



# AGENDA

## Town Council

January 10, 2022 - 5:00 PM

Town Administration Building -  
Council Chambers

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**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JANUARY 10, 2022 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.**

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## 9. CORRESPONDENCE

## **10. OPEN FORUM**

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

## **11. CLOSED SESSION**

## **12. ADJOURNMENT**



REQUEST FOR DECISION

<b>Council Agenda Item</b>	3.1
<b>Council Meeting Date</b>	January 10, 2022
<b>Subject</b>	Minutes
<b>For Public Agenda</b>	Public Information
<b>Attachments</b>	3.1 Minutes of Regular Council December 13, 2021
<b>Recommendation</b>	Motion by Council to accept the Minutes of the Regular Council Meeting of December 13, 2021, as presented.

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date



# MINUTES

## Town Council Meeting

Monday, December 13, 2021 - 5:00 PM

Town Administration Building - Council Chambers

**1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE**

Mayor Pankiw called the meeting to order at 5:00 PM with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Lori Hillis - Chief Administrative Officer
- Liz Armitage - Development Officer
- Bonnie Rybak - Executive Assistant

Delegates: Dorothy Barron

Public: (8) members of the public

**2. AGENDA APPROVAL AND ADDITIONS**

Motion 262/2021

Moved by Councillor Clark to accept the Agenda for the December 13, 2021 Regular Council Meeting, as amended.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**3. MINUTES**

3.1. Minutes of Regular Council November 22, 2021

Motion 263/2021

Moved by Councillor Curle to accept the Minutes of the Regular Council Meeting of November 22, 2021, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

5.1. Dorothy Barron Delegation – Covid 19 Restrictions

Motion 264/2021

Moved by Councillor Clark to accept Dorothy Barron’s delegation regarding COVID 19 restrictions, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**6. BYLAWS**

6.1. 984/21 Council Procedural Bylaw

Motion 265/2021

Moved by Councillor Clark to give first reading of 984/21 Council Procedural Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 266/2021

Moved by Councillor Coston to give second reading of 984/21 Council Procedural Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 267/2021

Moved by Councillor Rondeel to unanimously consider third and final reading of 984/21 Council Procedural Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 268/2021

Moved by Councillor Curle to give third and final reading of 984/21 Council Procedural Bylaw.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**7. NEW AND UNFINISHED BUSINESS**

7.1. Wolf Creek Public Schools Request

Motion 269/2021

Moved by Mayor Pankiw to direct Administration to invite Wolf Creek School Division to come to a Council meeting as a delegate to provide more information regarding the funding request for a School Resource Officer.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Christmas Hours

Motion 270/2021

Moved by Mayor Pankiw to approve the closure of Operations for the Town for the entire day of Friday, December 24, 2021 and at noon on New Year's Eve Day, December 31, 2021 with pay for the employees of the Town of Rimbey.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.3. Development Incentive Grant

Motion 271/2021

Moved by Councillor Rondeel to direct Administration to enter into a Tax Incentive Agreement with Rimbey Travel Centre located at LOT 12; BLOCK 5; PLAN NUMBER 2121873 (5201 43 Street) for 2022, 2023 and 2024. The Tax Incentive Agreement shall be in accordance with Bylaw 974/21 Tax Incentives Bylaw and shall state the following:

- a. In the first taxation year identified in the Tax Incentive Agreement, the Qualifying Property shall receive a 100% Exemption;
- b. In the second taxation year identified in the Tax Incentive Agreement, the Qualifying Property shall receive an 80% Exemption;
- c. In the third taxation year identified in the Tax Incentive Agreement, the Qualifying Property shall receive a 60% Exemption.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.4. Library Board Resignation Letter

Motion 272/2021

Moved by Councillor Coston to accept, with regret, the resignation of Library Board Member Colleen McNaught, effective November 21, 2021.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.5. Council Round Table Discussion

**8. REPORTS**

**8.1. DEPARTMENT REPORTS**

Motion 273/2021

Moved by Councillor Curle to accept the department reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED



**8.2. BOARDS/COMMITTEE REPORTS**

Motion 274/2021

Moved by Councillor Rondeel to accept Tagish Engineering Project Status Updates Nov 26/21, the FCSS / RCHHS Board Meeting Minutes Oct 21, 2021, PRLS Board Meeting Minutes Nov 4/21 and PRLS Board Talk Nov 4/21, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8.3. COUNCIL REPORTS**

Motion 275/2021

Moved by Councillor Coston to accept the reports of Council, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**9. CORRESPONDENCE**

Motion 276/2021

Moved by Mayor Pankiw to accept the correspondence from Irene Christensen, as information and congratulate Jeanette, on behalf of the local resident, with a gift certificate not to exceed \$10.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**10. OPEN FORUM**

There were many members of the public present for the open forum. The following public spoke to Council in regards to the Covid 19 Restrictions:

Tim Melyunchuk  
 Greg Nelson  
 Daryl Hamnuk  
 Melony Edie  
 Daryl Chambers  
 Monica Rose

**11. CLOSED SESSION -**

11.1 FOIP Section 27 Privileged Information - Legal

Motion 277/2021

Moved by Councillor Clark to go into closed session at 6:26 PM to discuss: 11.1 FOIP Section 27 Privileged Information - Legal with Mayor Pankiw, Councillor Clark, Councillor Coston, Councillor Curle, Councillor Rondeel, Chief Administrative Officer Lori Hillis as Administrative Support and Recording Secretary Bonnie Rybak as Administrative Support.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 278/2021

Moved by Councillor Coston to come out of closed session at 6:39 PM.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 279/2021

Moved by Councillor Coston to direct Mayor and CAO to execute the purchase agreement and easement agreement for a portion of NE-20-42-2-W5M for \$1,000,000 when the agreements are finalized with funding to come from reserves.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**12. ADJOURNMENT**

12.1. Adjournment

Motion 280/2021

Moved by Councillor Curle to adjourn the meeting at 6:40 PM.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

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Rick Pankiw, Mayor


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Lori Hillis, Chief Administrative Officer

	REQUEST FOR DECISION
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<b>Council Agenda Item</b>	5.1
<b>Council Meeting Date</b>	January 10, 2022
<b>Subject</b>	Sgt. Pierre ST-CYR, Rimbeey RCMP
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Sgt. ST-CYR has been invited to provide an update to Council.
<b>Recommendation</b>	To accept the update provided by Sgt. ST-CYR of the Rimbeey RCMP, as information.

**Prepared By:**




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Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

**Endorsed By:**



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Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

	REQUEST FOR DECISION
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<b>Council Agenda Item</b>	5.2
<b>Council Meeting Date</b>	January 10, 2022
<b>Subject</b>	Jazdn Moore - Ecotree Generations
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Jazdn Moore would like to present Ecotree Generations.
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Email from Jazdn Moore</li> <li>• Video presentation: <a href="https://vimeo.com/ddg/review/653501128/67266f7331">https://vimeo.com/ddg/review/653501128/67266f7331</a></li> </ul>
<b>Recommendation</b>	To accept Jazdn Moore’s Ecotree presentation, as information.

**Prepared By:**



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Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

**Endorsed By:**



---

Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

**Bonnie Rybak**

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**From:** Lori Hillis  
**Sent:** December 8, 2021 9:28 AM  
**To:** Bonnie Rybak  
**Subject:** FW: Video presentation and slideshow

**From:** Jazdn Moore [REDACTED]  
**Sent:** Wednesday, December 08, 2021 10:27 AM  
**To:** Lori Hillis  
**Subject:** Video presentation and slideshow

Hey Lori, it's Jazdn Moore (ecotree generations), here is our new and improved presentation! Hope you like the video and we've attached the slideshow along with it. There have been problems in the past with people being able to access google slide presentations, so feel free to shoot me an email if you have trouble!

<https://vimeo.com/ddg/review/653501128/67266f7331>

 **Talking farm to table**

We look forward to our meeting on the 13th!

Thanks, Jazdn and Jennah





REQUEST FOR DECISION

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022

Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022

Date





A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

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WHEREAS Pursuant to Section 145 of the Municipal Government Act, RSA 2000. Chapter M-26, which permits Councils to pass bylaws in relation to the establishment and functions of Council Committees and other bodies and procedures to be followed by Council, Council Committees and other bodies established by the Council

AND WHEREAS The Council of the Town of Rimbey desires to create a Committee.

NOW THEREFORE The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

**SECTION 1 - Title**

1. This Bylaw may be cited as the Bylaw Committee Bylaw.

**SECTION 2 – Definitions**

In this bylaw, unless the context otherwise requires:

“Bylaw Committee” means the persons appointed by the Rimbey Town Council, and shall include any person authorized or appointed to carry out its duties.

“Member at Large” means a member of the public appointed by Council.

“Council” mean the Council of the Town of Rimbey.

“Town” means the Town of Rimbey.

**SECTION 3 – Establishment**

2. The Bylaw Committee is hereby established.

**SECTION 4 – Composition of the Committee**

3. The Bylaw Committee shall allow for up to 6 voting members (2 Town Councilors and 4 Members at Large), plus 2 non-voting administrative staff consisting of the Chief Administrative Officer and a Recording Secretary.



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

---

**SECTION 5 – Context**

4. The mandate of the Bylaw Committee will be to review previous bylaws of the Town of Rimbey and review new bylaws prior to submission to Council for review and adoption.

**SECTION 6 – Term of Membership**

5. All the members appointed to the Committee will be appointed by the Council of the Town of Rimbey (the “Council”) at the annual Organizational Meeting, with the exception of the inaugural appointment on establishment of the Bylaw Committee, which may be made by resolution upon passing of this bylaw.

**SECTION 7 – Roles and Responsibilities**

6. The Bylaw Committee shall consist of the following:
  - a. A Chairperson appointed by the members of the Bylaw Committee;
    - ◆ The Chairperson is responsible for developing the meeting agenda, setting the meeting dates, presiding over the meeting, and reporting to Council.
  - b. A Deputy Chairperson as voted by the Bylaw Committee;
    - ◆ The Deputy Chairperson is responsible for assuming the responsibilities of the Chair during times of the Chair’s absence or at the discretion of the Chairperson. The Deputy Chair assists with the duties of the Chair.
  - c. A Recording Secretary
    - ◆ The recording Secretary takes notes at the meeting, prepares meeting notices and prepares the request for decision to go to Council.
7. The Bylaw Committee shall set the date and times of their Bylaw Committee Meetings.
8. The 2 Council Members and 4 Members at Large shall have equal voting rights within the “Bylaw Committee”.
9. Three (3) voting members of the Bylaw Committee shall constitute a quorum.

~~10. The Chairperson of the Committee shall be selected by the Bylaw~~



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

---

~~Committee.~~

~~11.10.~~ The Town of Rimbey Council will consider, but will not be bound by any recommendation made by the Bylaw Committee.

~~12.11.~~ All Bylaw Committee meetings will be open to the public, for observation only.

~~13.12.~~ The Mayor shall be an ex-official member of all Council committees and boards which Council has a right to appoint members under the Municipal Government Act.

~~14.13.~~ The Bylaw Committee will submit their Minutes to Rimbey Town Council to be accepted as information.

**SECTION 8 – Scope of the Bylaw Committee**

~~15.14.~~ The Bylaw Committee shall not:

- a) Have any budgetary responsibilities;
- b) Receive any honoraria or expense reimbursement unless through resolution of Council;
- c) Represent Council, nor make decisions for Council;
- d) Discuss circumstances that “may” require “closed session” discussion.

**SECTION 9 – Effective Date**

~~16.15.~~ Bylaw 972/20 is hereby repealed.

~~17.16.~~ This Bylaw shall come into effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

BYLAW NO. 983/21



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

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READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis

BYLAW NO. 985/22



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

---

WHEREAS Pursuant to Section 145 of the Municipal Government Act, RSA 2000. Chapter M-26, which permits Councils to pass bylaws in relation to the establishment and functions of Council Committees and other bodies and procedures to be followed by Council, Council Committees and other bodies established by the Council

AND WHEREAS The Council of the Town of Rimbey desires to create a Committee.

NOW THEREFORE The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

**SECTION 1 - Title**

1. This Bylaw may be cited as the Bylaw Committee Bylaw.

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In this bylaw, unless the context otherwise requires:

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“Member at Large” means a member of the public appointed by Council.

“Council” mean the Council of the Town of Rimbey.

“Town” means the Town of Rimbey.

**SECTION 3 – Establishment**

2. The Bylaw Committee is hereby established.

**SECTION 4 – Composition of the Committee**

3. The Bylaw Committee shall allow for up to 6 voting members (2 Town Councilors and 4 Members at Large), plus 2 non-voting administrative staff consisting of the Chief Administrative Officer and a Recording Secretary.

BYLAW NO. 985/22



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

---

**SECTION 5 – Context**

4. The mandate of the Bylaw Committee will be to review previous bylaws of the Town of Rimbey and review new bylaws prior to submission to Council for review and adoption.

**SECTION 6 – Term of Membership**

5. All the members appointed to the Committee will be appointed by the Council of the Town of Rimbey (the “Council”) at the annual Organizational Meeting, with the exception of the inaugural appointment on establishment of the Bylaw Committee, which may be made by resolution upon passing of this bylaw.

**SECTION 7 – Roles and Responsibilities**

6. The Bylaw Committee shall consist of the following:
  - a. A Chairperson appointed by the members of the Bylaw Committee;
    - ◆ The Chairperson is responsible for developing the meeting agenda, setting the meeting dates, presiding over the meeting, and reporting to Council.
  - b. A Deputy Chairperson as voted by the Bylaw Committee;
    - ◆ The Deputy Chairperson is responsible for assuming the responsibilities of the Chair during times of the Chair’s absence or at the discretion of the Chairperson. The Deputy Chair assists with the duties of the Chair.
  - c. A Recording Secretary
    - ◆ The recording Secretary takes notes at the meeting, prepares meeting notices and prepares the request for decision to go to Council.
7. The Bylaw Committee shall set the date and times of their Bylaw Committee Meetings.
8. The 2 Council Members and 4 Members at Large shall have equal voting rights within the “Bylaw Committee”.
9. Three (3) voting members of the Bylaw Committee shall constitute a

BYLAW NO. 985/22



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

---

quorum.

10. The Town of Rimbey Council will consider, but will not be bound by any recommendation made by the Bylaw Committee.
11. All Bylaw Committee meetings will be open to the public, for observation only.
12. The Mayor shall be an ex-official member of all Council committees and boards which Council has a right to appoint members under the Municipal Government Act.
13. The Bylaw Committee will submit their Minutes to Rimbey Town Council to be accepted as information.

**SECTION 8 – Scope of the Bylaw Committee**

14. The Bylaw Committee shall not:
  - a) Have any budgetary responsibilities;
  - b) Receive any honoraria or expense reimbursement unless through resolution of Council;
  - c) Represent Council, nor make decisions for Council;
  - d) Discuss circumstances that “may” require “closed session” discussion.

**SECTION 9 – Repeal**

15. Bylaw 983/21 is hereby repealed.

**SECTION 10 – Effective Date**

16. This Bylaw shall come into effect on the date of third and final reading.

READ a First Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

BYLAW NO. 985/22



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A BYLAW COMMITTEE.

---

READ a Second Time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.

READ a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

---

Mayor Rick Pankiw

---

Chief Administrative Officer Lori Hillis





REQUEST FOR DECISION

<b>Council Agenda Item</b>	6.2												
<b>Council Meeting Date</b>	January 10, 2022												
<b>Subject</b>	961/20 Responsible Pet Ownership Bylaw												
<b>For Public Agenda</b>	Public Information												
<b>Background</b>	<p>On January 4, 2022 the Bylaw Committee made the following motion:</p> <p><u>Motion 2022BC006</u></p> <p>Moved by Councillor Clark for Administration to make changes to 961/20 Responsible Pet Ownership Bylaw and to bring the revised draft to the next Council meeting on Monday, January 10, 2022, for review.</p> <table border="0"> <tr> <td>Chairperson Rondeel</td> <td>In Favor</td> </tr> <tr> <td>Deputy Chair Carlson</td> <td>In Favor</td> </tr> <tr> <td>Committee Member Tarleton</td> <td>In Favor</td> </tr> <tr> <td>Councillor Clark</td> <td>In Favor</td> </tr> <tr> <td>Committee Member McKay</td> <td>In Favor</td> </tr> <tr> <td>Committee Member Johnstone</td> <td>In Favor</td> </tr> </table> <p style="text-align: right;">CARRIED</p>	Chairperson Rondeel	In Favor	Deputy Chair Carlson	In Favor	Committee Member Tarleton	In Favor	Councillor Clark	In Favor	Committee Member McKay	In Favor	Committee Member Johnstone	In Favor
Chairperson Rondeel	In Favor												
Deputy Chair Carlson	In Favor												
Committee Member Tarleton	In Favor												
Councillor Clark	In Favor												
Committee Member McKay	In Favor												
Committee Member Johnstone	In Favor												
<b>Attachments</b>	<ul style="list-style-type: none"> <li>Bylaw 961/20 Responsible Pet Ownership Bylaw – Amended January 5, 2022</li> </ul>												
<b>Recommendation</b>	<p>Administration recommends that Council accept the amended Bylaw 961/20 Responsible Pet Ownership Bylaw as of January 5, 2022, as information.</p> <p>Administration recommends that Council table Bylaw 961/20 Responsible Pet Ownership Bylaw until an open house can be held.</p>												

Prepared By:

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

\_\_\_\_\_  
January 5, 2022

Date



REQUEST FOR DECISION

**Endorsed By:**

*Lori Hillis*

January 5, 2022

Lori Hillis, CPA, CA  
Chief Administrative Officer

Date



## Town of Rimbey

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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**WHEREAS** A Council of a Municipality may, pursuant to the Municipal Government Act, Chapter M-26, R.S.A. 2000, pass bylaws for the purpose of regulating and controlling domestic animals and activities in relation to them and to provide for the imposition of a fine and or imprisonment due to contravention of said bylaw; and

**WHEREAS** The Council of the Town of Rimbey deems it necessary and expedient to pass a bylaw for the purpose of regulating and controlling dogs and cats within the corporate boundaries of the Town of Rimbey;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF RIMBEY, DULY ASSEMBLED, ENACTS AS FOLLOWS:

### PART ONE- TITLE

1. The Bylaw shall be cited as the "Responsible Pet Ownership Bylaw".

### PART TWO- DEFINITIONS

2. In this bylaw, unless the context otherwise requires, the word, term or expressions:
- a) "Altered" means neutered or spayed.
  - b) "Animal" means dog or cat, aggressive dog or dangerous dog
  - c) "Animal Control Officer" means a person or firm engaged by the Town to administer and/or enforce the provisions of the bylaw.
  - d) "Animal License" means the numbered tag issued by the Town of Rimbey on an annual basis.
  - e) "Aggressive Dog" means any dog that:
    - i. has been designated an aggressive dog by an Animal Control Officer.
  - f) "Cat" means either a male or female animal of the feline family.
  - g) "Contractor" means a person or firm engaged by the Town to perform Animal Control Services.
  - h) "Dangerous Dog" means:
    - i. A dog which has been made the subject of an order under the Dangerous Dog Act.
  - i) "Dog" means either a male or female animal of the canine family.
  - j) "Former Owner" means the person at the time of impoundment who was the Owner of an Animal which has been subsequently sold or destroyed.
  - k) "Justice" has the meaning as defined in the Provincial Offences and Procedure Act, R.S.A 2000, c. P-34 and amendments thereto.
  - l) "Kennel" means any place, owned by a person, group of persons or corporation engaged in the business of breeding, buying, selling, or boarding more than three dogs and/or three cats.
  - m) "Leash" means a restraint that is less than two meters in length and made of material capable of restraining an animal on which it is being used.
  - n) "Livestock" includes but is not limited to:
    - i. a horse, mule, ass, swine, emu, ostrich, camel, alpaca, sheep, or goat.
    - ii. domestically reared or kept deer, reindeer, moose, elk or bison.
    - iii. fur bearing animals including fox, coyote, wolf, weasels, or mink.



## Town of Rimbey

Bylaw 961/20

### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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- iv. animals of the bovine species.
- v. animals of the avian species excluding chickens.
- vi. Bees.
- vii. all other animals normally kept for agriculture purposes.
- o) "Major Injury" means any physical injury to a domestic animal or person, caused by an animal that results in major bruising large puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.
- p) "Microchip" means a tiny transponder, about the size of a grain of rice, that can be implanted in your pet's skin by a veterinarian for a good back-up option for pet identification.
- q) "Minor Injury" means any physical injury to a domestic animal or person, caused by an animal that results in minor bruising, small puncture, scratch or tearing of the skin, bleeding, or any other injury that is not life threatening, disfiguring, or debilitating.
- r) "Municipal Ticket" means a municipal ticket issued on behalf of the Town for a violation under this bylaw.
- s) "Muzzle" means a device of sufficient strength placed over an animals mouth to prevent it from biting.
- t) "Officer" includes an Animal Control Officer, a Bylaw Enforcement Officer, a Peace Officer, a Special Constable and a Member of the Royal Canadian Mounted Police.
- u) "Owner" includes any person, partnership, association or corporation:
  - i. owning, possessing, having charge of, or control over any animal.
  - ii. harboring any animal.
  - iii. suffering or permitting any animal to remain about his or her house or premises.
  - iv. any person to whom a License has been issued under this bylaw.

For the purpose of this Bylaw, an animal can have more than one Owner at the same time, any, or all, who may be charged with offences under this Bylaw.
- v) "Park or Parkland" means all recreational land areas owned or controlled by the town, lying within the Town boundaries, and whether improved or in whole or in part, or in its natural state: and includes all buildings or other improvements situated on these land areas.
- w) "Running at Large" shall mean any animal off the premises of the owner and not on a leash held by a person able to control the animal.
- x) "Tattoo" means a permanent means of identification with a series of letters and numbers.
- y) "Threatening Behavior" means behavior that creates a reasonable apprehension of a threat of harm and may include growling, lunging, snarling, charging, or chasing.
- z)

#### PART THREE- RESPONSIBILITY OF THE OWNER

- 3.1 No more than three (3) dogs over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners unless approval to operate a kennel is received by way of a Development Permit from the Town of Rimbey. Kennels will not be permitted in residential areas.
- 3.2 No more than three (3) cats over 4 months old shall be kept or harbored at one time on land or premise occupied by their owners.



## Town of Rimbey

### Bylaw 961/20

#### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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- 3.3 A female dog in heat shall be confined and housed on the property of the owner or person having control over the dog in such a manner as to prevent male dogs from accessing the female during the whole period that the dog is in heat.
- 3.6 If an animal defecates on any public or private property other than the property of its owner, the owner shall cause such defecation to be removed immediately. The owner shall be responsible for carrying the necessary apparatus to remove the offending substance.
- 3.7 If an animal defecates on its owners property to the extent that an excessive smell results, the owner shall immediately remove the defecation upon receipt of notice from an Officer, or Health Authority having jurisdiction.
- 3.8 The owner of a dog is guilty of an offence if such dog barks or howls so as to disturb a person.
- 3.9 a) no owner shall permit his animal to damage public or private property.  
b) when public or private property is damaged by an animal, its owner shall be deemed to have breached the requirements of subsection (a) and is subject to the fines outlined in Schedule "A".
- 3.10 When an aggressive or dangerous dog is on the premises of its owner, it shall be kept confined indoors under the effective control of a person sixteen years (16) or older, or confined in a secured enclosed and locked pen, or other structure constructed and secured in such a fashion as to prevent the escape of the aggressive or dangerous dog, and to prevent the entry of person unauthorized by the owner.
- 3.11 When an aggressive or dangerous dog is off the premises of the owner, it shall be securely muzzled and shall be either harnessed or leashed securely and under the direct control of a person sixteen years (16) or older to effectively prevent it from threatening or harassing any person. This requirement shall not apply when the aggressive or dangerous dog is confined in a pen meeting the requirements of 3.10 above.

#### PART FOUR- LICENSING PROVISIONS AND OFFENCES

- 4.1 Every person, who owns, keeps or harbors an animal, which is four (4) months of age, or older must obtain a license for each animal from the Town of Rimbey yearly. Furthermore, any person who obtains an animal during any point of the calendar year shall within 30 days of obtaining the animal obtain a license from the Town of Rimbey. Also, any person who moves into the Town of Rimbey at any point during the calendar year with an animal shall within 30 days apply for a license from the Town of Rimbey.
- 4.2 Animal licenses must be renewed each year that ownership continues. Renewal of animal licenses are due and payable to the Town of Rimbey on the first day of January in each year and shall be for the period of January 1st to December 31st, each year.
- 4.3 At the time of purchase of a license, the owner shall record with the Town, their name, mailing address, and physical address if different from mailing address. A description of the animal, including sex, breed, age, along with microchip or tattoo number, or other information pertaining to the animal as requested by the Town.
- 4.4 Upon payment of the current yearly license fee, the Town or its designate shall issue a license and a tag with a number and year on it to the owner.
- 4.5 Every person who fails to purchase a license, for any animal they own, on or before the 31st day of January in any year, shall be guilty of an offence and subject to the penalties provided for in this Bylaw.
- 4.6 The license fee for each year or any part thereof for each animal shall be as outlined in the current Fees for Services Bylaw.



## Town of Rimbey

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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- 4.7 If a tag is lost or destroyed, the owner shall apply for a replacement, which shall be issued by the Town of Rimbey upon presentation by owner of a receipt showing payment of the license fee for the current year and upon payment of 50% of the original fee.
- 4.8 A tag is not transferable from one animal to another and no refund will be made for any issued tag.
- 4.9 No refund shall be made on any paid animal license fee because of death, sale of animal, or upon the owner leaving the Town of Rimbey prior to the expiry date of the license.

### PART FIVE- ANIMAL CONTROL PROVISIONS

- 5.1 The owner of an animal is guilty of an offence if the animal:
  - a) is running at large.
  - b) destroys or damages any public or private property.
- 5.2 Any person who owns or occupies a dwelling unit(as defined by the land use bylaw), is guilty of an offence if he or she has more than three(3) dogs over the age of four months on any land which contains or is permitted under the Land Use Bylaw to contain, a dwelling unit.
- 5.3 Any person who owns or occupies a dwelling unit(as defined by the land use bylaw), is guilty of an offence if he or she has more than three(3) cats over the age of four months on any land which contains or is permitted under the Land Use Bylaw to contain, a dwelling unit.
- 5.4 Sections 5.3 or 5.4 does not apply to the premises lawfully used for the care and treatment of animals operated by a licensed veterinarian or a person in possession of a development permit to operate a kennel or cattery as authorized by the Town's current Land Use Bylaw.
- 5.5 The owner of an animal is guilty of an offence if he or she allows the defecation of an animal to accumulate on private property to such an extent that is it likely to annoy people or constitute a nuisance due to odor or unsightliness.
- 5.6 A person is guilty of an offence if such person springs or otherwise tampers with or damages a live trap in which animals are being trapped, or have been trapped, so as to allow any animal to escape from the trap.
- 5.7 Any owner of an animal in the Town for a period of 30 days in a calendar year is required to have a current license for the Town unless the owner is visiting and the animal is licensed in another municipality.
- 5.8 A person is guilty of an offence if he or she exercises an animal while he or she is driving a motor vehicle.
- 5.9 The owner of an animal is guilty of an offence if he or she fails to ensure the animal wears a collar and tag or is microchipped or tattooed, when the animal is off the owner's premises.
- 5.10 The owner of an animal is guilty of an offence if such animal is in an area where signs prohibit the presence of animals.
- 5.11 No person shall keep or cause to be kept:
  - a) venomous ~~reptile, snake, reptile, venomous~~ insect or ~~venomous~~ spider
  - b) any wild animal.
  - c) any livestock on any property unless the property is designated as an Agriculture District as provided under the Town Land Use Bylaw and has been approved for such by the Development Officer.

### PART SIX- THREATEN, ATTACK, OR BIT ANIMAL PROVISION

- 6.1 The owner of an animal is guilty of an offence if the animal:



## Town of Rimbey

### Bylaw 961/20

#### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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- a) exhibits threatening behavior towards a person or other domestic animal;
  - b) bites, attacks or causes minor injury to a domestic animal.
  - c) bites, attacks or causes minor injury to a person.
  - d) bites, attacks or causes major injury to a domestic animal.
  - e) bites, attacks or causes major injury or death to a person.
  - f) causes death to a domestic animal.
- 6.2 Section 6.1 applies to the conduct of an animal whether on or off the property of the owner.

#### PART EIGHT- INTERFERENCE WITH AN OFFICER

- 8.1 Any person, whether or not he or she is the owner of an animal which is being or has been pursued and or captured, is guilty of an offence if he or she:
- a) interferes with, or attempts to obstruct, an Officer who is attempting to capture, or who has captured, any animal.
  - b) unlocks or unlatches or otherwise opens the vehicle in which animals captured for impoundment have been placed, so as to allow or attempt to allow any animal to escape there from.
  - c) removes, or attempts to remove, any animal from the possession of an Officer.
  - d) refuses to provide identification (name, address, and date of birth) and proof thereof to an Officer upon request.
  - e) provides false or misleading information to an Officer.

#### ~~PART 9- CONDITIONS AND PROCEDURES TO RENT CAT TRAPS~~

- ~~9.1 A resident of the Town of Rimbey who finds a cat on its property may report a complaint to the Contractor and request a cat trap from the Contractor.~~
- ~~9.2 The Contractor is responsible to have the Complainant sign a cat trap agreement stating that they will treat the cat humanely.~~
- ~~9.3 The Officer may enter the property of the Complainant (but not a dwelling house) to ascertain if a cat trap has been properly placed or set and if a cat has been trapped subject to the provisions of the Animal Protection Act.~~

#### PART TEN-IMPOUNDING ANIMALS

- 10.1 Any Officer or any designated Contractor with the Town may seize and impound:
- a) any animal running at large.
- 10.2 Upon receiving an animal for impound, an Animal Control Officer, Contractor, or its staff, shall make reasonable efforts to identify and contact the owner of the animal.
- 10.3 Subject to the entry notice provisions of the Animal Protection Act, RSA 2000 CA-4(1), an Officer may enter upon privately owned property at all times, other than a dwelling house, for the purposes of enforcing the provisions of this Bylaw
- 10.4 An Officer, including an Animal Control Officer is hereby authorized to use live traps, nets or any other similar means to effect capture of animals. The Town or its Contractor shall not be held liable for the death or injury of any animal.
- 10.5 The Contractor shall not sell, euthanize or otherwise dispose of any impound animal until the animal is retained in the Contractors Impound facility for seventy-two(72) hours, not including the day of impounding, Sunday's or Statutory Holidays. After the expiration of the seventy-two (72) hours, if the owner has not claimed the impounded animal, the animal becomes property of the Contractor.



## Town of Rimbey

### Bylaw 961/20

#### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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- 10.6 Section 10.5 may be overruled if an impounded animal is deemed to be in immediate and severe medical distress by a licensed veterinarian or other qualified animal health professional, whereas humane euthanasia is the only treatment option to end suffering.
- 10.7 The Contractor may retain an animal for a longer period if in the opinion of the Contractor the circumstances warrant the expense or they have reasonable grounds to believe that the animal is a continued danger to persons, animals or property
- 10.8 Any healthy animal may be returned to the owner during the seventy-two (72) hour period of impoundment upon payment to the Contractor the costs of impoundment and boarding (as specified between the Town and the Contractor).
- 10.9 Any person claiming an impounded animal shall present government issued photo identification to the Contractor or its staff.

#### PART TWELVE MUNICIPAL TICKETS AND VIOLATION TICKETS

- 12.1 Where an Officer has reasonable grounds to believe that a person has contravened any provision of the Bylaw:
  - a) he or she may serve upon the person a Municipal Ticket allowing payment of the specified fine as set out in Schedule "A", which payment will be accepted by the Town or the Contractor on behalf of the Town in lieu of prosecution for the offence if paid within 21 days of the date of service; or
  - b) he or she may issue and serve a violation ticket in accordance with the Provincial Offences Procedure Act, R.S.A. 2000, c P-34 and amendments thereto, allowing a voluntary payment or requiring a person to appear in court, without the alternative of making a voluntary payment.
- 12.2 An Officer may, but is not required to issue a Municipal Ticket before issuing a violation ticket under the Provincial Offences Procedure Act.
- 12.3 A Municipal Ticket shall be deemed to be sufficiently served if:
  - a) served personally on the owner of the animal, or left at the owners residence; or
  - b) mailed to the address of the owner of the animal.
- 12.4 Penalties for a second, third and subsequent offences will be applicable, where those offences occur within one (1) year of the first offence.

#### PART THIRTEEN – SEVERABILITY CLAUSE

- 13.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

#### PART FOURTEEN – EFFECTIVE DATE

- 14.1 This Bylaw shall take effect on the date of the third and final reading.
- 14.2 Bylaw 755/03 is repealed on April 1, 2021.





**Town of Rimbey**

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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| READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 202~~20~~.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS

| READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 202~~20~~.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS

| READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 202~~21~~.

\_\_\_\_\_  
MAYOR RICK PANKIW

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER  
LORI HILLIS



**Town of Rimbeby**

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR  
THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

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**Town of Rimbey**

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

<b>Schedule "A"</b>	
Fail to license (5.8)	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Animal running at large (5.1(a))	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Animal on a park or parkland where prohibited (5.1(b))	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Animal destroys or damages property (5.1(c))	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Cat sprays/defecates/ <del>stalks birds</del> (5.2)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Fail to Confine an animal in heat (3.5)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Dog barks or howls as to disturb a person (3.8)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Have more than three dogs (3) (5.3)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Have more than three cats (3) (5.4)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Fail to remove defecation (3.6)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Allowing defecation to accumulate on property (3.7)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
<del>Tampering/spring/damage trap</del> <del>(5-7)</del>	<del>\$200.00 first offence</del> <del>\$400. 00 second offence</del> <del>\$600.00 third and subsequent offence</del>
Keeping or harboring an exotic animal (5.12)	\$100.00 first offence \$200. 00 second offence \$300.00 third and subsequent offence
Failure to ensure collar and tag are worn by animal (4.4)	\$75.00 first offence \$150. 00 second offence \$300.00 third and subsequent offence
Keeping or harboring wild or exotic animals or livestock (5.12(a)(b)(c))	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence

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**Town of Rimbey**

Bylaw 961/20

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATIONS FOR THE CONTROL OF DOGS AND CATS IN THE TOWN.

Aggressive dog not muzzled, in control and on a leash (3.12)	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Animal exhibits threatening behavior to person/animal (6.1(a))	\$200.00 first offence \$400. 00 second offence \$600.00 third and subsequent offence
Animal bites, attacks or causes minor injury to an animal (6.1(b))	\$200.00 first offence \$400. 00 second offence \$800.00 third and subsequent offence
Animal bites, attacks or causes major injury to an animal (6.1(d))	\$500.00 first offence \$1,000. 00 second offence COURT third and subsequent offence
Animal bites, attacks or causes minor injury to a person (6.1(c))	\$500.00 first offence \$1,000. 00 second offence COURT third and subsequent offence
Animal bites, attacks or causes major injury or death to person (6.1(e))	COURT first offence COURT second offence COURT third and subsequent offence
Animal causes death to an animal (6.1(f))	\$500.00 first offence COURT second offence COURT third and subsequent offence
Refuse to provide identification to an officer (8.1(d))	\$500.00 first offence \$1,000. 00 second offence COURT third and subsequent offence
Interfere with an officer (8.1(a))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence
<del>Unlock/unlatch a vehicle where an animal is confined (8.1(b))</del>	<del>\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence</del>
Provide false or misleading information to an officer (8.1(e))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence
Remove or attempt to remove animal from an officer (8.1(c))	\$500.00 first offence \$1,000. 00 second offence \$1,500.00 third and subsequent offence

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REQUEST FOR DECISION

<b>Council Agenda Item</b>	7.1
<b>Council Meeting Date</b>	January 10, 2022
<b>Subject</b>	Council Round Table Discussion
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Council Round Table Discussion is for matters that are not on the agenda but arise during Council meeting.

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.1
<b>Council Meeting Date</b>	January 10, 2022
<b>Subject</b>	Department Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.
<b>Attachments</b>	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report – Accounts Payable Listing December 9, 2021
<b>Recommendation</b>	Motion by Council to accept the report from the Chief Administrative Officer and the Director of Finance – Accounts Payable Listing December 9, 2021, as information.

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

\_\_\_\_\_  
January 4, 2022  
Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

\_\_\_\_\_  
January 4, 2022  
Date



## Highlights

### COVID-19:

- Continuing to attend weekly virtual meetings with Dr. Deena Hinshaw regarding COVID – 19 updates with municipalities. These meetings are moving to biweekly beginning January 12, 2022.

### Evergreen Paving Project:

- Project is complete. We are summarizing the total cost and will send notification to the affected property owners.

### Meetings/Conferences

- Emergency Management CEMP review meeting with AEMA, Ponoka County, Town of Ponoka and Summer Village of Parkland Beach has been postponed due to scheduling conflicts with AUMA convention.
- All of Council has been registered in the virtual offering of Munis 101 to be held in January, 2022. Council must attend an orientation session within 90 days of being elected to office.
- Met with Tagish Engineering to discuss 2022 capital projects.

### Municipal Stimulus Program

- We have requested a time extension on our Municipal Stimulus Program projects as there is material delays related to the electronic equipment for water system controls. As well, we are expecting a small surplus in the project and have applied for any surplus funds to be used to purchase a portable well house building to protect the observation well at Well #15.

Lori Hillis  
Chief Administrative Officer

## Council Board Report 8.1.2



Supplier : 1020405 to ZIM1598  
Fund : 1 GENERAL FUND  
Include all Payment Types : Yes

Date Range: 09-Dec-2021 to 31-Dec-2021  
Sequence by: Cheque/EFT#  
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
556436 Alberta Ltd.	47797	10-Dec-2021	556436 Alberta Ltd (Central Sharpening) - sharpe	399.00
Accu-Flo Meter Service Ltd.	47798	10-Dec-2021	Accu-Flo - meters/parts	1,580.25
AERZEN CANADA	47799	10-Dec-2021	Aerzen Canada - air filter	144.61
Border Paving Ltd.	47800	10-Dec-2021	Border Paving - PP#5 HBR RB142	82,752.24
Brownlee LLP	47801	10-Dec-2021	Brownlee LLP - professional services	17,844.86
Buist Motor Products Ltd.	47802	10-Dec-2021	Buist - Unit #14 - repairs	1,603.28
Cast-A-Waste Inc.	47803	10-Dec-2021	Cast-A-Waste - Nov. 2021 garbage/recycle	9,817.50
Centerline Auto Service	47804	10-Dec-2021	Centerline Auto Service - Unit #12 - repair	1,361.89
CENTRAL SQUARE CANADA SOFTWARE INC.	47805	10-Dec-2021	Central Square Canada Software - 2022 iCity Anr	6,806.84
Element Materials Technology Canada Inc.	47806	10-Dec-2021	Element - Annual Raw Water Testing	179.12
Environmental 360 Solutions (Alberta) Ltd	47807	10-Dec-2021	E360 - 4938 - 50 Ave - bin dump	825.03
Evergreen Co-operative Association	47808	10-Dec-2021	Co-op - office supplies	3,134.96
Expert Security Solutions	47809	10-Dec-2021	Expert Security Solutions - security monitoring - A	26.20
Hi-Way 9 Express Ltd.	47810	10-Dec-2021	Hi-Way 9 - freight - ATS Traffic Ltd.	56.12
Imperial Esso Service (1971)	47811	10-Dec-2021	Imperial Esso - propane	242.66
Longhurst Consulting	47812	10-Dec-2021	Longhurst Consulting - iCity updates - Aug.2021	2,281.65
LOR-AL SPRINGS LTD.	47813	10-Dec-2021	Lor-Al Springs - water	22.00
MLA Benefits Inc.	47814	10-Dec-2021	MLA Benefits - Nov.2021 - HSA	1,594.12
NAPA Auto Parts - Rimbey	47815	10-Dec-2021	Napa - oil/supplies	40.94
Nikirk Bros. Contracting Ltd.	47816	10-Dec-2021	Nikirk - 35 Ave & 54 Ave SP90 - Capital Project	2,814.00
Rimbey Express	47817	10-Dec-2021	Rimbey Express - freight	187.53
Rimbey Family & Community Support Services	47818	10-Dec-2021	Rimbey FCSS - Food Bank - Donation	16,018.00
Rimbey Home Hardware	47819	10-Dec-2021	Home Hardware - supplies	142.25
Rimbey Implements Ltd.	47820	10-Dec-2021	Rimbey Implements - parts	61.08
Rimbey Janitorial Supplies	47821	10-Dec-2021	Rimbey Janitorial Supplies - Arena - supplies	740.25
RMA Insurance Ltd.	47822	10-Dec-2021	RMA Insurance - Cyber Liability - Town	2,942.71
Sanitec	47823	10-Dec-2021	Sanitec - supplies	82.90
Scratchin' The Surface	47824	10-Dec-2021	Scratchin' the Surface - engraving	90.30
Staples Professional	47825	10-Dec-2021	Staples Professional - supplies - PW	52.45
Superior Safety Codes Inc.	47826	10-Dec-2021	Superior Safety Codes - Oct. 2021 - closed permi	1,287.76
TIMCON CONSTRUCTION (1988) LTD.	47827	10-Dec-2021	Timcon Construction Ltd - RB125 - Main Pump H	214,177.33
Town Of Rimbey	47828	10-Dec-2021	Town of Rimbey - utilities - Nov.21	1,151.43
Uni First Canada Ltd.	47829	10-Dec-2021	UniFirst - coveralls/supplies	86.58
United Farmers Of Alberta	47830	10-Dec-2021	UFA - supplies	344.99
Vicinia Planning & Engagement Inc.	47831	10-Dec-2021	Vicinia - Nov.2021 inv	1,708.88
Wolseley Industrial Canada INC	47832	10-Dec-2021	Wolseley - CR to inv#839959	599.03
Alberta One-Call Corporation	47833	22-Dec-2021	Alberta One Call November 2021 Notifications	23.15
Alsco	47834	22-Dec-2021	Alsco - janitorial supplies	319.06
AN Adventure Distribution & Consulting	47835	22-Dec-2021	Safety Vests	255.68
Animal Control Services	47836	22-Dec-2021	Animal Control - November 2021 Monthly partols	1,606.50
ATS Traffic Alberta	47837	22-Dec-2021	ATS Traffic - Signs	2,794.57
Bemoco Land Surveying Ltd.	47838	22-Dec-2021	Bemoco land - RB 125 find/replace lost survey pc	1,575.50
Black Press Group Ltd.	47839	22-Dec-2021	Black Press Media Nov. 2021 ADS	1,070.33
Bowie,Cindy	47840	22-Dec-2021	cindy bowie - dec 2021 expense claim	103.74
Brandt Tractor Ltd	47841	22-Dec-2021	Brandt Tractor - repairs - JD Model#770D	3,859.52
City Of Red Deer	47842	22-Dec-2021	November 2021 Lab Analysis	1,319.64
COLLICUTT ENERGY	47843	22-Dec-2021	Collicutt Energy - Reservoir 2 - repair	654.60
Coston,Jamie	47844	22-Dec-2021	Councillor Fees & Expenses	18.90
Element Materials Technology Canada Inc.	47845	22-Dec-2021	Element - Annual Water Testing	454.85
Hach Sales & Services Canada Ltd.	47846	22-Dec-2021	Hach - supplies	215.78
Hi-Way 9 Express Ltd.	47847	22-Dec-2021	Hi-Way 9 - ATS Traffic - freight	76.13
Imperial Esso Service (1971)	47848	22-Dec-2021	Imperial Esso - propane	108.00
New Can Truck Parts	47849	22-Dec-2021	New Can Truck Parts - 1991 Ford - PW - repairs	275.25
Nikirk Bros. Contracting Ltd.	47850	22-Dec-2021	Trucks to haul snow	483.00
Red Deer Overdoor	47851	22-Dec-2021	Annual Service - Overhead doors in shop	612.23
Rimbey TV & Electronics 1998	47852	22-Dec-2021	Batteries/ AUX cable for Arena	96.60
SHEPPARD,WENDY	47853	22-Dec-2021	Wendy Sheppard - Dev. Depost Refund - #02/21	6,075.00
Staples Professional	47854	22-Dec-2021	Staples Professional - supplies	332.16



Council Board Report 8.1.2  
Council Agenda Report

Supplier : 1020405 to ZIM1598  
Fund : 1 GENERAL FUND  
Include all Payment Types : Yes

Date Range: 09-Dec-2021 to 31-Dec-2021  
Sequence by: Cheque/EFT#  
Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Stationery Stories & Sounds (2005)	47855	22-Dec-2021	Stationery Stories Sounds - envelopes	945.00
Tagish Engineering Ltd.	47856	22-Dec-2021	Tagish - General Engineering	11,849.75
Town of Ponoka	47857	22-Dec-2021	Town of Ponoka - Nov. 2021 - Yard Waste Comp	60.00
Uni First Canada Ltd.	47858	22-Dec-2021	UniFirst - coveralls/supplies	141.51
WAJAX	47859	22-Dec-2021	Wagax - repair - PW VIN# 5AU2683	3,975.22
Alberta Education	00088-0001	10-Dec-2021	Alberta Education - 4th quarter req. 2021	234,197.90
ALBERTA MUNICIPAL SERVICE CORPORATION	00088-0002	10-Dec-2021	AMSC - gas/power - Dec.07/21 inv	42,624.83
Canada Revenue Agency	00088-0003	10-Dec-2021	CRA - deductions (Nov.21-Dec.04/21) Dec.10/21	15,582.18
Eastlink	00088-0004	10-Dec-2021	Eastlink - Dec. 2021 inv - cable - fitness centre	98.91
LAPP	00088-0005	10-Dec-2021	LAPP - Library - Dec. 2021 payroll	13,536.52
Servus Credit Union Ltd.	00088-0006	10-Dec-2021	Servus - Debenture #45 - Paving	28,145.36
Telus Mobility Inc.	00088-0007	10-Dec-2021	Telus Mobility - Dec.06/21	190.08
VICTOR CANADA	00088-0008	10-Dec-2021	Victor Canada - Dec. 2021 - Town Benefits	10,039.92
Canada Revenue Agency	00089-0001	22-Dec-2021	EFT-PAP	12,540.93
LAPP	00089-0002	22-Dec-2021	LAPP Pension payment for Dec 24/21 (Dec23) Bi	8,535.95
Servus Credit Union - Mastercard	00089-0003	22-Dec-2021	Servus M/C - C.Bowie - Nov.30/21	2,286.99
Telus Communications Inc.	00089-0004	22-Dec-2021	Beatty House Phone	69.85
Waste Management	00089-0005	22-Dec-2021	Waste Management - Nov. 2021 recycle	4,611.11
<b>Total:</b>				<b>784,962.94</b>



REQUEST FOR DECISION

<b>Council Agenda Item</b>	8.2
<b>Council Meeting Date</b>	January 10, 2022
<b>Subject</b>	Boards/Committee Reports
<b>For Public Agenda</b>	Public Information
<b>Background</b>	Various Community Groups supply Minutes of their board meetings to Council for their information.
<b>Attachments</b>	<ul style="list-style-type: none"> <li>8.2.1 Tagish Engineering Project Status Update December 9, 2021</li> <li>8.2.2 Tagish Engineering Project Status Update December 23, 2021</li> <li>8.2.3 Rimbey Historical Society Board Meeting April 21, 2021</li> <li>8.2.4 Rimbey Historical Society Board Meeting May 2021</li> <li>8.2.5 Rimbey Historical Society Board Meeting Minutes July 18, 2021</li> <li>8.2.6 Rimbey Historical Society Board Meeting Minutes August 2021</li> <li>8.2.7 Rimbey Historical Society Board Meeting Minutes September 15, 2021</li> <li>8.2.8 Rimbey Historical Society Board Meeting Minutes October 20, 2021</li> <li>8.2.9 FCSS Board Minutes November 2021</li> <li>8.2.10 Bylaw Committee Meeting Minutes –June 10, 2021</li> </ul>
<b>Recommendation</b>	Motion by Council to accept the Tagish Engineering Project Status Update December 9 & 23, 2021, Rimbey Historical Society Board Meeting Minutes April, May , July, August, September, October 2021, FCSS Board Minutes November 2021 and Bylaw Committee Meeting Minutes –June 10, 2021, as information.

**Prepared By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

**Endorsed By:**

*Lori Hillis*

\_\_\_\_\_  
Lori Hillis, CPA, CA  
Chief Administrative Officer

January 5, 2022  
Date

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>RBYM00000.21 RB00 - 2021 General Engineering</b>		
October 28, 2021	Matichuk, Gerald	No assignment this period (Oct 28, 2021).
November 10, 2021	Smith, Greg	We will send a new budget and plan for the 51st project for the Town's review this week.
November 25, 2021	Matichuk, Gerald	No assignment this period (Nov 25, 2021).
December 9, 2021	Matichuk, Gerald	No assignment this period (Nov 25 - Dec 09, 2021).
<b>RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades</b>		
October 28, 2021	Solberg, Lloyd	Construction is on-going. Generator should be arriving soon. Process piping and mechanical work to start next week. Electrical work to resume.
November 10, 2021	Solberg, Lloyd	Construction is on-going. Generator has arrived on site. Balzers is on site installing process piping. Electrical work is on-going.
November 25, 2021	Solberg, Lloyd	Construction is on-going. Generator is on site. Balzers installed some of the process piping. Electrical work is on-going.
December 9, 2021	Solberg, Lloyd	Construction is on-going. Balzers installed some of the process piping. Electrical work is on-going. Contractor is anticipating doing some pre-commissioning before Christmas with the majority of pump upgrades and commissioning activities happening in January.
<b>RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply</b>		
October 28, 2021	Solberg, Lloyd	(Oct. 28) No change.
November 10, 2021	Solberg, Lloyd	Construction is on-going. Just waiting for the arrival of the building and PLC equipment. Observation well building scheduled to come mid November.
November 25, 2021	Solberg, Lloyd	Construction is on-going. Observation well building has been installed. Just waiting for the arrival of the PLC equipment.
December 9, 2021	Solberg, Lloyd	Construction is on-going. Contractor is planning on flushing the line next week. Just waiting for the arrival of the PLC equipment and commissioning of equipment.
<b>RBYM00140.00 RB140 - Rimbey MSP Projects</b>		
October 28, 2021	Solberg, Lloyd	Construction is on-going. Well 10R has been energized. Work is nearly complete other than we are waiting for the PLC equipment. VFD and breaker upgrades should be complete at Reservoir 2 this week.
November 10, 2021	Solberg, Lloyd	Construction is on-going. Well 10R has been energized. Work is nearly complete other than we are waiting for the PLC equipment. VFD has been installed but are waiting for breaker upgrades to arrive.
November 25, 2021	Solberg, Lloyd	Construction is on-going. Work is nearly complete other than we are waiting for the VFD Breakers and PLC equipment.
December 9, 2021	Solberg, Lloyd	(Dec.9) No change.
<b>RBYM00141.00 RB141 - Evergreen Est Street Imp</b>		
October 28, 2021	Matichuk, Gerald	The construction work on the project has been completed. The Contractor is eligible to apply for holdback release after Nov 15, 2021.
November 10, 2021	Smith, Greg	No change, processing holdback release next week.
November 25, 2021	Matichuk, Gerald	This project is complete, Tagish is preparing the holdback release.
December 9, 2021	Matichuk, Gerald	This project is complete, Tagish is working on completing the "As Built Engineering Drawings".
<b>RBYM00142.00 RB142 - 2021 Street Improvements</b>		
October 28, 2021	Matichuk, Gerald	The construction work on the project has been completed. The Contractor is eligible to apply for holdback release after December 10, 2021.
November 10, 2021	Smith, Greg	No change

Council Agenda Item 8.2.1

November 25, 2021 [Matichuk, Gerald](#) This project is complete, Tagish is preparing the holdback release.  
December 9, 2021 [Matichuk, Gerald](#) **This project is complete (Dec 09, 2021).**

**RBYM00143.00 RB143 - 56th Ave Sanitary Sewer Imp**

October 28, 2021 [Matichuk, Gerald](#) Due to the cold weather the Contractor has indicated that the concrete deficiencies would be corrected in the spring of 2022. The Contractor is eligible for holdback release after Nov 25, 2021.

November 10, 2021 [Smith, Greg](#) No change

November 25, 2021 [Matichuk, Gerald](#) This project is complete, Tagish is preparing holdback release.

December 9, 2021 [Matichuk, Gerald](#) **This project is complete (Dec 09, 2021).**

Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>RBYM00000.21 RB00 - 2021 General Engineering</b>		
November 10, 2021	Smith, Greg	We will send a new budget and plan for the 51st project for the Town's review this week.
November 25, 2021	Matichuk, Gerald	No assignment this period (Nov 25, 2021).
December 9, 2021	Matichuk, Gerald	No assignment this period (Nov 25 - Dec 09, 2021).
December 21, 2021	Solberg, Lloyd	We will work on putting together some costs for Capital Budgets as per our last meeting with the Town.
<b>RBYM00125.01 RB125.01 - 2020 Main Reservoir Upgrades</b>		
November 10, 2021	Solberg, Lloyd	Construction is on-going. Generator has arrived on site. Balzers is on site installing process piping. Electrical work is on-going.
November 25, 2021	Solberg, Lloyd	Construction is on-going. Generator is on site. Balzers installed some of the process piping. Electrical work is on-going.
December 9, 2021	Solberg, Lloyd	Construction is on-going. Balzers installed some of the process piping. Electrical work is on-going. Contractor is anticipating doing some pre-commissioning before Christmas with the majority of pump upgrades and commissioning activities happening in January.
December 21, 2021	Solberg, Lloyd	Construction is on-going. Some electrical work is on-going before the Christmas Break. Majority of pump upgrades and commissioning activities to happen in January.
<b>RBYM00139.00 RB139 - Well PW (17-15) Raw Water Supply</b>		
November 10, 2021	Solberg, Lloyd	Construction is on-going. Just waiting for the arrival of the building and PLC equipment. Observation well building scheduled to come mid November.
November 25, 2021	Solberg, Lloyd	Construction is on-going. Observation well building has been installed. Just waiting for the arrival of the PLC equipment.
December 9, 2021	Solberg, Lloyd	Construction is on-going. Contractor is planning on flushing the line next week. Just waiting for the arrival of the PLC equipment and commissioning of equipment.
December 21, 2021	Solberg, Lloyd	Construction is on-going. Line was flushed last week. Just waiting for the arrival of the PLC equipment and commissioning of equipment.
<b>RBYM00140.00 RB140 - Rimbey MSP Projects</b>		
November 10, 2021	Solberg, Lloyd	Construction is on-going. Well 10R has been energized. Work is nearly complete other than we are waiting for the PLC equipment. VFD has been installed but are waiting for breaker upgrades to arrive.
November 25, 2021	Solberg, Lloyd	Construction is on-going. Work is nearly complete other than we are waiting for the VFD Breakers and PLC equipment.
December 9, 2021	Solberg, Lloyd	(Dec.9) No change.
December 21, 2021	Solberg, Lloyd	Well 10R is just waiting for commissioning activities to occur in January. Contractor is working on electrical connections in Reservoir 2 before the Christmas Break. Programming and commissioning in Reservoir 2 to occur in January.
<b>RBYM00141.00 RB141 - Evergreen Est Street Imp</b>		
November 10, 2021	Smith, Greg	No change, processing holdback release next week.
November 25, 2021	Matichuk, Gerald	This project is complete, Tagish is preparing the holdback release.
December 9, 2021	Matichuk, Gerald	This project is complete, Tagish is working on completing the "As Built Engineering Drawings".

## **Rimbey Historical Society Board Meeting Minutes**

*At Smithsonian International Truck Museum*

Wednesday, April 21, 2021 @ 4:00 pm

**Present:** Larry Varty, Bill Hval, Jim Schneider, Chuck Hendricks, Celia Hendricks, Janet Carlson, Sharon Bowness, Larry Beckley, Diane Miller, Lana Curle (Town Rep.) and Cheryl Jones (Curator).

**Call to Order:** Meeting called to order by President, Larry Varty at 4:00 pm.

**Agenda:** Jim Schneider moved, and Larry Beckley seconded the Agenda be accepted – CARRIED.

**Minutes:** Sharon Bowness moved, and Celia Hendricks seconded the Minutes from the previous board meeting which was held Wednesday, March 17, 2021 is accepted – CARRIED.

### **Old Business Arising from Minutes:**

- New Park Entrance/Parking signs have been installed.  
Thank you to Bill Hval for making and donating these signs.
- Thank you to Administrator Cheryl for negotiating with Telus and achieving a lower monthly Telus bill. We will still cancel our Yellow Pages ad.
- President Larry reminded the Board that in the future when extra costs arise with construction/capital projects this cost will have to get the Board's approval first.
- New Employee Agreement dated April 1, 2021 has been signed by Cheryl Jones.

**President:** Larry Varty had no further items to report.

### **Treasurer's Report:**

A resignation letter from Pauline Hansen was read to the Board. Celia Hendricks moved, and Larry Beckley seconded the motion that Janet Carlson be the interim Board Treasurer until the annual meeting elections. CARRIED

Cheryl Jones presented the Treasurer's Report. Discussion on several items followed. Sharon Bowness moved, and Chuck Hendricks seconded the Treasurer's report be accepted – CARRIED.

### **Committee Reports:**

**a) Grants:** Lana Curle and Janet Carlson have had a very busy and successful month. Along with Cheryl Jones the following grants have been or will be applied for: CEBA (Gov. COVID) Loan of \$60,000.00; Application to CEWS (Canada Emergency Wage Subsidy) of \$15,000; Canada Summer Jobs grant \$19,000. Janet and Cheryl are looking into a Travel AB grant to redevelop our Web Site.

**b) Gaming/Casino:** Celia Hendricks will try to re-schedule our Casino dates to October, 2021; February, 2022; April, 2022; September 2022 as per AGLC letter.

#### **c) Maintenance/Restoration Shop & Truck Repairs:**

Bill Hval would like to work on the old Cadillac to get it running before we put it up for sale. Larry Beckley will help Bill.

#### **d) Buildings & Yard:**

Sharon Bowness asked on behalf of Matthew Jaycox to once again use Larry Varty's dump trailer to assist in further tree limb removal. Discussion on the park pond as to whether or not to add some Bluestone as it was quite successful last year to rid the algae. The committee will keep an eye on it.

- e) **Events & Fundraising:** it was suggested that a push button for donations be added to the Facebook/Web site, Janet and Cheryl will look into it.
- f) **Volunteer/Recruitment:** None
- g) **Strategic Planning Committee:** None

**Town Representation:** Lana Curle, Town Representative, reported Town Budget completed and Municipal Elections to be held in October.

**Park Administration Report:** *(Attached)*

Cheryl Jones presented a Park Report for the month.

A ridge cap for the A Frame/old Visitor Information building be installed, request Public Works assist with the installation of it. Lana Curle will request this.

Cheryl Jones will need help for a wood working project for display stands in new exhibit.

**Artifacts for acceptance:**

Celia Hendricks moved, and Sharon Bowness seconded that we accept the Medalta crocks, meat grinder and cigarette maker. CARRIED

Bill Hval moved, and Larry Beckley seconded that we accept the Fuller and Johnson 2-horse motor. CARRIED

**Visitor Information Centre:** Cheryl will contact Dawna Morey from the Lending Cupboard, Red Deer offering RHS's help and support for an upcoming event.

**New Business:**

- Jim Schneider moved, and Celia Hendricks seconded that RHS take out a \$40,000 GIC or another investment for 18 months from the Gov. COVID Loan of \$60,000 lent to us. CARRIED

*Signature* \_\_\_\_\_  
*Board President Larry Varty*

Note: \$40,000 is to be paid back by December 31, 2022.

- Larry Beckley moved, and Sharon Bowness seconded that we move the date of the AGM from the month of May to the third week of June - Wednesday, June 16, 2021. CARRIED
- After discussing the hiring of summer students RHS will place ads in Job Search, Facebook and posters.
- RV rentals - as long as we have the space Board Members will not be charged the monthly rate for the use of storing their RV's.
- RHS Financial Reports - Bill Hval moved, and Larry Beckley seconded that the monthly financial statement of revenues and expenses be sent out monthly by email along with the last month's minutes and agenda to the Board members. Carried.
- Janet Carlson wanted the opinion of the Board as to what we post on Facebook and what we shouldn't post. We should post our activities but not to share any rare artifacts of value. Janet Carlson will get a quote from several jobbers for redeveloping our web-site.

**Next Regular Board Meeting to be held Wed., May 19, 2021 at 4:00 pm.**

Adjournment: Jim Schneider adjourned the Board Meeting at 5:10 pm.

## **Rimbey Historical Society Board Meeting**

*May 2021*

### **Emailed Notes to Board**

In light of the current restrictions in place by the Province, the Historical Society Board is not able to meet in-person this month. This email is sent in place of a meeting. With the AGM tentatively set to happen in June there are a few things the Board will need to decide on.

Please read the following attachments and give your responses in the group email by “replying all”

- April’s meeting minutes
- The financial- income/expense statement (reviewed and approved by the Interim Treasurer)
- Letter from the Town of Rimbey, regarding the annual grant

Other items in need of a response prior to the AGM are:

- The appointment of an Auditor at the AGM – 2020’s auditor is not available again, should the Society look to hire an accountant in Town to review 2021’s financials?
- The nominating committee – Board positions to fill?

### **Park Administrator**

We received a donation of \$1,000 from the Rimbey Horticulture for us to buy and plant flowers in the Park. As they have other years we will be getting our plants from; Rimbey Home Hardware, Evergreen Co-op, and Hollies Green House. The Horticulture group also donated 5 of their quilt display stands, which will come in handy in the Textile exhibit.

The first summer student (Kiera) will be starting on the 25<sup>th</sup> of May.

**Park Grounds:** Things are beginning to green up. Thank you to Larry Varty for bringing in a load of dirt to fill in the low spots around the Steeves House and around the grounds.

**Museum Buildings:** The hot water tank in the Park Rental house had to be replaced.

Public Works came with the bucket truck to put the ridge cap on the A-Frame building.



## **Rimbey Historical Society Board Meeting Minutes**

*At Smithsonian International Truck Museum*

Wednesday, July 18, 2021 @ 7:00 pm

**Present:** Larry Varty, Janet Carlson, Sharon Bowness, Jim Schneider, Wayne Thompson, Lana Curle (Town Rep.) and Cheryl Jones (Curator).

**Call to Order:** Meeting called to order by President, Larry Varty at 7:00 pm.

**Agenda:** Jim Schneider moved, and Janet Carlson seconded the Agenda be accepted – CARRIED.

**Minutes:** Lana Curle moved, and Jim Schneider seconded the Minutes from the previous informal Board meeting which was held Wednesday, May 19, 2021 is accepted – CARRIED.

### **Old Business Arising from Minutes:**

- a) Of the \$1,000 donated from the Horticultural group \$700 was spent on flowers, with the bulk of them being perennials, to fill the Park flower beds leaving \$300 in the General account, for the future. A thank you plaque for the Horticultural Group was approved to be made.
- b) Thank You plaque for the Steeves House project. Further discussions regarding what wording to be used Points made: how to list everyone involved, many individuals and volunteers were involved, fear of missing someone, company donations as well as 2 years of collecting privet donations.

**President:** Larry Varty sends many thanks to the new Board members and a big thank you to those that have served in the past, especially with the past year's trials with COVID.

### **Treasurer's Report:**

Janet Carlson gave her report, noting the Park House rent for July was paid in June, so that statement shows 2 months of rent. We are continuing to receive the Canada Emergency Wage Subsidy of \$2,300 a month.

Janet moved, and Lana Curle seconded the Treasurer's report be accepted – CARRIED.

### **Committee Reports:** *None at this time*

**a) Grants:**

**b) Gaming/Casino:**

**c) Maintenance/Restoration Shop & Truck Repairs:**

**d) Buildings & Yard:**

**e) Events & Fundraising:** \* August 21 Town event (postponed Canada Day)

**f) Volunteer/Recruitment:**

**g) Strategic Planning Committee:**

**Town Representation:** Lana Curle, Town Representative, reported

She and Cheryl applied for the "Small Medium Enterprise Relaunch Grant" at the end of June. We are 100% eligible to receive \$6,100, which is forth coming.

### **Park Administration Report:** *(Attached)*

Cheryl Jones presented a Park Report for the month.

Motion made by Jim Schneider and seconded by Lana Curle that a 4<sup>th</sup> summer student is hired to make use of the remaining CSJ grant funding. CARRIED

There was a discussion regarding letting the Handy-Van organization or any other use the Truck Museum for their meetings. The general consensus feels that these organizations can no longer use the Museum as the layout has changed which might leave the gift shop and Janette Oke exhibit at risk.

**Artifacts for acceptance:**

The Kenny family organ, Jim moved and Janet seconded we accept. CARRIED

Annie Krossa's wedding dress, Jim moved and Wayne seconded we accept. CARRIED

Train Station items, Jim moved and Janet seconded we accept. CARRIED

List of items from Nick's when we pick up Bev's wagon, Wayne moved and Jim seconded we accept. CARRIED

**New Business:**

- Signing authority, Larry Varty and Bill Hval remain, remove Pauline Hansen, and add Janet Carlson. Motion made by Jim Schneider and seconded by Wayne Thompson. CARRIED      *Signature* \_\_\_\_\_  
*Board President Larry Varty*
- Discussion regarding the Town rescheduled Canada Day celebrations coming up on August 21. Points to consider; RHS volunteers running the concession and having all the Museum buildings open to the public. Further discussions and planning needed with the events committee.

**Next Regular Board Meeting to be held Wednesday August 18 at 7:00 pm.**

Adjournment: Jim Schneider adjourned the Board Meeting at 7:55 pm.

## **Rimbey Historical Society Board Meeting Minutes**

*At Smithsonian International Truck Museum*

Wednesday August, 2021 @ 7:00 pm

**Present:** Larry Varty, Bill Hval, Janet Carson, Sharon Bowness, Larry Beckley, Jim Schneider, Chuck Hendricks, Celia Hendricks, Mathew Jaycox, and Cheryl Jones.

Absent: Wayne Thompson and Lana Curle

**Guests Present:** Eric Hornsey

**Call to Order:** Meeting called to order by the President, Larry Varty, at 7:00 pm.

**Agenda:** Jim Schneider moved, and Chuck Hendricks seconded the agenda be accepted – CARRIED

**Minutes:** Mathew Jaycox moved, and Janet Carson seconded the minutes from the previous board meeting which was held Wednesday July 21, 2021 – CARRIED

### **Old Business Arising from Minutes:**

Discussions held for the wording on a plaque for the Steeves House. Previous motion to include individual donor's names is difficult and would potentially miss some. No new motion but Celia and Janet will work on the wording and present options for the next meeting.

Janet reported completing the signing authority at the ATB.

**President:** Larry Varty – not too much, reminding the Board about the Town's event at the Park on the 21<sup>st</sup> of August from 10 am to 2 pm, a belated Canada Day celebrations. The Museum is the venue and runs a concession as a fund raiser at this Town planned event.

**Treasurer's Report:** Janet Carlson presented the Treasurer's Report; we received a deposit from the Government relaunch grant for \$6,100. The Canada Summer Jobs Grant has enough hours left to hire a 4<sup>th</sup> student for August.

Janet Carlson Moved, and Bill Hval seconded the treasurers report be accepted – CARRIED

### **Committee Reports:** (Board members choose committees)

**a) Grants:** Janet and Lana

**b) Gaming/Casino:** Celia and Chuck

Reported the Historical Society is scheduled to work the Dec 11 and 12 Casino. We need a minimum of 6 volunteers per shift, 4 shifts in total.

**c) Maintenance/Restoration Shop & Truck Repairs:** Jim, Bill, and Larry Beckley.

**d) Buildings & Yard:** Chuck, Mathew, and Sharon

**e) Events & Fundraising:** Janet, Celia, Sharon and Lana.

August 21 is ready to go. Volunteers in place, Bill and Cheryl Hval have their food safe to work in the concession.

**f) Strategic Planning Committee:** Bill and Larry Beckley

**Town Representation:** Lana Curle, Town representative, no report

**Park Administration Report:** Happy to welcome back the Volunteers to help with tours of the Truck Museum, also enjoying the increase in visitors to the Museum. The Park house is in need of a plumbing renovation; in the basement some pipes are weeping/leaking.

August 28<sup>th</sup> is the last day for the summer students to work. Ask that the Village close for tours and the Truck Museum switches to 5 days a week, Tuesdays through to Saturdays.

*Artifacts for Acceptance: Faraway School sign, and a handmade clock.*

Mathew Jaycox Moved and Larry Beckley seconded the artifacts be accepted –  
CARRIED

**New Business:**

Possible upgrade to security cameras and system, Larry Beckley and Bill will look into this and get quotes.

August 28<sup>th</sup> the Vintage touring Car Club will be at the Museum, 25 roadsters.

**Next Regular Board Meeting to be held September 15, 2021 @ 7:00pm**

**Adjournment:** Larry Beckley adjourned the board meeting at 8:00-pm.

## **Rimbey Historical Society Board Meeting Minutes**

*At Smithsonian International Truck Museum*

Wednesday September 15, 2021 @ 7:00 pm

**Present:** Larry Varty, Bill Hval, Sharon Bowness, Jim Schneider, Chuck Hendricks, Celia Hendricks, Wayne Thompson, Lana Curle, and Cheryl Jones.

**Absent:** Janet Carson, Mathew Jaycox, and Larry Beckley.

**Guests Present:** None

**Call to Order:** Meeting called to order by the President, Larry Varty, at 7:00 pm.

**Agenda:** Jim Schneider moved, and Bill Hval seconded the agenda be accepted – CARRIED

**Minutes:** Chuck Hendricks moved, and Celia Hendricks seconded the minutes from the previous board meeting which was held Wednesday August 18, 2021 – CARRIED

### **Old Business Arising from Minutes:**

A thank you plaque for the Hoadley's Post Office/Steeves house was proposed by Celia Hendricks to accept, reading as follows: "In grateful appreciation to the many donors, businesses and volunteers who contributed their time, talents and financial support in the relocation and preservation of the Hoadley Post Office/Steeves House to the PasKaPoo Historical Park. We thank you, without your help it would not have been possible to preserve local history."

Bill will schedule a time for Rimbey Electronics to quote on a security system for the Historical Village.

**President:** Larry Varty asked which committees Wayne and Lana would like to be on. Wayne will join the Restoration and Maintenance committee and Lana will join the Grants, and Special Events committee.

**Treasurer's Report:** Cheryl presented the Treasurer's Report in Janet's absence. Lana Curle Moved, and Chuck Hendricks seconded the treasurers report be accepted – CARRIED

### **Committee Reports:**

**a) Grants:** Lana reported applying for a second Museums Assistance Program grant on the "re-lunching of a Heritage business due to COVID."

**b) Gaming/Casino:** Chuck and Celia reported on the upcoming Casino, December 11 and 12. Scheduled volunteers will work split shifts. Must be at the Casino 1 hour prior to your shift. A meal will be provided but no snacks. An individual Casino Volunteer worker application form needs to be filled out ASAP and returned to the Museum, plus our shift times and duties are required as well.

- c) **Maintenance/Restoration Shop & Truck Repairs:** Bill Hval has purchased and will replace 2 sets of cutting blades for the Toro lawn mower.
- d) **Buildings & Yard:** Arch Rib building leaking - a motion was made to repair the roof by Jim Schneider and seconded by Chuck Hendricks. CARRIED  
Cheryl will put an ad in the Rimbey Review for a quote on tender to repair roof either with asphalt shingles or tin.  
Homesteaders Cottage ceiling – Bill Hval will get a quote for a hydro vac to eliminate the debris in the attic left by the squirrels over the years.
- e) **Events & Fundraising:** Nothing to report
- f) **Strategic Planning Committee:** Nothing to report

**Town Representation:** Lana Curle, Town representative. Lana is awaiting the outcome of the municipal election, in which she is again running for council.

**Park Administration Report:** Thank you note from Rebekah Seidel for the filming at the Park September 9<sup>th</sup> and the use of the 1935 truck as well as the helpful assistance from Larry Varty and Wayne Thompson which was much appreciated.

Membership renewal to the Chamber of Commerce has more options. Bill Hval made a motion to pay the basic membership of \$80 for the year, seconded by Celia Hendricks. CARRIED

Park grounds fall clean-up work bee discussed and scheduled for Wednesday the 22<sup>nd</sup>. A request to use Public Works pump to drain the pond as it would be much appreciated.

RJ Plumbing and Heating submitted a quote of \$834.76 to fix the pipe/plumbing at the Park rental house. Sharon Bowness made a motion to hire the plumber and fix the problem, seconded by Jim Schneider. CARRIED

Artifacts for acceptance were CPS drug book, 2 Rimbey hockey jerseys and a photo of the Rimbey Rock team. A motion to accept these items made by Chuck Hendricks and second by Jim Schneider. CARRIED

**New Business:**

The nominating committee for 2022 are; Larry Varty, Chuck Hendricks and Sharon Bowness.

Cheryl and Bill Hval will look over the annual Town Operating grant request and have it for the Board to review at the October meeting.

Discussion held to change the monthly meeting time to 1pm from 7pm, keeping it on the third Wednesday of the month. A motion was made by Chuck Hendricks and second by Bill Hval. CARRIED

**Next Regular Board Meeting to be held October 20, 2021 @ 1:00pm**

**Adjournment:** Lana Curle adjourned the board meeting at 8:10-pm.

## **Rimbey Historical Society Board Meeting Minutes**

*At Smithsonian International Truck Museum*

Wednesday October 20, 2021 @ 1:00 pm

**Present:** Larry Varty, Bill Hval, Sharon Bowness, Jim Schneider, Chuck Hendricks, Wayne Thompson, and Cheryl Jones.

**Absent:** Janet Carson, Mathew Jaycox, Celia Hendricks, Larry Beckley, and Lana Curle.

**Guests Present:** None

**Call to Order:** Meeting called to order by the President, Larry Varty, at 1:10 pm.

**Agenda:** Jim Schneider moved, and Bill Hval seconded the agenda be accepted – CARRIED

**Minutes:** Chuck Hendricks moved, and Jim Schneider seconded the minutes from the previous board meeting which was held Wednesday September 15, 2021 – CARRIED

### **Old Business Arising from Minutes:**

No tenders were received for the Arch Rib shingles or tin replacement. Ad posted in the Rimbey Review for 2 weeks was unnoticed or no response. Discussion followed, this will be a 2022 project.

Homesteaders Cottage, no luck finding a company to get the attic mess left by the squirrels, cleaned up/sucked out. Maybe a volunteer will have to do it.

Plumber has yet to come fix the previously approved work replacing some of the pipes at the Park House Rental.

**President:** Larry Varty discussed the re-opening of the Museum from being closed for a couple of weeks. Strict protocol, signage and posted rules at the building entrance following the “Restrictions Exemption Program” so the Museum can re-open as of October 26. Mandatory masks, proof of vaccination and photo ID. Open 5 days a week with a volunteer in place, closed Sundays and Mondays. Bill Hval will purchase and install a wireless doorbell for entrance door.

**Treasurer’s Report:** Cheryl presented the Treasurer’s Report in Janet’s absence. Government Canada Summer Jobs grant was deposited in the amount of \$16,026 to cover the costs of the 2021 seasonal employees. A motion was made from Bill Hval, 2<sup>nd</sup> by Wayne Thompson to put \$40,000 into a GIC at ATB for 1 year. CARRIED  
Bill Hval Moved, and Wayne Thompson seconded the treasurers report be accepted – CARRIED

### **Committee Reports:**

**a) Grants:** Nothing to report

- b) Gaming/Casino:** Chuck reported all the paperwork and volunteers are in place for the December 11, 12 Red Deer Casino.
- c) Maintenance/Restoration Shop & Truck Repairs:** Nothing to report
- d) Buildings & Yard:** Nothing to report
- e) Events & Fundraising:** Nothing to report
- f) Strategic Planning Committee:** Nothing to report

**Town Representation:** No report as Town Council elections were October 18<sup>th</sup>.

**Park Administration Report:** Previous stolen Historical Society trailer was recovered, Bill Hval picked it up, cost of tow and storage was \$472.50. Another cost of \$175 for a new VIN number is forthcoming.

Santa Night is planned for November 25. The Santa Night Committee is still in the planning stage of this event.

Artifacts for acceptance: Value Drug Store sign, Painting from E Peabody, and a number of items from Elsie and Reuben Giebelhaus.

A motion to accept these items made by Jim Schneider and second by Bill Hval.

CARRIED

Dennis Pregoda has several antique IHC crawlers to donate. After some discussion a motion was made by Jim Schneider and second by Wayne Thompson to accept only the TD6 and only if it is in working condition. CARRIED

**New Business:**

Discussion of the times for Board meetings, majority agreed 5 pm.

**Next Regular Board Meeting to be held November 17, 2021 @ 5:00pm**

**Adjournment:** Wayne Thompson adjourned the board meeting at 2:00-pm.



Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES

November 18, 2021

10:00 a.m. HYBRID MEETING/ VIRTUAL AND IN PERSON

We acknowledge that we are on Treaty 6 territory, and we recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these land

PRESENT: N. Hartford, Chairperson  
R. Schaff, Board Member  
I. Steeves, Vice Chairperson  
K. Maconochie, Recording Secretary  
P. Makofka, Executive Director  
B. Coulthard, Board Member  
D. Noble, Board Member  
F. Pilgrim, Board Member

REGRETS: M. Josephison, Board Member, G. Rondeel, Board Member

1. CALL TO ORDER

The meeting was called to Order by: N. Hartford at \_10:10 a.m.

2. APPROVAL OF AGENDA

**21-11-01 MOTION:** By D. Noble That the agenda is adopted as presented.

**CARRIED**

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

*A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.*

4. PREVIOUS MEETING MINUTES – October 21, 2021

**21-11-02 MOTION:** By: F. Pilgrim That the Minutes of the October 21, 2021, Board Meeting be adopted as presented.

**CARRIED**

5. BUSINESS ARISING FROM THE MINUTES

5.1 None

6. OLD BUSINESS

6.1- Mandatory Vaccination Policy review- What's happened...  
Signed off on service from AHS.  
Consulted with Lawyers, County and Town

All Staff, HCA's, Volunteer and Board Members are included

6.2 40<sup>th</sup> Anniversary Updates- Peggy gave update from November 9, 2021 meeting.

6.3 Social Services Support for COVID  
-progress report- Final report filed

**21-11-03 MOTION** By: D. Noble to accept as Info

6.4 Declaration of AHS Mandatory vaccine requirements, declaration signed October 28/21, signed and emailed October 25, 2021

**21-11-04 MOTION** By: I. Steeves to accept as information.

6.5 In Camera Session- Legal Matters

**21-11-05 MOTION** By: I. Steeves: To go into "in camera session 10:25 a.m.

**21-11-06 MOTION** By: R. Schaff: To move out of camera session at 10:35 a.m.

7. FINANCE

7.1 November 18, 2021, Finance Committee Meeting Highlights

**21-11-07 MOTION:** By: F. Pilgrim: That the Highlights of the November 18, 2021, Finance Committee Meeting be accepted as information.

**CARRIED**

8. WRITTEN REPORTS

8.1 Monthly Board Reports

8.2 Big Brothers Big Sisters – quarterly

8.3 Catholic Social Services – quarterly

**21-11-08 MOTION:** By: B. Coulthard: To accept the Monthly Board Reports as information.

**CARRIED**

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: March 3, 2022

10. DIRECTOR'S REPORT

**21-11-09 MOTION:** By: I. Steeves: That the Director's Report is accepted as information.

**CARRIED**

11. NEW BUSINESS

11.1 FCSSAA resolutions- 3 resolutions will be presented

1. Concerns of Digital divide
2. Safe and affordable housing in rural
3. To allow direct assistance during health emergencies.

11.2 Conference voting delegations I. Steeves and P. Makofka's names have been submitted.

**21-11-10 MOTION BY:** D. Noble: To appoint I. Steeves and P. Makofka as voting delegates at AGM.

**CARRIED**

11.3 Town of Rimbey- Representative Gayle Rondeel

11.4 Ponoka County- Representative Nancy Hartford/Paul McLauchlin alternate

**21-11-11 MOTION BY:** F. Pilgrim: To accept Town of Rimbey representative and Ponoka County Representatives as information.

**CARRIED**

11.5 Xmas Hamper dates

**21-11-12 MOTION BY:** D. Noble: To approve Christmas Hamper disbursements on December 20,21, 22,2021

**CARRIED**

11.6 Year End Expenditures

**21-11-13 MOTION: By: F. Pilgrim That** the year-end expenditures be approved for purchase using the current year agency surplus as recommended by the finance committee.

**Seconded by:** B. Coulthard

**CARRIED**

11.7 Staff Xmas Bonus

**21-11-14 MOTION: By: I. Steeves** That the year-end staff bonus be approved using the current year agency surplus as recommended by the Finance Committee as presented.

**Seconded by:** R. Schaff

**CARRIED**

**C. Brassard joined the meeting at 11:20 and left at 11:30**

11.8 Holiday Office Hours

**21-11-15 MOTION:** By D. Noble To close the FCSS office all day on the following days, December 24<sup>th</sup> and December 31st.

**CARRIED**

11.9 Holiday Events-

Staff to receive small gift for Christmas, Board member get together December 4 for a meal and all staff to get together for a meal on December 12, Goodies at next Board meeting & Mondays & Fridays for staff. Office to provide Christmas Stockings

11.10 AHS Annual Service letter- 1% retro to April 1, 2021, has been received.

11.11 Strategic Plan - 2021-2024 presented.

11.12 Cyber Insurance- Nonprofit toolkit- Peggy is reviewing

12. Workplace Health & Safety Committee – next Meeting: February 23, 2022, at 1:30 p.m.

13. Review of Statistics

- 13.1 2021 Monthly Program Statistics report
- 13.2 AHS Contracted HC and Private HS Client Stats combined 2021
- 13.3 AHS (HC) & Private (HS) billing 2016-2021
- 13.4 AHS (HC) Client Totals & Hours 2016-2021
- 13.5 Private (HS) Client Totals & Hours 2016-2021
- 13.6 Food Bank Hamper Stats 2016-2021
- 13.7 Client Safety Reports – quarterly

**21-11-16 MOTION:** By: D. Noble: To accept the review of the above reports and statistics as information.

**CARRIED**

14. CORRESPONDENCE

14.1 Staff requests from suggestion box

14.2 FCSS Newsletter- circulated

14.3 Home Care HCA Wage Top Up- Retro to September 1, 2021, for 13 months

**21-11-17 MOTION:** By: B. Coulthard: To accept the HCA Wage Top Up as information.

**CARRIED**

15. NEXT MEETING DATE: Board Meeting: December 16, 2021

16. ADJOURNMENT

**21-11-18:** By N. Hartford: That the FCSS Board meeting adjourns at 12:10 a.m.

**CARRIED**

17. BOARD SHARING TIME

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Council Agenda Item 8.2.1

N. Hartford, Chairperson

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K. Maconochie, Recording Secretary



# MINUTES Bylaw Committee Meeting

Thursday, June 10, 2021 - 4:00 PM  
Zoom Conference

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**1. CALL TO ORDER BYLAW COMMITTEE MEETING & RECORD OF ATTENDANCE**

Chairperson Rondeel called the meeting to order at 4:00 PM with the following in attendance:

Chairperson Gayle Rondeel  
Councillor Lana Curle  
Deputy Chair Janet Carlson  
Committee Member Connor Ibbotson  
Committee Member Allan Tarleton  
Chief Administrative Officer - Lori Hillis  
Recording Secretary – Bonnie Rybak

Public: (0) members of the public

**2. AGENDA APPROVAL AND ADDITIONS**

2.1. Motion 2021BC042

Moved by Committee Member Tarleton to accept the agenda for the June 10, 2021 Special Bylaw Committee Meeting, as presented.

Councillor Rondeel	In Favor
Councillor Curle	In Favor
Deputy Chair Carlson	In Favor
Committee Member Ibbotson	In Favor
Committee Member Tarleton	In Favor

CARRIED

**3. MINUTES**

3.1. Motion 2021BC043

Moved by Deputy Chair Carlson to accept the Minutes of the June 8, 2021 Bylaw Committee Meeting, as presented.

Councillor Rondeel	In Favor
Councillor Curle	In Favor
Deputy Chair Carlson	In Favor
Committee Member Ibbotson	In Favor
Committee Member Tarleton	In Favor

CARRIED

**4. NEW AND UNFINISHED BUSINESS**

4.1. 961/20 Responsible Pet Ownership Bylaw

Motion 2021BC044

Moved by Committee Member Tarleton to accept Bylaw 961/20 Responsible Pet Ownership Bylaw as amended.

Councillor Rondeel	In Favor
Councillor Curle	In Favor
Deputy Chair Carlson	In Favor
Committee Member Ibbotson	In Favor
Committee Member Tarleton	In Favor

CARRIED

Motion 2021BC045

Moved by Committee Member Ibbotson to present the amended Bylaw 961/20 Responsible Pet Ownership Bylaw to Council at the next Council meeting on June 22, 2021 for review.

Councillor Rondeel	In Favor
Councillor Curle	In Favor
Deputy Chair Carlson	In Favor
Committee Member Ibbotson	In Favor
Committee Member Tarleton	In Favor

CARRIED

Bylaw Committee  
June 10, 2021

4.2. Bylaw Committee Summer Hours

Motion 2021BC046

Moved by Councillor Curle to suspend the Bylaw Committee Meetings until after the Organizational Meeting of Council in October 2021.

Councillor Rondeel	In Favor
Councillor Curle	In Favor
Deputy Chair Carlson	In Favor
Committee Member Ibbotson	In Favor
Committee Member Tarleton	In Favor

CARRIED

5. **ADJOURNMENT**

Motion 2021BC047

Moved by Committee Member Ibbotson to adjourn the Bylaw Committee Meeting at 4:07 pm.

Councillor Rondeel	In Favor
Councillor Curle	In Favor
Deputy Chair Carlson	In Favor
Committee Member Ibbotson	In Favor
Committee Member Tarleton	In Favor

CARRIED

  
\_\_\_\_\_  
CHAIRPERSON, Gayle Rondeel

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER, Lori Hillis

Bylaw Committee  
June 10, 2021