutes

At Smithsonian International Truck Museum

Wednesday, August 19, 2020 @ 4:00 pm

Present: Larry Varty, Jim Schneider, Chuck Hendricks, Celia Hendricks, Janet Carlson, Sharon Bowness, Diane Miller and Cheryl Jones (Curator).

Missing: Bill Hval, Pauline Hansen, Larry Beckley, Lana Curie (Town Rep)

Call to Order: Meeting called to order by President, Larry Varty at 4:00 pm.

Agenda: Jim Schneider moved, and Sharon Bowness seconded the Agenda be accepted – CARRIED.

Minutes: Chuck Hendricks moved, and Celia Hendricks seconded the Minutes from the previous board meeting which was held Wednesday, July 15, 2020 be accepted – CARRIED.

Old Business Arising from Minutes: No Old Business.

President: Larry Varty – No Report.

Treasurer's Report: Cheryl Jones presented the Treasurer's Report on behalf of Pauline Hansen.

Jim Schneider moved, and Chuck Hendricks seconded the Treasurer's report be accepted – CARRIED.

Committee Reports:

a) Grants: None

b) Gaming/Casino: Celia Hendricks read an email that the Society received from Kim Howard, AB Gaming. She reports that there is still no time line for Casino re-opening. A request for a need of Casino (Red Deer) Volunteers in the new year, 2021. Ms. Howard asked if we would response stating what time of the year is preferable for the RHS members to volunteer their time.

We will be requesting either the 1st Quarter (Jan., Feb., Mar.)OR 2nd Quarter (Apr., May, June), OR 4th Quarter (Oct., Nov., Dec.).

c) Maintenance/Restoration Shop & Truck Repairs: Jim Schneider reports that the Shop has been very quiet.

d) Buildings & Yard:

Sharon Bowness reported that the removal of the algae is improving by using Blue Stone Chemical. The pond will need more treatments.

Chuck Henricks reported that two good working parties of tree trimming has been done. The Board will be called upon to help for a third session in the near future.

Larry Varty reported that the Steeves House is almost done. The basement and stairway has just been completed, ready to move in the artifacts.

e) Events & Fundraising: None

- f) **Volunteer/Recruitment:** None
- g) **Strategic Planning Committee:** None

Town Representation: No Report.

Park Administration Report: *(Attached)*

Cheryl Jones presented a Park Report for the month.

Artifacts for acceptance:

Jim Schneider moved Celia Hendricks seconded that we accept the Artifacts. CARRIED.

Visitor Information Centre: FYI -Cheryl Jones is able to get info on which Alberta Visitor Information Centres are open and which are closed.

New Business:

Discussion on the addition to Rimbey's walking trail with the use of a printed diagram of the Location Plan. The trail moves the Museum's west boundary in 10 meters.

Discussion on the three vehicles stored in the Museum's west yard plus the orange Scout in the saw mill shed. The Board decided it was best to try and sell them for parts as we already have these models in the museum. Any proceeds from the sale of these parts will go to the restoration budget.

The Museum will keep storing the International Eaton's Van to have it restored in the future, as this is a rare model.

Discussion on the old building along the west fence, we will look into the building as a whole for future removal.

Items in the west yard to be moved are a sign, roll of cable, drums and scrap tin.

Next Regular Meeting to be held Wednesday, September 16, 2020 @ 4:00 pm.

Adjournment: Chuck Hendricks moved for adjournment at 4:45 pm.



REQUEST FOR DECISION

Council Agenda Item	8.3
Council Meeting Date	September 21, 2020
Subject	Council Reports
For Public Agenda	Public Information
Background	The Mayor and Councillors provide a monthly report to advise of their activities of the previous month.
Attachments	8.3.1 Mayor Pankiw's Report 8.3.2 Councillor Coulthard's Report 8.3.3 Councillor Curle's Report 8.3.4 Councillor Payson's Report 8.3.5 Councillor Rondeel's Report
Recommendation	Motion by Council to accept the reports of Council, as information.
Prepared By:	
<p style="text-align: center;"><u>Lori Hillis</u> <u>September 16, 2020</u></p> <p style="text-align: center;">Lori Hillis, CPA, CA Date</p> <p style="text-align: center;">Chief Administrative Officer</p>	
Endorsed By:	
<p style="text-align: center;"><u>Lori Hillis</u> <u>September 16, 2020</u></p> <p style="text-align: center;">Lori Hillis, CPA, CA Date</p> <p style="text-align: center;">Chief Administrative Officer</p>	

Highlights

Date	Event	Details of Event
Aug 27	Leaders Meeting	Zoom meeting for Mayors
Sept 8	Council Meeting	Regular Council meeting see website for details
Sept 16	Rimoka Meeting	Regular Rimoka meeting in Rimbey
Sept 22	Council Meeting	Regular Council meeting see website for details

Numerous commissionaire of oath's
Cheque Runs

Rick Wm. Pankiw
Mayor

Highlights

Date	Event	Details of Event
21 May 2020	FCSS Meeting	Attend regularly scheduled FCSS meeting via TEAM
26 May 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. please minutes.
28 May 2020	Covid 19 Teleconference	Attend D/DEM Covid 19 teleconference
11 Jun 2020	Covid 19 Teleconference	Attend D/DEM Covid 19 teleconference
23 Jun 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. Please see meeting minutes.
24 Jun 2020	QUIRM meeting FCSS	Attend regularly scheduled QUIRM meeting
30 Jun 2020	Special Town Council meeting	Attend Special Town Council meeting regarding Evergreen Paving.
27 Jul 2020	Special Town Council meeting	Attend Special Town Council meeting regarding Evergreen Paving
28 Jul 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. Please see meeting minutes.
06 Aug 2020	Special Town Council meeting	Attend Special Town Council meeting regarding Evergreen Paving

J. W. Coulthard
Councillor

Highlights

Date	Event	Details of Event
17 Aug 2020	Lions Club Ground Breaking	Attend ground breaking for Lions Club path to Evergreen Estates.
25 Aug 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. (Please see minutes.)
08 Sept 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. (please see minutes.)
15 Sept 2020	Citizens on Patrol AGM	Attend Citizens on Patrol Annual General Meeting. (minutes can be provided upon request.)
16 Sep 2020	FCSS QUIRM MEETING	Attend FCSS QUIRM meeting. (minutes can be provided upon request.)
17 Sep 2020	FCSS Board Retreat	Attend FCSS Annual Board Retreat and planning session.
18 Sep 2020	FCSS Board Retreat	Attend FCSS Annual Board Retreat and planning session Day 2
21 Sept 2020	Town Council Meeting	Attend regularly scheduled Town Council meeting. (please see minutes)

J. W. Coulthard
Councillor

Highlights

Date	Event	Details of Event
Sept 2	Bylaw Committee	Meeting to start the formation of a Bylaw Committee.
Sept 8	Town Council	Regular meeting of town council, attended in Council Chambers.
Sept 14	Beatty House	AGM for 2019, followed by regular meeting for September held at the House.
Sept 16	Rimoka Board	Regular Meeting, held at Town of Rimbey Council Chambers.
Sept 16	Historical Society	Regular Board meeting of Society.
Sept 20	Rimbey High School Graduation	Delivered greetings and congratulations from the Town Council and community.
Sept 21	Town Council Meeting	Regular meeting of Town Council.

Submitted by
 Lana Curle
 Town Councillor

Highlights

Date	Event	Details of Event
No written report received at time of publication of the agenda.		

Paul Payson
Councillor

Highlights

Date	Event	Details of Event
March 3/20	Chamber of Commerce	Regular Board Meeting
March 9/20	Council Meeting	See Agenda
March 20/20	Special Budget Meeting	
March 23/20	Council Meeting	
March 25/20	FCSS Board Meeting	
April 14/20	Council Meeting	
April 16/20	FCSS Board Meeting	
April 28/20	Council Meeting	
May 11/20	Council Meeting	
May 19/20	ARC Committee Meeting	
May 26/20	Council Meeting	
June 2/20	Chamber of Commerce Meeting	
June 9/20	Council Meeting	
June 2020	ARC Committee Meeting	
June 23/20	Council Meeting	
July 21/20	Council Meeting	

COUNCILLOR RONDEEL'S REPORT

July 27/20	Special Council Meeting	
August 7/20	Chamber of Commerce Meeting	
August 7/20	Special Council Meeting	
August 10/20	ARC Committee Meeting	
August 11/20	Special Council Meeting	
August 25/20	Council Meeting	

Several zoom meeting and webinars

Gayle Rondeel
Councillor



TOWN OF RIMBEY REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	September 21, 2020
Subject	Correspondence
For Public Agenda	Public Information
Attachments	9.1 Rimbe Municipal Library Board Building Committee Letter
Recommendation	Administration recommends Council accept the correspondence from the Rimbe Municipal Library Building Committee, as information.

Prepared By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date

Endorsed By:

Lori Hillis

Lori Hillis, CPA, CA
Chief Administrative Officer

September 17, 2020

Date



September 17, 2020

To: Town of Rimbey
Attn: Lori Hillis, CAO
Re: Library Expansion Update

Good morning Lori,

Since the Town formally approved the Library's expansion proposal, we have started to move forward with our project planning and fundraising. At our regular board meeting last night the Building Committee was expanded to include Mike Boorman, Christine Leinweber and myself. It was agreed we would keep the Town regularly updated on our activities.

There is a new Alberta Building Code out and also the National Energy Code to comply with. My understanding is that because it is a public building, the Code requires professional architectural and engineering involvement.

Given that, the Board last night passed a motion for the Building Committee to assemble a team of consultants with the aim of entering into a formal consultant agreement for detailed design and the preparation of a set of tender drawings and specifications.

We intend to select the team based on interviews, similar project experience and fees. We also agreed that we would support as many local qualified construction trades as possible for the construction phase.

A Fundraising Committee was also struck to develop a coordinated fund raising strategy. Our hope is to be able to tender the project in the spring of 2021, with completion in late fall.

We trust that by sending this update to you the Mayor and Council will be advised of the Library Board's progress. Please let me know if this is the best way to keep everyone in the loop.

Thanks Lori,

John Hull,
Building Committee Chair

cc Mike Boorman, Christine Leinweber