



AGENDA

Committee of the Whole

September 9, 2024 - 3:00 PM

Town Administration Building - Council Chambers

AGENDA FOR COMMITTEE OF THE WHOLE TO BE HELD ON MONDAY, SEPTEMBER 9, 2024 AT 3:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

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1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

1.1 LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

3.1 Minutes

[Request for Decision - RFD-24-147 - Pdf](#)

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4. PUBLIC HEARINGS

5. DELEGATIONS

5.1 Lisa Shukin - Sentinal Curling Championship

[Request for Decision - RFD-24-146 - Pdf](#)

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5.2 Garreth Jones - AED Proposal

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5.3 Mark & Tammy Grundy

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6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

- | | | |
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| 7.1 | Resident - Request for Credit
Request for Decision - RFD-24-137 - Pdf | 19 - 20 |
| 7.2 | Rimbey Elementary School - Annual Chili Cook Off
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| 7.3 | Rimbey Entrance Sign
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| 7.4 | Historical Society - Fence Proposal
Request for Decision - RFD-24-148 - Pdf | 25 - 26 |
| 7.5 | Legacy Lane - Green Compost Carts
Request for Decision - RFD-24-144 - Pdf | 27 - 45 |

8. OPEN FORUM

([Bylaw 939/18 - Council Procedural Bylaw Part XXI 1](#)). The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

9. CLOSED SESSION - FOIP SECTION 17(1) PERSONAL PRIVACY

10. ADJOURNMENT

Town Council
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Minutes
Item For: Public Information -or- Closed Session

BACKGROUND:

Minutes of Committee of the Whole Meeting on June 10, 2024, as presented.

RECOMMENDATION:

To accept the Minutes of Committee of the Whole Meeting on June 10, 2024, as presented.

ATTACHMENTS:

[2024 06 10 COW Meeting Minutes](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

September 5, 2024
Date



MINUTES

Committee of the Whole Meeting

Monday, June 10, 2024 - 3:00 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 3:00 P.M. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Bonnie Rybak - Executive Assistant
- Craig Douglas - Chief Administrative Officer

Public: (2) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 028/2024 COW

Moved by Councillor Clark to accept the Agenda for the June 10, 2024, Committee of the Whole Meeting, as presented.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

3. MINUTES

3.1. Minutes

Motion 029/2024 COW

Moved by Councillor Curle to accept the Minutes of the Committee of the Whole Meeting of May 13, 2024, as presented

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1. BYAS Building Lease Rates

Motion 030/2024 COW

Moved by Councillor Coston to bring forward the BYAS building lease rates to the next Regular Council Meeting on June 24, 2024.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Sentinel Women's Championship - Request to Waive Room Rental Fees

Motion 031/2024 COW

Moved by Mayor Pankiw to bring the request to waive the rental fee for the Sentinel Women's Championship Committee forward, after the committee has made their presentation.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.3. Fk Cancer Run/Walk Event

8. OPEN FORUM

Resident inquired about the status of the Town of Rimbey entrance sign.

Motion 032/2024 COW

Moved by Councillor Curle to bring the discussion of the Town of Rimbey entrance sign forward to the next Committee of the Whole Meeting on September 9, 2024.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

9. CLOSED SESSION

10. ADJOURNMENT

10.1. Adjournment

Motion 033/2024 COW

Moved by Councillor Clark to adjourn the meeting at 3:40 P.M.

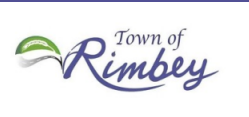
Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Rick Pankiw, Mayor

Craig Douglas, Chief Administrative Officer

Committee of the Whole
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Lisa Shukin - Sentinal Curling Championship
Item For: Public Information -or- Closed Session

BACKGROUND:

Lisa Shukin has requested to address Council on behalf of the Rimbey Sentinal Curling Championship Committee.

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

Committee of the Whole
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Garreth Jones - AED Proposal
Item For: Public Information -or- Closed Session

BACKGROUND:

Garreth Jones from Associated Ambulance and Services will be presenting AED proposals.

ATTACHMENTS:

- [Quote 1023769 2024-02-22 114337](#)
- [Standard Specifications AFA](#)
- [Tower Specifications AFA](#)
- [Wallmount Specifications AFA](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

Council Agenda Item 5.2

Action First Aid

92 Commerce Park Dr. Unit #5&6
 Barrie ON L4N 8W8
 705-720-2978
 info@actionfirstaid.ca
 actionfirstaid.ca



ATTN TO: Garreth Jones

QUOTE #1023769

BILL TO
 Rimbey & Area Public Access Defibrillation
 Program
 Town of Rimbey Public Works
 4705 47 St
 Rimbey, AB
 T0C 2J0

SHIP TO
 Rimbey & Area Public Access Defibrillation
 Program
 Town of Rimbey Public Works
 4705 47 St
 Rimbey, AB
 T0C 2J0

DATE:
 2024-02-22

QUOTE VALID UNTIL:
 2024-03-20

P.O. NUMBER

SALES REPRESENTATIVE
 Christine Drury

SKU	Product / Service Description	Qty	Unit Price	Amount
SS600VHM	<p>SaveStation 600VHM Wall Mount Ventilated, Heated and Monitored Cabinet is made from durable aluminum with a weather resistant powder coat finish. Includes illuminated high visibility SaveStation AED Public Access Defibrillator Signage.</p> <p>The package features:</p> <ul style="list-style-type: none"> • An audible and visual alarm • Transparent cover for maximum AED visibility • A ventilation and heating system that automatically activates to maintain the AEDs operational requirements in typical North American climates • Customizable 911 Location Decal and QR Code to link to the SaveStation CPR/AED instructional video • A photo control camera with infrared lens automatically takes pictures when the cabinet is opened and when the AED is removed • Remote monitoring and communication of AED operational status and cabinet conditions using a LAN/ethernet or cellular data connection • Four year cellular plan with access to monitoring platform • Integrated luminosity sensor that will illuminate the cabinet in low light conditions • Outdoor electrical kit with 24V power supply, waterproof junction box, pre electrical setup & installation guide <p>Please refer to Local Jurisdiction Electrical requirements. Installation to be performed by a Certified Electrician only.</p> <p>For use with all AED brands and models.</p> <p>Wall Mount Dimensions: 15" W x 41" H x 9" D Cabinet Outside Dimensions: 15" W x 16.5" H x 7.5" D Weight: 35 lbs.</p>	2	\$5,900.00	\$11,800.00
SSCDWM	SaveStation SS600 Wall Mount Cabinet Custom Decal (13" x 6.7" - Solid Vinyl)	4	\$150.00	\$600.00

SaveStation Standard 500VHM Ventilated, Heated and Monitored Cabinet includes a high visibility mounting panel with Public Access Defibrillator signage and a customizable 911 Location Decal.

The package features:

- An audible and visual alarm
- Transparent cover for maximum AED visibility
- A ventilation and heating system that automatically activates to maintain the AEDs operational requirements in typical North American climates.
- Integrated luminosity sensor that will illuminate the cabinet in low light conditions
- A photo control camera with infrared lens automatically takes pictures when the cabinet is opened and when the AED is removed
- Remote monitoring and communication of AED operational status and cabinet conditions using a LAN/ethernet or cellular data connection
- Four year cellular plan with access to monitoring platform
- Outdoor electrical kit with 24V power supply, waterproof junction box, pre electrical setup & installation guide

SS500VHM

3 \$3,850.00

\$11,550.00

Please refer to Local Jurisdiction Electrical requirements. Installation to be performed by a Certified Electrician only.

For use with all AED brands and models.

Mounting Panel Dimensions: 18.75" W x 30" H x 0.32" D
 Cabinet Outside Dimensions: 15" W x 16.5" H x 7.5" D
 Weight: 25 lbs.

SaveStation AED 3D Sign can be mounted three different ways to maximize visibility: T-mount, V-mount or Corner Mount.

SS401

Comes complete with hardware and adhesive mounting kit.

5 \$18.00

\$90.00

Suitable for indoor/outdoor use.

Dimensions: 3D, each Panel: 15.2 x 22.9 cm (6" x 9")

SaveStation Outdoor CPR/AED Instructional Wall Sign provides visual CPR & AED instructions. Designed to direct a responder to call 911 Immediately, Check Breathing, Start Compressions, Turn On the AED and follow the AED prompts.

SS403

Adhesive & hardware mounting kit included.

5 \$42.00

\$210.00

Dimensions: 25.4 x 35.6 cm (10" W x 14" H)

SaveStation 700VHM Ventilated, Heated and Monitored free-standing Tower is made from durable aluminum with a weather resistant powder coat finish.

Includes illuminated high visibility SaveStation AED Public Access Defibrillator signage and space for corporate branding, sponsorship, or advertisements on the front and back of the Tower.

The package features:

- An audible and visual alarm
- Transparent cover for maximum AED visibility
- Customizable 911 Location Decal and QR Code to link to the SaveStation CPR/AED instructional video
- A ventilation and heating system that automatically activates to maintain the AEDs operational requirements in typical North American climates
- A photo control camera with infrared lens automatically takes pictures when the cabinet is opened and when the AED is removed
- Remote monitoring and communication of AED operational status and cabinet conditions using a LAN/ethernet or cellular data connection
- Four year cellular plan with access to monitoring platform
- Integrated luminosity sensor that will illuminate the cabinet in low light conditions
- Outdoor electrical kit with 24V power supply, waterproof junction box, pre electrical setup & installation guide

SS700VHM

1 \$6,615.00

\$6,615.00

Please refer to Local Jurisdiction Electrical requirements. Installation to be performed by a Certified Electrician only.

For use with all AED brands and models.

Custom artwork available at time of purchase only.

Tower Dimensions: 15" W x 63" H x 9" D
 Cabinet Outside Dimensions: 15" W x 16.5" H x 7.5" D
 Weight: 45 lbs.

SSCDTWR

Custom Tower Decal (13" x 25" - Solid Vinyl) - Front and Back

1 \$225.00

\$225.00

Council Agenda Item 5.2

Customized Commemorative or Sponsorship Plaque with brushed aluminum fixtures.

SS410	Includes custom design and production. Dimensions: 25.4 x 35.6 cm (10" W x 14" H)	5	\$225.00	\$1,125.00
113200	Zoll AED 3, Semi-automatic with 5-year Adult/Child CPR Uni-padz, 5-year Battery, Instruction Manual & 6-year Manufacturer's Warranty	6	\$2,244.00	\$13,464.00
991	Ready for Action AED Tracking Tool and Training Program Management Package includes access to interactive online AED status reports, tracking of AED pad and battery expiration dates, maintenance check reminders, AED inspection history, training course records and renewal notifications for responders, replenishment of AED pads and battery online store check-out with order history, multi-lingual.	6	\$35.00 \$0.00	\$0.00
35101	Action First Aid AED Response Kit containing CPR Pocket Mask, 2 Pairs of Nitrile Gloves, Paramedic Shears, Prep Razor, Absorbent Wiping Towel and Antimicrobial Hand Wipes stored in clip-on clear front Carry Case	6	\$29.00 \$0.00	\$0.00
Shipping - ESTIMATE ONLY	Shipping (estimate only)	1	\$375.00	\$375.00
	Payment processing and platform management fees associated with crowdfunding campaign 6.5%	1	\$2,993.51	\$2,993.51

NOTES: Crowdfunding Quote for Campaign: "Rimbey & Area Public Access Defibrillation (PAD) Program". Crowdfunding Fee of 6.5% for payment processing and platform management fees associated with crowdfunding campaign has been added to this quote. AED Inside SaveStations: TBC. Intended location of SaveStation(s) (Address and nearest intersection) TBC. Organization name and the name and contact info of the person/people who will be taking responsibility for the AED and SaveStation: TBC. Monitoring alerts template to be completed by customer and returned. High res logo file to be provided by customer for plaque/decal. Please note that the current quote includes 5 different SS600VHM Decal Designs (SSCDWM). If only one design is required, quote can be adjusted to reflect this.

TERMS:
Due on
Receipt

SUBTOTAL	\$49,047.51
SHIPPING	\$0.00
TAX (AB - 5%)	\$2,452.38
TOTAL	\$51,499.89

(GST/HST No. 862917036)



Protection 24/7

SaveStations can now be placed outdoors in high traffic public places, providing the public with unprecedented access to life-saving AEDs.

REMOTE MONITORING

Sensor monitoring the presence and ready status of the AED and the cabinet climate.

CONNECTIVITY

Wireless communication.

REAL-TIME REPORTING

Immediate notifications via email/SMS.

CABINET LIGHTING

Integrated light sensor to illuminate the cabinet.

PHOTO CONTROL

Infra-red photo control when cabinet is opened.

LCD SCREEN

Operational status visual at all times for manual checks via integrated LCD screen.

POWER

24V DC convertor - SELV (Safety Extra-Low Voltage).

ALARM

Audible alarm and visual warnings triggered on door opening (70 dB at 1 metre, and flashing red LEDs).

TEMPERED GLASS

Impact-resistant transparent polycarbonate door with surface treatment to minimize greenhouse effect.

REGULATED HEATING AND VENTILATION

Maintains positive temperature of AED with ventilator fan and convector heating device.

BACK-UP POWER

Rechargeable back-up battery for essential functions in the event of a power supply failure.





Protection 24/7

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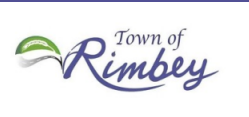
Maintains positive temperature of AED with ventilator fan and convector heating device.

BACK-UP POWER

Rechargeable back-up battery for essential functions in the event of a power supply failure.



Committee of the Whole
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Mark & Tammy Grundy
Item For: Public Information -or- Closed Session

BACKGROUND:

Mark and Tammy Grundy have requested a presentation to Council.

ATTACHMENTS:

[Stakeholder Letter Sept 2024 Signed](#)
[3205 Servicing Unserviced Lots Policy](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Date

Craig Douglas, Chief Administrative Officer

To Mayor and Council of the Town of Rimbey,

Sept. 4, 2024

Dear Ladies and Gentlemen,

Re: Ongoing discussion/negotiation regarding septic lagoon decommissioning on Grutterink property

From: Stakeholders – Herb and Judy Grutterink, Earl and Francine Repas, Mark and Tammy Grundy.

We would like to thank council in advance for considering the following. After two and a half years of investigating legalities, then working through possible options, negotiation and discussion, we the stakeholders have a consensus on how we would prefer to proceed to deal with the sewage effluent from the Grundy and Repas residences.

A connection to the Town sewage utility by way of a private easement along the Grutterink property, south of the residences, to Rimstone Drive would be the preferred option. A private easement with maintenance being the responsibility of the homeowners was chosen because a municipal service would be cost prohibitive. The septic tanks at both residences will remain in use, thereby continuing to process the raw sewage. The liquid offtake would then need to be pumped through a small, low pressure line to the connection at Rimstone. Pumping is required as there is insufficient slope for a gravity line. These low pressure, small diameter, liquid only sanitary lines are widely used and accepted in many municipalities and are relatively low maintenance.

Although we have agreed on what we think is our best option to connect to the town system, we still have a challenge. When Rimstone was built the infrastructure services were built with water lines (including fire hydrant), gas lines and asphalt extending to the very end of Rimstone Drive at the Grutterink property line. Mr. Craig Douglas, CAO, was able to confirm (through Public Works) that the sanitary sewer main does NOT extend to the property line, but is instead stubbed just west of the last manhole where the Manor is serviced from. Our understanding is that the residential lots on the north side of the street are connected by extended service lines that connect to a sanitary barrel (as opposed to a shorter, more typical connection).

A connection such as what we propose would normally be connected to a manhole, or at least a cleanout at the property line, thereby providing a clear division between municipal and private systems. The last three months have been spent researching our options for a connection with the CAO, the Development Officer, and no less than three engineering firms. Though all have been helpful, we do not have the expertise to know that questions to ask, what the engineering requirements are, and what the Municipal and Provincial rules are to find a workable way to connect. So, what we are asking of council is to draw on Town resources to find a workable and affordable way forward, and to provide a

connection for our homes. We are part of the Town, and should be connected to the services. We are not asking for a connection at our property line, but only to the right of way on Mr. Grutterink's property. The service will only be for a pair of two inch lines containing liquid only, so it should be considerably easier to deal with than a couple large lines with solids.

We have already incurred considerable expense and have spent hours and hours to try to find a solution. We still have more expenditure of time and money ahead of us. In addition to legal fees already incurred, we will need to invest in the following. The cost for materials and for the trenching contractor to install the lines is estimated at \$15,000-\$20,000, the reclamation of the lagoon could be in the \$8000 range, we will need to spend several thousand more on fees for agreements, registrations of the survey and the easement, a development permit, pumping equipment, and likely some engineering and other further legal expenses. This is in addition to ongoing costs for septic trucks and Town utility bills. It is our understanding that the Rimstone Manor was an undertaking of the Town, the County, and Rimoka Housing, on a cost shared basis. Should a septic connection be cost shared? It would appear that most municipal developments are built with the next development in mind. This would seem evident by the fact that all the services except sewer are extended to the property line. We don't know why the sewer line was not, but if there is a way for us to move forward with a Town sewer service, we would be grateful for your help in securing it.

Thank you once again for your attention and assistance with this matter.

Sincerely,

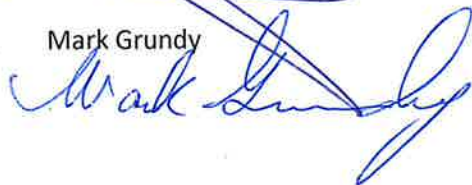
Signed;

Herb Grutterink



Earl Repas

Mark Grundy





Town of Rimbeey Policy Manual

Title: Servicing Unserviced lots for Water & Sewer

Policy No.: 3205

Supercedes

Approved: August 12, 1987

Resolution No.: 246/87

Effective Date: August 12, 1987

Purpose: To ensure that provision of water & sewer services to previously unserviced lots be done at no expense to the Town.

Policy Statement:

Costs for installation of water and sewer services from the main line to the property line will be charged back to the property owner.

Amended:

Date:

Resolution:

Date:

Resolution:

Committee of the Whole REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Resident - Request for Credit
Item For: Public Information -or- Closed Session

BACKGROUND:

On August 22, 2024, Administration received a letter from a resident requesting a credit on their utility bill for maintaining the sidewalk and boulevard adjacent / adjoining their property.

DISCUSSION:

As per The Town of Rimbey Traffic Bylaw 990/22, Section 13 Snow, Ice, Dirt, Debris:
13.1 All persons within the Town of Rimbey owning, controlling, or occupying property that adjoins any sidewalk shall remove or cause to be removed and cleared away all snow, ice, dirt, debris or other material from any sidewalk adapted to the use of pedestrians. Such removal shall be completed when the snow is 2.5 centimetres or greater within 48 hours from the time that the snow, ice, dirt, debris, or other material was formed or deposited there.

As per 989/22 Nuisance Bylaw, Section 3 - OFFENCES:
3.2 No person being the owner, agent, lessee, or occupier of any premises or dwelling within the Town of Rimbey shall permit the grass, weeds, or other vegetation on a boulevard adjacent to the subject property to become a nuisance by growing uncontrolled. All property owners or occupants are charged with the responsibility of maintaining the boulevard adjacent to, abutting, or flanking their property.

RECOMMENDATION:

Administration recommends that Council adhere to the existing bylaws.

ATTACHMENTS:

[Resident Complaint to Council Redacted](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

CELL :

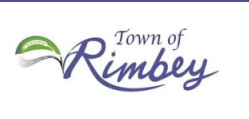
DATE: THURSDAY, AUG. 22, 2024

RECEIVED
AUG 22 2024
TOWN OF RIMBEY

TO: Mayor + Council

The situation is that as a resident for over 10 years, I wonder why I must shovel + chip ice on the sidewalk next to the street. It limits me to having a holiday and it costs me \$23.⁰⁰/hour to hire my yard caretaker to do it if he's available. I am alone, and in summer I have to pay him to mow the grass next to the street. Pet-friendly salt is expensive these days to keep people going by.... SAFE to not slip + fall. As it soon is fall, I was hoping for a town utility bill credit. I'm sure the other residents would appreciate that as well. ... Nancy Selent. ♡

Committee of the Whole
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Rimbey Elementary School - Annual Chili Cook Off
Item For: Public Information -or- Closed Session

BACKGROUND:

Administration received an email on September 3, 2024, from Rimbey Elementary School requesting the Town of Rimbey to participate in the Annual Chili Cook Off on September 19, 2024.

RECOMMENDATION:

Administration recommends that Council discuss if they wish to take part in the Annual Chili Cook Off on September 19, 2024 and bring forward to the next Regular Council meeting to be held on September 23, 2024.

ATTACHMENTS:

[Rimbey Elementary Annual Chili Cook Off Redacted](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

Bonnie Rybak

From: Craig Douglas
Sent: Tuesday, September 3, 2024 1:14 PM
To: Bonnie Rybak
Subject: FW: Invitation to the Rimbey Elementary School Annual Chili Cook off

For inclusion in the COW meeting.

Craig Douglas
Chief Administrative Officer
craig@rimbey.com
403-843-2113



From: [REDACTED]
Sent: Tuesday, September 3, 2024 1:12 PM
To: Craig Douglas <craig@rimbey.com>
Subject: Invitation to the Rimbey Elementary School Annual Chili Cook off

Good day Craig!!! I am emailing you on behalf of the Rimbey Elementary School Council. We would love to have the Town of Rimbey participate in this event again this year. Last year it was such a wonderful community event. Thank you in advance for bringing this forward and considering.

Dear Town of Rimbey and council,

It is our great pleasure to announce that we will be hosting our annual Rimbey Elementary School Chili Cook Off at Paskapoo park, on September 19, 2024. We are inviting you to join in on the fun and some friendly competition by bringing a pot of your chili down to Paskapoo park and giving other local businesses and community members, a run for their money as you compete to win the title as Rimbey's number one pot of chili. How it works: Let us know by September 11th if you will be entering a pot of chili. Then bring your pot down to Paskapoo park prepared to serve it to our guests/voters for 5:00pm. You are welcome to set up your station with small advertising (signage, program info, business cards and decor). We will sell tickets and voters will sample each chili. They will have one ticket to place in their favorite chili makers bin. At the end of the evening, 6:45pm, the tickets will be counted and 1st, 2nd and 3rd place winners will be announced! If you are interested in supporting this event but unable to donate and participate with a pot of chili we would gladly accept and greatly appreciate donations of small bowls or cups, plates, cutlery, napkins, condiments for the hot dogs and smokies we will be serving or drinks (coffee, hot chocolate, bottled water, juice boxes and pop) that we will have for sale. This is a wonderful community event and a great fundraiser to go towards our outdoor classroom project at the Rimbey Elementary School, and we are looking so forward to it. If you have any

questions or would like to submit a pot of chili or a donation please do not hesitate to contact Kelly LeBlanc (██████████). Thank you for your time and consideration.

Sincerely,
Rimbey Elementary School Parent Council

Sent from my Bell Samsung device over Canada's largest network.

Committee of the Whole
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Rimbey Entrance Sign
Item For: Public Information -or- Closed Session

BACKGROUND:

At the Committee of the Whole Meeting held on June 10, 2024, Council directed Administration to bring forward the topic of a Town of Rimbey entrance sign to the next Committee of the Whole Meeting to be held on September 9, 2024.

Council was asked to bring forward thoughts, pictures and designs for the Town of Rimbey sign, for discussion.

RECOMMENDATION:

Administration recommends that Council discuss the options for the Rimbey entrance sign and bring forward to the next Regular meeting to be held on September 23, 2024.

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

Committee of the Whole REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Historical Society - Fence Proposal
Item For: Public Information -or- Closed Session

BACKGROUND:

Bill Hval, representing the Rimbey Historical Society, submitted a drawing with various fence boundary options. He recommended the blue line boundary as the most suitable, as it aligns with the original mandate of fencing off the playground while maintaining park separation and security.

RECOMMENDATION:

Administration recommends Council discuss the blue boundary proposal for the fence at the Historical Society and bring back to the next Regular Council Meeting to be held on September 23, 2024.

ATTACHMENTS:

[Historical Society Fence](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

Date

ENDORSED BY:

Date

Craig Douglas, Chief Administrative Officer

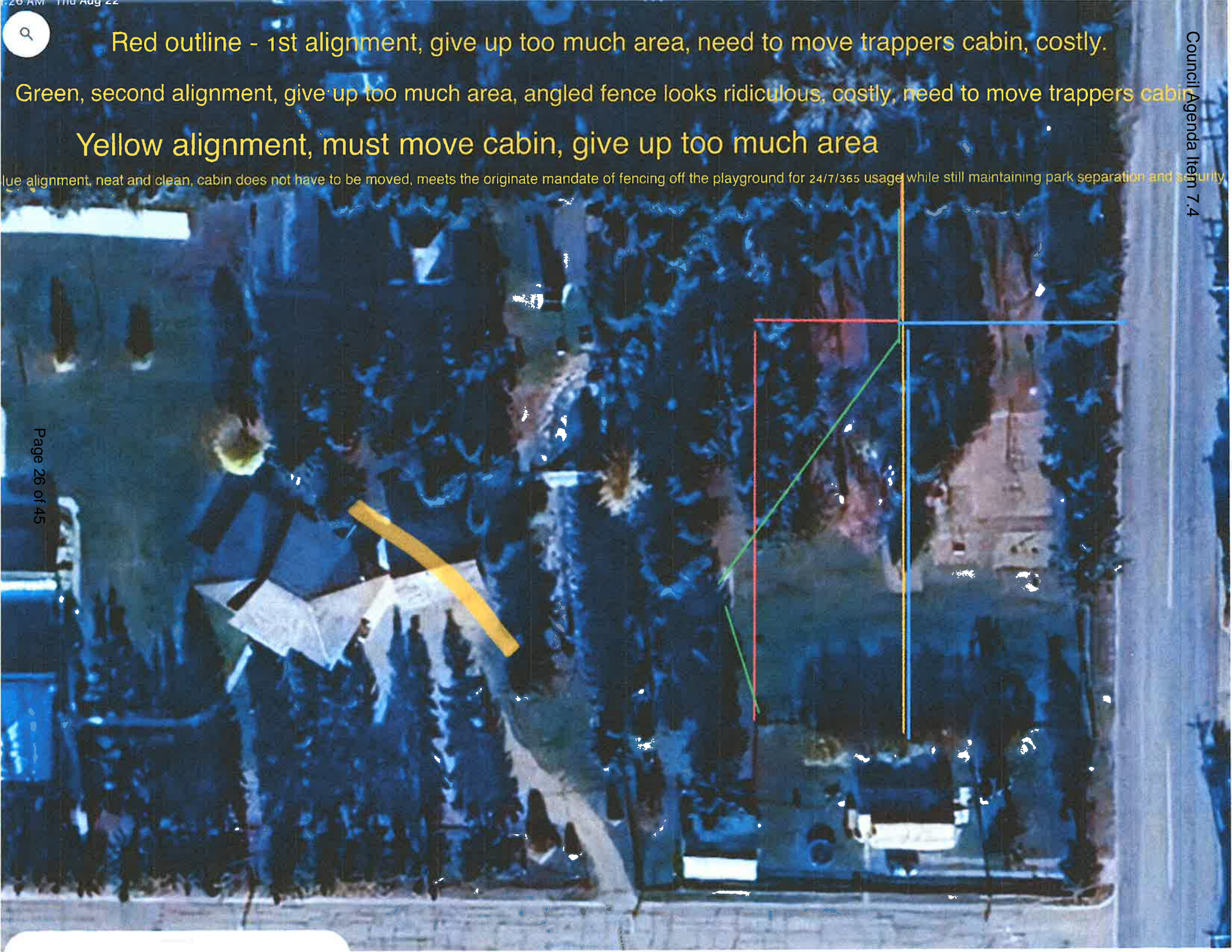


Red outline - 1st alignment, give up too much area, need to move trappers cabin, costly.

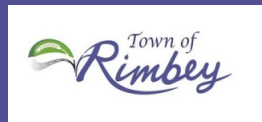
Green, second alignment, give up too much area, angled fence looks ridiculous, costly, need to move trappers cabin

Yellow alignment, must move cabin, give up too much area

Blue alignment, neat and clean, cabin does not have to be moved, meets the originate mandate of fencing off the playground for 24/7/365 usage while still maintaining park separation and security



Committee of the Whole
REQUEST FOR DECISION



Meeting: September 9, 2024
Submitted By: Craig Douglas, Chief Administrative Officer
Subject: Legacy Lane - Green Compost Carts
Item For: Public Information -or- Closed Session

BACKGROUND:

On June 26, 2023, Council passed the following motion:

Motion 101/2023

Moved by Councillor Clark to award the curbside collection and hauling of residential waste, recycling, and compost to Empringham Disposal Corp and to direct Administration to execute a contract between the Town of Rimbey and Empringham Disposal Corp for the Curbside Collection and Hauling of Residential Waste, Recycling, and Compost.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

In January of 2024, each residence was provided a black cart for garbage and a green cart for compost.

Administration received a complaint form and letter signed by several residents of Legacy Lane Condominium Corporation. They are requesting the Town to remove the green compost carts and the administration fee.

DISCUSSION:

Administration recommends that Council consider discontinuing the provision of green compost carts and black garbage carts to the Legacy Lane Condominium Corporation, thereby transferring the responsibility for waste management to the corporation.

Attached is 1007/24 Waste Management Bylaw with the following relevant sections highlighted:
Section 3.3 / Section 8.1 / Section 8.2

RECOMMENDATION:

Administration recommends that Council discuss a resolution for the waste management of Legacy Lane Condominium Corporation and to bring forward to the next Regular Council meeting to be held on September 23, 2024.

ATTACHMENTS:

- [Legacy Lane -Compost Complaint](#)
- [1007 24 Waste Management Bylaw Third Reading](#)

PREPARED BY: Craig Douglas, Chief Administrative Officer

September 5, 2024
Date

ENDORSED BY:



Craig Douglas, Chief Administrative Officer

September 5, 2024
Date



TOWN OF RIMBEY Complaint Form (Confidential)



4938 - 50th Avenue
PO Box 350
Rimbey, AB. T0C 2J0
P. 403-843-2113
E. enforcement@rimbey.com

This form represents a request to resolve a bylaw or provincial issue in town. In order for the Municipal Community Peace Officer or Bylaw Enforcement Officer to proceed with an investigation and follow-up on your complaint, it is mandatory that you provide your full name, current address and phone number along with your signature below.

DATE: AUG 23 2024 TIME: _____ (AM PM) COMPLAINT CATEGORY: _____

COMPLAINANT INFORMATION

Name of Complainant: The undersigned on the complaint
Mailing Address: B/O Box 1474 Rimbey AB Postal Code: T0C 2J0
Civic Address: 100 + 200 Legacy Lane Apt. Number: _____
Telephone #: (Day) 403 - 843 - 6515 (Evening) _____

VIOLATION INFORMATION

Location of Offence (Civic Address): _____

Property Owner/Tenant Name (if known): _____

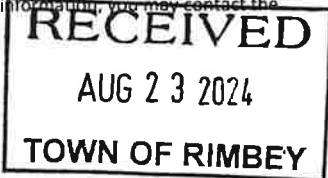
NATURE OF COMPLAINT (How it affects you, how long it has existed, License plate #, etc.): _____

Re: Green Compost bins
Refer to attached document and
signature page.

Sylvian Kelly - on behalf of residents of
Legacy Lane
Signature of Complainant

NOTE: Anonymity will be maintained between the complainant and the alleged offender, except where necessary in court of law. However should this complaint proceed to court, you may be required to give evidence as a witness and your name and your filed complaint will become a matter of public record.

PERSONAL INFORMATION: This information is being collected for the purpose of conducting a Bylaw or Provincial Enforcement Investigation. The information may be shared with applicable Town of Rimbey departments and agencies for the purpose of initiating appropriate action relative to this report. The collection of personal information on this application is authorized and protected under the Freedom of Information and Protection of Privacy Act, Section 33(c). By providing this information, you have consented to its use for the above purposes. If you have questions about the collection and use of this information, you may contact the Municipal Community Peace Officer or Bylaw Enforcement Officer.



July 26, 2024

Legacy Lane Condominium Corporation
Box 1552
Rimbey AB
T0C 2J0

Mayor and Council
Town Office Staff,
Town of Rimbey AB

TO WHOM IT MAY CONCERN:

RE: Green Compost Bins

While composting is a noble effort undertaken by the Town it is not a viable option for everyone, thus please refer to the following complaint regarding the Green Compost Bins.

Several owners of Condo Units in Legacy Lane have contacted Rimbey Town Office and the Maintenance Office to lodge our complaints regarding the blanket distribution of the Green Compost Bins but as yet, no satisfactory resolution has been forthcoming.

Those of us who own/live in condominiums in Legacy Lane do not have the space to accommodate the large garbage bins along with a compost bin. Our patios are small with just enough room for a couple of pieces of outdoor furniture and there isn't room to accommodate the 2nd large compost bin. We also have concerns about the unpleasant odours and attraction of insects associated with the form of composting set forth by the town.

Although we own our condos, we have a very limited perimeter around our units. The maintenance of our lawns is contracted out and we have no grass clippings or other refuse associated with yard maintenance. The compost bins are virtually useless to us, not to mention the additional cost associated with these bins.

Because we have a number of extenuating circumstances associated with your composting program regulations, we respectfully request that the Mayor, Town Council and Staff revisit the bylaw to come up with a solution to cover all members of the Municipality.

Thank you for giving this your prompt attention.

SIGNED:

Please refer to the attached pages for signatures

PRINT NAME	UNIT #	SIGNATURE
Janet Boyarzin	1	J Boyarzin
MURRAY CALDWELL	6	Murray Caldwell
Teresa Olson	5	Teresa Olson
David Olson	5	David Olson
Barbara Oke	4	Barbara Oke
Terry Oke	4	Terry Oke
Sam Clarke	7	Sam Clarke
Sandra Washkevich	13	S Washkevich
Jerrett Schafer	14	Jerrett Schafer
KATHLEEN HANCHER	11	Kathleen Hancher
Leonard Hancher	11	Leonard Hancher
Damir Beckley	37	JAMIE BECKLEY
LARRY BECKLEY	37	LARRY BECKLEY
DONNA BENDER	35	Bender
ELFRIEDE KEESAR	36	Ep. Keesar
Trudy Misner	10	Judy Misner
Janette Oke	16	Janette Oke
LILLIAN KELLY	6	Lillian Kelly
Susan Frank	8	Susan Frank

TOWN OF RIMBEY WASTE MANAGEMENT BYLAW NO 1007/24

BEING A BYLAW OF THE TOWN OF TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA, TO REGULATE THE COLLECTION, DISPOSAL AND HANDLING OF WASTE MANAGEMENT, INCLUDING ORGANICS AND RECYCLING MATERIALS, IN THE TOWN OF RIMBEY.

WHEREAS, under the provisions of Section 7, *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council may pass a by-law for the establishment of public utilities, including a waste management system;

WHEREAS, the Town of Rimbey finds it desirable to pass a bylaw to establish and maintain a waste management system and to operate this system as a public utility;

AND WHEREAS, in accordance with good financial management to cover the costs of providing Waste Management Services to its residents, the municipality wishes to establish a fee structure for such services.

NOW THEREFORE, the Town of Rimbey Council enacts as follows: This Bylaw may be cited as the **"Waste Management Bylaw."**

SECTION 1.0 - DEFINITIONS

- 1.1 **"APARTMENT BUILDING"** means a collective group of residential units in an apartment or condominium-style building, of more than one story, which is managed by a property management group or person, a condominium association, or a similar board or group.
- 1.2 **"ASHES"** means the powdery residue left after the combustion of any substance and includes partially burnt wood, charcoal, or coal.
- 1.3 **"BASE RATE"** means the rate established in the Schedule "A" Fees for Services Bylaw for the general provision of Waste Management Services.
- 1.4 **"BILLING PERIOD"** means the calendar month for which the Town calculates the Utility services, which includes January, February, March, April, May, June, July, August, September, October, November and December.
- 1.5 **"BIOLOGICAL WASTE"** means waste that is created in a hospital, necropsy facility or biological research laboratory and contains or may contain pathogenic agents that may cause disease in Persons exposed to the waste.
- 1.6 **"BLUE BAG"** means a transparent bag in which in which acceptable recyclable material may be placed.
- 1.7 **"BURNING"** means any material generating heat enough to create smoke, flames or sparks.
- 1.8 **"C.A.O."** means the Chief Administrative Officer for the Town of Rimbey or designate.
- 1.9 **"COLLECTION CART"** means the wheeled receptacle cart system, which has been allocated to an eligible residential premise by the CAO, for the collection of Waste Materials (black cart), and the collection of Organics Materials (green cart).
- 1.10 **"COLLECTION CONTRACTOR"** means the person, or any agent of that person, company(s) or corporation(s) authorized by the Town to collect, remove and dispose of Waste Materials and Organics Materials from an eligible premise.
- 1.11 **"COLLECTION DAY"** means the day of the week on which the Collection Service is provided.
- 1.12 **"COLLECTION SERVICE"** means the service provided by the Town for the collection, removal and disposal of Waste Materials and Organics Materials from an eligible premise.

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

- 1.13 **"COMPLUSORY SERVICE"** means the Waste Material, Recyclable Material, and Organic Material Collection Service that a Residential Premise is required to receive from the Town.
- 1.14 **"CONSTRUCTION AND DEMOLITION WASTE"** means waste material generated as a result of construction, demolition, or renovation activities that includes:
- a. polystyrene;
 - b. fiberglass insulation;
 - c. concrete;
 - d. pieces of wood;
 - e. siding;
 - f. shingles;
 - g. drywall;
 - h. hazardous wastes; and
 - i. any other materials that may be designated as such by the CAO.
- 1.15 **"DIRECTOR"** means the Director of Public Works.
- 1.16 **"TRANSFER STATION"** means the Town of Rimbey Transfer Station and Recycle facility, located at 6200 - 40 Street, in Rimbey, Alberta.
- 1.17 **"HOUSEHOLDER"** means any Owner, occupant, lessee or tenant, or any other person in charge of any building or dwelling used or intended to be used as a Residential Premise including a multiple family dwelling, but excluding commercial, industrial and institutional premises.
- 1.18 **"NON-RESIDENTIAL PREMISE"** means any building or premises that is used or is intended to be used for commercial, industrial or institutional use, by an Owner, occupant, lessee or tenant, or any other person in charge.
- 1.19 **"ORGANICS MATERIALS"** means the materials listed in Schedule "B" of this Bylaw.
- 1.20 **"OWNER"** means the person or persons registered as the Owner(s) of a Property pursuant to the provision of the *Land Titles Act* (Alberta), as the owner of a fee simple estate in land, or a person who is recorded as the owner of a property on the tax assessment roll of the Town.
- 1.21 **"PROVINCIAL OFFENCES PROCEDURE ACT"** means the Provincial Offences Procedure Act, RSA 2000, c P-34, as amended from time to time.
- 1.22 **"RECYCLABLES"** means generally accepted materials for recycling, as defined in Schedule "A" of this Bylaw.
- 1.23 **"RECYCLING SERVICE"** means the service provided that allows for community recycling.
- 1.24 **"RESIDENTIAL PREMISE"** means a building or premises that has residential use by an Owner, occupant, lessee or tenant, or any other person, but excluding Apartment Buildings, Residential Complexes, commercial, industrial and institutional premises.
- 1.25 **"RESIDENTIAL COMPLEX"** means a collective group of three or more residential units, including a manufactured home park, row housing, and town housing, which is managed by a property management group or person, a condominium association, or a similar group, but excludes an Apartment Building.
- 1.26 **"TOWN"** means the Town of Rimbey.
- 1.27 **"WASTE MATERIALS"** means all normal refuse and waste which results from the operation of a household and shall, without restricting the generality of the foregoing, include packaging materials, rags, as well as Ashes from wood burning appliances. It shall not include Recyclables, or Organics Materials, rubble and other waste from construction or demolition, dead animals, human feces, automobiles or other machinery, waste from institutional, industrial or commercial premises, or hazardous, explosive or toxic materials.

TOWN OF RIMBEY WASTE MANAGEMENT BYLAW NO 1007/24

- 1.28 "YARD WASTE" means materials generated in growing and tending to yards and plants and includes, but is not limited to, (a) grass clippings, (b) twigs, (c) house and garden plants, (d) sawdust and wood shavings, and (e) any other material designated as such by the CAO.

SECTION 2.0 - APPLICATIONS

- 2.1 Nothing in this Bylaw relieves a Person from complying with any provision of any federal or provincial law or regulation, other bylaw, or any requirement of any lawful permit, order or license.
- 2.2 Specific reference to other bylaws, statutes and regulations are intended to refer to the current laws applicable within the Province of Alberta or municipality, at the time this Bylaw is enacted, and as may be amended from time to time, including successor legislation.
- 2.3 All the schedules attached to this Bylaw shall form a part of this Bylaw.

SECTION 3- GENERAL

- 3.1 The C.A.O. shall administer and enforce the provisions of the Bylaw and, for this purpose, may:
- a. delegate any of the C.A.O. powers, duties, or functions under this Bylaw to an employee and/or Collection Contractor of the Town;
 - b. designate a particular time and day of the week for the Collection Service in each area of Town;
 - c. designate the location, hours of operation, conditions of operations, and guidelines for accepting Recyclables and bagged Waste Materials at the Waste Transfer Station;
 - d. organize the collection of Waste Materials, Recyclable Materials and/or Organic Materials, including:
 - i. establishing locations for the Collection Service;
 - ii. establishing the frequency of the Collection Service;
 - iii. designating which materials shall be accepted;
 - iv. managing and overseeing the contract of any Collection Contractor; and
 - v. taking any recourse allowed under the *Municipal Government Act* to secure payment of any Collection Services, or Recyclables, as indicated on the utility bill.
- 3.2 The Collection Service shall be provided to all approved Residential Premises.
- 3.3 The Collection Service for Apartment Buildings and Residential Complexes will be at the discretion of the CAO. Criteria will include but not be limited to the physical feasibility of the placement of Collection Carts. In such cases, where the CAO deems it suitable, a private commercial waste hauler shall be required to collect Waste Materials at the expense of the Owner.
- 3.4 Waste Materials, Recyclables and Organics Materials shall be collected at a frequency determined by the CAO, from all Residential Premises and any other premises as approved by the C.A.O. or designate, except in the case of an unusual or emergency situation.
- 3.5 No person shall collect, dispose of, or remove Waste Materials, Recyclables and Organics Materials, except in accordance with the provisions of this Bylaw.
- 3.6 No person other than a Householder or the Collection Contractor shall open any Collection Cart or in any way disturb the contents thereof or handle, interfere with or disturb any Waste Materials, Recyclables and Organics Materials put out for collection or removal.
- 3.7 Needles must be disposed of into a Sharp's container with the tip point down, placed into such a container with a lid, and dropped off at a designated needle disposal location.

TOWN OF RIMBEY WASTE MANAGEMENT BYLAW NO 1007/24

- 3.8 No person shall deposit any dead animal or parts, manure, excrement, Waste Material, Recyclable Material or Organics Material, refuse, liquid waste or other filth upon or into any street, service lane, alley, highway, ditch, water course or onto any land except with the written consent of the Town.
- 3.9 No person shall operate within the Town, a vehicle transporting Waste Material, Organics Material or Recyclables unless these materials are completely enclosed, or securely covered, or secured so as to prevent any portion of the Waste Material, Organics Material or Recyclables from falling off or out of the vehicle, whether in transit or not.
- 3.10 The Town shall be under no obligation to collect, accept or dispose of any Waste Material, Recyclables, Organics Material, or other materials or substances which do not comply with this Bylaw or are not set out for the Collection Service or otherwise provided to the Town in accordance with this Bylaw.

SECTION 4.0 - COLLECTION CARTS

- 4.1 The Collection Service will occur in accordance with the schedule established by the CAO
- 4.2 A Waste Material and Organics Material Collection Cart shall be provided to all Residential Premises and any other premise that the C.A.O. has approved to receive the Collection Service.
- 4.3 The Collection Carts, as per Section 4.2, will be limited to one (1) numbered Black Waste Collection Cart, and one (1) numbered Green Organics Collection Cart, which will be assigned to and remain with the residence, until removed by the Collection Contractor.
- 4.4 The Town shall retain ownership of the Collection Carts at all times.
- 4.5 If a Householder moves from a Residential Premise, the Collection Carts must remain with the assigned property.
- 4.6 If a Collection Cart becomes lost, damaged, or is removed from an eligible property, a replacement Collection Cart will be required and the Utility Owner shall be responsible for any replacement cost of the Collection Cart.
- 4.7 Householders are responsible for ensuring the care and cleaning of the Collection Carts.
- 4.8 Owners are responsible for the assigned Collection Carts being used by tenants who are renting, leasing or otherwise occupying the premise.
- 4.9 The Collection Contractor will be responsible for the regular maintenance of the Collection Carts such as replacement of any wheels, as well as any damage which may be caused by the Collection Contractor conducting the process of Collection Service.
- 4.10 The Collection Contractor must ensure that the equipment used for the Collection Service and the manner in which Waste Materials and Organics Materials are collected and disposed of complies with the regulations of the Town and provincial legislation.
- 4.11 A Collection Contractor must take care in the handling of Collection Carts. Collection Carts damaged during the Collection Service will be replaced by the Collection Contractor at no cost to the Town or the Householder of the Residential Premise.
- 4.12 A Collection Contractor must replace any empty Collection Carts in the same location as where the Collection Carts were found.
- 4.13 A Collection Contractor must pick-up any Waste Material or Organics Material that the Collection Contractor has spilled onto the ground during collection.
- 4.14 No Person employed in the Collection Service may pick, sort through or remove any Waste Material or Organics Material from a Collection Service vehicle.

TOWN OF RIMBEY WASTE MANAGEMENT BYLAW NO 1007/24

SECTION 5.0 – WASTE, RECYCLABLE AND ORGANICS MATERIAL COLLECTION AND DISPOSAL

- 5.1 All Householders shall always ensure that any accepted Waste Materials and Organics Materials are kept within the Collection Cart provided for that purpose and not allow any Waste Material or Organics Material to spill over or accumulate on any land, street, or other public or private property.
- 5.2 All Householders must ensure that the volume of Waste Material or Organics Material in the Collection Cart does not exceed the volume of the Collection Cart.
- 5.3 The Householder must ensure that the lid of the Collection Cart is completely closed, except when being emptied or filled.
- 5.4 The weight of the Collection Cart must not exceed ninety kilograms.
- 5.5 Pet feces or cat litter packaged in plastic bags must be placed in the black Waste Material Collection Cart. Pet feces or cat litter packaged in paper or compostable bags must be placed in the green Organics Material Collection Cart.
- 5.6 Glass or sharp objects must be tightly wrapped in cardboard or another suitable material and clearly marked to prevent injury to the Collection Contractor or their personnel.
- 5.7 No person shall place, permit to be placed, or mix any of the following materials into the Waste Material or Organics Material Collection Carts:
 - a. any highly combustible or explosive waste, including and without restricting the generality of the foregoing, such materials as hot ashes, ignitable waste, or toxic materials;
 - b. any compound that may be considered dangerous or hazardous under the provisions of any other legislation whether Provincial or Federal;
 - c. luminescent gas-filled tubes;
 - d. building materials or construction waste;
 - e. dead animals.
- 5.8 A Collection Cart is to be collected from the front street in front of the property. The Householder of the property must place the Collection Cart:
 - a. in a location where it is on the street with the wheels within 1.0 metre of the curb in such a manner that the Collection Cart does not impede pedestrian traffic;
 - b. in a position that the front of the Collection Cart is facing out towards the street;
 - c. where it has 1.0m clearance from any obstructions on all sides such that the Collection Contractor shall have direct access thereto and shall be able to conveniently collect the Collection Cart therefrom;
 - d. or in another position approved by the Town.
- 5.9 All Householders of a property may place the appropriate Collection Cart for collection purposes in their approved collection location as per Section 5.9, after the hour of 5:00 p.m. on the day prior to Collection Day.
- 5.10 All Householders shall remove such Collection Cart from their collection location before 9:00 p.m. on the day of collection.
- 5.11 Except as allowed under Section 5.9, a Collection Cart must be kept and maintained on the property neatly and adjacent to the residence or in an approved enclosure in accordance with the provisions of this Bylaw.
- 5.12 Any Waste Material or Organics Material not in the Collection Cart shall not be picked up by the Collection Contractor.
- 5.13 Any Waste Material that requires special handling such as tires, large auto parts, furniture, appliances, or any renovation or construction waste, or toxic or hazardous Waste shall not be placed in the Collection Cart, and if placed in the Collection Cart, it shall not be picked up by the Collection Contractor.
- 5.14 A Collection Contractor, at his/her discretion, shall have the right to refuse the Collection Service, if the Collection Cart does not meet the requirements of this Bylaw.

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

- 5.15 For approved secondary suites, a second set of Collection Carts will be provided by the Collection Contractor and the utility account for which the secondary suite is contained will be charged an additional rate for the additional set of Collection Carts, at the standard rate.
- 5.16 No person shall park a vehicle within 1.0 m of a Collection Cart on Collection Day.
- 5.17 All recyclable material is to be placed into sealed blue bags or previously approved containers for collection.
- 5.18 Every household is responsible for purchasing their own blue bags or recyclable container.
- 5.19 Recyclable material shall be placed in the front near the curb for pickup after the hour of 5:00 p.m. prior to the day of collection.
- 5.20 All Householders shall remove such recycling containers from their collection location before 9:00 p.m. on the day of collection.
- 5.21 No person shall block or restrict access by the Collection Contractor on any roadway when the Collection Contractor is attempting to provide Collection Services.

SECTION 6.0 – RIMBEY TRANSFER STATION and RECYCLE FACILITY

- 6.1 The Transfer Station will provide the location for Recycling Services and bagged Waste Material drop-off in the Town of Rimbey.
- 6.2 Recyclables accepted at the Transfer Station shall be restricted to the materials as set out in Schedule “A ”attached to this Bylaw.
- 6.3 No user of the Transfer Station shall deposit any materials not accepted at the Transfer Station.
- 6.4 All users of the Transfer Station shall deposit all materials in accordance with the signage at the site.
- 6.5 All Recyclables deposited at the Transfer Station shall be in a clean and dry condition.

SECTION 7.0 NON-RESIDENTIAL PREMISES, APARTMENT BUILDINGS AND RESIDENTIAL COMPLEXES - WASTE SERVICES AND RECYCLABLES

- 7.1 It is the responsibility of Non-Residential Premises, and any premise not approved for the Collection Service, to arrange and pay for Waste Material collection services from a private commercial waste hauler, including the payment of any tipping fees to the private commercial waste hauler.

SECTION 8.0 - FEES AND RATES

- 8.1 Every person, firm or corporation being a registered Owner or purchaser entitled to possession under an agreement for sale of property which is served by the Collection Services of the Town, shall pay charges for the collection, removal and disposal of Waste Material and Organics Material in accordance with the rates established under the Schedule “A’ Fees and Services Bylaw.
- 8.2 The Town shall provide all Owners with a Utility bill that includes Collection Services for each Billing Period, as established under the Schedule “A’ Fees and Services Bylaw requiring payment by the date specified on the Utility bill. The fees will be charged whether the services are used or not.
- 8.3 Any Utility bill which remains unpaid after the specified due date is subject to a penalty as established by Council under the Schedule “A’ Fees and Services Bylaw.
- 8.4 If the Owner is in default of payment of the said charges, the amount of such sums in

TOWN OF RIMBEY WASTE MANAGEMENT BYLAW NO 1007/24

default shall be a charge against the property for which the service was provided. Such charges shall be subject to the same penalties and collected in the same manner as other utilities levied by the Town and collected by the Town by whatever means available, including transferring charges to the Property Tax.

- 8.5 The Owner of residential lands or premises may remove the Waste Material, Organics Material and/or Recyclables from the lands or premises at their own expense, and employ other person(s) for such purpose, but such action shall not relieve the Owner of this liability to pay the Town the fees levied under the Schedule "A" Fees and Services Bylaw, for services provided under this Bylaw, for removal of Waste Material, Organics Material and/or access to the Transfer Station.

SECTION 9.0 - VICARIOUS LIABILITY

- 9.1 In this Bylaw, employees, employers, principals, and agents, are each severally liable and each guilty of the offence for any contravention of or any failure to comply with this Bylaw committed in the course of employment or during the agent's exercising powers or performing duties on behalf of their principal. When a corporation contravenes or fails to comply with the terms of this Bylaw, every principal, director, officer, manager, employee or agent of the corporation who authorized, assented to, acquiesced, or participated in the act or omission that constitutes the offence is severally liable and guilty of the offence.
- 9.2 In this Bylaw, the legal and beneficial owners of any land are each severally liable and each guilty of the offence if the tenant(s), lessee(s), or occupier(s) of such land contravenes or fails to comply with this Bylaw in relation to such land.
- 9.3 In this Bylaw, the operator and the owner(s) of any vehicle are each severally liable and each guilty of the offence if either of them contravenes or fails to comply with this Bylaw in relation to any such vehicle. In this section, "owner has the same definition as is used in the Traffic Safety Act, RSA 2000, c T-6, and all amendments thereto.

SECTION 10.0 - OFFENCES AND PENALTIES

- 10.1 Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine, as outlined in Schedule 'C' of this Bylaw.
- 10.2 Notwithstanding the foregoing, the minimum fine payable in respect of contravention of this Bylaw for any offence is \$125.00.
- 10.3 A contravention of this Bylaw constitutes a separate offence in respect of each day or part of the day on which it continues. A person guilty of such offence is liable to a fine in an amount not less than that established by this bylaw for each such day. No proceedings may be instituted under this Bylaw more than 6 months after the last occurrence of the alleged offence.
- 10.4 Notwithstanding the foregoing, the minimum fine and specified penalty payable in respect of a second or subsequent contravention of the same section of this Bylaw committed within twenty-four (24) months shall be double the minimum fine and specified penalty of the previous offence, up to a maximum penalty of \$1,000.00.

SECTION 11.0 - INSPECTING and REMEDYING CONTRAVENTIONS

- 11.1 On behalf of the Town of Rimbey, any Peace Officer, employee or agent of the Town of Rimbey may take any actions or measures deemed necessary by such person(s) to achieve any of the following purposes:
- a. to conduct any inspections to determine compliance with this Bylaw;
 - b. to *enforce* this Bylaw; or
 - c. to prevent a reoccurrence of any contravention of this Bylaw.
- 11.2 Except as otherwise provided, in this Bylaw, notice shall be provided as follows:
- a. When an investigation to determine compliance is conducted, notice may be affected upon the occupants of the premises in writing or verbally not less than 24 hours in advance and need not be in the form of an Order to Remedy.
- 11.3 All expenses, costs, and legal costs on a solicitor-client basis incurred by the Town of Rimbey or its agents for any such action or measure performed pursuant to this Bylaw or

TOWN OF RIMBEY WASTE MANAGEMENT BYLAW NO 1007/24

the Municipal Government Act, RSA 2000, c M-26, and all amendments thereto, are amounts owing to the Town of Rimbey by the person who was required to do something by the Order to Remedy, shall be paid within 30 days of any such person receiving notice of the amount due by registered mail served and effective in the same manner as the Order to Remedy, and are amounts which may be added to the property tax roll, the business tax roll, or both pursuant to the Municipal Government Act, RSA 2000, c M-26, and all amendments thereto.

- 11.4 No person shall obstruct or hinder any other person in the exercise or performance of that person's powers pursuant to this Bylaw.

SECTION 12.0 - VIOLATION TICKET

- 12.1 Any Peace Officer, in that Officer's sole discretion, is hereby authorized and empowered to issue a Violation Ticket to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened or failed to comply with any provision of this Bylaw. In this Bylaw, "Peace Officer shall have the same definition as contained in the Provincial Offences Procedure Act, RSA 2000, c P-34 and all amendments thereto.
- 12.2 A Violation Ticket may be issued to any person either:
- a. personally;
 - b. by placing a copy of the Violation Ticket upon a vehicle registered to such person; or
 - c. by mailing a copy to such person by registered or ordinary mail to their last known mailing address.
- 12.3 A Violation Ticket shall be in a form approved by the Town of Rimbey and shall include:
- a. the name of the person;
 - b. the offence;
 - c. the date upon which the offence was committed;
 - d. the applicable section number(s) of this Bylaw that was contravened;
 - e. the appropriate specified penalty or minimum fine for the offence as prescribed by this Bylaw;
 - f. the time within which the entire penalty must be paid to the Town of Rimbey.
- 12.4 If payment is received by the Town of Rimbey within the period of time permitted by any such Violation Ticket, no Information or Violation Ticket may be issued against the same offender for the same offence.
- 12.5 Except where a Violation Ticket has been paid as prescribed herein, nothing in this Bylaw shall limit a Peace Officer's discretion to issue a Violation Ticket pursuant to the Provincial Offences Procedure Act, RSA 2000, c P-34 and all amendments thereto, or instead lay an Information pursuant to the Criminal Code, RSC 1985, c C-46 and all amendments thereto, at any time within 6 months of the last occurrence of the offence, regardless of whether or not a Violation Ticket has been issued.
- 12.6 Any Peace Officer, in that Officer's sole discretion, is authorized to issue a Violation Ticket which permits the voluntary payment of the fine or specified penalty indicated thereon in the manner specified by the Provincial Offences Procedure Act, RSA 2000, c P-34, and all amendments and regulations thereto.

SECTION 13.0 - VALIDITY

- 13.1 The invalidity of any section, clause, sentence or provision of this Bylaw shall not affect the validity of any other part of this Bylaw, which can be given effect with such invalid part or parts.

SECTION 14.0 - AMENDMENTS

- 14.1 Council may, by Bylaw or resolution in Council, alter, amend or repeal any or all of the Schedules, which form part of the Bylaw.

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

SECTION 15.0 - EFFECTIVE DATE

15.1 Bylaw 865/11 is hereby repealed.

15.2 This Bylaw shall take full force and effect on third and final reading and upon signing in accordance with Section 213, Municipal Government Act.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a First Time in Council this 27th day of May 2024.



MAYOR Rick Pankiw



CHIEF ADMINISTRATIVE OFFICER Craig Douglas

READ a Second Time this 27th day of May, 2024.

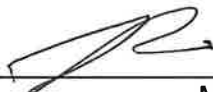


MAYOR Rick Pankiw



CHIEF ADMINISTRATIVE OFFICER Craig Douglas

UNANIMOUSLY AGREED to present this Bylaw for Third and Final Reading.



MAYOR Rick Pankiw



CHIEF ADMINISTRATIVE OFFICER Craig Douglas

READ a Third Time and Finally Passed this 27th day of May, 2024.



MAYOR Rick Pankiw



CHIEF ADMINISTRATIVE OFFICER Craig Douglas

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

SCHEDULE "A" RECYCLBLE MATERIALS

Paper, cardboard, metal cans and plastics #1 through #7.

This includes:

- Newspaper
- Magazines
- Mixed paper - e.g., office paper, junk mail, envelopes and flyers
- Corrugated cardboard
- Boxboard - e.g., cereal boxes, shoe boxes and tissue boxes
- Number 1 to 7 plastic containers and lids - e.g., yogurt cups, detergent containers, food platter trays, and plant pots
- Metal cans

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

SCHEDULE "B"

ACCEPTABLE MATERIALS
for the GREEN Organics/Compost Carts

Line the rolling Organics/Compost (GREEN) Cart with paper, leaves or grass clippings with or place items in a "compostable bag" inside your cart.

ACCEPTABLE FOOD AND HOUSEHOLD ITEMS

- Baked goods
- Bird seed
- Bones
- Bread
- Butter or margarine
- Cake and pastries
- Candy
- Cat litter (no plastic)
- Cereal
- Certified compostable bags and liners
- Certified compostable food containers and utensils
- Cheese
- Chopsticks
- Coffee grounds
- Cooking oils, fat, grease (small amounts)
- Corn cobs
- Corn stalks and leaves
- Dairy products
- Dough
- Dryer lint
- Eggs and eggshells
- Feathers
- Fish
- Flour
- Flowers
- Food
- Food leftovers
- Fruit pits and seeds
- Fruit (whole, scraps, peelings)
- Gravy
- Hair (human and animal)
- Hay and straw
- Herbs
- Jams, jellies, marmalades, and chutney
- Mayonnaise
- Milk
- Meat
- Nail clippings
- Nuts and shells
- Oatmeal and oats
- Pasta
- Peanut butter
- Peels, fruit, and vegetable
- Pet food
- Pet feces (no plastic bags)
- Pie
- Popcorn
- Popsicle sticks
- Poultry
- Pumpkins
- Rhubarb stalks and leaves
- Rice
- Salad dressing, vinegar, marinades, dips
- Sauce
- Sawdust
- Shellfish
- Sour Cream
- Spices
- Sugar
- Tea bags and loose tea
- Toothpicks (wooden)
- Vegetables (whole, scraps, peelings)
- Wood (untreated, unpainted)
- Wooden coffee stir sticks
- Yogurt

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

SCHEDULE "B" CONTINUED

**ACCEPTABLE MATERIALS
for the GREEN Organics/Compost Carts**

ACCEPTABLE YARD WASTE ITEMS

- Branches & Twigs
- Leaves
- Flowers
- Garden Waste
- Grass Clippings
- Hedge Trimmings
- Household plants, including soil
- Peat moss
- Plants
- Pinecones
- Sod
- Topsoil and garden soil (no rocks)
- Tree trimmings
- Weeds (excluding noxious weeds)
- Wood shavings and chips

ACCEPTABLE PAPER ITEMS

- Brown paper bags
- Cereal boxes
- Construction paper
- Facial tissue
- Food-soiled paper plates
- Food soiled newsprint and cardboard
- Food-soiled paper towels, napkins, and tissues
- Kraft paper bags
- Paper coffee filters
- Paper egg cartons
- Paper take-out trays
- Pizza box (no plastic pieces or parts)
- Shredded paper (no receipts or staples)
- Take-out coffee trays (paper)
- Paper take-out containers (no metal handles)

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

SCHEDULE "C" PENALTIES

OFFENCE	SECTION	PENALTY
Note: For any second or subsequent offence, fine will be doubled		
Improper containment or disposal of Waste Materials or Organics Material in Collection Cart.	Section 5.6, 5.7, 5.8, 5.15	\$125.00
Depositing a prohibited material onto a street, service lane, alley, highway, ditch, water course or onto any land.	Section 3.10, 3.11, 5.1	\$125.00
Improper storage of Collection Cart, except on Collection Day.	Section 5.12, 5.13	\$125.00
Improper placement of Collection Cart for Collection Services.	Section 5.9, 5.10, 5.11, 5.12	\$125.00
Interference with or removal of the contents of any Collection Cart not belonging to the householder.	Section 3.7	\$125.00
Improper parking near a Collection Cart or blocking the Collection Contractor so as to restrict Collection Services.	Section 5.19,	\$250.00
Igniting or depositing a burning Recyclable and/or Waste Material and/or Organics Material into the Collection Cart.	Section 5.8, 6.5	\$500.00
Depositing a prohibited material at the Transfer Station.	Section 3.9, 5.8, 6.5	\$250.00 Second Offence \$500.00
Depositing a dangerous substance into the Collection Cart or at the Transfer Station.	Section 5.8, 6.5	Up to \$1,000
Failure to properly secure or enclose Recyclables, Waste Material or Organics Material from a vehicle transporting these materials.	Section 3.11	\$125.00
Failure of the Collection Contractor to comply with the regulations of the Town and/or provincial regulations.	Section 4.10	\$500.00
<i>Please note that Sections referenced for Offences listed under Schedule C may not be all inclusive.</i>		

**TOWN OF RIMBEY WASTE MANAGEMENT
BYLAW NO 1007/24**

SCHEDULE “D” TRANSFER STATION – UNACCEPTABLE MATERIALS

No person shall place, permit to be placed, or dispose of the following materials at the Transfer Station:

- a. any highly combustible or explosive waste, including and without restricting the generality of the foregoing, such materials as hot ashes, ignitable waste, or toxic materials;
- b. any compound that may be considered dangerous or hazardous under the provisions of any other legislation whether Provincial or Federal;
- c. luminescent gas-filled tubes;
- d. building materials or construction waste;
- e. dead animals;
- f. Or any other materials, as per the Transfer Station Bylaw.