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Development Permit Application Land Use Bylaw No. 762/04

New Home Buyer Protection Act Reg. # (NHBP): _____

Development Permit Number: _____

Estimated Completion Date (M/D/Y): _____

Permit Type: Owner Contractor

Application Date (M/D/Y): _____

Owner: _____ Mailing Address: _____
 City: _____ Prov.: _____ Postal Code: _____ Phone: _____
 Cell Number: _____ Fax: _____ Email Address: _____

Contractor: _____ Mailing Address: _____
 City: _____ Prov.: _____ Postal Code: _____ Phone: _____ Business License # _____
 Cell Number: _____ Fax: _____ Email Address: _____

Street Address: _____ Subdivision Name: _____
 Unit or Suite #: _____ Lot: _____ Block: _____ Plan: _____ Tax Roll Number: _____
 Legal Subdivision: Part of: _____ ¼ Sec: _____ Twp: _____ Rge: _____ W of: _____
 Lot Plan Width: _____ x Length: _____ = Area (in sq. ft.: _____ Type: Corner: _____ Interior: _____
 Development Set Backs: Front: _____ Rear: _____ Left Side: _____ Right Side: _____
 Off Street Parking: Existing Spaces: _____ Proposed: _____ Total Required: _____

Architect and/or Engineer (if applicable): _____ Phone: _____

<p>Type of Building:</p> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Oil & Gas Zoning: _____	<p>Type of Work:</p> <input type="checkbox"/> New <input type="checkbox"/> Secondary Suite <input type="checkbox"/> Renovation <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition <input type="checkbox"/> Deck <input type="checkbox"/> Demolition <input type="checkbox"/> Wood Stove <input type="checkbox"/> Basement Development <input type="checkbox"/> Change of Use/Occupancy <input type="checkbox"/> Manufactured Home <input type="checkbox"/> RTM (Ready to Move) <input type="checkbox"/> Other _____	<p>Building Area:</p> <input type="checkbox"/> sq. ft. or <input type="checkbox"/> sq. m. Main Floor: _____ 2 nd Floor: _____ Basement: _____ Developed <input type="checkbox"/> Yes <input type="checkbox"/> No Garage Area: _____ <input type="checkbox"/> Detached <input type="checkbox"/> Attached Total Developed: _____ No. of Stories: _____	<p>Detailed Description of Work:</p> _____ _____ _____ _____ _____ _____ _____ _____ <p>Building Classification:</p> _____
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Application for Discretionary Development Permit (Discretionary Use): Yes No
 Advertising Date: _____ Surrounding Property Owner Letters-Date: _____
 Development Appeal Board Date: _____ Issue Date: _____

Project Value (Materials & Labour): \$ _____ **PERMIT FEES - \$2.00/\$1000 of project value; minimum fee \$50**
 - Performance Deposit min. \$2000 or 1% of project value
 -Application for Discretionary Permit \$100.00

Permit Fee: \$ _____ ***Performance Deposit \$** _____ **Discretionary Application: \$** _____ **TOTAL FEE: \$** _____

Payment Method: Visa M/C Debit Cheque Cash

Credit Card #: _____ Expiry Date: _____ Receipt Number _____
 (Make Cheque payable to Town of Rimbey)

Name of Cardholder: _____ Signature of Cardholder: _____

Permit Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and the Town of Rimbey Land Use Bylaw 762/04 and have read and understood the terms herein and hereby apply for permission to carry out the development described above and on the attached plans and specifications and further certify that the registered owner of the land described above is aware and in agreement with this application.

 Permit Applicant Name (Please print) Permit Applicant Signature Homeowner's Signature (Homeowner permits only)

Be advised that the cost for repair of damages to Town Property shall be the responsibility of the 'Property Owner'. Performance Deposit requirement is for Public Property Damage and landscaping, etc.

The personal information provided as part of this application is collected under section 39 of the Safety Codes Act and sections 303 and 295 of the Municipal Government Act and in accordance with section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Assistant Chief Administrative Officer/ Development Officer at the Town of Rimbey.

Guide for Processing Development Permit Applications

Development Permit

1) Required for all construction other than:

- Fences
- Fire Pits
- Signs
- Decks under 2 feet above ground
- Sheds 160 sq. feet or under
- Maintenance or repair of any building (unless there are structural changes)
- Internal alterations valued under \$5000 (unless there are structural changes)
- Landscaping & paving

2) Application:

- Must be completed and signed by the owner or owner's agent.
- Accompanied by:
 - 1 set of building plans
 - A lot plan showing set back distances
 - Estimated project value.

3) Approval:

- If the application is for a permitted use, and in compliance with the Land Use Bylaw, approval is given by the Development Officer.
- If the application is for a *discretionary use*, the application is done in 2 parts. A \$100.00 fee for the discretionary application is collected, to cover costs for advertising and sending notices to surrounding property owners. Once the date for appeal is passed, if there are no objections, notice to the applicant is given in writing, the development permit application fee is collected, and the 'Development Permit' is issued. If there are objections, the permit may be denied or on the request of the applicant be forwarded to the Development Appeal Board (extra fees are involved).

4) Fees:

- Discretionary development application \$100.00
- \$2.00/\$1000 of estimated construction value up to \$1,000,000
- \$1.50/\$1000 of estimated construction value over \$1,000,000