

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD  
ON MONDAY MAY 27, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF  
THE TOWN ADMINISTRATION BUILDING**

---

1.	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
	2.1 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use (6.1).....	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
	4.1 May 13, 2013, Council Regular Meeting Minutes .....	2-6
5.	<b>Delegations</b>	
6.	<b>Bylaws</b>	
	6.1 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use (2.1).....	7-25
7.	<b>New and Unfinished Business</b>	
	7.1 Recreation Board – Community Grants Program .....	26
	7.2 Invitation to attend Recreation Board Meeting June 3, 2013.....	27
	7.3 Community Fitness Centre – Repairs .....	28-30
	7.4 2013 Walking Trails .....	31-32
8.	<b>Reports</b>	
	8.1 Department Reports	
	8.1.1 Finance .....	33
	Accounts Payable Cheque Listing to May 15, 2013.....	34-35
	Council Expenses May 15, 2013 .....	36-40
	8.2 Board/Committee Reports	
	8.2.1 Rimbey & District Volunteer Week Committee Minutes Apr 18/13 .....	41-43
	8.2.2 Rimoka Housing Foundation Minutes April 17, 2013.....	44-47
	8.2.3 FCSS/RCHHS Meeting Minutes April 17, 2013 .....	48-51
	8.3 Council Reports	52
	8.3.1 Mayor’s Ibbotson’s Report.....	53
	8.3.2 Councillor Ellis’s Report.....	
	8.3.3 Councillor Payson’s Report .....	
	8.3.4 Councillor Rondeel’s Report.....	54
	8.3.5 Councillor Webb’s Report.....	
9.	<b>Correspondence</b>	55
	9.1 Alberta Transportation	56
10.	<b>In Camera</b>	
11.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, MAY 13, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

---

1. Call to Order Mayor Ibbotson called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Sheldon Ibbotson  
Councillor Jack Webb  
Councillor Paul Payson  
Councillor Scott Ellis  
Councillor Gayle Rondeel  
CAO Tony Goode  
Director of Finance – Lori Hillis  
Recording Secretary – Kathy Blakely
- Absent: DO – Melissa Beebe
- Public:  
Amelia Naismith – Rimbey Review  
Leanne Evans – Rimbey Early Child Development Coalition  
4 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda of 3.1. May 13, 2013 Agenda
- 7.5 Wolf Creek Public Schools – October 2013 Civic Elections (addition)  
7.1 additional letters received
- Motion 144/13
- Moved by Councillor Ellis to accept the agenda as amended.
- CARRIED  
(5-0)
4. Minutes 4.1 April 29, 2013, Council Regular Meeting Minutes
- Motion 145/13
- Moved by Councillor Payson to accept the April 29, 2013, Council Regular Meeting Minutes as presented.
- CARRIED  
(5-0)
5. Delegation 5.1 Rimbey Early Child Development Coalition – Leanne Evans  
Mayor Ibbotson invited Mrs. Leanne Evans to begin her presentation.
- Leanne Evans, Program Coordinator for the Rimbey Early Child Development Coalition indicated that many other coalitions have adopted a version of the UN's Declaration of the Rights of the Child. Our Coalition has drawn up their own version and hope the Mayor and Council will endorse it as many other communities have. One suggestion is National Day of the Child is on November 20<sup>th</sup>. Many groups have used that occasion to declare their own Children's Charter. Based on the Children's Charter, the next step they would like to introduce is the family friendly business concept. Businesses will be provided with brochures as a guideline to promote awareness as to how their business can support early development. Once they have made any necessary changes the business can display a sticker that indicates they support families.
- The program is to raise awareness of what makes life for parents easier when shopping in their business.
- Another new project idea is to place about 6 permanent signs in parks and on trails to remind parents to be involved and active with their children. The signs would be approximately 3' x 4'. The Coalition is working with a designer at the present time.

Councillor Rondeel suggested the signs be installed down low enough for the children to see as well as the parents.

Leanne suggested they could discuss maintenance in the future when they have a final vision of what the signs will look like as they are still in the draft stage at this time. It was indicated to contact CAO Goode when the time comes.

Leanne Evans thanked Council for listening to her presentation.

Mayor Ibbotson thanked Ms. Evans for attending the meeting.

6. Bylaws

6.1 None

7. New and Unfinished Business

7.1 Expression of Interest for Lot 4, Block C, Plan 082 4500

Administration has received an expression of interest in purchasing the property known as Lot 4, Block C, Plan 082 4500, to continue development of the 55+ Kansas Ridge Condo Complex on this property if council would be interested in selling. The Tennis courts on the property would be required to be relocated as per previous negotiations between the Town and the High School and in further discussions with the school the proposed developer would be open to the idea of rebuilding the tennis courts in the new location. This property is owned by the Town and to sell this property would require advertising the proposal to dispose of the land.

By way of Motion 112/13, Council instructed administration to advertise in the Rimbey Review the Town of Rimbey is considering selling the land located at Lot 4, Block C, Plan 082 4500, for development purposes. The advertisement ran the weeks of April 16th, April 23rd and April 30th. 6 written responses were received and included in the agenda package. 2 additional letters were received prior to Council. The letters were distributed to Council for their review.

Discussion ensued on the usage of the tennis courts at the current location.

Discussion ensued on the volume of traffic that could affect the area if the tennis court land is sold to the developer to construct the 8 condo units. It was noted that the street is actually an alley, much narrower than a regular street and already sees a high volume of traffic. There are no sidewalks on either side of this roadway.

Discussion ensued on drainage for the area.

Discussion ensued on the availability of private land for sale in town which is already zoned R3 or R4 for this type of facility.

Administration recommends Council retain the land and budget to upgrade the tennis courts.

Leanne Evans – Rimbey Early Child Development Coalition departed the meeting at 7:25 pm.

It was noted the surface of the tennis courts needs to be maintained or upgraded and the nets need to be replaced.

Motion 146/13

Moved by Councillor Ellis the Town enter into discussions with Brix Construction Ltd. for the sale of Lot 4, Block C, Plan 082 4500.

DEFEATED  
(2-3)

7.2 Community Garden – 100 Eastview Crescent

By way of Motion 109/13 (5-0) the Community Garden Plot located at 100 Eastview Crescent be seeded back to grass, build planters at the Community Garden located at 4938 50th Street, remove the additional dirt put in the garden area at the 100 Eastview Crescent Community Garden plot and use it at the Community Garden located at 4938 50th Street.

Letters were sent to the surrounding landowners of the 100 Eastview Crescent

Community Garden plot on April 9, 2013 advising the project had been cancelled and the area would be leveled and re-seeded as soon as the ground is dry enough for the required Public Works equipment to carry out the task.

Mr. Dave Karroll has submitted to Administration a letter to Council requesting sod be put in the area that was dug up for the garden area.

Administration recommends Council either:

- 1) Re-seed the area back to grass as per previous Motion 109/13, or
- 2) Approve a budget of approximately \$5000.00 to sod the disturbed area.

Mayor Ibbotson advised he, Councillor Rondeel, Councillor Webb, CAO Goode and Assistant CAO/DO Melissa Beebe were at the meeting held April 4, 2013 at the Community Centre with the area residents of Eastview Crescent and there was no discussion of sodding the area at that meeting. The Town agreed to re-seed it.

It was the consensus of Council there is already a motion to re-seed the area back to grass.

### 7.3 Parking Concerns – 40<sup>th</sup> Street & 50<sup>th</sup> Avenue

Correspondence has been received from the RCMP outlining concerns regarding parking on 40th Street and 50th Avenue during auction days at Allen B. Olson Auction Service Ltd.

A letter was sent to Allen B. Olson Auction Service Ltd advising them of the parking concerns from the RCMP and requesting their input to resolve the issue. In response, Mr. Olson suggests that the Town of Rimbey put up No Parking signs on the roadway, indicating he does provide off road parking.

DO Beebe advises with the expansion of Gibson Energy and the possibility of further development in the area, heavy truck traffic in the area will increase.

Administration recommends Council instruct Administration to erect No Parking signs on 40th Street and 50th Avenue.

### Motion 147/13

Moved by Councillor Webb Council instruct Administration to erect No Parking signs on 40th Street and 50th Avenue.

CARRIED  
(5-0)

### 7.4 Rimbey Early Child Development Coalition Delegation Discussion

Administration recommends Council accept the presentation from Leanne Evans of the Rimbey Early Child Development Coalition as information.

### Motion 148/13

Moved by Mayor Ibbotson to accept the presentation from Leanne Evans of the Rimbey Early Child Development Coalition as information.

CARRIED  
(5-0)

### 7.5 Wolf Creed Public Schools – October 21, 2013 Civic Elections

A letter has been received from the Wolf Creek Public Schools requesting to hold a joint election on October 21, 2013, as they have in previous municipal elections.

The Local Authorities Election Act allows, by resolution, an elected authority to enter into an agreement with one or more elected authorities in the same area for the conduct of an elections.

An agreement was in place to provide elections services for Ward 72 of the Wolf Creek Public Schools for the 2010 Municipal Election.

Administration recommends Council enter into an agreement to provide elections services for Ward 72 with the Wolf Creek Public Schools, during the 2013 Municipal Election.

Motion 149/13

Moved by Councillor Webb Council enter into an agreement to provide elections services for Ward 72 with the Wolf Creek Public Schools, during the 2013 Municipal Election.

CARRIED  
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Bank Reconciliation to April 30, 2013

Accounts Payable Cheque Listing to April 30, 2013

Motion 150/13

Moved by Councillor Webb to accept the Bank Reconciliation, to April 30, 2013 as presented.

CARRIED  
(5-0)

Motion 151/13

Moved by Councillor Rondeel to accept the Accounts Payable Cheque Listing to April 30, 2013 as presented.

CARRIED  
(5-0)

8.1.2 CAO Report

The CAO provided a written report.

8.1.3 Development Officer Report

The Development Officer provided a written report.

8.1.4 Public Works Report

The Public Works Foreman provided a written report.

8.1.5 Community Services Report

The Director of Community Services provided a written report.

8.1.6 Fire Department Report

The Fire Chief provided a written report.

Motion 152/13

Moved by Councillor Ellis to accept items 8.1.2, 8.1.3, 8.1.4, 8.1.5, and 8.1.6 as presented.

CARRIED  
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey Historical Society Minutes March 19, 2013

8.2.2 FCSS/RCHHS Minutes March 13, 2013

Motion 153/13

Moved by Councillor Payson to accept reports 8.2.1, and 8.2.2 as presented.

CARRIED

(5-0)

9. Correspondence 9.1 Seniors Advisory Council for Alberta – Seniors Week  
9.2 Town of Rocky Mountain House Parade  
9.3 Town of Eckville Parade

Councillor Ellis indicated he could attend the Town of Rocky Mountain House Parade to be held on June 8, 2013.

Councillor Payson indicated he could attend the Town of Eckville Parade to be held on June 1, 2013.

Motion 154/13

Moved by Mayor Ibbotson Council proclaim the week of June 3-9, 2013 as Seniors Week 2013.

CARRIED  
(5-0)

Motion 155/13

Moved by Councillor Rondeel to accept items 9.2 and 9.3 as information.

CARRIED  
(5-0)

10. In Camera None

11. Adjournment Motion 156/13

Moved by Councillor Payson to adjourn the meeting.

CARRIED  
(5-0)

Time of Adjournment: 7:43 pm.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	6.1	Confidential	Yes	No	XX
Topic	Bylaw 887/13 – Rezoning Spelrem Amendment to Land Use				
Originated by	Melissa Beebe	Title	DO		

**BACKGROUND:**

At the January 23, 2007, public hearing the developer presented a plan indicating a proposed commercial main floor visible to the north, with parking on the north lot with residential below visible to the south and parking access from lane which was proposed on Lot 19 & 20, Block 9 Plan 812 0791. Council approved the developer's proposal in principle, subject to plans approved by the development authority.

A building permit was issued based on engineered drawings showing single level 2580 sqft commercial upscale office building on June 6, 2007 to be located on Lot 20, Block 9, Plan 812 0791.

October 28, 2008, Development Meeting notes indicated that Lot 20, Block 9, Plan 812 0791 development had the Water turned on October 11, 2008. The meeting notes also indicate that the CAO had met with the Developer and was assured that it is a commercial building and indicated that there is nothing in the Land Use Bylaw specifically stating that you cannot build a commercial building and live in it. It was also outlined that the Developer is paying commercial taxes on the property, which are higher than residential and the discretionary process was to have a commercial building with a residence downstairs instead of above the main floor. The actual application was for a commercial building which allowable; and permit was given.

An application for rezoning was received and at the April 29, 2013 Regular Council Meeting, Administration presented Bylaw 887/13 Rezoning Spelrem Amendment to Land Use. Bylaw 887/13 would rezone Lot 20, Block 9, Plan 812 0791 (4502 – 51 Street) from C2 Highway Commercial) to R2 (Low Density General Residential).

By way of Motion 127/13, Council gave first reading to Bylaw 887/13 Rezoning Amendment to Land Use 762/04.

Documentation Attached:	Yes	No	XX
-------------------------	-----	----	----

**DISCUSSION:**

Notice of Public Hearing was sent to adjacent landowners within 60 meters of the property in question and advertised in the Rimbeiy Review for the weeks of April 30<sup>th</sup> and May 7<sup>th</sup>. There were 9 written submissions received prior to the public hearing. Mr. Keith Spelrem also provided 2 letters outlining historical information. 6 letters are opposed to the application and 3 are in support.

West Central Planning Agency reviewed the application and states references to the Town's Municipal Development Plan (MDP) Bylaw 672/97 sections 6.2 and 6.11 that rezoning the district to R2 would be in contravention of section 6.2 of the MDP and with this the planning agency does not support the proposed redistricting.

**RECOMMENDED ACTION:**

Administration recommends not proceeding with the rezoning change as it goes against MDP Bylaw 672/97.

CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY JANUARY 23<sup>rd</sup>, 2007 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING.

---

Call to Order the Public Hearing Meeting

Mayor Dale Barr called the Public Hearing to order at 6:03 pm with the following in attendance:

Mayor Dale Barr  
Councillor Rhonda Rae Stewart Tarney  
Councillor Dave Huff  
Councillor Wayne Clark  
Councillor David Karroll  
Town Manager – Russ Wardrope  
Recording Secretary – Melissa Beebe

Public Attendance:

Keith Spelrem  
Wendy Huff

Note:

Notices were published in the local newspaper and administration has not received any written concerns. One local resident phoned questioning the project, but after explanation are fully supportive of the development. Councillor Clark had been approached and questioned regarding the project and after explanation of the project, they were in favour.

Mr. Spelrem presented an overview of the site plan. After discussion with residents in the surrounding area of development, there are no objections to the project. This project is designed to accent the grade level of the property where the north side access would be the top level that would house commercial space and the lower level which would be accessed from the south housing residential. Mayor Barr commented that the setback for the development seems farther back than usual and that if the setback from the south end of the property could be reduced would this still allow for the architectural and landscaping design. Mr. Spelrem commented that yes it could be done, but there is a problem with the road allowance at the south end. Administration will look into adjustments to road allowance and road closure to allow the building to be moved south another 10 to 15 feet. Mr. Spelrem is hoping to have a design model ready for sometime in February. Mayor Barr thanked Mr. Spelrem and commented that this is a sound plan for the property and looks forward to seeing the structural design concept.

Keith Spelrem and Wendy Huff withdrew from meeting

Motion 18/07

Moved by Councillor Stewart Tarney to accept Developers proposal in principle for Lot 19 & 20, Block 9, Plan 812 0791 subject to plans approved by the development authority.

CARRIED UNANIMOUS

Adjournment

Motion 19/07

Moved by Councillor Clark to adjourn Public Hearing Meeting for Lot 19 & 20, Block 9, Plan 812 0791 with no public objections at 6:25 pm.

CARRIED UNANIMOUS



**Council Meeting  
October 28, 2008  
Development Notes**

**In Attendance:**

Mayor Dale Barr, Councilor Dave Karroll, Councilor Dave Huff, Councilor Wayne Clark  
Deputy Development Officer Olga Stern, Executive Assistant Melissa Beebe

- 1) **Cavalier** – Russ to check with Alberta Transportation re:
  - a) Has Development Area Plan been approved?
  - b) Has Road Side Development permit been applied for and approved?
  
- 2) **Nikirk's** – 46<sup>th</sup> Avenue
  - a) During peak use periods (by Nikirk vehicles), can we request to have the road watered for dust control, or can we do dust abatement?
  
- 3) **Anderson's**
  - a) Mayor Barr asked if we would allow construction to begin on one of the industrial lots backing onto the well site? I stated that we do not have an engineered storm water drainage plan or a copy of a signed agreement with Sargeant's regarding drainage across their land.
  - b) Dale asked me to accept application for Development & Building stating on the Development Permit that we will allow construction to start, with the understanding that storm water retention may be required on his premises.
  
- 4) **Subdivision Process** – Dale requested that I forward a copy of the Subdivision Process Spreadsheet to Stu Becker with Alberta Transportation for comment.
  
- 5) **Land Use Bylaw** – Strategic Review.  
Dale has requested that this is on the agenda for the next Development Meeting on November 5, 2008.
  
- 6) **Spelrem** – Councilor Huff brought up the Spelrem Building  
Dale asked if Russ should set up another meeting with Keith for clarification. I explained the following:
  - a) The water has just been turned on October 11<sup>th</sup>, 2008.
  - b) Russ has met with Keith and was assured that this is a commercial building.
  - c) Nothing in the Land Use Bylaw specifically states that you cannot build a commercial building and live in it.
  - d) Keith is paying commercial taxes on the property, which are higher than residential taxes.
  - e) The discretionary process we went through was to have a commercial building with a residence downstairs instead of above the main floor. The actual application was for a commercial building which is allowable; therefore we had to give him a permit.The general consensus was that Council does not want residences on the main floor of commercial buildings, but this should be stipulated in the Land Use Bylaw.

Keith and Glenna Spelrem

Rimbey, AB T0C 2J0

21 May 2013

Town of Rimbey  
Box 350  
Rimbey, AB T0C 2J0

Dear Mayor Ibbotson and Council:

Re: Application to rezone Lot 20, Block 9, Plan 8120791

We purchased the property known as Lot 23, Block, 9, Plan 8520326, a single lot Zoned C2, in April 2005. It was our goal and vision to develop the property to best suit the residential and commercial interests and needs of the area. At that time, our intent was to subdivide the property to create two C2 lots (thereby doubling available C2 lots) as well as rezone the southern-most portion to two R1 properties.

In June 2005, R. H. Riddett of West Central Planning Agency advised the Town to pass a partial plan cancellation bylaw to revert the property to the three original small lots. Through extensive consultation, Mr. Riddett agreed that the rezoning of the south lot would better blend the area from R1 to commercial. With his support, we applied to have the southern-most lot rezoned to two R1 lots.

While no formal notice of the Council's decision was received, we were verbally told by Councillor Rhonda Rae Stewart Tarney that our application to rezone to R1 had been declined based on the opinion that C2 properties were limited at the time. Subsequently, we considered different commercial options, including one that would utilize two C2 lots with access from the north. Ultimately, it was decided that a smaller building on the south lot would best address the existing grade change issue as well as be more cost effective. This plan was approved by the town.

Over time we have had numerous discussions with knowledgeable people and it was realized that an application to rezone to a R2 property would more appropriately facilitate the blending of the various properties in the area. Reasons we have identified in support of this application are:

- It is **very uncommon** to have R1 property **facing** C2 property. Nowhere in Rimbey is this evident and, if permitted, can potentially result in negative effects on the value of the neighbouring R1 properties.
- The neighbouring residential area is home to **numerous families with children**, as well as **seniors**. The 45 Avenue development did not allow for sidewalks which results in high foot/bicycle/skateboard traffic on the road to access the walking path and 51 Street sidewalk. Thus, any **increased traffic** volume created by a business would be **hazardous to residents**.
- According to WCPA the property is located on 51 Street. However, due to the turning lane shown on the Town's map, **access to this property, as confirmed by WCPA, is only available**

- from 45 Avenue**, which is consistent with the residential properties across the street. As a C2 property this is undesirable to both the residents and any potential business owner.
- Commercial property in a residential area is undesirable due to a **lack of visibility** to the public. As access to the lot in question is 45<sup>th</sup> Avenue, there is no benefit to it from nearby Rimbey Co-op traffic.
  - Contributing to the poor visibility of the lot in question is the approximate **10ft grade change**. It is substantially lower than other commercial properties in the area.
  - The many vacant commercial properties in the town core suggest that even businesses in highly visible areas can struggle to be profitable or viable. Certain failure could be expected for a commercial property that is **less visible**, as is the case for the lot in question.
  - There has been additional C2 property development on the perimeter of town, with high vehicle traffic volume and migration of existing businesses to this new commercial area. We see this recent development as addressing the reason given for the decline of our previous application.
  - C2 is described as 'Highway Commercial District' and yet **no highway access** is available. The stated purpose of a C2 property, "...is to provide land for services to the travelling public, for businesses, which generate or benefit from exposure to **large volumes of vehicle traffic....**" This cannot be fulfilled nor is it appropriate based on the location of the lot in question. In addition, many of the permitted uses of properties zoned Highway Commercial (C2) are seen to be inappropriate for a residential area and in fact **nowhere else in Rimbey is C2 property accessed in a residential neighbourhood**.
  - WCPA has stated that the front of the property in question is 51 Street while also identifying the alley as beside the property (and not behind). This could also be seen as suggesting the front of the property is 45 Avenue, thus further confusing the issue and appropriate use of the property. (It should be noted that WCPA has not physically visited the site; rather, they have only referenced Town maps and the Municipal Development Plan.)
  - The lot size is suggested as being consistent with other C2 parcels. However, it is also the same as a number of **other residential properties** in Rimbey, being equivalent in size to the amalgamation of two residential lots.
  - The points brought forward indicate the property in question is an **exception** to other C2 parcels.
  - It is worth noting that at least two previous rezoning applications of adjacent properties were approved. These include now zoned R3 properties to the west and three R1 lots across the street to the south. These changes were suitable at the time and consequently altered the overview of the area.

The creation and development of the property in question has been ongoing. We are now in a position to complete the remaining landscape details, which are dependent on the rezoning application decision. Considering those property owners directly affected and giving careful thought to concerns brought forward, we continue to believe that harmonious transition and compatible blending is key for this area. The property in question, if rezoned R2 (which allows for a home based business), can provide the

appropriate solution. Those who wish to embark on more serious commercial ventures have a number of options to choose from which offer more suitable locations.

With approval of the application, we offer to repay all tax incentive rebates received (totalling \$3028.90). We will also install a privacy fence along the north boundary to further facilitate the transition from residential to commercial, thus following a common practice in larger centres.

As Town Council, you have shown to be sensitive and forward-thinking regarding the community as a whole. Keeping in line with this, we urge you to approve our application to rezone.

Thank you for your thoughtful consideration of this important matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith and Glenna Spelrem", with a horizontal line underneath.

Keith and Glenna Spelrem

Keith and Glenna Spelrem

Rimbey, AB T0C 2J0

23 May 2013

Town of Rimbey  
Box 350  
Rimbey, AB T0C 2J0

Dear Mayor Ibbotson and Council:

Re: Application to rezone Lot 20, Block 9, Plan 8120791

After reviewing the agenda item 6.2 from the April 29, 2013 meeting, we believe more concise information should be installed.

In January 2007 (not 2009) we applied to see if a discretionary permit may be obtained to build a two story office building with residence below. The reason this would work is because the North end would be at grade due to the elevation change (appx. 10'), the South would be at grade also but one level lower. The lower residential portion would have faced South on to 45<sup>th</sup> Avenue and access to this side would be residential. The upper commercial level would have faced East with access from 51<sup>st</sup> Street. The upper access was from Lot 19, directly North of Lot 20, Block 9, Plan 8120791. This plan required the use of two C2 properties as the building was shown to be located on both. Motion 18/07 was moved by Councillor Stewart Tarney to accept Developer's proposal in principle for Lot 19 & 20, Block 9, Plan 812 0791 subject to plans approved by the development authority (carried unanimous). Motion 19/07 moved by Councillor Clark to adjourn Public Hearing Meeting for lot 19 & 20, Block 9, Plan 812 0791 with no public objections was made at 6:25 pm. (carried unanimous). This now gave us an option to create residential accessed from 45<sup>th</sup> Avenue (the residential area) and commercial accessed from 51<sup>st</sup> Street (the commercial area).

After much consideration we came to the conclusion that cost of this development would be too expensive and difficult to regain our investment, as well as it would use two complete pieces of property. This would create a pricey piece of real estate difficult to sell in the future. The "proposal in principle" never got too the final plans.

We started working on another project that would utilize one single lot ( Lot 20, Block 9, Plan 812 0791) as well as be much more cost effective. It addressed the grade change issues and fit into the neighbourhood. We had engineered plans drawn up and submitted them to the Development Authority for review. Development application No. 40/07 was issued, signed and stamped by development officer Russell Warthrope, June 6, 2007. The plans clearly did not indicate a commercial main floor North with North parking and residential below, visible to the South. This would have been obvious to the Development Authority by the fact that the building was only shown to be on one lot and the engineered plans were of a single story building.

The building was under construction at the time of the October 28, 2008 council meeting. Councillor Huff brought up the Spelrem building. As stated in these minutes, Russ was asked to set up a meeting for clarification however the following points were noted:

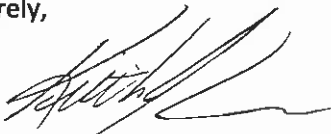
- "a) The water was turned on October 11, 2008.
- b) Russ met with Keith and was assured it was a commercial building.
- c) Nothing in the Land Use Bylaw specifically states that you cannot build a commercial building and live in it.
- d) Keith is paying commercial taxes on the property, which are higher than residential taxes.
- e) The discretionary process we went through was to have a commercial building with a residence downstairs instead of above the main floor. The "actual application" was for a commercial building which is allowable; therefore we had to give him a permit."

It seems somewhat unusual that a proposal in principle would be agreed to that utilizes TWO C2 lots for a single building. A building that would include residential facing 45<sup>th</sup> Avenue (residential area) and commercial, accessed further North (on Lot 19) from 51<sup>st</sup> Street (commercial area). And yet oppose two separate buildings (in their respective areas) on single lots. We view them as being similar with the exception they could be owned by individual property owners, therefore making each venture more affordable for any owners.

This is the **second** time we have applied to rezone this property. Information from West Central Planning now is conflicting with the first time. We believe , in regard to the first application(2005), that Bob Riddett (now retired from West Central Planning) was physically familiar with the property, therefore in a better position to make a more informed recommendation. Possibly, through years of experience, he had seen similar unusual or special circumstances like this on which to base his decision. His recommendation, prior to any development, was to allow rezoning of Lot 20, Block 9, Plan 8120791 to two R1 lots. He suggested rezoning would be a desirable transition and would address the issues existing between the area properties. It would blend with the residential on 45<sup>th</sup> Avenue and still allow for commercial development to the North. In 2005, Council denied the opportunity to rezone, even with this recommendation, suggesting that it would use up available C2 space. However, they had previously approved one building using two lots that offered no additional gain.

The tax-paying residents we have spoken to in this area are concerned about this property remaining Commercial. Permitted commercial uses in their neighbourhood, affecting their quality of life and that of their children, is a serious concern. We hope this provides better history and understanding of this property Lot 20, block 9, Plan 8120791.

Sincerely,



Keith and Glenna Spelrem

Assistant CAO

Box 293

Rimbey AB

TOC 2JO

Re. Bylaw 884/13

Dear Melissa Beebe,

I Darren Boorman residential property owner (5109 45 ave) am in aggreance with Keith and Glenna Spelrem's application for rezoning (lot 20 block 9 plan 8120791) into R2 housing. I am alarmed that I did not recieve any information regarding this rezoning proposal or deadline date. Infact, thanks to Keith, I was notified Wed May 22 2013. As a concerned resident, I am not in favour of any more commercial development near our residence. Two springs ago my family was evacauted from our house due to a fire. The practice of flaring in between two propane tanks near the outreach school, soccer park and my house is still happening (Cal Gas). If keith sells this property as commercial it will lower my property value , traffic in area will increase which is a safety concern for my family (I have 3 kids), and worried about possible type of business beside my house.

If there is a chance for Keith and Glenna's property (Bylaw844/13) to be zoned R2 instead of commercial "it's a win win for my family and the residents in this area."

Thank you for your time and carefull consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'D - Boorman', with a long horizontal flourish extending to the right.

Darren Boorman

## Melissa

---

**From:** Donna E Heilemann <donnaheil@gmail.com>  
**Sent:** Thursday, May 23, 2013 9:24 AM  
**To:** Melissa  
**Subject:** Rezoning Keith and Glenna Spelrem Property to R2

Dear Melissa,

As per our telephone conversation

We do not have any complaints regarding Keith applying for rezoning. We are in favor of the property being rezoned to R2.

It is a much better fit for the surrounding residential neighborhood.

We do not want the property to be zoned commercial because if the property ever sold there would be too much traffic in the alley as that is the entrance to their property. Parking would become an issue. Noise would be a factor also.

Len and Donna Heilemann  
Owner of property at 4507 52 St.  
Rimbey, Ab.



May 15, 2013

Assistant CAO  
Box 350  
Rimbey, Alberta  
TOC 2J0

Attention Mayor and Councillors of the Town of Rimbey

Re: **Bylaw 884/13**

As owner(s) of property which is near or adjacent to the lot in question for re-zoning, this submission is being made to the Town Council of Rimbey to ensure that the following observations and information are taken into account in the Council's deliberations with respect to the above Bylaw.

**Observations:**

1. Lot 20, Block 9, Plan 8120791 has no access to 51<sup>st</sup> Street as the end of the Service Road Right of Way of the original design juts into what otherwise would have been a rectangular lot; this **forces any activity relating to Lot 20 onto 45<sup>th</sup> Avenue** which is R-1 Residential across street from Lot 20.
2. Lot 20, Block 9, Plan 8120791 is located at the south end of Block 9 and is significantly lower in elevation than adjacent commercial lots to the north of it. Therefore the **relationship of Lot 20 to the commercial lots to the north of it is limited** both by this drop in elevation and by activity relating to Lot 20 having to be on 45<sup>th</sup> Avenue as described in #1 above instead of 51<sup>st</sup> Street.
3. Because of what has been described in #1 and #2 above, there appears to be no threat to the commercial entity of any other lots in Block 9 of 51<sup>st</sup> Street.
4. An **Original Purpose** of classifying land use into zones is to **create compatibility** in the activities of adjacent or properties of close proximity, and to reasonably avoid conflicting activities. Business activity and traffic of Lot 20, Block 9, Plan 8120791 across the road and in front of residential properties of 45<sup>th</sup> Avenue is in conflict with those 45<sup>th</sup> Avenue properties. The **compatibility** with the residential properties of 45<sup>th</sup> Avenue should be included in Council's consideration.
5. It is inevitable that **properties of different zoning classifications** are going to come into **contact and conflict** with each other. If possible, it is **desirable to blend** the differences of these properties in the transition from one to the other.

Next Page

**Observations cont'd:**

6. Zoning requirements **change over time** as the emerging reality of developing property comes into existence, particularly in a small and relatively slow growth economy such as Rimbeys. It has been over **thirty years** since the **Commercial Strip of Block 9** and the creation of **Block 11 on the south side of 45<sup>th</sup> Avenue** were created. The original zoning for Block 11 was to be R-3. However, market conditions never materialized for R-3 development; yet demand for single family residences did occur – thus R-1 properties emerged. Part of Block 9 is still available for commercial development. The **Service Road Right-of-Way** came into the design of the Commercial Strip of Block 9, partly to loop the water line for the Rim West Subdivision all the way from Park Avenue to the west and properties on the east side of 51<sup>st</sup> Street, such as the Co-op. As it turned out, the Service Road itself never came into reality beyond a Utility Right of Way, but it's existence in the design has significant effects, particularly for Lot 20, Block 9, Plan 8120791 in that it forces any activity relating to Lot 20 onto 45<sup>th</sup> Avenue and distinguished that lot from the other commercial lots in Block 9 that face 51<sup>st</sup> Street. Consequently, it is quite apparent that **circumstances surrounding Lot 20, Block 9, Plan 8120791 require that that lot to be treated different than the other commercial lots in Block 9.**
7. It's easy to look at a subdivision drawing and say 'We can't do this and we can't do that'. However, we should **support Council in recognizing** that rezoning is not subject just to technicalities; nor is it politics. We do **support Council in defending to do what is right.** In this case one can **see what** is right by standing on the hill to the north of Lot 20, Block 9, Plan 8120791, or standing at the intersection of 51<sup>st</sup> Street and 45 Avenue and looking west on 45 Avenue; it is obvious what should exist with Council's decision.

**Summary Remarks as an Adjacent Land Owner to Lot 20, Block 9, Plan 8120791:**

1. Rezoning Lot 20, Block 9, Plan 8120791 to **R-2 is compatible with the residential properties across the street on 45<sup>th</sup> Avenue.**
2. **Because of** it's relative isolation from the other commercial lots on Block 9 to the north, Rezoning Lot 20, Block 9, Plan 8120791 to **R-2 poses no threat** and has no real significant negative effect **to other commercial lots.**
3. R-2 Zoning of Lot 20 **blends the transition** from the residential housing on 45<sup>th</sup> Avenue across the street from Lot 20, Block 9, Plan 8120791 to the other commercial lots on Block 9 to the north on 51<sup>st</sup> Street.
4. Rezoning Lot 20, Block 9, Plan 8120791 fits the circumstances of today and is the **right course of action** for Council to take for the **overall benefit of all parties** having a vested interest.

Thank you for having read this submission and for taking into account the merit that is included in the direction that the document is encouraging Council to take regarding **Bylaw 884/13.**

Bob Collis

**Tony**

---

**From:** Harry Stuart <stuart.harry48@gmail.com>  
**Sent:** Thursday, May 16, 2013 2:21 PM  
**To:** Tony  
**Subject:** re: rezoning of Spelrem Property from Commercial to residential

Rimbey Town Manager,

I am 100% against rezoning the property Lot 20, Block 9, Plan 8120791 owned by Glenna and Keith Spelrem...Rezoning the district to R2 is also in direct contravention of section 6.2 in the Town of Rimbey's Municipal Development Plan as well, the Spelrem's have received substantial tax incentives in the past to construct a commercial professional building....Why has the Town of Rimbey not followed up on what this land owner was supposed to have done in the first place?

!00% NO !!!!

Harry E. Stuart,  
5321-50th St., Rimbey, Ab.  
T0C 2J0  
Ph. 403-843-3816  
email: [stuart.harry48@gmail.com](mailto:stuart.harry48@gmail.com)

Owner/operator of: Stu-Art Productions, Rimbey

## Melissa

---

**From:** Tony <tony@rimbey.com>  
**Sent:** Friday, May 24, 2013 11:11 AM  
**To:** Melissa Beebe (melbb@telus.net)  
**Subject:** FW: Rezoning

---

**From:** Stanley Cummings [<mailto:stan@sjcdc.ca>]  
**Sent:** Friday, May 24, 2013 11:03 AM  
**To:** Tony  
**Subject:** Rezoning

Tony;

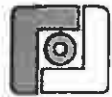
I am opposed to the rezoning of Lot 20 Block 9 Plan 8120791 changing it from Highway Commercial (C2) to Low Density General Residential (R2).

The reasons are listed below:

1. We have a shortage of C2 now
2. The original proposed structure was to comply with C2 requirements and was not adhered to.
3. West Central Planning Agency states "Rezoning the district to R2 is also in direct contravention of Section 6.2 in the Town's Municipal Development Plan".
4. The Town of Rimbey must adhere to the guidelines of C2 requirements otherwise they will have no control over development in this Town.
5. I hold the Town of Rimbey responsible for not ensuring any construction meets all zoning requirements. What do they have a development officer for?

Thank you,

Stan Cummings, Director  
587 679 6907  
[stan@sjcdc.ca](mailto:stan@sjcdc.ca)



# Michael's Studio

foto source™

To: Tony Goode, CAO  
Mayor and Council of the Town of Rimbey

From: Dave & Wendy Huff  
Land & Business owners directly affected by Rezoning of Lot 20,  
block 9, Plan 812 0791

Date: May 22, 2013

We strongly object to this rezoning from commercial to residential and wish to speak at your public meeting May 27, 2013.

Our reasons as follows:

1. Purchased our property 4602 – 51 Street in 2002 to expand our business in a prime developing commercial area trusting more commercial development to follow not residential.
2. Have objected already to this attempt to rezone. This commercial land owner was to build commercial and it appears to never have been used as commercial.
3. Land owner received concessions and never followed through with a commercial development while collecting commercial development tax rebates.
4. Your planning Agency "West Central Planning Agency" does not support this rezoning and it is in direct contradiction of section 6.2 of the land use By- law.
5. There is limited commercial property for development in this area.
6. Our commercial land value will decline with a rezoning such as this.
7. Your position is to keep Rimbey's future in mind and to move us in a positive direction. By rezoning this property, you will not encourage confidence in future commercial development and the consequences of that must be considered carefully.

Thank you in advance for your consideration to this matter, we look forward to the public hearing to voice our concerns.

Sincerely,

Dave & Wendy Huff  
Michael's Studio foto source

PO BOX 35  
4602 - 51 STREET  
RIMBEY, AB T0C 2J0

PH 403 843 2343 PROFESSIONAL PHOTOGRAPHY, CAMERAS & ACCESSORIES, CUSTOM FRAMING, CUSTOM DIGITAL PRINTING & ENLARGING

EMAIL: [wendyhuff@telus.net](mailto:wendyhuff@telus.net)

[michaelsstudio.fotosource.com](http://michaelsstudio.fotosource.com)



PROFESSIONAL PHOTOGRAPHERS OF CANADA ALBERTA MEMBER

## Melissa

---

**From:** Tony <tony@rimbey.com>  
**Sent:** Wednesday, May 22, 2013 10:03 AM  
**To:** Melissa Beebe (melbb@telus.net)  
**Subject:** FW: Commercial Rezoning - Keith & Glenda Spelrem

fyi

---

**From:** all structures [<mailto:allstruc@telus.net>]  
**Sent:** Tuesday, May 21, 2013 11:52 AM  
**To:** Tony  
**Subject:** Commercial Rezoning - Keith & Glenda Spelrem

As commercial business owners in the Town of Rimbey – we disagree with the application from Keith & Glenda Spelrem to rezone their commercial property to a residential property. Why is this even being considered if the West Central Planning Agency states that it is in direct contravention of the Towns Municipal Development plan and they do not support the rezoning of this property? Construction on this property was approved for a commercial building – not a residential – why should this be changed after the fact. There is a shortage of affordable commercial lots in town – but plenty of residential lots available.

1530066 Alberta Ltd.

Garry & Joanne Marek

And

1319698 Alberta Ltd.

Garry Marek & Melanie Quaife

To: Tony Goode, CAO  
Mayor and Council of the Town of Rimbey

From: Rhonda Tarney  
Concerned Resident of Rimbey

**Re: Rezoning of Lot 20, block 9, Plan 812 0791**

Date: May 17, 2013

I am opposed to the rezoning of the above noted property from Highway Commercial to residential for the following reasons:

1. **Principle** (application declined in prior years)
2. **Precedent setting** for future abuses of zoning by laws (build now but not in accordance with plan presented at public hearing and reapply at future time under new political agenda)
3. **West Central Regional Planning** (professional advisory planning and development staff cost shared by Rimbey, Ponoka, Bashaw, etc )advice and recommendations have been **ignored**
4. Ratepayer was a **recipient of** development incentive **commercial tax rebate** program By-Law 785/05 before it was repealed in 2011.

The property was zoned highway commercial when purchased by the ratepayer.

The ratepayer on 2 previous occasions attempted to have the property rezoned. On the second of those occasions the ratepayer was successful in obtaining a concession from the municipality allowing residential accommodation on the main level with commercial office space above. This concession was obtained after a public hearing where the design of the structure was presented by the ratepayer. A development permit was subsequently issued based upon this design.

The ratepayer DID NOT CONSTRUCT THE PROPERTY AS ORIGINALLY APPROVED. There is no commercial level above residence. Moreover, the ratepayer received a commercial tax incentive program rebate for this "commercial" development.

It is the duty of administration, mayor and council to do its due diligence, research background of issues, and exercise common sense in its decision making capacity for our community!

Rimbey Home Furniture  
5021-50 Ave  
Rimbey, Alberta  
TOC 2J0

May 23, 2013

To: Rimbey Town Council

Re: Objection to Lot 20, block 9, Plan 812 0791 Commercial Land Rezoning

This letter is for the public meeting as notice of objection and informing council we do not support the rezoning of this commercial property to R2 zoning. Commercial development is critical to the growth of any community and Rimbey has limited Commercial zoning. Commercial zoning is only available in specific areas within our community and R2 zoning is and should be incorporated within residential growth.

Despite the current use of this or any other commercial property the fact remains that this zoning is put in place to clearly identify a consistent development of commercial businesses with similarities, as set out in Rimbey's Land Use Bylaw.

Rimbey has a current Area Structure Plan and Land Use Bylaw that should be followed along with the recommendation from West Central Planning Agency stating they do not support the proposed redistricting. Rimbey does not have a land use planner on staff and should follow professional advice.

By rezoning commercial property you are affecting investor confidence in the consistency of the Towns Land Use By-Law and Area Structure Plan.

Yours Sincerely,

Dale and Mary Rose Barr



## WEST CENTRAL PLANNING AGENCY

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

19 April 2013

File # N/A

Dear Melissa Beebe,

**RE: Proposed Amendment to the Land Use By-law within Lot 20 Block 9 Plan 8120791 (Glenna & Keith Spelrem)**

This application is to rezone a parcel from Highway Commercial (C2) to Low Density General Residential (R2). There is an existing building on the parcel that is being used as a dwelling. West Central Planning Agency offers the following comments:

- The Town's Municipal Development Plan (MDP) states:
  - Section 6.2: To ensure that Rimbey's other commercial districts on the east end of 50th Avenue and at the south end of 51st Street remain viable.
  - Section 6.11: Commercial uses located at the east end of 50th Avenue and the south end of 51st Street are different from those in the downtown core. These uses need larger lots for storage of goods, or rely more on vehicle access rather than pedestrian access. Similar uses will be required to locate in these areas.
- The proposed reclassification is to Low Density General Residential (R2). According to the Town's Land Use By-law the purpose of this district is to provide "*land for smaller detached houses and side-by-side duplexes*" (S. 3.1).
- The size of the parcel is consistent with other commercial parcels zoned C2 and significantly larger than parcels zoned R2.
- Access to the parcel is off of 45 Avenue, consistent with the residential parcels across the street. The adjacent commercial parcels are accessed off of 51 Street.

The parcel is located on 51st Street, abutting commercial and industrial developments, making it an ideal location for a commercial use. Although the parcel is not being used for a commercial use at this time, rezoning it to Residential will preclude any future commercial activity from happening. Rezoning the district to R2 is also in direct contravention of Section 6.2 in the Town's Municipal Development Plan. Due to this West Central Planning Agency does not support the proposed redistricting.

Yours truly,



Ryan Andres, *BES*  
Municipal Planner, WCPA

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Recreation Board – Community Grants Program				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Recreation Board received three applications for the Community Events Grant Program. They were from the Rimbey Nursery School (Spring Dance Fundraiser), the Rimbey & District Old Timers Association (Annual Reunion) and the Rimbey Masonic Lodge (Ladies Night). All three applications were for \$500 each.

Documentation Attached:	Yes	No
-------------------------	-----	----

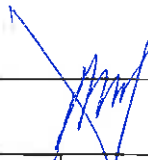
**DISCUSSION:**

The Board agreed to provide funding of \$500.00 from the Community Events Grant Program for each group as they meet all the requirements.

**RECOMMENDED ACTION:**

We recommend approval of the Rimbey Nursery School (Spring Dance Fundraiser), the Rimbey & District Old Timers Association (Annual Reunion) and the Rimbey Masonic Lodge (Ladies Night) applications in the amount of \$500.00 each as part of the Community Events Grant Program.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 27, 1013		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	Invitation to attend June 3 <sup>rd</sup> Rec Board Meeting				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Recreation Master Plan is almost complete. RC Strategies will be presenting their proposed plan at the June 3<sup>rd</sup> Recreation Board Meeting and they are requesting that the Recreation Board and as many members of Town Council as possible be at the meeting. This will be the last chance to provide final feedback before the plan is presented to the public on June 12.

Documentation Attached:	Yes	No	XX
-------------------------	-----	----	----

**DISCUSSION:**

RC Strategies and the Rimbey Recreation Board request Council's presence at the June 3<sup>rd</sup> Rec Board Meeting to discuss the Recreation Master Plan. Any input members of council would provide at the meeting would be appreciated.

**RECOMMENDED ACTION:**

I recommend that council attend the June 3<sup>rd</sup> Recreation Board Meeting.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	7.3	Confidential	Yes	No	xxx
Topic	Community Fitness Centre - Repairs				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Community Fitness Centre is a well-used and essential component of the Rimbey Community Centre. It has come to light in recent weeks that its condition has deteriorated to a point that action must be taken to ensure the facility remains safe and attractive to the community. We have received clear feedback from our users that they support action now. We have had a couple membership cancelations due to concerns regarding the safety and functionality around some of our equipment and also the esthetic conditions in the current space.

Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No <input type="checkbox"/>
-------------------------	--	-----------------------------

**DISCUSSION:**

The matter was presented to the Rimbey Recreation Board at the May 12, 2013 meeting. The board agreed to recommend that council allocate money to deal with the impending needs in the Fitness Centre. The board was clear that their recommendation centers around safety concerns first and foremost. It is recommended that the money that was set aside for the canceled bathroom renovation be used. As the overseeing director, I would like to also present a prioritized Fitness Centre "needs list" for your consideration and would like to see as many of the problems addressed as possible (see attached for priorities and prices).

**RECOMMENDED ACTION:**

To have \$15,230 allocated to the Community Fitness Centre to repair safety concerns and other minor issues that affect the functionality and appearance of the equipment and space.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

# Community Fitness Centre - State of Repair

## Priorities

### 1. Safety Concerns – \$13,990

- a. Treadmills (2 units) – Working. Not commercial grade. Missing buttons on control panel and a missing cup holder leave exposed wires and electrical. Reports of users getting shocked and having to “jump start the machines (use foot power to get the belt moving).
  - i. Recommendation – Replace both units with commercial grade options. (\$11,500)
- b. Fly Machine – Working. Upholstery is heavily torn and has caused cuts and scrapes. Cable’s sheath is all cracked up. Paint ware is quite noticeable.
  - i. Recommendation - Replace cable, reupholster padding and paint. (\$250)
- c. Weight Stand – Working. Flimsy, when weighted the joints are very loose. Has fallen before and broke mirror.
  - i. Recommendation – Replace stand with a sturdier option. (\$225)
- d. Wall Mirrors (4 total) – 3 of 4 are either cracked or broke to some degree. Duct tape is being used to protect against sharp edges and further cracking.
  - i. Recommendation – Replace/salvage and relocate mirrors strategically to reduce risk of further damage, injury and to improve the appearance of the space. (\$2015)

### 2. Functional Deficiencies - \$340

- a. Exercise Bike – Working. Missing foot stir-ups to hold feet in place.
  - i. Recommendation – Replace missing stir-ups. (\$100)
- b. Universal Machine (Magnum) – Working. Internal cables showing ware on a couple sheaths.
  - i. Recommendation – Replace or repair internal cables that show ware. (\$200)
- c. Bench with leg holds – Working. Padding for legs is deteriorating and flaking off.
  - i. Recommendation – Replace padding. (\$40)

### 3. Esthetic Concerns - \$900

- a. Upholstery Ware – The leg press, Incline leg press and 2 free standing benches all show minor tares and cracks in the upholstery.
  - i. Recommendation – Have an upholster repair person come and patch up the minor damage that exists before they grow (when they become large enough and come into direct contact with skin, they become a safety concern). (\$500)
- b. Paint Damage – The Bench press, weight/bar stand and walls all show medium to heavy ware on the paint.
  - i. Recommendation – Repaint identified equipment. (\$200)
- c. Cracked – The Step machine has a cracked hand hold and has missing molding pieces on its “feet”. This damage does not affect the functionality of the machine but it looks bad and the crack on the hand hold can grow.
  - i. Recommendation – Repair hand hold and clean up damaged molding by “feet”. (\$200)



# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 27, 2013
---------	---------	--------------	--------------

Agenda Item No.	7.4	Confidential	Yes	No	XX
-----------------	-----	--------------	-----	----	----

Topic	2013 Walking Trails				
-------	---------------------	--	--	--	--

Originated by	Tony Goode	Title	CAO		
---------------	------------	-------	-----	--	--

**BACKGROUND:**

The tender closed on May 22, 2013 for the 2013 Walking Trails project. Six contractors picked up tender documents of which one submitted a tender. The results is as follows:

Border Paving LTD.            \$173,361.46 including GST

All tenders include the necessary bonding, insurance documentation, 10% contingency allowance, and GST.

Documentation Attached:	Yes	No
-------------------------	-----	----

**DISCUSSION:**

Tagish Engineering reviewed the tender. It should be noted that the tender included extra work for the installation of a corrugated steel pipe (CSP) to accommodate overland drainage in the area of the Provincial Building. The project is within budget including the additional work. Tagish Engineering recommends awarding the Tender to Border Paving, for the tendered price of \$173,361.46 (including GST). Once acceptance from the Town of Rimbey, Tagish Engineering, will issue a "Notice of Award" to Border Paving Ltd.

**RECOMMENDED ACTION:**

Administration recommends Council award the tender of the 2013 Walking Trail to Border Paving Ltd. for the tendered price of \$173,361.46 (including GST).

CAO 

DISTRIBUTION	Council:	Admin:	Press:	Other:
--------------	----------	--------	--------	--------



May 23, 2013

File# RB108

Town of Rimbey  
Box 350  
Rimbey, Alberta  
T0C 2J0

**ATTENTION: Tony Goode, CAO**

Dear Sir;

**RE: 2013 Walking Trails  
Letter of Recommendation**

The Tender for the above project closed on May 22, 2013, six Contractors picked up tender documents, of which one submitting a tender. The tender amounts have been checked and corrected with Border Paving Ltd. tender at \$173,361.46. The tender included the necessary bonding, insurance documentation, 10% contingency allowance, and GST.

It should be noted that the Tender included extra work for the installation of a corrugated steel pipe (CSP) to accommodate overland drainage in the area of the Provincial Building. The project is within budget including the additional work. We respectfully recommend awarding the Tender submitted by Border Paving Ltd., for the tendered price of \$173,361.46 (including GST). Upon receipt of notification of acceptance from the Town of Rimbey, Tagish Engineering Ltd, will issue a "Notice of Award" to Border Paving Ltd.

If you require additional information please contact our office at your earliest convenience.

Yours truly,

**TAGISH ENGINEERING LTD.**



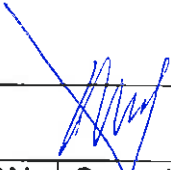
**Gerald Matichuk  
Senior Project Manager**

Cc: Melissa Beebe

TG01\_TE08\_Recommendation Letter\_May23\_2013



# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by	Lori Hillis	Title	Director of Finance		
<b>BACKGROUND:</b>					
<p>Each month the Director of Finance prepares the following reports:</p> <ul style="list-style-type: none"> <li>Accounts Payable Cheque Listing</li> <li>Council Expenses</li> </ul>					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
<p>Attached are the Accounts Payable Cheque Listing for the period ending May 16, 2013 and Council Expenses to May 15, 2013.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council accept the Accounts Payable Cheque Listing for the period ending May 16, 2013, as presented.</p> <p>Administration recommends Council accept the Council Expenses to May 15, 2013 as presented.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

**Town of Rimbey 2013**  
**Accounts Payable Cheque List**  
**From: 01-May-2013 To: 16-May-2013**

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cheque</b>	<b>Date</b>	<b>Amount</b>
Telus Mobility Inc.	Apr 6 Invoice	PAW 3299	01-May-2013	\$25.67
Telus Mobility Inc.	April 6/13 Invoice	PAW 3300	01-May-2013	\$189.28
Telus Communications	April 10 Invoice	PAW 3301	10-May-2013	\$52.02
Telus Communications	April 10 Invoice	PAW 3302	09-May-2013	\$2478.99
Direct Energy Regulated	April 15 Invoice	PAW 3303	10-May-2013	\$179.99
Telus Mobility Inc.	April 11 Invoice	PAW 3304	10-May-2013	\$25.67
ATB Financial (Mastercard)	Meals	PAW 3305	10-May-2013	\$1363.55
Canada Revenue Agency	Apr 7 - 30 Payroll (Casual)	PAW 3306	10-May-2013	\$686.23
Direct Energy Regulated	April 24 Invoice: Apr 9 -18 Useage	PAW 3307	13-May-2013	\$45.96
GroupSource	May 1/2013	PAW 3308	09-May-2013	\$7880.38
LAPP	Pension Remittance:2013-04-26	PAW 3309	09-May-2013	\$9591.81
Canada Revenue Agency	Apr 7 - 20/13 Payroll (Permanent)	PAW 3310	13-May-2013	\$15083.98
LAPP	Pension Remittance 2013-05-10	PAW 3311	13-May-2013	\$7936.52
ATB Financial	Sewer Loan & Interest	PAW 3312	01-May-2013	\$5948.95
Uniserve Communications	Webhosting May 12- June 11	PAW 3313	14-May-2013	\$20.99
Alberta Association Of	Labor	34060	16-May-2013	\$911.48
Alberta One-Call Corporation	9 Notifications	34061	16-May-2013	\$56.70
AlSCO	Linens	34062	16-May-2013	\$1817.74
Anchikoski, Heather	Refund	34063	16-May-2013	\$25.00
Anderson Service	Pressure Washer Repairs	34064	16-May-2013	\$117.08
Animal Control Services	April 2013 Animal Control	34065	16-May-2013	\$907.20
Aquam	Diving Rings	34066	16-May-2013	\$14394.55
Automated Aquatics Canada	Pool Chemicals	34067	16-May-2013	\$7031.02
Bast, Shae	Refund	34068	16-May-2013	\$25.00
Black Press Group Ltd.	April Advertising	34069	16-May-2013	\$2010.42
Buist Motor Products Ltd.	Parts and Repairs	34070	16-May-2013	\$675.43
Campbell, Toni	Refund	34071	16-May-2013	\$25.00
Canadian Pacific Railway	Flasher Contract Apr/2013	34072	16-May-2013	\$257.43
Cast-A-Waste Inc.	April Garbage and Recycling Collection	34073	16-May-2013	\$9817.50
Chescue, Danny	Refund	34074	16-May-2013	\$25.00
City Of Red Deer	North Lab Analysis	34075	16-May-2013	\$934.40
De Atley Vacuum Services Inc.	Portable Toilet	34076	16-May-2013	\$252.00
Drain Doctor	5002 54 Ave. as per Vern	34077	16-May-2013	\$787.50
Goode, Tony	Mileage Meetings	34078	16-May-2013	\$210.00
Hach Sales & Services Canada	Supplies	34079	16-May-2013	\$550.00
Hi-Way 9 Express Ltd.	Freight	34080	16-May-2013	\$104.92
High Pressure Flushing	Flush Out Sani Mains: 240.00 per hr	34081	16-May-2013	\$10080.00
Hillis, Lori	Mileage & Meals GFOA Conference	34082	16-May-2013	\$490.00
Hopper, Tyler	Refund	34083	16-May-2013	\$25.00
Imperial Esso Service (1971)	Propane	34084	16-May-2013	\$233.60
Joe Johnson Equipment Inc.	Street Sweeper	34085	16-May-2013	\$254381.03
Jones, Cheryl	Refund	34086	16-May-2013	\$25.00
Konica Minolta Business	BizHub 451 Copy Charges	34087	16-May-2013	\$616.94
Lane, Christie	Refund	34088	16-May-2013	\$25.00
Lightning, Cheyenne	Refund	34089	16-May-2013	\$25.00
Littke, Juanita	Janitorial April 16 - May 15	34090	16-May-2013	\$367.50
Longhurst Consulting	May 2013 Service Contract	34091	16-May-2013	\$1575.00
Meridian Maverick	Bleach	34092	16-May-2013	\$982.63

**Town of Rimbey 2013**  
**Accounts Payable Cheque List**  
**From: 01-May-2013 To: 16-May-2013**

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cheque</b>	<b>Date</b>	<b>Amount</b>
MLA Benefits Inc.	Admin Fee April 2013 Claims	34093	16-May-2013	\$853.55
Moorman, Derek	Refund	34094	16-May-2013	\$25.00
NAPA Auto Parts - Rimbey	Mirror	34095	16-May-2013	\$110.98
New Apostolic Church Canada	Credit on Account when property sold.	34096	16-May-2013	\$35.39
Phone Experts	Quarterly Security Monitoring	34097	16-May-2013	\$183.80
Pit Stop Parts & Performance	Oil	34098	16-May-2013	\$61.77
RAM Manufacturing Ltd.	Plaque and Travel Charge	34099	16-May-2013	\$138.25
RC Strategies	Professional Fees: Master Plan April 2013	34100	16-May-2013	\$2142.00
Rimbey Co-op Association	Fuel	34101	16-May-2013	\$1533.81
Rimbey Heating Ltd.	Service Call for Roof Top Units	34102	16-May-2013	\$303.59
Rimbey Home Hardware	Wipes	34103	16-May-2013	\$707.95
Rimbey Implements Ltd.	Compactor Parts	34104	16-May-2013	\$884.21
Rimbey Transport Ltd.	April 2013 Freight	34105	16-May-2013	\$153.23
Roma Express	Pizza	34106	16-May-2013	\$119.70
Stationery Stories & Sounds	Office Supplies	34107	16-May-2013	\$1631.28
Tatlock, Cam	Refund	34108	16-May-2013	\$25.00
The Government of Alberta	April 2013	34109	16-May-2013	\$30.00
THIS & THAT	Arena Blade	34110	16-May-2013	\$147.00
Town Of Rimbey	April Utilities	34111	16-May-2013	\$1067.32
United Farmers Of Alberta	Fuel	34112	16-May-2013	\$615.28
Vadim Software	Training New Staff	34113	16-May-2013	\$1054.59
Weldco	Helium	34114	16-May-2013	\$83.95
White, Bill	Refund	34115	16-May-2013	\$25.00
Wright, Katie	Refund	34116	16-May-2013	\$25.00
Yakimishyn, Andy	Refund	34117	16-May-2013	\$25.00
<b>73 cheques for</b>				<b>373254.71</b>



# Town of Rimbey

## Mayor & Councillor Fees

Name: Sheldon Ibbotson Month Ending: May 15, 2013

**Meeting Honorariums:**

Date	Particulars	Hours	Amount	Kilometers
April 24	Attended WCP Agency meeting	2.50	31.30	190

**Total Honorarium:** \_\_\_\_\_

**Expenses** (attach receipts):

Mileage:	<u>190</u>	Kilometers @	\$0.50	<b>Total</b>	<u>95.00</u>
Meals:	_____	_____	_____	_____	_____
Hotels:	_____	_____	_____	_____	_____
Other:	_____	_____	_____	_____	_____
				<b>Total Expenses:</b>	<u>95.00</u>

**Total Honorarium & Expenses:** \_\_\_\_\_

Signature: S Ibbotson

Mayor Approval: \_\_\_\_\_



# Town of Rimbey

## Mayor & Councillor Fees

Name: Scott Ellis

Month Ending: May 15, 2013

### Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	NO EXPENSES			

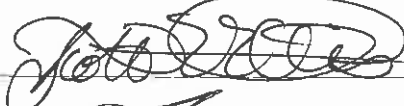
Total Honorarium: \_\_\_\_\_


### Expenses (attach receipts):

	Total
Mileage: _____ Kilometers @ \$0.50	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____

Total Expenses: 0

Total Honorarium & Expenses: \_\_\_\_\_

Signature: 

Mayor Approval: 



# Town of Rimbey

## Mayor & Councillor Fees

Name: Paul Payson

Month Ending: May 15, 2013

**Meeting Honorariums:**

Date	Particulars	Hours	Amount	Kilometers
<i>No Claim</i>				

Total Honorarium: \_\_\_\_\_

**Expenses** (attach receipts):

		Total
Mileage:	_____ Kilometers @ \$0.50	_____
Meals:	_____	_____
	_____	_____
	_____	_____
	_____	_____
Hotels:	_____	_____
Other:	_____	_____
	_____	_____

Total Expenses: \_\_\_\_\_

**Total Honorarium & Expenses:** \_\_\_\_\_

Signature: Paul Payson

Mayor Approval: [Signature]



# Town of Rimbey

## Mayor & Councillor Fees

Name: Gayle Rondeel

Month Ending: April 15/2013

### Meeting Honorariums:

Date	Particulars	Hours	Amount	Kilometers
	<i>No Claims</i>			

Total Honorarium: 0

### Expenses (attach receipts):

		Total
Mileage:	_____ Kilometers @ \$0.50	_____
Meals:	_____	_____
	_____	_____
	_____	_____
	_____	_____
Hotels:	_____	_____
Other:	_____	_____
	_____	_____
	<b>Total Expenses:</b>	_____

### Total Honorarium & Expenses:

Signature: *Gayle Rondeel*

Mayor Approval: \_\_\_\_\_



# Town of Rimbey

## Mayor & Councillor Fees

Name: Jack Webb

Month Ending: May 15-2013

**Meeting Honorariums:**

Date	Particulars	Hours	Amount	Kilometers
	No Claims for This month.			

**Total Honorarium:** \_\_\_\_\_

**Expenses** (attach receipts):

	<b>Total</b>
Mileage: _____ Kilometers @ \$0.50	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____

**Total Expenses:** \_\_\_\_\_

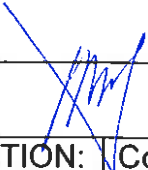
**Total Honorarium & Expenses:** \_\_\_\_\_

Signature: Jack Webb

Mayor Approval: [Signature]



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey & District Volunteer Week Committee Minutes				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
The Rimbey & District Volunteer Week Committee held their board meeting on April 18, 2013.					
Documentation Attached:		Yes	XX	No	
<b>DISCUSSION:</b>					
Attached is a copy of the Rimbey & District Volunteer Week Committee Meeting Minutes from April 18, 2013.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Rimbey & District Volunteer Week Committee Meeting Minutes of April 18, 2013 as presented.					
CAO					
<b>DISTRIBUTION:</b>		Council:	Admin:	Press:	Other:

Rimbey & District Volunteer Week Committee  
Meeting: Thursday, April 18, 2013, 12:00 p.m.  
Rimbey Provincial Building

Meeting

Present: Irene Steeves, Blindman Hall Representative  
Mary Busch, Helping Hands & Food Bank  
Laine Dahms, AHS Representative  
Dan Donald, Rimbey Handi Van Society  
Pat Muddle, Fish & Game, Rural Crime watch  
Cheryl Jones, Rimbey Historical Society  
Peggy Makofka, FCSS Representative  
Gayle Rondeel, Town Councillor (Guest)

Regrets: Diane McCallum, Rimoka Housing  
Roberta (Robbie) Tarleton  
Anita Goetz, Rimoka Housing  
Alvin Goetz, Lions Club  
Barry Nesbitt, Rimbey Sleigh Wagon & Saddle Club  
Katherine Winters, Volunteer Services  
Sheldon Ibbotson, Mayor Town of Rimbey

1. Call to Order: L. Dahms called the meeting to order at 12:10 p.m.
2. Approval of Agenda  
MOTION: By: I. Steeves to approve the agenda as presented  

CARRIED
3. Approval of April 10<sup>th</sup>, 2013 minutes.  
MOTION: By: M. Busch to approve the April 10<sup>th</sup> Minutes with the following corrections  
Blindman Handi Van Society \$30.00  
Rimbey Drop In Centre \$50.00  
Volunteer Alberta \$503.52 to Rimbey Volunteer Centre then forwarded to Volunteer Week Committee  

CARRIED
4. Approval of Financial Report  
Bank account balance as of April 18<sup>th</sup>, 2013 is \$5480.70.  
MOTION: By: P. Muddle to accepted financial report as presented  

CARRIED

  
MOTION: By: P. Makofka to reimburse K. Winters for the tape.  

CARRIED
5. Business arising from the minutes
  - 5.1 Food Preparation Committee Report  
P. Makofka reported the recipe has been tested and the grocery list is prepared. P. Makofka to pick up 9 dozen white and 9 dozen whole wheat buns, L. Dahms will order the buns for Monday morning of the event.  
MOTION: BY: C. Jones for L. Dahms to purchase the bisquick and be reimbursed by the committee.  

CARRIED

  
Roasters for the event 2 at FCSS, 1 – I. Steeves, 1 – P. Muddle, 1 – D. McCullam to bring for Monday's event.
  - 5.2 Large Poster Sign & Donation Jar  
C. Jones will have ready for the evening event on Monday April 22<sup>nd</sup>
  - 5.3 Poster & Poem Report  
No response
  - 5.4 Master of Ceremonies written Agenda  
S. Ibbotson will meet with K. Winters on Friday to go over the notes

- 5.5 Table Tents report  
L. Dahms have these completed and will have printed for the event.
- 5.6 Proclamation for Volunteer Appreciation Week report  
Completed by the Town of Rimbey and Katherine has it in the binder.

6. New Business

- 6.1 Evaluation Survey  
K. Winters has them completed. L. Dahms has printed 100 on purple paper and will bring them to the event.
- 6.2 Attendance confirmations  
Volunteer Alberta Annand Ollivierre will attend. Ponoka County Councillor Paul McLaughlin will attend
- 6.3 Balloons  
MOTION: By: M. Busch that C. Jones will bring some helium quality balloons, ribbon and will be reimbursed by the committee.

CARRIED

- 6.4 Katherine Winters New Hours  
Effective May 1<sup>st</sup>, 2013 will be as follows Monday, Thursday, and Friday K. Winters will be working additional hours up to 21 hours a week.
- 6.5 Any other business  
Set up at community center 11:00 a.m. Monday morning for chairs and tables. Balloon and decorations and food prep meet for 1p.m. Monday afternoon.

- 7. Next Meeting  
Date: Thursday May 16<sup>th</sup>, 2013  
Time: 10:00 a.m.  
Place: Provincial Building, Conference room

- 8. Adjournment  
MOTION By: P. Muddle that the meeting adjourns at 12:45 p.m.  
CARRIED

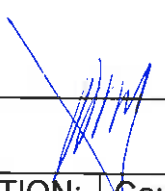
---

L. Dahms, Chairperson

---

P. Makofka Recording Secretary

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	Rimoka Housing Foundation Minutes				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
The Rimoka Housing Foundation held their board meeting on April 17, 2013.					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
Attached is a copy of the Rimoka Housing Foundation Meeting Minutes from April 17, 2013.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Rimoka Housing Foundation Meeting Minutes of April 17, 2013 as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

**MINUTES**

In Attendance	Legion	D. MacPherson	
	Town of Ponoka	L. Henkelman	J. Jacobs
	Town of Rimbey	G. Rondeel	S. Ibbotson
	County of Ponoka	P. McLauchlin - Chair	G. Svenningsen
	The Bethany Group	D. Beesley	D. Bulst
		M. Wideman - Recorder	

**1. CALL TO ORDER**

The Board meeting was called to order at 9:00am by P. McLauchlin.

**2. ADOPTION OF THE AGENDA**

**RHF 13-04-01**      **MOVED by D. MacPherson that the Board accept the Agenda with the addition of 'In Camera'.      CARRIED**

**3. APPROVAL OF MINUTES**

**RHF 13-04-02**      **MOVED by S. Ibbotson that the Board accept the minutes of the March 20, 2013 meeting as circulated.      CARRIED**

**4. FINANCIAL REPORTS – March 31, 2013**

Review of Financial Reports

- Lodge Operations – Currently operating ahead of budget. Variance in revenue is due to slightly higher occupancy for the first three months of the year.
- Senior Self-Contained – Operating on target with budget. There are currently twelve vacancies in Reid Manor throughout the building, mostly suites on the third floor that were never filled after the elevator issues. Vacancies in Legion Arms are generally related to suite refurbishment after a resident has moved out. In case of incident, i.e. flooding, tenant/content insurance will cover contents and the government insures the building itself. Tenant/content insurance is recommended and mentioned in the rental agreement, but is not actually enforced. Could add a clause to the rental agreement stating that Bethany must be advised if the resident's insurance policy is dropped. Government has considered adding group insurance into rents, and continue to look into premiums, etc.

***ACTION ITEM: Bethany will speak with several insurance providers, and a recommendation will be brought forward.***

- Life Lease Operations – Currently on target with budget. No vacant suites, one one-bedroom suite is rented. Those on the waitlist are being contacted to update records.

RHF 13-04-03	<b>MOVED by D. MacPherson to approve the Endowment Account Expenditures as presented.</b>	<b>CARRIED</b>
RHF 13-04-04	<b>MOVED by G. Svenningsen to accept the Unaudited Financial Statements for March 31, 2013 as presented.</b>	<b>CARRIED</b>
<p>- Cheque Registers – Payment to Transalta Energy reflects electricity for all sites. Bethany has a contract with 87/60, but Rimoka is currently tied into a contract with the existing provider until December.</p>		
RHF 13-04-05	<b>MOVED by L. Henkelman to accept the Cheque Registers as presented.</b>	<b>CARRIED</b>

**5. PREVIOUS BUSINESS**

a.	<p><b>Reid Manor</b></p> <p>Recommendation will be brought to next meeting regarding night/building security and if/when to stop offering the service package. The service package is still mandatory for new residents.</p> <p>Reid Manor was discussed at the recent Lodge Renewal Committee meeting, as an example of a Senior's Self Contained building that now falls under the Accommodation Standards umbrella, as it provides an enhanced service package.</p> <p>Maintenance has been asked about re-keying the outside doors of Reid Manor. Are also looking at Legacy Place doors, key fobs are being considered. The cost would be quite high, but would pay off long-term.</p> <p>Follow-up will be provided to Residents after an official Board decision is made.</p>
----	--

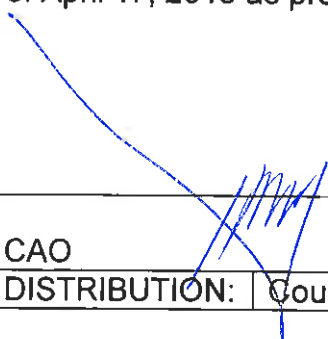
**6. NEW BUSINESS**

a.	<p><b>Seniors Week</b></p> <p>Seniors Week event in Rimbey on Wednesday June 5<sup>th</sup> from 10am – 2pm at the Rimbey Drop-In Centre. The manor staff will prepare the chili and buns.</p>
----	--

b.	<p><b>Lodge Regeneration and Renewal</b></p> <p>\$417,000 has been received for Rimoka Foundation, as part of the grant received from government. There are restrictions on use of the funds, and different rules if assets are owned by Alberta Social Housing Corp or the Foundation. Golden Leisure Lodge is foundation owned, Parkland Manor is owned by the Social Housing Corp.</p> <p>Discussion regarding the anticipated announcement from government regarding the lodge regeneration and renewal proposal for Rimbey. ADM will be completing a walk-through of the parcel of land and the Rimbey Lodge later this week. Value of the project would be based on number of rooms, price per square foot construction. A 2-3% Project Management fee has been included in the provisional budget. Funding model is government driven, all RFP's and contracts would be with the Social Housing Corp. Support from the County and the Town shows great commitment on the project.</p>
----	--



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	8.2.3	Confidential	Yes	No	XX
Topic	FCSS/RCHHS Minutes April 17, 2013				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
The FCSS/RCHHS held their board meeting on April 17, 2013.					
Documentation Attached:					
Yes			XX		No
<b>DISCUSSION:</b>					
Attached is a copy of the FCSS/RCHHS Meeting Minutes from April 17, 2013.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the FCSS/RCHHS Meeting Minutes of April 17, 2013 as presented.					
CAO					
DISTRIBUTION:					
Council:	Admin:	Press:	Other:		



**Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
April 17, 2013  
9:30 a.m. Rimbey Provincial Building**

Present:

Nancy Teeuwsen-Hartford, Chairperson  
Irene Steeves, Vice Chairperson  
Pat Weeks, Board Member  
Paul McLauchlin, Board Member (Entered @ 11:00)  
Scott Ellis, Board Member  
Peggy Makofka, Executive Director  
Christine Simpson, Recording Secretary

Regrets:

MaryAnn Josephison, Board Member  
Bill Coulthard, Board Member  
Viola Schneider, Board Member

1. CALL TO ORDER

The Meeting was called to Order by: Nancy Teeuwsen- Hartford, Chairperson at 10:00 a.m.

2. APPROVAL OF AGENDA

**13-04-01 MOTION:** By: S. Ellis: That the agenda is adopted with the following additions:

- 5.2 Ponoka/Rimbey FCSS Supper Meeting
- 11.4 Thank you from Community

CARRIED.

3. PREVIOUS MEETING MINUTES –March 13, 2013

**13-04-02 MOTION:** By: P. Weeks: That the Minutes of the March 13, 2013 meeting be adopted as presented.

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

- 5.1 West Central FCSSAA Spring meeting
- 5.2 Ponoka/Rimbey FCSS meeting

6. FINANCE

- 6.1 April 17, 2013 Finance Committee Meeting Minutes/Highlights

**13-04-03 MOTION:** By: I. Steeves: That the Minutes of the April 17, 2013 Finance Committee Meeting be accepted as information.

CARRIED.

**13-04-04 MOTION:** By: S. Ellis: That the Town of Rimbey special additional FCSS Grant be accepted, those funds will be used to cover wages for the Volunteer Services Manager and that she be directed to dedicate an additional 10 hours per week towards the mandate of the Rimbey Volunteer Centre. Seconded by: P. Weeks.

CARRIED.

7. WRITTEN REPORTS
  - 7.1 Home Support/Personal Care
  - 7.2 Palliative Care
  - 7.3 Medical Alert
  - 7.4 Compass Program
  - 7.5 Education Coordinator
  - 7.6 Seniors Information & Referral Centre
  - 7.7 Volunteer Income Tax
  - 7.8 Food Bank
  - 7.9 Volunteer Services
  - 7.10 Adult Day Support
  - 7.11 Community Kitchen
  - 7.12 Internet Technology
  - 7.13 Rimbey Parent Link Centre
  - 7.14 Healthy Families/Babies First
  - 7.15 Rainbows
  - 7.16 Family Resource Library
  - 7.17 New Horizon's- Elder Abuse Awareness
  - 7.18 Volunteer Visitor
  - 7.19 Meals on Wheels

**13-04-05 MOTION:** By: I. Steeves: To contribute \$100.00 towards an appreciation tea and the purchase of small gifts for the volunteers of the Meals on Wheels program. Seconded by: S. Ellis

CARRIED.

- 7.20 Office Manager/Quality Control

**13-04-06 MOTION:** By: I. Steeves: That the Written Reports be accepted as information.

CARRIED.

8. POLICY/RISK MANAGEMENT COMMITTEE- No report

9. DIRECTOR'S REPORT

- 9.1 Community Garden
- 9.2 National victims of Crime Awareness Week
- 9.3 Seniors Week Celebration
- 9.4 Fort McMurray- Volunteer Centre update
- 9.5 Better Meal Program
- 9.6 Rimbey Expo- Chamber of commerce Trade Fair

**13-04-07 MOTION:** By: P. Weeks: That the Director's Report be accepted as information.

CARRIED.

10. NEW BUSINESS

- 10.1 Young Parent Outreach proposal

**13-04-08 MOTION:** By: P. Weeks: To support the change in the name of the Babies First program to Young Parent Outreach and to change name on all materials related to the program. Seconded by: S. Ellis

CARRIED.

- 10.2 Meals on Wheels- supplier recommendation

**13-04-09 MOTION:** By: I. Steeves: That Rimbey FCSS/RCHHS stay with Rimoka for the supplier of the meals in principal. The Executive Director P. Makofka will work on an agreement/contract with the Rimoka Foundation. Seconded by: S. Ellis

CARRIED.

- 10.3 Controller position
- 10.4 Vitalize Conference

**13-04-10 MOTION:** By: I. Steeves: That two staff, two volunteers and as many Board members that would like to attend Vitalize 2013 do so at the expense of the Agency. Seconded by: S. Ellis

CARRIED.

- 10.5 Ponoka County Special Projects applications

**13-04-11 MOTION:** By: I. Steeves: That the Board recommends the Ponoka County special project applications be submitted for the specific amounts requested by each organization to Ponoka County for approval. Seconded by: S. Ellis

CARRIED.

- 10.6 Carpet replacement in FCSS office

**13-04-12 MOTION:** By: S. Ellis: That the Executive Director P. Makofka is to hire movers with the most reasonable quote to move the office furniture out and back into the offices when necessary for carpet replacement. Seconded by: I. Steeves

CARRIED.

- 10.7 Volunteer Alberta- AGM & workshop

**13-04-13 MOTION:** By: P. Weeks: That two staff attend the Volunteer Alberta-AGM & workshop at the expense of the Agency. Seconded by: I. Steeves.

CARRIED.

## 11. CORRESPONDENCE

- 11.1 March Payroll Memo
- 11.2 Big Brothers & Big Sisters thank you
- 11.3 Verbal report Rimoka-P. McLaughlin
- 11.4 Thank you from Community re: Mental Health First Aide

## 12. NEXT MEETING DATE – May 15, 2013 9:30 a.m.

**13-04-14 MOTION:** By: P. McLaughlin: To ratify all motions and decisions made prior to P. McLaughlin entering the meeting. Seconded by: P. Weeks

CARRIED.

## 13. ADJOURNMENT

**13-04-15 MOTION:** By: N. Teeuwsen-Hartford: That the Meeting adjourns at 12:00 noon.

CARRIED.

## 14. BOARD SHARING TIME

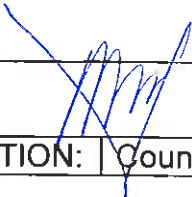
---

N. Teeuwsen-Hartford, Chairperson

---

C. Simpson, Recording Secretary

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	May 27, 2013		
Agenda Item No.	8.3.	Confidential	Yes	No	XX
Topic	Council Reports				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
The Mayor and Councillors provide reports on their activities.					
Documentation Attached:					
Yes			XX		No
<b>DISCUSSION:</b>					
Attached are the following reports:					
8.3.1 Mayor's Report					
8.3.2 Councillor Ellis's Report					
8.3.3 Councillor Payson's Report					
8.3.4 Councillor Rondeel's Report					
8.3.5 Councillor Webb's Report					
<b>RECOMMENDED ACTION:</b>					
Administration recommends Council accept Council reports as presented.					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Mayor's Report to May 18, 2013

May 2. Signed proclamation declaring May MS month in Rimbey at the Co-op.

May 2. Met with Atco Gas Representatives.

May 2. Telephone conversation with Mayor Nash of Rocky Mountain House regarding the RABC project located in his community.

May 2. Met Neighbourhood Place coordinator to discuss EDI initiative.

May 2. Met resident and discussed economic development and library.

May 3. Bylaw committee.

May3. Lunch meeting with Library Board.

May 3. Spoke to resident opposed to Town Office moving to Provincial Building.

May 9. Attended Education Week event at Rimbey Elementary School.

May 9. Attended MS Tabletop talk at Auxiliary Hospital.

May 10. Bylaw Committee.

May 10. Met to discuss Gibson water pipeline.

May 10. Coffee with Council.

May 16. Rimoka meeting.

May 17. Signed cheques.

May 21. Attended the Focus on Jamaica talk at the library.

May 22. Attended Library information meeting at the Community Centre.

## Councillor Rondeel's Report to May 14, 2013

- April 17th RIMOKA meeting Rimbey
- April 19th MDP meeting
- April 19th Committee of the Whole
- April 19th coffee with council
- April 22nd Volunteer supper
- April 22nd Switch Energy film Library
- April 26th Johnsons ASP
- April 29th Council meeting
- April 30th Library support meeting
- May 1st SIMARD and Driveability Drop-In center
- May 3rd 8:30 MDP
- May 3rd lunch with council and library
- May 3rd coffee with council
- May 3rd meet and greet CAR
- May 8th Co-op AGM
- May 9th community garden meeting
- May 9th MDP
- May 9th trade fair
- May 7th Council
- May 14th community garden work bee

Gayle

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 27, 2013		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

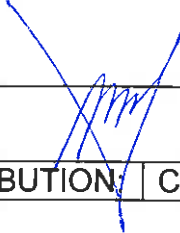
Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

**DISCUSSION:**

9.1 Alberta Transportation

**RECOMMENDED ACTION:**

Administration recommends Council accept item 9.1 as information.

 CAO				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:

Office of the Infrastructure Manager  
Central Region

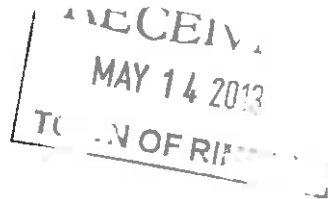
#401, 4920-51 Street  
Red Deer, Alberta  
Canada T4N 6K8

Telephone 403/340-5166  
Fax 403/340-4810

File: 1560-RIMB-BMTG

April 25, 2013

His Worship Sheldon Ibbotson  
Mayor  
Town of Rimbey  
PO Box 350  
Rimbey, AB T0C 2J0



Dear Mayor Ibbotson:

**Re: 2013 BASIC MUNICIPAL TRANSPORTATION GRANT (BMTG)**

Please be advised that a grant in the amount of \$142,680 is being electronically transferred to the Town of Rimbey. This amount represents the total grant payment under the 2013 BMTG.

We look forward to working with the municipality in continuing to meet your capital infrastructure needs. If you have any questions or concerns, please contact Mrs. Denette Leask, Grants Technologist at (403) 340-5069 or Ms. Sandy Choi, Grants Support Technologist at (403) 340-4819.

Sincerely,



Russ Watts, P. Tech. (Eng.), P.L. (Eng.)  
Infrastructure Manager

cc: Municipal Programs

copy to  
Lori H.  
fs