

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, NOVEMBER 25, 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
4.	Minutes	
	4.1 November 13, 2013, Regular Council Meeting Minutes.....	2-4
5.	Delegations	
	5.1 None	
6.	Bylaws	
	6.1 None	
7.	New and Unfinished Business	
	7.1 Emergency Management.....	5-10
	7.2 Subdivision and Development Appeal Board	11
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance	12
	Cash Position to October 31, 2013	13
	Bank Reconciliation to October 31, 2013	14
	Consolidated Financial Report to October 31, 2013	15-16
	Accounts Payable Cheque Listing to November 15, 2013	17-18
	8.1.2 Fire Department Report	19-20
	8.2 Boards/Committee Reports	
	8.2.1 Rimbey Historical Society Meeting Minutes September 17, 2013	21-23
9.	Correspondence	24
	9.1 Farm Safety Centre – Thank you Letter.....	25
10.	Open Forum	
11.	In Camera	
	11.1 None	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
WEDNESDAY, NOVEMBER 13, 2013, IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely
- Absent:
- Public:
Treena Mielke – Rimbey Review (7:07 pm)
Director of Community Services – Peter Stenstrom
1 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda of 3.1. November 13, 2013 Agenda
Motion 300/13
Moved by Councillor Webb to accept the agenda as presented.
CARRIED
4. Minutes 4.1 October 28, 2013, Council Organizational Meeting Minutes and October 28, 2013 Council Regular Meeting Minutes
Motion 301/13
Moved by Councillor Olsen to accept the October 28, 2013, Council Organizational Meeting Minutes as presented.
CARRIED
Motion 302/13
Moved by Councillor Jaycox to accept the October 28, 2013, Council Regular Meeting Minutes as presented.
CARRIED
5. Delegation 5.1 None
6. Bylaws 6.1 Town of Rimbey Procedural Bylaw 858/10 Amendment
Motion 303/13
Moved by Councillor Payson Council give first reading to Town of Rimbey Council Procedural Bylaw 889/13.
CARRIED
Motion 304/13
Moved by Councillor Jaycox Council give second reading to Town of Rimbey Council Procedural Bylaw 889/13.
CARRIED

Motion 305/13

Moved by Councillor Webb Council unanimously agree to give third and final reading to Town of Rimbey Council Procedural Bylaw 889/13.

CARRIED

Motion 306/13

Moved by Councillor Olsen Council give third reading to Town of Rimbey Council Procedural Bylaw 889/13.

CARRIED

7. New and 7.1 MLA Anglin Meet and Greet
Unfinished Business

It was the consensus of Council to advise MLA Anglin's off of the upcoming Town of Rimbey Council Meeting dates in December 2013 and January 2014.

8. Reports 8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing October 31, 2013

Motion 307/13

Moved by Councillor Olsen Council accept the Accounts Payable Cheque Listing for October 31, 2013 as presented.

CARRIED

- 8.1.2 CAO Report
- 8.1.3 Development Officer Report
- 8.1.4 Public Works Foreman Report
- 8.1.5 Director of Community Services Report

Motion 308/13

Moved by Councillor Webb Council accepts the reports from the CAO, Development Officer, Public Works Foreman, and the Director of Community Services, as information.

CARRIED

8.2 Boards/Committee Reports

8.2.1 Rimbey & District Volunteer Week Committee Minutes May16/13

8.2.2 Rimbey Municipal Library Board Meeting Minutes Oct 7/13

8.2.3 Rimoka Housing Foundation Meeting Minutes Sept 18/13

Motion 309/13

Moved by Councillor Jaycox Council accepts the Rimbey & District Volunteer Week Committee Meeting Minutes of May 16, 2013, Rimbey Municipal Library Board Meeting Minutes Oct 7, 2013 and the Rimoka Housing Foundation Meeting Minutes September 18/13, as information.

CARRIED

9. Correspondence 9.1 None

10. Open Forum 10.1 Open Forum

No members of the public wished to address Council at the Public Forum.

Director of Finance Lori Hillis and Recording Secretary Kathy Blakely departed the Council Meeting at 7:22 pm.

Mayor Pankiw called a recess at 7:22 pm.

Mayor Pankiw reconvened the meeting at 7:30 pm.

11. In Camera

11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)

11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.

Motion 310/13

Moved by Councillor Olsen Council go in camera at 7:30 pm., pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act, to discuss land issues and pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act, to discuss personnel issues.

CARRIED

Motion 311/13

Moved by Councillor Webb the meeting reverts back to an open meeting at 8:04 pm.

CARRIED

Motion 312/13

Moved by Councillor Webb to advertise for the Chief Administrative Officer position with a commencement date of January 1, 2014.

CARRIED

12. Adjournment

Motion 313/13

Moved by Councillor Olsen to adjourn the meeting.

CARRIED

Time of Adjournment: 8:05 pm.

Mayor

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	November 25 th , 2013		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Emergency Management				
Originated by	Peter Stenstrom		Title	Director of Community Services	

BACKGROUND:

I attended an Emergency Management Summit on behalf of the Town of Rimbey. The summit was organized and put on by the Alberta Emergency Management Agency (AEMA) in Calgary on November 4th and 5th of 2013.

Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No
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DISCUSSION:

Reports were presented regarding lessons learned from recent natural disasters that have affected Alberta and the rest of North America. I have summarized the information presented in the attached report for council.

RECOMMENDED ACTION:

Administration recommends Council accepts the Emergency Management Summit Report submitted by Mr. Stenstrom as information.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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Emergency Management Summit

I took in a 2-day summit on emergency management on behalf of the Town of Rimbey on November 4th and 5th. The summit was attended by various groups and organizations including numerous municipal governments like ours. 2013 was the most costly year in history for Albertans in terms of dollars spent on natural disasters. Statistical trends show that incidences of normally rare events will become increasing common in the coming years. It is expected that many Albertan communities can expect to be impacted by some unforeseen emergency within the next decade.

The summit was put on by the Alberta Government Emergency Management Agency (AEMA). The focus this year was on “lessons learned” from the Southern Alberta Flooding and other significant disasters from around North America. The following is a session-by-session breakdown of the useful information conveyed:

Doug McMahon, Assistant Deputy Minister, Water Management and Structures, Manitoba Emergency Measures Organization. “Doug is directly responsible for the planning and operation of (Manitoba’s) flood mitigation infrastructure, the Flood Forecasting Centre, and is the lead ADM in the development of flood mitigation policy in Manitoba.”

- Routine catastrophic flooding in Manitoba has caused the Province to focus on “mitigation” rather than “reaction”. In other words they are investing into infrastructure that will alleviate and minimize the damage caused by flooding.
- Home builders are now developing homes that are designed to take a flood without causing significant damage. For example, they are building basements with tile floors and with all electrical components elevated so they stay above water levels.
- The flooding in Manitoba has inhibited corporate investment because of risk. With effective and visible mitigation, companies are more likely to invest. They have seen an increase in investment as a result of measures they have taken in the last 5 years.

Sara Shier, Alberta Environment and Sustainable Resource Development, Social Media Strategies for Emergency Communications. “This session provided an overview of how to develop and utilize a social media strategy for emergency based communications.”

- Social Media sites like Facebook and Twitter are invaluable with regards to providing live and current information to the public. More and more people are turning to these mediums as their primary source of information. When emergency services fail to fill the very real demand for social media updates, the public will step in and will likely provide incorrect and misleading information.
- Primary users of social media tend to be females in their teens and 20’s. That being said, they are great at fanning stories to everyone so the reach of social media spans all demographics and ages.

- During the Calgary Flooding there were approximately 1,000,000 posts and tweets providing news of the events. It was extremely valuable for emergency service groups. There were cases of power outages so the only method of relaying information was through cell phones.
- It is very important to establish a Facebook or Twitter account as a reliable source of information prior to any event. The public expects the account to be monitored 24/7 throughout an emergency. The account does not need to be designated as an emergency site but can be used as such during an emergency.
- Good techniques for keeping the public engaged and interested are by providing regular and personable updates. Also do your best to answer people's questions and interact.
- During a crisis there needs to be 24 hour manpower committed to social media, it shouldn't be just during an employee's 8 hour shift.
- Communities like Rimbey that may not understand the technical sides of social media need to establish partnerships and arrangements with local tech individuals or companies so that they can provide the expertise needed.

Roger Laferriere, Office of Emergency Services, Flathead County, Montana, Challenges of Managing Large Scale Incidents: Strategic Review of Hurricane Katrina and Macondo Well Oil Spill Responses.

"This presenter provided the audience a list of key challenges in managing a large scale incident and suggests a strategic model for addressing these challenges. The presenter has first-hand experience as an Incident Commander for both Hurricane Katrina and Macondo. He has compared and contrasted the two incidents as to how their challenges differed and how strategic decision making can influence the outcome."

- The strategic model is:
 - People (Staff/workers) – Incident – Boss – Stakeholders – Media
 - The failure to address any of the above components will result in problems.
- The use of the Incident Command System (ICS) is highly recommended in setting up an organizational structure for any sized event.
- One of the most significant components of successful emergency management is to have clear and effective information post locations. Getting timely and accurate information out is absolutely vital.
- Focus your attention on local media rather than the CNN's. The local media tends to relay the information quicker and in a way that is helpful.

Len MacCharles, Deputy Chief, Calgary Emergency Management Agency. "Len began his career with the Calgary Fire Department in 1981 and has served in a variety of positions throughout his career. In 2004, he became Deputy Chief of Community Services and in 2006, he transferred to Planning and Compliance. Deputy Chief MacCharles became the Department's first Executive Officer to the Fire Chief, a position he held for three years. He took over as the Deputy Chief of Operations in fall of 2009." Len has key insight into the lessons learned from the Calgary flooding and the Slave Lake Wildfire.

- When developing an emergency organizational structure, utilize existing municipal structures in place. For example, the town's finance director would head up the handling of funds for the event.
- It is really critical to think through sleeping arrangements for public in the case of an evacuation. How many people will utilize local hotels? Are there beds or cots available for community centres?
- It is advisable to minimize the length of time that people are away from their homes. As long as it is safe for them to return to their home, they should be permitted to do so.
- Communication infrastructure protection is extremely important. The loss of methods of communicating with emergency workers and public will result in chaos. Use resources available to protect cell towers, phone lines, etc.
- IT infrastructure is essential to protect as well. It is very susceptible to water damage and could inhibit community recovery significantly.
- If an evacuation is necessary, require people to bring their pets with them. Recovering pets after the fact is a huge drain on emergency service workers and resources.
- Have an evacuation checklist handout premade for residents with key items such as the address of the evacuation muster point, critical phone numbers and communication instructions and a list of recommended items to take with them (often people leave home without valuable possessions simply because they cannot think clearly in a stressful situation).
- Mapping is another key piece that can cause confusion especially when numerous agencies are involved. There should be a pre-established incident map of the community that all stakeholders refer to.

Bryan Koon, Director of the Florida Division of Emergency Management. "Prior to joining the Division, Bryan served as Walmart's Director of Emergency Management, he served for three years as the Senior Operations Manager in Walmart's Emergency Management Department with a presence in every state, over 30 international locations, 2.2 million associates, and nearly 100,000 vendors & suppliers. Prior to Walmart, Bryan worked at the White House Military Office for seven years as a Watch Officer in the President's Emergency Operations Center, a Training Officer for the White House Military Office, US Secret Service, FEMA, and others." Bryan spoke mostly about his time in Florida responding to the frequent hurricanes that pass through.

- Mitigation is the most effective use of public dollars in terms of managing emergencies. Specialists claim that there is typically a 25:1 return on investment if a community can be proactive and prepare before an event. In other words it can cost a community up to 25 times more to recover from an event if they are not planning ahead.
- Home construction is changing because of the likelihood of water damage. Insurance rates are extremely high and are increasing as the risk of damage due to hurricanes is increasing.
- As mentioned in other presentations, the incidents of 1:100 year events are increasing exponentially. What has been traditionally considered a 1 in 100 year caliber hurricane is happening every couple years.

Ron Robinson, City of Medicine Hat, Response and Mitigation by Innovation. “Why should we spend money or time on flood preparedness and flood mitigation when there is less than a one percent chance it could happen again? Can we truly prepare for or at least minimize the financial impact of Natural Disasters without breaking the bank? After four unprecedented and unique floods and one pandemic in the past 18 years, we need to address this upward trend together. This session aimed to challenge participants to work together and develop a communications strategy that builds a foundation of community unity. Isolation valves designed to prevent backflow is one strategy that we believe will help.” Ron was heavily involved in the response to the Medicine Hat flooding from this past summer.

- Not only has the intensity of disasters increased over the last 10 years, the frequency of disasters happening where people are has increased as well.
- It is essential for the emergency management team to protect critical infrastructure like water treatment, electricity and communication facilities. This needs to be the first priority.
- When evacuating, there needs to be a strategy in place to track who is where. Having a mandatory community check-in location is a good idea.
- Return people to their homes as soon as possible.
- Medicine Hat needed more man-power designated to social media. They did not provide 24 service and that led to other sources filling the information vacuum left behind. The city found that social media was critical in dispelling bad rumors and miss-information that was floating around. They highly recommend committing good resources to this component. The city is also looking into implementing a new year round position for the city that is centered around information release and communicating with the public.
- Again, mitigation is very important to reduce the negative implications on a community from a natural disaster. Claims have been made that mitigation has resulted in a 50:1 return on investment.
- It is advisable to make a regional plan for handling emergencies. For example, Rimbey would commit to helping Bentley manage their emergencies and Bentley would do the same for Rimbey. There could be effective and streamlined resource sharing (i.e. Heavy equipment).
- It is recommended that a strategy is pre-planned in keeping organized for dealing with building damage assessments. In order for residents and business owners to return to their properties, they need to be cleared as safe. This can be a logistical nightmare if a community is not prepared to handle the volume of information.
- It is also recommended that all communities form a community advocacy group made up of volunteers. This group’s aim is to engage citizens. In the event of an emergency, the members of the community would be more proactive and willing to provide needed support.
- Medicine Hat is installing sewer back flow valves at all residences. Sewer back-up resulted in millions of dollars’ worth of damage. Most insurance companies do not insure sewer damage caused by overland flooding.

Heather Mack, Insurance Bureau of Canada, Insurance in a Climate of Change. “For the third time in the last four years insured damage caused by severe weather across Canada has topped \$1 billion – 62%

of the 2012 losses took place in Alberta. The severity and frequency of severe weather means that it is more important than ever to understand your property insurance coverage.”

- Historical data is no longer a reliable source of information with regards to projecting the likelihood of disasters. Incidences have increased dramatically over the last 10-20 years.
- In 2013, there is an estimated \$1.7 billion lost due to flooding alone. That is the single most costly disaster in Canadian history.
- Insurance companies have to re-evaluate rates and coverage requirements due to the unknown nature of the risk facing people today. Rates are likely to climb drastically in the coming years, especially in areas that are considered risky, such as southern Alberta.
- Insurance companies do not do a great job informing their clients with the details about their coverage. Most people think that they are covered better than they actually are. Within a community, a government can take action to keep their residents informed of the risk associated with living there. The community can recommend a certain level of coverage.

Concluding Remarks

The overlying theme from this summit is two-fold. First off the chance of an emergency impacting Rimbey is greater today than it has been any time throughout our history. Secondly, the most affordable and effective tool a community has for combatting the catastrophic implications of a disaster is mitigation. It is recommended that Rimbey revisits and analyzes the risks that face our community today. From there, it is also recommended that we re-think our emergency management plan, taking into account the lessons learned from other communities over the last few years.

Submitted by:

Peter Stenstrom

Director of Community Services

Town of Rimbey

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	November 25 th , 2013		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	Subdivision and Development Appeal Board				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Subdivision and Development Appeal Board Bylaw 770/04 requires five (5) members who are public members. A "Public Member" is defined in the bylaw as a person who is not a member of Council and who otherwise qualifies as an elector of the Town of Rimbey.

Only four of the five previous Subdivision and Development Appeal Board Members agreed to remain on the Board for another two (2) year term ending October 31, 2015.

Documentation Attached:	Yes	No	XX
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DISCUSSION:

An advertisement was placed in the Rimbey Review for several weeks requesting applications be submitted to the Town of Rimbey for individuals interested in sitting on the Subdivision and Development Appeal Board.

Two people have shown interest in sitting on the Board, however, only one is an elector of the Town of Rimbey.

RECOMMENDED ACTION:

Administration recommends Council appoint Rhonda Tarney, an elector in the Town of Rimbey, to sit on the Subdivision and Development Appeal Board for the period November 26, 2013 to October 31, 2015.

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	November 25, 2013		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by	Lori Hillis	Title	Director of Finance		

BACKGROUND:

Each month the Director of Finance prepares the following reports:

- Bank Reconciliation
- Cash Position
- Consolidated Financial Report
- Accounts Payable Cheque Listing

Documentation Attached:	Yes	XX	No
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DISCUSSION:

Attached is the Bank Reconciliation for October 31, 2013, Cash Position to October 31, 2013, Consolidated Financial Report for October 31, 2013 and Accounts Payable Cheque Listing for November 15, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Bank Reconciliation for October 31, 2013, Cash Position to October 31, 2013, and Consolidated Financial Report for October 31, 2013 as presented.

Administration recommends Council accept the Accounts Payable Cheque Listing for November 15, 2013 as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

**TOWN OF RIMBEY
CASH POSITION
AS OF OCTOBER 31, 2013**

	October 31, 2013		September 30, 2013
Bank Account			
Cash	966,678		1,135,720
Investments	<u>1,902,073</u>		<u>1,901,554</u>
Total		2,868,751	<u>3,037,274</u>
Less:			
Other Reserves/Allowances	656,796		656,628
Trust Accts.	182,788		181,340
Unexpended Grant Revenue			
BMTG Grant			898
FGTG Grant			
AMIP Grant			
MSI Capital Grant	<u>641,564</u>		<u>566,181</u>
Total		1,481,148	1,405,047
 Unrestricted Cash		 <u>1,387,603</u>	 <u>1,632,227</u>

**TOWN OF RIMBEY
Bank Reconciliation
as at October 31, 2013**

	ATB GENERAL	ATB SAVINGS	GIC
Balance September 30, 2013	780,459	355,261	1,901,554
Add:			
Receipts	261,503		
Matured GIC	401,554		(401,554)
Interest	1,238	301	
Less:			
Expenses	(425,429)		
Debenture and loan payments	(5,877)		
Bank charges	(259)		
Transfer to GIC	(402,073)		402,073
Transfer to Savings			
Balance October 31, 2013	611,116	355,562	1,902,073
Total cash October 31, 2013			2,868,751
GIC represented by			
30 day non-redeemable	1.48%		402,073
1 year cashable	1.90%		500,000
1 year non-redeemable	1.95%		500,000
2 year non-redeemable	2.15%		500,000
			1,902,073

TOWN OF RIMBEY
CONSOLIDATED FINANCIAL STATEMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2013

OPERATING

	Revenues			Expenses		
	Budget	Actual	Remaining	Budget	Actual	Remaining
General Municipal Revenues	3,575,394	3,374,349	201,045	843,201	608,024	235,177
Council (11)				111,455	85,094	26,361
Administration (12)	15,649	15,531	118	683,805	543,679	140,126
General Operating (12-13)				100,980	71,605	29,375
Police (21)	74,000	73,594	406	67,331	33,550	33,781
Fire (23)	63,000	28,521	34,479	106,664	56,915	49,749
Disaster Services (24)				7,950	21	7,929
Bylaw Enforcement (26)	162,050	2,140	159,910	141,862	40,156	101,706
Public Works (32)	3,000	3,473	(473)	511,301	386,464	124,837
Airport (33)	1,170	720	450	15,388	6,694	8,694
Storm Sewer (37)				4,825	3,908	917
Water (41)	525,251	434,442	90,809	309,788	233,830	75,958
Sewer (42)	714,675	247,316	467,359	212,602	195,280	17,322
Garbage (43)	202,104	166,101	36,003	72,600	72,210	390
Recycle (43-01)	48,690	33,285	15,405	160,251	88,358	71,893
FCSS (51)	158,686	158,686	0	186,166	186,166	0
Cemetery (56)	35,900	11,748	24,152	50,346	14,327	36,019
Development (61)	52,400	26,528	25,872	99,719	68,561	31,158
Econ.Development (61-01)	20,600	15,343	5,257	82,985	15,162	67,823
RV Park (61-08)	24,400	4,000	20,400	16,400	14,845	1,555
Recreation Office (72)	183,200	182,878	322	97,565	47,743	49,822
Pool (72-04)	135,250	59,427	75,823	258,821	244,402	14,419
Parks (72-05)		63	(63)	110,574	44,612	65,962
Racquetball (72-06)	22,000	26,257	(4,257)	12,750	8,413	4,337
Arena (72-09)	94,925	52,118	42,807	261,003	196,407	64,596
Recreation Programs (72-11)	24,500	19,881	4,619	44,313	30,813	13,500
Community Centre (74)	38,800	27,088	11,712	200,688	239,237	(38,549)
Library (74-06)	12,463	5,452	7,011	118,425	121,925	(3,500)
Scout Hall (74-08)				3,650	1,784	1,866
Curling Club (74-09)	500	500	0	14,000	16,769	(2,769)
Museum (74-12)				108,112	97,249	10,863
Total Revenues	6,188,607	4,969,441	1,219,166	5,015,520	3,774,203	1,241,317
Debenture & Loan Principal Payments				369,201	337,212	31,989
Total operating and debt repayme	6,188,607	4,969,441	1,219,166	5,384,721	4,111,415	1,273,306

TOWN OF RIMBEY
CONSOLIDATED FINANCIAL STATEMENT

FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2013

CAPITAL	Grants/Reserves	Operating surplus				
Comm Centre Boiler Replace		50,129			50,129	(0)
Backhoe	105,000	(337)			104,663	1
Street Sweeper	245,000	(2,732)			242,268	0
PW Truck						0
Mower	9,000	(100)			8,900	0
Sidewalk Replacement	105,270	116,476			221,746	0
PW New Truck	26,800	419			27,219	0
Compactor Truck	17,000	(2,228)			14,772	0
South Lagoon Baffle Curtain	63,245				37,176	26,069
NE Lagoon Repairs	104,257				104,257	0
Watts/Bergum Storm Drainage		2,118			2,118	0
54th Ave Storm Line		205			205	0
58 Avenue Road	301,000				257,328	43,672
Trails	200,000				28,609	171,391
Comm Centre Air Handling Unit		16,368			16,368	0
Comm Centre Washroom Reno	40,000					40,000
53rd Avenue	661,755				499,710	162,045
Concrete Crushing	50,000	(2,738)			47,263	0
Fitness Room	20,000				13,614	6,386
HWY 53 & 51 Street Intersection		6,203			6,203	0
Tire Marshalling Area	8,668				8,668	0
Total	1,956,995	183,784			1,691,214	449,564
Total Operating and Capital	8,145,602	5,153,225	1,219,166	5,384,721	5,802,629	1,722,870

Town of Rimbey 2013
Accounts Payable Cheque List
From: 01-Nov-2013 To: 15-Nov-2013

Vendor Name	Purpose	Cheque	Date	Amount
Uniserve Communications	Domain Hosting Nov 12,2013 - Nov 11,2014	PAW 0000	13-Nov-2013	\$46.19
Telus Communications	Oct 10 Billing	PAW 3437	01-Nov-2013	\$53.38
ATB Financial (Mastercard)	Oct 16 Statement: Rooms,Meals, Office	PAW 3438	06-Nov-2013	\$1610.83
Telus Mobility Inc.	Oct 5/13 Billing	PAW 3439	15-Nov-2013	\$142.07
GroupSource	November 1, 2013 Benefits	PAW 3440	15-Nov-2013	\$6334.44
Telus Mobility Inc.	Oct 6, 2013 Billing	PAW 3441	15-Nov-2013	\$338.43
Telus Mobility Inc.	Oct 6, 2013 Billing	PAW 3442	15-Nov-2013	\$25.91
LAPP	Pension Payment Oct 2013 Payroll	PAW 3443	15-Nov-2013	\$3538.83
Telus Mobility Inc.	Oct 11,2013 billing.	PAW 3444	06-Nov-2013	\$25.67
LAPP	Pension Pymt Nov 2, 2013 Payroll	PAW 3445	15-Nov-2013	\$7125.75
Canada Revenue Agency	Oct 6 - 19, 2013 Payroll RP0001	PAW 3446	15-Nov-2013	\$3407.30
Canada Revenue Agency	Oct 6 - 19, 2013 Payroll RP0002	PAW 3447	15-Nov-2013	\$8752.47
Direct Energy Regulated	Oct 24/13 Billing(Scout Hall)	PAW 3448	13-Nov-2013	\$89.39
ATB Financial	Sewer Loan & Interest	PAW 3449	15-Nov-2013	\$5872.19
Terry, Catherine	Cancelled	34721	01-Nov-2013	\$216.00 *
Terry, Catherine	Cancelled	34722	01-Nov-2013	\$216.00 *
Terry, Catherine	13.5 hrs @ 16.00 per hr	34723	01-Nov-2013	\$216.00
Alberta Association Of	Primer	34724	15-Nov-2013	\$99.63
Alberta One-Call Corporation	October 2013 Notifications	34725	15-Nov-2013	\$78.75
Alsco	October 2013 Invoices	34726	15-Nov-2013	\$636.43
AMSC Insurance Services Ltd.	Dec 2013 Coverage	34727	15-Nov-2013	\$35.04
Animal Control Services	Oct 2013 Monthly Patrols	34728	15-Nov-2013	\$907.20
Bayco Memorials	Bronze Plaque: Higgins	34729	15-Nov-2013	\$341.85
Beatty Heritage House Society	2013 Annual Grant to Beatty House	34730	15-Nov-2013	\$4000.00
Bentley Electric (2008) Ltd.	Repairs & Maint.	34731	15-Nov-2013	\$1005.06
Body Connections	Squat Rack for Fitness Center	34732	15-Nov-2013	\$1050.00
Border Paving Ltd.	58 Ave Holdback Releases & PC #4	34733	15-Nov-2013	\$33336.48
Boys & Girls Club of Wolf Creek	Annual Grant	34734	15-Nov-2013	\$25000.00
Bubble Up Marketing	Annual Website Hosting	34735	15-Nov-2013	\$315.00
Canadian Pacific Railway	Flasher Contract Oct 2013	34736	15-Nov-2013	\$297.10
Cast-A-Waste Inc.	October 2013 Services	34737	15-Nov-2013	\$10393.43
Century Manufacturing	Chuck Hole Filler	34738	15-Nov-2013	\$254.96
Chapman Riebeek LLP	Professional Services: Employment Matters,	34739	15-Nov-2013	\$3492.66
Church Of The Nazarene	Whiteboard <i>Johnson Estates & SJC David Bruns</i>	34740	15-Nov-2013	\$100.00
City Of Red Deer	Oct 2013 Lab Analysis	34741	15-Nov-2013	\$1168.00
Compu-Finder	Course Fees: Employee to Manager	34742	15-Nov-2013	\$4237.50
Coulthard, Veronica	Health Care Provider Level C Courses	34743	15-Nov-2013	\$722.93
Ed's Auto Rescue	Towing	34744	15-Nov-2013	\$63.00
Firefox Fire Solutions	Fire Cam & Bags	34745	15-Nov-2013	\$329.19
Glanfield Ltd.	10x10 Storage Shed	34746	15-Nov-2013	\$2583.00
Hillis, Lori	Mileage: Pensions Workshop	34747	15-Nov-2013	\$90.00
Hose Headquarters Ltd.	Motor Conversion Kit	34748	15-Nov-2013	\$315.00
Imperial Esso Service (1971)	Propane <i>Oct 2013</i>	34749	15-Nov-2013	\$201.95
Industrial Machine Inc.	<i>Zamboni Parts</i>	34750	15-Nov-2013	\$178.88
Kurata, Lucien	Bio-Fuel Project Professional Services	34751	15-Nov-2013	\$17708.88
Longhurst Consulting	Nov 2013 Monthly Service Contract	34752	15-Nov-2013	\$1575.00
LRL HVAC/R Soltions Ltd.	Labour Charge	34753	15-Nov-2013	\$1403.21
M. Pidherney's Trucking Ltd.	53 Ave Reconstruction	34754	15-Nov-2013	\$60403.86

Town of Rimbey 2013

Accounts Payable Cheque List

From: 01-Nov-2013 To: 15-Nov-2013

Vendor Name	Purpose	Cheque	Date	Amount
Meridian Maverick	Bleach	34755	15-Nov-2013	\$752.98
MLA Benefits Inc.	Nov 2013 Health Spending : Webb & Payson	34756	15-Nov-2013	\$521.33
Municipal Property Consultants	November 2013 1485 parcels <i>+ Admin Fees</i>	34757	15-Nov-2013	\$2780.66
NAPA Auto Parts - Rimbey	<i>Oct 2013 Invoices</i>	34758	15-Nov-2013	\$500.54
New Can Truck Parts	Truck Inspection & Repairs	34759	15-Nov-2013	\$1785.59
Nikirk Bros. Contracting Ltd.	Barricade Block :54th Ave <i>+ Bin Rent & Dumps</i>	34760	15-Nov-2013	\$1171.80
O K Tire Rimbey	OTR Changeover	34761	15-Nov-2013	\$82.05
Palmer, Vanessa	Cardlock Refund	34762	15-Nov-2013	\$25.00
Phone Experts	Security & Cell Backup Monitoring Nov, <i>Dec. Jan</i>	34763	15-Nov-2013	\$114.50
RAM Manufacturing Ltd.	Full Maintenance, Parts & Travel Charge	34764	15-Nov-2013	\$153.50
Red Deer Lock & Safe Ltd.	Keys	34765	15-Nov-2013	\$17.85
Rimbey Art Club	Art Club Registrations through Comm Centre	34766	15-Nov-2013	\$250.00
Rimbey Builders Supply Centre	Ceiling Tile	34767	15-Nov-2013	\$228.14
Rimbey Co-op Association	Sump Pump	34768	15-Nov-2013	\$3208.41
Rimbey Curling Club	Bonspiel Sponsorship	34769	15-Nov-2013	\$1200.00
Rimbey Electric	Well #13 Repairs	34770	15-Nov-2013	\$588.00
Rimbey Home Hardware	Paint	34771	15-Nov-2013	\$740.83
Rimbey Implements Ltd.	<i>Oct 2013 Invoices</i>	34772	15-Nov-2013	\$820.38
Rimbey Janitorial Supplies	Janitorial Supplies	34773	15-Nov-2013	\$710.85
Rimbey Transport Ltd.	Oct 2013 Freight	34774	15-Nov-2013	\$123.04
Rimbey TV & Electronics 1998	Phone, Projector, Misc. Invoices	34775	15-Nov-2013	\$1420.38
Royal Canadian Legion	Wreath	34776	15-Nov-2013	\$100.00
Russell Food Equipment	Kitchen Supplies	34777	15-Nov-2013	\$943.58
Silverado Steamers	Steam/Thaw for Installing Signs	34778	15-Nov-2013	\$315.00
Stenstrom, Peter	Hotel, Mileage, Meals	34779	15-Nov-2013	\$542.75
Sylvester, Tisa	Cardlock Refund	34780	15-Nov-2013	\$25.00
The Flower Gallery of Alberta	Sympathy Arrangement	34781	15-Nov-2013	\$80.00
Town Of Rimbey	October 2013 <i>UTIL.</i>	34782	15-Nov-2013	\$3446.83
United Farmers Of Alberta	<i>October 2013, Fuel</i>	34783	15-Nov-2013	\$209.07
VWR International Co	Chlorine	34784	15-Nov-2013	\$152.52
Western Recreation &	Replace Filter Head <i>winterize Pool</i> <i>& Spray Park</i>	34785	15-Nov-2013	\$3444.00
			79 cheques for	236357.42

TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	November 25, 2013		
Agenda Item No.	8.1.2	Confidential	Yes	No	XX
Topic	Department Reports				
Originated by	John Weisgerber		Title	Fire Chief	

BACKGROUND:

Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

Attached is the report from the Rimbey Fire Department.

RECOMMENDED ACTION:

Administration recommends that Council accept the Rimbey Fire Department Report as information.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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Fire Department Report to October 31, 2013

By the end of October fire department has had 76 calls for service, 23 for alarms, 21 MVC, 9 EMS assist, and 21 fires.

We have about 18 fire fighters on staff at this time but all of them have full time work, so day time calls still hard to man trucks.

John Weisgerber
Fire Chief

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	November 25, 2013		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey Historical Society Meeting Minutes Sept 17/13				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Rimbey Historical Society held a board meeting on September 17, 2013.


Documentation Attached:	Yes	XX	No
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DISCUSSION:

Attached is a copy of the Rimbey Historical Society Board Meeting Minutes from September 17, 2013.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimbey Historical Society Meeting Minutes of September 17, 2013 as information.

				
CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Rimbey Historical Society
Meeting Minutes of September 17, 2013

Present: Brian Godlonton, Pauline Hansen, Bernice Birtsch, Eric Hornsey, John Salomons, Larry Varty, Harold Kenney, J. Webb & Cheryl Jones

Order: Harold Kenney called the meeting to order at 7:34 p.m.

Agenda: Moved by Brian Godlonton and seconded by John Salomons to approve the agenda as presented. CARRIED

Minutes: Moved by Larry Varty & seconded by Brian Godlonton to approve the minutes of the July 16, 2013 meeting. CARRIED

Old Business:

Committee Reports

President: Harold Kenney reported that things were moving along in the park.

Treasurer: The treasurer's report for August, 2013 was presented.

Moved by Pauline Hansen and seconded by Brian Godlonton to approve the Treasurer's Report. CARRIED

Grants: Pauline Hansen reported that she has received some funds from the Canada Summer Works program.

Park Admin. Cheryl Jones gave her Park Administrator's report.

Moved by Eric Hornsey and seconded by Jack Webb to accept the artifacts as presented with the addition of 2 1978 scouts. CARRIED

Gaming No Report

Restoration & Trucks: John Salomons reported that the 1926 truck has a gasket leak. They replaced the gasket and the truck is now running. John would like to buy an oxygen bottle for \$304.68 to be used for the cutting torch and cancel out contract. He would also like to purchase a propane bottle.

Buildings & Yard: Eric Hornsey reported that all the tractors & equipment are out of the museum and the floor is completed. When the floor is dry, everything has to be put back in and organized. Eric reported that they should get a tin roof on the garage. He also reported that there is floor issues in the Legion building and the furnace has to come out.

Page 2.

Park Events: Harold Kenney reported that the inspection of the kitchen took place and Cheryl has the inspection report. We can not be licensed under the Farmer's Market. Larry Varty reported that after the Farmer's Market season he would like to paint the kitchen and purchase a new grill.

**Volunteer
& Recruitment** No Report


Town Rep. Jack Webb thanked the Board for the appreciation night and for the work on the park. He has not got specifics on the insurance yet. Pauline Hansen asked if the Town could advertise our RV Storage. She also stated that some trees need to be removed because of black knot that has been spread by birds.

New Business: An e-mail was received from Terry Grover & Wayne McAllister of the Vintage Equipment Committee thanking us for our help at the 60th World Plowing Championships.

Next Meeting: October 15, 2013

Adjournment: Moved by Bernice Birtsch to adjourn the meeting at 8:38 p.m.

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	November 25, 2013		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
Documentation Attached:	Yes XX			No	
DISCUSSION:					
<p>9.1 Farm Safety Centre – Thank You Letter</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept the Farm Safety Centre thank you letter as information.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

November 14, 2013

Mayor Sheldon Ibbotson
Town of Rimbey
PO Box 350
Rimbey, Alberta T0C 2J0

Mayor Ibbotson

The mandate of our organization is to reduce injuries and fatalities in rural Alberta. Often youth, especially younger children, are not fully aware of the many potential hazards presented by rural living. Increasing their awareness and ability to make informed personal safety decisions is extremely important. Our in-school 'Safety Smarts' program has for many years worked to change the behaviour of rural youth. The power of this program comes from consistent, face to face delivery. Beginning in kindergarten, our regional instructors build a firm foundation which allows them to influence the attitudes and behaviours of the rural children they teach. Education enables informed decisions.

Our Safety Smarts program is offered free of charge to all elementary school children - Kindergarten to Grade 6, in rural communities of less than 10,000. During the school year which ended in June 2013, our regional instructors delivered Safety Smarts into 2,635 classrooms in 457 schools reaching 52,529 students across Alberta. More than 1500 classroom teachers completed evaluations, with 99% rating both content and delivery as excellent; being both age appropriate and valuable for their students. In September this program began its 16th successful year in Alberta. Since the program began in 1998 farm safety messages have been delivered to more than 382,000. Children who participate in Safety Smarts have an increased awareness of rural hazards which surround them and we know that young lives have been saved as a direct result of Safety Smarts programming.

The generosity of many make the continued delivery of Safety Smarts possible. The Farm Safety Centre would like to gratefully acknowledge the recent contribution made by the Town of Rimbey in support of this unique and successful safety initiative. Find official donation receipt # 24 enclosed.

Thank you for making safety a priority.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre

